

**AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
APRIL 16, 2020 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

2. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

4. INFORMATIONAL REPORTS:

- A. Airport (Councilmember DeVries)
B. Cable Commission (Councilmember Winge)
C. City Administrator (Bill Petracek)

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 3-25 through 4-7, 2020 **pp. 1-6**
B. North Metro TV – March 2020 Update **pp. 7-13**
C. City Report – March 2020 **pp. 14-20**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – April 2, 2020 **pp. 21-23**
B. Recommendation to Approve Claims and Bills:
Check #'s 13671 through 13671 **pp. 24-34**

Check #'s 46120 through 46180
Check #'s 13145 through 13151

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

pp. 35
pp. 36-37

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

7. ACTION ITEMS:

- A. Recommendation to approve the low quote from Super Siders, Albertville, MN in the Amount not to Exceed \$17,976 for Roofing and Fascia Repair to Memorial Park Concessions Stands pp. 38-47
- B. Recommendation to approve Waiving Late Fees for City Utility Bills for the 1st Quarter. pp. 48
- C. Recommendation to approve a 90-day Extension to the Payment of Fees to the City from the Date the Governor's Executive Order is lifted on Non-Essential Businesses. pp. 49
- D. Recommendation to approve a 90-day Extension to the Payment of Liquor License Fees to the City from the Date the Governor's Executive Order is lifted on Businesses that serve Alcohol. pp. 50
- E. Recommendation to approve Lexington Fire Relief Association Borrowing Funds up to \$30,000.00 from the Revolving Fund for the Purpose of Paying Charitable Gambling Employees and related expenses during COVID-19. pp. 51

8. MAYOR AND COUNCIL INPUT

9. ADJOURNMENT



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
20070415	Mar 25 2020	10:24	CHECK WELFARE	38XX LIBERTY LN	LEXINGTON
Summary: A WELL CHECK WAS CONDUCTED IN THE 3800 BLOCK OF LIBERTY LN.					
20070669	Mar 25 2020	16:43	SUICIDE ATTEMPT/THREAT		CIRCLE PINES
Summary: OFFICERS WERE DISPATCHED TO A PHONE CALL REGARDING SUICIDAL THREATS MADE BY A RESIDENT IN CIRCLE PINES.					
20070726	Mar 25 2020	18:42	RUNAWAY JUVENILE		CIRCLE PINES
Summary: OFFICERS WERE DISPATCHED TO A PHONE CALL OF A RUN AWAY JUVENILE IN CIRCLE PINES.					
20070287	Mar 25 2020	05:25	DOMESTIC-VERBAL	XX HILLCREST LN	CIRCLE PINES
Summary: DOMESTIC. OFFICERS WERE DISPATCHED TO THE 10 BLK OF HILLCREST LN FOR A REPORT OF A DOMESTIC. AN ADULT MALE WAS SUBSEQUENTLY SENT TO THE HOSPITAL VIA AMBULANCE. CASE CLOSED.					
20070453	Mar 25 2020	11:06	PARKING COMPLAINT	XX VILLAGE PKWY	CIRCLE PINES
Summary: OFFICERS OBSERVED A PARKING VIOLATION ON THE 30 BLOCK OF VILLAGE PARKWAY. CITATION ISSUED.					
20070443	Mar 25 2020	10:56	PARKING COMPLAINT	XX VILLAGE PKWY	CIRCLE PINES
Summary: OFFICERS OBSERVED A PARKING VIOLATION ON THE 30 BLOCK OF VILLAGE PARKWAY. CITATION ISSUED.					
20070725	Mar 25 2020	18:43	ASSIST OTHER AGENCY		LINO LAKES
20070911	Mar 26 2020	01:22	INFORMATION	MAIN ST / 20TH AVE	CENTERVILLE
Summary: INFORMATION. OFFICERS WERE DISPATCHED A REPORT OF A MISSING PERSON IN THE AREA OF MAIN ST/20TH AVE. OFFICERS LOCATED PERSON INVOLVED. NO ISSUES. CLEAR.					
20070959	Mar 26 2020	06:10	DOMESTIC-VERBAL	91XX LEXINGTON AVE	LEXINGTON
Summary: DOMESTIC: OFFICERS RESPONDED TO THE 9100 BLOCK OF LEXINGTON AVE ON A POSSIBLE DOMESTIC ASSAULT REPORT. UPON ARRIVAL, BOTH PARTIES SEPARATED AND IT WAS DETERMINED THERE HAD BEEN A MUTUAL PHYSICAL CONFRONTATION. POSSIBLE MUTUAL ASSAULT BUT NEITHER PARTY EXPRESSED CHARGES WERE DESIRED AND WERE SEPARATED FOR THE DAY.					
20070961	Mar 26 2020	06:44	TAMPER WITH MV	90XX LEXINGTON AVE	LEXINGTON
Summary: UNAUTHORIZED USE: RESPONDED TO THE 9000 BLOCK OF LEXINGTON AVE FOR A POSSIBLE MOTOR VEHICLE THEFT REPORT. ARRIVED AND SPOKE TO THE CALLER ABOUT HIS 2008 GRAY ACURA MDX BEING TAKEN WITHOUT PERMISSION. DETERMINED VEHICLE WAS TAKEN BY HIS EX-GIRLFRIEND WHO HAD BEEN STAYING OVER LAST NIGHT. MESSAGE LEFT TO SUSPECT TO RETURN VEHICLE TODAY.					
20071128	Mar 26 2020	12:11	MEDICAL/DOA		CENTERVILLE
Summary: MEDICAL/DOA: OFFICERS AND EMS RESPONDED TO CENTERVILLE FOR AN 80 YEAR OLD MALE NOT BREATHING MEDICAL EMERGENCY CALL. UPON ARRIVAL, OFFICER AND EMS DETERMINED MALE HAD NO SIGNS OF LIFE AND HAD BEEN DECEASED FOR A FEW HOURS. MEDICAL EXAMINER WAS ORDERED TO THE SCENE.					
20071032	Mar 26 2020	09:41	WARRANT ARREST	XX HILLCREST LN	CIRCLE PINES
Summary: WARRANT. REQUESTED TO THE 0 BLOCK OF HILLCREST LN ON A WARRANT ATTEMPT. MALE ARRESTED.					
20071179	Mar 26 2020	13:14	MEDICAL	92XX GRIGGS AVE	LEXINGTON



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: MEDICAL. DISPATCHED TO A MEDICAL IN THE 9200 BLOCK OF GRIGGS AVE. PATIENT TRANSPORTED TO HOSPITAL.					
20071432	Mar 26 2020	18:24	MEDICAL	XX CENTER RD	CIRCLE PINES
Summary: POLICE RESPONDED TO A MEDICAL EMERGENCY. ONE FEMALE TRANSPORTED TO THE HOSPITAL.					
20071721	Mar 27 2020	08:03	ANIMAL COMPLAINT	2XX LITTLE JOHN DR	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 280 BLOCK OF LITTLE JOHN DRIVE FOR A STUCK MUSKRAT.MUSKRAT SAVED.CLEAR.					
20072167	Mar 27 2020	17:54	MEDICAL	19XX CARDINAL DR	CENTERVILLE
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 1900 BLOCK OF CARDINAL DR ON A MEDICAL. OFFICERS TOOK MEDICAL ASSESSMENT INFORMATION FROM THE VICTIM AND ASSISTED RESCUE AND AMBULANCE ON SCENE. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION.CLEAR.					
20072270	Mar 27 2020	20:06	FOUND PROPERTY	4XX KEITH RD	CIRCLE PINES
Summary: OFFICER DISPATCHED TO THE 400 BLOCK OF KEITH ROAD ON THE REPORT OF FOUND PROPERTY. OWNER LOCATED, AND PROPERTY RETURNED. BWC. CLEAR.					
20072183	Mar 27 2020	18:13	RUNAWAY JUVENILE		CIRCLE PINES
Summary: POLICE TOOK A RUNAWAY JUVENILE REPORT. THE JUVENILE WAS FOUND AND PLACED BACK WITH HIS GUARDIANS.					
20072389	Mar 27 2020	23:37	LIFT ASSIST	XX GOLDEN OAK DR	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 10 BLOCK OF GOLDEN OAK DRIVE ON THE REPORT OF A LIFT ASSIST. RESCUE AND AMBULANCE STARTED TO ASSIST IN LIFTING. BWC. CLEAR.					
20072630	Mar 28 2020	12:08	DOMESTIC-VERBAL	90XX LEXINGTON AVE	LEXINGTON
Summary: DOMESTIC.DISPATCHED TO A VERBAL DOMESTIC IN THE 9000 BLOCK OF LEXINGTON AVE. SITUATION MEDIATED.					
20072674	Mar 28 2020	13:52	MEDICAL	70XX CENTERVILLE RD	CENTERVILLE
Summary: POLICE RESPONDED TO A MEDICAL EMERGENCY IN CENTERVILLE.					
20072918	Mar 28 2020	23:00	NOISE COMPLAINT	XX VILLAGE PKWY	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 30 BLOCK OF VILLAGE PARKWAY ON THE REPORT OF LOUD MUSIC. PARTY VERBALLY WARNED. CLEAR.					
20072520	Mar 28 2020	07:52	ASSIST OTHER AGENCY		LINO LAKES
20073635	Mar 28 2020	09:42	DOG AT LARGE	XX PARK DR E	CIRCLE PINES
Summary: ON THE ABOVE DATE AND TIME OFFICER TOOK DELAYED DOG BITE REPORT WITHIN THE ZERO BLOCK OF PARK DRIVE.					
20073170	Mar 29 2020	13:24	DOMESTIC-VERBAL	36XX CENTERWOOD RD	LEXINGTON
Summary: POLICE MEDIATED A DOMESTIC SITUATION IN LEXINGTON.					
20073097	Mar 29 2020	11:20	ORDINANCE VIOLATION	91XX HAMLINE AVE	LEXINGTON

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: ON THE ABOVE DATE AND TIME OFFICERS OBSERVED A DUMPING VIOLATION WITHIN A CITY PARK.					
20073450	Mar 29 2020	23:07	ALARM-CO/FIRE	72XX CLEAR RDG	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE 7200 BLOCK OF CLEAR RIDGE ON THE REPORT OF A CARBON MONOXIDE ALARM. FIRE DETERMINED THERE TO BE CARBON MONOXIDE IN THE RESIDENCE. HOME OWNER AND FAMILY STAYED AT ANOTHER LOCATION FOR NIGHT. BWC. CLEAR.					
20073105	Mar 29 2020	11:37	ASSIST OTHER AGENCY		BLAINE
20072941	Mar 29 2020	00:25	DWI-2ND DEGREE	90XX LEXINGTON AVE	LEXINGTON
Summary: OFFICERS RESPONDED TO 9092 LEXINGTON AVE REGARDING A PD ACCIDENT. SUSPECT WAS ARRESTED FOR DWI.CLEARED BY ARREST.					
20072939	Mar 29 2020	00:15	NOISE COMPLAINT	XX VILLAGE PKWY	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 30 BLOCK OF VILLAGE PARKWAY ON A NOISE COMPLAINT. SUSPECT CHARGED VIA FORMAL COMPLAINT FOR NOISE. BWC. CLEAR. FORMAL COMPLAINT.					
20073485	Mar 30 2020	01:13	ASSIST OTHER AGENCY		BLAINE
20073563	Mar 30 2020	07:31	INFORMATION		LEXINGTON
Summary: INFORMATION WAS PASSED ON TO POLICE IN LEXINGTON.					
20073586	Mar 30 2020	08:28	PUBLIC ASSIST	2XX KEITH RD	CIRCLE PINES
Summary: A PUBLIC ASSIST WAS REPORTED IN THE 200 BLOCK OF KEITH RD.					
20074126	Mar 30 2020	19:51	DOMESTIC-VERBAL	73XX 20TH AVE	CENTERVILLE
Summary: POLICE RESPONDED TO AN UNKNOWN PROBLEM CALL IN CENTERVILLE.					
20074263	Mar 31 2020	01:37	INFORMATION	4XX KEITH RD	CIRCLE PINES
Summary: OFFICER NOTED VEHICLE REGISTRATION DID NOT MATCH LICENSE PLATE IN THE 400 BLOCK OF KEITH ROAD. WRITTEN WARNING ISSUED ADVISING OWNER TO FIX ISSUE. BWC. CLEAR.					
20074605	Mar 31 2020	15:13	MEDICAL	38XX MINUTEMAN LN	LEXINGTON
Summary: POLICE RESPONDED TO A MEDICAL EMERGENCY.					
20074382	Mar 31 2020	09:51	PUBLIC ASSIST	71XX SHAD AVE	CENTERVILLE
Summary: A PUBLIC ASSIST WAS CONDUCTED IN THE 7100 BLOCK OF SHAD AVE.					
20074502	Mar 31 2020	12:50	NEIGHBORHOOD DISPUTE	71XX CLEAR RDG	CENTERVILLE
Summary: POLICE MEDIATED A NEIGHBOR DISPUTE IN CENTERVILLE.					
20074647	Mar 31 2020	16:12	CIVIL DISPUTE	XX PINE DR	CIRCLE PINES
Summary: POLICE MEDIATED A CIVIL MATTER IN CIRCLE PINES.					
20074833	Mar 31 2020	20:51	ASSIST OTHER AGENCY		BLAINE



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
20075258	Apr 1 2020	13:40	MISCELLANEOUS PUBLIC	4XX KEITH RD	CIRCLE PINES
Summary: OFFICERS OBSERVED A DUMPING VIOLATION IN A CITY PARK.					
20075305	Apr 1 2020	14:49	NEIGHBORHOOD DISPUTE	2XX TWILITE TER	CIRCLE PINES
Summary: NEIGHBOR DISPUTE. OFFICERS WERE DISPATCHED TO THE 200 BLK OF TWILITE TER. FOR A REPORT OF HARASSMENT BETWEEN NEIGHBORS. OFFICERS ADVISED COMPLAINANT OF OPTIONS. CASE CLOSED.					
20075612	Apr 1 2020	23:54	DWI-REFUSAL	WOODLAND RD / JACKSON AVE	LEXINGTON
Summary: POLICE CONDUCTED A TRAFFIC STOP IN THE AREA OF WOODLAND ROAD AND JACKSON AVENUE. THE DRIVER OF THE VEHICLE WAS SUBSEQUENTLY ARRESTED FOR DWI.					
20075848	Apr 2 2020	11:18	ORDINANCE COMPLAINT	19XX 72ND ST	CENTERVILLE
Summary: MULTIPLE ORDINANCE VIOLATIONS OBSERVED WITHIN THE 1930 BLOCK OF 72ND ST. WRITTEN WARNING MAILED, COMPLIANCE PERIOD UNTIL 4/12/2020. ACTIVE.					
20076276	Apr 2 2020	23:15	ACCIDENT-MV PD	LAKE DR / GOLDEN LAKE RD	CIRCLE PINES
Summary: OFFICERS WERE DISPATCHED TO A MOTOR VEHICLE PROPERTY DAMAGE ACCIDENT AT THE INTERSECTION OF LAKE DRIVE AND GOLDEN LAKE ROAD.					
20075676	Apr 2 2020	02:41	ASSIST OTHER AGENCY		LINO LAKES
20076140	Apr 2 2020	18:33	ASSIST OTHER AGENCY		LEXINGTON
20076381	Apr 3 2020	06:52	MEDICAL	88XX HAMLINE AVE	LEXINGTON
Summary: MEDICAL: RESPONDED WITH EMS TO THE 8800 BLOCK OF HAMLINE AVE IN LEXINGTON FOR MEDICAL EMERGENCY WITH ELDERLY MALE. UPON ARRIVAL, MALE HAD FALLEN AND WAS DETERMINED HOSPICE. ALLINA ASSISTED WITH MEDICAL CARE UNTIL HE PASSED AWAY AT THE SCENE.					
20076731	Apr 3 2020	15:53	MISCELLANEOUS OFFICER	93XX LEXINGTON AVE	LEXINGTON
Summary: MISC OFFICER. OFFICERS OBSERVED AN EXECUTIVE ORDER VIOLATION IN THE 9300 BLK OF LEXINGTON AVE. OFFICERS VERBALLY WARNED AND EDUCATED BUSINESS ON THE VIOLATION. CASE CLOSED.					
20076695	Apr 3 2020	15:03	ORDINANCE COMPLAINT	XX W GOLDEN LAKE RD	CIRCLE PINES
Summary: ON THE ABOVE DATE AND TIME OFFICER HANDLED AN ORDINANCE COMPLAINT WITHIN THE 90 BLOCK OF WEST GOLDEN LAKE RD. VIOLATION UNFOUNDED.					
20076741	Apr 3 2020	16:04	MISCELLANEOUS OFFICER	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: MISC OFFICER. OFFICERS OBSERVED AN EXECUTIVE ORDER VIOLATION IN THE 9100 BLK OF SOUTH HWY. DR. OFFICERS VERBALLY WARNED AND EDUCATED BUSINESS ON THE VIOLATION. CASE CLOSED.					
20076744	Apr 3 2020	16:22	MISCELLANEOUS OFFICER	18XX MAIN ST	CENTERVILLE
Summary: MISC OFFICER. OFFICERS OBSERVED AN EXECUTIVE ORDER VIOLATION IN THE 1800 BLK OF MAIN ST. OFFICERS VERBALLY WARNED AND EDUCATED BUSINESS ON THE VIOLATION. CASE CLOSED.					
20076537	Apr 3 2020	11:59	CRIMINAL SEXUAL CONDUCT		CIRCLE PINES
Summary: INFORMATION REGARDING A CSC WAS RECEIVED IN CIRCLE PINES.					
20077127	Apr 4 2020	08:56	MISCELLANEOUS PUBLIC	16XX HERITAGE ST	CENTERVILLE
Summary: OFFICERS OBSERVED A DUMPING VIOLATION ON PUBLIC PROPERTY					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
20077322	Apr 4 2020	13:27	FOUND BICYCLE	SOUTH HIGHWAY DR / GRIGGS AVE	LEXINGTON
Summary: OFFICER LOCATED A ABANDONED BIKE NEAR MAYTAG LAUNDRY.					
20077696	Apr 4 2020	19:55	FOUND PROPERTY	88XX JACKSON AVE	LEXINGTON
Summary: FOUND PROPERTY					
20077794	Apr 4 2020	22:16	CHECK WELFARE	90XX JACKSON AVE	LEXINGTON
Summary: WELFARE CHECK.OFFICERS WERE DISPATCHED TO THE 9000 BLK OF JACKSON AVE TO CHECK THE WELFARE OF A JUVENILE MALE.OFFICERS CHECKED ON MALE AND MEDIATED SCENE.CASE CLOSED.					
20077848	Apr 4 2020	23:44	ASSIST OTHER AGENCY		BLAINE
20077440	Apr 4 2020	15:27	DISORDERLY CONDUCT	XX VILLAGE PKWY	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 30 BLOCK OF VILLAGE PARKWAY ON A DISORDERLY MALE PLAYING LOUD MUSIC AND YELLING AT PEOPLE. AFTER SEVERAL WARNINGS, THE MALE WAS ARRESTED FOR DISORDERLY CONDUCT AND OBSTRUCTION WITH FORCE. MALE RESISTED ARREST.USE OF FORCE REPORT. BWC. CLEARED BY ARREST.					
20077775	Apr 4 2020	21:20	MEDICAL	18XX PIONEER LN	CENTERVILLE
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 1800 BLOCK OF PIONEER LN ON A MEDICAL. OFFICERS ASSISTED AMBULANCE ON SCENE. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT.CLEAR.					
20077856	Apr 4 2020	23:54	911 HANG-UP	72XX UNITY AVE	CENTERVILLE
Summary: 911 OPEN LINE.OFFICERS WERE DISPATCHED TO THE 7200 BLK OF UNITY FOR A 911 OPEN LINE.OFFICERS FOUND THERE TO BE NO ISSUE.CLEAR.					
20077911	Apr 5 2020	01:46	CHECK WELFARE	70XX 20TH AVE	CENTERVILLE
Summary: WELFARE CHECK.OFFICERS WERE DISPATCHED TO THE 7000 BLK OF 20TH AVE TO CHECK THE WELFARE OF AN ADULT MALE.MALE TRANSPORTED TO HOSPITAL VIA AMBULANCE.CASE CLOSED.					
20078650	Apr 5 2020	20:30	TRESPASSING	74XX MAIN ST	CENTERVILLE
Summary: OFFICERS DISPATCHED TO THE 7400 BLOCK OF MAIN ON THE REPORT OF PEOPLE TRESPASSING. UPON ARRIVAL OFFICERS FOUND THREE ADULT FEMALES TRESPASSING, ADVISED TO LEAVE. IN TALKING TO THE REPORTING PARTY, SHE WAS FOUND TO ALSO BE TRESPASSING. BWC. CLEAR.					
20078704	Apr 5 2020	23:12	ASSIST OTHER AGENCY	93XX DUNLAP AVE	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 9300 BLK OF DUNLAP AVE TO ASSIST ACSO. WHILE AT THE LISTED ADDRESS, OFFICERS HEARD A VERBAL DOMESTIC COMING FROM THE HOUSE. THE MALE AND FEMALE INVOLVED REFUSED TO SPEAK WITH AND OPEN THE DOOR FOR OFFICERS.CLEAR.					
20078209	Apr 5 2020	10:36	SUICIDE ATTEMPT/THREAT		LEXINGTON
Summary: POLICE RESPONDED TO LEXINGTON FOR A REPORT OF A SUICIDAL INDIVIDUAL. A KOPS ALERT WAS ISSUED.					
20079271	Apr 6 2020	17:08	DOMESTIC	36XX CENTERWOOD RD	LEXINGTON
Summary: POLICE MEDIATED A FAMILY DOMESTIC IN LEXINGTON.					
20078944	Apr 6 2020	10:04	LIFT ASSIST	17XX OJIBWAY DR	CENTERVILLE
Summary: POLICE RESPONDED TO THE 1700 BLOCK OF OJIBWAY DR FOR A LIFT ASSIST.					
20079482	Apr 7 2020	00:56	ASSIST OTHER AGENCY		BLAINE



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
20079823	Apr 7 2020	14:42	NOISE COMPLAINT	XX VILLAGE PKWY	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 30 BLOCK OF VILLAGE PARKWAY ON A LOUD MUSIC DISTURBANCE. CITATION ISSUED TO RENTER. BWC. CLEAR.					

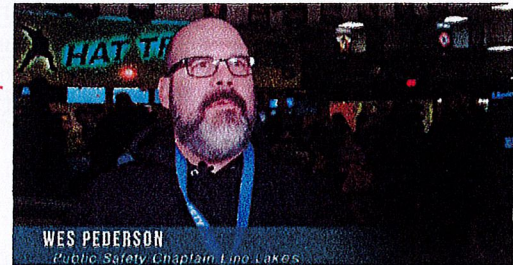
North Metro TV

March 2020 Update

Program Production

In March, a total of 70 new programs were produced utilizing the North Metro facilities, funds, and services. This constitutes 49:30:00 hours of new programming.

- 20 programs were produced by the public
- 28 programs were produced by NMTV staff
- 22 programs were produced by City staff



Van Shoots

The HD truck was used for 13:15:00 hours of production. Events produced live and recorded for additional playbacks include:

- Girls Basketball: 5AAAA Championship: Park Center vs. Centennial
- Boys Basketball: 5AAAA Quarter-Final: Roseville vs. Spring Lake Park



Workshops

Workshop	Instructor	Organization	Students
Screenwriting – Week 5	Eric Houston	General Public	5
Lecture Series – Mickey, Bugs, and Betty Boop: The Birth of Animation	Eric Houston	General Public @ North Metro TV	27
Screenwriting – Week 6	Eric Houston	General Public	6
3 Workshops			38 Students

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	192.75	69	4	13	415	\$639.00
February	286	69	86	18	1,020	\$3,595.00
March	343.25	58	107	0	3,587	\$627.00
TOTAL:	822.00	196	197	31	5,022	\$4,861.00

Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, municipal, or educational.

Month	Unique Individuals	Total Usage Hours
January	131	504.75
February	155	636.5
March	59	466.75
TOTAL PUBLIC USAGE:		1,608.00

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some March highlights include:

- Anoka County Leaders Discuss Homelessness and Housing
- Spring Lake Park High School Students Earning E.M.T. Certification
- Anoka-Hennepin Adult Basic Education Students Placed in School District Jobs
- State Lawmakers Join Law Enforcement to Introduce Bill to Boost Mental Health Resources
- Food Shelves Prepare For More Use
- Lino Lakes Resident Wants City to Reconsider Beekeeping Ordinance
- Rusty Ray Away
- Blaine Leaders Adapting to COVID 19 Concerns
- School Districts Distribute Meals to Students During COVID 19 Closure
- Dentists Continue to Treat Patients Best They Can Despite COVID 19 Closures
- CEAP Meals on Wheels Seek Assistance and Donations During COVID 19 Shutdown
- Cities React to COVID 19 By Finding New Ways to Do Business



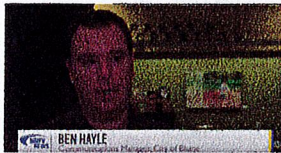
In addition to daily playbacks of North Metro TV News on the cable systems, there are 626 local stories archived for viewers on the NMTV YouTube channel. The channel can be accessed through the northmetrotv.com website.

Meet Mike Johnson

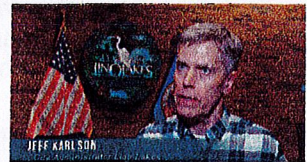
NMTV is happy to introduce our new News Production Assistant, Mike Johnson. Mike comes to us with a boatload of experience. He was the News Director at CCX for 13 years, and spent quite a few years before that working for various affiliates across the country. He retired from CCX two years ago but has decided that he is tired of watching Wheel of Fortune and might want to make a little more news. We are extremely happy to have Mike on board.



Helping Cities Get the Word Out

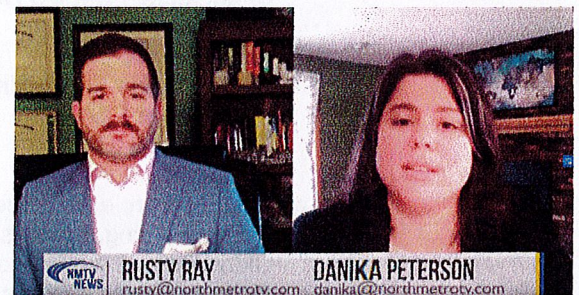


Everyone at North Metro TV has been working hard to make sure that the City channels are programmed and meetings are continuing, albeit with a different look. Municipal Producer, Trevor Scholl, worked with five cities to produce statements explaining what was happening at City Hall to residents. The News Team, Danika Peterson and Rusty Ray, worked with Blaine to produce the same type of program. They have also been producing a series of news stories related to the COVID 19 pandemic, including its effect on food shelves, schools, and local businesses. NMTV Video Engineer, Matt Waldron, and Programming Coordinator Michele Silvester, have put in tons of hours setting up equipment and software to take a Zoom feed and have it interface with our Tightrope master control system so meetings can continue to cablecast and stream on our channels. Studio Manager, Eric Houston, spent a day or so playing with Zoom and creating a usage manual for those unfamiliar with the app to get started. He also created graphics for each city channel for use during Zoom meetings. Staff continue to work with cities to answer questions and test city equipment to make sure meetings go off without a problem.



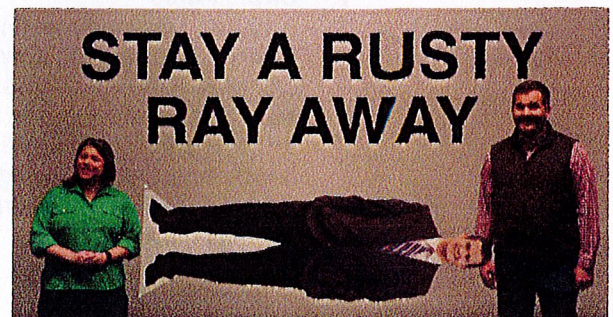
NMTV Programming Continues

In response to the COVID 19 virus we have had to produce programs a little differently. Instead of bringing people into the studio for interviews, or even for crewing a shoot, we have done what almost every other place of employment has done...turned to Zoom. By using the Zoom app our news team has been able to conduct interviews and anchor our weekly news program. The sports department produced their Sports Den Winter Finale the same way. They titled the show "Sports Den Quarantine: Stay Inside Your Den." Most staff are able to edit at home, so they access stored video on our servers, in some cases shoot new video with equipment they have taken home, edit the shows, and then upload the video file to a dropbox at NMTV. Michele is then able to download the file to our servers and schedule the program on the channels. Our public producers have also been given access to the dropbox so we can continue to program new public access programs as well. While quite a few of our event related programs such as Arrive Alive, TedX Talks, sports and graduations have been canceled, there is still plenty of programming out there. Plus, the longer this goes on, the more innovative staff will become. For example, the sports department is resubmitting classic games from the past to fill space on the channel. They are also taking this time to archive old games, that are on tape and dvd, to digital files. Everyone is busy!



Having Some Fun

The News team decided to have some fun with a public service announcement. So earlier in the month, when we were all still working at the office, they employed the life-size paper cut-out of Rusty...that is a little over six feet tall... to demonstrate staying six feet apart. Why do we have a life-size cardboard cut-out of Rusty you wonder? Well, it was part of a promotion at his old TV job and he got to keep it when he left. It is now a beloved prop at NMTV. They're at 387 views on youtube.



Lecture Series Continues

Instructor, Eric Houston, has been working to provide his lecture series remotely. Because of the pandemic, he was only able to teach 3 classes in March, and had to cancel eight. He experimented with Zoom, YouTube, and Facebook to figure out how best to present classes remotely and how to transmit audio from both the computer microphone and the audio from a program running on the computer. There are also some hiccups with fair-use video clips being blocked as copyrighted even though they fall under the fair-use doctrine. Things you didn't think you had to worry about...After some testing, at least two of the workshops can be offered remotely without much difficulty. Eric sent invitations, to the workshops, to community education programs, history centers, senior centers, libraries and schools. He has gotten an amazing response.

City Productions

In March, Municipal Producer, Trevor Scholl, completed eight productions, including coverage of Lino Lakes' annual Guns and Hoses event, an in-depth look at the Lexington Fire Department, and productions from six cities explaining what each one is doing in regards to the COVID 19 pandemic. Programs completed include:

- GunsNHoses 2020
- Centerville COVID
- Spring Lake Park COVID
- Lino Lakes COVID
- Lexington COVID
- A Look Inside The Lexington Fire Department
- Circle Pines COVID
- Torg COVID Sales



New and ongoing projects include:

- Dasco Printing, business profile
- Circle Pines Tree Removal Meeting
- Small business impacts from the Corona Virus
- Grandma's House non-profit profile
- Spring Mayor's Minutes

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

Production equipment consulting for cities and schools

Blaine

- No assistance required.
- **Centerville**
- 3.25.20: Tested Zoom meeting with Mark Statz. Reviewed steps for sending and recording a completely remote meeting for broadcast on the channels.
- 3.25.20: Black signal coming from city hall instead of meeting video. Asked city staff if Leightronix box was on right setting. Made the change and the video signal came on.

Circle Pines

- 3.10.20: Attended meeting to assist Patrick Wilson with any issues. Provided additional training. Showed him how to open up the panel and manually direct a show using two cameras. Problems came up during the meeting with the Ross LCS. Called Ross. They said they had never seen this happen before. Shut down the 1RU switcher panel and turned it back on and it all fired up as normal. Patrick did great and should be able to handle many issues going forward.
- 3.20.20: Talked with Patrick Antonen regarding live streaming broadcast options for meeting playback.

Ham Lake

- 3.10.20: Fixed Camera 2. During NMTV staff training it was noticed that camera 2 wouldn't work. Seemed to be a Dashboard issue. Losed one of the instances on Dashboard and camera 2 reappeared.
- 3.25.20: Assisted Denise Webster with Zoom account settings.

Lexington

- No assistance required.
- Lino Lakes**
- 3.10.20: Fixed the Ross controller. Rusty reported that the camera controller wasn't working. Unplugged the power, did a quick re-boot of the system. Seems to have fixed problem.
- 3.23.20: Stopped by City Hall to help with remote meeting set-up. Chambers acoustics caused a feedback problem. Determined best way to proceed for best audio.
- Spring Lake Park**
- 3.23.20: Stopped by City Hall to help with remote meeting equipment set-up. Tested audio with no problems.
- 3.24.20: Camera issues. Wouldn't move. Camera protocol reverted to default setting so had to reassign the IP addresses to the correct cameras in the Broadcast Pix software.
- 3.24.20: Discussed Zoom remote meetings capabilities with Dan.
- All Cities**
- 3.17.20: Establish Zoom streaming network for city meetings if done completely remotely. Purchased and programmed two Raspberry Pi units to accept a signal from Zoom. They are now ready to accept up to 4 different simultaneous streams from Zoom and create an inter-office network stream that the carousel can access using its alert function.
- 3.25.20: Emailed city administrators to report findings from Centerville Zoom test. Wrote instructions on how to set-up Zoom account to transfer recordings.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	182	193:01:12
Centerville	47	143:29:11
Circle Pines	250	160:52:16
Ham Lake	71	57:16:24
Lexington	110	102:09:53
Lino Lakes	123	128:20:36
Spring Lake Park	160	120:32:17
Totals:	943 Program Playbacks	905:41:49 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
Off Constantly: The Beatles	D. W. Bauer	00:26:15
Bad Movie Brothers (2 episodes)	Video Club/Eric Houston	01:06:02
Cornerstone Church	Rick Bostrom	00:33:50
Christ Lutheran Church (3 episodes)	Jacob Nessman/Chance Amundson	03:25:41
The Power of Love (4 episodes)	Rick Larson	02:00:00
LovePower (4 episodes)	Rick Larson	04:00:00
Christ Lutheran Church	Chance Amundson	01:02:05
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	02:32:20
Oak Park Community	David Turnidge	00:38:36
Hope Church	Cindy Hardy	00:48:58
20 New Programs		16:33:47 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (3/10/20)	T.J. Tronson	00:30:47
Anoka County Board Meeting (3/24/20)	T.J. Tronson	01:22:03
NMTV News (4 episodes)	Danika Peterson/Rusty Ray	01:24:00
NACE Empty Bowls Promo	Danika Peterson/Rusty Ray	00:30:00
Spring Lake Park HS Students Earn EMT	Danika Peterson/Rusty Ray	00:03:00
Blaine COVID 19	Danika Peterson/Rusty Ray	00:03:02
GunsNHoses 2020	Trevor Scholl	00:05:00
Centerville COVID	Trevor Scholl	00:09:25
Spring Lake Park COVID	Trevor Scholl	00:03:45
Lino Lakes COVID	Trevor Scholl	00:06:47
Lexington COVID	Trevor Scholl	00:04:08
A Look Inside the Lexington Fire Department	Trevor Scholl	00:07:30
Circle Pines COVID	Trevor Scholl	00:04:24
Torg COVID Sales	Trevor Scholl	00:04:00
Girls Basketball: 5AAAA Championship; Park Center/Centennial	Kenton Kipp/J. Millington	01:39:15
Boys Basketball: 5AAAA Quarter-Final: Roseville/Spring Lake Park	Kenton Kipp/J. Millington	01:39:04
Girls Basketball: 5AAAA Semi-Final: Centennial/Roseville	Kenton Kipp/J. Millington	01:25:07
Girls Hockey: 5AA SF: Blaine vs. Anoka/Spring Lake Park	Kenton Kipp/J. Millington	01:41:44
Girls Basketball: 5AAAA SF: Centennial/Roseville	Kenton Kipp/J. Millington	01:20:00
Sports Den (3 episodes)	Kenton Kipp/J. Millington	01:14:48
Athlete of the Week	Kenton Kipp/J. Millington	00:02:10
Sports Den Top Plays	Kenton Kipp/J. Millington	00:00:40
Game Highlights (3 episodes)	Kenton Kipp/J. Millington	00:08:04
28 New Programs		09:53:53 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (3/2/20)	Blaine Staff	01:27:02
Blaine Planning Commission Meeting (3/10/20)	Blaine Staff	00:20:04
Blaine City Council Meeting (3/16/20)	Blaine Staff	00:41:57
Blaine Natural Resources Conservation Board Meeting (3/24/20)	Blaine Staff	01:05:15
Centerville City Council Meeting (3/11/20)	Centerville Staff	04:53:29
Centerville City Council Meeting (3/25/20)	Centerville Staff	01:35:51
Circle Pines City Council Meeting (3/10/20)	Circle Pines Staff	00:28:44
Circle Pines Emergency City Council Meeting (3/17/20)	Circle Pines Staff	00:27:55
Circle Pines Utility Commission Meeting (3/18/20)	Circle Pines Staff	00:43:56
Circle Pines City Council Meeting (3/24/20)	Circle Pines Staff	01:12:13
Ham Lake City Council Meeting (3/2/20)	Ham Lake Staff	00:28:06
Ham Lake Planning Commission Meeting (3/9/20)	Ham Lake Staff	01:16:00
Ham Lake City Council Meeting (3/16/20)	Ham Lake Staff	00:19:03
Lexington City Council Meeting (2/6/20)	Lexington Staff	00:23:00

Lexington City Council Meeting (2/20/20)	Lexington Staff	00:30:04
Lino Lakes City Council Meeting (3/9/20)	Lino Lakes Staff	01:39:46
Lino Lakes Planning and Zoning Commission Meeting (3/11/20)	Lino Lakes Staff	01:11:37
Lino Lakes City Council Meeting (3/23/20)	Lino Lakes Staff	02:22:06
Spring Lake Park City Council Meeting (3/2/20)	Spring Lake Park Staff	00:24:37
Spring Lake Park City Council Meeting (3/16/20)	Spring Lake Park Staff	01:07:03
Spring Lake Park Planning Commission Meeting (3/23/20)	Spring Lake Park Staff	00:17:33
Spring Lake Park Special City Council Meeting (3/23/20)	Spring Lake Park Staff	00:20:10
22 New Programs		23:02:55 New Hours

If you have any questions or comments regarding this monthly report please contact
Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

CITY REPORT

March 2020

blaine centerville circle pines ham lake lexington lino lakes spring lake park

Video Production



Municipal Producer, Trevor Scholl, completed eight productions in March, including coverage of Lino Lakes' annual Guns and Hoses event, an in-depth look at the Lexington Fire Department, and productions from five cities explaining what each one is doing in regards to the COVID 19 pandemic. Programs were also produced T.J. Tronson, Rusty Ray and Danika Peterson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

▪ March Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
GunsNHoses 2020	Trevor Scholl	00:05:00
Centerville COVID	Trevor Scholl	00:09:25
Spring Lake Park COVID	Trevor Scholl	00:03:45
Lino Lakes COVID	Trevor Scholl	00:06:47
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Anoka County Board Meeting (3/10/20)	T.J. Tronson	00:30:47
Anoka County Board Meeting (3/24/20)	T.J. Tronson	01:22:03

Some projects that Trevor is working on or is scheduled to produce include:

- Dasco Printing, business profile
- Circle Pines Tree Removal Meeting
- Small business impacts from the Corona Virus
- Grandma's House non-profit profile
- Spring Mayor's Minutes

Equipment Consulting/Technical Support



Blaine

- No assistance required.
- **Centerville**
- 3.25.20: Tested Zoom meeting with Mark Statz. Reviewed steps for sending and recording a completely remote meeting for broadcast on the channels.
- 3.25.20: Black signal coming from city hall instead of meeting video. Asked city staff if Leightronix box was on right setting. Made the change and the video signal came on.

Circle Pines

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- 3.20.20: Talked with Patrick Antonen regarding live streaming broadcast options for meeting playback.

Ham Lake

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- 3.25.20: Assisted Denise Webster with Zoom account settings.

Lexington

- No assistance required.

Lino Lakes

- 3.10.20: Fixed the Ross controller. Rusty reported that the camera controller wasn't working. Unplugged the power, did a quick re-boot of the system. Seems to have fixed problem.
- 3.23.20: Stopped by City Hall to help with remote meeting set-up. Chambers acoustics caused a feedback problem. Determined best way to proceed for best audio.

Spring Lake Park

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All Cities

- 3.17.20: Establish Zoom streaming network for city meetings if done completely remotely. Purchased and programmed two Raspberry Pi units to accept a signal from Zoom. They are now ready to accept up to 4 different simultaneous streams from Zoom and create an inter-office network stream that the carousel can access using its alert function.
- 3.25.20: Emailed city administrators to report findings from Centerville Zoom test. Wrote instructions on how to set-up Zoom account to transfer recordings.

Master Control



Programming Coordinator, Michele Silvester, along with help from Eric Houston, Trevor Scholl and John Schoolmeesters, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in March:

Title	Producer	Runtime
Blaine City Council Meeting (3/2/20)	Blaine Staff	01:27:02
Blaine Planning Commission Meeting (3/10/20)	Blaine Staff	00:20:04
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Lino Lakes City Council Meeting (3/23/20)	Lino Lakes Staff	02:22:06
Spring Lake Park City Council Meeting (3/2/20)	Spring Lake Park Staff	00:24:37
Spring Lake Park City Council Meeting (3/16/20)	Spring Lake Park Staff	01:07:03
Spring Lake Park Planning Commission Meeting (3/23/20)	Spring Lake Park Staff	00:17:33

Spring Lake Park Special City Council Meeting (3/23/20)	Spring Lake Park Staff	00:20:10
22 New Programs		23:02:55 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	182	193:01:12
Centerville	47	143:29:11
Circle Pines	250	160:52:16
Ham Lake	71	57:16:24
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Spring Lake Park	160	120:32:17
Totals:	943 Program Playbacks	905:41:49 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities will always maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any videos that will be displayed. The following work was done for City Carousel units in March:

Blaine

- Transcoded and uploaded 2 videos to Carousel.
- Created Zoom Carousel graphic for remote meetings

Centerville

- Transcoded and uploaded 2 videos to Carousel.
- Created Zoom Carousel graphic for remote meetings

Circle Pines

- Transcoded and uploaded 2 videos to Carousel.
- Created Zoom Carousel graphic for remote meetings

Ham Lake

- Transcoded and uploaded 1 video to Carousel.
- Created Zoom Carousel graphic for remote meetings
Lexington
- Transcoded and uploaded 3 videos to Carousel.
- Created Zoom Carousel graphic for remote meetings
Lino Lakes
- Transcoded and uploaded 2 videos to Carousel.
- Created Zoom Carousel graphic for remote meetings
Spring Lake Park
- Transcoded and uploaded 4 videos to Carousel.
- Created 1 graphics page for Carousel
- Created Zoom Carousel graphic for remote meetings

City Channel Signal Monitoring

- **Blaine**
No channel signal problems.
- **Centerville**
No channel signal problems.
- **Circle Pines**
No channel signal problems.
- **Ham Lake**
No channel signal problems.
- **Lexington**
No channel signal problems.
- **Lino Lakes**
No channel signal problems.
- **Spring Lake Park**
No channel signal problems.

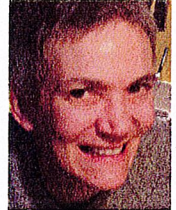
Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. The length of time necessary for this varies based on the length of the meeting and whether it is recorded in SD or HD. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Staff utilizes marked agendas provided by City staff members for this step. If marked agendas aren't provided by City staff we go to the City website to find unmarked agendas and place the meeting on VOD without bookmarks. Once that is done and saved the bookmarked meeting is then linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in March:

- **Blaine**
4 meetings bookmarked and placed on VOD.
- **Centerville**

- 2 meeting bookmarked and placed on VOD.
Circle Pines
- 4 meetings bookmarked and placed on VOD.
Ham Lake
- 3 meetings bookmarked and placed on VOD.
Lexington
- 2 meetings placed on VOD.
Lino Lakes
- 3 meetings bookmarked and placed on VOD.
Spring Lake Park
- 4 meetings bookmarked and placed on VOD



Administrative

The issues dealt with in March included preparing for life during the COVID 19 pandemic, wrapping up the Joint Powers Agreement and CenturyLink franchise violation notice projects, proceeding with NMTV staff recording city meetings, and getting some disappointing news from the Sixth Circuit Court of Appeals.

COVID 19 Preparations

- Worked with staff to find solution for cities to meet remotely.
- Purchased Zoom Pro app.
- Had staff create a user manual for Zoom and forwarded to cities.
- Purchased equipment to interface with Zoom and Tightrope playback software. Set-up equipment and tested.
- All staff, from Engineering to Programming to Production worked with Cities to set-up equipment, test systems, and make sure meetings and programming could continue remotely.
- Directed staff regarding availability during evening meetings to address any problems quickly.

FCC Third Report and Order

- Oral arguments in support of a stay of the FCC's franchising order were presented on March 11th.
- The Sixth Circuit Court of Appeals published its decision to deny the motion for stay, of the FCC's cable franchising order, on March 19th.
- Cable companies may be contacting us to talk about modifying franchise agreements.
- Reviewed possible in-kind provisions of the franchise and considered options.

CenturyLink Franchise Violations

- Legal Counsel met with CenturyLink to discuss possible resolutions to the franchise violation.
- Discussed possibility of requesting reimbursement for legal fees related to the franchise violation with Legal Counsel.
- Presented idea to Operations Committee and Executive Committee.
- Discussions continue with CenturyLink.

Joint Powers Agreement

- Continued to work with Legal Counsel to tweak the quorum language and vote calculation method.
- Created new vote structure comparison chart that incorporated one vote per 1,000 subscribers.

Meeting Recording Service for Cities

- Freelancers and full-time NMTV staff began recording Ham Lake and Lino Lakes meetings.
- Continued training for full-time staff on additional city systems.

Miscellaneous

- Directed programming staff to contact cities regarding new website interface.
- Resolved subscriber complaint.
- Provided information for annual audit of Commission.
- Established work schedule and reporting process for staff working from home.
- Canceled my trip to Belize. ☹
- Read industry articles.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
APRIL 2, 2020 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for April 2, 2020 at 7:00 p.m. Councilmember's present: Devries, Hughes, and Winge. Excused Absence: Councilmember Harris. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director.

2. CITIZENS FORUM

No citizens were present to address the City Council on items not on the agenda

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Hughes made a motion to approve the agenda as typewritten. Councilmember Winge seconded the motion. Roll call vote: Devries – yes; Hughes – yes; Winge – yes; Mayor Murphy – yes. Motion carried 4-0.

4. INFORMATIONAL REPORTS:

- A. Airport (Councilmember DeVries) – *Councilmember DeVries stated that Airport Commission was rescheduled for April 15th.*
- B. Cable Commission (Councilmember Winge) – *Councilmember Winge stated that Cable Commission was cancelled.*
- C. City Administrator (Bill Petracek) – *Petracek provided an update on Covid -19 changes in Lexington.*

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 3-11 through 3-24, 2020
- B. Public Notice – Closed Executive meeting
- C. Council Workshop meeting (cancellation)

No discussion on Letters and Communications.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – March 19, 2020
- B. Recommendation to Approve Claims and Bills:

Check #'s 13670 through 13670
Check #'s 46069 through 46119
Check #'s 13120 through 13133
Check #'s 13134 through 13138
Check #'s 13139 through 13141

Councilmember Devries made a motion to approve the consent agenda items. Councilmember Winge seconded the motion. Roll call vote: Devries – yes; Hughes – yes; Winge – yes; Mayor Murphy – yes. Motion carried 4-0.

7. ACTION ITEMS:

A. Discuss Virtual Council Meetings vs. In Person Meetings

Petracek provided update on conducting televised virtual City Council meetings. Petracek stated that Northmetro TV is now set-up to televise virtual meetings that are coordinated through Zoom. Petracek explained Zoom and conducted a practice virtual meeting with Zoom. Discussion ensued.

Petracek stated that they may need to hold a live meeting on May 7th as that is the date that our Local Board of Appeals and Equalization public hearing is to be held. Discussion ensued.

Councilmember Winge made a motion approve virtual City Council meetings using Zoom during the Covid-19 pandemic. Councilmember Devries seconded the motion. Roll call vote: Devries – yes; Hughes – yes; Winge – yes; Mayor Murphy – yes. Motion carried 4-0.

8. MAYOR AND COUNCIL INPUT

No input from Mayor Murphy and City Council

9. CLOSED SESSION

Attorney-Client Privileged discussion regarding Parkview Home, LLC.
Minn. Stat. § 13D.05, subd. 3(b) authorizes this discussion to be held in closed session in order for the City Council to seek and receive candid advice from legal counsel regarding litigation strategy and attorney work product.

Councilmember Winge made a motion at 7:37 p.m. to go into closed session for the purpose of Attorney-Client Privileged discussion regarding Parkview Home, LLC. Minn. Stat. § 13D.05, subd. 3(b) authorizes this discussion to be held in closed session in order for the City Council to seek and receive candid advice from legal counsel regarding litigation strategy and attorney work product. Councilmember Hughes seconded the motion. Roll call vote: Devries – yes; Hughes – yes; Winge – yes; Mayor Murphy – yes. Motion carried 4-0.

10. RECONVENE FROM CLOSED SESSION

Councilmember Devries made a motion to reconvene from closed session at 9:19 p.m. Councilmember Winge seconded the motion. Roll call vote: Devries – yes; Hughes – yes; Winge – yes; Mayor Murphy – yes. Motion carried 4-0.

11. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 9:19 p.m. Councilmember Devries seconded the motion. Roll call vote: Devries – yes; Hughes – yes; Winge – yes; Mayor Murphy – yes. Motion carried 4-0.

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

<p align="center">The following claims and bills have been presented to the Council for approval at the Council Meeting of April 16, 2020.</p>

(1) Payroll

Checks	13671 through	13671	\$	613.07
Vouchers	502702 through	502720	\$	21,037.52
Payroll Taxes				
	Federal Tax	\$2,938.47		
	Social Security	\$3,748.60		
	Medicare	\$876.64		
				\$7,563.71
	State Tax	\$1,349.41	\$1,349.41	
	Total			\$8,913.12

(2) General and Liquor Payment Recommendations:

Checks	46120 through	46180	\$	182,291.55
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(3) ACH and Credit Card Payments for: MARCH 2020

ACH Checks:	2650E through	2663E	\$	24,810.08
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Total Payments and Withdrawals Approval	\$	<u>237,665.34</u>
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Centennial Lakes Police Payment Recommendations:

Checks	13145 through	13151	\$	2,819.79
	through		\$	-
	through		\$	-
ACH	through		\$	-
Total Payments			\$	<u>2,819.79</u>

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April 2020

			Check Amt	Invoice	Comment
10100 4M FUND					
Paid Chk#	046120	4/16/2020	ABLE SEEDHOUSE AND BREWERY		
E 609-00000-252	Beer Purchase		\$92.00	E-11889	
Total ABLE SEEDHOUSE AND BREWERY			\$92.00		
Paid Chk#	046121	4/16/2020	ALEX AIR APPARATUS, INC		
E 101-42260-404	Repair Machinery/Equipment		\$739.00	2355	ANNUAL TESTING - AIR COMPRESSOR
Total ALEX AIR APPARATUS, INC			\$739.00		
Paid Chk#	046122	4/16/2020	ALLINA		
E 101-42260-208	Training and Instruction		\$1,080.00	II10026546	CPR TRAINING
Total ALLINA			\$1,080.00		
Paid Chk#	046123	4/16/2020	AMAZON		
E 101-41500-400	General Maintenance		\$15.00	1GQR-7CPM-J	SUPPLIES - CLEANING
E 101-42260-218	Medical/First Aid Supplies		\$77.96	1K3X-JDWV-K	FIRST AID SUPPLIES - FIRE DEPT
E 101-42260-400	General Maintenance		\$134.85	1XLF-V1LW-3	OPERATING SUPPLIES - FIRE DEPT
E 101-43100-400	General Maintenance		\$11.99	1XLF-V1LW-3	SUPPLIES - PW
Total AMAZON			\$239.80		
Paid Chk#	046124	4/16/2020	ARTISAN BEER COMPANY		
E 609-00000-252	Beer Purchase		\$800.30	3412380	
E 609-00000-252	Beer Purchase		\$819.75	3413091	
Total ARTISAN BEER COMPANY			\$1,620.05		
Paid Chk#	046125	4/16/2020	BADGER METER INC		
E 730-00000-309	EDP, Software and Design		\$54.00	80050358	Q2 2020 CELLULAR BACKHAUL
Total BADGER METER INC			\$54.00		
Paid Chk#	046126	4/16/2020	BELLBOY CORPORATION		
E 609-00000-251	Liquor Purchase		\$1,875.80	0083443000	
E 609-00000-251	Liquor Purchase		\$994.05	0083525600	
E 609-00000-254	Miscellaneous Purchase		(\$16.61)	0101095800	
E 609-00000-254	Miscellaneous Purchase		\$129.24	0101108300	
E 609-00000-254	Miscellaneous Purchase		\$270.23	0101118500	
E 609-00000-254	Miscellaneous Purchase		\$313.23	0101137600	
Total BELLBOY CORPORATION			\$3,565.94		
Paid Chk#	046127	4/16/2020	BENT BREWSTILLERY		
E 609-00000-252	Beer Purchase		\$102.13	INV-009007	
Total BENT BREWSTILLERY			\$102.13		
Paid Chk#	046128	4/16/2020	BLACK STACK BREWING, INC.		
E 609-00000-252	Beer Purchase		\$72.00	7290	
E 609-00000-252	Beer Purchase		\$72.00	7529	
Total BLACK STACK BREWING, INC.			\$144.00		
Paid Chk#	046129	4/16/2020	BREAKTHRU BEVERAGE MN		
E 609-00000-254	Miscellaneous Purchase		\$216.00	1081117983	
E 609-00000-253	Wine Purchase		\$359.15	1081117983	
E 609-00000-251	Liquor Purchase		\$11,753.09	1081117983	
E 609-00000-251	Liquor Purchase		\$232.00	1081118084	
E 609-00000-251	Liquor Purchase		\$2,756.22	1081120205	
E 609-00000-254	Miscellaneous Purchase		\$46.15	1081120206	
Total BREAKTHRU BEVERAGE MN			\$15,362.61		

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		Check Amt	Invoice	Comment
Paid Chk#	046130	4/16/2020	BROKEN CLOCK BREWING	
E 609-00000-252	Beer Purchase	\$216.00	3535	
E 609-00000-252	Beer Purchase	\$36.00	3553	
E 609-00000-252	Beer Purchase	\$72.00	3557	
Total BROKEN CLOCK BREWING		\$324.00		
Paid Chk#	046131	4/16/2020	CANNON RIVER WINERY	
E 609-00000-253	Wine Purchase	\$570.00	3124	
Total CANNON RIVER WINERY		\$570.00		
Paid Chk#	046132	4/16/2020	CAPITOL BEVERAGE SALES	
E 609-00000-252	Beer Purchase	\$14,152.45	2402816	
E 609-00000-252	Beer Purchase	\$2,621.05	2404420	
E 609-00000-252	Beer Purchase	(\$19.00)	254-01316	
E 609-00000-252	Beer Purchase	\$2,110.27	7773803	
Total CAPITOL BEVERAGE SALES		\$18,864.77		
Paid Chk#	046133	4/16/2020	CENTERPOINT ENERGY	
E 770-00000-383	Gas Utilities	\$88.77		MARCH 2020 UTILITIES
E 730-00000-383	Gas Utilities	\$88.74		MARCH 2020 UTILITIES
E 651-00000-383	Gas Utilities	\$35.49		MARCH 2020 UTILITIES
E 101-45200-383	Gas Utilities	\$70.99		MARCH 2020 UTILITIES
E 101-43100-383	Gas Utilities	\$70.99		MARCH 2020 UTILITIES
E 609-00000-383	Gas Utilities	\$306.56		MARCH 2020 UTILITIES
Total CENTERPOINT ENERGY		\$661.54		
Paid Chk#	046134	4/16/2020	CINTAS	
E 609-00000-255	Linen	\$93.02	4047180278	MAT SERVICE
Total CINTAS		\$93.02		
Paid Chk#	046135	4/16/2020	CLEAR RIVER BEVERAGE COMPANY	
E 609-00000-252	Beer Purchase	\$936.00	530949	
E 609-00000-252	Beer Purchase	\$375.50	531463	
Total CLEAR RIVER BEVERAGE COMPANY		\$1,311.50		
Paid Chk#	046136	4/16/2020	CULLIGAN BOTTLED WATER	
E 101-41500-411	Culligan	\$29.73	114X74894102	MARCH-APRIL 2020 SERVICE
E 101-42260-411	Culligan	\$29.73	114X74894102	MARCH-APRIL 2020 SERVICE
E 609-00000-411	Culligan	\$14.30	114X75051207	MARCH-APRIL 2020 SERVICE
Total CULLIGAN BOTTLED WATER		\$73.76		
Paid Chk#	046137	4/16/2020	DAHLHEIMER DISTRIBUTING	
E 609-00000-252	Beer Purchase	\$12,016.60	111-03054	
E 609-00000-252	Beer Purchase	\$6,065.45	111-03055	
E 609-00000-252	Beer Purchase	\$7,149.35	111-03116	
E 609-00000-252	Beer Purchase	\$119.50	1210845	
Total DAHLHEIMER DISTRIBUTING		\$25,350.90		
Paid Chk#	046138	4/16/2020	DEFIANT DISTRIBUTORS	
E 609-00000-251	Liquor Purchase	\$234.85	INV-000987	
Total DEFIANT DISTRIBUTORS		\$234.85		
Paid Chk#	046139	4/16/2020	EARLYBIRD ELECTRIC	
E 609-00000-401	Repair Buildings	\$286.00	344935	REPAIRS - MLS
Total EARLYBIRD ELECTRIC		\$286.00		

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			Check Amt	Invoice	Comment
Paid Chk#	046140	4/16/2020	ENVIRO-MASTER SERVICES		
E 101-41500-400	General Maintenance		\$244.00	M82414	SERVICE - CITY HALL
Total ENVIRO-MASTER SERVICES			\$244.00		
Paid Chk#	046141	4/16/2020	FEDEX / KINKOS		
E 609-00000-340	Advertising		\$52.90	061700008464	SALES PRINTS - MLS
Total FEDEX / KINKOS			\$52.90		
Paid Chk#	046142	4/16/2020	FESTIVAL FOODS		
E 101-43100-210	Operating Supplies		\$68.00	0179	SUPPLIES - PW
Total FESTIVAL FOODS			\$68.00		
Paid Chk#	046143	4/16/2020	GAUSMAN BROTHERS CONSTRUCTION		
G 101-11700	Accounts Receivable		\$4,400.00	20007-04	FIRE STATION REPAIRS
E 101-42260-401	Repair Buildings		(\$30.00)	20007-04	FIRE STATION REPAIRS
Total GAUSMAN BROTHERS CONSTRUCTION			\$4,370.00		
Paid Chk#	046144	4/16/2020	GOPHER STATE ONE CALL		
E 730-00000-228	Gopher State One Call		\$18.90	0030534	MARCH 2020 LOCATES
E 770-00000-228	Gopher State One Call		\$18.90	0030534	MARCH 2020 LOCATES
Total GOPHER STATE ONE CALL			\$37.80		
Paid Chk#	046145	4/16/2020	HAWKINS INC		
E 730-00000-216	Chemicals		\$10.00	4687333	
Total HAWKINS INC			\$10.00		
Paid Chk#	046146	4/16/2020	HOHENSTEINS INC		
E 609-00000-252	Beer Purchase		\$2,091.50	000199	
E 609-00000-252	Beer Purchase		\$1,583.50	198570	
E 609-00000-252	Beer Purchase		\$798.50	198735	
E 609-00000-252	Beer Purchase		\$36.00	198839	
E 609-00000-252	Beer Purchase		\$258.00	198904	
Total HOHENSTEINS INC			\$4,767.50		
Paid Chk#	046147	4/16/2020	HOLIDAY STATIONSTORES		
E 770-00000-212	Gas & Oil		\$52.98		ACCT #012-558-511
E 101-43100-212	Gas & Oil		\$42.36		ACCT #012-558-511
E 101-45200-212	Gas & Oil		\$42.36		ACCT #012-558-511
E 651-00000-212	Gas & Oil		\$21.18		ACCT #012-558-511
E 730-00000-212	Gas & Oil		\$52.96		ACCT #012-558-511
Total HOLIDAY STATIONSTORES			\$211.84		
Paid Chk#	046148	4/16/2020	IMAGE PRINTING & GRAPHICS		
E 730-00000-351	Legal Notices Publishing		\$252.40	156493	APRIL-JUNE 2020 NEWSLETTER - MDH
E 101-41500-350	Print/Binding		\$585.76	156493	APRIL-JUNE 2020 NEWSLETTER
E 101-43500-203	Printing		\$251.04	156493	APRIL-JUNE 2020 NEWSLETTER
Total IMAGE PRINTING & GRAPHICS			\$1,089.20		
Paid Chk#	046149	4/16/2020	INVICTUS BREWING CO.		
E 609-00000-252	Beer Purchase		\$388.00	1190	
Total INVICTUS BREWING CO.			\$388.00		
Paid Chk#	046150	4/16/2020	JJ TAYLOR		
E 609-00000-252	Beer Purchase		\$9,698.93	3074577	
E 609-00000-252	Beer Purchase		\$1,448.60	3086002	
E 609-00000-252	Beer Purchase		\$3,120.40	3086006	

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		Check Amt	Invoice	Comment
Total JJ TAYLOR		\$14,267.93		
Paid Chk# 046151	4/16/2020	JOHNSON BROTHERS LIQUOR		
E 609-00000-251	Liquor Purchase	\$609.21	1510032	
E 609-00000-251	Liquor Purchase	\$351.79	1533530	
E 609-00000-253	Wine Purchase	\$2,050.01	1533531	
E 609-00000-254	Miscellaneous Purchase	\$383.31	1533532	
E 609-00000-251	Liquor Purchase	\$545.60	1533533	
E 609-00000-251	Liquor Purchase	\$4,718.99	1534769	
E 609-00000-253	Wine Purchase	\$6,347.06	1534770	
E 609-00000-251	Liquor Purchase	\$625.63	1534771	
E 609-00000-251	Liquor Purchase	\$4,506.41	1537129	
E 609-00000-253	Wine Purchase	\$808.58	1537130	
E 609-00000-254	Miscellaneous Purchase	\$7.26	1537131	
E 609-00000-251	Liquor Purchase	\$2,701.33	1537132	
E 609-00000-251	Liquor Purchase	\$4,688.20	1538167	
E 609-00000-253	Wine Purchase	\$3,723.02	1538168	
E 609-00000-251	Liquor Purchase	\$2,569.48	1538169	
E 609-00000-253	Wine Purchase	(\$424.68)	596883	
Total JOHNSON BROTHERS LIQUOR		\$34,211.20		
Paid Chk# 046152	4/16/2020	LEXINGTON, CITY OF		
E 101-45200-382	Water/Sewer Utilities	\$38.08		Q1 2020 UTILITIES
E 609-00000-382	Water/Sewer Utilities	\$107.82		Q1 2020 UTILITIES
E 101-45200-382	Water/Sewer Utilities	\$37.60		Q1 2020 UTILITIES
E 101-42260-382	Water/Sewer Utilities	\$47.15		Q1 2020 UTILITIES
E 101-41500-382	Water/Sewer Utilities	\$55.20		Q1 2020 UTILITIES
E 770-00000-382	Water/Sewer Utilities	\$17.47		Q1 2020 UTILITIES
E 730-00000-382	Water/Sewer Utilities	\$17.47		Q1 2020 UTILITIES
E 651-00000-382	Water/Sewer Utilities	\$3.89		Q1 2020 UTILITIES
E 101-43100-382	Water/Sewer Utilities	\$12.94		Q1 2020 UTILITIES
E 101-45200-382	Water/Sewer Utilities	\$12.94		Q1 2020 UTILITIES
Total LEXINGTON, CITY OF		\$350.56		
Paid Chk# 046153	4/16/2020	M AMUNDSON LLP		
E 609-00000-256	Tobacco Products For Resale	\$5,122.85	298476	
E 609-00000-256	Tobacco Products For Resale	\$1,789.40	298863	
Total M AMUNDSON LLP		\$6,912.25		
Paid Chk# 046154	4/16/2020	MENARDS - BLAINE		
E 101-41500-404	Repair Machinery/Equipment	\$359.00	93111	EQUIPMENT - CITY HALL
E 101-43100-240	Small Tools and Minor Equip	\$22.68	93111	TOOLS - PW
Total MENARDS - BLAINE		\$381.68		
Paid Chk# 046155	4/16/2020	MET COUNCIL - WASTEWATER		
E 770-00000-389	MWCC Charges	\$7,475.25	0001108382	MAY 2020 SEWER CHATGES
Total MET COUNCIL - WASTEWATER		\$7,475.25		
Paid Chk# 046156	4/16/2020	MINNESOTA PUMP WORKS		
E 770-00000-403	Lift Station Maintenance	\$96.95	00010342	EQUIPMENT - PW
Total MINNESOTA PUMP WORKS		\$96.95		
Paid Chk# 046157	4/16/2020	MINNESOTA STREET WORKS INC		
E 101-43100-232	Street Sweeping	\$2,280.00	15537	SPRING SWEEPING 2020
Total MINNESOTA STREET WORKS INC		\$2,280.00		

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		Check Amt	Invoice	Comment
Paid Chk#	046158	4/16/2020	MKL SERVICES, LLC	
E 101-41500-400	General Maintenance	\$100.00	04162020	WEEK ENDING 04/04/2020
E 101-41500-400	General Maintenance	\$100.00	04162020	WEEK ENDING 04/11/2020
Total MKL SERVICES, LLC		\$200.00		
Paid Chk#	046159	4/16/2020	MN DEPT OF LABOR/INDUSTRY	
G 101-21710	State Inspection - Surcharge	\$198.86		Q1 2020 SURCHARGES
R 101-36200	Miscellaneous Revenues	(\$24.99)		Q1 2020 SURCHARGES
Total MN DEPT OF LABOR/INDUSTRY		\$173.87		
Paid Chk#	046160	4/16/2020	MN STATE FIRE CHIEFS ASSOC	
E 101-42260-433	Dues and Subscriptions	\$40.00		2020 MEMBERSHIP - BALANCE
Total MN STATE FIRE CHIEFS ASSOC		\$40.00		
Paid Chk#	046161	4/16/2020	NCPERS GROUP LIFE INSURANCE	
G 101-21724	Life Insurance	\$80.00	586800052020	MAY 2020 PREMIUM
Total NCPERS GROUP LIFE INSURANCE		\$80.00		
Paid Chk#	046162	4/16/2020	NFPA	
E 101-42260-433	Dues and Subscriptions	\$175.00	7703465X	2020 MEMBERSHIP
Total NFPA		\$175.00		
Paid Chk#	046163	4/16/2020	OMNI BREWING CO.	
E 609-00000-252	Beer Purchase	\$138.00	E-6876	
Total OMNI BREWING CO.		\$138.00		
Paid Chk#	046164	4/16/2020	OXYGEN SERVICE COMPANY	
E 101-42260-210	Operating Supplies	\$150.04	03461667	MARCH 2020 SERVICE
Total OXYGEN SERVICE COMPANY		\$150.04		
Paid Chk#	046165	4/16/2020	PACE ANALYTICAL	
E 730-00000-306	Water Testing	\$50.00	20100290034	WATER TEST FEE
Total PACE ANALYTICAL		\$50.00		
Paid Chk#	046166	4/16/2020	PAUSTIS & SONS	
E 609-00000-253	Wine Purchase	\$341.25	84949	
Total PAUSTIS & SONS		\$341.25		
Paid Chk#	046167	4/16/2020	PERFORMANCE PLUS	
E 101-42260-207	Physical & Fit Training	\$100.00	6067	VACCINATIONS - FIRE DEPT
Total PERFORMANCE PLUS		\$100.00		
Paid Chk#	046168	4/16/2020	PETRACEK, BILL	
E 101-41500-205	Mileage Reimbursement	\$200.00		MAY 2020
E 101-41500-321	Telephone	\$100.00		MAY 2020
Total PETRACEK, BILL		\$300.00		
Paid Chk#	046169	4/16/2020	PHILLIPS WINE AND SPIRITS INC	
E 609-00000-251	Liquor Purchase	\$1,806.77	6019575	
E 609-00000-253	Wine Purchase	\$59.21	6019576	
E 609-00000-251	Liquor Purchase	\$150.22	6020181	
E 609-00000-253	Wine Purchase	\$2,456.27	6020182	
E 609-00000-254	Miscellaneous Purchase	\$236.63	6020183	
E 609-00000-251	Liquor Purchase	\$718.71	6021620	
E 609-00000-253	Wine Purchase	\$106.42	6021621	
E 609-00000-251	Liquor Purchase	\$4,005.75	6022203	

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			Check Amt	Invoice	Comment
E 609-00000-253	Wine Purchase		\$1,280.86	6022204	
Total	PHILLIPS WINE AND SPIRITS INC		\$10,820.84		
Paid Chk#	046170	4/16/2020	POPP COMMUNICATIONS		
E 101-41500-321	Telephone		\$59.72	992609247	TELEPHONE SERVICE
E 770-00000-321	Telephone		\$8.06	992609247	TELEPHONE SERVICE
E 730-00000-321	Telephone		\$8.06	992609247	TELEPHONE SERVICE
E 651-00000-321	Telephone		\$1.80	992609247	TELEPHONE SERVICE
E 101-45200-321	Telephone		\$5.97	992609247	TELEPHONE SERVICE
E 101-43100-321	Telephone		\$5.97	992609247	TELEPHONE SERVICE
E 609-00000-321	Telephone		\$31.85	992609247	TELEPHONE SERVICE
Total	POPP COMMUNICATIONS		\$121.43		
Paid Chk#	046171	4/16/2020	PRESS PUBLICATIONS		
E 609-00000-340	Advertising		\$249.00	657775	FEB 2020 ADVERTISING - MLS
E 609-00000-340	Advertising		\$249.00	660735	MAR 2020 ADVERTISING - MLS
E 101-41500-351	Legal Notices Publishing		\$211.78	663457	DECLARATION
Total	PRESS PUBLICATIONS		\$709.78		
Paid Chk#	046172	4/16/2020	ROSEVILLE, CITY OF		
E 101-42200-230	Contracted Services		\$206.00	0228876	APRIL 2020 IT SERVICES
E 770-41900-230	Contracted Services		\$206.00	0228876	APRIL 2020 IT SERVICES
E 730-41900-230	Contracted Services		\$206.00	0228876	APRIL 2020 IT SERVICES
E 651-41900-230	Contracted Services		\$103.00	0228876	APRIL 2020 IT SERVICES
E 101-43100-230	Contracted Services		\$206.00	0228876	APRIL 2020 IT SERVICES
E 101-41900-230	Contracted Services		\$721.00	0228876	APRIL 2020 IT SERVICES
E 101-45200-230	Contracted Services		\$206.00	0228876	APRIL 2020 IT SERVICES
E 609-41900-230	Contracted Services		\$206.00	0228876	APRIL 2020 IT SERVICES
Total	ROSEVILLE, CITY OF		\$2,060.00		
Paid Chk#	046173	4/16/2020	SHAMROCK GROUP, INC.		
E 609-00000-257	Ice For Resale		\$37.00	2484548	
E 609-00000-257	Ice For Resale		\$183.15	2485267	
Total	SHAMROCK GROUP, INC.		\$220.15		
Paid Chk#	046174	4/16/2020	SOUTHERN GLAZERS OF MN		
E 609-00000-251	Liquor Purchase		\$10,667.99	1939555	
E 609-00000-253	Wine Purchase		\$1,220.86	1939556	
E 609-00000-251	Liquor Purchase		\$2,785.29	1940817	
E 609-00000-251	Liquor Purchase		\$207.84	1940819	
Total	SOUTHERN GLAZERS OF MN		\$14,881.98		
Paid Chk#	046175	4/16/2020	ULTIMATE SAFETY CONCEPTS INC.		
E 101-42260-404	Repair Machinery/Equipment		\$1,035.65	187427	EQUIPMENT PARTS - FIRE DEPT
Total	ULTIMATE SAFETY CONCEPTS INC.		\$1,035.65		
Paid Chk#	046176	4/16/2020	UNLIMITED SUPPLIES INC		
E 101-43100-210	Operating Supplies		\$65.53	353630	SHOP SUPPLIES - PW
Total	UNLIMITED SUPPLIES INC		\$65.53		
Paid Chk#	046177	4/16/2020	URBAN GROWLER BREWING CO.		
E 609-00000-252	Beer Purchase		\$220.00	E-26240	
Total	URBAN GROWLER BREWING CO.		\$220.00		
Paid Chk#	046178	4/16/2020	VICKERS CONSULTING SERVICES		
E 101-42260-208	Training and Instruction		\$900.00	025677	GRANT CONSULTING - FIRE DEPT

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			Check Amt	Invoice	Comment
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Total	VICKERS CONSULTING SERVICES		\$900.00		
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Paid Chk#	046179	4/16/2020	VINOCOPIA		
E 609-00000-253	Wine Purchase		\$253.00	0254052-IN	
E 609-00000-253	Wine Purchase		\$618.00	0254758-IN	
	Total VINOCOPIA		\$871.00		
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Paid Chk#	046180	4/16/2020	WINE MERCHANTS		
E 609-00000-253	Wine Purchase		\$652.10	7279914	
	Total WINE MERCHANTS		\$652.10		
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	10100 4M FUND		\$182,291.55		

Fund Summary

10100 4M FUND	
101 GENERAL FUND	\$15,571.88
609 MUNICIPAL LIQUOR FUND	\$157,831.40
651 STORM WATER FUND	\$165.36
730 WATER FUND	\$758.53
770 SEWER FUND	\$7,964.38
	<hr/>
	\$182,291.55

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March 2020

			Check Amt	Invoice	Comment
10100 4M FUND					
Paid Chk#	002650E	3/17/2020	MENARDS - BLAINE		
E 730-00000-401	Repair Buildings		\$96.38	58082	GATE COVER - WELLHOUSE
E 101-43100-240	Small Tools and Minor Equip		\$85.33	58082	TOOL SET
E 101-43100-210	Operating Supplies		\$50.85	58082	DIESEL EXHAUST FLUID
	Total MENARDS - BLAINE		\$232.56		
Paid Chk#	002651E	3/17/2020	MISC CUSTOMERS		
E 101-43100-210	Operating Supplies		\$72.79	HARBFRT032	OPERATING SUPPLIES - PW
	Total MISC CUSTOMERS		\$72.79		
Paid Chk#	002652E	3/17/2020	FLEET FARM		
E 730-00000-210	Operating Supplies		\$75.96	0799	OPERATING SUPPLIES - SEWER
	Total FLEET FARM		\$75.96		
Paid Chk#	002653E	3/17/2020	MISC CUSTOMERS		
E 609-00000-208	Training and Instruction		\$14.95	SERVALC012	ALCOHOL COMPLIANCE TRAINING
	Total MISC CUSTOMERS		\$14.95		
Paid Chk#	002654E	3/17/2020	MISC CUSTOMERS		
E 101-42260-430	Miscellaneous		\$580.00	EAGLE11929	AWARDS - FIRE DEPT
	Total MISC CUSTOMERS		\$580.00		
Paid Chk#	002655E	3/17/2020	MISC CUSTOMERS		
E 101-41410-432	Election Expense		\$58.04	REDGGR6629	ELECTIONS FOOD
E 101-41410-432	Election Expense		\$36.36	SUBWE7A793	ELECTIONS FOOD
	Total MISC CUSTOMERS		\$94.40		
Paid Chk#	002656E	3/2/2020	CONNEXUS ENERGY		
E 770-00000-381	Electric Utilities		\$31.13		JAN 2020 UTILITIES
E 770-00000-381	Electric Utilities		\$82.28		JAN 2020 UTILITIES
E 101-43100-386	Street Lights		\$248.53		JAN 2020 UTILITIES
E 101-45200-381	Electric Utilities		\$84.69		JAN 2020 UTILITIES
	Total CONNEXUS ENERGY		\$446.63		
Paid Chk#	002657E	3/2/2020	LINCOLN NATIONAL LIFE		
E 101-45200-134	ST/LT Disability Insurance		\$71.30	4035163016	MARCH 2020 PREMIUM
E 101-41500-134	ST/LT Disability Insurance		\$333.16	4035163016	MARCH 2020 PREMIUM
E 609-00000-134	ST/LT Disability Insurance		\$220.64	4035163016	MARCH 2020 PREMIUM
E 101-43100-134	ST/LT Disability Insurance		\$106.94	4035163016	MARCH 2020 PREMIUM
	Total LINCOLN NATIONAL LIFE		\$732.04		
Paid Chk#	002658E	3/2/2020	HEALTHPARTNERS		
E 101-43100-160	Health/Dental Insurance		\$1,184.15	95335924	MARCH 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance		\$753.32	95335924	MARCH 2020 PREMIUM
E 609-00000-160	Health/Dental Insurance		\$1,157.76	95335924	MARCH 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance		\$1,004.55	95335924	MARCH 2020 PREMIUM
E 101-45200-160	Health/Dental Insurance		\$789.44	95335924	MARCH 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance		\$719.74	95335924	MARCH 2020 PREMIUM
E 609-00000-160	Health/Dental Insurance		\$468.51	95335924	MARCH 2020 PREMIUM
E 101-41500-160	Health/Dental Insurance		\$1,921.11	95335924	MARCH 2020 PREMIUM
E 101-45200-160	Health/Dental Insurance		\$393.33	95335924	MARCH 2020 PREMIUM
E 609-00000-160	Health/Dental Insurance		\$1,157.76	95335924	MARCH 2020 PREMIUM
E 101-43100-160	Health/Dental Insurance		\$589.99	95335924	MARCH 2020 PREMIUM
	Total HEALTHPARTNERS		\$10,139.66		

***Check Detail Register©**

March 2020

		Check Amt	Invoice	Comment
Paid Chk# 002659E 3/24/2020 AFLAC				
G 101-21725	Supplemental Insurance	\$143.68	123837	MARCH 2020 PREMIUM
Total AFLAC		\$143.68		
Paid Chk# 002660E 3/15/2020 XCEL ENERGY				
E 101-45200-381	Electric Utilities	\$176.51	673273249	JAN 2020 UTILITIES
E 770-00000-381	Electric Utilities	\$194.16	673273249	JAN 2020 UTILITIES
E 101-43100-381	Electric Utilities	\$176.51	673273249	JAN 2020 UTILITIES
E 730-00000-381	Electric Utilities	\$220.64	673273249	JAN 2020 UTILITIES
E 770-00000-381	Electric Utilities	\$220.64	673273249	JAN 2020 UTILITIES
E 101-45200-381	Electric Utilities	\$23.18	673273249	JAN 2020 UTILITIES
E 101-43100-381	Electric Utilities	\$47.83	673273249	JAN 2020 UTILITIES
E 101-42260-381	Electric Utilities	\$129.48	673273249	JAN 2020 UTILITIES
E 101-41500-381	Electric Utilities	\$239.63	673273249	JAN 2020 UTILITIES
E 101-43100-386	Street Lights	\$547.82	673273249	JAN 2020 UTILITIES
E 651-00000-381	Electric Utilities	\$88.25	673273249	JAN 2020 UTILITIES
E 609-00000-381	Electric Utilities	\$1,124.24	673273249	JAN 2020 UTILITIES
Total XCEL ENERGY		\$3,188.89		
Paid Chk# 002661E 3/23/2020 CENTERPOINT ENERGY PO BOX 4671				
E 101-45200-383	Gas Utilities	\$11.10		FEB 2020 UTILITIES
E 101-41500-383	Gas Utilities	\$356.46		FEB 2020 UTILITIES
E 770-00000-383	Gas Utilities	\$13.87		FEB 2020 UTILITIES
E 651-00000-383	Gas Utilities	\$5.54		FEB 2020 UTILITIES
E 101-43100-383	Gas Utilities	\$11.10		FEB 2020 UTILITIES
E 101-42260-383	Gas Utilities	\$387.97		FEB 2020 UTILITIES
E 730-00000-383	Gas Utilities	\$13.87		FEB 2020 UTILITIES
Total CENTERPOINT ENERGY PO BOX 4671		\$799.91		
Paid Chk# 002662E 3/4/2020 PERA				
G 101-21704	PERA	\$1,837.23		03/04/2020 PAYROLL
G 101-21717	PERA	\$2,119.88		03/04/2020 PAYROLL
G 101-21704	PERA	\$1,751.52		03/18/2020 PAYROLL
G 101-21717	PERA	\$2,020.98		03/18/2020 PAYROLL
Total PERA		\$7,729.61		
Paid Chk# 002663E 3/8/2020 HSA BANK				
G 101-21726	HSA Additional Withholding	\$550.00		EMPLOYEE CONTRIBUTIONS
E 101-41500-160	Health/Dental Insurance	\$9.00		HSA SERVICE FEE
Total HSA BANK		\$559.00		
10100 4M FUND		\$24,810.08		

Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$19,623.50
609 MUNICIPAL LIQUOR FUND	\$4,143.86
651 STORM WATER FUND	\$93.79
730 WATER FUND	\$406.85
770 SEWER FUND	\$542.08
	\$24,810.08

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
03/20	03/31/2020	13145	AXON ENTERPRISE, INC	25 FT STANDARD CARTRIDGE	828.00
03/20	03/31/2020	13146	DON'S CIRCLE SERVICE	VEHICLE REPAIRS & MTC	82.99
03/20	03/31/2020	13147	EMERGENCY MEDICAL PRODUCTS,IN	MEDICAL SUPPLY GLOVES COVID-19	269.75
03/20	03/31/2020	13148	4IMPRINT, INC	COLORING BOOKS/CRAYONS/BADGE	696.82
03/20	03/31/2020	13149	GOV OFFICE LLC	ANNUAL WEBSITE HOSTING 2020	660.00
03/20	03/31/2020	13150	MY HOLDINGS INC	CLEANING TREATMENT VIRUSES/BA	227.50
03/20	03/31/2020	13151	SHRED-N-GO, INC	SHREDDING SERVICE MARCH	54.73
Grand Totals:					<u>2,819.79</u>

CITY OF LEXINGTON

*Cash Balances

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Current Period March 2020

Fund	2020 Begin Balance	Receipts	Disbursements	Rec/Disb	Transfers		JE Payroll	Balance
					Journal Entries			
10100 4M FUND								
101 GENERAL FUND	\$1,070,546.86	\$77,559.09	\$455,823.76	\$0.00	\$222,919.51		(\$23,234.01)	\$891,967.69
220 LOVELL BUILDING	\$822,813.41	\$0.00	\$62.14	\$0.00	(\$149,937.86)		\$0.00	\$672,813.41
310 CAPITAL PROJEC	\$664,032.53	\$58,070.38	\$12,978.81	\$0.00	\$2,892.72		\$0.00	\$712,016.82
320 TIF #3	(\$1,606.29)	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	(\$1,606.29)
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
405 PARK DEDICATIO	\$136,117.95	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$136,117.95
417 17 STREET IMPRO	\$29,021.48	\$0.00	\$609.00	\$0.00	\$0.00		\$0.00	\$28,412.48
418 LAKE DRIVE PROJ	\$160,992.32	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$160,992.32
419 19 JACKSON AVE	(\$22,176.31)	\$0.00	\$5,703.96	\$0.00	\$0.00		\$0.00	(\$27,880.27)
430 12 HAMLINE AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$16,500.00
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
551 16 NORTH METRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
585 04 STREET-OAK L	\$5,379.96	\$0.00	\$20,470.00	\$0.00	\$0.00		\$0.00	(\$15,090.04)
591 14 STREET-VARIO	\$105,900.92	\$298.20	\$15,396.73	\$0.00	\$0.00		\$0.00	\$90,802.39
592 15 STREET-VARIO	\$149,628.69	\$190.45	\$82,850.00	\$0.00	\$0.00		\$0.00	\$66,969.14
599 POLICE BUILDING	\$31,281.75	\$262.87	\$15,367.50	\$0.00	\$0.00		\$0.00	\$16,177.12
609 MUNICIPAL LIQUO	\$513,408.85	\$54.30	\$609,889.85	\$0.00	\$694,889.23		(\$90,827.86)	\$507,634.67
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
651 STORM WATER F	(\$113,770.53)	\$5,079.69	\$7,903.75	\$0.00	\$0.00		(\$4,382.60)	(\$120,977.19)
730 WATER FUND	(\$131,911.25)	\$40,985.54	\$45,320.66	\$0.00	(\$398.00)		(\$18,503.27)	(\$155,147.64)
770 SEWER FUND	\$954,097.00	\$51,953.60	\$101,822.96	\$0.00	\$0.00		(\$16,703.42)	\$887,524.22
	\$4,390,257.34	\$234,454.12	\$1,374,199.12	\$0.00	\$770,365.60		(\$153,651.16)	\$3,867,226.78

CITY OF LEXINGTON

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*Fund Summary -
Budget to Actual©

March 2020

	2020 YTD Budget	March MTD Amount	2020 YTD Amount	2020 YTD Balance	2020 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$2,027,622.69	\$17,532.84	\$309,282.14	\$1,718,340.55	15.25%
Expenditure	\$2,027,622.69	\$118,459.69	\$469,014.60	\$1,558,608.09	23.13%
		-\$100,926.85	-\$159,732.46		
FUND 220 LOVELL BUILDING					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$150,000.00	\$0.00	\$150,000.00	\$0.00	100.00%
		\$0.00	-\$150,000.00		
FUND 310 CAPITAL PROJECTS					
Revenue	\$256,000.00	\$1,200.00	\$11,200.00	\$244,800.00	4.38%
Expenditure	\$251,400.00	\$9,078.81	\$12,978.81	\$238,421.19	5.16%
		-\$7,878.81	-\$1,778.81		
FUND 320 TIF #3					
Revenue	\$80,091.00	\$0.00	\$0.00	\$80,091.00	0.00%
Expenditure	\$80,091.00	\$0.00	\$0.00	\$80,091.00	0.00%
		\$0.00	\$0.00		
FUND 405 PARK DEDICATION FEE FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$130,000.00	\$0.00	\$0.00	\$130,000.00	0.00%
		\$0.00	\$0.00		
FUND 417 17 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$28,000.00	\$232.00	\$609.00	\$27,391.00	2.18%
		-\$232.00	-\$609.00		
FUND 418 LAKE DRIVE PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 419 19 JACKSON AVE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$94,400.00	\$3,798.00	\$5,703.96	\$88,696.04	6.04%
		-\$3,798.00	-\$5,703.96		
FUND 551 16 NORTH METRO GO					
Revenue	\$4,146.18	\$0.00	\$0.00	\$4,146.18	0.00%
Expenditure	\$4,146.18	\$0.00	\$0.00	\$4,146.18	0.00%
		\$0.00	\$0.00		
FUND 585 04 STREET-OAK LANE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$20,707.50	\$0.00	\$20,470.00	\$237.50	98.85%
		\$0.00	-\$20,470.00		

CITY OF LEXINGTON

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*Fund Summary - Budget to Actual©

March 2020

	2020 YTD Budget	March MTD Amount	2020 YTD Amount	2020 YTD Balance	2020 % YTD Budget
FUND 591 14 STREET-VARIOUS					
Revenue	\$23,166.58	\$173.40	\$173.40	\$22,993.18	0.75%
Expenditure	\$22,045.24	\$0.00	\$15,396.73	\$6,648.51	69.84%
		\$173.40	-\$15,223.33		
FUND 592 15 STREET-VARIOUS					
Revenue	\$96,004.02	\$0.00	\$0.00	\$96,004.02	0.00%
Expenditure	\$100,200.00	\$0.00	\$82,850.00	\$17,350.00	82.68%
		\$0.00	-\$82,850.00		
FUND 599 POLICE BUILDING					
Revenue	\$64,071.00	\$0.00	\$0.00	\$64,071.00	0.00%
Expenditure	\$61,470.00	\$5,122.50	\$15,367.50	\$46,102.50	25.00%
		-\$5,122.50	-\$15,367.50		
FUND 609 MUNICIPAL LIQUOR FUND					
Revenue	\$3,447,000.00	\$379,867.62	\$833,904.13	\$2,613,095.87	24.19%
Expenditure	\$3,447,000.00	\$249,798.04	\$796,299.27	\$2,650,700.73	23.10%
		\$130,069.58	\$37,604.86		
FUND 651 STORM WATER FUND					
Revenue	\$26,929.20	\$10,006.37	\$10,006.37	\$16,922.83	37.16%
Expenditure	\$58,027.01	\$3,670.09	\$11,197.28	\$46,829.73	19.30%
		\$6,336.28	-\$1,190.91		
FUND 730 WATER FUND					
Revenue	\$153,500.00	\$35,331.74	\$41,783.67	\$111,716.33	27.22%
Expenditure	\$236,257.28	\$8,563.09	\$57,486.55	\$178,770.73	24.33%
		\$26,768.65	-\$15,702.88		
FUND 770 SEWER FUND					
Revenue	\$214,000.00	\$51,232.13	\$56,815.19	\$157,184.81	26.55%
Expenditure	\$386,649.02	\$23,416.75	\$115,773.27	\$270,875.75	29.94%
		\$27,815.38	-\$58,958.08		
Report Total		\$73,205.13	-\$489,982.07		

To: Mayor Murphy and City Council
From: Bill Petracek, City Administrator
Date: April 9, 2020
Re: Memorial Park Concession Stand Improvements



We received quotes from three (3) contractors for the Memorial Park concession stand improvements – new roof and fascia repair.

The three (3) quotes are as follows:

1. Pro Construction Inc. – Forest Lake, MN. - **\$20,420**
2. Super Siders – Albertville, MN. - **\$17,976** (includes roof, redeck replacement, and Fascia repair)
3. Royal Roofing Inc. – Monticello, MN.: **\$19,120**

Staff Recommendation: Public works has worked with Super Siders in the past, and have had good luck with them. With Super Siders being the low bid, city staff recommends approval of Super Siders quote not to exceed \$17,976

WINDOWS

SIDING

ROOFING

& MORE!



NEW ROOF PROPOSAL FOR: CONCESSIONS BUILDING

9100 Hamline Ave N
Circle Pines, MN 55014

PERMALOCK METAL ROOFING

Price: \$ 14,490

beyond the price above:

Option A) If REDECK NEEDED-Add \$1,638

Option B) NEW Fascia-Add \$ 1,848

Proposal Expires 11/31/2020

Acceptance

Customer Signature

X

Bill Petracek

Date





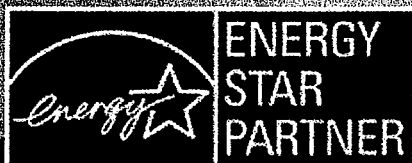
**PERMALOCK
ALUMINUM SHINGLES
ENGINEERED TO LAST A
LIFETIME, GUARANTEED**

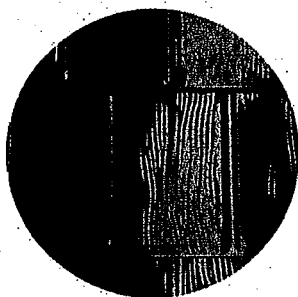
Since 1948, PermaLock aluminum shingles have been protecting and beautifying the most important investment of many Americans - their home. For over 65 years, customers have avoided the expense of re-roofing and enjoyed the distinctive beauty of a roof system carefully designed and warranted to last a lifetime.

ENERGY STAR RATED

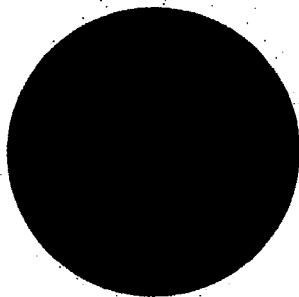
WE'VE BEEN GREEN SINCE 1948.

From the beginning, we've been a green roofing leader. Our aluminum is made of 95% recycled or recyclable materials which allows for less waste in the landfills. And, as an Energy Star partner, our shingles also reflect radiant heat, reducing your energy bills, making paying for your roof even easier.

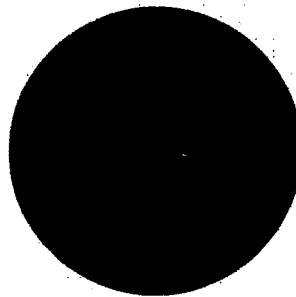




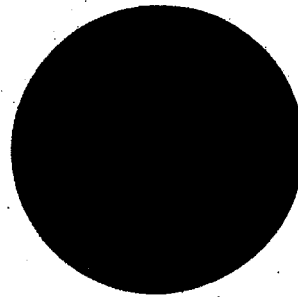
WOODGRAIN FINISH



EMBOSSED FINISH



SMOOTH FINISH



SLATE FINISH



Fluoroceram coating, a high performance finish, contains highly durable ceramic pigments.

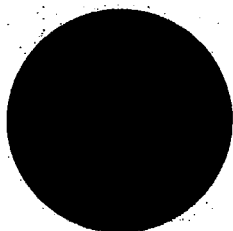
High Performance Primer contains corrosion-inhibitive pigments providing long-life protection to the aluminum shingle

Special Chemical Bonding treatment for permanent finish

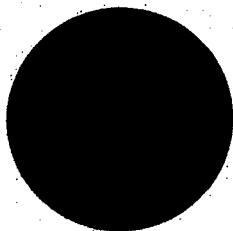
Aluminum Alloy Shingle of the finest quality, embossed for beauty and strength

HIGH PERFORMANCE FINISH.

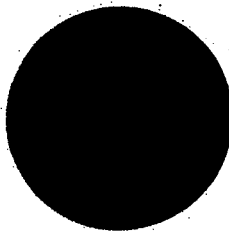
PermaLock aluminum shingles feature Fluoroceram®, a Premium Kynar 500® coating system containing a minimum of 70% Kynar 500® Resin. Only select manufacturers are certified to apply the special coating, created by the engineers at Morton International.



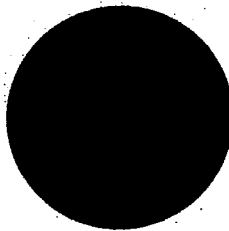
**DRIFTWOOD
CEDAR**



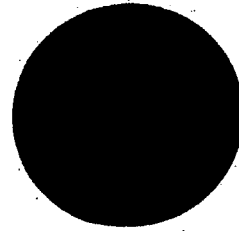
**TUDOR
BROWN**



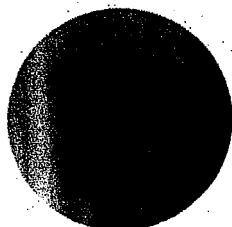
**REGAL
BROWN**



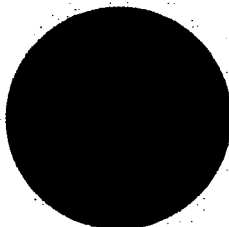
**TERRA COTTA
RED**



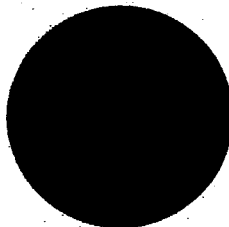
**CLASSIC
GREEN**



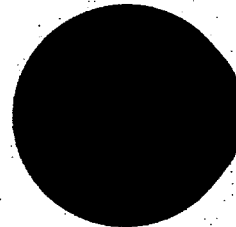
**PLAIN
MILL**



**DAWN
GRAY**

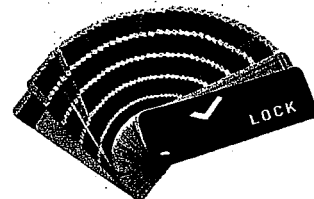


**CHARCOAL
GREY**



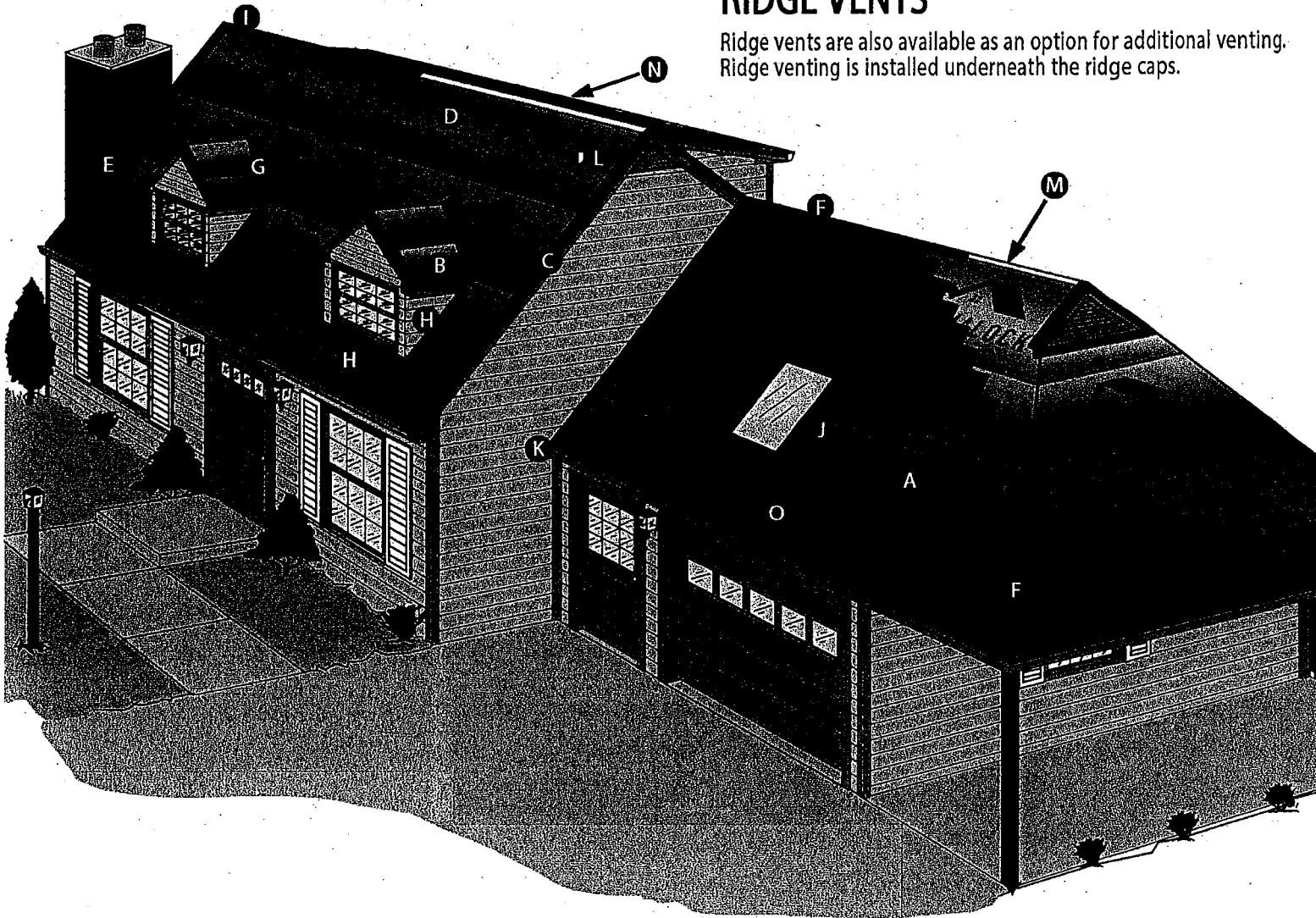
BLACK

Allow 2-4 additional weeks lead-time for all custom and premium color-blends.



RIDGE VENTS

Ridge vents are also available as an option for additional venting. Ridge venting is installed underneath the ridge caps.



- A PermaLock Shingle/Slate
- B Starter or Eave Flashing
- C Rake or Gable Flashing
- D PSU-30 Synthetic Underlayment
- E Ice & Water Shield Hybrid
- F Chimney Flashing
- G Hip/Ridge Cap
- H Valley Flashing
- I End Wall/Side Wall Flashing
- J Ridge Vent
- K Skylight Flashing
- L Kick-Out Flashing
- M Pipe-Jack Boot
- N Cut In Ventilation (*optional*)
- O Membrane Roofing Solution (*for slopes <3:12*)
- P Snow Guards (*optional, recommended*)

TESTING REPORTS

- * Wind: 165 mph (UL 580-94)
- Florida Approved (TAS 100-95)
- * Fire: Class A (UL 790)
- * Hail: Class 4 (UL 2218)
- * Test reports available upon request.



PERMALOCK

PERMANENT ROOFING SOLUTION

Super Siders

Price: **\$ 14,490**

~~W/ DECK NEEDED~~ **Add \$1,638**

Proposal Expires 11/31/2020

Acceptance

Customer Signature



NOTES

CITY BUILDING PERMIT COST IS
UNKNOWN-INCLUDED ON INVOICE*

JIM FISCHER

Date



Better Business Bureau®

**TORCH
AWARDS**
for Ethics

2019-2020 WINNER

**PRO 1 CONSTRUCTION INC. MN**

PRO 1 CONSTRUCTION INC.
14155 LAKE DR NE
FOREST LAKE, MN 55025
612-309-5554 OFFICE
612-395-5299 FAX

2020-03-16-1042**Roof**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Remove Laminated - comp. shingle rfg. - w/ felt	12.60 SQ	63.78	0.00	0.00	803.63
2. Sheathing - OSB - 1/2"	1,260.00 SF	0.00	2.24	34.11	2,856.51
3. Ice & water barrier	1,260.00 SF	0.00	2.09	30.52	2,663.92
4. R&R Metal roofing - ribbed - 26 gauge - up to 1"	1,260.00 SF	0.55	6.80	122.99	9,383.99
5. R&R Drip edge	154.00 LF	0.36	2.71	8.12	480.90
6. R&R Ridge cap - metal roofing	94.00 LF	4.05	6.50	14.94	1,006.64
7. R&R Valley metal - (W) profile - painted	16.00 LF	0.64	8.30	4.46	147.50
8. R&R Neoprene pipe jack flashing for metal roofing	3.00 EA	8.70	61.75	4.67	216.02
Totals: Roof				219.81	17,559.11

Fascia

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
9. Fascia - vinyl coated aluminum - 4" to 6"	154.00 LF	0.00	10.00	9.33	1,549.33
Totals: Fascia				9.33	1,549.33

Gutters

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
10. Gutter guard - one piece seamless gutter system	100.00 LF	0.00	12.00	111.79	1,311.79
Totals: Gutters				111.79	1,311.79
Line Item Totals: 2020-03-16-1042				340.93	20,420.23

Royal Roofing, Inc.
7472 Edmonson Ave NE
Monticello, MN 55362



RR
Royal Roofing

April 2, 2020

LICENSE # MN - BC175152

City of Lexington
Memorial Park Concession Building
9100 Hamline Ave
Lexington, MN 55014

Office (763) 295-0540
Fax (763) 295-5815

Owens Corning "Tru-Definition" or "Designer Series" Lifetime Shingles

Roof Preparation

- Tear-off existing roof going down to the deck, removing all debris from jobsite. Price is based on one (1) layer of shingles. If any additional layers are found, the cost will be in addition to base bid.
- Sweep roof decking clean of all dirt, gravel and debris.
- Inspect decking; any damaged or deteriorated decking will be replaced at a rate of \$2.40 per sq. ft.
- Verify that wood decking is nailed correctly.
- Remove and replace with new (4) 1 x 6 fascia boards.
- Install new 24-gauge pre-finished colored valley metal.
- Install new pre-finished colored drip edge.
- Install new prefinished 6" aluminum metal fascia.
- Install Ice & Water Shield 9' up on bottom of eaves at front of building and 3' in valley and remainder of eaves.
- Install 15# felt underlayment over remainder of roof.
- Install new prefinished colored metal lead top pipe flanges to all soil stacks.
- Install new Broan vents.
- Install new prefinished colored metal 750 Vents (turtle type).
- Install Owens Corning dimensional shingle using 5 nails per shingle.
- Install Owens Corning brand ridge cap to hips and ridge.
- Do magnetic sweep of grounds.

Permits, Warranties and Inspections

- ~~Roofing permit fee will be in addition to base bid. No fee to obtain permit.~~
- Upon completion of installation, have roof inspected by City inspector.
- Provide you with a Owens Corning Shingle Warranty when paid in full.
- Provide you with a Royal Roofing, Inc. 5 Year labor warranty.

Project Conditions

- Royal Roofing, inc. will keep all work and storage area clean.
- We order more materials than needed on all jobs. **\$19,120.00** and will be returned. We'll leave any open bundles of shingles on your property. In case of tree falling or unknown damage to roof. This way, the **Eye Let Color** of the shingles match exactly.
- Weather Condition Limitations: Royal Roofing, Inc. will not apply roofing during inclement weather or when a 40% chance of precipitation is expected.
- Royal Roofing, Inc. shall provide and maintain any danger signs, guards or obstructions necessary to protect the public and workers from any danger created by the work in progress.
- Royal Roofing, Inc. will protect grounds and building where work will be performed.

Preliminary Lien Notice

Any person or company supplying labor or material for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions. Under MN law, you must have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due from us until 120 days after completion of improvement.

Royal Roofing, Inc. shall, if requested by the owners, furnish the owner a release in full of all liens arising out of this contract or in lieu thereof, receipts in full for all materials and labor on the job.

All material is guaranteed to be as specified and all work shall be performed in a manner in accordance with the above specifications and standard practices. Any alterations or deviations from the above specifications will be made only upon written change order signed by both Royal Roofing, Inc. and the owner describing the change and stating what, if any, additional amount is to be paid by owner. Owner assumes the risk of concealed or unknown conditions which delay or increase the cost of our performance and agrees to pay reasonable, additional charges resulting from those conditions. Contractor is not responsible for delays resulting from strikes, transportation, disruption, weather, accidents, material shortage or other causes beyond our control. Contractor is not responsible for damages due to vibrations caused by workers. Owner to carry fire, tornado, and other necessary insurances. Our workers are fully covered by Workmen's Compensation Insurance.

Terms and Conditions: 33% down at the time of contract signing, 33% when materials are delivered, balance (including any approved change orders) due within 10 days of completion of job. The owner agrees to pay 1.5% monthly service charge on all money due past 30 days. The owner further agrees to indemnify, defend and hold contractor harmless from all damages, expenses, lawsuits or claims, including collection actions, claims for subrogation, attorney's fees and/or cost of remediation or restoration, brought by any party(s) arising from or relating to; (1) the performance of the work described in this proposal unless solely due to contractor's negligence; (2) the present or future growth or presence of mold or other biological growth within the roof assembly or the building envelope; (3) damages from leaks through any area of the existing or present roof surface where the contractor has not performed tear off or surface preparation work. No warranties described herein become effective until all money is paid within the terms described in this paragraph.

We propose to hereby furnish material and labor-complete in accordance with above specifications, for the sum of:

Six Thousand Three Hundred Thirty Five and 00/100 Dollars \$ 6,335.00.

Shingle Color: _____

Option # 1 – Install "Edco" metal shingle roof system: **\$12,880.00** Initials _____

Option # 2 – Install "Firestone" metal standing seam roof system: **\$19,120.00** Initials _____

ACCEPTANCE OF PROPOSAL: I accept your proposal. In signing this document I acknowledge that I have completely read this document and agree to be bound by its terms and conditions and that I have the authority to bind the company/person named as the owner above. The above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlined above.

Date of Acceptance _____

Signature _____

Jeff Richard
Sales Manager
(763) 567-9226

Memorandum

To: Lexington Mayor and Council Members
From: Bill Petraek, ~~City Administrator~~; Chris Galiov, Finance Director
Date: April 16, 2020
Re: 1st Quarter Utility Late Charges Waiver Request

In light of the continuing COVID-19 pandemic that affects many Lexington residents, we are recommending to waive the late charges for water, sanitary and stormwater sewer utility bills. These reduced charges will only affect the first quarter billed, which will come due on May 15th. The financial impact would be about \$2,500.00 and will affect only the City's utility funds.

We have been viewing many of our professional networks the past month and it appears that this is what many cities throughout Minnesota are doing to help some of the lower income individuals who have difficulty paying their bills and may have been laid off from their jobs during this period of time.

I recommend that we do not charge late fees for the first quarter of 2020.

MEMO . . .

DATE: April 8, 2020
TO: Council & City Administrator
FROM: ~~Bill Petracek~~, City Administrator; Mary Vinzant, Deputy Clerk
RE: 2020 Business License Fee Payment Extension Request

The response to COVID 19 has presented a severely negative economic impact on businesses in our City. On March 16th Governor Walz ordered non-essential businesses closed through May 1st.

The business licensing period is July 1st through June 30th and the renewal documents for 2020-2021 will be mailed on to the local businesses shortly. In order for the renewal to be processed the required fees must accompany the license application when returned to the City. Current business license renewal fees are \$100.00 per non-essential business.

At this time, I recommend that the City Council approve a 90-day extension to the payment of these fees to the City from the date the Governor's Executive Order is lifted on non-essential businesses. This will provide these businesses operational time to recover from this crisis.

MEMO . . .

DATE: April 8, 2020
TO: Council & City Administrator
FROM: ~~Bill Petracek~~, City Administrator; Mary Vinzant, Deputy Clerk
RE: 2020 Liquor License Fee Payment Extension Request

The response to COVID 19 has presented a severely negative economic impact on businesses in our City. On March 16th Governor Walz ordered bars and restaurant closed through May 1st.

The liquor licensing period is July 1st through June 30th and the State of Minnesota has sent license renewal documents for 2020-2021 to City Hall to be forwarded on to the local establishments. In order for the renewal to be processed and forwarded on the State the required fees must accompany the license application when returned to the City.

LEXINGTON CODE OF ORDINANCE SECTION 5.51. LIQUOR LICENSE FEE.

All fees for liquor licenses shall be fixed and determined by the City Council and adopted by resolution. Such license fees may, from time to time, be amended by City Council resolution.

The fees that are due from each organization:

- Cowboy's Saloon \$9,800.00
- Boulevard Bar & Grill \$6,600.00
- Carbone's \$6,600.00
- El Loro Mexican Grille and Cantina \$6,600.00

At this time, I recommend that the City Council approve a 90-day extension to the payment of these liquor license fees to the City from the date the Governor's Executive Order is lifted on these businesses. This will provide these businesses operational time to recover from this crisis.

To: Bill Petracek, City Administrator
Mayor Murphy and Lexington City Council

Due to the Covid-19 state shutdown of all bars, restaurants, and charitable gambling, the Lexington Fire Dept Charitable Gambling has been shut down since March 17th. From March 17th through April 5th we continued to pay all our employees their schedule hours to help them out during this crisis and shutdown.

The Gambling department still has bills that will come due. These bills consist of State and Federal Taxes, payroll, invoices for games/etabs/meat from Festival etc.

To date, the Gambling account has funds available to pay these invoices, however, due to the uncertainty of the length of the shutdown we may extinguish these funds.

Our request is, if needed, that the city release funds/grant from the Fire Department Revolving fund as needed, so charitable gambling can continue to meet its obligations.

Please note, this request for the city to approve the release, is a proactive measure, in case it is needed in the future.

This has been approved from Jill Perron, whom is our compliance officer from the State Gambling Control Board.

If you have any questions or concerns, please feel free to reach out to me

Mark Kurth

Lexington Fire Relief Gambling Manager

651-315-3470