

AGENDA

**CITY OF LEXINGTON
REGULAR PARK BOARD MEETING
August 2, 2021 – 5:30 P.M.
9180 Lexington Avenue
Lexington, MN 55014**

1. CALL TO ORDER

Roll Call: Chairperson Koch, Commissioners Fields, Ginter, and Murphy. Also present - Finance Director Galiov, and Council Liaison Hughes.

2. CITIZENS FORUM

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

4. LETTERS AND COMMUNICATION

A. None.

5. APPROVAL OF PARK BOARD MINUTES

A. July 6, 2021

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6. ACTION ITEMS:

A. Recommendation to the City Council to appoint Marlene K. Rose to the Park Board.

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7. NOTE COUNCIL MINUTES:

A. July 1, 2021

B. June 15, 2021

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Pg. 8-10

8. PARK BOARD INPUT

9. ADJOURNMENT

MINUTES
CITY OF LEXINGTON
REGULAR PARK BOARD MEETING MINUTES
July 6, 2021 – 5:30 P.M.
9180 Lexington Avenue
Lexington, MN 55014

1. CALL TO ORDER

Roll Call: Present Chairperson Koch, Commissioners Murphy, Fields, and Ginter. Also present - Finance Director Galiov, and Council Liaison Hughes.

Call to order 5:30 pm

2. CITIZENS FORUM

No one wished to address the Board.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Commissioner Ginter, seconded by Commissioner Fields, made motion to approve the agenda. Motion carried.

4. LETTERS AND COMMUNICATION

A. None

5. APPROVAL OF PARK BOARD MINUTES

Commissioner Fields, seconded by Commissioner Ginter, made a motion to approve the Park Board Minutes of June 7 2021. Motion carried 4-0.

6. ACTION ITEMS:

A. None.

7. NOTE COUNCIL MINUTES:

A. June 3, 2021

B. June 17, 2021

Commissioner Ginter inquired about the changes made to the sign design for Lexington City Park. Finance Director Galiov and Council Liaison Hughes explained that Council wanted to avoid repetition of the word "Lexington" as well as adding a separate sign for the address and the hours.

8. PARK BOARD INPUT

Chairperson Koch inquired about the Commissioners' observations regarding the need for weeding in various areas. Discussion ensued.

9. ADJOURNMENT

Commissioner Ginter made a motion to adjourn the meeting. Commissioner Murphy seconded the motion. Meeting adjourned at 5.42 pm.

EMPLOYMENT EXPERIENCE

Start with your current or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicates race, color, religion, gender, national origin, disabilities or other protected status.

Employer Adara HomeHealth From May 1, 2011 To Current
Address 10141 University Ave NE Blaine, MN 55014
Phone Number 763-238-0940 Hourly Rate/Salary \$ 15⁰⁰
Part time job Starting \$ 9.50 Final \$ 15⁰⁰
Job Title HomeHealth Aid Supervisor Samantha
Reason for Leaving —

Duties Performed Assist with personal cares such as bathing, dressing... meal prep, Laundry, house keeping and socialization...

Employer Kohls From Nov. 2007 To Apr. 2011
Address Lino Lakes, MN 55014
Phone Number _____ Hourly Rate/Salary \$ 7⁰⁰
part time job Starting \$ 7⁰⁰ Final \$ _____
Job Title Sign changer Supervisor _____
Reason for Leaving Home care job

Duties Performed change out sale signs above clothes racks

1984-2007 Home maker. Raised 7 children (one deceased)

Employer US Army From 1979 To 1981
Address fort Eustis Virginia
Phone Number _____ Hourly Rate/Salary \$ 4.00 + a mo
Starting \$ _____ Final \$ _____
Job Title Watercraft operator Supervisor _____
Reason for Leaving _____

Duties Performed _____

BACKGROUND INVESTIGATION MEMORANDUM

MEMORANDUM

To: City Administrator Bill Petracek
Sergeant Matt Giese

From: Detective Dennis Spreng

Re: City of Lexington Employee
Background Investigation of:
Marlene Kay Rose
DOB:

Date: July 14, 2021

City Administrator Petracek:

Per your request, I have conducted a factual background investigation of Marlen Kay Rose for employment with the city of Lexington. The background investigation is now complete.

Summary

After completing a criminal background check, check of public records and other databases, I have found nothing to prevent the applicant from employment with the city of Lexington.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JULY 1, 2021 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for July 1, 2021 at 7:00 p.m. Councilmember's present: Harris, Hughes, and Winge. Excused Absence: Devries Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Emily Bruess, MSA Consultants.

3. CITIZENS FORUM

No citizens were present to address the City Council on items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Winge made a motion to approve the agenda as typewritten. Councilmember Hughes seconded the motion. Motion carried 4-0.

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember DeVries) – *No report given.*
- B. Cable Commission (Councilmember Winge) – *Councilmember Winge informed that NMTV was back to normal with in-person video classes. He added the Commission approved the 2022 Budget with discussion about franchise and PEG fees affecting the budget.*
- C. City Administrator (Bill Petracek) – *Petracek stated city hall would be closed Monday, July 5th in observance of the July 4th holiday.*

Choose a building block.

6. LETTERS AND COMMUNICATIONS:

- A. Letter – Anoka County Sheriff James Stuart
- B. Centennial Lakes Police Department Media Reports – 6-9 through 6-22, 2021

Councilmember Hughes stated he counted seven (7) DWI's in the CLPD reports. Discussion ensued. Mayor Murphy asked if a letter could be sent out to the bars in town with a warning or notification of these DWI's. Petracek stated he would send out a letter to the liquor license holder's to be mindful of overserving their patrons.

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – June 17, 2021
- B. Recommendation to Approve Claims and Bills:
Check #'s 47816 through 47868
Check #'s 13856 through 13867
Check #'s 13870 through 13881

Councilmember Hughes made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 4-0.

8. ACTION ITEMS:

- A. Recommendation to approve 2022 North Metro Telecommunications
Commission Budget

Councilmember Harris made a motion to approve the 2022 North Metro Telecommunications Commission Budget. Councilmember Winge seconded the motion. Motion carried 4-0.

- B. Recommendation to approve Change Order #1 for 2021 Street Improvement
Project

Emily Bruess, MSA Consultants, explained that the decision to replace 5 storm water catch basins and the request for a change order to the Woodland Ave./Ryan Place road project was due to one of the catch basins having a sink hole near it. The engineers felt that it was best that they replace the rest of them while the contractor was on-site. Petracek added that the city usually replaces two catch basins each year. Hughes asked if the \$17,325 increase would increase the amount assessed to property owner's. Petracek stated that it probably would, but it would be a small increase due to the overall cost of the project and only 15% of the project is assessed to the benefitting property owner. He added that the increase was still within the 2021 budgeted amount for the project Discussion ensued.

Councilmember Harris made a motion to approve Change Order #1 for 2021 Street Improvement Project in the amount of \$17,325. Councilmember Winge seconded the motion. Motion carried 4-0.

- C. Recommendation to approve Business License Renewals

Councilmember Hughes made a motion to approve Business License Renewals. Councilmember Hughes seconded the motion. Motion carried 4-0.

9. MAYOR AND COUNCIL INPUT

Mayor Murphy wished everyone a safe Fourth of July.

10. MOVE TO CONVENE REGULAR COUNCIL MEETING TO CLOSED SESSION

Attorney Glaser stated he had nothing to discuss in closed session unless individual Councilmembers had questions on the subject.

Councilmember Hughes made a motion to not convene to closed session. councilmember winge seconded the motion. motion carried 4-0.

11. CLOSED EXECUTIVE SESSION

- A. This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.

12. MOVE TO RECONVENE REGULAR COUNCIL MEETING

13. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 7:22 p.m. Councilmember Harris seconded the motion. Motion carried 4-0.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JULY 15, 2021– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Vice Mayor Harris called to order the Regular City Council meeting for July 15, 2021 at 7:00 p.m. Councilmember's present: Devries, Hughes, and Winge. Excused Absence: Mayor Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director.

3. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Hughes made a motion to approve the agenda as typewritten. Councilmember Devries seconded the motion. Motion carried 4-0.

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports – 6-23 through 6-29, 2021
B. Park Board meeting minutes – 7-6-2021

No discussion on Letters and Communications.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – July 1, 2021
- B. Recommendation to Approve Claims and Bills:
Check #'s 47869 through 47930
Check #'s 13882 through 13889
Check #'s 13892 through 13901
- C. Financial Reports
- Cash Balances

- Fund Summary – Budget to Actual

Councilmember Devries made a motion to approve the consent agenda items. Councilmember Winge seconded the motion. Motion carried 4-0.

7. ACTION ITEMS:

- A. Recommendation to approve Business License Renewals

Councilmember Winge made a motion to approve Business License Renewals. Councilmember Devries seconded the motion. Motion carried 4-0.

- B. Recommendation to approve Repealing Covid 19 Staff Policy

Petracek explained the need to repeal Covid 19 Staff Policy.

Councilmember Hughes made a motion to repeal the Covid 19 Staff Policy. Councilmember Winge seconded the motion. Motion carried 4-0.

8. MAYOR AND COUNCIL INPUT

Councilmember Devries and Hughes asked about the progress of the mill and overlay project for Woodland Rd./Ryan Place/Memorial Park. Petracek stated that with the replacement of the additional storm water catch basins approved at the last meeting, it could push the completion of the project off a week or so. Discussion ensued.

9. ADMINISTRATOR INPUT

Petracek explained that the Duwayne Ave. apartments are empty and they are preparing them to be torn down. Tim Harmsen originally anticipated them to be demolished within the next week or so, but the contractor is going to wait until the developer's agreement and building permits are approved before demolition begins. Discussion ensued.

10. CLOSED SESSION

This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.

Attorney Glaser explained the need to go into closed session.

Councilmember Devries made a motion to convene into closed session at 7:10 p.m. Councilmember Hughes seconded the motion. Motion carried 4-0.

Councilmember Devries made a motion authorizing staff to spend up to \$2000 to reconnect Well 15 to the SCADA system. Councilmember Harris seconded the motion. Motion carried 4-0.

Councilmember Hughes made a motion to reconvene into open session at 7:36 p.m. Councilmember Devries seconded the motion. Motion carried 4-0

11. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 7:37 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

No Workshop due to lack of agenda items