

**AGENDA**  
**CITY OF LEXINGTON**  
**REGULAR COUNCIL MEETING**  
**MARCH 19, 2020– 7:00 P.M.**  
**9180 LEXINGTON AVENUE**

**1. CALL TO ORDER: – Mayor Murphy**

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

**2. CITIZENS FORUM**

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

**4. LETTERS AND COMMUNICATIONS:**

- A. Public Notice – Closed Executive Session pp. 1
- B. Planning & Zoning meeting minutes – March 10, 2020 pp. 2-4
- C. Centennial Lakes Police Department Media Report – 3-4 through 3-10, 2020 pp. 5-8
- D. Park Board meeting minutes pp. 9

**Consent Agenda:**

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

**5. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – March 5, 2020 pp. 10-12
- B. Recommendation to Approve Claims and Bills: pp. 13-26
- Check #'s 13664 through 13669
- Check #'s 46013 through 46068
- Check #'s 13098 through 13102
- Check #'s 13103 through 13114
- Check #'s 13117 through 13119

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

pp. 27  
pp. 28-29

**Action Items:**

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

**6. ACTION ITEMS:**

- A. City of Lexington CoVid-19 Staff Policy
- B. Recommendation to approve Resolution NO. 2010 A Resolution Approving Plans and Specifications and Ordering Advertisement For Bids

pp. 30

pp. 31-39

**7. MAYOR AND COUNCIL INPUT**

**8. CLOSED SESSION**

Attorney-Client Privileged discussion of litigation strategy in the matter of Parkview Homes LLC v. City of Lexington. Confidentiality is necessary in order to allow candid and open discussion with the City Council about the litigation, including defense strategies and any possibilities for resolution. Minn. Stat. § 13D.05, subd. 3(b) authorizes this discussion to be held in closed session.

**9. RECONVENE FROM CLOSED SESSION**

**10. ADMINISTRATOR INPUT**

**11. ADJOURNMENT**

/mv

**PUBLIC NOTICE**  
**CITY OF LEXINGTON**  
**COUNTY OF ANOKA**  
**STATE OF MINNESOTA**

**TO WHOM IT MAY CONCERN:**

Notice is hereby given, the Lexington City Council and the City Administrator will meet in Closed Executive Session with legal counsel for the City, during the Council Meeting on Thursday, March 19, 2020. The Council will convene directly after Mayor & Council Input. The Council will re-convene to adjourn the Council meeting directly afterwards. The meeting will take place at Lexington City Hall, Conference Room, 9180 Lexington Avenue, Lexington, MN.

- Attorney-Client Privileged discussion of litigation strategy in the matter of Parkview Homes LLC v. City of Lexington. Confidentiality is necessary in order to allow candid and open discussion with the City Council about the litigation, including defense strategies and any possibilities for resolution. Minn. Stat. § 13D.05, subd. 3(b) authorizes this discussion to be held in closed session.

Mary Vinzant  
Deputy City Clerk

POSTED: March 12, 2020

**MINUTES**  
**REGULAR PLANNING COMMISSION MEETING**  
**March 10, 2020 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

- A. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy

*Chairperson Vanderbloomer called to order the Regular Planning Commission meeting on March 10, 2020 at 7:00 p.m. Commissioners Present: John Bautch, Michelle Koch, Gloria Murphy, and Ron Thorson. Also present: John Hughes, City Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney*

2. CITIZENS FORUM

*No citizens were present to address the Planning Commission on items not on the agenda.*

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

*Bautch made a motion to approve the agenda as typewritten. Murphy seconded the motion. Motion carried 5-0.*

4. LETTERS AND COMMUNICATION

- A. Building Permits for February 2020

*No discussion on February building permits.*

5. APPROVAL OF PLANNING COMMISSION MINUTES

- A. February 10, 2020

*Murphy made a motion to approve the February 10, 2020 minutes with corrections. Koch seconded the motion. Motion carried 5-0.*

6. DISCUSSION ITEM:

- A. Discuss City Council's request to review Tree Management Ordinance

*Councilmember Hughes explained that this ordinance was brought up by him because of a neighbor that had talked to him about a tree that fell on his property from an adjacent property, and if there was anything that the City could do about it. Attorney Glaser discussed the existing ordinances in the Code book that address tree maintenance in Lexington. Discussion ensued.*

*Glaser stated that the only way we can legally make this ordinance function is by hire a tree maintenance company with an arborist or a forester on their staff that we could use to determine if a tree can be removed or not. Discussion ensued.*

*Bautch stated that a dead tree is a dead tree. Do we need to have an arborist tell us that it is dead? Attorney Glaser stated that yes we would need to have an arborist tell us that. Discussion ensued.*

*Attorney Glaser further explained the liability involved if we take out trees without using an arborist. He cited a lawsuit that the City of Centerville lost regarding tree removal and the financial damage it caused. Discussion ensued.*

*Vanderbloomer stated that he feels we should get a recommendation from professional's who are trained and provide tree removal services on a regular basis before we move forward with this.*

*After discussion, Attorney Glaser stated he would expand the existing ordinance to reflect the discussion with the Planning Commission and provide a draft ordinance at the next P & Z meeting.*

*No action was taken.*

7. NOTE COUNCIL MINUTES:

- A. February 6, 2020
- B. February 20, 2020

No discussion on City Council minutes.

8. PLANNING COMMISSION INPUT

*Murphy reported that on March 21st the Lex/Circle Pines Lions Club and Lexington Fire will be conducting a food drive from 9:00 a.m. to 3:00 p.m. She added that all of the collected food will go into the Centennial Food Shelf.*

*Koch discussed the public notice she received regarding a proposed storm water ditch being abandoned in Shoreview. Discussion ensued.*

*Koch also discussed the City of Lexington entrance sign on Hwy 95 creates an obstruction for drivers on Hamline Ave. that are going north. Petracek stated he would talk to public works about it.*

*Bautch asked about the Coronavirus if city staff is infected. Petracek stated would have to close down city hall for a period of time until the virus had subsided. Discussion ensued.*

9. ADJOURNMENT

***Bautch made a motion to adjourn at 8:05 p.m. Thorson seconded the motion. Motion carried 5-0.***



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
20053859	Mar 4 2020	00:43	MEDICAL	70XX CENTERVILLE RD	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 7000 BLK OF CENTERVILLE RD REGARDING A MEDICAL. VICTIM WAS THEN TRANSPORTED TO THE HOSPITAL VIA AMBULANCE.CLEAR.					
20053860	Mar 4 2020	00:45	INFORMATION	KEITH RD / PINE HOLLOW DR	CIRCLE PINES
Summary: POLICE CONDUCTED A TRAFFIC STOP IN THE AREA OF NORTH ROAD AND JEWEL STREET. IN SPEAKING WITH THE DRIVER, POLICE DETECTED THE SMELL OF RAW MARIJUANA. A SUBSEQUENT SEARCH OF THE VEHICLE REVEALED A SMALL AMOUNT OF A GREEN LEAFY SUBSTANCE AND PARAPHERNALIA. THE DRIVER WAS RELEASED FROM THE SCENE WITH A VERBAL WARNING.					
20053949	Mar 4 2020	06:55	WARRANT ARREST	40XX LOVELL RD	LEXINGTON
Summary: WARRANT.RESPONDED TO 4000 BLOCK OF LOVELL RD ON A WARRANT ATTEMPTED. MALE ARRESTED.					
20054065	Mar 4 2020	09:50	SUICIDE ATTEMPT/THREAT		LEXINGTON
Summary: OFFICERS WERE DISPATCHED TO LEXINGTON FOR A SUICIDAL INDIVIDUAL.					
20054152	Mar 4 2020	11:23	LIFT ASSIST	XX CIRCLE DR	CIRCLE PINES
Summary: OFFICERS WERE DISPATCHED TO THE 10 BLOCK OF CIRCLE DRIVE FOR A LIFT ASSIST.					
20054191	Mar 4 2020	12:11	MEDICAL	1XX SOUTH DR	CIRCLE PINES
Summary: POLICE RESPONDED TO A MEDICAL EMERGENCY IN CIRCLE PINES.					
20054374	Mar 4 2020	15:34	PURSUIT	NORTH RD / LEXINGTON AVE NE	CIRCLE PINES
Summary: POLICE ATTEMPTED A TRAFFIC STOP OF A VEHICLE AS THE DRIVER WAS KNOWN AND HAD A WARRANT. A PURSUIT ENSUED AND WAS ULTIMATELY TERMINATED.					
20054379	Mar 4 2020	15:42	INFORMATION	89XX DUWAYNE AVE	LEXINGTON
Summary: POLICE TOOK A PHONE CALL DELAYED THREAT REPORT IN THE 8900 BLOCK OF DUWAYNE AVE.					
20054403	Mar 4 2020	16:00	SUICIDE ATTEMPT/THREAT		CIRCLE PINES
Summary: OFFICER SPOKE WITH PARTY REGARDING A SUICIDAL JUVENILE. KOPS ALERT IN PLACE. BWC. CLEAR.					
20054689	Mar 4 2020	22:40	FAMILY ASSIST	XX PARK DR W	CIRCLE PINES
Summary: POLICE MEDIATED A FAMILY MATTER IN CIRCLE PINES.					
20054001	Mar 4 2020	08:39	BURGLARY-RESIDENTIAL	16XX HUNTERS TRL	CENTERVILLE
Summary: BURGLARY.DISPATCHED A PHONE CALL BURGLARY REPORT IN THE 1600 BLOCK OF HUNTERS TRAIL. INFORMATION COLLECTED.					
20054978	Mar 5 2020	09:52	INFORMATION	42XX WOODLAND RD	CIRCLE PINES
Summary: OFFICERS WERE DISPATCHED TO THE 4200 BLOCK OF WOODLAND ROAD FOR A THREATS REPORT.					



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
20055171	Mar 5 2020	14:42	INFORMATION	38XX RESTWOOD RD	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO A WELFARE CHECK IN LEXINGTON. CASE UNFOUNDED.					
20055304	Mar 5 2020	17:11	MEDICAL	XX VILLAGE PKWY	CIRCLE PINES
<b>Summary:</b> MEDICAL. OFFICERS WERE DISPATCHED TO THE 30 BLOCK OF VILLAGE PKWY ON A MEDICAL. OFFICERS TREATED THE VICTIM ON SCENE WHO REFUSED AMBULANCE.CLEAR.					
20055376	Mar 5 2020	18:41	TRANSPORT HOLD		CIRCLE PINES
<b>Summary:</b> RESPONDED TO CIRCLE PINES FOR AN ADULT FEMALE REQUIRING TRANSPORT TO THE HOSPITAL.					
20055394	Mar 5 2020	19:12	DOMESTIC-VERBAL	89XX DUWAYNE AVE	LEXINGTON
<b>Summary:</b> POLICE MEDIATED A DOMESTIC IN LEXINGTON.					
20055435	Mar 5 2020	20:14	LIFT ASSIST	17XX OJIBWAY DR	CENTERVILLE
<b>Summary:</b> LIFT ASSIST.OFFICERS WERE DISPATCHED TO THE 1700 BLOCK OF OJIBWAY DR ON A LIFT ASSIST. OFFICERS WERE UNABLE TO LIFT THE VICTIM SO RESCUE WAS STARTED TO ASSIST. OFFICERS AND RESCUE WERE ABLE TO LIFT THE VICTIM.CLEAR.					
20055441	Mar 5 2020	20:22	PUBLIC ASSIST	92XX LEXINGTON AVE	CIRCLE PINES
<b>Summary:</b> A BUSINESS IN CIRCLE PINES REQUESTED AN ASSIST AFTER A THREAT SITUATION.					
20055099	Mar 5 2020	13:08	INFORMATION	3XX NOTTINGHAM DR	CIRCLE PINES
<b>Summary:</b> OFFICERS WERE ADVISED OF A WALK IN AT THE POLICE DEPARTMENT REGARDING AN INCIDENT THAT OCCURRED IN THE 300 BLOCK OF NOTINGHAM DRIVE.					
20054736	Mar 5 2020	00:27	ASSIST OTHER AGENCY		BLAINE
20054772	Mar 5 2020	01:43	ASSIST OTHER AGENCY		LINO LAKES
20055631	Mar 6 2020	01:38	DOMESTIC	89XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO THE 8900 BLOCK OF SYNDICATE AVENUE ON A REQUEST TO CONDUCT A WELFARE CHECK. POLICE MADE CONTACT AND LEARNED OF A DOMESTIC INCIDENT THAT HAD OCCURRED. POLICE MEDIATED AND THE INVOLVED PARTIES WERE SEPARATED.					
20055889	Mar 6 2020	09:30	HOUSE/PROPERTY CHECK		CENTERVILLE
20056031	Mar 6 2020	13:30	HOUSE/PROPERTY CHECK		CIRCLE PINES
20056488	Mar 6 2020	22:54	TRAFFIC-DAC IPS	LAKE DR / LEXINGTON AVE	LEXINGTON
<b>Summary:</b> POLICE CONDUCTED A TRAFFIC STOP IN THE AREA OF GRIGGS AVENUE AND RESTWOOD. THE DRIVER OF THE VEHICLE WAS SUBSEQUENTLY PLACED UNDER ARREST.					
20055725	Mar 6 2020	07:29	MEDICAL	38XX WOODLAND RD	LEXINGTON
<b>Summary:</b> MEDICAL: OFFICERS RESPONDED TO THE 3800 BLOCK OF WOODLAND RD IN LEXINGTON ON A MEDICAL EMERGENCY WITH ADULT FEMALE. UPON ARRIVAL, OFFICERS ASSISTED EMS UNTIL PATIENT WAS TRANSPORTED TO THE HOSPITAL.					
20055947	Mar 6 2020	12:01	HARASSMENT	16XX DUPRE RD	CENTERVILLE
<b>Summary:</b> OFFICERS WERE DISPATCHED TO A PHONE CALL REQUEST REGARDING AN INCIDENT THAT TOOK PLACE IN THE 1600 BLOCK OF DUPRE ROAD.					



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
20058317	Mar 6 2020	09:39	THEFT	XX E GOLDEN LAKE RD	CIRCLE PINES
<b>Summary:</b> THEFT: RESPONDED TO PHONE CALL REPORT OF A THEFT IN THE 60 BLOCK OF EAST GOLDEN LAKE RD IN CIRCLE PINES. CALLER REPORTED UNKNOWN SUSPECT REMOVED AND STOLE HER TWO GARBAGE AND RECYCLING CANS FROM THE END OF HER DRIVEWAY LAST FRIDAY. ESTIMATED LOSS WAS \$300.00					
20056548	Mar 7 2020	00:12	ASSIST OTHER AGENCY		BLAINE
20056813	Mar 7 2020	11:25	MEDICAL		CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO A MEDICAL EMERGENCY IN CIRCLE PINES.					
20057188	Mar 7 2020	19:50	FAMILY ASSIST	1XX SOUTH DR	CIRCLE PINES
<b>Summary:</b> POLICE MEDIATED A FAMILY MATTER IN CIRCLE PINES.					
20057142	Mar 7 2020	18:52	JUVENILE ACTIVITY	XX CAMEO LN	CIRCLE PINES
<b>Summary:</b> RESIDENT REPORTED JUVENILE ACTIVITY IN CIRCLE PINES. INFORMATION ONLY.					
20056759	Mar 7 2020	10:02	THEFT FROM MOTOR VEHICLE	1XX TWINKLE TER	CIRCLE PINES
<b>Summary:</b> OFFICERS WERE DISPATCHED TO A WALK IN AT THE POLICE DEPARTMENT REGARDING AN INCIDENT THAT OCCURRED IN THE 100 BLOCK OF TWINKLE TERRACE.					
20058095	Mar 8 2020	23:57	TRESPASSING	39XX RESTWOOD RD	LEXINGTON
<b>Summary:</b> TRESPASSING.OFFICERS WERE DISPATCHED TO THE 3900 BLK OF RESTWOOD RD FOR A REPORT OF A MALE TRESPASSING.OFFICERS WERE UNABLE TO LOCATE THE MALE.CLEAR.					
20058058	Mar 8 2020	22:54	DOMESTIC	XX GOLDEN OAK DR	CIRCLE PINES
<b>Summary:</b> OFFICERS RESPONDED TO THE 0 BLOCK OF GOLDEN OAK DR REGARDING A VERBAL DOMESTIC. ISSUE WAS RESOLVED WITH NO ISSUE.CLEAR.					
20057812	Mar 8 2020	16:49	THEFT	91XX SOUTH HIGHWAY DR	LEXINGTON
<b>Summary:</b> POLICE TOOK A PHONE CALL THEFT REPORT THAT OCCURRED AT FESTIVAL FOODS.					
20057983	Mar 8 2020	21:09	TRAFFIC	72XX MAIN ST	CENTERVILLE
<b>Summary:</b> WARRANT ARREST: AN ADULT MALE WAS ARRESTED FOLLOWING A TRAFFIC STOP IN CENTERVILLE WHEN HE WAS DETERMINED TO HAVE A WARRANT OUT OF ANOTHER COUNTY. MALE TRANSPORTED TO ANOKA COUNTY JAIL.					
20057435	Mar 8 2020	01:41	OPEN DOOR-GATE-WINDOW		CENTERVILLE
20058135	Mar 9 2020	01:24	MEDICAL	38XX PATRIOT LN	LEXINGTON
<b>Summary:</b> OFFICERS DISPATCHED TO THE 3800 BLOCK OF PATRIOT LANE ON THE REPORT OF A FEMALE IN LABOR. BWC. CLEAR.					
20058192	Mar 9 2020	05:00	MEDICAL	18XX HAYFIELD RD	CENTERVILLE
<b>Summary:</b> MEDICAL.OFFICERS WERE DISPATCHED TO THE 1800 BLK OF HAYFIELD RD FOR A MEDICAL INVOLVING AN ADULT FEMALE.FEMALE WAS TRANSPORTED TO THE HOSPITAL VIA AMBULANCE.CLEAR.					
20058250	Mar 9 2020	08:03	THEFT	72XX LAVALLE DR	CENTERVILLE



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> TRAILER THEFT.DISPATCHED TO 7200 BLOCK OF LAVALLE DR ON A TRAILER THEFT. INFORMATION COLLECTED.					
20058757	Mar 9 2020	18:20	VEHICLE- LOCKOUT		LEXINGTON
20058724	Mar 9 2020	17:35	COUNTERFEIT	XX SOUTH PINE DR	CIRCLE PINES
<b>Summary:</b> COUNTERFEIT BILL. OFFICERS WERE DISPATCHED TO THE 0 BLOCK OF SOUTH PINE DRIVE ON A COUNTERFEIT BILL REPORT. OFFICERS TOOK THE BILL AS EVIDENCE AND TOOK INFORMATION FOR A REPORT.CLEAR.					
20058744	Mar 9 2020	17:56	INFORMATION		CENTERVILLE
<b>Summary:</b> POLICE WERE DISPATCHED TO A DELAYED CSC REPORT IN CENTERVILLE. AFTER SPEAKING WITH THE REPORTING PARTY, IT WAS APPARENT THAT THE CSC OCCURRED IN A DIFFERENT CITY/COUNTY. THE APPROPRIATE AGENCY WAS NOTIFIED AND THE REPORTING PARTY WAS DIRECTED TO THE CORRECT AGENCY TO REPORT THE CSC.					
20058975	Mar 9 2020	23:31	DAMAGE TO CITY PROPERTY	69XX LAMOTTE DR	CENTERVILLE
<b>Summary:</b> OFFICER NOTED DAMAGE TO CITY PROPERTY WHILE ON ROUTINE PATROL. SEND REPORT TO CENTERVILLE PUBLIC WORKS. BWC. PHOTO. CLEAR.					
20058995	Mar 10 2020	00:14	CHECK WELFARE	89XX DUWAYNE AVE	LEXINGTON
<b>Summary:</b> WELFARE CHECK.OFFICERS WERE DISPATCHED TO THE 8900 BLOCK OF DUWAYNE AVE FOR A WELFARE CHECK OF AN ADULT FEMALE.FEMALE WAS LOCATED AND TRANSPORTED TO THE HOSPITAL VIA AMBULANCE.CLEAR.					
20059094	Mar 10 2020	05:01	THEFT FROM MOTOR VEHICLE	1XX BALDWIN DR	CIRCLE PINES
<b>Summary:</b> OFFICERS RESPONDED TO THE 100 BLK OF BALDWIN DR REGARDING A THEFT FROM MOTOR VEHICLE.CASE PENDING.					
20059133	Mar 10 2020	07:33	THEFT FROM MOTOR VEHICLE	XX WEST RD	CIRCLE PINES
<b>Summary:</b> PHONE CALL REPORT OF THEFT FROM MOTOR VEHICLE.					
20059549	Mar 10 2020	15:34	ASSIST OTHER AGENCY		BLAINE

**MINUTES  
CITY OF LEXINGTON  
REGULAR PARK BOARD MEETING MINUTES  
March 2, 2020 –5:30 P.M.  
9180 Lexington Avenue  
Lexington, MN 55014**

**1. CALL TO ORDER**

Roll Call: Present Chairperson Hylton, Commissioners, Murphy, Ginter, and Koch. Absent – Commissioner Fields. Also present - Finance Director Galiov and Council Liaison Hughes.  
Call to order 5:30 pm

**2. CITIZENS FORUM**

*No one wished to address the Board.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

Commissioner Koch, seconded by Commissioner Ginter, made motion to approve the agenda.  
Motion carried.

**4. LETTERS AND COMMUNICATION**

None.

**5. APPROVAL OF PARK BOARD MINUTES**

Commissioner Ginter, seconded by Commissioner Murphy, made a motion to approve the Park Board Minutes of February 3, 2020. Motion carried.

**6. ACTION ITEMS:**

Recommendation on Memorial Park improvements

*The Board discussed the presented drawing for the two options for parking at Memorial provided by MSA. Some concerns were raised regarding the parking lot infringing on Field #3; Finance Director Galiov emphasized that those are preliminary drawings and the design is in its very early stages. The Board also inquired if the lot would extend further. Discussion ensued. Commissioner Ginter, seconded by Commissioner Koch, made a motion to recommend Option 1 (curved parking lot). Motion carried 4-0.*

**7. NOTE COUNCIL MINUTES:**

- A. February 6, 2020
- B. February 20, 2020

**8. PARK BOARD INPUT**

*The Park Board discussed the approval of Lexington Lofts; the opening of Dunlap Avenue; the upcoming season for the Farmers Market. The Board also discussed the possible relocation of the Tot Park equipment. Discussion ensued. Finance Director Galiov said he would check into the possible salvaging of the equipment.*

**9. ADJOURNMENT**

Commissioner Koch made a motion to adjourn the meeting. Commissioner Murphy seconded the motion. Meeting adjourned at 6.12 pm.

**Unapproved Minutes  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
MARCH 5, 2020 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. CALL TO ORDER: – Mayor Murphy**

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

*Mayor Murphy called to order the Regular City Council meeting for March 5, 2020 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Winge. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Steve Winter, City Engineer; Brian Garin, Citizen.*

**2. CITIZENS FORUM**

*No citizens were present to discuss items not on the agenda.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 5-0.*

**4. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Devries) – *Councilmember Devries stated that they are holding a meeting this month at KeyAir.*
- B. Cable Commission (Councilmember Winge) – *Councilmember Winge provided on update on the last Cable Commission meeting: franchise fees distributed to each member City, CenturyLink update, and Northmetro TV would provide a technician to each City, if necessary, to record City Council meetings. Discussion ensued.*
- C. City Administrator (Bill Petracek) – *Petracek discussed the new emails with the Council.*

**5. LETTERS AND COMMUNICATIONS:**

- A. Eagle Building Company – Monthly Progress Report – Landings of Lexington – February 20230
- B. Anoka County – Coronavirus Informational Resource Contact Information
- C. Park Board meeting minutes – February 3, 2020
- D. Centennial Lakes Police Department – Media Report 2-19 / 2-25, 2020
- E. USagain Certificate of Sustainability

- F. Council Workshop meeting minutes – February 20, 2020

***Mayor Murphy discussed the USAgain sustainability letter, and the 14,807 pounds of clothing collected from our receptacle.***

**6. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – February 20, 2020

- B. Recommendation to Approve Claims and Bills:

Check #'s 13663 through 13663

Check #'s 45967 through 46012

Check #'s 13076 through 13088

Check #'s 13089 through 13094

***Councilmember Hughes made a motion to approve the consent agenda items. Councilmember Winge seconded the motion. Motion carried 5-0.***

**7. ACTION ITEMS:**

- A. Recommendation to approve Compliance Agreement with the Minnesota Department of Health.

***Petracek explained that the draft press release regarding the compliance agreement has been reviewed by MDH and everyone is comfortable with its content. He intends to send it to the Quad Press and place it in the quarterly newsletter. Discussion ensued.***

***Councilmember Hughes made a motion to approve Compliance Agreement with the Minnesota Department of Health. Councilmember Devries seconded the motion. Motion carried 5-0.***

- B. First Reading: Ordinance NO. 20-05 – An Ordinance Incorporating Chapter 11.8 – Planned Unit Development

***Attorney Glaser explained the need to incorporate an ordinance regulating Planned Unit Development in the ordinance book. He stated that this ordinance will provide specific criteria for a developer to apply for a PUD. He added that an ordinance can place more scrutinizing conditions on PUD's and it will formalize the process for City staff. Discussion ensued.***

***Councilmember Harris asked that this be placed on the workshop agenda for more discussion before the seconded reading and approval of the ordinance. Petracek stated that he will place this on the workshop agenda for discussion.***

- C. Recommendation to approve Entertainment License Application – City Heat Charities Annual Ride- May 31, 2020

***Councilmember Devries made a motion to approve Entertainment License Application – City Heat Charities Annual Ride- May 31, 2020. Councilmember Harris seconded the motion. Motion carried 5-0.***

- D. Recommendation to accept \$1200.00 donation to Lexington Fire Department from Mrs. Barbara Decheine and record it in the Fire Department's Capitol Equipment Fund.

***Councilmember Devries made a motion to accept \$1200.00 donation to Lexington Fire Department from Mrs. Barbara Decheine and record it in the Fire Department's Capitol Equipment Fund. Councilmember Hughes seconded the motion. Motion carried 5-0.***

- E. Park Board Recommendation to approve Concept Plan Option #1 of the Memorial Park Asphaltting and Parking Lot Project

***Steve Winter, City Engineer, explained that an MSA architect provided the designs for both options of the asphaltting and parking lot project. He provided detailed explanation for the two options for Memorial Park. Discussion ensued. He said once the Council approves one of the options, he will bring the final design back to the Council for review and approval.***

***Councilmember Harris made a motion to approve Concept Plan Option #1 of the Memorial Park Asphaltting and Parking Lot Project. Councilmember Winge seconded the motion. Motion carried 5-0.***

## **8. MAYOR AND COUNCIL INPUT**

***No input from Mayor Murphy or City Council.***

## **9. ADJOURNMENT**

***Councilmember Hughes made motion to adjourn the meeting at 7:24 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.***

**CITY OF LEXINGTON**

**RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS**

**The following claims and bills have been presented to the Council for approval  
at the Council Meeting of March 19, 2020.**

**(1) Payroll**

Checks	13664 through	13669	\$	1,522.06
Vouchers	502630 through	502648	\$	20,331.10
Vouchers	502651 through	502680	\$	8,501.95
 Payroll Taxes				
	Federal Tax	\$3,154.35		
	Social Security	\$4,804.38		
	Medicare	\$1,123.60		
				\$9,082.33
	State Tax	\$1,443.26	\$1,443.26	
	Total			\$10,525.59

**(2) General and Liquor Payment Recommendations:**

Checks	46013 through	46068	\$	154,699.31
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**(3) ACH and Credit Card Payments for:**

ACH Checks:	2636E through	2649E	\$	27,017.08
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Total Payments and Withdrawals Approval	<u>\$ 222,597.09</u>
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**Centennial Lakes Police Payment Recommendations:**

Checks	13098 through	13102	\$	1,624.45
	13103 through	13114	\$	53,394.93
	13117 through	13119	\$	11,128.47
ACH	2020004 through	2020007	\$	14,515.55
Total Payments			<u>\$</u>	<u>80,663.40</u>

**\*Check Detail Register©**

March 2020

			Check Amt	Invoice	Comment
<b>10100 4M FUND</b>					
Paid Chk#	046013	3/19/2020	<b>AMAZON</b>		
E 101-42260-200	Office Supplies		\$29.65	119C-K47F-7X	OFFICE SUPPLIES
E 101-42260-210	Operating Supplies		\$65.98	119C-K47F-7X	OPERATING SUPPLIES
E 101-43100-401	Repair Buildings		\$77.63	163N-PWLR-T	REPAIR SUPPLIES
E 101-41500-400	General Maintenance		\$1.41	163N-PWLR-T	OFFICE SUPPLIES
	<b>Total AMAZON</b>		<b>\$174.67</b>		
Paid Chk#	046014	3/19/2020	<b>ARTISAN BEER COMPANY</b>		
E 609-00000-252	Beer Purchase		\$271.15	3407701	
E 609-00000-252	Beer Purchase		\$277.80	3409171	
E 609-00000-252	Beer Purchase		(\$13.90)	485213	
	<b>Total ARTISAN BEER COMPANY</b>		<b>\$535.05</b>		
Paid Chk#	046015	3/19/2020	<b>ATHLETIC OUTFITTERS</b>		
G 609-20200	Accounts Payable		\$136.00	59512	UNIFORMS - MLS
E 609-00000-213	Uniforms		\$87.90	60067	UNIFORMS - MLS
	<b>Total ATHLETIC OUTFITTERS</b>		<b>\$223.90</b>		
Paid Chk#	046016	3/19/2020	<b>BELLBOY CORPORATION</b>		
E 609-00000-251	Liquor Purchase		\$1,695.59	0082946600	
	<b>Total BELLBOY CORPORATION</b>		<b>\$1,695.59</b>		
Paid Chk#	046017	3/19/2020	<b>BENT BREWSTILLERY</b>		
E 609-00000-252	Beer Purchase		\$39.96	INV-008869	
E 609-00000-252	Beer Purchase		\$57.73	INV-008916	
	<b>Total BENT BREWSTILLERY</b>		<b>\$97.69</b>		
Paid Chk#	046018	3/19/2020	<b>BLACK STACK BREWING, INC.</b>		
E 609-00000-252	Beer Purchase		\$76.00	7194	
	<b>Total BLACK STACK BREWING, INC.</b>		<b>\$76.00</b>		
Paid Chk#	046019	3/19/2020	<b>BREAKTHRU BEVERAGE MN</b>		
E 609-00000-251	Liquor Purchase		\$2,523.50	1081106291	
E 609-00000-253	Wine Purchase		\$9,156.64	1081106291	
E 609-00000-251	Liquor Purchase		\$2,796.55	1081109972	
E 609-00000-251	Liquor Purchase		\$84.50	1081109973	
	<b>Total BREAKTHRU BEVERAGE MN</b>		<b>\$14,561.19</b>		
Paid Chk#	046020	3/19/2020	<b>BROKEN CLOCK BREWING</b>		
E 609-00000-252	Beer Purchase		\$72.00	3426	
	<b>Total BROKEN CLOCK BREWING</b>		<b>\$72.00</b>		
Paid Chk#	046021	3/19/2020	<b>CAPITOL BEVERAGE SALES</b>		
E 609-00000-252	Beer Purchase		\$44.20	2391159	
E 609-00000-252	Beer Purchase		(\$29.60)	254-01287	
E 609-00000-252	Beer Purchase		\$5,359.60	7773776	
	<b>Total CAPITOL BEVERAGE SALES</b>		<b>\$5,374.20</b>		
Paid Chk#	046022	3/19/2020	<b>CENTERPOINT ENERGY</b>		
E 651-00000-383	Gas Utilities		\$63.02		FEB 2020 UTILITIES
E 770-00000-383	Gas Utilities		\$157.58		FEB 2020 UTILITIES
E 609-00000-383	Gas Utilities		\$432.17		FEB 2020 UTILITIES
E 101-43100-383	Gas Utilities		\$126.05		FEB 2020 UTILITIES
E 101-45200-383	Gas Utilities		\$126.05		FEB 2020 UTILITIES
E 730-00000-383	Gas Utilities		\$157.56		FEB 2020 UTILITIES

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<b>Total CENTERPOINT ENERGY</b>			<b>\$1,062.43</b>		
Paid Chk# 046023	3/19/2020	CINTAS			
E 609-00000-255	Linen		\$93.03	4044622920	MAT SERVICE
<b>Total CINTAS</b>			<b>\$93.03</b>		
Paid Chk# 046024	3/19/2020	CLEAR RIVER BEVERAGE COMPANY			
E 609-00000-252	Beer Purchase		\$654.00	527577	
E 609-00000-252	Beer Purchase		\$257.00	528505	
<b>Total CLEAR RIVER BEVERAGE COMPANY</b>			<b>\$911.00</b>		
Paid Chk# 046025	3/19/2020	COMCAST			
E 609-00000-329	Cable/Internet		\$141.18		MAR 2020 SERVICE
<b>Total COMCAST</b>			<b>\$141.18</b>		
Paid Chk# 046026	3/19/2020	CULLIGAN BOTTLED WATER			
E 101-42260-411	Culligan		\$48.01	114X74487600	FEB-MAR 2020 SERVICE
E 101-41500-411	Culligan		\$48.02	114X74487600	FEB-MAR 2020 SERVICE
E 609-00000-411	Culligan		\$14.30	114X74646601	FEB-MAR 2020 SERVICE
<b>Total CULLIGAN BOTTLED WATER</b>			<b>\$110.33</b>		
Paid Chk# 046027	3/19/2020	DAHLHEIMER DISTRIBUTING			
E 609-00000-252	Beer Purchase		\$3,227.08	111-02845	
E 609-00000-252	Beer Purchase		\$7,931.40	11102905	
E 609-00000-252	Beer Purchase		\$812.00	111-02944	
E 609-00000-252	Beer Purchase		\$55.60	1198068	
E 609-00000-252	Beer Purchase		\$26.00	1201798	
<b>Total DAHLHEIMER DISTRIBUTING</b>			<b>\$12,052.08</b>		
Paid Chk# 046028	3/19/2020	DELL			
E 730-00000-500	Capital Expenditures		\$73.71	10378683357	SCADA SYSTEM UPGRADE
E 770-00000-500	Capital Expenditures		\$73.70	10378683357	SCADA SYSTEM UPGRADE
<b>Total DELL</b>			<b>\$147.41</b>		
Paid Chk# 046029	3/19/2020	FEDEX / KINKOS			
E 609-00000-340	Advertising		\$42.73	061700008430	SALES PRINTS - MLS
<b>Total FEDEX / KINKOS</b>			<b>\$42.73</b>		
Paid Chk# 046030	3/19/2020	FRATTALLONE S HARDWARE			
E 730-00000-400	General Maintenance		\$35.84	071012/G	MAINTENANCE SUPPLIES - PW
<b>Total FRATTALLONE S HARDWARE</b>			<b>\$35.84</b>		
Paid Chk# 046031	3/19/2020	GALLS			
E 101-42260-214	Fire Uniforms		\$98.10	015110858	UNIFORMS - FIRE DEPT
<b>Total GALLS</b>			<b>\$98.10</b>		
Paid Chk# 046032	3/19/2020	GOPHER STATE ONE CALL			
E 730-00000-228	Gopher State One Call		\$5.40	0020534	FEB 2020 LOCATES
E 770-00000-228	Gopher State One Call		\$5.40	0020534	FEB 2020 LOCATES
<b>Total GOPHER STATE ONE CALL</b>			<b>\$10.80</b>		
Paid Chk# 046033	3/19/2020	HAMMERHEART BREWING CO.			
E 609-00000-252	Beer Purchase		\$198.00	2020-81	
<b>Total HAMMERHEART BREWING CO.</b>			<b>\$198.00</b>		
Paid Chk# 046034	3/19/2020	HOHENSTEINS INC			
E 609-00000-252	Beer Purchase		\$889.00	194107	

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E 609-00000-252	Beer Purchase	\$240.00	194157	
E 609-00000-252	Beer Purchase	\$1,132.30	195307	
<b>Total HOHENSTEINS INC</b>		<b>\$2,261.30</b>		
<hr/>				
Paid Chk# 046035	3/19/2020	<b>HOLIDAY STATIONSTORES</b>		
E 101-42260-212	Gas & Oil	\$174.10		
E 770-00000-212	Gas & Oil	\$62.35		ACCT #012-558-511
E 101-43100-212	Gas & Oil	\$49.85		ACCT #012-558-511
E 101-45200-212	Gas & Oil	\$49.85		ACCT #012-558-511
E 651-00000-212	Gas & Oil	\$24.92		ACCT #012-558-511
E 730-00000-212	Gas & Oil	\$62.32		ACCT #012-558-511
<b>Total HOLIDAY STATIONSTORES</b>		<b>\$423.39</b>		
<hr/>				
Paid Chk# 046036	3/19/2020	<b>HYDRO KLEAN</b>		
E 770-00000-420	Sewer Cleaning/Televising	\$9,049.14	63521	SEWER CLEANING & TELEVISING
<b>Total HYDRO KLEAN</b>		<b>\$9,049.14</b>		
<hr/>				
Paid Chk# 046037	3/19/2020	<b>INVICTUS BREWING CO.</b>		
E 609-00000-252	Beer Purchase	\$256.00	1101	
<b>Total INVICTUS BREWING CO.</b>		<b>\$256.00</b>		
<hr/>				
Paid Chk# 046038	3/19/2020	<b>JACK PINE BREWERY</b>		
E 609-00000-252	Beer Purchase	\$296.80	3295	
<b>Total JACK PINE BREWERY</b>		<b>\$296.80</b>		
<hr/>				
Paid Chk# 046039	3/19/2020	<b>JJ TAYLOR</b>		
E 609-00000-252	Beer Purchase	\$5,067.68	3074428	
E 609-00000-252	Beer Purchase	\$5,280.55	3074465	
<b>Total JJ TAYLOR</b>		<b>\$10,348.23</b>		
<hr/>				
Paid Chk# 046040	3/19/2020	<b>JOHNSON BROTHERS LIQUOR</b>		
E 609-00000-251	Liquor Purchase	\$389.08	1510009	
E 609-00000-253	Wine Purchase	\$1,578.27	1510010	
E 609-00000-253	Wine Purchase	\$3,888.95	1510118	
E 609-00000-251	Liquor Purchase	\$1.21	1512218	
E 609-00000-253	Wine Purchase	\$288.00	1512609	
E 609-00000-251	Liquor Purchase	\$1,234.94	1514924	
E 609-00000-253	Wine Purchase	\$120.88	1514925	
E 609-00000-251	Liquor Purchase	\$249.42	1516776	
E 609-00000-253	Wine Purchase	\$958.11	1516777	
E 609-00000-251	Liquor Purchase	\$6,527.10	1516778	
E 609-00000-251	Liquor Purchase	\$639.12	1520345	
E 609-00000-253	Wine Purchase	\$986.28	1520346	
E 609-00000-251	Liquor Purchase	\$360.82	1520347	
E 609-00000-251	Liquor Purchase	\$1,750.31	1521133	
E 609-00000-253	Wine Purchase	\$2,459.38	1521134	
E 609-00000-251	Liquor Purchase	\$862.48	1521135	
E 609-00000-253	Wine Purchase	(\$17.39)	593011	
<b>Total JOHNSON BROTHERS LIQUOR</b>		<b>\$22,276.96</b>		
<hr/>				
Paid Chk# 046041	3/19/2020	<b>LINN BUILDING MAINTENANCE, INC</b>		
E 609-00000-401	Repair Buildings	\$1,156.95	30880	FLOOR MAINTENANCE
<b>Total LINN BUILDING MAINTENANCE, INC</b>		<b>\$1,156.95</b>		
<hr/>				
Paid Chk# 046042	3/19/2020	<b>M AMUNDSON LLP</b>		
E 609-00000-256	Tobacco Products For Resale	\$2,199.63	296867	
E 609-00000-256	Tobacco Products For Resale	\$1,573.52	297234	

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E 609-00000-256	Tobacco Products For Resale		\$2,320.15	297641	
	<b>Total M AMUNDSON LLP</b>		<b>\$6,093.30</b>		
Paid Chk# 046043	3/19/2020	<b>MENARDS - BLAINE</b>			
E 101-43100-210	Operating Supplies		\$16.90	91390	SHOP SUPPLIES
	<b>Total MENARDS - BLAINE</b>		<b>\$16.90</b>		
Paid Chk# 046044	3/19/2020	<b>MET COUNCIL - WASTEWATER</b>			
E 770-00000-389	MWCC Charges		\$7,475.25	0001107594	APRIL 2020 SEWER CHARGES
	<b>Total MET COUNCIL - WASTEWATER</b>		<b>\$7,475.25</b>		
Paid Chk# 046045	3/19/2020	<b>MKL SERVICES, LLC</b>			
E 101-41500-400	General Maintenance		\$100.00	03192020	WEEK ENDING 03/07/2020
E 101-41500-400	General Maintenance		\$100.00	03192020	WEEK ENDING 03/14/2020
	<b>Total MKL SERVICES, LLC</b>		<b>\$200.00</b>		
Paid Chk# 046046	3/19/2020	<b>MN STATE FIRE CHIEFS ASSOC</b>			
E 101-42260-433	Dues and Subscriptions		\$240.00		MEMBERSHIPS - FIRE DEPT
	<b>Total MN STATE FIRE CHIEFS ASSOC</b>		<b>\$240.00</b>		
Paid Chk# 046047	3/19/2020	<b>MSA PROFESSIONAL SERVICES</b>			
G 101-22047	Norhart Development		\$2,932.25	10-R10481036	NORHART DEVELOPMENT
G 101-22046	O'Reilly Escrow		\$3,402.50	12-R10481027	O'REILLY AUTO PARTS
E 770-00000-327	Annual Technology Maintenance		\$270.00	1-R10481041.0	GIS UPDATES
E 101-43100-303	Engineering Fees		\$270.00	1-R10481041.0	GIS UPDATES
E 101-41500-308	Consultant Fees		\$2,955.00	22-R10481025	2040 COMPREHENSIVE PLAN
G 101-22042	Dinkytown Rentals Escrow		\$1,761.00	23-R10481028	THE EPHESIANS PROJECT
E 730-00000-303	Engineering Fees		\$941.80	2-R10481040.0	WELL 1 GROSS ALPHA
E 417-00000-303	Engineering Fees		\$232.00	37-R10481024	2017 STREET IMPROVEMENTS
E 310-45200-530	Improvements Other Than Bldgs		\$3,476.88	3-R10481039.0	MEMORIAL PARK IMPROVEMENTS
E 101-43100-303	Engineering Fees		\$1,325.70	6-R10481034.0	SALT SHED
E 730-00000-303	Engineering Fees		\$350.00	6-R10481038.0	CIP WATER SYSTEM
E 651-00000-303	Engineering Fees		\$1,928.25	74-R10481002	NPDES PHASE II MS4
E 609-00000-500	Capital Expenditures		\$899.00	78-R10481000	LIQUOR STORE PARKING LOT
E 101-41500-303	Engineering Fees		\$1,516.70	78-R10481000	GENERAL SERVICES
E 419-00000-303	Engineering Fees		\$3,798.00	8-R10481037.0	2019 JACKSON AVE IMPROVEMENTS
	<b>Total MSA PROFESSIONAL SERVICES</b>		<b>\$26,059.08</b>		
Paid Chk# 046048	3/19/2020	<b>NCPERS GROUP LIFE INSURANCE</b>			
G 101-21724	Life Insurance		\$80.00	586800042020	APRIL 2020 PREMIUM
	<b>Total NCPERS GROUP LIFE INSURANCE</b>		<b>\$80.00</b>		
Paid Chk# 046049	3/19/2020	<b>OXYGEN SERVICE COMPANY</b>			
E 101-42260-210	Operating Supplies		\$140.36	03459467	
	<b>Total OXYGEN SERVICE COMPANY</b>		<b>\$140.36</b>		
Paid Chk# 046050	3/19/2020	<b>PACE ANALYTICAL</b>			
E 730-00000-306	Water Testing		\$50.00	20100287579	WATER TEST FEE
E 730-00000-306	Water Testing		\$50.00	20100288411	WATER TEST FEE
	<b>Total PACE ANALYTICAL</b>		<b>\$100.00</b>		
Paid Chk# 046051	3/19/2020	<b>PAUSTIS &amp; SONS</b>			
E 609-00000-253	Wine Purchase		\$449.50	82059	
	<b>Total PAUSTIS &amp; SONS</b>		<b>\$449.50</b>		
Paid Chk# 046052	3/19/2020	<b>PEPSI COLA COMPANY</b>			
E 609-00000-254	Miscellaneous Purchase		\$293.31	44291012	

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<b>Total PEPSI COLA COMPANY</b>		<b>\$293.31</b>		
Paid Chk# 046053	3/19/2020	<b>PETRACEK, BILL</b>		
E 101-41500-205	Mileage Reimbursement	\$200.00		APRIL 2020
E 101-41500-321	Telephone	\$100.00		APRIL 2020
<b>Total PETRACEK, BILL</b>		<b>\$300.00</b>		
Paid Chk# 046054	3/19/2020	<b>PHILLIPS WINE AND SPIRITS INC</b>		
E 609-00000-251	Liquor Purchase	\$1,010.28	6008239	
E 609-00000-253	Wine Purchase	\$388.22	6008240	
E 609-00000-251	Liquor Purchase	\$225.61	6010937	
E 609-00000-253	Wine Purchase	\$387.61	6010938	
E 609-00000-251	Liquor Purchase	\$803.95	6011335	
E 609-00000-253	Wine Purchase	\$212.59	6011336	
<b>Total PHILLIPS WINE AND SPIRITS INC</b>		<b>\$3,028.26</b>		
Paid Chk# 046055	3/19/2020	<b>PITNEY BOWES</b>		
E 609-00000-322	Postage	\$35.71	3103777961	Q1 2020 POSTAL EQUIPMENT LEASE
E 770-00000-322	Postage	\$47.62	3103777961	Q1 2020 POSTAL EQUIPMENT LEASE
E 651-00000-322	Postage	\$7.14	3103777961	Q1 2020 POSTAL EQUIPMENT LEASE
E 101-42260-322	Postage	\$7.17	3103777961	Q1 2020 POSTAL EQUIPMENT LEASE
E 101-41500-322	Postage	\$33.33	3103777961	Q1 2020 POSTAL EQUIPMENT LEASE
E 101-43500-322	Postage	\$59.52	3103777961	Q1 2020 POSTAL EQUIPMENT LEASE
E 730-00000-322	Postage	\$47.62	3103777961	Q1 2020 POSTAL EQUIPMENT LEASE
<b>Total PITNEY BOWES</b>		<b>\$238.11</b>		
Paid Chk# 046056	3/19/2020	<b>POPP COMMUNICATIONS</b>		
E 101-43100-321	Telephone	\$5.99	992604110	MARCH 2020 ANALOG LINES
E 101-45200-321	Telephone	\$5.99	992604110	MARCH 2020 ANALOG LINES
E 651-00000-321	Telephone	\$1.82	992604110	MARCH 2020 ANALOG LINES
E 730-00000-321	Telephone	\$8.09	992604110	MARCH 2020 ANALOG LINES
E 770-00000-321	Telephone	\$8.09	992604110	MARCH 2020 ANALOG LINES
E 101-41500-321	Telephone	\$60.00	992604110	MARCH 2020 ANALOG LINES
E 609-00000-321	Telephone	\$31.97	992604110	MARCH 2020 ANALOG LINES
<b>Total POPP COMMUNICATIONS</b>		<b>\$121.95</b>		
Paid Chk# 046057	3/19/2020	<b>PRESS PUBLICATIONS</b>		
E 101-41500-351	Legal Notices Publishing	\$73.88	661821	RES 20-08 PUBLICATION
E 101-41500-351	Legal Notices Publishing	\$108.35	661823	RES 20-07 PUBLICATION
<b>Total PRESS PUBLICATIONS</b>		<b>\$182.23</b>		
Paid Chk# 046058	3/19/2020	<b>RED BULL DISTRIBUTION CO.</b>		
E 609-00000-254	Miscellaneous Purchase	\$218.75	K-99771818	
<b>Total RED BULL DISTRIBUTION CO.</b>		<b>\$218.75</b>		
Paid Chk# 046059	3/19/2020	<b>ROSEVILLE, CITY OF</b>		
E 101-42260-230	Contracted Services	\$206.00	0228622	MARCH 2020 IT SERVICES
E 101-43100-230	Contracted Services	\$206.00	0228622	MARCH 2020 IT SERVICES
E 101-45200-230	Contracted Services	\$206.00	0228622	MARCH 2020 IT SERVICES
E 609-41900-230	Contracted Services	\$206.00	0228622	MARCH 2020 IT SERVICES
E 651-41900-230	Contracted Services	\$103.00	0228622	MARCH 2020 IT SERVICES
E 730-41900-230	Contracted Services	\$206.00	0228622	MARCH 2020 IT SERVICES
E 770-41900-230	Contracted Services	\$206.00	0228622	MARCH 2020 IT SERVICES
E 101-41900-230	Contracted Services	\$721.00	0228622	MARCH 2020 IT SERVICES
<b>Total ROSEVILLE, CITY OF</b>		<b>\$2,060.00</b>		
Paid Chk# 046060	3/19/2020	<b>SHAMROCK GROUP, INC.</b>		

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E 609-00000-257	Ice For Resale		\$82.96	2476531	
	<b>Total SHAMROCK GROUP, INC.</b>		\$82.96		
Paid Chk# 046061	3/19/2020	<b>SOUTHERN GLAZERS OF MN</b>			
E 609-00000-251	Liquor Purchase		\$6,327.50	1929092	
E 609-00000-251	Liquor Purchase		\$1,441.06	1929093	
E 609-00000-253	Wine Purchase		\$611.36	1929094	
E 609-00000-251	Liquor Purchase		\$6,048.91	1931721	
E 609-00000-254	Miscellaneous Purchase		\$25.33	1931722	
E 609-00000-253	Wine Purchase		\$527.68	1931723	
	<b>Total SOUTHERN GLAZERS OF MN</b>		\$14,981.84		
Paid Chk# 046062	3/19/2020	<b>ST PAUL STAMP WORKS</b>			
G 101-20200	Accounts Payable		\$109.28	447970	PLAQUE
	<b>Total ST PAUL STAMP WORKS</b>		\$109.28		
Paid Chk# 046063	3/19/2020	<b>STEEL TOE BREWING, LLC</b>			
E 609-00000-252	Beer Purchase		\$174.00	33023	
	<b>Total STEEL TOE BREWING, LLC</b>		\$174.00		
Paid Chk# 046064	3/19/2020	<b>TOLL GAS &amp; WELDING SUPPLY</b>			
E 101-43100-210	Operating Supplies		\$263.55	10337944	OPERATING SUPPLIES
	<b>Total TOLL GAS &amp; WELDING SUPPLY</b>		\$263.55		
Paid Chk# 046065	3/19/2020	<b>ULTIMATE SAFETY CONCEPTS INC.</b>			
E 310-42260-500	Capital Expenditures		\$5,601.93	187032	TURNOUT GEAR EXTRACTOR
	<b>Total ULTIMATE SAFETY CONCEPTS INC.</b>		\$5,601.93		
Paid Chk# 046066	3/19/2020	<b>WINE COMPANY</b>			
E 609-00000-253	Wine Purchase		\$220.20	136472	
	<b>Total WINE COMPANY</b>		\$220.20		
Paid Chk# 046067	3/19/2020	<b>WINE MERCHANTS</b>			
E 609-00000-253	Wine Purchase		\$146.42	7276266	
E 609-00000-253	Wine Purchase		\$1,228.89	7276579	
	<b>Total WINE MERCHANTS</b>		\$1,375.31		
Paid Chk# 046068	3/19/2020	<b>WINEBOW</b>			
E 609-00000-253	Wine Purchase		\$811.25	MN00076156	
	<b>Total WINEBOW</b>		\$811.25		
	<b>10100 4M FUND</b>		\$154,699.31		

**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$18,101.17
310 CAPITAL PROJECTS	\$9,078.81
417 17 STREET IMPROVEMENTS	\$232.00
419 19 JACKSON AVE	\$3,798.00
609 MUNICIPAL LIQUOR FUND	\$102,017.71
651 STORM WATER FUND	\$2,128.15
730 WATER FUND	\$1,988.34
770 SEWER FUND	\$17,355.13
	<b>\$154,699.31</b>

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**10100 4M FUND**

Paid Chk# 002636E 2/17/2020 FRATTALLONE S HARDWARE

G 609-20200	Accounts Payable	\$16.06	E38606/G	ICE MELT - MLS
<b>Total FRATTALLONE S HARDWARE</b>		<b>\$16.06</b>		

Paid Chk# 002637E 2/17/2020 MISC CUSTOMERS

E 609-00000-404	Repair Machinery/Equipment	\$145.83	ASF FIXTURE	SHELVING - MLS
<b>Total MISC CUSTOMERS</b>		<b>\$145.83</b>		

Paid Chk# 002638E 2/17/2020 MN STATE FIRE CHIEFS ASSOC

E 101-42260-208	Training and Instruction	\$235.00	1087	FIRE CONFERENCE REGISTRATIONS
E 101-42260-208	Training and Instruction	\$520.00	987	FIRE CONFERENCE REGISTRATIONS
E 101-42260-208	Training and Instruction	\$520.00	988	FIRE CONFERENCE REGISTRATIONS
<b>Total MN STATE FIRE CHIEFS ASSOC</b>		<b>\$1,275.00</b>		

Paid Chk# 002639E 2/17/2020 FLEET FARM

E 101-42260-430	Miscellaneous	\$107.11	2903	SUPPLIES - FIRE DEPT
<b>Total FLEET FARM</b>		<b>\$107.11</b>		

<b>10100 4M FUND</b>	<b>\$1,544.00</b>
----------------------	-------------------

**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$1,382.11
609 MUNICIPAL LIQUOR FUND	\$161.89
	<b>\$1,544.00</b>

**\*Check Detail Register©**

February 2020 to March 2020

		Check Amt	Invoice	Comment
10100 4M FUND				
Paid Chk# 002640E 2/3/2020 CONNEXUS ENERGY				
G 101-20200	Accounts Payable	\$90.24		DEC 2019 UTILITIES
G 770-20200	Accounts Payable	\$117.08		DEC 2019 UTILITIES
G 101-20200	Accounts Payable	\$248.01		DEC 2019 UTILITIES
Total CONNEXUS ENERGY		\$455.33		
Paid Chk# 002641E 2/3/2020 LINCOLN NATIONAL LIFE				
E 101-41500-134	ST/LT Disability Insurance	\$333.16	4016839233	FEB 2020 PREMIUM
E 101-43100-134	ST/LT Disability Insurance	\$106.94	4016839233	FEB 2020 PREMIUM
E 101-45200-134	ST/LT Disability Insurance	\$71.30	4016839233	FEB 2020 PREMIUM
E 609-00000-134	ST/LT Disability Insurance	\$220.64	4016839233	FEB 2020 PREMIUM
Total LINCOLN NATIONAL LIFE		\$732.04		
Paid Chk# 002642E 2/3/2020 HEALTHPARTNERS				
E 101-45200-160	Health/Dental Insurance	\$393.33	94718736	FEB 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$753.32	94718736	FEB 2020 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$1,157.76	94718736	FEB 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$1,004.55	94718736	FEB 2020 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$789.44	94718736	FEB 2020 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$1,184.15	94718736	FEB 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$719.74	94718736	FEB 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$1,921.11	94718736	FEB 2020 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$589.99	94718736	FEB 2020 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$1,157.76	94718736	FEB 2020 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$468.51	94718736	FEB 2020 PREMIUM
Total HEALTHPARTNERS		\$10,139.66		
Paid Chk# 002643E 2/24/2020 AFLAC				
G 101-21725	Supplemental Insurance	\$143.68	707423	FEB 2020 PREMIUM
Total AFLAC		\$143.68		
Paid Chk# 002644E 2/12/2020 XCEL ENERGY				
G 651-20200	Accounts Payable	\$73.92	669107173	DEC 2019 UTILITIES
G 730-20200	Accounts Payable	\$184.81	669107173	DEC 2019 UTILITIES
G 770-20200	Accounts Payable	\$414.44	669107173	DEC 2019 UTILITIES
G 609-20200	Accounts Payable	\$1,222.11	669107173	DEC 2019 UTILITIES
G 101-20200	Accounts Payable	\$1,342.00	669107173	DEC 2019 UTILITIES
Total XCEL ENERGY		\$3,237.28		
Paid Chk# 002645E 2/24/2020 CENTERPOINT ENERGY PO BOX 4671				
E 770-00000-383	Gas Utilities	\$15.28		JAN 2020 UTILITIES
E 101-41500-383	Gas Utilities	\$389.91		JAN 2020 UTILITIES
E 730-00000-383	Gas Utilities	\$15.28		JAN 2020 UTILITIES
E 651-00000-383	Gas Utilities	\$6.11		JAN 2020 UTILITIES
E 101-45200-383	Gas Utilities	\$12.23		JAN 2020 UTILITIES
E 101-43100-383	Gas Utilities	\$12.23		JAN 2020 UTILITIES
E 101-42260-383	Gas Utilities	\$321.47		JAN 2020 UTILITIES
Total CENTERPOINT ENERGY PO BOX 4671		\$772.51		
Paid Chk# 002646E 2/5/2020 PERA				
G 101-21717	PERA	\$2,043.48		02/05/2020 PAYROLL
G 101-21704	PERA	\$1,762.01		02/19/2020 PAYROLL
G 101-21717	PERA	\$2,033.08		02/19/2020 PAYROLL
G 101-20200	Accounts Payable	\$14.95		01/23/19/2020 PAYROLL
G 101-21704	PERA	\$1,771.03		02/05/2020 PAYROLL

**\*Check Detail Register©**

February 2020 to March 2020

	Check Amt	Invoice	Comment
<b>Total PERA</b>	<b>\$7,624.55</b>		
Paid Chk# 002647E 2/8/2020 HSA BANK			
G 101-21726 HSA Additional Withholding	\$550.00		EMPLOYEE CONTRIBUTIONS
E 101-41500-160 Health/Dental Insurance	\$9.00		HSA SERVICE FEE
<b>Total HSA BANK</b>	<b>\$559.00</b>		
Paid Chk# 002648E 2/10/2020 MN DEPT OF NATURAL RESOURCES			
G 730-21000 Due to Other Govts	\$1,690.73	BURWAT0001	2019 WATER USE PERMIT
<b>Total MN DEPT OF NATURAL RESOURCES</b>	<b>\$1,690.73</b>		
Paid Chk# 002649E 2/12/2020 U.S. BANK			
E 101-41500-440 Bank Charges	\$118.30		2020 SAFE DEPOSIT BOX RENTAL
<b>Total U.S. BANK</b>	<b>\$118.30</b>		
<b>10100 4M FUND</b>	<b>\$25,473.08</b>		

**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$18,728.65
609 MUNICIPAL LIQUOR FUND	\$4,226.78
651 STORM WATER FUND	\$80.03
730 WATER FUND	\$1,890.82
770 SEWER FUND	\$546.80
	<b>\$25,473.08</b>

Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
02/20	02/25/2020	2020004	DEARBORN NATIONAL	EFT MARCH LIFE/DISABILITY INS	1,479.38
02/20	02/25/2020	2020005	HEALTH PARTNERS	EFT MARCH HEALTH INS ADD EO EFT	10,522.36
02/20	02/25/2020	2020006	OPTUM	EFT 2020 HSA CONTRIBUTION EO	2,279.43
Grand Totals:					14,281.17

M = Manual Check, V = Void Check

Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
02/20	02/28/2020	13098	ANOKA CO TREASURY OFFICE	MARCH BROADBAND	75.00
02/20	02/28/2020	13099	ASPEN MILLS, INC	UNIFORMS	383.80
02/20	02/28/2020	13100	CITY OF CIRCLE PINES	2ND QTR COBRA ADMIN FEE POLICE	30.15
02/20	02/28/2020	13101	EMERGENCY CONTRACTORS	SNOW REMOVAL SERVICES MARCH	815.00
02/20	02/28/2020	13102	KENNEDY & GRAVEN, CHARTERED	JANUARY LEGAL JT	320.50
Grand Totals:					1,624.45

M = Manual Check, V = Void Check

Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
03/20	03/03/2020	13103	MCAA	PROP RECEIPT/FORFEITURE FORMS	55.00
03/20	03/06/2020	13105	IMAGE PRINTING & GRAPHICS, INC	ENVELOPES	88.05
03/20	03/06/2020	13106	PURCHASE POWER INC	POSTAGE REFILL	144.77
03/20	03/06/2020	13107	VERIZON WIRELESS	SQUAD LAPTOPS FEB	1,222.83
03/20	03/10/2020	13108	IAPE	IAPE MEMBERSHIP DS	50.00
03/20	03/10/2020	13109	LEAGUE OF MN CITIES INS TRUST	PROP/LIAB/VEH INS 01/1-12/31/20	51,182.00
03/20	03/10/2020	13110	NEAL A. NOREN	BLDG MTC HOURS FEB	75.00
03/20	03/10/2020	13111	PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER LEASE 1ST QTR	61.59
03/20	03/10/2020	13112	QUILL CORPORATION	OFFICE SUPPLIES USB'S	205.96
03/20	03/10/2020	13113	SHRED-N-GO, INC	SHREDDING SERVICE FEB	54.73
03/20	03/10/2020	13114	TELECIDE PRODUCTIONS, INC	COMPUTER MTC & SUPPORT	255.00
02/20	02/29/2020	2020007	U S BANK	VISA ACH- DOMAIN HOSTING SERV E	234.38
Grand Totals:					53,629.31

M = Manual Check, V = Void Check

Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
03/20	03/11/2020	13117	AXON ENTERPRISE, INC	BODYCAM/TECHNOLOGY	10,446.00
03/20	03/11/2020	13118	CENTENNIAL UTILITIES	FEB UTILITIES	639.27
03/20	03/11/2020	13119	OFFICE OF MN IT SERVICES	WAN SERVICES FEBRUARY	43.20
Grand Totals:					11,128.47

M = Manual Check, V = Void Check

# CITY OF LEXINGTON

## \*Cash Balances

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Current Period February 2020

Fund	2020 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
<b>10100 4M FUND</b>							
101 GENERAL FUND	\$1,070,546.86	\$35,409.55	\$356,792.36	\$0.00	\$237,075.28	(\$15,331.61)	\$970,907.72 In Bal
220 LOVELL BUILDING	\$822,813.41	\$0.00	\$62.14	\$0.00	(\$149,937.86)	\$0.00	\$672,813.41 In Bal
310 CAPITAL PROJEC	\$664,032.53	\$50,439.82	\$3,900.00	\$0.00	\$2,892.72	\$0.00	\$713,465.07 In Bal
320 TIF #3	(\$1,606.29)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,606.29) In Bal
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
405 PARK DEDICATIO	\$136,117.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$136,117.95 In Bal
417 17 STREET IMPRO	\$29,021.48	\$0.00	\$377.00	\$0.00	\$0.00	\$0.00	\$28,644.48 In Bal
418 LAKE DRIVE PROJ	\$160,992.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160,992.32 In Bal
419 19 JACKSON AVE	(\$22,176.31)	\$0.00	\$1,905.96	\$0.00	\$0.00	\$0.00	(\$24,082.27) In Bal
430 12 HAMLINE AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,500.00 In Bal
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
551 16 NORTH METRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
585 04 STREET-OAK L	\$5,379.96	\$0.00	\$20,470.00	\$0.00	\$0.00	\$0.00	(\$15,090.04) In Bal
591 14 STREET-VARIO	\$105,900.92	\$124.80	\$15,396.73	\$0.00	\$0.00	\$0.00	\$90,628.99 In Bal
592 15 STREET-VARIO	\$149,628.69	\$190.45	\$82,850.00	\$0.00	\$0.00	\$0.00	\$66,969.14 In Bal
599 POLICE BUILDING	\$31,281.75	\$262.87	\$10,245.00	\$0.00	\$0.00	\$0.00	\$21,299.62 In Bal
609 MUNICIPAL LIQUO	\$513,408.85	\$0.00	\$393,558.55	\$0.00	\$336,276.69	(\$61,142.36)	\$394,984.63 In Bal
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
651 STORM WATER F	(\$113,770.53)	\$4,666.62	\$5,621.16	\$0.00	\$0.00	(\$2,995.10)	(\$117,720.17) In Bal
730 WATER FUND	(\$131,911.25)	\$34,443.46	\$41,174.63	\$0.00	(\$398.00)	(\$12,570.21)	(\$151,610.63) In Bal
770 SEWER FUND	\$954,097.00	\$45,835.82	\$83,750.88	\$0.00	\$0.00	(\$11,358.75)	\$904,823.19 In Bal
	\$4,390,257.34	\$171,373.39	\$1,016,104.41	\$0.00	\$425,908.83	(\$103,398.03)	\$3,868,037.12

## CITY OF LEXINGTON

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\*Fund Summary -  
Budget to Actual©

February 2020

	2020 YTD Budget	February MTD Amount	2020 YTD Amount	2020 YTD Balance	2020 % YTD Budget
<b>FUND 101 GENERAL FUND</b>					
Revenue	\$2,027,622.69	\$5,552.00	\$291,749.30	\$1,735,873.39	14.39%
Expenditure	\$2,027,622.69	\$142,392.45	\$350,554.91	\$1,677,067.78	17.29%
		-\$136,840.45	-\$58,805.61		
<b>FUND 220 LOVELL BUILDING</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$150,000.00	-\$11.89	\$150,000.00	\$0.00	100.00%
		\$11.89	-\$150,000.00		
<b>FUND 310 CAPITAL PROJECTS</b>					
Revenue	\$256,000.00	\$10,000.00	\$10,000.00	\$246,000.00	3.91%
Expenditure	\$251,400.00	\$3,900.00	\$3,900.00	\$247,500.00	1.55%
		\$6,100.00	\$6,100.00		
<b>FUND 320 TIF #3</b>					
Revenue	\$80,091.00	\$0.00	\$0.00	\$80,091.00	0.00%
Expenditure	\$80,091.00	\$0.00	\$0.00	\$80,091.00	0.00%
		\$0.00	\$0.00		
<b>FUND 405 PARK DEDICATION FEE FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$130,000.00	\$0.00	\$0.00	\$130,000.00	0.00%
		\$0.00	\$0.00		
<b>FUND 417 17 STREET IMPROVEMENTS</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$28,000.00	\$377.00	\$377.00	\$27,623.00	1.35%
		-\$377.00	-\$377.00		
<b>FUND 418 LAKE DRIVE PROJECT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 419 19 JACKSON AVE</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$94,400.00	\$1,905.96	\$1,905.96	\$92,494.04	2.02%
		-\$1,905.96	-\$1,905.96		
<b>FUND 551 16 NORTH METRO GO</b>					
Revenue	\$4,146.18	\$0.00	\$0.00	\$4,146.18	0.00%
Expenditure	\$4,146.18	\$0.00	\$0.00	\$4,146.18	0.00%
		\$0.00	\$0.00		
<b>FUND 585 04 STREET-OAK LANE</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$20,707.50	\$0.00	\$20,470.00	\$237.50	98.85%
		\$0.00	-\$20,470.00		

## CITY OF LEXINGTON

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\*Fund Summary -  
Budget to Actual©

February 2020

	2020 YTD Budget	February MTD Amount	2020 YTD Amount	2020 YTD Balance	2020 % YTD Budget
<b>FUND 591 14 STREET-VARIOUS</b>					
Revenue	\$23,166.58	\$0.00	\$0.00	\$23,166.58	0.00%
Expenditure	\$22,045.24	\$0.00	\$15,396.73	\$6,648.51	69.84%
		\$0.00	-\$15,396.73		
<b>FUND 592 15 STREET-VARIOUS</b>					
Revenue	\$96,004.02	\$0.00	\$0.00	\$96,004.02	0.00%
Expenditure	\$100,200.00	\$0.00	\$82,850.00	\$17,350.00	82.68%
		\$0.00	-\$82,850.00		
<b>FUND 599 POLICE BUILDING</b>					
Revenue	\$64,071.00	\$0.00	\$0.00	\$64,071.00	0.00%
Expenditure	\$61,470.00	\$5,122.50	\$10,245.00	\$51,225.00	16.67%
		-\$5,122.50	-\$10,245.00		
<b>FUND 609 MUNICIPAL LIQUOR FUND</b>					
Revenue	\$3,447,000.00	\$224,765.26	\$454,036.51	\$2,992,963.49	13.17%
Expenditure	\$3,447,000.00	\$310,436.10	\$546,501.23	\$2,900,498.77	15.85%
		-\$85,670.84	-\$92,464.72		
<b>FUND 651 STORM WATER FUND</b>					
Revenue	\$26,929.20	\$0.00	\$0.00	\$26,929.20	0.00%
Expenditure	\$58,027.01	\$2,476.23	\$7,527.19	\$50,499.82	12.97%
		-\$2,476.23	-\$7,527.19		
<b>FUND 730 WATER FUND</b>					
Revenue	\$153,500.00	\$0.00	\$6,451.93	\$147,048.07	4.20%
Expenditure	\$236,257.28	\$11,671.93	\$48,923.46	\$187,333.82	20.71%
		-\$11,671.93	-\$42,471.53		
<b>FUND 770 SEWER FUND</b>					
Revenue	\$214,000.00	\$5,583.06	\$5,583.06	\$208,416.94	2.61%
Expenditure	\$386,649.02	\$22,326.76	\$92,356.52	\$294,292.50	23.89%
		-\$16,743.70	-\$86,773.46		
<b>Report Total</b>		<b>-\$254,696.72</b>	<b>-\$563,187.20</b>		

## **City of Lexington Covid-19 Staff Policy**

1. In the event Covid-19 infects city staff, all employees in contact with the virus shall self-quarantine themselves to their respective homes – **City Hall will be closed. The city administrator will make the decision to close city hall and will inform the City Council of his/her decision.**
2. If city staff is self-quarantined to their homes, we will continue to work to provide the essential city functions and services (**unless an employee has been stricken with Covid-19, and unable to perform their duties**):
  - a. If a city hall staff member needs to conduct essential city functions during normal business hours (8:00 a.m. to 4:30 p.m.) a text message shall be sent to all city staff members informing each staff member that an employee must go to city hall to perform essential work. During this time, no other employees will be allowed in city hall while this employee conducts their work.
  - b. All city hall calls will be forwarded to the employee's personal phones while they are self-quarantined at their homes during normal business hours (8:00 a.m. to 4:30 p.m).
  - c. City hall staff will have remote access to their computers during the period of self-quarantine.
3. If the public works department is self-quarantined and/or stricken with the Covid 19 virus, all emergencies will be handled from their homes via phone, email, computer access.
  - a. Snow and utility emergencies will be coordinated with the City of Circle Pines and the City of Blaine public works department if public works department are stricken with the Covid-19 illness and unable to perform their on-call functions.
4. Issuance of building permits and building inspections will be suspended during an infestation of Covid-19.
5. The liquor store will be closed during this infestation period, as well.
6. City staff will continue to be paid during this period of self-quarantine without the use of Paid-Time off (PTO) as long as they are able to continue to perform the essential functions of their jobs. If they are not able to perform their essential job functions, they must use their accrued PTO.

**\*\*This policy may be changed by the city administrator to handle any possible issue resulting from Covid-19 that may affect the City's ability to provide essential services to the citizens of Lexington.**

**CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**RESOLUTION 20-10**

**A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING  
ADVERTISEMENT FOR BIDS**

**WHEREAS**, pursuant to a resolution passed by the council February 20, 2020, the city consulting engineer has prepared plans and specifications for the Improvement called 2020 Streets Improvement, the improvement of Jackson Avenue between Restwood Road and Woodland Road by patching, edge milling and bituminous overlay and has presented such plans and specifications to the council for approval;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LEXINGTON, MINNESOTA:**

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The city clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 10 days, shall specify the work to be done, shall state that bids will be received by the clerk until 11:00 a.m. on April 29, 2020, at which time they will be publicly opened online by the city clerk and engineer, will then be tabulated, and will be considered by the council at 7:00 p.m. on May 7, 2020, in the council chambers of the city hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5 percent of the amount of such bid.

Adopted by the council this 19<sup>th</sup> day of March, 2020.

\_\_\_\_\_  
Mike Murphy, Mayor

\_\_\_\_\_  
Bill Petracek, City Administrator

# 2020 STREET IMPROVEMENTS CITY OF LEXINGTON, MINNESOTA

## CONSTRUCTION PLAN FOR UTILITY, GRADING AND PAVING

GOVERNING SPECIFICATIONS	
THE FOLLOWING SPECIFICATIONS SHALL GOVERN IN THE AREA OF DISCIPLINE AS LISTED	
EDITION	TITLE
2018	THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION"

Sheet List Table	
Sheet Number	Sheet Title
1	TITLE SHEET
2	GENERAL LAYOUT
3	TYPICAL SECTIONS
4	CONSTRUCTION PLAN - JACKSON AVENUE
5	CONSTRUCTION PLAN - JACKSON AVENUE

### UTILITIES

**GAS:**  
CENTER POINT ENERGY  
(800) 778-9140

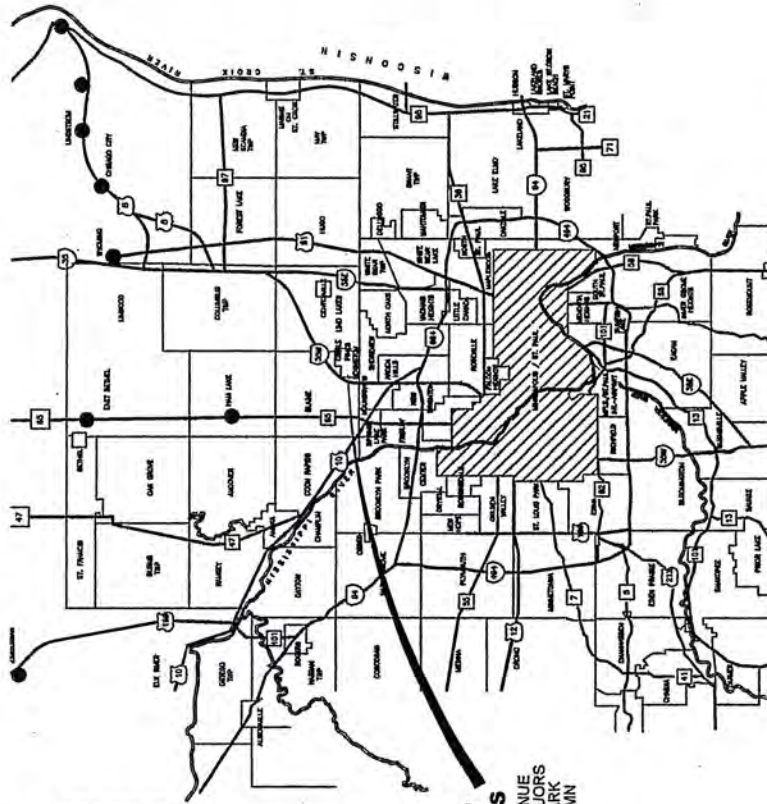
**TELEPHONE:**  
CENTURYLINK  
(800) 283-4237

**SEWER & WATER:**  
CITY OF LEXINGTON  
(763) 784-6849  
CITY OF BLAINE  
763-785-4165

**CATV:**  
COMCAST  
(612) 522-8141

**ENERGY:**  
XCEL ENERGY  
651-229-2427

**UTILITY LOCATION:**  
GOPHER STATE ONE CALL  
800-252-1168



**PROJECT LOCATIONS**  
JACKSON AVENUE  
LEXINGTON LIQUORS  
MEMORIAL PARK  
LEXINGTON, MN



### WARNING

LOCATION OF UNDERGROUND UTILITIES  
TO BE VERIFIED BY CONTRACTOR  
GOPHER STATE ONE CALL  
CALL BEFORE DIGGING,  
1-800-252-1168  
REQUIRED BY LAW

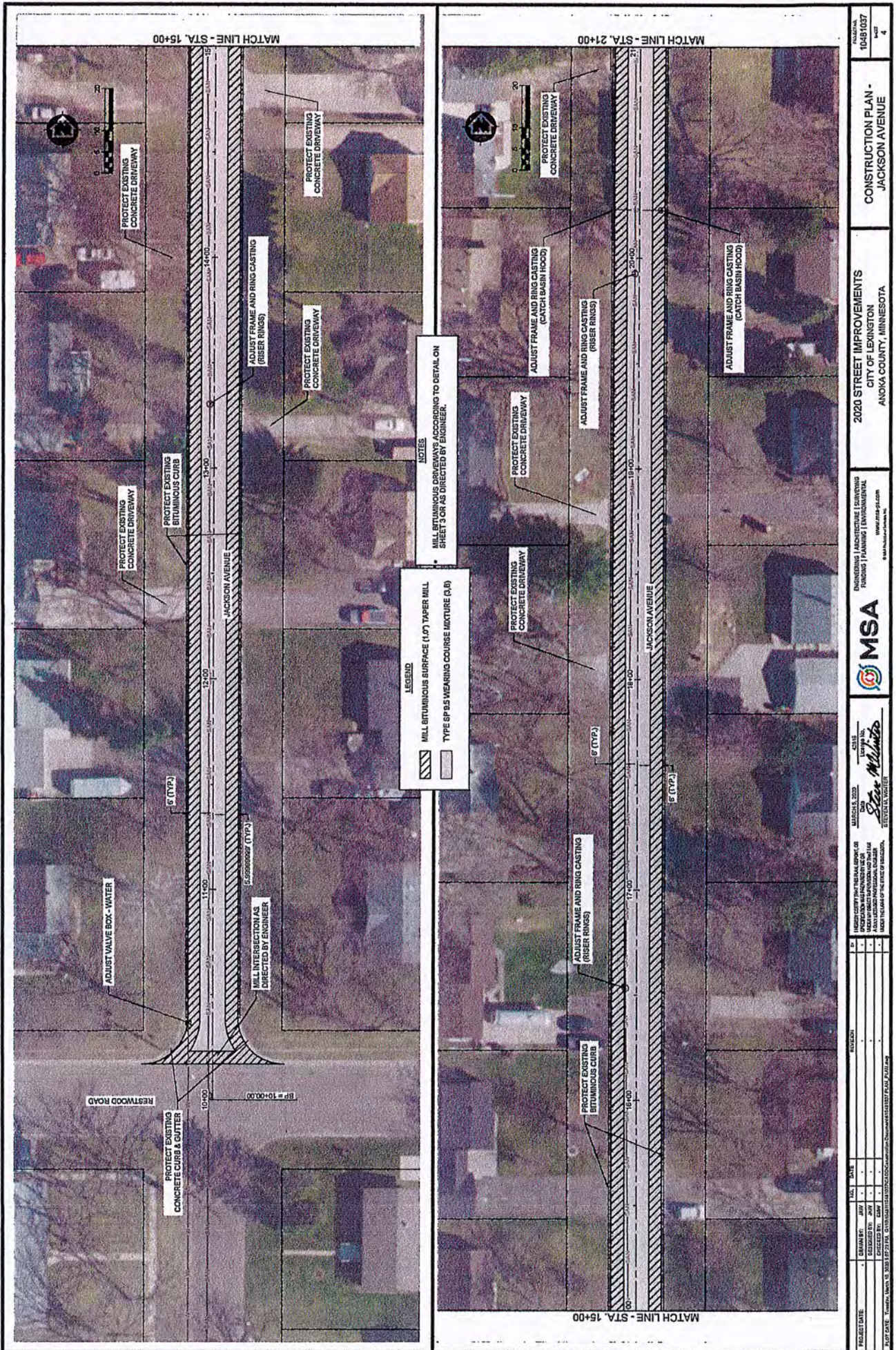
NOTE:  
UTILITY LOCATIONS SHOWN ON PLANS ARE APPROXIMATE AND CONTRACTOR  
SHALL HAVE APPROPRIATE UTILITY MARK EXACT LOCATIONS PRIOR TO  
CONSTRUCTION.

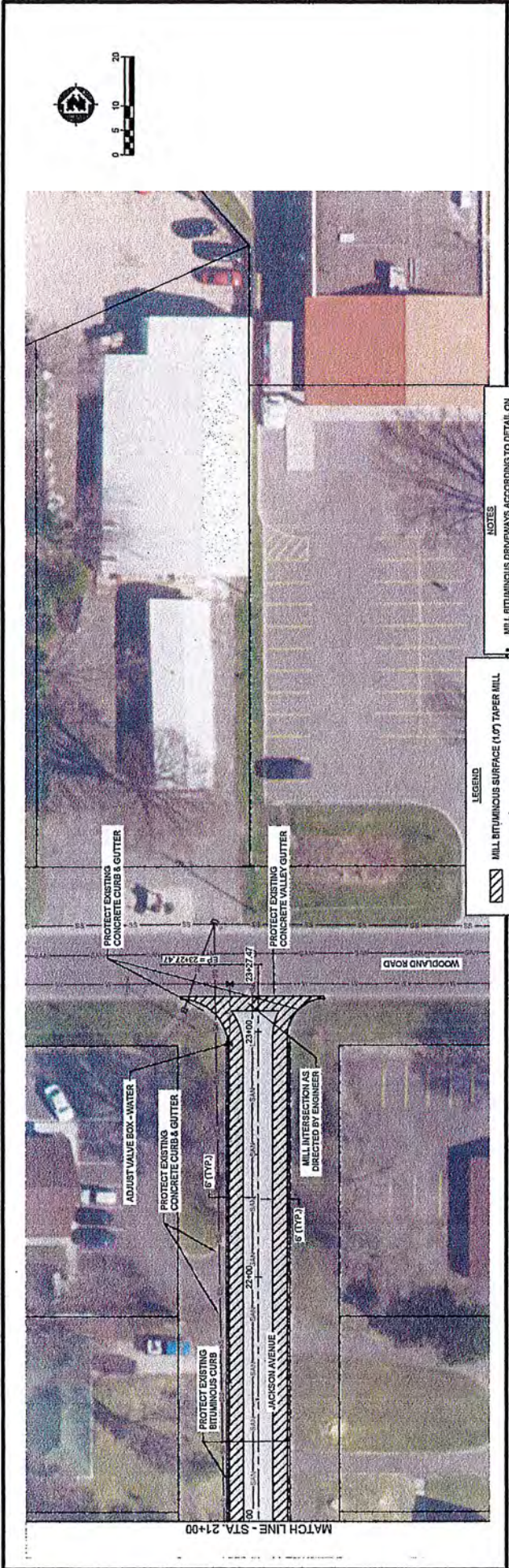


PROJECT DATE: 10/01/2020		DESIGNER: MSA		2020 STREET IMPROVEMENTS		TITLE SHEET		PROJECT NO: 10081037	
DRAWN BY: J. J. J.		CHECKED BY: J. J. J.		CITY OF LEXINGTON		ANOKA COUNTY, MINNESOTA		SHEET NO: 1	
DATE: 10/01/2020		DATE: 10/01/2020		CITY OF LEXINGTON		ANOKA COUNTY, MINNESOTA		SHEET NO: 1	
PROJECT NO: 10081037		PROJECT NO: 10081037		CITY OF LEXINGTON		ANOKA COUNTY, MINNESOTA		SHEET NO: 1	










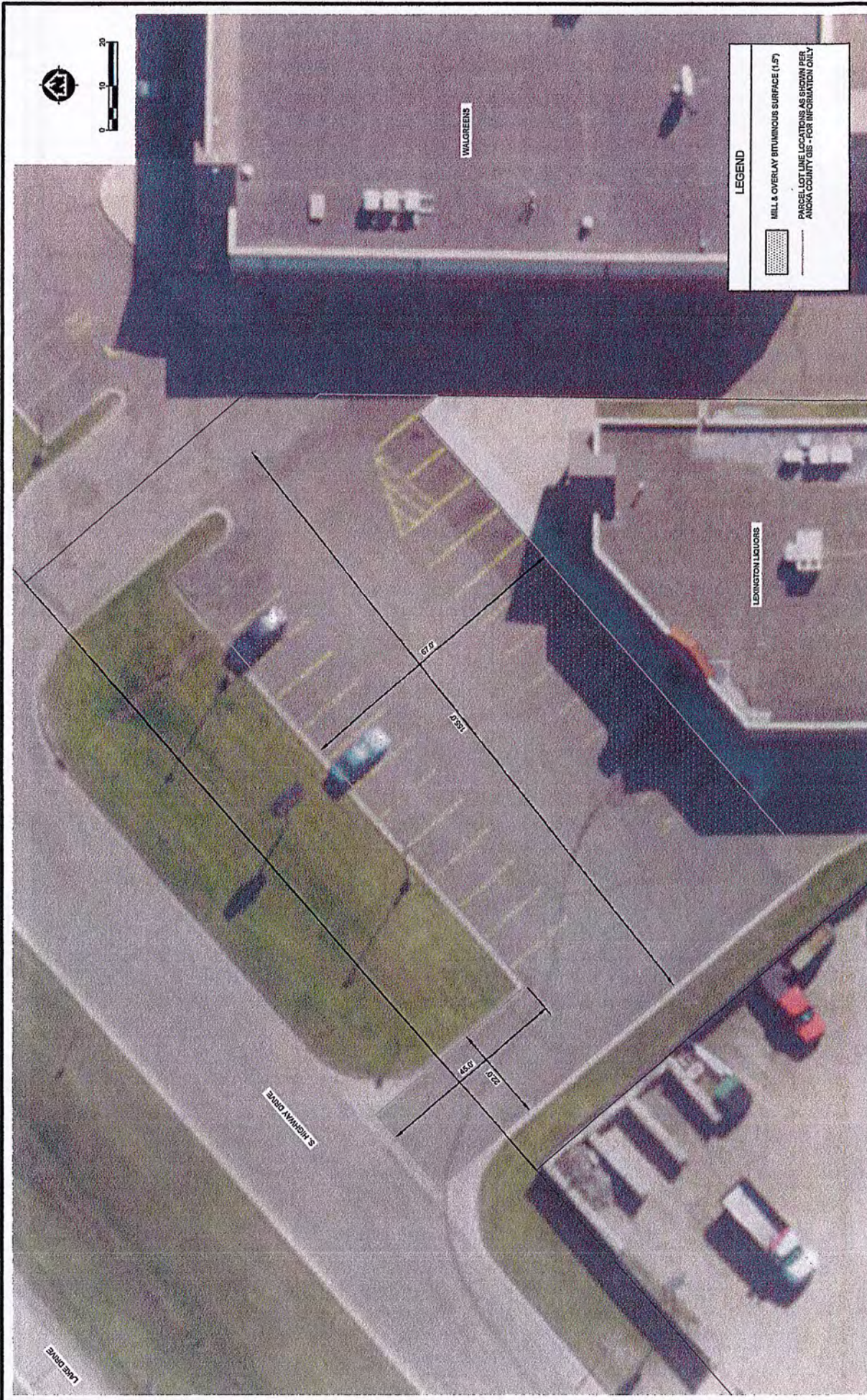
LEGEND

-  MILL BITUMINOUS SURFACE (LOT TAPER MILL)
-  TYPE SP 9.5 WEARING COURSE MIXTURE (D.B.)

NOTES  
 MILL BITUMINOUS PAVEMENTS ACCORDING TO DETAIL ON SHEET 3 OR AS DIRECTED BY ENGINEER.

SPACE INTENTIONALLY LEFT BLANK

PROJECT DATE: 10/01/2020		PROJECT NO: 10481037		SHEET: 5	
PROJECT NAME: 2020 STREET IMPROVEMENTS		CITY OF LEXINGTON		ANOKA COUNTY, MINNESOTA	
ENGINEERING: MSA		ARCHITECTURE: MSA		LANDSCAPE: MSA	
DATE: MARCH 1, 2020		DESIGNER: Steve M. M... (signature)		CHECKED: STEVEN M. WINTER	
PROJECT LOCATION: JACKSON AVENUE & WOODLAND ROAD		PROJECT NO: 10481037		SHEET: 5	
PROJECT DATE: 10/01/2020		PROJECT NO: 10481037		SHEET: 5	



PROJECT DATE: 3/20/2021		DATE: 3/20/2021		BY: [Signature]		CHECKED BY: [Signature]		DESIGNED BY: [Signature]		DRAWN BY: [Signature]		SCALE: 1" = 30'		SHEET: 6					
<b>PRELIMINARY</b> THIS DOCUMENT IS FOR INFORMATION ONLY AND DOES NOT REPRESENT A FINAL DESIGN. IT IS SUBJECT TO CHANGE WITHOUT NOTICE.												MARCH 11, 2021 CIVIL LARRY T.							
ENGINEERING & ARCHITECTURE, INC. 1000 PINE STREET, SUITE 200 ST. PAUL, MN 55102-1000 (612) 222-1000 www.msa-engineers.com												<b>MSA</b> 				2020 STREET IMPROVEMENTS CITY OF LEXINGTON ANOKA COUNTY, MINNESOTA			
LEXINGTON LIQUORS PARKING LOT PLAN												10481037 6							



LEGEND

- ASPHALT/PAVING REMOVAL
- FENCE REMOVAL (BY OTHERS)

PROJECT NO. 10451037		SHEET 7	
2020 STREET IMPROVEMENTS CITY OF LEXINGTON ANOKA COUNTY, MINNESOTA		REMOVALS	
ENGINEERING   ARCHITECTURE   SURVEYING PLANNING   LANDSCAPE ARCHITECTURE www.msa-pj.com © MSA & Associates, Inc. 2020		MSA	
UNLESS OTHERWISE SPECIFIED, ALL REMOVALS SHALL BE IN ACCORDANCE WITH THE CITY OF LEXINGTON AND ANOKA COUNTY ORDINANCES.		DATE: 03/15/2020 BY: [Signature]	
PROJECT NO. 10451037		SHEET NO. 7	
DATE: 03/15/2020 3:58 PM		FILE: 10451037-07.dwg	



