

AGENDA

CITY OF LEXINGTON REGULAR PARK BOARD MEETING November 2 2020 – 5:30 P.M. 9180 Lexington Avenue Lexington, MN 55014

1. CALL TO ORDER

Roll Call: Chairperson Koch, Commissioners Fields, Ginter, and Murphy. Also present - Finance Director Galiov, and Council Liaison Hughes.

2. CITIZENS FORUM

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

4. LETTERS AND COMMUNICATION

A. None

5. APPROVAL OF PARK BOARD MINUTES

A. October 5, 2020

6. ACTION ITEMS:

A. Select dates for July 2021 and September 2021 Park Board Meetings.

7. NOTE COUNCIL MINUTES:

A. October 1, 2020

B. October 15, 2020

8. PARK BOARD INPUT

9. ADJOURNMENT

Calendar for Year 2021 (United States)



January

S	M	T	W	T	F	S
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February

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December

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Jan 1 • New Year's Day
Jan 18 • Martin Luther King Jr. Day
Feb 1 • First Day of Black History Month
Feb 14 • Valentine's Day
Feb 15 • Presidents' Day (Most regions)
Mar 1 • First Day of Women's History Month
Mar 17 • St. Patrick's Day
Apr 4 • Easter Sunday

May 5 • Cinco de Mayo
May 9 • Mother's Day
May 31 • Memorial Day
Jun 19 • Juneteenth
Jun 20 • Father's Day
Jul 4 • Independence Day
Jul 5 • 'Independence Day' observed
Sep 6 • Labor Day
Oct 11 • Columbus Day

Nov 11 • Veterans Day
Nov 25 • Thanksgiving Day
Nov 26 • Black Friday
Nov 26 • Native American Heritage Day
Dec 24 • 'Christmas Day' day off
Dec 24 • Christmas Eve
Dec 25 • Christmas Day
Dec 31 • 'New Year's Day' day off
Dec 31 • New Year's Eve

MINUTES
CITY OF LEXINGTON
REGULAR PARK BOARD MEETING MINUTES
October 5, 2020 – 5:30 P.M.
9180 Lexington Avenue
Lexington, MN 55014

1. CALL TO ORDER

Roll Call: Present Chairperson Koch, Commissioners Murphy, Fields, and Ginter. Also present - Finance Director Galiov and Council Liaison Hughes.

Call to order 5:30 pm

2. CITIZENS FORUM

No one wished to address the Board.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Commissioner Ginter, seconded by Commissioner Fields, made motion to approve the agenda. Motion carried.

4. LETTERS AND COMMUNICATION

None.

5. APPROVAL OF PARK BOARD MINUTES

Then Commissioner Murphy, seconded by Commissioner Ginter, made a motion to approve the Park Board Minutes of September 8, 2020. Motion carried 4-0.

6. ACTION ITEMS:

None.

7. NOTE COUNCIL MINUTES:

- A. September 3, 2020
- B. September 17, 2020

8. PARK BOARD INPUT

The Park Board inquired if there had been any candidates to fill the Park Board vacancy yet. Finance Director Galiov responded that no one had applied yet, despite postings on social media and in the City newsletter. The Board discussed the dates of the Christmas Lights contest. The Board raised the issue of landscape maintenance. Finance Director Galiov noted that the City would look into the different options. Discussion ensued.

9. ADJOURNMENT

Commissioner Ginter made a motion to adjourn the meeting. Commissioner Fields seconded the motion. Meeting adjourned at 5.44 pm.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
OCTOBER 1, 2020 – 7:00 P.M.
9180 LEXINGTON AVENUE**

- 1. CALL TO ORDER:** – Mayor Murphy
- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for October 1, 2020 at 7:00 p.m. Councilmember's present: Devries, Hughes, and Winge. Excused Absence: Harris. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Jack Borgen, Liquor Store Manager; Mark Kurth, Lexington Fire Department/Gambling Manager.

2. CITIZENS FORUM

No citizens were present to address the Council on items not on the agenda.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the amended agenda as typewritten. Councilmember Winge seconded the motion. Motion carried 4-0.

4. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Devries) – *Councilmember Devries explained that the next meeting will be via Skype on November 14th.*
- B. Cable Commission (Councilmember Winge) – *Councilmember Winge explained that the franchise fees are down for the quarter, but they will still be within the budgeted amount of revenue for the year. The Cable Commission voted to ask member cities to contribute to NMTV Covid expenses from their CARES Act funds. A recommendation for franchise renewal will come in November. Discussion ensued.*
- C. City Administrator (Bill Petracek) – *Petracek explained to the Council that a special meeting needs to be held on November 12th at 6:00 p.m. to canvass election results. The consensus of the Council was that is a good date and time for everyone.*

Petracek explained that all 20 permits for the new homes in Parkview have been applied for by the owner's. The intention is to have the new homes in place within the next 6 months or so. Discussion ensued.

5. LETTERS AND COMMUNICATIONS:

- A. CenturyLink – Expiration of Prism Franchise Agreement and Termination of Prism Product
- B. Centennial Lakes Police Department Media Reports 9-9 through 9-22, 2020

No discussion on Letters and Communications.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – September 19, 2020
- B. Recommendation to Approve Claims and Bills:
Check #'s 13702 through 13704
Check #'s 13399 through 13408
- C. Financial Reports
 - Cash Balances
 - Fund Summary – Budget to Actual

Councilmember Winge made a motion to approve the consent agenda items. Councilmember Hughes seconded the motion. Motion carried 4-0.

7. ACTION ITEMS:

- A. Recommendation to approve Final Payment for 2020 Street Improvement Project – Jackson Avenue in the amount of \$86,049.31

Councilmember Devries made a motion to approve Final Payment for 2020 Street Improvement Project – Jackson Avenue in the amount of \$86,049.31. Councilmember Hughes seconded the motion. Motion carried 4-0.

- B. Recommendation to approve Resolution NO. 20-23 A Resolution Declaring Cost to be Assessed, and Ordering Preparation of Proposed Assessment for Jackson Avenue Project

Councilmember Winge made a motion to approve Resolution NO. 20-23 A Resolution Declaring Cost to be Assessed, and Ordering Preparation of Proposed Assessment for Jackson Avenue Project. Councilmember Hughes seconded the motion. Motion carried 4-0.

- C. Recommendation to approve Resolution NO. 20-24 A Resolution Setting A Date For Public Hearing On November 5, 2020 On Proposed Assessment

Councilmember Hughes made a motion to approve Resolution NO. 20-24 A Resolution Setting A Date For Public Hearing On November 5, 2020 On Proposed Assessment. Councilmember Devries seconded the motion. Motion carried 4-0.

D. Recommendation to approve Prorated 2020 Liquor License Fees

Petracek explained the prorated fees provide relief to our liquor license owner's for the three months that they were shut down and asked the Council to set a date for payment of December 1st. Discussion ensued.

Mayor Murphy made a motion to approve Prorated 2020 Liquor License Fees by December 1st, 2020. Councilmember Devries seconded the motion. Motion carried 4-0.

E. Recommendation to approve Replacement of Exterior Digital Sign at
Lexington Liquor not to exceed \$35,350.00

Jack Borgen, Liquor Store Manager explained that the current sign is old and needs repairs. This recommendation to approve will replace the sign with better technology. Borgen provided an overview of the quotes. Discussion ensued.

Councilmember Devries made a motion to approve Electro Signs quote to replace the Exterior Digital Sign at Lexington Liquor not to exceed \$35,350.00 . Councilmember Winge seconded the motion. Motion carried 4-0.

F. Recommendation to approve Business License Renewal

Councilmember Winge made a motion to approve Business License Renewal. Councilmember Hughes seconded the motion. Motion carried 4-0.

G. Recommendation to approve up to \$80,000.00 in CARES Act Funding to
Replace Fire Department Radios

Mark Kurth, Gambling Manager, Lexington Fire Relief Association, was present on behalf of the fire chief to explain their request for CARES ACT funds to purchase new portable radios. Kurth explained that the current radios haven't been supported by Motorola since 2017. He added they were supposed to be getting grant money from Anoka County to replace the radios, but that hasn't come to fruition. He further explained that many other cities have purchased this type of equipment for their fire departments with CARES Act funds – Cottage Grove, Stillwater, East Bethel, etc. Discussion ensued.

Councilmember Devries made a motion to approve up \$80,000 in CARES Act funding and \$43,958 from the fire equipment replacement fund to replace fire department portable radios at \$123, 958 giving discretion to the city administrator to appropriate more funds to the radios if money is available at the date of CARES Act funds expiration. Councilmember Hughes seconded the motion. Motion carried 4-0.

8. MAYOR AND COUNCIL INPUT

Councilmember Devries discussed the security fence around lexington lofts. Discussion ensued. Devries also explained that the mini-hydrants being installed in parkview on Liberty Ave is used for flushing the water main. Discussion ensued.

Mayor Murphy stated the new entrance sign looks great. Discussion about the lighting on the flag and the power source – solar vs. electricity.

Petracek stated the solar lights have been fixed. He asked Councilmember Devries if he still wanted the City Council to consider running electricity to the new sign lights. He added that public works has had trouble getting a quote from Xcel Energy, and they feel that it could cost between \$20,000-\$30,000. Devries stated that if the solar lights are working then he didn't see the need. Petracek asked each of them to look at the sign when it is lit at night. Discussion ensued.

9. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 7:40 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

I hereby certify that the October 1, 2020, Regular City Council Minutes as presented, were approved by the Lexington City Council on October 15, 2020.

Bill Petracek
City Administrator

/mv

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
OCTOBER 15, 2020– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for October 15, 2020 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, Winge. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Jim Fischer, Public Works.

2. CITIZENS FORUM

No citizens were present to discuss items not on the agenda

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda as amended. Councilmember Hughes seconded the motion. Motion carried 5-0.

4. LETTERS AND COMMUNICATIONS:

- A. Public Notice – Special Council Meeting – November 12, 2020 – 6:00 pm
B. Centennial Lakes Police Department Media Reports – 9-23 through 10-6, 2020

No discussion on Letters and Communications

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – October 1, 2020
B. Recommendation to Approve Claims and Bills:
Check #'s 13705 through 13706
Check #'s 46850 through 46908
Check #'s 13409 through 13421
Check #'s 13425 through 13431
C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

Councilmember Winge made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 5-0.

6. ACTION ITEMS:

- A. Recommendation to approve Right of Way tree trimming quote from Metro Tree and Crane Service not to exceed \$15,000.00

Jim Fischer, Public Works, stated that when he obtained the quotes for tree trimming he made sure that the companies he received quotes from had an arborist on staff. The tree trimming in the right-of-way will happen in the winter time so that it doesn't kill the trees. He discussed other liquor store and city hall tree maintenance that the quote includes. Discussion ensued.

Councilmember Harris made a motion to approve Right of Way tree trimming quote from Metro Tree and Crane Service not to exceed \$15,000.00. Councilmember Hughes seconded the motion. Motion carried 5-0.

- B. Recommendation to approve expense allocation in the amount of \$48,821.74 to the CARES Act Fund.

Councilmember Hughes made a motion to approve expense allocation in the amount of \$48,821.74 to the CARES Act Fund. Councilmember Winge seconded the motion. Motion carried 5-0.

- C. Recommendation to approve Solicitors/Peddlers License Xfinity/Comcast – pending successful background check

Councilmember Devries made a motion to approve Solicitors/Peddlers License Xfinity/Comcast – pending successful background check. Councilmember Winge seconded the motion. Motion carried 5-0.

7. MAYOR AND COUNCIL INPUT

Mayor Murphy discussed the opening on the Park Board and interested people should apply on line or in person.

8. ADMINISTRATOR INPUT

No input from the administrator

9. ADJOURNMENT

Councilmember Harris made a motion to adjourn the meeting at 7:19 p.m. Councilmember Hughes seconded the motion. Motion carried 5-0.