

AGENDA

CITY OF LEXINGTON REGULAR PARK BOARD MEETING May 3, 1 2021 – 5:30 P.M. 9180 Lexington Avenue Lexington, MN 55014

1. CALL TO ORDER

Roll Call: Chairperson Koch, Commissioners Fields, Ginter, and Murphy. Also present - Finance Director Galiov, Jim Fischer – Public Works, and Council Liaison Hughes.

2. CITIZENS FORUM

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

4. LETTERS AND COMMUNICATION

- A. Discussion on the sign for the Lexington City Park.
- B. Discussion on the maintenance work at Memorial Park

5. APPROVAL OF PARK BOARD MINUTES

- A. March 1, 2021
- B. April 5, 2021

6. ACTION ITEMS:

- A. None.

7. NOTE COUNCIL MINUTES:

- A. March 4, 2021
- B. March 18, 2021
- C. April 1, 2021
- D. April 15, 2021

8. PARK BOARD INPUT

9. ADJOURNMENT

MINUTES
CITY OF LEXINGTON
REGULAR PARK BOARD MEETING MINUTES
March 1, 2021 – 5:30 P.M.
9180 Lexington Avenue
Lexington, MN 55014

1. CALL TO ORDER

Roll Call: Present Chairperson Koch, Commissioners Murphy, Fields, and Ginter. Also present - Finance Director Galiov and Council Liaison Hughes.

Call to order 5:30 pm

2. CITIZENS FORUM

No one wished to address the Board.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Commissioner Murphy, seconded by Commissioner Ginter, made motion to approve the agenda. Motion carried.

4. LETTERS AND COMMUNICATION

None.

5. APPROVAL OF PARK BOARD MINUTES

Commissioner Fields, seconded by Commissioner Ginter, made a motion to approve the Park Board Minutes of January 4, 2021. Motion carried 4-0.

6. ACTION ITEMS:

A. None

7. NOTE COUNCIL MINUTES:

A. January 7, 2021

B. January 21, 2021

C. February 18, 2021

8. PARK BOARD INPUT

The Board recognized the approval of renaming of Tot Park to Lexington City Park by the City Council. Chairperson Koch suggested a discussion on the sign for the new park at the next meeting. The Board also agreed to discuss a walk around at the next Park Board meeting.

9. ADJOURNMENT

Commissioner Ginter made a motion to adjourn the meeting. Commissioner Fields seconded the motion. Meeting adjourned at 5.35 pm.

MINUTES
CITY OF LEXINGTON
REGULAR PARK BOARD MEETING MINUTES
April 5, 2021 – 5:30 P.M.
9180 Lexington Avenue
Lexington, MN 55014

1. CALL TO ORDER

Roll Call: Present Chairperson Koch. Absent Commissioners Murphy, Fields, and Ginter. Also present - Finance Director Galiov and Council Liaison Hughes, PW Lead Fischer.

The meeting was cancelled due to lack of quorum.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
MARCH 4, 2021 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for March 4, 2021 at 7:01 p.m. Councilmember's present: Devries, Harris, Hughes, and Winge. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Jim Fischer, Public Works Supervisor

3. CITIZENS FORUM

No citizens were present to address the council on items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 5-0.

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Devries) – *No report given.*
- B. Cable Commission (Councilmember Winge) – *Councilmember Winge stated that the Cable Commission approved franchise fees to be appropriated to member cities. He added that they were working with Comcast to negotiate and approve a new franchise agreement. Finally added that he was elected the Treasurer of the Cable Commission.*
- C. City Administrator (Bill Petracek) – *Petracek stated that there isn't a need to go into Closed Session, as there is nothing to report. He explained that the city attorney, the city engineer, and he had been continuing conversations with the City of Blaine staff regarding the shared water system.*

Choose a building block.

6. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 2-10 through 2-22, 2021
- B. City Report – January 2021
- C. North Metro TV – January 2021 Update

No discussion on Letters and Communications.

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – February 18, 2021
- B. Recommendation to Approve Claims and Bills:
Check #'s 47390 through 47429
Check #'s 13663 through 13678
Check #'s 13682 through 13686
- C. Financial Reports
 - Cash Balances
 - Fund Summary – Budget to Actual

Councilmember Hughes pointed out a mistake in the December 18 Council minutes under Action Item A. Discussion ensued.

Councilmember Hughes made a motion to approve the consent agenda items with corrections to the February 18 Council minutes. Councilmember Harris seconded the motion. Motion carried 5-0.

8. ACTION ITEMS:

- A. Recommendation to approve Metro Tree and Crane Service as City Forester

Councilmember Harris made a motion to approve Metro Tree and Crane Service as City Forester. Councilmember Hughes seconded the motion. Motion carried 5-0.

- B. Recommendation to approve Resolution NO. 21-07 A Resolution Receiving Feasibility Report and Calling Hearing on Improvement – April 1, 2021

Councilmember Harris made a motion to approve Resolution No. 21-07 – A Resolution Receiving Feasibility Report and Calling Hearing on Improvement – April 1, 2021. Councilmember Devries seconded the motion. Motion carried 5-0.

9. CLOSED SESSION

This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.

****The City Council did not convene into Closed Session****

10. RECONVENE FROM CLOSED SESSION

*****The City Council did not convene into Closed Session*****

11. MAYOR AND COUNCIL INPUT

Councilmember Harris asked about who to notify about faded street signs. Petracek said just call city hall, and we will let public works know to replace. They maintain an inventory of signs to replace existing signs.

12. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 7:13 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
MARCH 18, 2021– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for March 18, 2021 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Winge. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director.

3. CITIZENS FORUM

No citizens were present to address the council on items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 5-0.

5. LETTERS AND COMMUNICATIONS:

- A. City Report – February 2021
- B. Centennial Lakes Police Department Media Reports 2-24 through 3-9-2021
- C. Planning & Zoning meeting minutes – March 9, 2021

No discussion on Letters and Communications.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – March 4, 2021
- B. Recommendation to Approve Claims and Bills:
Check #'s 47430 through 47485
Check #'s 13687 through 13698
Check #'s 13701 through 13718
VOID #13685
- C. Financial Reports
- Cash Balances

- Fund Summary – Budget to Actual

Councilmember Harris made a motion to approve the consent agenda items. Councilmember Winge seconded the motion. Motion carried 5-0.

7. ACTION ITEMS:

- A. Recommendation to approve Temporary Business License

Councilmember Harris made a motion to approve a temporary business license for Renaissance Fireworks. Councilmember Devries seconded the motion. Motion carried 5-0.

- B. Recommendation to approve Special Event Permit (City Heat Charities)

Discussion about the incompleteness of the application of the special event permit and the lack of venue location, details about the gambling permit, and if a street needs to be closed or not.

Councilmember Murphy made a motion to table the special event permit for City Heat Charities until they have more information on the venue location, gambling permit, and a possible street closure. Councilmember Devries seconded the motion. Motion carried 5-0.

- C. Recommendation to approve Minnesota State High School League Request for Use of Memorial Park for Section 4AAA Softball Tournament

- June 1
- June 2 (June 3 rain back-up date)
- June 4 (June 5 rain back-up date)
- June 8 (June 9 back-up date)
- June 10 (June 11 rain back-up date)

Councilmember Devries made a motion to approve the Minnesota State High School League Request for Use of Memorial Park for the Section 4AAA Softball Tournament with the following dates at a fee of \$750.00: June 1, June 2 (June 3 rain back-up date), June 4 (June 5 rain back-up date), June 8 (June 9 back-up date), and June 10 (June 11 rain back-up date). Councilmember Harris seconded the motion. Motion carried 5-0.

- D. Recommendation to approve Voluntary Cost Sharing Agreement for Anoka County Economic Development

Councilmember Devries made a motion to approve Voluntary Cost Sharing Agreement for Anoka County Economic Development. Councilmember Hughes seconded the motion. Motion carried 5-0.

8. MAYOR AND COUNCIL INPUT

Devries asked if the plastic debris around Lexington Lofts could be cleaned up. Petracek stated he would talk to the Norhart project manager about it.

Mayor Murphy explained to the viewing audience that the City is working with the Lexington Lofts developer to fix the vandalism of the new park equipment. Discussion ensued.

9. ADMINISTRATOR INPUT

Petracek informed the council that the city would be receiving Covid Relief funds with an estimated amount of \$300,000 or more. He added that that amount is not finalized. He also stated that the permits are being issued for phase 2 of Lexington Lofts and construction would begin the following week. Finally, he stated that city staff, police and fire continue to meet with Dominionium to solve the issues dealing with 911 response at Landings of Lexington. Discussion ensued.

10. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 7:15 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.

**MINUTES
CITY OF LEXINGTON
PUBLIC HEARING
&
REGULAR COUNCIL MEETING
APRIL 1, 2021 – 7:00 P.M.
9180 LEXINGTON AVENUE**

PUBLIC HEARING

- 1. CALL TO ORDER:** – Mayor Murphy
- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

*Mayor Murphy called to order the Public Hearing April 1, 2021 at 7:01 p.m.
Councilmember's present: Devries, Harris, Hughes, and Winge. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Steve Winter, City Engineer, Jack Borgen, Liquor Store Manager; Gary Grote, Fire Chief; Barb Mahr, Citizen.*

2. PLEDGE OF ALLEGIANCE

PUBLIC HEARING:

- A. **PUBLIC HEARING: THE CITY COUNCIL WILL TAKE COMMENTS ON THE 2021 OVERLAY IMPROVEMENTS, AN IMPROVEMENT ON WOODLAND ROAD BETWEEN LAKE DRIVE AND HAMLIN AVENUE AND RYAN PLACE FROM WOODLAND ROAD TO THE NORTH END BY PATCHING, EDGE MILLING AND BITUMINOUS OVERLAY**

Steve Winter, City Engineer, provided a PowerPoint presentation giving a detailed overview of the proposed 2021 street improvements to Woodland Road and Ryan Place. Discussion ensued.

*Barb Mahr
9232 Ryan Place
Lexington, MN.*

Ms. Mahr asked if curb and gutter is being installed on Ryan Place. Winter explained that just a mill and overlay is only being recommended. Ms Mahr further asked if there would be any changes to the drainage issues. Winter explained there would not be any changes to the storm water drainage plan; he added that if there are problems, the storm drains need to be cleaned and public works would need to be notified. Discussion ensued.

3. ADJOURN PUBLIC HEARING

Councilmember Hughes made motion to adjourn the public hearing at 7:17 p.m. Councilmember DeVries seconded the motion. Motion carried 5-0.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
APRIL 1, 2021 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for April 1, 2021 at 7:17 p.m. Councilmember's present: DeVries, Harris, Hughes, and Winge. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Steve Winter, City Engineer, Jack Borgen, Liquor Store Manager; Gary Grote, Fire Chief; Barb Mahr, Resident.

2. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Hughes made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 5-0.

4. LEXINGTON FIRE DEPARTMENT – 2020 ANNUAL REPORT

Gary Grote, Fire Chief, provided an overview of the Lexington Fire Department 2020 Annual Report. Discussion ensued.

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember DeVries) – No report given.
- B. Cable Commission (Councilmember Winge) – No report given.
- C. City Administrator (Bill Petracek) – *Petracek mentioned that the citywide cleanup is April 17th at Together Place Church on Flowerfield Road. Petracek also stated City Hall would be closed in observance of Good Friday.*

Petracek stated that the negotiations for the next AFSCME Union contract have begun. He added that the finance director and he had met with the union on Wednesday. Discussion ensued.

He also reminded the Council of the estimated \$300,000 of Cares Act Funds being provided to Lexington through the \$1.9 Trillion in federal stimulus funds. He stated that at this time is only an estimate and he and the finance director have been attending webinars to obtain information on funds and how the money can be spent. Discussion ensued.

6. LETTERS AND COMMUNICATIONS:

- A. Notice – Public Hearing
- B. Council Workshop meeting minutes – March 18, 2021
- C. Centennial Lakes Police Department Media Reports 3-10 through 3-23, 2021

No discussion on Letters and Communications

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – March 18, 2021
- B. Recommendation to Approve Claims and Bills:
Check #'s 47487 through 47529
Check #'s 47167 reissue as 47486
Check #'s 13719 through 13727
Check #'s 13731 through 13738

Councilmember Devries made a motion to approve the consent agenda items. Councilmember Winge seconded the motion. Motion carried 5-0.

8. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 21-08 A Resolution Ordering Improvement and Preparation of Plans.

Councilmember Hughes made a motion to approve Resolution NO. 21-08 A Resolution Ordering Improvement and Preparation of Plans. Councilmember Harris seconded the motion. Motion carried 5-0.

- B. Recommendation to approve Resolution NO. 21-09 A Resolution Approving Plans and Specifications and Ordering Advertisement for Bid

Councilmember Hughes made a motion to approve Resolution NO. 21-09 A Resolution Approving Plans and Specifications and Ordering Advertisement for Bid. Councilmember Harris seconded the motion. Motion carried 5-0.

- C. Recommendation to approve color scheme and rendering for the Salt Shed

Councilmember Harris made a motion to approve color scheme and rendering for the Salt Shed. Councilmember Winge seconded the motion. Motion carried 5-0.

- D. Recommendation to approve a quote for a Point-of-Sale Software System

Replacement from Total Register Systems Software not to exceed \$19,714.04

Jack Borgen, Liquor Store Manager, explained the problems with the current point-of-sale system and the decision to change the current software. Borgen stated they tested three different point-of-sale software versions and felt TRS was the best system and the cheapest. Discussion ensued.

Councilmember Devries made a motion to approve a quote for a Point-of-Sale Software System Replacement from Total Register Systems Software not to exceed \$19,714.04. Councilmember Harris seconded the motion. Motion carried 5-0.

- E. Recommendation to approve Job Description for Lexington Fire Department

– Fire Marshal

Fire Chief Gary Grote explained the assistant fire chief is currently the fire marshal, but there is no job description for the position. He added that the job description ensures that the position is also separate from the fire chief's duties. Discussion ensued.

Councilmember Harris made motion to approve a Job Description for Lexington Fire Department – Fire Marshal. Councilmember Hughes seconded the motion. Motion carried 5-0.

- F. Recommendation to approve revised Special Event Permit

Councilmember Harris made a motion to approve the revised Special Event Permit. Councilmember Devries seconded the motion. Motion carried 5-0.

9. MAYOR AND COUNCIL INPUT

Councilmember Devries asked when public works would start filling potholes. Petracek stated when asphalt begins production. He added that Griggs Ave. needs some work. Petracek said he would mention it to public works.

Devries also asked about the porta potties in the new park. Petracek said Norhart is planning on installing them, but he is unsure when.

Councilmember Hughes asked if the graffiti has been removed from the park equipment in the new park. Petracek said that it has been removed. Discussion ensued.

10. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 7:54 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
APRIL 15, 2021– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for April 15, 2021 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Winge. Also, Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director.

3. CITIZENS FORUM

No citizens were present to address the city council on items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Harris made a motion to approve the agenda as typewritten. Councilmember Winge seconded the motion. Motion carried 5-0.

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports – 3-24 through 3-29, 2021

No discussion on Letters and Communications.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – April 1, 2021
- B. Recommendation to Approve Claims and Bills:
Check #'s 47487 through 47529
Check # 47167 re-issue as 47486
Check #'s 13719 through 13727
Check #'s 13731 through 13738

Councilmember Devries made a motion to approve the consent agenda items. Councilmember Winge seconded the motion. Motion carried 5-0.

7. ACTION ITEMS:

A. Recommendation to approve Business Licenses

The Council discussed issuing a business license to Curbside Waste. Councilmember Devries feels that issuing a business license keeps the price of service down. Councilmember Winge agreed with Devries and stated that he feels competition among waste haulers is good for keeping prices down. Councilmember Harris questioned the business license issuance to Curbside Waste due to the amount of current haulers licensed in the City and the complaints she gets from having too many trucks on our streets. Discussion ensued.

Councilmember Devries made a motion to approve business licenses for Circle Pines/Lexington Lion's - Farmer's Market and Curbside Waste. Councilmember Harris seconded the motion. Motion carried 5-0.

8. MAYOR AND COUNCIL INPUT

Councilmember Devries discussed with the Council the conversations he is having with residents about our gross alpha issues in our water. Discussion ensued.

Councilmember Devries asked to have the garbage found in the trees around Lexington Lofts to be removed by the owner. Petracek said he would let Norhart know.

Mayor Murphy mentioned that currently the City is pumping treated water from the City of Blaine and citizens do not have to worry about Gross Alpha from our water. Discussion ensued.

9. ADMINISTRATOR INPUT

No input from the city administrator.

10. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 7:10 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.