

**AGENDA  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
JULY 1, 2021 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER:** – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

**3. CITIZENS FORUM**

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

**5. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Devries)  
B. Cable Commission (Councilmember Winge)  
C. City Administrator (Bill Petracek)

**6. LETTERS AND COMMUNICATIONS:**

- A. Letter – Anoka County Sheriff James Stuart pp. 1  
B. Centennial Lakes Police Department Media Reports – 6-9 through 6-22, 2021 pp. 2-11

**Consent Agenda:**

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

**7. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – June 17, 2021 pp. 12-15  
B. Recommendation to Approve Claims and Bills: pp. 16-24

Check #'s 47816 through 47868  
Check #'s 13856 through 13867  
Check #'s 13870 through 13881

**Action Items:**

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

**8. ACTION ITEMS:**

- A. Recommendation to approve 2022 North Metro Telecommunications Commission Budget pp. 25-39
- B. Recommendation to approve Change Order #1 for 2021 Street Improvement Project pp. 40-45
- C. Recommendation to approve Business License Renewals pp. 46

**9. MAYOR AND COUNCIL INPUT**

**10. MOVE TO CONVENE REGULAR COUNCIL MEETING TO CLOSED SESSION**

**11. CLOSED EXECUTIVE SESSION**

- A. This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.

**12. MOVE TO RECONVENE REGULAR COUNCIL MEETING**

**13. ADJOURNMENT**

/mv



 COPY

*Office of the Sheriff*

**ANOKA COUNTY  
SHERIFF JAMES STUART**

May 17, 2021

Mayor Mike Murphy and City Council  
City of Lexington  
9180 Lexington Ave  
Lexington, MN 55014

**Re: Minneapolis Police Department and Anoka County Sheriff's Office S.W.A.T. Incident in Coon Rapids**

Dear Mayor Murphy and Members of the City Council:

You may have become aware of a story that aired on KARE 11 News that discussed an incident in Coon Rapids where the Anoka County Sheriff's Office S.W.A.T. team served a legally signed search warrant obtained by and based on an investigation by the Minneapolis Police Department. Additionally, the incident was also discussed recently at a Coon Rapids City Council meeting where the Coon Rapids Police Chief shared his reaction to the incident. Neither of those presentations of the event were offered with fair or accurate accounts.

While we understand that the incident in Coon Rapids was frightening to the family involved and concerning to the greater community, many false pieces of information and opinions have been shared and discussed. This type of operation is something our professional team handles regularly and has a methodical process in place to mitigate errors. Unfortunately, sometimes the information provided to us is inaccurate and issues can arise as a result. The Anoka County Sheriff's Office consistently reviews our established processes and when any possible issues are noted, we immediately take steps to address them.

The Anoka County Sheriff's Office commitment *to protect and serve the community in a manner that preserves the public trust* is stronger than ever. We do not take incidents like the one that occurred in Coon Rapids lightly, nor are related decisions made without due diligence. We continue to embrace our responsibility and our accountability to our communities.

I am happy to meet with the council, or schedule a phone call, to answer questions you may have about this incident or effects it may have within your community. We never want residents of Anoka County to be fearful of *any* situation involving our office. We are here *for* the community and we *are members of* the community.

Please feel free to contact me if I can be of assistance in working with your community regarding this issue.

Respectfully,

Sheriff James Stuart  
763-324-5010



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
21123514	Jun 9 2021	00:05	FIRE	19XX ROBIN LN N	CENTERVILLE
<b>Summary:</b> OFFICERS RESPONDED TO THE 1900 BLK OF ROBIN LN N REGARDING A FIRE. OFFICERS AND RESCUE THEN PUT THE FIRE OUT.CLEAR.					
21123536	Jun 9 2021	00:53	TRAFFIC	LAKE DR / WOODLAND RD	LEXINGTON
<b>Summary:</b> ON 06/09/2021 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND WOODLAND RD.VERBAL WARNING GIVEN.					
21123664	Jun 9 2021	07:46	ANIMAL COMPLAINT	XX EAST RD	CIRCLE PINES
<b>Summary:</b> OFFICER DISPATCHED TO 60 BLOCK OF EAST RD. FOR CONTAINED DOGS.OWNERS LOCATED.					
21123702	Jun 9 2021	08:48	MEDICAL	70XX CENTERVILLE RD	CENTERVILLE
<b>Summary:</b> MEDICAL.OFFICERS WERE DISPATCHED TO THE 7000 BLK OF CENTERVILLE RD FOR AN ADULT FEMALE HAVING A MEDICAL EMERGENCY.EMS HANDLED.CLEAR.					
21123743	Jun 9 2021	09:50	ORDINANCE VIOLATION	XX INNER DR	CIRCLE PINES
<b>Summary:</b> OFFICER OBSERVED ORDINANCE VIOLATION IN THE 10 BLOCK OF INNER DR.VERBAL WARNING.					
21124055	Jun 9 2021	15:50	ACCIDENT	LEXINGTON AVE / LOVELL RD	LEXINGTON
<b>Summary:</b> POLICE WERE DISPATCHED TO A PROPERTY DAMAGE ACCIDENT IN THE AREA OF LEXINGTON AVENUE AND LOVELL ROAD.					
21124187	Jun 9 2021	18:18	LIFT ASSIST	20XX WILLOW CIR	CENTERVILLE
<b>Summary:</b> LIFT ASSIST. OFFICERS WERE DISPATCHED TO THE 2000 BLOCK OF WILLOW CIRCLE ON A MEDICAL.OFFICERS ARRIVED AND DETERMINED THERE WERE NO INJURIES AND IT WAS A REQUEST FOR A LIFT ASSIST. OFFICERS ASSISTED ON SCENE.CLEAR.					
21124213	Jun 9 2021	18:53	ASSIST OTHER AGENCY		BLAINE
21124446	Jun 9 2021	23:52	TRAFFIC	LAKE DR / ALBERT AVE	LEXINGTON
<b>Summary:</b> ON 06/09/2021 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND ALBERT AVE.MALE DRIVER SUBSEQUENTLY ARRESTED FOR DWI.					
21124439	Jun 9 2021	23:39	ASSIST OTHER AGENCY		LINO LAKES
21123881	Jun 9 2021	12:28	DISORDERLY CONDUCT	95XX ASPEN AVE	LEXINGTON
<b>Summary:</b> DISORDERLY CONDUCT.OFFICERS WERE DISPATCHED TO THE 9500 BLK OF ASPEN AVE FOR A REPORT OF DISORDERLY CONDUCT.CASE OPEN PENDING INVESTIGATION.					
21124026	Jun 9 2021	15:20	ASSIST OTHER AGENCY		LINO LAKES
21124504	Jun 10 2021	01:47	TRAFFIC	LAKE DR / LEXINGTON AVE	CIRCLE PINES
<b>Summary:</b> ON 06/10/2021 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND LEXINGTON AVE.VERBAL WARNING GIVEN.					
21124517	Jun 10 2021	02:27	SUSPICIOUS ACTIVITY	CENTERVILLE RD / MAIN ST	CENTERVILLE
<b>Summary:</b> ON 06/10/2021 OFFICER CHECKED ON A SUSP VEHICLE NEAR THE INTERSECTION OF CENTERVILLE RD AND MAIN ST.OWNER ADVISED.					



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
21124658	Jun 10 2021	09:41	DAMAGE TO PROPERTY	XX EDGE DR	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO A VANDALISM REPORT IN CIRCLE PINES.					
21124970	Jun 10 2021	15:27	MEDICAL	70XX DUPRE RD	CENTERVILLE
<b>Summary:</b> OFFICER DISPATCHED TO THE 7000 BLOCK OF DUPRE ROAD ON THE REPORT OF A MEDICAL. CLEARED. BWC					
21125006	Jun 10 2021	15:59	ANIMAL COMPLAINT	38XX EDITH LN	LEXINGTON
<b>Summary:</b> OFFICER DISPATCHED TO 3800 BLOCK OF EDITH LN. FOR CONTAINED DOG. DOG TRANSPORTED TO ANIMAL HOSPITAL. OWNER LOCATED.CLEAR.					
21125116	Jun 10 2021	18:27	HARASSMENT	XX W GOLDEN LAKE RD	CIRCLE PINES
<b>Summary:</b> OFFICER DISPATCHED TO THE 50 BLOCK OF WEST GOLDEN LAKE ROAD ON THE REPORT OF A HARASSMENT. BWC. CLEAR.					
21125212	Jun 10 2021	20:45	FRAUD	39XX FLOWERFIELD RD	LEXINGTON
<b>Summary:</b> OFFICER DISPATCHED PHONE CALL TO THE 3900 BLOCK OF FLOWERFIELD REGARDING A FRAUD CALL. BWC. CLEAR.					
21125126	Jun 10 2021	18:42	DOMESTIC	91XX SOUTH HIGHWAY DR	LEXINGTON
<b>Summary:</b> DOMESTIC. OFFICERS DISPATCHED TO THE AREA OF BIRCH ST/HODGSON RD FOR A ROLLING DOMESTIC.DOMESTIC STARTED IN THE 9100 BLOCK OF SOUTH HIGHWAY DR.CLEAR.					
21124892	Jun 10 2021	14:07	ORDINANCE COMPLAINT	XX W GOLDEN LAKE RD	CIRCLE PINES
<b>Summary:</b> OFFICER DISPATCHED TO THE 50 BLOCK OF WEST GOLDEN LAKE RD. FOR ORDINANCE COMPLAINT.CLEAR.					
21125275	Jun 10 2021	22:53	VEHICLE LOCKOUT		CIRCLE PINES
21125409	Jun 11 2021	03:21	LIFT ASSIST	38XX MINUTEMAN LN	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO A LIFT ASSIST IN LEXINGTON.					
21125432	Jun 11 2021	04:50	MEDICAL	1XX SOUTH DR	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO A MEDICAL EMERGNECY IN THE 100 BLOCK OF SOUTH DR. ONE PERSON TRANSPORTED TO THE HOSPITAL.					
21125374	Jun 11 2021	01:04	TRAFFIC	LAKE DR / RESTWOOD RD	LEXINGTON
<b>Summary:</b> ON 06/11/2021 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND RESTWOOD RD.DRIVER SUBSEQUENTLY ARRESTED FOR DWI.					
21125683	Jun 11 2021	12:15	MEDICAL	XX S PINE DR STE B	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO A MEDICAL EMERGENCY.					
21125713	Jun 11 2021	12:50	ANIMAL COMPLAINT	LAKE DR / VILLAGE PKWY	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO AN ANIMAL COMPLAINT.					



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
21125804	Jun 11 2021	14:14	INFORMATION	73XX OLD MILL RD	CENTERVILLE
<b>Summary:</b> POLICE FIELDDED AN INFORMATIONAL REPORT.					
21125889	Jun 11 2021	15:34	CHECK WELFARE	87XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> OFFICERS DISPATCHED TO THE 8700 BLOCK OF SYNDICATE AVE ON A WELFARE CHECK. MALE ADVISED HE WAS FINE. BWC. CLEAR.					
21125967	Jun 11 2021	16:53	LIFT ASSIST	8XX CIVIC HEIGHTS DR	CIRCLE PINES
<b>Summary:</b> OFFICER DISPATCHED TO THE 800 BLOCK OF CIVIC HEIGHTS ON A LIFT ASSIST. BWC. CLEAR.					
21126123	Jun 11 2021	19:48	INFORMATION	91XX SOUTH HIGHWAY DR	LEXINGTON
<b>Summary:</b> ON 06/11/2021 OFFICER HANDLED A CIVIL PHONE CALL WITHIN THE 9100 BLOCK OF SOUTH HIGHWAY DRIVE.INFOMATION ONLY.					
21127031	Jun 12 2021	18:39	THEFT	91XX SOUTH HIGHWAY DR	LEXINGTON
<b>Summary:</b> OFFICER DISPATCHED TO THE 9100 BLOCK OF SOUTH HIGHWAY DRIVE ON THE REPORT OF A THEFT. FEMALE TRESPASSED FROM LOCATION. BWC. CLEAR.					
21126464	Jun 12 2021	02:02	SUSPICIOUS ACTIVITY	90XX GRIGGS AVE	LEXINGTON
<b>Summary:</b> ON 06/12/2021 OFFICERS HANDLED A SUSPICIOUS ACTIVITY COMPLAINT IN THE 9000 BLOCK OF GRIGGS AVE.SUSPECT LOCATED AND ADVISED.					
21126934	Jun 12 2021	16:41	INFORMATION	70XX LAMOTTE DR	CENTERVILLE
<b>Summary:</b> POLICE FIELDDED AN INFORMATIONAL REPORT.					
21127132	Jun 12 2021	20:27	EMERGENCY MEDICAL HOLD		CIRCLE PINES
<b>Summary:</b> POLICE WERE DISPATCHED TO CIRCLE PINES ON A REPORT OF A SUICIDAL ADULT MALE. AN ADULT MALE WAS TRANSPORTED TO THE HOSPITAL.					
21127321	Jun 12 2021	23:30	TRAFFIC	RESTWOOD RD / LAKE DR	LEXINGTON
<b>Summary:</b> POLICE CONDUCTED A TRAFFIC STOP THAT RESULTED IN A DWI ARREST					
21127010	Jun 12 2021	18:16	TRAFFIC	4200-BLK NORTH RD	CIRCLE PINES
<b>Summary:</b> OFFICER STOPPED VEHICLE FOR SPEED IN THE 4200 BLOCK OF NORTH ROAD. DRIVER CITED FOR SPEED AND PERMIT VIOLATION. BWC. CLEAR.					
21127458	Jun 13 2021	03:15	SUSPICIOUS ACTIVITY	3XX BALDWIN DR	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO THE 300 BLOCK FOR A SUSPICIOUS ACTIVITY REPORT					
21127503	Jun 13 2021	07:23	SUSPICIOUS ACTIVITY		CIRCLE PINES
<b>Summary:</b> SUSPICIOUS ACTIVITY. OFFICERS WERE DISPATCHED TO CIRCLE PINES ON A THEFT REPORT.OFFICERS TOOK INFORMATION REGARDING TWO INDIVIDUALS SEEN ON A HOME SECURITY CAMERA, ENTERING INTO VEHICLES ON THE PROPERTY. NO LOSS OCCURRED. OFFICERS TOOK INFORMATION FOR A REPORT.CLEAR.					
21127507	Jun 13 2021	07:35	MISCELLANEOUS OFFICER	2XX PINE HOLLOW DR	CIRCLE PINES



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> MISCELLANEOUS OFFICER. OFFICERS WERE DISPATCHED A PHONE CALL REGARDING QUESTIONS ABOUT A JUVENILE'S WELFARE IN THE 250 BLOCK OF PINE HOLLOW DR. OFFICERS ANSWERED QUESTIONS.CLEAR.					
21127355	Jun 13 2021	00:29	ASSIST OTHER AGENCY		SPRING LAKE
21127442	Jun 13 2021	02:43	TRAFFIC	LAKE DR / ALBERT AVE	LEXINGTON
<b>Summary:</b> ON 06/13/2021 OFFICER CONDUCTED A TRAFFIC STOP ON A VEHICLE NEAR THE INTERSECTION OF LAKE DRIVE AND ALBERT AVE.MALE DRIVER SUBSEQUENTLY ARRESTED FOR DWI.					
21128130	Jun 14 2021	01:07	SUSPICIOUS ACTIVITY	XX WEST RD	CIRCLE PINES
<b>Summary:</b> OFFICERS DISPATCHED TO THE 10 BLOCK OF WEST RD FOR A SUSPICIOUS ACTIVITY REPORT.					
21128242	Jun 14 2021	07:20	THEFT	41XX EDGEWOOD RD	LEXINGTON
<b>Summary:</b> THEFT: RESPONDED TO PHONE CALL THEFT REPORT IN THE 4100 BLOCK OF EDGEWOOD RD IN LEXINGTON. CALLER ADVISED UNKNOWN SUSPECT REMOVED THE CATALYTIC CONVERTER FROM HIS VEHICLE LAST NIGHT. ESTIMATED LOSS WAS \$1500.00.					
21128658	Jun 14 2021	16:02	NOISE COMPLAINT	XX PINE DR	CIRCLE PINES
<b>Summary:</b> NOISE COMPLAINT. OFFICERS WERE ADVISED OF A WALK-IN REPORT AT BASE. OFFICERS TOOK INFORMATION REGARDING A NOISE COMPLAINT FROM A COMMERCIAL PROPERTY IN THE 0 BLOCK OF PINE DR S. OFFICERS CONTACTED THE OWNER TO ADVISE OF THE ISSUE.CLEAR.					
21128364	Jun 14 2021	10:14	MEDICAL	KEITH RD / SOUTH RD	CIRCLE PINES
<b>Summary:</b> A MEDICAL WAS REPORTED AT THE INTERSECTION OF SOUTH RD AND KEITH RD.					
21128798	Jun 14 2021	18:53	DRUGS	92XX NORTH HIGHWAY DR	LEXINGTON
<b>Summary:</b> OFFICER DISPATCHED TO THE 9200 BLOCK OF NORTH HIGHWAY DRIVE ON THE REPORT OF FOUND DRUGS. DRUGS TO BE DISPOSED OF. BWC. CLEAR.					
21128701	Jun 14 2021	16:54	UNWANTED PERSON	XX CENTRAL ST	CIRCLE PINES
<b>Summary:</b> OFFICER DISPATCHED TO THE 30 BLOCK OF CENTRAL ST ON THE REPORT OF AN UNWANTED PERSON ASKING CUSTOMERS FOR MONEY. FEMALE ADVISED. BWC. CLEAR.					
21128678	Jun 14 2021	16:31	NOISE COMPLAINT	XX W GOLDEN LAKE RD	CIRCLE PINES
<b>Summary:</b> NOISE COMPLAINT. OFFICERS WERE DISPATCHED TO GOLDEN LAKE PARK ON A NOISE COMPLAINT. OFFICERS DID NOT OBSRVE ANY VIOLATIONS.CLEAR.					
21128865	Jun 14 2021	20:13	LIFT ASSIST	20XX WILLOW CIR	CENTERVILLE
<b>Summary:</b> LIFT ASSIST. OFFICERS WERE DISPATCHED TO THE 2000 BLOCK OF WILLOW CIRCLE ON A LIFT ASSIST. OFFICERS REQUESTED RESCUE ASSIST. RESCUE ASSISTED THE FEMALE TO HER FEET PRIOR TO OFFICER'S ARRIVAL.CLEAR.					
21128978	Jun 14 2021	22:40	ASSIST OTHER		BLAINE
21129061	Jun 15 2021	01:23	TRAFFIC	LEXINGTON AVE NE / WEST RD	CIRCLE PINES
<b>Summary:</b> OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF LEXINGTON AVE AND WEST RD. OFFICER ISSUED VERBAL WARNINGS.					
21129404	Jun 15 2021	13:05	MEDICAL	XX OAK RIDGE TRL	CIRCLE PINES



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> A MEDICAL WAS REPORTED IN THE 20 BLOCK OF OAK RIDGE TRL.					
21129497	Jun 15 2021	14:55	INFORMATION	XX W GOLDEN LAKE RD	CIRCLE PINES
<b>Summary:</b> INFORMATION. OFFICERS WERE DISPATCHED TO A PHONE CALL FRAUD REPORT IN THE 80 BLOCK OF WEST GOLDEN LAKE RD. OFFICERS DETERMINED THERE WAS NO LOSS TO THE CALLER AND THEY TOOK INFORMATION FOR A REPORT.CLEAR.					
21129756	Jun 15 2021	19:47	CHECK WELFARE	3XX VILLAGE PKWY	CIRCLE PINES
<b>Summary:</b> OFFICERS DISPATCHED TO THE 300 BLOCK OF VILLAGE PARKWAY ON A WELFARE CHECK. MALE REFUSED MEDICAL ASSISTANCE. BWC. CLEAR.					
21129925	Jun 15 2021	23:36	TRAFFIC	94XX LEXINGTON AVE	LEXINGTON
<b>Summary:</b> POLICE CONDUCTED A TRAFFIC STOP IN THE 9400 BLOCK OF LEXINGTON AVE.					
21129170	Jun 15 2021	08:00	TRESPASSING	XX S PINE DR	CIRCLE PINES
<b>Summary:</b> TRESPASS: RESPONDED TO THE 0 BLOCK OF PINE DRIVE SOUTH FOR A REMOVAL OF AN ADULT MALE THAT WAS DISORDERLY AT LOCAL GAS STATION. UPON ARRIVAL, MADE CONTACT WITH SUSPECT AND IDENTIFIED HIM BEFORE HE WAS TRESPASSED. MALE SUSPECT WAS FOUND TO HAVE A MISDEMEANOR WARRANT AND WAS ARRESTED AND TRANSPORTED TO JAIL.					
21129897	Jun 15 2021	22:55	TRAFFIC	MAIN ST / MOUND TRL	CENTERVILLE
<b>Summary:</b> TRAFFIC STOP. OFFICERS STOPPED A VEHICLE IN THE AREA OF MAIN ST AND MOUND TRAIL.DRIVER ARRESTED.CLEAR					



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
21130174	Jun 16 2021	09:42	MEDICAL	91XX DUNLAP AVE	LEXINGTON
<b>Summary:</b> POLICE WERE DISPATCHED TO A MEDICAL IN THE 9100 BLOCK OF DUNLAP AVE. AN ADULT FEMALE WAS TRANSPORTED TO THE HOSPITAL.					
21130178	Jun 16 2021	09:51	INFORMATION	18XX MAIN ST	CENTERVILLE
<b>Summary:</b> INFORMATION.OFFICERS TOOK AN INFORMATIONAL REPORT FROM THE 1800 BLK OF MAIN ST.CLEAR.					
21130470	Jun 16 2021	15:41	DOMESTIC-VERBAL	38XX RESTWOOD RD	LEXINGTON
<b>Summary:</b> VERBAL DOMESTIC. OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF RESTWOOD RD ON A VERBAL DOMESTIC. OFFICERS MEDIATED WHILE A PARTY LEFT THE RESIDENCE.CLEAR.					
21130593	Jun 16 2021	18:03	ANIMAL COMPLAINT	90XX LEXINGTON AVE	LEXINGTON
<b>Summary:</b> OFFICER DISPATCHED TO 9000 BLOCK OF LEXINGTON FOR DUCKLINS IN SEWER. PUBLIC WORKS DISPATCHED. DUCKLINGS REMOVED.CLEAR.					
21130762	Jun 16 2021	22:13	CHECK WELFARE	93XX RYAN PL	LEXINGTON
<b>Summary:</b> OFFICERS DISPATCHED TO THE 9300 BLOCK OF RYAN PLACE FOR A WELFARE CHECK. OFFICERS DETERMINED THERE WERE NO ISSUES.					
21130686	Jun 16 2021	20:25	DOMESTIC ESCORT	89XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> OFFICERS RESPONDED TO THE 8900 BLK OF SYNDICATE AVE REGARDING A DOMESTIC ESCORT.CLEAR.					
21130796	Jun 16 2021	23:29	TRAFFIC	LAKE DR / GRIGGS AVE	LEXINGTON
<b>Summary:</b> ON 06/16/2021 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND GRIGGS AVE.MALE DRIVER SUBSEQUENTLY ARRESTED FOR DWI.					
21130407	Jun 16 2021	14:07	ASSAULT	91XX HAMLIN AVE	LEXINGTON
<b>Summary:</b> ASSAULT. OFFICERS DISPATCHED TO THE 9100 BLOCK OF HAMLIN AVE FOR REPORTED GUNFIRE.JUVENILE TAKEN INTO CUSTODY.ACTIVE.					
21130478	Jun 16 2021	15:57	DISORDERLY CONDUCT	91XX SOUTH HIGHWAY DR	LEXINGTON
<b>Summary:</b> DISORDLEY MALE. OFFICERS DISPATCHED TO A DISORDLY MALE IN THE 9100 BLOCK OF SOUTH HIGHWAY DR.MALE TRANSPORTED TO THE HOSPITAL.CLEAR.					
21130720	Jun 16 2021	21:17	CHECK WELFARE	70XX CENTERVILLE RD	CENTERVILLE
<b>Summary:</b> OFFICERS DISPATCHED TO THE 7000 BLOCK OF CENTERVILLE RD.MALE TRANSPORTED TO THE HOSPITAL.CLEAR.					
21130405	Jun 16 2021	13:59	INFORMATION	XX CENTRAL ST	CIRCLE PINES
<b>Summary:</b> DELAYED PD ACCIDENT REPORT.OFFICERS WERE ADVISED OF A DELAYED PROPERTY DAMAGE REPORT THAT OCCURRED IN THE MCDONALDS DRIVE THROUGH. OFFICERS TOOK INFORMATION FOR THE REPORT. CASE IS STILL UNDER INVESTIGATION.ACTIVE.					
21130030	Jun 16 2021	03:55	CHECK WELFARE	88XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO THE 8800 BLOCK OF SYNDICATE AVE FOR A WELFARE CHECK.					
21130884	Jun 17 2021	02:32	TRAFFIC	LEXINGTON AVE NE / WEST RD	CIRCLE PINES



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF LEXINGTON AVE AND WEST RD. ADULT WAS SUBSEQUENTLY ARRESTED FOR HIS OUTSTANDING WARRANT.					
21131392	Jun 17 2021	16:09	ILLEGAL BURN	95XX DUNLAP AVE	LEXINGTON
<b>Summary:</b> OFFICER DISPATCHED TO 9500 BLOCK OF DUNLAP AVE. FOR AN ILLEGAL BURN.WRITTEN WARNING.					
21131790	Jun 17 2021	23:19	HARASSMENT	89XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> ON 06/17/2021 OFFICER FIELED A POSSIBLE HARASSMENT REPORT IN THE 8900 BLOCK OF SYNCATE AVE.INFORMATION ONLY.					
21131266	Jun 17 2021	14:00	SUSPICIOUS ACTIVITY	OAK LEAF LN / OAK RD	CIRCLE PINES
<b>Summary:</b> SUSPICIOUS PERSON. OFFICERS WERE DISPATCHED TO THE AREA OF OAK LEAF LN AND OAK RD ON A SUSPICIOUS PERSON. OFFICERS CHECKED THE AREA BUT DID NOT LOCATE THE PERSON.CLEAR.					
21131368	Jun 17 2021	15:42	MEDICAL	19XX 73RD ST	CENTERVILLE
<b>Summary:</b> MEDICAL. OFFICERS WERE DISPATCHED TO THE 1900 BLOCK OF 73RD ON A MEDICAL. OFFICERS BEGAN A MEDICAL ASSESSMENT ON THE VICTIM. AMBULANCE ARRIVED AND CLEARED OFFICERS.CLEAR.					
21131595	Jun 17 2021	19:54	THEFT	41XX LOVELL RD	LEXINGTON
<b>Summary:</b> OFFICERS RECEIVED A PHONE CALL REGARDING A THEFT THAT OCCURRED IN THE 4100 BLK OF LOVELL RD.PENDING.					
21132273	Jun 18 2021	13:54	SUSPICIOUS ACTIVITY	92XX LEXINGTON AVE NE	CIRCLE PINES
<b>Summary:</b> POLICE WERE DISPATCHED TO A REPORT OF SUSPICIOUS ACTIVITY IN THE 9200 BLOCK OF LEXINGTON AVENUE. AN EXTRA PATROL REQUEST WAS MADE.					
21132790	Jun 18 2021	23:38	ASSIST OTHER AGENCY		BLAINE
21132265	Jun 18 2021	13:43	MEDICAL	19XX ROBIN LN N	CENTERVILLE
<b>Summary:</b> MEDICAL: RESPONDED WITH FIRE AND EMS TO THE 1900 BLOCK OF ROBIN LANE NORTH ON A MEDICAL EMERGENCY FOR AN ADULT FEMALE. UPON ARRIVAL WITH FIRE, WE LOCATED FEMALE VICTIM AND RENDERED MEDICAL ATTENTION UNTIL PARAMEDICS ARRIVED.					
21131902	Jun 18 2021	03:22	TRAFFIC	GRIGGS AVE / NORTH HIGHWAY DR	LEXINGTON
<b>Summary:</b> ON 06/18/2021 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF GRIGGS AVE AND NORTH HIGHWAY DRIVE.PENDING CHARGES.					
21132697	Jun 18 2021	21:43	CIVIL DISPUTE	19XX ROBIN LN N	CENTERVILLE
<b>Summary:</b> OFFICERS RECIEVED A PHONE REGARDING A CIVIL DISPUTE IN THE 1900 BLOCK OF ROBIN LN N.PENDING.					
21132624	Jun 18 2021	20:28	OPF VIOLATION	41XX LOVELL RD	LEXINGTON
<b>Summary:</b> OFFICERS RESPONDED TO THE 4100 BLK OF LOVELL RD REGARDING A OPF VIOLATION.CLEAR.					
21132944	Jun 19 2021	06:56	CHECK WELFARE	68XX BEAVER POND WAY	CENTERVILLE



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> CHECK WELFARE.OFFICERS WERE DISPATCHED TO THE 6800 BLK OF BEAVER POND WAY FOR A WELFARE CHECK OF AN ADULT FEMALE.FEMALE WAS FOUND TO BE OK.CASE CLOSED.					
21133110	Jun 19 2021	12:10	ASSIST OTHER AGENCY		LINO LAKES
21132956	Jun 19 2021	07:31	THEFT FROM MOTOR VEHICLE	15XX PELTIER LAKE DR	CENTERVILLE
<b>Summary:</b> THEFT FROM MOTOR VEHICLE.OFFICERS TOOK A REPORT OF A THEFT FROM MOTOR VEHICLE.NO SUSPECTS AT THIS TIME.CASE OPEN PENDING INVESTIGATION.					
21133230	Jun 19 2021	15:05	ACCIDENT-MV PD	CROSSWAY DR / PARK DR	CIRCLE PINES
<b>Summary:</b> POLICE WERE DISPATCHED TO THE AREA OF CROSSWAY DRIVE AND PARK DRIVE FOR A TWO VEHICLE PROPERTY DAMAGE ACCIDENT. THERE WERE NO INJURIES AND THE DAMAGE WAS MINOR.					
21133270	Jun 19 2021	15:56	SUSPICIOUS ACTIVITY	70XX 21ST AVE SOUTH	CENTERVILLE
<b>Summary:</b> POLICE FIELDDED AN INFORMATIONAL REPORT.					
21133485	Jun 19 2021	21:00	FRAUD	16XX HUNTERS TRL	CENTERVILLE
<b>Summary:</b> POLICE WERE DISPATCHED TO A PHONE CALL REPORT OF FRADULANT ACTIVITY IN THE 1600 BLOCK OF HUNTERS TRAIL					
21133389	Jun 19 2021	18:36	MEDICAL	70XX COTTONWOOD CT	CENTERVILLE
<b>Summary:</b> POLICE WERE DISPATCHED TO THE 7000 BLOCK OF COTTONWOOD COURT ON A REPORT ON AN ADULT MALE EXPERIENCING A MEDICAL EMERGENCY. AN ADULT MALE WAS TRANSPORTED TO THE HOSPITAL.					
21133490	Jun 19 2021	21:12	INFORMATION	89XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> POLICE FIELDDED AN INFORMATIONAL REPORT IN LEXINGTON.					
21132883	Jun 19 2021	02:13	TRAFFIC	LAKE DR / LEXINGTON AVE	LEXINGTON
<b>Summary:</b> OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF LAKE DR AND LEXINGTON AVE. ADULT MALE WAS SUBSEQUENTLY ARRESTED FOR DWI.					
21132813	Jun 19 2021	00:03	TRAFFIC	LAKE DR / SHEPHERD CT	CIRCLE PINES
<b>Summary:</b> ON 06/19/2021 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND SHEPHERD COURT.FEMALE DRIVER SUBSEQUENTLY ARRESTED FOR DWI.					
21133668	Jun 20 2021	01:36	UNWANTED PERSON	89XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> ON 06/20/2021 OFFICERS RESPONDED TO THE 8900 SYNDICATE AVE ON A REPORT OF A POSSIBLE UNWANTED PERSON.INFORMATION ONLY.					
21133751	Jun 20 2021	07:58	ASSIST OTHER AGENCY		BLAINE
21133894	Jun 20 2021	12:40	ASSIST OTHER AGENCY		BLAINE
21134233	Jun 20 2021	23:11	SUSPICIOUS ACTIVITY	91XX HAMLIN AVE	LEXINGTON
<b>Summary:</b> OFFICER NOTED SUSPICIOUS VEHICLE IN THE 9100 BLOCK OF HAMLIN AVE. MALE IN VEHICLE ADVISED TO MOVE ALONG. BWC. CLEAR.					
21133620	Jun 20 2021	00:04	TRAFFIC	LAKE DR / RESTWOOD RD	LEXINGTON



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> ON 06/20/2021 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND RESTWOOD RD.OFFICER LATER FOUND THE DRIVER HAD AN OUTSTANDING WARRANT.DRIVER WAS LATER TAKEN INTO CUSTODY.					
21133677	Jun 20 2021	02:00	TRAFFIC	LAKE DR / LEXINGTON AVE NE	CIRCLE PINES
<b>Summary:</b> ON 06/20/2021 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND LEXINGTON AVE.DRIVER SUBSEQUENTLY ARRESTED FOR DWI.					
21134035	Jun 20 2021	16:38	CONTROLLED SUBSTANCE	LEXINGTON AVE NE / NORTH RD	CIRCLE PINES
<b>Summary:</b> AN ADULT MALE WAS ARRESTED FOR CONTROLLED SUBSTANCE POSSESSION IN CIRCLE PINES.					
21134265	Jun 21 2021	00:36	MEDICAL	XX VILLAGE PKWY	CIRCLE PINES
<b>Summary:</b> OFFICERS DISPATCHED TO THE 33 BLOCK OF VILLAGE PARKWAY ON THE REPORT OF A MEDICAL. PATIENT TRANSPORTED VIA ALLINA. BWC. CLEAR.					
21134294	Jun 21 2021	02:50	MEDICAL	6XX VILLAGE PKWY	CIRCLE PINES
<b>Summary:</b> ON 06/21/2021 OFFICERS RESPONDED TO A MEDICAL IN THE 600 BLOCK OF VILLAGE PARKWAY.CENTENNIAL FIRE AND ALLINA EMS ASSISTED.					
21134275	Jun 21 2021	00:57	WARRANT ARREST	39XX RESTWOOD RD	LEXINGTON
<b>Summary:</b> OFFICERS ARRESTED MALE ON A WARRANT IN THE 3900 BLOCK OF RESTOOD ROAD. DRUGS FOUND ON MALE, TO BE TESTED, PENDING CHARGES. BWC. CLEARED BY ARREST					
21134417	Jun 21 2021	09:23	ORDINANCE COMPLAINT	XX PARK DR	CIRCLE PINES
<b>Summary:</b> AN ORDINANCE COMPLAINT WAS FILED IN THE 10TH BLOCK OF PARK DR.					
21134451	Jun 21 2021	10:05	NARCOTICS INFORMATION	XX W GOLDEN LAKE RD	CIRCLE PINES
<b>Summary:</b> NARCOTICS INFO.OFFICERS TOOK A REPORT OF NARCOTICS INFO REGARDING THE 50 BLK OF W GOLDEN LAKE RD.CLEAR.					
21134594	Jun 21 2021	13:17	DOMESTIC ESCORT	89XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> DOMESTIC ESCORT.OFFICERS WERE DISPATCHED TO THE 8900 BLK OF SYNDICATE AVE FOR A DOMESTIC ESCORT.NO ISSUES.CLEAR.					
21134928	Jun 21 2021	20:03	MEDICAL	1XX CANTERBURY RD	CIRCLE PINES
<b>Summary:</b> OFFICER DISPATCHED TO THE 130 BLOCK OF CANTERBURY ROAD ON A MEDICAL. BWC. CLEAR.					
21134858	Jun 21 2021	18:28	ASSIST OTHER AGENCY		BLAINE
21134929	Jun 21 2021	20:05	FTC FRAUD	70XX PROGRESS RD	CENTERVILLE
<b>Summary:</b> POLICE WERE DISPATCHED TO A REPORT OF FRADULANT ACTIVITY IN THE 7000 BLOCK OF PROGRESS ROAD.					
21134901	Jun 21 2021	19:27	PUBLIC ASSIST	88XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> PUBLIC ASSIST.					
21134467	Jun 21 2021	10:35	ASSIST OTHER AGENCY		BLAINE
21134563	Jun 21 2021	12:43	ASSIST OTHER AGENCY		LINO LAKES



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
21135204	Jun 22 2021	07:13	MEDICAL	3XX SHERWOOD CT	CIRCLE PINES
<b>Summary:</b> MEDICAL: RESPONDED WITH EMS TO THE 300 BLOCK OF SHERWOOD CT FOR MEDICAL EMERGENCY FOR JUVENILE MALE. MALE WAS HAVING A MEDICAL WITH DIFFICULTY BREATHING AND PAST HISTORY. ARRIVED AND RENDERED MEDICAL TREATMENT UNTIL PARAMEDICS ARRIVED.					
21135138	Jun 22 2021	01:24	MEDICAL	1XX SOUTH DR	CIRCLE PINES
<b>Summary:</b> ON 06/22/2021 OFFICERS RESPONDED TO A MEDICAL IN THE 100 BLOCK OF SOUTH HIGHWAY DRIVE.CENTENNIAL FIRE AND ALLINA EMS ASSISTED.					
21135193	Jun 22 2021	06:24	LIFT ASSIST	70XX CENTERVILLE RD	CENTERVILLE
<b>Summary:</b> A LIFT ASSIST WAS REPORTED IN THE 7000 BLCOK OF CENTERVILLE RD.					
21135217	Jun 22 2021	07:51	SUSPICIOUS ACTIVITY	71XX BRIAN DR	CENTERVILLE
<b>Summary:</b> A SUSPICIOUS VEHICLE WAS REPORTED IN THE 7100 BLOCK OF BRIAN DR.					
21135427	Jun 22 2021	12:12	MEDICAL	71XX BRIAN WAY	CENTERVILLE
<b>Summary:</b> MEDICAL: RESPONDED WITH EMS TO THE 7100 BLOCK OF BRIAN WAY FOR MEDICAL EMERGENCY INVOLVING AN ADULT MALE. UPON ARRIVAL WITH PARAMEDICS, MALE LOCATED AND WAS HAVING PAIN AND DIFFICULTY BREATHING. ASSISTED WITH MALE UNTIL TRANSPORTED TO THE HOSPITAL.					
21135464	Jun 22 2021	12:48	MEDICAL	94XX LEXINGTON AVE	LEXINGTON
<b>Summary:</b> A MEDICAL WAS REPORTED IN THE 9400 BLOCK OF LEXINGTON AVE.					
21135500	Jun 22 2021	13:27	TRESPASSING	92XX SOUTH HIGHWAY DR	LEXINGTON
<b>Summary:</b> A TRESPASS MATTER WAS INVESTIGATED IN THE 9200 BLOCK OF S HWY DR.					
21135157	Jun 22 2021	02:11	TRAFFIC	9000-BLK LEXINGTON AVE	LEXINGTON
<b>Summary:</b> POLICE CONDUCTED A TRAFFIC STOP THAT RESULTED IN DWI ARREST.					
21135264	Jun 22 2021	09:16	MEDICAL	1XX CANTERBURY RD	CIRCLE PINES
<b>Summary:</b> MEDICAL: RESPONDED WITH EMS TO A MEDICAL EMERGENCY IN THE 100 BLOCK OF CANTERBURY RD FOR AN ADULT MALE. MALE WAS LOCATED AND MEDICAL TREATMENT AND ASSESSMENT WAS RENDERED UNTIL PARAMEDICS ARRIVED. MALE LATER TRANSPORTED TO THE HOSPITAL.					
21135938	Jun 22 2021	22:05	ASSIST OTHER AGENCY		BLAINE
21135713	Jun 22 2021	17:37	STALKING	41XX LOVELL RD	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO A STALKING MATTER IN LEXINGTON.					

**MINUTES  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
JUNE 17, 2021– 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER:** – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

*Mayor Murphy called to order the Regular City Council meeting for June 17, 2021 at 7:00 p.m. Councilmember's present: Devries, Harris, and Hughes. Excused Absence: Winge. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Brad Falteysek, Abdo, Eick, and Meyers.*

**3. CITIZENS FORUM**

*No citizens were present to discuss items not on the agenda.*

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 4-0.*

**5. 2020 AUDIT REPORT PRESENTATION - ABDO, EICK and MEYERS**

*Brad Falteysek from Abdo, Eick, and Meyer was present to provide an overview of the 2020 Audit report. Discussion ensued.*

**6. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department – Media Reports 5-26 through 6-8, 2021
- B. City Report – May 2021
- C. North Metro TV – May 2021 Update
- D. Planning & Zoning meeting minutes – June 8, 2021
- E. Park Board meeting minutes - June 7, 2021

*No discussion on Letters and Communications*

**7. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:

Council Meeting – June 3, 2021

B. Recommendation to Approve Claims and Bills:

Check #'s 47762 through 47815

Check #'s 13846 through 13855

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

*Councilmember Hughes made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 4-0.*

8. ACTION ITEMS:

A. Recommendation to accept 2020 Audit Report

*Councilmember Devries made a motion to accept the 2020 Audit Report. Councilmember Harris seconded the motion. Motion carried 4-0.*

B. Recommendation to approve Park Board recommendation of Lexington City Park sign design

*The Council discussed the Lexington City Park sign design proposed by Norhart and recommended by the Park Board for approval.*

*Changes to the sign discussed:*

- 1. Remove Lexington on "Lexington City Park"*
- 2. Remove "Est. 1950"*
- 3. Remove "Norhart"*
- 4. Remove "Park Closed from 10:00 p.m. to 5:00 a.m." and put this on a different, more official sign.*
- 5. Develop sign to look more like the sign in City Council chambers.*
- 6. Add the address: 9004 Dunlap Ave.*

*Mayor Murphy said he would donate the final design and the sign for the park. Discussion ensued.*

*Councilmember Harris made a motion to approve the sign design with the following changes:*

- 1. Remove the word Lexington on "Lexington City Park";*
- 2. Remove "Est. 1950";*
- 3. Remove "Norhart"*
- 4. Remove "Park Closed from 10:00 p.m. to 5:00 a.m." and put this on a different, more official sign.*
- 5. Develop sign to look more like the sign in City Council chambers;*
- 6. Add the address 9004 Dunlap Ave. to sign. Councilmember Devries seconded the motion. Motion carried 4-0.*

C. Recommendation to approve Business License Renewals

*Councilmember Hughes made a motion to approve Business License Renewals. Councilmember Harris seconded the motion. Motion carried 4-0.*

D. Recommendation to approve Liquor License Renewals

- Boulevard
- Carbone's
- Cowboy's Saloon
- El Loro (pending successful background check)

*Petracek explained that El Loro's background check is good.*

*Councilmember Devries made motion to approve Liquor License Renewals for: Boulevard, Carbone's, Cowboy's Saloon, El Loro. Councilmember Harris seconded the motion. Motion carried 4-0.*

## 9. MAYOR AND COUNCIL INPUT

*Councilmember Harris stated that the City of Blaine has mowed the west side of Hamline Ave.*

## 10. CLOSED EXECUTIVE SESSION

- A. This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.

*Attorney Glaser explained the reason to convene into closed session.*

*Councilmember Hughes made a motion to convene into closed session at 7:42 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.*

## 11. MOVE TO RECONVENE REGULAR COUNCIL MEETING

*Councilmember Hughes made motion to reconvene the regular council meeting at 8:54 pm. Councilmember Harris seconded the motion. Motion carried 4-0.*

## 12. ADMINISTRATOR INPUT

*Petracek stated the farmer's market was open for business. He added that the Ryan Place, Woodland Ave., and Memorial Park paving project is tentatively scheduled to begin July 12th. Lastly, he explained that the painting of the Memorial Park buildings has begun. Discussion ensued.*

## 13. ADJOURNMENT

*Councilmember Hughes made motion to adjourn the meeting at 8:55 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.*

**No Workshop due to lack of agenda items**

**CITY OF LEXINGTON**

**RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS**

**The following claims and bills have been presented to the Council for approval  
at the Council Meeting of July 1, 2021.**

**(1) Payroll**

Checks	through		\$	-
Vouchers	503809 through	803828	\$	22,316.34
Vouchers	503780 through	503807	\$	12,455.71
 Payroll Taxes				
	Federal Tax	\$3,972.07		
	Social Security	\$5,714.50		
	Medicare	\$1,336.44		
				<u>\$11,023.01</u>
	State Tax	\$1,739.87	\$1,739.87	
	Total			\$12,762.88

**(2) General and Liquor Payment Recommendations:**

Checks	47816 through	47868	\$	258,323.75
			\$	-

**(3) ACH and Credit Card Payments for:**

ACH Checks:	through		\$	-
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Total Payments and Withdrawals Approval \$ 305,858.68

**Centennial Lakes Police Payment Recommendations:**

Checks	13856 through	13867	\$	67,099.69
	13870 through	13881	\$	5,569.26
ACH	2021028 through	2021028	\$	3,297.66
Total Payments			\$	<u><u>75,966.61</u></u>

**\*Check Detail Register©**

July 2021

Check Amt Invoice Comment

**10100 4M FUND**

Paid Chk#	7/1/2021	AMAZON			
E 101-41500-410	Sirens/Flags	\$42.81	1K71-19LM-3Y	FLAGS	
E 101-41500-410	Sirens/Flags	\$179.90	1LMK-H4KV-L	FLAGS	
E 101-41500-200	Office Supplies	\$20.49	1TF1-T116-MN	OFFICE SUPPLIES	
E 101-41500-400	General Maintenance	\$89.76	1TF1-T116-MN	SUPPLIES - CITY HALL	
<b>Total AMAZON</b>		<b>\$332.96</b>			

Paid Chk#	7/1/2021	ANOKA CO - ASSESSOR			
E 101-41500-302	Assessor Fees	\$10,045.00			2021 ASSESSMENT CHARGES
<b>Total ANOKA CO - ASSESSOR</b>		<b>\$10,045.00</b>			

Paid Chk#	7/1/2021	ANOKA COUNTY TREASURY			
E 101-41900-329	Cable/Internet	\$75.00	B210616W		JULY 2021 BROADBAND
E 101-42260-329	Cable/Internet	\$75.00	B210616W		JULY 2021 BROADBAND
E 101-43100-329	Cable/Internet	\$45.00	B210616W		JULY 2021 BROADBAND
E 101-45200-329	Cable/Internet	\$30.00	B210616W		JULY 2021 BROADBAND
<b>Total ANOKA COUNTY TREASURY</b>		<b>\$225.00</b>			

Paid Chk#	7/1/2021	ARTISAN BEER COMPANY			
E 609-00000-252	Beer Purchase	\$1,019.55	3478494		
E 609-00000-252	Beer Purchase	\$991.85	3479773		
<b>Total ARTISAN BEER COMPANY</b>		<b>\$2,011.40</b>			

Paid Chk#	7/1/2021	AVESIS VISION PLAN			
E 101-41500-160	Health/Dental Insurance	\$22.08	2736337		JULY 2021 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$8.36	2736337		JULY 2021 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$5.58	2736337		JULY 2021 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$28.66	2736337		JULY 2021 PREMIUM
<b>Total AVESIS VISION PLAN</b>		<b>\$64.68</b>			

Paid Chk#	7/1/2021	BELLBOY CORPORATION			
E 609-00000-251	Liquor Purchase	\$2,822.09	0089685600		
E 609-00000-251	Liquor Purchase	\$179.55	0089689600		
E 609-00000-254	Miscellaneous Purchase	\$431.72	0103360200		
<b>Total BELLBOY CORPORATION</b>		<b>\$3,433.36</b>			

Paid Chk#	7/1/2021	BENT BREWSTILLERY			
E 609-00000-252	Beer Purchase	\$315.30	INV-010149		
<b>Total BENT BREWSTILLERY</b>		<b>\$315.30</b>			

Paid Chk#	7/1/2021	BIFFS			
E 101-45200-418	Other Rentals	\$170.00	W816598		MAY JUNE 2021 RENTALS - LEXINGTON CITY PARK
<b>Total BIFFS</b>		<b>\$170.00</b>			

Paid Chk#	7/1/2021	BLACK STACK BREWING, INC.			
E 609-00000-252	Beer Purchase	\$240.00	13136		
<b>Total BLACK STACK BREWING, INC.</b>		<b>\$240.00</b>			

Paid Chk#	7/1/2021	BOND TRUST SERVICES CORP			
E 592-60000-620	Fiscal Agent s Fees	\$475.00	64141		GO IMP BONDS, SERIES 2017A
E 730-00000-611	Bond Interest	\$2,575.00	65107		GO UR BONDS, SERIES 2010A
E 770-00000-611	Bond Interest	\$4,700.00	65107		GO UR BONDS, SERIES 2010A
E 591-60000-611	Bond Interest	\$6,595.08	65108		GO IMP BONDS, SERIES 2014A
E 651-00000-611	Bond Interest	\$1,426.17	65108		GO IMP BONDS, SERIES 2014A
E 592-60000-611	Bond Interest	\$15,900.00	65109		GO IMP BONDS, SERIES 2017A

**\*Check Detail Register©**

July 2021

		Check Amt	Invoice	Comment
<b>Total</b>	<b>BOND TRUST SERVICES CORP</b>	<b>\$31,671.25</b>		
<b>Paid Chk#</b>	<b>047826</b>	<b>7/1/2021</b>	<b>BREAKTHRU BEVERAGE MN</b>	
E 609-00000-251	Liquor Purchase	\$362.30	339830850	
E 609-00000-253	Wine Purchase	\$1,729.03	339830850	
E 609-00000-251	Liquor Purchase	\$1,368.53	339917647	
E 609-00000-253	Wine Purchase	\$1,054.08	339917647	
E 609-00000-254	Miscellaneous Purchase	\$104.36	339917647	
E 609-00000-254	Miscellaneous Purchase	\$232.00	339917648	
<b>Total</b>	<b>BREAKTHRU BEVERAGE MN</b>	<b>\$4,850.30</b>		
<b>Paid Chk#</b>	<b>047827</b>	<b>7/1/2021</b>	<b>BROKEN CLOCK BREWING</b>	
E 609-00000-252	Beer Purchase	\$84.00	5157	
<b>Total</b>	<b>BROKEN CLOCK BREWING</b>	<b>\$84.00</b>		
<b>Paid Chk#</b>	<b>047828</b>	<b>7/1/2021</b>	<b>CAPITOL BEVERAGE SALES</b>	
E 609-00000-252	Beer Purchase	(\$30.00)	16720019	
E 609-00000-252	Beer Purchase	(\$30.00)	16720024	
E 609-00000-252	Beer Purchase	\$7,109.09	2557314	
E 609-00000-252	Beer Purchase	(\$11.90)	2560227	
E 609-00000-252	Beer Purchase	\$12,321.70	2560228	
<b>Total</b>	<b>CAPITOL BEVERAGE SALES</b>	<b>\$19,358.89</b>		
<b>Paid Chk#</b>	<b>047829</b>	<b>7/1/2021</b>	<b>CENTENNIAL LAKES PD</b>	
E 101-42110-230	Contracted Services	\$62,188.17		JULY 2021 MONTHLY POLICE SERVICES
<b>Total</b>	<b>CENTENNIAL LAKES PD</b>	<b>\$62,188.17</b>		
<b>Paid Chk#</b>	<b>047830</b>	<b>7/1/2021</b>	<b>CINTAS</b>	
E 609-00000-255	Linon	\$89.56	4086945962	MAT SERVICE
<b>Total</b>	<b>CINTAS</b>	<b>\$89.56</b>		
<b>Paid Chk#</b>	<b>047831</b>	<b>7/1/2021</b>	<b>CITYWIDE WINDOW SERVICES INC.</b>	
E 609-00000-400	General Maintenance	\$32.49	695348	MAY 2021 SERVICE
<b>Total</b>	<b>CITYWIDE WINDOW SERVICES INC.</b>	<b>\$32.49</b>		
<b>Paid Chk#</b>	<b>047832</b>	<b>7/1/2021</b>	<b>CLEAR RIVER BEVERAGE COMPANY</b>	
E 609-00000-252	Beer Purchase	\$783.00	583681	
E 609-00000-252	Beer Purchase	\$434.00	584753	
<b>Total</b>	<b>CLEAR RIVER BEVERAGE COMPANY</b>	<b>\$1,217.00</b>		
<b>Paid Chk#</b>	<b>047833</b>	<b>7/1/2021</b>	<b>COCA-COLA BOTTLING CO</b>	
E 609-00000-254	Miscellaneous Purchase	\$1,037.40	3642213171	
<b>Total</b>	<b>COCA-COLA BOTTLING CO</b>	<b>\$1,037.40</b>		
<b>Paid Chk#</b>	<b>047834</b>	<b>7/1/2021</b>	<b>DAHLHEIMER DISTRIBUTING</b>	
E 609-00000-252	Beer Purchase	\$14,357.77	1408987	
E 609-00000-252	Beer Purchase	\$240.60	1410566	
E 609-00000-252	Beer Purchase	\$13,612.85	1414411	
<b>Total</b>	<b>DAHLHEIMER DISTRIBUTING</b>	<b>\$28,211.22</b>		
<b>Paid Chk#</b>	<b>047835</b>	<b>7/1/2021</b>	<b>ECONO SIGNS LLC</b>	
E 101-43100-226	Street Signs	\$391.30	10-967892	STREET SIGNS
E 101-43100-226	Street Signs	\$218.30	10-968014	STREET SIGNS
<b>Total</b>	<b>ECONO SIGNS LLC</b>	<b>\$609.60</b>		
<b>Paid Chk#</b>	<b>047836</b>	<b>7/1/2021</b>	<b>EHLERS &amp; ASSOC.</b>	

**\*Check Detail Register©**

July 2021

			Check Amt	Invoice	Comment
E 320-41500-308	Consultant Fees		\$202.50	87103	TIF REPORTING
	<b>Total EHLERS &amp; ASSOC.</b>		\$202.50		
<b>Paid Chk# 047837 7/1/2021 EMBEDDED SYSTEMS INC</b>					
E 101-41500-410	Sirens/Flags		\$276.75	344200	2ND HALF 2021 SIREN MAINTENANCE
	<b>Total EMBEDDED SYSTEMS INC</b>		\$276.75		
<b>Paid Chk# 047838 7/1/2021 ENERGY MECHANICAL SERVICES INC</b>					
E 101-42260-401	Repair Buildings		\$145.00	6417	A/C REPAIR - FIRE HALL
	<b>Total ENERGY MECHANICAL SERVICES INC</b>		\$145.00		
<b>Paid Chk# 047839 7/1/2021 FISCHER, JIM</b>					
E 101-43100-430	Miscellaneous		\$58.00		CDL REIMBURSEMENT
	<b>Total FISCHER, JIM</b>		\$58.00		
<b>Paid Chk# 047840 7/1/2021 FRATTALLONE S HARDWARE</b>					
E 101-45200-400	General Maintenance		\$33.96	075205/G	MEMORIAL PARK PAINT PROJECT SUPPLIES
E 101-45200-400	General Maintenance		\$9.79	075229/G	MEMORIAL PARK PAINT PROJECT SUPPLIES
E 101-45200-400	General Maintenance		\$7.99	075231/G	MEMORIAL PARK PAINT PROJECT SUPPLIES
E 101-45200-400	General Maintenance		(\$7.99)	075232/G	MEMORIAL PARK PAINT PROJECT SUPPLIES
E 101-41500-200	Office Supplies		\$20.98	075267/G	CITY HALL MAINTENANCE
E 101-41500-400	General Maintenance		\$17.46	075267/G	CITY HALL MAINTENANCE
	<b>Total FRATTALLONE S HARDWARE</b>		\$82.19		
<b>Paid Chk# 047841 7/1/2021 GREEN LIGHTS RECYCLING INC</b>					
E 101-43500-230	Contracted Services		\$1,570.55	21-3696	MAY 2021 RECYCLING
	<b>Total GREEN LIGHTS RECYCLING INC</b>		\$1,570.55		
<b>Paid Chk# 047842 7/1/2021 HOHENSTEINS INC</b>					
E 609-00000-252	Beer Purchase		\$1,988.55	416616	
E 609-00000-252	Beer Purchase		\$1,318.35	418633	
	<b>Total HOHENSTEINS INC</b>		\$3,306.90		
<b>Paid Chk# 047843 7/1/2021 HSA BANK</b>					
E 609-00000-160	Health/Dental Insurance		\$7,500.00		2021 EMPLOYER CONTRIBUTIONS
E 101-43100-160	Health/Dental Insurance		\$4,500.00		2021 EMPLOYER CONTRIBUTIONS
E 101-45200-160	Health/Dental Insurance		\$3,000.00		2021 EMPLOYER CONTRIBUTIONS
E 609-00000-160	Health/Dental Insurance		\$12,500.00		2021 EMPLOYER CONTRIBUTIONS
	<b>Total HSA BANK</b>		\$27,500.00		
<b>Paid Chk# 047844 7/1/2021 JACK PINE BREWERY</b>					
E 609-00000-252	Beer Purchase		\$615.00	3936	
	<b>Total JACK PINE BREWERY</b>		\$615.00		
<b>Paid Chk# 047845 7/1/2021 JJ TAYLOR</b>					
E 609-00000-252	Beer Purchase		(\$290.25)	3164913	
E 609-00000-252	Beer Purchase		\$4,564.95	3191625	
E 609-00000-252	Beer Purchase		(\$82.30)	3191626	
E 609-00000-252	Beer Purchase		\$8,920.65	3191660	
	<b>Total JJ TAYLOR</b>		\$13,113.05		
<b>Paid Chk# 047846 7/1/2021 JOHNSON BROTHERS LIQUOR</b>					
E 609-00000-253	Wine Purchase		(\$42.00)	150347	
E 609-00000-253	Wine Purchase		(\$180.20)	151019	
E 609-00000-251	Liquor Purchase		\$1,248.45	1817602	
E 609-00000-253	Wine Purchase		\$3,244.56	1817603	

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July 2021

		Check Amt	Invoice	Comment
E 609-00000-251	Liquor Purchase	\$1,353.80	1817622	
E 609-00000-251	Liquor Purchase	\$1,277.68	1818461	
E 609-00000-253	Wine Purchase	\$2,876.32	1818462	
E 609-00000-254	Miscellaneous Purchase	\$50.42	1818463	
E 609-00000-251	Liquor Purchase	\$512.57	1818464	
E 609-00000-251	Liquor Purchase	\$1,928.41	1822061	
E 609-00000-254	Miscellaneous Purchase	\$383.31	1822062	
E 609-00000-253	Wine Purchase	\$1,036.35	1823459	
E 609-00000-251	Liquor Purchase	\$44.16	1823460	
E 609-00000-251	Liquor Purchase	\$869.84	1823461	
E 609-00000-251	Liquor Purchase	\$222.82	1827198	
E 609-00000-253	Wine Purchase	\$317.36	1827199	
E 609-00000-251	Liquor Purchase	\$297.02	1827200	
<b>Total</b>	<b>JOHNSON BROTHERS LIQUOR</b>	<b>\$15,440.87</b>		
<hr/>				
Paid Chk# 047847	7/1/2021	<b>KIRVIDA FIRE</b>		
E 101-42260-404	Repair Machinery/Equipment	\$325.00	9654	ANNUAL PUMP TEST - 2001 KENWORTH PUMPER
E 101-42260-404	Repair Machinery/Equipment	\$325.00	9655	ANNUAL PUMP TEST - 2011 PIERCE PUMPER
	<b>Total KIRVIDA FIRE</b>	<b>\$650.00</b>		
<hr/>				
Paid Chk# 047848	7/1/2021	<b>M AMUNDSON LLP</b>		
E 609-00000-256	Tobacco Products For Resale	\$2,715.92	322456	
E 609-00000-256	Tobacco Products For Resale	\$3,857.66	322928	
	<b>Total M AMUNDSON LLP</b>	<b>\$6,573.58</b>		
<hr/>				
Paid Chk# 047849	7/1/2021	<b>MENARDS - BLAINE</b>		
E 101-45200-400	General Maintenance	\$3,180.76	16718	MEMORIAL PARK PAINT PROJECT MATERIALS
	<b>Total MENARDS - BLAINE</b>	<b>\$3,180.76</b>		
<hr/>				
Paid Chk# 047850	7/1/2021	<b>MKL SERVICES, LLC</b>		
E 101-41500-400	General Maintenance	\$100.00	07012021	WEEK ENDING 06/19/2021
E 101-41500-400	General Maintenance	\$100.00	07012021	WEEK ENDING 06/26/2021
	<b>Total MKL SERVICES, LLC</b>	<b>\$200.00</b>		
<hr/>				
Paid Chk# 047851	7/1/2021	<b>MODIST BREWING COMPANY</b>		
E 609-00000-252	Beer Purchase	\$263.25	E-22828	
	<b>Total MODIST BREWING COMPANY</b>	<b>\$263.25</b>		
<hr/>				
Paid Chk# 047852	7/1/2021	<b>MOOSE LAKE BREWING CO. LLC</b>		
E 609-00000-252	Beer Purchase	\$120.00	23-009	
	<b>Total MOOSE LAKE BREWING CO. LLC</b>	<b>\$120.00</b>		
<hr/>				
Paid Chk# 047853	7/1/2021	<b>MUNICIPAL EMERGENCY SERVICES</b>		
E 101-42260-229	Turn Out Gear	\$42.61	IN1581713	TURN OUT GEAR LETTERING
	<b>Total MUNICIPAL EMERGENCY SERVICES</b>	<b>\$42.61</b>		
<hr/>				
Paid Chk# 047854	7/1/2021	<b>NCPERS GROUP LIFE INSURANCE</b>		
G 101-21724	Life Insurance	\$80.00	586800072021	JULY 2021 PREMIUM
	<b>Total NCPERS GROUP LIFE INSURANCE</b>	<b>\$80.00</b>		
<hr/>				
Paid Chk# 047855	7/1/2021	<b>PAUSTIS &amp; SONS</b>		
E 609-00000-253	Wine Purchase	\$590.00	129603	
E 609-00000-253	Wine Purchase	\$542.50	130602	
	<b>Total PAUSTIS &amp; SONS</b>	<b>\$1,132.50</b>		
<hr/>				
Paid Chk# 047856	7/1/2021	<b>PERFORMANCE PLUS</b>		

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July 2021

			Check Amt	Invoice	Comment
E 101-42260-207	Physical & Fit Training		\$1,400.00	122129	EXAMS AND MASK FIT - FIRE DEPT
E 101-42260-207	Physical & Fit Training		\$87.50	122147	EXAMS AND MASK FIT - FIRE DEPT
<b>Total PERFORMANCE PLUS</b>			<b>\$1,487.50</b>		
<b>Paid Chk# 047857 7/1/2021 PHILLIPS WINE AND SPIRITS INC</b>					
E 609-00000-251	Liquor Purchase		\$362.59	6217182	
E 609-00000-253	Wine Purchase		\$464.89	6217183	
E 609-00000-251	Liquor Purchase		\$245.62	6220109	
E 609-00000-253	Wine Purchase		\$160.42	6220110	
E 609-00000-251	Liquor Purchase		\$138.60	6221100	
E 609-00000-253	Wine Purchase		\$371.57	6221101	
E 609-00000-254	Miscellaneous Purchase		\$51.92	6221102	
E 609-00000-251	Liquor Purchase		\$370.91	6224058	
E 609-00000-251	Liquor Purchase		(\$34.35)	633597	
<b>Total PHILLIPS WINE AND SPIRITS INC</b>			<b>\$2,132.17</b>		
<b>Paid Chk# 047858 7/1/2021 PREMIUM WATERS, INC</b>					
E 609-00000-411	Culligan		\$33.39	318139008	
<b>Total PREMIUM WATERS, INC</b>			<b>\$33.39</b>		
<b>Paid Chk# 047859 7/1/2021 RED BULL DISTRIBUTION CO.</b>					
E 609-00000-254	Miscellaneous Purchase		\$229.00	K-99676050	
<b>Total RED BULL DISTRIBUTION CO.</b>			<b>\$229.00</b>		
<b>Paid Chk# 047860 7/1/2021 RITE</b>					
E 609-00000-400	General Maintenance		\$25.60	T0380000545	SHELF TAGS - MLS
E 609-00000-327	Annual Technology Maintenance		\$513.00	T0380000546	ANNUAL CR. CARD SUPPORT - MLS
E 609-00000-327	Annual Technology Maintenance		\$36.07	T0380000547	IT SUPPORT - MLS
<b>Total RITE</b>			<b>\$574.67</b>		
<b>Paid Chk# 047861 7/1/2021 SHAMROCK GROUP, INC.</b>					
E 609-00000-257	Ice For Resale		\$143.50	2632262	
E 609-00000-257	Ice For Resale		\$333.72	2634946	
E 609-00000-257	Ice For Resale		\$129.60	2635204	
<b>Total SHAMROCK GROUP, INC.</b>			<b>\$606.82</b>		
<b>Paid Chk# 047862 7/1/2021 SHERWIN WILLIAMS</b>					
E 101-45200-400	General Maintenance		\$29.22	8337-1	MEMORIAL PARK PROJECT SUPPLIES
<b>Total SHERWIN WILLIAMS</b>			<b>\$29.22</b>		
<b>Paid Chk# 047863 7/1/2021 SOUTHERN GLAZERS OF MN</b>					
E 609-00000-251	Liquor Purchase		\$4,894.38	2090720	
E 609-00000-254	Miscellaneous Purchase		\$121.40	2090721	
E 609-00000-253	Wine Purchase		\$1,835.27	2090722	
E 609-00000-251	Liquor Purchase		\$2,107.61	2093476	
E 609-00000-253	Wine Purchase		\$162.56	2093477	
E 609-00000-251	Liquor Purchase		\$89.28	5070284	
<b>Total SOUTHERN GLAZERS OF MN</b>			<b>\$9,210.50</b>		
<b>Paid Chk# 047864 7/1/2021 SPRINT</b>					
E 101-43100-321	Telephone		\$40.71	495076029-22	MAY-JUNE 2021 CELL SERVICE
E 101-45200-321	Telephone		\$40.71	495076029-22	MAY-JUNE 2021 CELL SERVICE
E 651-00000-321	Telephone		\$7.75	495076029-22	MAY-JUNE 2021 CELL SERVICE
E 730-00000-321	Telephone		\$52.35	495076029-22	MAY-JUNE 2021 CELL SERVICE
E 770-00000-321	Telephone		\$52.37	495076029-22	MAY-JUNE 2021 CELL SERVICE

**\*Check Detail Register©**

July 2021

		Check Amt	Invoice	Comment
<b>Total SPRINT</b>		<b>\$193.89</b>		
<b>Paid Chk# 047865</b>	<b>7/1/2021</b>	<b>STEEL IN THE AIR, INC.</b>		
E 101-41500-308	Consultant Fees	\$1,500.00	4946	AM. TOWER LEASE ASSESSMENT
<b>Total STEEL IN THE AIR, INC.</b>		<b>\$1,500.00</b>		
<b>Paid Chk# 047866</b>	<b>7/1/2021</b>	<b>STEEL TOE BREWING, LLC</b>		
E 609-00000-252	Beer Purchase	\$264.00	40619	
<b>Total STEEL TOE BREWING, LLC</b>		<b>\$264.00</b>		
<b>Paid Chk# 047867</b>	<b>7/1/2021</b>	<b>VINOCOPIA</b>		
E 609-00000-253	Wine Purchase	(\$80.00)	0277840-CM	
E 609-00000-253	Wine Purchase	\$232.00	0280879-IN	
E 609-00000-253	Wine Purchase	\$789.84	0281057-IN	
<b>Total VINOCOPIA</b>		<b>\$941.84</b>		
<b>Paid Chk# 047868</b>	<b>7/1/2021</b>	<b>WALTERS RUBBISH INC</b>		
E 101-41500-384	Refuse/Garbage Disposal	\$70.96	5422500	JUNE 2021 SERVICE
E 101-43100-384	Refuse/Garbage Disposal	\$40.70	5422500	JUNE 2021 SERVICE
E 101-45200-384	Refuse/Garbage Disposal	\$40.70	5422500	JUNE 2021 SERVICE
E 651-00000-384	Refuse/Garbage Disposal	\$7.77	5422500	JUNE 2021 SERVICE
E 730-00000-384	Refuse/Garbage Disposal	\$52.32	5422500	JUNE 2021 SERVICE
E 770-00000-384	Refuse/Garbage Disposal	\$52.32	5422500	JUNE 2021 SERVICE
E 609-00000-384	Refuse/Garbage Disposal	\$114.89	5422500	JUNE 2021 SERVICE
<b>Total WALTERS RUBBISH INC</b>		<b>\$379.66</b>		
<b>10100 4M FUND</b>		<b>\$258,323.75</b>		

**Fund Summary**

<b>10100 4M FUND</b>	
101 GENERAL FUND	\$90,643.11
320 TIF #3	\$202.50
591 14 STREET-VARIOUS	\$6,595.08
592 15 STREET-VARIOUS	\$16,375.00
609 MUNICIPAL LIQUOR FUND	\$135,582.01
651 STORM WATER FUND	\$1,441.69
730 WATER FUND	\$2,679.67
770 SEWER FUND	\$4,804.69
	<b>\$258,323.75</b>

Report Criteria:  
Report type: Summary

Check Number	Check Issue Date	Payee	Amount
13856	06/07/2021	[REDACTED] & MEUSER LAW OFFICE PA	60,000.00
13857	06/10/2021	CENTURY LINK	125.24
13858	06/10/2021	COMPUTER INTEGRATION TECHNOLOGIES	275.00
13859	06/10/2021	COVERALL NORTH AMERICA, INC	780.00
13860	06/10/2021	DEAN'S REPAIR & RESTORATIONS	494.67
13861	06/10/2021	DON'S CIRCLE SERVICE	30.00
13862	06/10/2021	4IMPRINT, INC	435.91
13863	06/10/2021	DINA GARBALY	147.72
13864	06/10/2021	IMAGE PRINTING & GRAPHICS, INC	57.75
13865	06/10/2021	METRO SALES, INC	150.65
13866	06/10/2021	CITY OF ROSEVILLE	4,527.75
13867	06/10/2021	TRANSUNION RISK & ALTERNATIVE	75.00
Grand Totals:			67,099.69

## Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
13870	06/17/2021	CENTENNIAL UTILITIES	435.82
13871	06/17/2021	CONNEXUS ENERGY	2,184.03
13872	06/17/2021	CONSOLIDATED COMMUNICATIONS	401.91
13873	06/17/2021	DEAN'S REPAIR & RESTORATIONS	240.00
13874	06/17/2021	DON'S CIRCLE SERVICE	153.25
13875	06/17/2021	HOLIDAY STATIONSTORES, LLC	198.00
13876	06/17/2021	LOGAN LARSON	9.00
13877	06/17/2021	MONITOR SYSTEMS	75.00
13878	06/17/2021	MY HOLDINGS INC	1,002.75
13879	06/17/2021	OFFICE OF MN IT SERVICES	40.60
13880	06/17/2021	POPP COMUNICATIONS	68.90
13881	06/17/2021	TITAN ENERGY SYSTEMS, INC	760.00
2021028	06/17/2021	WEX BANK	3,297.66
Grand Totals:			<u>8,866.92</u>



June 21, 2021

**TO: NMTTC OPERATIONS COMMITTEE**

**RE: APPROVAL OF 2022 NORTH METRO TELECOMMUNICATIONS  
COMMISSION BUDGET**

Enclosed, please find for the council's review and approval the 2022 North Metro Telecommunications Commission Budget and support materials.

The Commission's operating budget for 2022 is proposed at \$1,353,056. This number represents a \$14,617 increase over last year's operating budget. The increase is due entirely to an up to 2.75% COLA increase. Any actual increase will be determined later in 2021, and will be dependent upon whether income meets or exceeds expectations.

Budgeted capital costs for 2022 are \$727,496. Capital expenditures include video equipment for North Metro TV, office equipment, closed captioning equipment, \$228,480 for the HD Bond payment, and \$225,000 to be returned to cities for capital expenditures. Some NMTV video equipment expenditures and the introduction of closed captioning may be revisited later in 2021, if income estimates do not meet expectations.

**Recommendation:** That the Member Cities approve the 2022 Commission Budget as recommended by the Telecommunications Commission and the Operations Committee.

The Joint Powers Agreement states, "submitted budgets shall be deemed approved by a Member City unless, prior to October 15 preceding the effective date of the proposed budget, the Member City gives notice in writing to the Commission that it is withdrawing from the Commission."

I want to thank the Commission directors, staff, and the Operations Committee for their efforts in preparing these budgets. If you have any questions about either budget please consult with your Commission director or City Administrator.

*12520 Polk Street Northeast, Blaine, MN 55434 Phone: (612) 780-8241 Fax: (612) 780-8242  
Blaine • Centerville • Circle Pines • Ham Lake • Lexington • Lino Lakes • Spring Lake Park*

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I look forward to working with all parties, throughout the remainder of 2021, toward reaching the full potential of North Metro TV and to increase both the quality and quantity of community programming and services in 2022.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Nelson".

Robert Nelson  
Chair, North Metro Telecommunications Commission

Enc.

# 2022 North Metro Telecommunications Commission Budget Talking Points

## Overall Organizational Goals

- Continue with organizational assessment and strategy.
- Better define income parameters with information from court decisions and franchise renewal.
- Introduce closed-captioning to the system.
- Grow commercial remote productions streaming service.
- Continue with franchise renewal negotiations.
- Continue to provide staff for meeting coverage.
- Continue to be responsive to cities communications needs.
- Maintain accessibility of all channels through live streaming, OTT channels, and video on demand services, 24-hours-a-day, on any device.
- Provide program playback, video transport, channel management services, video equipment maintenance and consulting services, internet streaming services for city channels, VOD libraries for meetings, meeting management software licenses and bookmarking services, program production and event coverage services, home-media transfer services, and public access to television production for our cities, schools and general public.

## Estimated Fund Balance/Revenues/Expenses

- The beginning fund balances for 2022 are estimates based on previous allocations, planned spending for 2021, and estimated income.
- Estimated revenues include: Franchise fees, including the actual first quarter franchise fee payment, with anticipated reductions across quarters two through four. PEG fees based on estimated number of subscribers, throughout 2022, multiplied by the PEG fee, or by a percentage in a new franchise document. Other income includes dub fees, home movie transfers, drone, and production services. Interest income is estimated based on the first quarter interest earnings of this year.
- Estimated expenditures include the operating expenses and capital expenses including the bond payment, production and office equipment, and the fee payment to the cities.
- The year end fund balances include:
  - The **Operating reserve** traditionally at 25% of the operating budget. Temporarily includes additional allocations for possible 2022 budgetary support.
  - **Accrued vacation, sick and comp** time. The total value of owed vacation, sick, and comp time to employees.

- The **capital equipment fund** is intended for emergency replacement of unplanned equipment failures. Could also be used for closed captioning equipment.
- The **vehicle replacement fund** is to cover the cost of a new fleet vehicle.
- The **building repair fund** is to cover major costs related to the building such as windows, roof, furnace, parking lot, AC replacement and painting, carpet replacement etc.
- The **franchise renewal fund** is a reserve fund for the NMTC's franchise renewal process. Franchise renewal can be very expensive, with the informal negotiation process historically costing around \$200,000 across the renewal period. Moving to a formal negotiation process is more expensive. These costs include needs assessments, consulting, and legal fees.

### **Budget**

- The recommended operating budget for the organization totals \$1,353,056. This number is a \$14,617 increase over last year's operating budget. If income does not meet expectations, COLA increases will be reexamined.
- Budgeted capital purchases for 2022 are set at \$727,496. Budgeted capital items include channel server replacements, a tripod for the truck, several cameras, microphones, and closed captioning equipment. The capital budget also includes routine computer/software upgrades, and software licenses. The HD Bond payment of \$228,480 and \$225,000 in capital equipment support for cities are also included.
- Some reductions may be made in capital equipment expenditures. If necessary, fewer channel servers could be purchased and introduction of closed captioning could be delayed.

### **Closing Points**

- We have worked together to create a thriving and dynamic service for our cities, schools, producers, and viewers. Through program playback and channel management, internet streaming of city meetings including an agenda bookmarking tool, channel live streaming, Roku and AppleTV channels, video equipment consulting, drone services, and video production services, our cities are seeing real benefits from their investment of franchise fees and PEG fees. Our cable subscribers are benefiting from this investment with educational opportunities, tape and film transfer services, and varied, informative and interesting programming regarding their communities.
- While financial circumstances may dictate modifications, North Metro TV will continue to serve as a vital, responsive, and economical local communication resource.
- 2022 will be a busy year for the Commission. Franchise renewal will move forward, questions regarding funding will be answered, and the new service of

closed captioning will be provided...all under a backdrop of self-examination and responsive change.

**North Metro Telecommunications Commission**  
**2022 FINANCIAL SUMMARY**  
**Estimated Fund Balances/Revenues/Expenditures.**

**BEGINNING FUND BALANCES**

Operating Reserve	\$395,656
Accrued Vac, Sick, Comp	\$120,000
Capital Equip. Fund	\$253,323
Vehicle Replacement Fund	\$45,000
Bldg Repair Reserve	\$200,000
Franchise Renewal Fund	\$200,000
Bond Reserve	\$0

**TOTAL: \$1,213,979**

**ESTIMATED REVENUES**

Franchise Fees	\$1,150,000
PEG Fees	\$700,000
Other Income	\$25,000
Interest Income	\$500
Income From Reserve Funds	\$205,052

**TOTAL: \$2,080,552**

**ESTIMATED EXPENDITURES**

Operating Expenses	\$1,353,056
Capital Expenses: Equipment	\$274,016
Capital Expenses: Bond Payment	\$228,480
Capital Expenses: PEG Fees to Cities	\$225,000

**TOTAL: \$2,080,552**

**YEAR END FUND BALANCES**

		Increase(Decrease)
Operating Reserve	\$338,264	-\$57,392
Accrued Vac, Sick, Comp	\$120,000	\$0
Capital Equip. Fund	\$155,663	-\$97,660
Truck Replacement Fund	\$45,000	\$0
Bldg Repair Reserve	\$200,000	\$0
Franchise Renewal Fund	\$150,000	-\$50,000
Bond Reserve	\$0	\$0

**TOTAL: \$1,008,927      -\$205,052**

## **North Metro Telecommunications Commission Budget Line Item Supporting Information**

### **Personnel**

- As with last year, there is some uncertainty regarding income. The personnel line-item is our largest, and, usually, the only budget area that experiences any fluctuation from year to year. Last year I had planned to include no COLA increase because of income concerns. At that time, it was recommended that an up-to COLA increase be put in the budget as a separate line-item that could be revisited based on income. I have followed that same protocol this year. Based on information provided by the Operations Committee, I have budgeted an up-to 2.75% COLA increase as a separate line-item. The personnel total could increase by \$21,984. The possible increase would cover a step increase for one employee, and an up-to 2.75% COLA increase. Final salary determinations can be made when a clearer understanding of income for 2022 is known.
- Part-time staff is divided into two groups; freelancers and 20 hour-per-week staff. Employees in the freelancer group are contracted when needed for a sports shoot or to cover a city meeting and generally do not work enough to qualify for PERA. The second part-time designation is for two 20 hours per week positions that do qualify for PERA. Neither category is eligible for health benefits. Payroll taxes apply.

### **Benefits**

- The NMTC employee benefits package budget is based on the values of the benefits packages offered by the Member Cities to their employees. It is budgeted at \$1,225.00 per person/per month. This is \$30 more than was budgeted for 2020 and for 2021. This amount is less than the average of Member City package values for 2022 (average = \$1,285) The benefits package was not increased last year, so currently remains at the 2020 level.
- All indications are that the NMTC's contribution to PERA will remain at 7.5% in 2022.
- If no COLA increases are given the benefits line-item would decrease by \$3,331.

### **Administrative Expenses**

- Budgeted administrative expenses are \$20,000 less than 2021. The difference is that \$20,000 was budgeted for a consultant in 2021 to analyze the needs of the organization going forward. That amount was removed from the 2022 budget. It is anticipated that there will be no need to conduct a technical audit or additional franchise or PEG fee audits of Comcast in 2022.

### **Production Expenses**

- Budgeted production expenses are \$1,000 more than 2021. The DVD/Flash Drive/Cases line-item was increased to reflect actual 2020 costs.
- All other production expenses remain near the 2021 level.

## **Office Expenses**

- Office expenses are budgeted \$1,900 more than the 2021 level.
- The building maintenance line-item remains at \$30,000. Building maintenance includes the furnace/AC maintenance contract, lawn care, snow removal, carpet and window cleaning, fire inspection, and landscaping and building mechanical services. While expenses have been high in 2020 and so far in 2021, it includes some COVID related costs.
- The building utilities line item remains at \$30,000. Building utilities include sewer, water, gas, and electric.
- Insurance includes all property, liability, crime, volunteer, vehicle, and monument sign coverage.
- Office supply line-item includes all office supplies, and maintenance contracts on printers and copiers. It was reduced by \$3,500.
- The Telephone/Internet/Web Hosting line-item was increased by \$5,000 over the 2021 budget. The increase will cover probable cost increases for bandwidth. Bandwidth is required to transport signals from city hall. NMTV continues to pay a fee to house video-on-demand and streaming content on a remote server. This allows for unlimited simultaneous viewing, without a reduction in speed, or an inordinate amount of bandwidth for that purpose. The line-item also covers the wireless live transmission of sporting events and other field productions. The website maintenance contract, web hosting, telephone costs, license fees for our Roku and AppleTV apps, and the annual phone software upgrade are also included.
- Postage covers the cost of mailing dubs and equipment for contract maintenance, and other postage for the NMTC.
- Property tax is for the recycling assessment. It went up by \$1,000 in 2021, so the line-item was increased to reflect that charge.
- Building cleaning, trash, recycling, and hazardous material disposal/recycling.

## **Capital Expenditures**

- The 2022 capital budget currently includes \$186,016 for production equipment, \$60,000 for the introduction of closed captioning, \$28,000 for office systems, \$228,480 for the HD bond payment, and \$225,000 for city capital expenses. The only capital item set in stone for the 2022 budget is the HD bond payment. The majority of the equipment budget is dedicated to master control server upgrades. The current 9 channel servers will outlive their hardware support lives as of May 22, 2022. Having hardware support means that if a channel server goes down we will have a replacement server within 24 hours. Without the contract we would have to wait until the failing server is repaired or until we could replace the server with a new one. That means a channel would be down for that period of time. We can't pick which channel is down. It would be whichever channel is housed on that server. Money was also budgeted to introduce one closed captioning unit to the system. Other capital items for 2022 have been kept to a bare minimum and include a tripod system for the production truck, microphone replacements, two camcorders and the annual maintenance/support/insurance contracts for city and NMTV Tightrope, Ross, Haivision and Carousel equipment.
- Office equipment includes routine computer and software upgrades, and software licenses for office and editing computers

- Fees back to Cities are included as a capital cost. Once the franchise is renewed with Comcast PEG fees could be restricted to capital costs. In such a case, any PEG fees used for operating costs would result in lower franchise fees. As such, PEG fees will be returned to cities for equipment upgrades and reserves.

## **Summary**

- Depending on COLA and benefits decisions, operating expenses could be \$10,329 less than in 2021, or up to \$14,617 more than was budgeted in 2021.
- Capital equipment expenditures are budgeted at \$186,016. It is possible to reduce this expenditure to \$153,216. The majority of the equipment expenditures are for master control servers.
- Delaying the introduction of closed captioning would decrease the capital budget by \$60,000
- It is recommended that fees returned to cities be included in capital expenditures in order to maximize fee payments in the future. This budget includes \$225,000 in fees for city capital expenditures and capital reserves.

**2022**  
**North Metro Telecommunications Commission Budget**

	2020 ACTUAL	2021 BUDGET		2022 BUDGET	NOTES
		Budget	April Act.		
<b>PERSONNEL</b>					
Director Meeting Per Diem	3,780	0	0	0	7 per month @ \$45
Executive Director (1) FT	95,666	94,886	29,197	94,886	Heidi Amson
IT Engineer/ Administrative Asst.	71,561	70,967	21,837	70,967	Rose Valez
Video Engineer (1) FT	71,561	70,967	21,837	70,967	Matt Waldron
Sports Director (1) FT	64,325	63,799	19,629	63,799	Kenton Kipp
News Director (1) FT	64,325	63,799	19,629	63,799	Danika Peterson
Programming Coord. (1) FT	58,774	58,305	17,939	58,305	Michele Silvester
Ed./Special Projects Coord. (1) FT	58,774	58,305	17,939	58,305	T.J. Tronson
Municipal Producer (1) FT	48,573	51,214	15,197	51,214	Trevor Scholl
Sports Producer (1) FT	48,486	51,214	15,008	51,214	Jeremy Millington
News Producer (1) FT	45,165	48,772	14,291	51,214	Rusty Ray
Studio Manager (1) FT	58,774	58,305	17,939	58,305	Eric Houston
Freelancers/Sports/Meetings	62,921	74,473	33,462	74,473	Freelancers Sports/City Mtgs
20 Hour per Week Assistants (2)	12,150	34,384	0	34,384	News/City Mtgs/Sports
Contingency Up to 2.75% COLA	0		0	21,984	
<b>PERSONNEL TOTAL:</b>	<b>764,835</b>	<b>799,390</b>	<b>243,904</b>	<b>823,816</b>	<b>Up to 2.75 % COLA increase 1 staff w/ step increase</b>
<b>BENEFITS</b>					
FICA	56,190	49,562	17,786	49,562	6.2% of gross wages
Medicare		11,592		11,592	1.45% of gross wages
PERA	53,680	59,955	16,747	59,955	7.50% of FT gross wages
Benefits Package	154,757	157,740	66,207	161,700	Health/Dental/STD, LTD, ADD
Workers Compensation	8,708	2,000	1,016	2,000	
Electronic Filing Charges	1,456	2,000	444	2,000	
Contingency COLA Tax Increase				3,331	Dependent on any COLA increase
<b>BENEFITS TOTAL:</b>	<b>274,791</b>	<b>282,849</b>	<b>102,200</b>	<b>290,140</b>	
					<b>*Benefits package = based on cities \$1,225 per employee/per month \$30 increase over 2020</b>
					<b>\$1,241 = 2020 average \$1,285 = 2022 average</b>

**2022**  
**North Metro Telecommunications Commission Budget**

	2020 ACTUAL	2021		2022	NOTES
		Budget	April Act.		
<b>ADMINISTRATIVE EXPENSES</b>					
Audit: Commission	16,925	16,500	0	17,000	Annual audit of Commission finances
Audit: Company	0	0	0		
Conferences	0	500	0		
Consultants	800	20,000	0		
General/Special Meeting Expenses	477	1,000	0	1,000	
Government/Legislative Affairs	0	0	0		
Legal Fees	38,168	50,000	8,355	50,000	Franchise renewal/FCC Issues
Membership Dues	5,221	5,500	5,281	5,500	NATOA, MACTA, Arts Alliance, Cof C
Mileage Reimbursement	1,828	1,500	198	1,500	
Personnel Recruitment	0	0	0		
Tuition and Training	0	0	0		
Contingency Expenses	0	0	0		
<b>ADMINISTRATIVE EX. TOTAL:</b>	<b>63,419</b>	<b>95,000</b>	<b>13,834</b>	<b>75,000</b>	
<b>PRODUCTION EXPENSES</b>					
Advertising/Marketing/Entry Fees	433	1,500	54	1,000	Printed materials, entry fees
Awards Ceremony/ Entry Fees	170	0	225	0	
Bulbs/Batteries/Other Prod. Costs	2,428	4,000	842	4,000	Bulbs, Camera Batt. Duct tape
Interns	2,375	5,500	875	5,500	Stipends for internships
Truck/Fleet Vehicle Gas/Oil	1,937	2,500	471	2,500	Prod. Van & fleet vehicles
Truck/Fleet Vehicle Maint/Lic.	4,047	6,000	1,986	6,000	Prod. Van & fleet vehicles
Video Equipment/Parts/Maint.	2,198	5,000	0	4,000	Parts and Maintenance for video equip.
DVDs/Flash Drives/Cases	7,499	5,000	1,582	7,500	Blank media for masters/copies
<b>PRODUCTION EX. TOTAL:</b>	<b>21,087</b>	<b>29,500</b>	<b>6,035</b>	<b>30,500</b>	
<b>OFFICE EXPENSES</b>					
Building Maintenance	29,009	30,000	29,639	30,000	Bldg & Prop./Fire Insp./Furn. Contract
Building Security	538	800	171	700	
Building Utilities	27,090	30,000	8,951	30,000	Sewer, Water, Gas & Electric
Insurance	11,331	12,500	11,775	12,500	Liability/property/vehicle/volunteer
Office Supp./Office Equip. Maint.	11,573	16,500	3,839	13,000	Copier & Fax maint. contracts, Supplies
Phone/Internet Service/Web Hosting	37,754	33,000	12,338	38,000	VOD, Live Streaming, web maint., bandwidth
Postage/Shipping	775	2,000	49	1,000	equipment/dub/packet postage
Property Tax	389	400	1,363	1,400	Recycling assessment
Trash/Recycling/Janitorial	6,534	6,500	2,358	7,000	
<b>OFFICE EXPENSES TOTAL:</b>	<b>124,993</b>	<b>131,700</b>	<b>70,483</b>	<b>133,600</b>	
<b>OPERATIONS TOTAL:</b>	<b>1,124,132</b>	<b>1,338,439</b>	<b>436,456</b>	<b>1,353,056</b>	

**2022**  
**North Metro Telecommunications Commission Budget**

	2020 ACTUAL	2021		2022	NOTES
		Budget	April Act.		
<b>CAPITAL EXPENDITURES</b>					
Video Equipment	117,873	100,000	73,280	186,016	MC Channel servers; cameras; tripods; mics
Closed Captioning 1 live Stream				60,000	Set-up for 1 live stream & post captioning
Computer/Office Equipment/Sftwre	21,563	28,000	3,914	28,000	office systems, software
Vehicles	0		0		
Building Expenditures	0		0		
Bond Payment	231,630	227,430	227,430	228,480	HD Upgrade
City Capital Expenditures				225,000	Equipment/Equipment Reserves
<b>CAPITAL EXP. TOTAL:</b>	<b>371,066</b>	<b>355,430</b>	<b>304,624</b>	<b>727,496</b>	
<b>GRAND TOTAL:</b>	<b>1,495,198</b>	<b>1,693,869</b>	<b>741,080</b>	<b>2,080,552</b>	

# North Metro TV 2022 Equipment Budget

## Master Control Service & Subscriptions

ID No.	Model No.	Make	Description	Qty	Cost	Total
2022-1	CBL-PLATINIUM-4	Tightrope	4 I/O Platinum Support through Tightrope. Loaner, Night Support, Upgrade Assistance	1	3600	3600
2022-2	CBL-PLATINIUM-ADDL	Tightrope	Tightrope Additional I/O Annual Software Maintenance Contract for Large Systems	8	450	3600
2022-3	CBL-REFLECT-BND	Tightrope	Cablecast/Reflect Live Stream Server Subscription - 3 Channels	4	2200	8800
2022-4	M-PREM-SUPP-1	Havision	Premium Maintenance & Support 1-Year -Renew in November-	1	4000	4000
2022-5	Ross Equipment Support	Ross	Ross Service Contract Quote 302330 - Studio Xpression, Studio Carbointes, Blackstorm, Tr	1	20000	20000
2022-6	Imagine Equipment Support	Imagine Communcial	Imagine Contract for MC Router, Encoder "Good Through April 30"	1	8600	8600
2022-7	K2-ESA-TYR	Grass Valley	Dyno Service Contract -Renew in March-	1	9500	9500
					<b>58100.00</b>	

## Master Control Equipment

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2022-11	Vio 4 Plus	Tightrope	Two 8-channel fully configurable boxes	2	32800	65600
2022-12	Vio Lite	Tightrope	1 in 1 out Tightrope Box	1	9000	9000
2022-15	SVR450 VOD 10	Tightrope	Video on Demand Player with 40TB *priority	1	13900	13900
					<b>88500.00</b>	

## Control Room/Studio A

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-20						0
					<b>0</b>	

## Control Room/Studio B

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-30						0
					<b>0</b>	

## Production Truck

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-41	Tripod	Vinten	Vinten Vision 250 Carbon Fiber Tripod with Mid-Spreader	1	13000	13000
					<b>13000</b>	

## Sports Department

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-42	AG-CX350	Panasonic	Panasonic AG-CX350 4K Camcorder w Network	1	4500	4500
					<b>4500</b>	

## Public Access

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-50			Various Small Items: audio, hard drives, decks, transfer equipment	1	4000	4000
					<b>4000</b>	

## News Department

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-60	aktiv8 flowtech75	Sachtler	MS Tripod System	2	3300	6600
					<b>6600</b>	

## Special Events

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-71	JB60	DJI	JB50 Batteries for the Drone	4	179	716
2021-72		SD Cards	SD Cards	10	40	400
					<b>1116</b>	

## Municipal Services

ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-80	Cyber Shot	Sony	DSC-RX100 VII Digital Camera	1	1200	1200
					<b>1200</b>	

Tech Shop Equipment				1200		
ID No.	Model No.	Make	Description	Qty	Unit Price	Total
2021-90			Cable Reels, Cable Ends, Small Tools, etc.....	AMOUNT LEFT		4000
						0
						4000
Various Small Items						
ID No.	Model No.	Make	Description			Total
			Small Item Budget Remaining			5000
						5000
<b>Grand Total</b>						<b>186016.00</b>



 **MSA** Memo

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**To:** Bill Petracek, City Administrator.  
**From:** Emily Bruess and Steven M. Winter, P.E  
**Subject:** Change Order #1 for 2021 Street Improvement Project  
**Date:** June 24, 2021

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Please find the attached Change Order #1 for the 2021 Street Improvements Project. This Change Order adds the replacement of the five-storm sewer catch basins on Woodland Road and Ryan Place. A sink hole near one catch basin started over the winter and we reviewed the other catch basins on the project and recommend replacing 5 of the 6 catch basins at this time.

We recommend the City Council accept the change Order #1 with North Valley Inc. to the contract for \$ 17,325.00.

We also planned some contingency in the project overhead so the total project cost will not increase from the feasibility study.

If you have any questions, please feel free to contact us at (612) 548-3132. Thank you very much.

SMW



# Change Order

No. 1

Date of Issuance: June 24, 2021 Effective Date: July 1, 2021

Project: <b>2021 Lexington Street Improvements</b>	Owner: <b>City of Lexington</b>	Owner's Contract No.:
Contract:		Date of Contract: <b>May 10, 2021</b>
Contractor: <b>North Valley Inc</b>		Engineer's Project No.: <b>10481043</b>

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description: **Add 5 Storm sewer catch bason on Restwood Road and Ryan Place to the project**

**Attachments (list documents supporting change):**

**North Valley quote for work. Remove 5 Catch Basins at \$385 Each and install new catch basins at \$3,085 each**

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:  \$ <u>325,166.81</u>	Original Contract Times: <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): _____ Ready for final payment (days or date): _____
[Increase] [Decrease] from previously approved Change Orders No. _____ to No.: _____  \$ <u>0</u>	[Increase] [Decrease] from previously approved Change Orders No. _____ to No.: _____  Substantial completion (days): _____ <u>0</u> _____ Ready for final payment (days): _____ <u>0</u> _____
Contract Price prior to this Change Order:  \$ <u>325,166.81</u>	Contract Times prior to this Change Order: Substantial completion (days or date): _____ <u>8/27/21</u> _____ Ready for final payment (days or date): _____ <u>9/10/21</u> _____
[Increase] [Decrease] of this Change Order:  \$ <u>17,325.00</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): _____ <u>0</u> _____ Ready for final payment (days or date): _____ <u>0</u> _____
Contract Price incorporating this Change Order:  \$ <u>342,491.81</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): _____ <u>8/27/21</u> _____ Ready for final payment (days or date): _____ <u>9/10/21</u> _____

RECOMMENDED:  
By: *Steve McWinters*  
Engineer (Authorized Signature)

ACCEPTED:  
By: \_\_\_\_\_  
Owner (Authorized Signature)

ACCEPTED:  
By: \_\_\_\_\_  
Contractor (Authorized Signature)

Date: June, 24, 2021

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Change Order Instructions

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## **A. GENERAL INFORMATION**

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

## **B. COMPLETING THE CHANGE ORDER FORM**

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.





**BUSINESS LICENSE - COUNCIL APPROVAL - July 1, 2021**

NAME OF BUSINESS	BUSINESS ADDRESS	CITY	ST	ZIP	DESCRIPTION OF BUSINESS
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Tires Plus	9280 North Highway Drive	Lexington	MN	55014	Tire Sales & Auto Repair
Lexington Dairy Queen	4131 Woodland Road	Lexington	MN	55014	Dairy Queen
Martial Arts Academy of Tang Soo Do	9380 Lexington Avenue	Lexington	MN	55014	Martial Arts Instruction
Quick Fix	9043 Lexington Avenue	Lexington	MN	55014	Phone Repair
Lexington Car Wash DBA/Sparkle	9020 North Highway Drive	Lexington	MN	55014	Car Wash