

AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
NOVEMBER 21, 2019– 7:00 P.M.
9180 LEXINGTON AVENUE

1. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, and Hughes

2. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

4. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports – 11-1 through 11-1-19 **pp. 1-8**
- B. City Report – October 2019 **pp. 9-15**
- C. North Metro TV – October 2019 Update **pp. 16-22**
- D. Council Workshop meeting minutes- November 7, 2019 **pp. 23-24**
- E. Planning & Zoning meeting minutes – November 12, 2019 **pp. 25-26**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – November 7, 2019 **pp. 27-32**
- B. Recommendation to Approve Claims and Bills: **pp. 33-44**
- Check #'s 13643 through 13649
Check #'s 45558 through 45609
Check #'s 12887 through 12901
Check #'s 12902 through 12909
VOID #45596

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

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pp. 46-47

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

6. ACTION ITEMS:

- A. 2nd Reading of Ordinance NO. 19-01 An Ordinance Amending Section 3.30 – Rules and Regulation to Sewerage Service
- B. Recommendation to approve Ordinance NO. 19-01 An Ordinance Amending Section 3.30 – Rules and Regulation to Sewerage Service
- C. Anoka County 2020 Agreement for Residential Recycling Program
- D. Recommendation to approve Resolution NO. 19-23 A Resolution Certifying Delinquent Water and Sewer Assessments Against Benefited Property

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under separate cover

7. MAYOR AND COUNCIL INPUT

8. ADMINISTRATOR INPUT

9. ADJOURNMENT

/mv



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
19279116	Nov 1 2019	09:57	MISSING PERSON	19XX CARDINAL DR	CENTERVILLE
Summary: OFFICERS DISPATCHED A PHONE CALL TO THE 1900 BLOCK OF CARDINAL DRIVE ON THE REPORT OF A MISSING PERSON. PERSON DETERMINED TO BE IN HOSPITAL. BWC. CLEAR.					
19279090	Nov 1 2019	09:22	DOG AT LARGE	41XX WOODLAND RD	LEXINGTON
Summary: ON 11/2/2019 AT APPROXIMATELY 0930 HOURS, A CONTAINED DOG WAS CAPTURED WITHIN THE 4100 BLOCK OF WOODLAND ROAD. DOG TRANSPORTED TO OTTER LAKE ANIMAL CARE CENTER. CLEAR.					
19279153	Nov 1 2019	10:53	DAMAGE TO PROPERTY	70XX BRIAN DR	CENTERVILLE
Summary: OFFICERS DISPATCHED TO THE 7000 BLOCK OF BRIAN DRIVE ON THE REPORT OF DAMAGE TO PROPERTY. BWC. PHOTOS. CLEAR.					
19279185	Nov 1 2019	11:38	INFORMATION	XX PARK DR W	CIRCLE PINES
Summary: OFFICER DISPATCHED A PHONE CALL TO THE 4700 BLOCK OF NORTH ROAD IN REGARDS TO AN INCIDENT THAT OCCURRED IN THE 10 BLOCK OF PARK DRIVE WEST OR THE 10 BLOCK OF WEST ROAD. BWC. EVIDENCE RECEIVED UPLOADED TO SERVER. REFERRED TO CID. CLEAR.					
19279193	Nov 1 2019	11:49	MEDICAL	XX NORTH RD	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 10 BLOCK OF NORTH ROAD ON THE REPORT OF A MEDICAL. MALE TRANSPORTED TO UNITY. BWC. CLEAR.					
19279536	Nov 1 2019	18:32	PUBLIC ASSIST	XX CENTRAL ST	CIRCLE PINES
Summary: POLICE RESPONDED TO CIRCLE PINES LIQUOR BARREL FOR A LOST 12 YEAR OLD FEMALE. THE INDIVIDUAL WAS TRANSPORTED TO HER RESIDENCE.					
19279089	Nov 1 2019	09:22	MISSING PERSON	89XX DUWAYNE AVE	LEXINGTON
Summary: OFFICERS DISPATCHED A PHONE CALL TO THE 8900 BLOCK OF DUWAYNE AVE ON THE REPORT OF A MISSING PERSON. PERSON NOT MISSING. BWC. CLEAR.					
19279477	Nov 1 2019	17:27	MISCELLANEOUS PUBLIC		LEXINGTON
Summary: POLICE TOOK A DELAYED SEXUAL HARASSMENT REPORT AT BASE.					
19279719	Nov 1 2019	22:11	UNWANTED PERSON	38XX RESTWOOD RD	LEXINGTON
Summary: POLICE WERE DISPATCHED TO THE 3800 BLOCK OF RESTWOOD ROAD ON A REPORT OF AN UNWANTED MALE AT A BUSINESS. POLICE ARRIVED AND TWO MALES WERE ISSUED TRESPASS NOTICES.					
19279255	Nov 1 2019	13:12	MEDICAL	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 9100 BLOCK OF SOUTH HIGHWAY DRIVE ON THE REPORT OF A MEDICAL. PATIENT TRANSPORTED TO UNITY. BWC. CLEAR.					
19280639	Nov 2 2019	22:19	DOMESTIC	XX PARK DR W	CIRCLE PINES
Summary: POLICE WERE DISPATCHED TO THE AREA OF NORTH ROAD AND PARK DRIVE WEST ON A REPORT OF A DOMESTIC INCIDENT BETWEEN A JUVENILE MALE AND FEMALE. POLICE ARRIVED AND RESOLVED THE INCIDENT WITH THE ASSISTANCE OF PARENTS.					
19280185	Nov 2 2019	13:29	MEDICAL	38XX BOSTON LN	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 3800 BLOCK OF BOSTON LANE ON THE REPORT OF A MEDICAL. BWC. CLEAR.					
19280354	Nov 2 2019	16:47	DRIVING OFFENSE	69XX LAMOTTE DR	CENTERVILLE



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: DRIVING COMPLAINT. OFFICERS WERE DISPATCHED TO LAMOTTE PARK ON A REPORT OF A PERSON DRIVING A MINI DIRT BIKE ON THE TRAILS. OFFICERS LOCATED TWO INDIVIDUALS WHO WERE WARNED FOR DRIVING ON THE BIKE PATHS.CLEAR.					
19280169	Nov 2 2019	13:09	FRAUD	72XX CLEAR RDG	CENTERVILLE
Summary: A REPORT OF FRAUD WAS MADE IN THE 7200 BLOCK OF CLEAR RIDGE. EXCEPTIONALLY CLEARED.					
19281027	Nov 3 2019	10:51	VEHICLE- LOCKOUT		CIRCLE PINES
19281470	Nov 3 2019	18:13	CIVIL DISPUTE	2XX HERITAGE LN	CIRCLE PINES
Summary: CIVIL DISPUTE.DISPATCHED TO 200 BLOCK OF HERITAGE LN ON A CIVIL DISPUTE. SITUATION MEDIATED.					
19280751	Nov 3 2019	00:29	MEDICAL	2XX ROBINHOOD LN	CIRCLE PINES
Summary: POLICE WERE DISPATCHED TO THE 200 BLOCK OF ROBINHOOD LANE ON A REPORT OF AN ADULT FEMALE EXPERIENCING A MEDICAL EMERGENCY. AN ADULT FEMALE WAS TRANSPORTED TO THE HOSPITAL.					
19280771	Nov 3 2019	01:05	MEDICAL	XX CIRCLE DR	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 60 BLOCK OF CIRCLE DR REGARDING A MEDICAL. THE VICTIM WAS THEN TRANSPORTED TO THE HOSPITAL VIA AMBULANCE.CLEAR.					
19281439	Nov 3 2019	17:44	MEDICAL	71XX PROGRESS RD	CENTERVILLE
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 7100 BLOCK OF PROGRESS RD ON A MEDICAL. OFFICERS GATHERED MEDICAL ASSESSMENT INFORMATION FROM THE VICTIM. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION.CLEAR.					
19280904	Nov 3 2019	07:23	DAMAGE TO PROPERTY	69XX MEADOW CIR	CENTERVILLE
Summary: DAMAGE TO PROPERTY WAS REPORTED IN THE 6900 BLOCK OF MEADOW CIR. EXCEPTIONALLY CLEARED.					
19281135	Nov 3 2019	13:39	DOMESTIC	18XX 73RD ST	CENTERVILLE
Summary: DOMESTIC: RESPONDED TO THE 1800 BLOCK OF 73RD STREET IN CENTERVILLE FOR A POSSIBLE FAMILY DOMESTIC. UPON ARRIVAL, BOTH PARTIES SEPARATED AND DETERMINED NO CRIME AT THIS TIME. MEDIATION BETWEEN THE FAMILY MEMBERS WAS COMPLETED.					
19280823	Nov 3 2019	02:32	ASSIST OTHER AGENCY		BLAINE
19281043	Nov 3 2019	11:31	FOUND BICYCLE	38XX WOODLAND RD	LEXINGTON
Summary: FOUND BIKE AT LEXINGTON PARK. EXCEPTIONALLY CLEARED.					
19281115	Nov 3 2019	13:01	CHECK WELFARE	2XX TWILITE TERR	CIRCLE PINES
Summary: A WELFARE CHECK WAS CONDUCTED IN THE 200 BLOCK OF TWILITE TERR. EXCEPTIONALLY CLEARED.					
19282096	Nov 4 2019	13:45	THEFT	GOLDEN LAKE RD / LAKE DR	CIRCLE PINES
Summary: THEFT: RESPONDED TO A WALK IN REPORT AT BASE IN REGARDS TO A THEFT REPORT. CALLER ADVISED UNKNOWN SUSPECT STOLE A LEAF BLOWER FROM THEIR CONSTRUCTION SITE AREA NEAR LAKE DRIVE AND GOLDEN LAKE RD EARLIER TODAY.					
19282049	Nov 4 2019	12:46	ORDINANCE VIOLATION	94XX DUNLAP AVE	LEXINGTON
Summary: ON 11/4/2019 AT APPROXIMATELY 1245 HOURS, THERE WERE MULTIPLE ORDINANCE VIOLATIONS WITHIN THE 9400 BLOCK OF DUNLAP AVENUE.PENDING.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
19282329	Nov 4 2019	17:28	LIFT ASSIST	89XX PASCAL AVE	LEXINGTON
Summary: LIFT ASSIST. OFFICERS WERE DISPATCHED TO THE 8900 BLOCK OF PASCAL AVE ON A LIFT ASSIST. OFFICERS ASSISTED RESCUE ON SCENE. CLEAR.					
19282011	Nov 4 2019	12:09	COUNTERFEIT	93XX LEXINGTON AVE	LEXINGTON
Summary: A COUNTERFEIT BILL WAS PASSED IN THE 9300 BLOCK OF LEXINGTON AVE. EXCEPTIONALLY CLEARED.					
19282063	Nov 4 2019	13:04	FOUND BICYCLE	91XX HAMLIN AVE	LEXINGTON
Summary: ON 11/4/2019 AT APPROXIMATELY 1303 HOURS, FOUND PROPERTY WAS LOCATED WITHIN THE 9100 BLOCK OF HAMLIN AVENUE. PLACED INTO SECURE STORAGE. CLEAR.					
19283446	Nov 5 2019	20:07	DOMESTIC	XX NORTH RD	CIRCLE PINES
Summary: DOMESTIC. DISPATCHED TO 20 BLOCK OF NORTH RD ON A DOMESTIC. SITUATION MEDIATED.					
19283013	Nov 5 2019	12:07	ACCIDENT-MV PD	LOVELL RD / LEXINGTON AVE	LEXINGTON
Summary: PD ACCIDENT: RESPONDED TO THE AREA OF LOVELL RD AND LEXINGTON AVE IN THE CITY OF LEXINGTON ON A PROPERTY DAMAGE MV ACCIDENT REPORT. UPON ARRIVAL, LOCATED BOTH VEHICLES IN THE PARKING LOT. DRIVERS EXCHANGED INFORMATION AND NO INJURIES REPORTED.					
19283310	Nov 5 2019	17:16	ACCIDENT-MV PD	LAKE DR / GRIGGS AVE	LEXINGTON
Summary: PROPERTY DAMAGE ACCIDENT. OFFICERS WERE ADVISED OF A PROPERTY DAMAGE ACCIDENT IN THE AREA OF LAKE DR AND GRIGGS AVE. OFFICERS VERIFIED THERE WERE NO INJURIES, TOOK INFORMATION FOR A REPORT AND ASSISTED THE DRIVERS IN EXCHANGING INFORMATION. OFFICERS COMPLETED A REPORT. CLEAR					
19283123	Nov 5 2019	14:03	TRESPASSING	88XX DUNLAP AVE	LEXINGTON
Summary: TRESPASSING. OFFICERS WERE DISPATCHED TO THE 8800 BLOCK OF DUNLAP AVE ON A 911 HANG-UP. UPON ARRIVAL OFFICERS FOUND AN INDIVIDUAL ON THE PROPERTY WHO HAD BEEN PREVIOUSLY TRESPASSED FROM THE PROPERTY. OFFICERS ISSUED A CITATION FOR TRESPASSING. NO OTHER PROBLEMS WERE FOUND. CLEAR.					
19277039	Oct 30 2019	02:17	DWI-4TH DEGREE	20TH AVE / ROBIN LN N	CENTERVILLE
Summary: POLICE CONDUCTED A TRAFFIC STOP IN THE AREA OF ROBIN LANE NORTH AND 20TH AVENUE. THE DRIVER OF THE VEHICLE WAS SUBSEQUENTLY ARRESTED.					
19277781	Oct 30 2019	20:47	MEDICAL	8XX CIVIC HEIGHTS DR	CIRCLE PINES
Summary: POLICE RESPONDED TO 800 BLOCK OF CIVIC HEIGHTS DR. FOR A MEDICAL EMERGENCY. EXCEPTIONALLY CLEAR. BWC					
19277307	Oct 30 2019	11:43	CIVIL DISPUTE	2XX PINE HOLLOW DR	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 200 BLOCK OF PINE HOLLOW ON THE REPORT OF A DOG AT LARGE. OWNER OUT OF COUNTRY, CALLED BACK IN REGARDS TO CIVIL ISSUE. BWC. ADVISED.					
19277464	Oct 30 2019	15:03	VANDALISM	69XX LAMOTTE DR	CENTERVILLE
Summary: POLICE RESPONDED TO LAURIE LAMOTTE MEMORIAL PARK FOR A VANDALISM REPORT. POLICE SPOKE WITH AN EMPLOYEE OF CENTERVILLE PUBLIC WORKS. EXCEPTIONALLY CLEARED. BWC					
19277358	Oct 30 2019	12:45	FTC FRAUD	XX INNER DR	CIRCLE PINES
Summary: FRAUD: RESPONDED TO A PHONE CALL FRAUD REPORT IN THE 10 BLOCK OF INNER DRIVE IN CIRCLE PINES. FEMALE CALLER ADVISED UNKNOWN SUSPECT USED HER CREDIT CARD FOR SEVERAL UNAUTHORIZED ONLINE PURCHASES.					
19278339	Oct 31 2019	14:00	HOUSE CHECK		CIRCLE PINES



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Case Number	Incident Date	Time	Description	Location	City
19278171	Oct 31 2019	10:52	INFORMATION		CIRCLE PINES
Summary: OFFICERS RECEIVED POSSIBLE ABUSE / NEGLECT INFORMATION REGARDING CHILD WHO LIVES IN CIRCLE PINES. OFFICER FOLLOWED UP WITH CHILD, CHILD UNWILLING TO COOPERATE. BWC. PHOTOS. CLEAR.					
19278564	Oct 31 2019	17:44	ACCIDENT	LAKE DR / LEXINGTON AVE	CIRCLE PINES
Summary: POLICE TOOK A DELAYED P/C CALL REPORT REGARDING AN ACCIDENT THAT OCCURRED ON LAKE DR NEAR LEXINGTON AVE. NO INJURIES.					
19278334	Oct 31 2019	13:56	MEDICAL	17XX OJIBWAY DR	CENTERVILLE
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 1700 BLOCK OF OJIBWAY DR ON A REPORT OF A MEDICAL. OFFICERS ASSISTED RESCUE AND AMBULANCE ON SCENE. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION.CLEAR.					
19278399	Oct 31 2019	14:50	MEDICAL	71XX PROGRESS RD	CENTERVILLE
Summary: POLICE RESPONDED TO THE 7100 BLOCK OF PROGRESS RD FOR A MEDICAL EMERGENCY. ONE INDIVIDUAL SENT TO THE HOSPITAL. EXCEPTIONALLY CLEARED.BWC					
19278565	Oct 31 2019	17:45	MEDICAL	XX WEST RD	CIRCLE PINES
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 20 BLOCK OF WEST RD ON A MEDICAL. OFFICERS GATHERED MEDICAL ASSESSMENT INFORMATION FROM THE VICTIM. AMBULANCE ARRIVED AND TRANSPORTED FOR FURTHER EVALUATION.CLEAR					
19278751	Oct 31 2019	21:04	WARRANT ARREST	XX PLEASANT VIEW LN	CIRCLE PINES
Summary: WHILE ON PATROL AN INDIVIDUAL WITH A WARRANT WAS SEEN WALKING ON THE ROAD TOWARDS THEIR HOME. THE INDIVIDUAL'S IDENTITY WAS CONFIRMED. THE INDIVIDUAL WAS THEN ARRESTED AFTER CONFIRMATION OF HIS TWO WARRANTS. CLEARED BY ARREST.					
19278049	Oct 31 2019	08:25	THEFT	70XX 20TH AVE	CENTERVILLE
Summary: OFFICERS DISPATCHED TO THE 7000 BLOCK OF 20TH AVE FOR A THEFT REPORT. BWC. CLEAR.					
19278079	Oct 31 2019	08:53	FRAUD	XX SHADY WAY	CIRCLE PINES
Summary: Fraud was reported in the 1st block of Shady Way. Exceptionally clear.					



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Media Report



Case Number	Incident Date	Time	Description	Location	City
19283609	Nov 6 2019	01:30	TRESPASSING	88XX DUNLAP AVE	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 8800 BLOCK OF DUNLAP AVE REGARDING A FEMALE TRESPASSING AT THE ADDRESS. FEMALE SUBSEQUENTLY WAS ARRESTED AND TRANSPORTED TO JAIL. CLEARED BY ARREST.					
19283890	Nov 6 2019	11:01	HOUSE/PROPERTY CHECK		CIRCLE PINES
19284090	Nov 6 2019	15:12	TRAFFIC	LEXINGTON AVE / NORTH RD	CIRCLE PINES
Summary: TRAFFIC. SAW A VEHICLE WITH A LICENSE VIOLATION IN THE AREA OF LEXINGTON AVE AND LAKE DR. DRIVER SUBSEQUENTLY ARRESTED.					
19284172	Nov 6 2019	16:21	INFORMATION	2XX TWILITE TERR	CIRCLE PINES
Summary: A BUS DRIVER REPORTED A STOP ARM VIOLATION. INFORMATION ONLY.					
19284252	Nov 6 2019	17:49	ASSIST OTHER AGENCY		BLAINE
19284386	Nov 6 2019	20:27	THEFT-NO PAY	19XX MAIN ST	CENTERVILLE
Summary: THEFT. DISPATCHED TO 1900 BLOCK OF MAIN ST ON A THEFT. INFORMATION COLLECTED.					
19284343	Nov 6 2019	19:38	THEFT	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO FESTIVAL FOODS FOR A THEFT REPORT. ONE INDIVIDUAL CITED AND TRESPASSED. EXCEPTIONALLY CLEARED					
19283952	Nov 6 2019	12:29	FOUND PROPERTY	MAIN ST / CENTERVILLE RD	CENTERVILLE
Summary: FOUND PROPERTY: WHILE ON ROUTINE PATROL I OBSERVED AN ABANDONED TACKLE BOX NEAR THE CORNER OF MAIN STREET AND CENTERVILLE RD. TACKLE BOX WAS COLLECTED AND ENTERED INTO CLPD PROPERTY ROOM WITH NO IDENTIFICATION INSIDE.					
19284119	Nov 6 2019	15:43	VEHICLE- LOCKOUT		CIRCLE PINES
19283853	Nov 6 2019	10:45	PARKING COMPLAINT	38XX RESTWOOD RD	LEXINGTON
Summary: ON 11/4/2019 AT APPROXIMATELY 1045 HOURS, A VEHICLE IN THE 3800 BLOCK WAS TOWED AND CITED FOR PARKING OVER 24 HOURS. CLEAR.					
19284614	Nov 7 2019	03:53	ASSIST OTHER AGENCY		LINO LAKES
19285321	Nov 7 2019	19:14	ASSIST OTHER AGENCY		LINO LAKES
19284710	Nov 7 2019	09:00	THEFT	17XX WESTVIEW ST	CENTERVILLE
Summary: THEFT: RESPONDED TO 1700 BLOCK OF WESTVIEW ST AT CENTERVILLE ELEMENTARY SCHOOL FOR A THEFT REPORT. UPON ARRIVAL, SCHOOL STAFF REQUESTED ASSISTANCE IN SPEAKING TO A STUDENT THAT HAD BEEN CAUGHT STEALING. PARENTS AND STAFF WERE PRESENT FOR INTERVIEW.					
19284974	Nov 7 2019	12:56	THEFT	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 9100 BLOCK OF SOUTH HIGHWAY DRIVE ON THE REPORT OF A THEFT. SUSPECT TRESPASSED FROM LOCATION. NO CHARGES. BWC. CLEAR.					
19285398	Nov 7 2019	21:08	THEFT	92XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO LEXINGTON LIQUOR FOR A DELAYED THEFT REPORT.					
19284699	Nov 7 2019	07:59	DOMESTIC	XX CENTER RD	CIRCLE PINES



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: DOMESTIC: OFFICERS RESPONDED TO THE 40 BLOCK OF CENTER RD IN CIRCLE PINES ON A DOMESTIC IN PROGRESS. UPON ARRIVAL, DETERMINED MALE SUSPECT IN VIOLATION OF DANCO ORDER. MALE TRANSPORTED TO HOSPITAL BY PARAMEDICS FOR MEDICAL EVENT.					
19285159	Nov 7 2019	16:26	EMERGENCY MEDICAL HOLD		CIRCLE PINES
Summary: MEDICAL HOLD. DISPATCHED TO CIRCLE PINES ON A MEDICAL HOLD. PATIENT TO HOSPITAL.					
19285068	Nov 7 2019	14:40	HOUSE/PROPERTY CHECK		CENTERVILLE
19285508	Nov 8 2019	00:35	MEDICAL	2XX NORTH STAR LN	CIRCLE PINES
Summary: POLICE WERE DISPATCHED TO THE 200 BLOCK OF NORTH STAR LANE FOR A LIFT ASSIST OF AN ADULT MALE. POLICE AND CENTENNIAL FIRE WERE ABLE TO ASSIST THE MALE WHO WAS NOT INJURED.					
19285880	Nov 8 2019	11:09	INFORMATION	XX PINE DR	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 10 BLOCK OF SOUTH PINE DRIVE ON THE REPORT OF A POSSIBLE OFF VIOLATION. NO VIOLATION FOUND. INFORMATIONAL REPORT ONLY.BWC. CLEAR.					
19286245	Nov 8 2019	14:53	CIVIL DISPUTE	88XX NAPLES ST	LEXINGTON
Summary: CIVIL DISPUTE.DISPATCHED A PHONE CALL CIVIL DISPUTE IN THE 8800 BLOCK OF NAPLES ST. SITUATION MEDIATED.					
19286463	Nov 8 2019	19:10	DOG AT LARGE	XX SHEPHERD CT	CIRCLE PINES
Summary: ON 11/8/2019 AT APPROXIMATELY 1900 HOURS, A CONTAINED DOG WAS REPORTED WITHIN THE 10 BLOCK OF SHEPHERD COURT.OWNER AND DOG REUNITED.CLEAR.					
19286401	Nov 8 2019	18:06	TRESPASSING	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: TRESPASS.DISPATCHED TO 9100 BLOCK OF SOUTH HIGHWAY DR ON A TRESPASS REQUEST. PARTIES TRESPASSED.					
19285940	Nov 8 2019	11:29	CHECK WELFARE	2XX NORTH STAR LN	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 200 BLOCK OF NORTH STAR LANE ON THE REPORT OF A WELFARE CHECK. BWC. CLEAR.					
19286711	Nov 8 2019	23:03	CHECK WELFARE	XX INNER DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 0 BLOCK OF INNER DR. FOR A DOMESTIC ESCORT/CHECK THE WELFARE. INCIDENT WAS RESOLVED WITHOUT ISSUE.					
19286657	Nov 8 2019	21:55	RUNAWAY JUVENILE	XX INNER DR	CIRCLE PINES
Summary: POLICE TOOK A PHONE CALL REPORT OF A RUNAWAY JUVENILE. THE INDIVIDUAL WAS REPORTED AS A RUNAWAY JUVENILE. THEY WERE FOUND BY THEIR PARENT. THE INDIVIDUAL WAS REMOVED AS A RUNAWAY JUVENILE.					
19287085	Nov 9 2019	13:07	PUBLIC ASSIST	2XX GALAXY DR	CIRCLE PINES
Summary: A PUBLIC ASSIST WAS CONDUCTED IN THE 250 BLOCK OF GALAXY DR. EXCEPTIONALLY CLEARED.					
19287254	Nov 9 2019	16:53	ACCIDENT-MV PD	39XX RESTWOOD RD	LEXINGTON
Summary: POLICE RESPONDED TO THE 3900 BLOCK OF RESTWOOD RD FOR A PROPERTY DAMAGE ACCIDENT REPORT.					
19286905	Nov 9 2019	06:53	RUNAWAY JUVENILE	XX CIRCLE DR	CIRCLE PINES



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: OFFICERS DISPATCHED TO THE 70 BLOCK OF CIRCLE DRIVE ON THE REPORT OF A RUNAWAY JUVENILE.					
19287057	Nov 9 2019	12:18	SUSPICIOUS ACTIVITY	XX PINE DR	CIRCLE PINES
Summary: A SUSPICIOUS PHONE CALL WAS REPORTED IN THE 10TH BLOCK OF PINE DR. EXCEPTIONALLY CLEAR.					
19287523	Nov 9 2019	23:42	TRAFFIC-CARELESS DRIVING	LAKE DR / LEXINGTON AVE	LEXINGTON
Summary: CARELESS DRIVING. POLICE CONDUCTED A TRAFFIC STOP IN THE AREA OF LAKE DRIVE AND LEXINGTON AVE. THE DRIVER OF THE VEHICLE WAS CITED FOR CARELESS DRIVING AND TRANSPORTED HOME.CLEARED					
19288458	Nov 10 2019	21:31	TRAFFIC	LEXINGTON AVE/ EDGEWOOD RD	LEXINGTON
Summary: POLICE CONDUCTED A TRAFFIC STOP AFTER OBSERVING A HEADLIGHT VIOLATION. ONE INDIVIDUAL ARRESTED AND TRANSPORTED TO JAIL FOR DRUG POSSESSION.					
19288708	Nov 11 2019	09:15	CRIMINAL SEXUAL CONDUCT		CENTERVILLE
Summary: CSC REPORT. OFFICERS TOOL A REFFERAL FROM A WASHINGTON COUNTY AGENCY REGARDING A POSSIBLE CSC THAT OCCURRED IN AUGUST. REFERRED TO ANOKA COUNTY CID FOR POSSIBLE FOLLOW UP.CLEAR.					
19288622	Nov 11 2019	06:57	TRAFFIC	7300-BLK MAIN ST	CENTERVILLE
Summary: ON ROUTINE PATROL OFFICER FOUND VEHICLE ABANDONED. VEHICLE CAUSING TRAFFIC TO SWERVE AROUND IT INTO OTHER LANE OF TRAFFIC. VEHICLE TOWED. BWC. CLEAR.					
19289246	Nov 11 2019	19:42	MEDICAL	XX OAK LEAF LN NE	CIRCLE PINES
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 30 BLOCK OF OAK LEAF LN ON A MEDICAL. OFFICERS GATHERED MEDICAL ASSESSMENT INFORMATION FROM THE VICTIM. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION.CLEAR.					
19288891	Nov 11 2019	12:28	ASSAULT	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: OFFICER DISPATCHED A DELAYED ASSAULT PHONE CALL IN THE 9000 BLOCK OF SOUTH HIGHWAY DRIVE. PHONE CALL RESULTED IN EVIDENCE OF AN ASSAULT. STATEMENTS TAKEN, PHOTOS TAKEN. SEND TO DETECTIVE SPRENG FOR FOLLOW UP. BWC. PHOTOS. CLEAR.					
19288623	Nov 11 2019	07:07	MEDICAL	6XX VILLAGE PKWY	CIRCLE PINES
Summary: A MEDICAL CALL WAS FIELDED IN THE 600 BLOCK OF VILLAGE PKWY. EXCEPTIONALLY CLEARED.					
19289220	Nov 11 2019	19:10	LIFT ASSIST	89XX PASCAL AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 8900 BLOCK OF PASCAL AVE FOR A LIFT ASSIST.					
19289398	Nov 12 2019	00:49	SUSPICIOUS ACTIVITY	XX WEST GOLDEN LAKE RD	CIRCLE PINES
Summary: POLICE OBSERVED A SUSPICIOUS VEHICLE IN THE AREA OF GOLDEN LAKE PARK. POLICE MADE CONTACT WITH TWO JUVENILE OCCUPANTS. PARENTS WERE NOTIFIED AND THE JUVENILES WERE RELEASED WITHOUT CITATION.					
19289617	Nov 12 2019	11:01	HOUSE/PROPERTY CHECK		CENTERVILLE
19289683	Nov 12 2019	11:29	DOG AT LARGE	41XX WOODLAND RD	LEXINGTON
Summary: ON 11/12/2019 AT APPROXIMATELY 1129 HOURS, I WAS DISPATCHED TO THE 4100 BLOCK OF WOODLAND ROAD FOR A CONTAINED DOG.DOG FOUND IN SHOREVIEW.DOG TRANSFERRED TO RAMSEY COUNTY ANIMAL CONTROL OFFICER.CLEAR.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
19289805	Nov 12 2019	13:55	DAMAGE TO PROPERTY	90XX NORTH HIGHWAY DR	LEXINGTON

Summary: DAMAGE TO PROPERTY.DISPATCHED TO 9000 BLOCK OF NORTH HIGHWAY DR ON A DAMAGE TO PROPERTY REPORT. INFORMATION COLLECTED.

Video Production



Municipal Producer, Trevor Scholl, completed six productions in October including the last two episodes of the Blaine police training series and a Centerville and Blaine fall Mayor’s Minutes. He also did some additional production work on the Blaine Stormwater programs. Those videos will be available once they are approved by the City. Programs were also produced T.J. Tronson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

▪ **October Completed Videos/Playing on City Cable Channels & Streaming**

Title	Producer	Runtime
Blaine Police Department Training Series #6: Community Relations	Trevor Scholl	00:06:28
Centerville Mayor’s Minutes: Fall 2019	Trevor Scholl	00:07:12
Blaine Mayor’s Minutes: Fall 2019	Trevor Scholl	00:06:27
John’s Zombies	Trevor Scholl	00:05:30
Autumn Brew Review	Trevor Scholl	00:03:50
Blaine Police Department Training Series #7: Conclusion	Trevor Scholl	00:04:24
Quad Area Chamber of Commerce Oct. 3 rd Anoka County Commissioner Forum	T.J. Tronson	00:47:39
LWV Oct. 8 Anoka County Commissioner Forum	T. J. Tronson	01:37:48
Anoka County Board Meeting (10/8/19)	T.J. Tronson	00:41:35

Some projects that Trevor is working on or is scheduled to produce include:

- Getting final approval for Blaine Stormwater Pond production revisions
- Lino Lakes events series
- More features for Anoka County parks
- New features and services at the new library in Circle Pines
- Election judges in Spring Lake Park
- Shot Video for World Heritage project – a study abroad program with students from local schools
- Veteran’s Day Memorial
- New Americans Academy

Equipment Consulting/Technical Support



Blaine

- 10.2.19: Channel video appears out of sync with audio at times. Reset Makito encoder.
- 10.3.19: Went to city hall to fix streaming issues. Restarted the Makito X encoder, the Brightsign and the converter.
- 10.10.19: Emailed Roark. Channel graphic seems to keep repeating. Asked him to reboot Brightsign. System up again.

Centerville

- 10.15.19: Signal frozen. Went to city hall to cycle the power on all equipment on the transmission end. After cycling power, the equipment came back online. Verified looks good at NMTV master control.

Circle Pines

- 10.9.19: USB drive filled up and stopped recording. Patrick changed out the drive but it then froze up. Went to city hall and restarted.
- 10.9.19: Audio feedback through speakers creating distortion. Found where mic was placed on podium it seemed to feedback. Possibly due to speakers around it.

Ham Lake

- 10.31.19: Adjusted brightness on fire station projector.
- 10.31.19: Staff had problems starting projector. Checked, projector is functioning.
- 10.31.19: Audio issues during last meeting. Checked system. All is functioning. Left instructions for Reed to prevent future boot-up problems.

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- 10.22.19: Audio is very low on recordings. Went to city hall to test mics. Might have been some confusion over on/off switch. Tested all mics and adjusted to avoid distortion. Boosted Ross Frame Sync to get the level back to -20db.
- 10.22.19: Brightsign player too loud. Created new file with lower audio.

Lino Lakes

- No assistance required.

Spring Lake Park

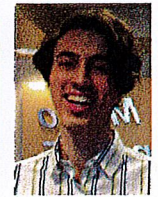
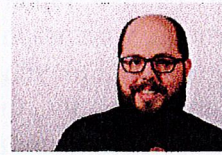
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- 10.16.19: Apple NMTV app approved.
- 10.30.19: Attended Alpha Video Expo. Went to 3 seminars including new HDR cameras and technology, closed captioning, and 5G what cell companies want you to hear and what they don't.

Master Control



Programming Coordinator, Michele Silvester, along with help from Eric Houston, Trevor Scholl and Gunnar Morkri, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in October:

Title	Producer	Runtime
Blaine City Council Meeting (10/7/19)	Blaine Staff	02:21:00
Blaine Natural Resources Conservation Board Meeting (10/15/19)	Blaine Staff	00:28:50
Blaine City Council Meeting (10/21/19)	Blaine Staff	00:35:57
Blaine Park Board Meeting (10/22/19)	Blaine Staff	00:39:17
Centerville City Council Meeting (10/9/19)	Centerville Staff	02:34:46
Centerville City Council Meeting (10/23/19)	Centerville Staff	01:15:00
Circle Pines City Council Meeting (10/8/19)	Circle Pines Staff	00:44:54
Circle Pines Utility Comm. Mtng (10/16/19)	Circle Pines Staff	00:10:12
Ham Lake City Council Meeting (10/7/19)	Ham Lake Staff	01:02:07
Ham Lake Planning Comm. Mtng (10/14/19)	Ham Lake Staff	00:35:36
Ham Lake City Council Meeting (10/21/19)	Ham Lake Staff	01:07:02
Lexington City Council Meeting (10/3/19)	Lexington Staff	00:07:59
Lexington City Council Meeting (10/17/19)	Lexington Staff	00:10:24
Lino Lakes Park Board Meeting (10/7/19)	Lino Lakes Staff	00:52:49
Lino Lakes Planning & Zoning Meeting (10/9/19)	Lino Lakes Staff	01:38:13
Lino Lakes City Council Meeting (10/14/19)	Lino Lakes Staff	00:55:55
Lino Lakes City Council Meeting (10/28/19)	Lino Lakes Staff	00:39:29
Spring Lake Park City Council Meeting (10/7/19)	Spring Lake Park Staff	01:39:41
Spring Lake Park City Council Meeting (10/21/19)	Spring Lake Park Staff	00:44:09
Spring Lake Park Planning Commission Meeting (10/28/19)	Spring Lake Park Staff	01:24:00
20 New Programs		19:47:20 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming produced by NMTV staff is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	298	279:36:57
Centerville	114	158:18:26
Circle Pines	276	200:12:51
Ham Lake	74	70:52:18
Lexington	175	122:27:41
Lino Lakes	230	195:45:07
Spring Lake Park	171	164:26:30
Totals:	1,338 Program Playbacks	1,191:39:50 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities will always maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any videos that will be displayed. The following work was done for City Carousel units in October:

- Blaine**
 - Transcoded and uploaded 4 videos to Carousel.
- Centerville**
 - Transcoded and uploaded 2 videos to Carousel.
- Circle Pines**
 - Transcoded and uploaded 1 video to Carousel.
- Ham Lake**
 - Transcoded and uploaded 2 videos to Carousel.
- Lexington**
 - Transcoded and uploaded 1 video to Carousel.
 - Created 1 graphics page for Carousel
- Lino Lakes**
 - Transcoded and uploaded 1 video to Carousel.
- Spring Lake Park**
 - Transcoded and uploaded 1 video to Carousel.
 - Created 4 graphics pages for Carousel

City Channel Signal Monitoring

- Blaine**
 - 10.2.19: Video appears out of sync. Determined cause and repaired.
- Centerville**
 - 10.15.19: Signal was frozen. Determined cause and repaired.
- Circle Pines**
 - 10.23.19: No audio during recording. Determined cause and repaired/advised.
- Ham Lake**
 - 10.31.19: Noted audio problems during record. Determined cause and advised.
- Lexington**
 - 10.22.19: Low audio during recording. Determined cause and advised.
- Lino Lakes**
 - No channel signal problems.
- Spring Lake Park**
 - 10.29.19: Audio issues. Determined cause and repaired.

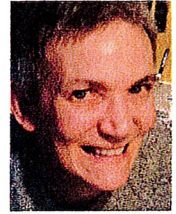
Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. The length of time necessary for this varies based on the length of the meeting and whether it is recorded in SD or HD. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and type in the corresponding line-item information. Staff utilizes marked agendas provided by City staff members for this step. If marked agendas aren't provided by City staff we go to the City website to find unmarked agendas and place the meeting on VOD without bookmarks. Once that is done and saved the bookmarked meeting is then linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in October:

- Blaine**
 - 4 meetings bookmarked and placed on VOD.
- Centerville**
 - 2 meetings bookmarked and placed on VOD.
- Circle Pines**
 - 2 meetings bookmarked and placed on VOD.
- Ham Lake**
 - 3 meetings bookmarked and placed on VOD.
- Lexington**
 - 2 meetings placed on VOD.
- Lino Lakes**
 - 4 meetings bookmarked and placed on VOD.
- Spring Lake Park**
 - 3 meetings bookmarked and placed on VOD.

Administrative



The issues dealt with in October included receiving and reviewing the Comcast response to the Ashpaugh & Sculco Comcast Franchise and PEG Fee Review Report, monitoring activities regarding the FCC Third Report and Order, and analyzing and processing the 3rd Quarter PEG and franchise fee reports.

Comcast Franchise and PEG Fee Review

- Received the Ashpaugh & Sculco Franchise and PEG Fee Review report. The report determined whether Comcast was in compliance with the franchise agreement during the review period from January 1, 2015 through March 31, 2018. The report determined that Comcast underpaid the Commission \$185,165 in franchise and PEG fees, plus interest.
- Authorized Garth Ashpaugh to share his work papers with Comcast.
- Comcast submitted a response to the report, with their own determination that underpaid fees and interest total \$10,253.
- Have requested that A&S provide a supplemental report addressing the Comcast response.
- A meeting has been arranged, for early December, to allow both parties to explain their respective positions to the participating LFAs.

FCC Third Report and Order Update

- Read Motion for Stay that was filed with the FCC on October 7th. Created summary memo of Motion for Operations Committee and Cable Commission.
- Appeal of Order filed on October 24th with the DC Court of Appeals. The case was transferred to the Ninth Circuit Court.
- The FCC denied the Motion for Stay. In the denial the FCC clarified that cable companies cannot begin deducting in-kind considerations from franchise fees until meeting with LFAs and modifying franchises. It was also made clear that cable companies are charged with initiating the meetings and that the 120 days allowed for modifications do not begin until that contact.
- A Motion for Stay is being filed with the Appeals Court.

3rd Quarter Franchise and PEG Fee Reports

- Received 3rd quarter franchise and PEG fee reports and payments from Comcast and CenturyLink.
- Entered data into spread sheets for PEG fees received, franchise fees received, and gross revenues.
- Comcast franchise fees were up \$5,000 over the previous quarter. PEG fees were down \$23 over the previous quarter.
- Comcast franchise fees appear to be trending upward, albeit slightly.
- Comcast PEG fees remained steady.
- CenturyLink franchise fees were down \$1,258 over the previous quarter. PEG fees were \$548 less than the previous quarter.
- CenturyLink Franchise fee and PEG fee declines can be expected, as the company continues to steadily lose customers.

Miscellaneous

- Emailed information to Columbia Heights regarding benefit of in-house engineer during HD equipment upgrades.

- Sent formal request to Comcast to remove all unused INET equipment from master control and city halls.
- Emailed NMTC CPA and request review of budget to determine all possible capital expenditures in preparation for implementation of FCC Third Report and Order.
- Worked with Lino Lakes resident to resolve complaint with Comcast.
- Emailed examples of election related coverage, provided by NMTV, to Columbia Heights.
- Received payment from CenturyLink as settlement of underpaid franchise fees determined during a recent franchise fee review.
- Emailed Columbia Heights City Manager for update on decision to join the Commission.
- Checked with staff for update on progress of NMTV OTT app.
- Read industry articles.

North Metro TV

October 2019 Update

Program Production

In October, a total of 117 **new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **87:45:00 hours of new programming**.

- 31 programs were produced by the public
- 66 programs were produced by NMTV staff
- 20 programs were produced by City staff



Van Shoots

The HD truck was used for **71:15:00** hours of production. Events produced live and recorded for additional playbacks include:

- Volleyball: Blaine vs. Centennial
- Football: Centennial vs. Blaine
- Volleyball: Centennial vs. Spring Lake Park
- Football: St. Michael-Albertville vs. Centennial
- North Metro Youth Football Championships: 2nd through 6th Grade
- Football: Park Center vs. Spring Lake Park
- Volleyball: 4AAA QF: Irondale vs. Centennial
- Football: 6A 1st Round Playoff: Stillwater vs. Centennial
- Volleyball: 4AAA SF: Stillwater vs. Centennial
- Volleyball: 7AAA SF: Blaine vs. Forest Lake



Workshops

Workshop	Instructor	Organization	Students
Lecture Series – Australian Cinema: Movies from the Land Down Under	Eric Houston	At NMTV, General Public	19
Lecture Series – Dracula, Frankenstein and King Kong: Monster Movies of the 20s and 30s	Eric Houston	Lino Lakes Senior Center	3
Lecture Series – Dracula, Frankenstein and King Kong: Monster Movies of the 20s and 30s	Eric Houston	Crest View Senior Living	4
Lecture Series – Star Trek: Behind the Scenes of the Final Frontier	Eric Houston	Anoka Hennepin Community Education	10

Lecture Series – The Monsters Come to Television: Samantha, Herman, Gomez, and Jeannie	Eric Houston	At NMTV, General Public	19
Lecture Series – The Wolfman, the Creature, and Godzilla: Monster Movies of the 40s and 50s	Eric Houston	Spring Lake Park Park and Rec	7
Intro to Production	Eric Houston	Blaine High School Business Professionals of America	8
Lecture Series – James Bond: 50 Years of 007	Eric Houston	Blaine Parks and Rec	9
8 Workshops			79 Students

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	226	64	47	2	702	\$1,305.00
February	302.75	71	91	2	1,277	\$914.00
March	248.75	128	26	38	700	\$906.00
April	208.75	88	17	17	1,830	\$1,014.00
May	355.25	112	24	14	1,002	\$960.00
June	503.5	140	92	58	1,047	\$1,925.00
July	281.75	60	29	45	1,686	\$1,563.00
August	302.75	27	121	10	1,437	\$955.00
September	206.5	51	70	33	77	\$997.00
October	146.25	37	17	0	118	\$415.00
TOTAL:	2,782.25	778	534	219	9,876	\$10,954.00

Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, municipal, or educational.

Month	Unique Individuals	Total Usage Hours
January	144	677.5
February	94	606.5
March	76	572.75
April	108	591.75
May	163	773.5
June	84	737.25
July	97	543.00
August	79	475.25
September	76	440.25
October	124	471.75
TOTAL PUBLIC USAGE:		5,889.50

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some October highlights include:

- Meals on Wheels Delivers More Than Just Food
- Centennial Schools Inducts New Members into Hall of Fame
- Spring Lake Park Schools to Ask Voters to Approve Renewal of Two Tax Levies
- MNDOT Seeks Survey Input on Highway 65 Intersection Options
- Metro Transit Wants to Work with Northtown Neighbors on Bussing
- Cooking Classes at Centennial Branch Library
- Anoka Halloween Celebrates 99th Anniversary
- Anoka County Library Offers Chance to Take Home a New Hobby to Try
- Adopt a Drain is One Way to Protect Water Sources for Everyone



In addition to daily playbacks of North Metro TV News on the cable systems, there are 604 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the northmetrotv.com website.

North Metro Youth Football Championships

The Sports crew spent Sunday October 13th covering the North Metro Youth Football Championships. The 2nd, 3rd, 4th, 5th, and 6th grade championship games were recorded. This is an annual event for us, and we go all out. The games include pre and post coach and player interviews, professional graphics, announcers, and re-play. The games were streamed live on channel 15 and are receiving additional playbacks on the channel and are available on demand. This event is very popular with our viewing audience and also results in quite a few Blu-ray sales. It is a tradition for us to play-back a youth football marathon on Thanksgiving day. This year will be no different!



Election Programming

While most of our election related programming was produced in September, we did record two sponsored debates and created additional content in October. T.J. Tronson covered two Anoka County Commissioner candidate forums. The first was sponsored by the Quad Area Chamber of Commerce, and the second by the League of Women Voters. The News Team also produced a feature on the two Spring Lake Park School District tax levies.

Blaine Police Department Series Wraps Up

Municipal Producer, Trevor Scholl, wrapped up his work on the Blaine Police Department Training Series with the final two episodes. Show #6 reviewed the departments community relations policies and procedures and episode #7 summarized the series objectives. All seven episodes are available on the North Metro TV Youtube page, and are playing on the city channel.



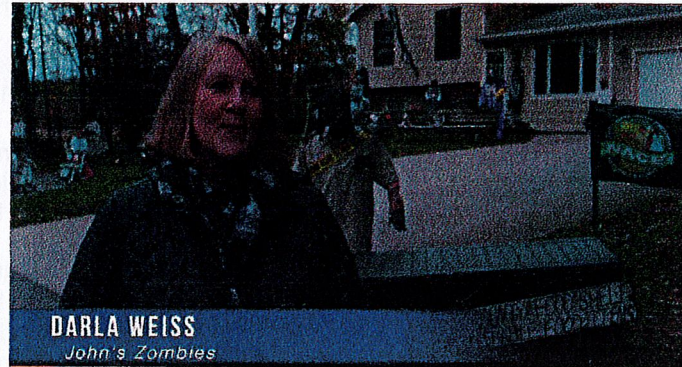
Lecture Series

It was a busy month for NMTV's traveling lecture series. Instructor, Eric Houston, taught seven classes both at NMTV and at various venues throughout the community. In addition to the usual participants, three new organizations have requested the presentations, including Blaine Park and Rec, the Lino Lakes Senior Center, and Anoka Hennepin Community Education. Just in time for Halloween, Eric created another monster themed lecture called The Monsters Come to

Television: Samantha, Herman, Gomez, and Jeanne. This one goes deep on the introduction of monsters to serial television.

City Productions

In October, Municipal Producer, Trevor Scholl, produced two episodes of the Blaine Police Department's training series, wrapping up that project with seven episodes. He also produced two episodes of Mayor's Minutes, plus some final revisions on the Stormwater Pond series for Blaine.



- Blaine Police Department Training Series #6: Community Relations
- Blaine Police Department Training Series #7: Conclusion
- Centerville Mayor's Minutes: Fall 2019
- Blaine Mayor's Minutes: Fall 2019
- John's Zombies
- Autumn Brew Review

New and ongoing projects include:

- Getting final approval for Blaine Stormwater Pond production revisions
- Lino Lakes events series
- More features for Anoka County parks
- New features and services at the new library in Circle Pines
- Election judges in Spring Lake Park
- Shot Video for World Heritage project – a study abroad program with students from local schools
- Veteran's Day Memorial
- New Americans Academy

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

Production equipment consulting for cities and schools

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Totals:	1,338 Program Playbacks	1,191:39:50 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
Chit Chat	Sharon Carlson	00:15:06
Bad Movie Bros	Video Club/Eric Houston	00:28:34
Every Movie Ever (4 episodes)	Joe Scholz, Rick Bostrom, Ben Daniels/Ryan Frienschuh, Gavin Van Trease/Brett Wong/Seraiah Brooks/Eric Houston	01:27:49
A Fresh New Day (3 episodes)	Anita Wardlaw	01:27:51
Cornerstone Church (3 episodes)	Rick Bostrom	01:46:44
Christ Lutheran Church (4 episodes)	Jacob Nessman	04:05:12
The Power of Love (4 episodes)	Rick Larson	02:00:00
LovePower (4 episodes)	Rick Larson	04:00:00
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	02:51:15
Hope Church (5 episodes)	Cindy Hardy	03:26:44
31 New Programs		21:49:27 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (10/8/19)	T.J. Tronson	00:41:35
Quad Area Chamber of Commerce Oct. 3 rd Anoka County Commissioner Forum	T.J. Tronson	00:47:39
LWV Oct. 8 Anoka County Commissioner Forum	T. J. Tronson	01:37:48
NMTV News (4 episodes)	Danika Peterson/Rusty Ray	01:10:03
Conversation With Jill Johnson	Danika Peterson/Rusty Ray	00:16:48
Blaine Police Department Training Series #6: Community Relations	Trevor Scholl	00:06:28
Centerville Mayor's Minutes: Fall 2019	Trevor Scholl	00:07:12
Blaine Mayor's Minutes: Fall 2019	Trevor Scholl	00:06:27
John's Zombies	Trevor Scholl	00:05:30
Autumn Brew Review	Trevor Scholl	00:03:50
Blaine Police Department Training Series #7: Conclusion	Trevor Scholl	00:04:24
Ham Lake Fire Department Booya Announcement	Danika Peterson/Rusty Ray	00:00:37
Girls Soccer: 7AA QF: Cambridge-Isanti/Centennial	Kenton Kipp/J. Millington	01:39:38
Boys Soccer: 7AA QF: Coon Rapids/Centennial	Kenton Kipp/J. Millington	01:31:09
Girls Soccer: 7AA SF: Blaine/Centennial	Kenton Kipp/J. Millington	01:34:58
Boys Soccer: 7AA SF: Duluth East/Centennial	Kenton Kipp/J. Millington	01:36:29
Girls Soccer: State AA QF: Lakeville S/Centennial	Kenton Kipp/J. Millington	01:52:04
Boys Soccer: State AA QF: Mpls Washburn/Centennial	Kenton Kipp/J. Millington	01:49:50
Football: 5AAAA SF: Irondale/Spring Lake Park	Kenton Kipp/J. Millington	01:52:05
Girls Soccer State AA SF: Rosemount/Centennial	Kenton Kipp/J. Millington	01:59:39
Girls Soccer AA State Championship: Maple Grove/Centennial	Kenton Kipp/J. Millington	01:32:32
Volleyball: Blaine/Centennial	Kenton Kipp/J. Millington	01:50:59
Football: Centennial/Blaine	Kenton Kipp/J. Millington	02:21:27
Volleyball: Centennial/Spring Lake Park	Kenton Kipp/J. Millington	01:39:06
Football: St. Michael-Albertville/Centennial	Kenton Kipp/J. Millington	01:57:15
North Metro Youth Football: 4 th Grade Championship	Kenton Kipp/J. Millington	01:26:54
North Metro Youth Football: 3 rd Grade Championship	Kenton Kipp/J. Millington	01:27:09
North Metro Youth Football: 2 nd Grade Championship	Kenton Kipp/J. Millington	01:17:23
North Metro Youth Football: 6 th Grade Championship	Kenton Kipp/J. Millington	01:40:58
North Metro Youth Football: 5 th Grade Championship	Kenton Kipp/J. Millington	01:24:20
Football: Park Center/Spring Lake Park	Kenton Kipp/J. Millington	02:15:12
Volleyball: 4AAA QF: Irondale/Centennial	Kenton Kipp/J. Millington	01:42:17
Football: 6A 1 st Round Playoff: Stillwater/Centennial	Kenton Kipp/J. Millington	02:16:45
Volleyball: 4AAA SF: Stillwater/Centennial	Kenton Kipp/J. Millington	01:39:04
Volleyball: 7AAA SF: Blaine/Forest Lake	Kenton Kipp/J. Millington	01:41:27
Sports Den (4 episodes)	Kenton Kipp/J. Millington	01:52:18
Game Highlights (25 episodes)	Kenton Kipp/J. Millington	00:55:42
66 New Programs		46:12:16 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (10/7/19)	Blaine Staff	02:21:00
Blaine Natural Resources Conservation Board Meeting (10/15/19)	Blaine Staff	00:28:50
Blaine City Council Meeting (10/21/19)	Blaine Staff	00:35:57
Blaine Park Board Meeting (10/22/19)	Blaine Staff	00:39:17
Centerville City Council Meeting (10/9/19)	Centerville Staff	02:34:46
Centerville City Council Meeting (10/23/19)	Centerville Staff	01:15:00
Circle Pines City Council Meeting (10/8/19)	Circle Pines Staff	00:44:54
Circle Pines Utility Commission Meeting (10/16/19)	Circle Pines Staff	00:10:12
Ham Lake City Council Meeting (10/7/19)	Ham Lake Staff	01:02:07
Ham Lake Planning Commission Meeting (10/14/19)	Ham Lake Staff	00:35:36
Ham Lake City Council Meeting (10/21/19)	Ham Lake Staff	01:07:02
Lexington City Council Meeting (10/3/19)	Lexington Staff	00:07:59
Lexington City Council Meeting (10/17/19)	Lexington Staff	00:10:24
Lino Lakes Park Board Meeting (10/7/19)	Lino Lakes Staff	00:52:49
Lino Lakes Planning & Zoning Meeting (10/9/19)	Lino Lakes Staff	01:38:13
Lino Lakes City Council Meeting (10/14/19)	Lino Lakes Staff	00:55:55
Lino Lakes City Council Meeting (10/28/19)	Lino Lakes Staff	00:39:29
Spring Lake Park City Council Meeting (10/7/19)	Spring Lake Park Staff	01:39:41
Spring Lake Park City Council Meeting (10/21/19)	Spring Lake Park Staff	00:44:09
Spring Lake Park Planning Commission Meeting (10/28/19)	Spring Lake Park Staff	01:24:00
20 New Programs		19:47:20 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

CITY OF LEXINGTON
SPECIAL WORKSHOP MINUTES
Thursday, November 7, 2019
Immediately following Council meeting
City Hall

1. Call to Order: Mayor Murphy
2. Roll Call: DeVries - Harris – Hughes

Mayor Murphy called to order the special workshop for November 7, 2019 at 9:03 p.m. Councilmember's present: Devries, Harris, and Hughes. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director.

3. Discussion Items:

- A. Discuss filling the open City Councilmember seat.

Mayor Murphy stated he wants to have a fair and open process to fill the open seat on the City Council. Petracek stated that in the past the Park Board and Planning & Zoning Board have interviewed candidates following a recruitment process, and then made recommendations to the City Council for approval. Discussion ensued.

The City Council recommended placing a notice on Facebook, Government Access Channel, etc. to accept applications for the open City Council seat.

The process would be to:

1. *Place an ad for the position and close the application process on November 27th*
2. *Discuss the applications and interview candidates at a special workshop to be held following the December 1st City Council meeting.*
3. *Approve the new City Councilmember at the December 19th Regular Council meeting.*
4. *Swear in the new member at the January 1st meeting.*
5. *Send the new Councilmember to the newly elected officials workshop.*

- B. Recap of Lexington Lofts Development Process – Councilmember Harris

Councilmember Harris asked to have this item placed on the agenda for discussion.

Mayor Murphy asked Councilmember Hughes why he voted against the Lexington Lofts. Councilmember Hughes stated that Lexington has turned down a fifth story on the Ephesians

project, and if the City approves the fifth story for Lexington Lofts, it would set a precedent for the second phase of Ephesians. He added if they scaled it back to 4-stories and provided a little more set-back, he would be more supportive. Discussion ensued.

4. Staff Input

No Staff Input.

6. Council Input

Councilmember Hughes discussed a stop sign on South Highway Drive at Griggs that is obstructed by trees. Discussion ensued.

7. Adjourn

Councilmember Hughes made a motion to adjourn at 9:40 p.m. Councilmember Devries seconded it. Motion carried 4-0.

MINUTES
REGULAR PLANNING COMMISSION MEETING
November 12, 2019 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

- A. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy

Chairperson Vanderbloomer called to order the Regular Planning Commission meeting on November 12, 2019 at 7:00 p.m. Commissioners Present: John Bautch, Michelle Koch, Gloria Murphy, and Ron Thorson. Also present: John Hughes, City Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney.

2. CITIZENS FORUM

No citizens were present to discuss items not on the agenda

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Bautch made a motion to approve the agenda as typewritten. Murphy seconded the motion. Motion carried 5-0.

4. LETTERS AND COMMUNICATION

- A. Building Permits for October 2019

Vanderbloomer asked about the sign permit at 9005 S. Highway Drive for \$30,000. Discussion ensued.

5. APPROVAL OF PLANNING COMMISSION MINUTES

- B. October 8, 2019

Thorson made a motion to approve the October 8, 2019 minutes. Koch seconded the motion. Motion carried 5-0.

6. DISCUSSION ITEM:

- A. Discuss Proposed Ordinance Changes – Outdoor Storage

Attorney Glaser addressed the comments received from Building Official Ron Wasmund on the proposed ordinance changes for outdoor storage. Glaser stated that Mr. Wasmund's comments were very insightful to the enforcement of the ordinance. Discussion ensued.

The Commission discussed Mr. Wasmund's question about the 1-ton capacity for pick-ups under Section 11.60 Subd. 12 Exterior Storage and his suggestion for language. Vanderbloomer suggested incorporating the building official's language on 1-ton trucks into the proposed ordinance. Discussion ensued.

The Commission discussed Wasmund's comments about adding language regarding "tiny houses" as a manufactured home under Section 15.102 Subd. 1 (A) Recreational Vehicles.

Further discussion was had on the building official's suggestion on snowmobile trailer's with multiple sleds under Section 15.103 Subd. 1 (F) 3(b).

Murphy made a motion to recommend to the City Council to approve an ordinance amending outdoor storage based on the recommendations from Building Official Ron Wasmund and the Planning and Zoning Commission. Koch seconded the motion. Motion carried 5-0.

B. Discuss 2020 P&Z Meeting date conflicts

- February 11, 2020 – Special Election (County Commissioner)
- August 11, 2020 General Primary Election

The Commission discussed moving the regular P & Z meetings that conflict with 2020 election dates. The consensus of the Commission is to move the conflicting meetings to the Monday prior to the dates. Petracek stated he will have the new dates on the next agenda for approval.

7. NOTE COUNCIL MINUTES:

- A. October 3, 2019
- B. October 17, 2019

Some discussion was had on the police department union negotiations and Circle Pines Sausage Haus business license discussion that was had by the City Council.

8. PLANNING COMMISSION INPUT

Koch brought up a light pole at 9651 Griggs Ave that was shut off because the new property owner didn't want to pay the \$10/month to keep it on, so Connexus took the light down. She asked what could be done because the street has poor lighting since the light was taken down. Petracek explained that the City doesn't have involvement in lighting on private property and generally the energy companies use a specific formula for placement of light poles on city streets. Attorney Glaser stated that Connexus Energy will install lights on private property for \$13.00 per month fee. Discussion ensued.

Bautch asked about Lexington Lofts development not being approved by the City Council. Councilmember Hughes provided an explanation as to why he voted against the project. Attorney Glaser explained the need for a 4/5th vote of the Council to approve the development. Discussion ensued.

Bautch also asked about the progress of George's Texaco. Petracek stated that the owner has committed to having the project completed by the spring of 2020. Discussion ensued.

Petracek told the Commission that discussions with O'Reilly's has started up again. He added that the company has a verbal approval of their stormwater drainage system.

9. ADJOURNMENT

Bautch made a motion to adjourn at 7:43 p.m. Koch seconded the motion. Motion carried 5-0.

**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
NOVEMBER 7, 2019 – 7:00 P.M.
9180 LEXINGTON AVENUE**

- 1. CALL TO ORDER:** – Mayor Murphy
 - A. Roll Call - Council Members: DeVries, Harris, and Hughes

Mayor Murphy called to order the Regular City Council meeting for November 7, 2019 at 7:00 p.m. Councilmember's present: DeVries, Harris, and Hughes. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Steve Winter, City Engineer; Mike Kaeding, Tyler Stadler, Marie Dickover from Norhart; Tim Harmsen, Dinkytown Rentals; Joe Hammer, Citizen; Bob Dedyne, Citizen; Kathy Dedyne, Citizen; Numerous Centennial High School students; John and Sherri Urbanski; Police Officer Matt Giese

- 2. CITIZENS FORUM**

No citizens were present to address the council on items not on the agenda.

- 3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

Councilmember DeVries made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 4-0.

- 4. NORHART/LEXINGTON LOFTS DEVELOPER WILL PROVIDE A PRESENTATION ON THEIR PROPOSED DEVELOPMENT AND APPLICATION FOR ZONING REQUESTS.**

Mike Kaeding, President, Norhart, was provided a PowerPoint presentation and overview of the proposed 355-unit apartment complex – Lexington Lofts – and explained the application for zoning requests.

*Bob Dedyne
8780 Dunlap Ave.
Lexington Mn.*

Mr. Dedyne explained that these proposed apartments are inconsistent with the character of the community. Discussion ensued.

Tim Harmsen
Owner, Ephesians Apartments

Mr. Harmsen asked about the types of apartments being constructed with Lexington Lofts. Discussion ensued.

Councilmember Harris asked about the 5-story sky lounge and if the people in the west apartment would have access to those amenities. Kaeding responded by saying that tenants in all of the buildings will have access to these amenities. Discussion ensued.

Kathy Dedyne
8780 Dunlap Ave.
Lexington, MN.

Ms Dedyne asked about the other developments in the community in the past 3-years. She asked why there is a big push for these developments. Discussion ensued.

Blake Dewberry asked what impact this development will have on the school system. Discussion ensued.

Joe Hammer
8892 Dunlap Ave.
Lexington, MN

Mr. Hammer asked where it goes from here? Ephesians is planning another building. Councilmember Devries explained that the apartment complexes that the Ephesians has purchased have a lot of problems with police calls. Discussion ensued.

5. INFORMATIONAL REPORTS:

- A. Airport (Mayor Murphy) – **Mayor Murphy stated that the next airport meeting is in November.**
- B. Cable Commission (Mayor Murphy) – **No cable commission meeting was held.**
- C. City Administrator (Bill Petracek) – **Petracek asked for feedback on the new sign on Lexington and Lake Drive. Discussion ensued.**

6. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 10-10-19 - 10-29-19
- B. Council Workshop minutes – October 17, 2019
- C. Minnesota Secretary of State – Notice of 2020 Presidential Nomination Primary Tuesday, March 3, 2020
- D. Anoka County Elections – Notice of 2020 Presidential Nomination Primary
- E. Public Notice – Closed Executive Session – November 7, 2019

No discussion on Letters and Communications

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – October 17, 2019
- B. Recommendation to Approve Claims and Bills:
Check #'s 13639 through 13642
Check #'s 45498 through 45557
Check #'s 12853 through 12869
Check #'s 12870 through 12881

Councilmember Hughes made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 4-0.

8. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 19-22 A Resolution Adopting Preliminary Plat For Lexington Lofts

Councilmember Hughes asked about the 13' setbacks. Marie Dickover, Lexington Lofts, explained that is only on the main building. Hughes added that he is concerned about the buildings being too close to the street. Discussion ensued.

Councilmember Harris asked about the tree lines and screenings along the street. Tyler Stadler, Lexington Lofts, explained that they have various types of trees being planned for planting along Restwood and Griggs Ave. Discussion ensued.

Mayor Murphy asked about Tot Park and safe parking for the park. Discussion ensued. Murphy asked if Norhart would consider putting parking spots on the property for the park. Kaeding felt that it would affect their financing for the project negatively. Discussion ensued.

Councilmember Devries called for a vote.

Councilmember Devries made a motion to approve Resolution NO. 19-22 A Resolution Adopting Preliminary Plat for Lexington Lofts. Councilmember Harris seconded the motion. Motion carried 3-1

- B. Recommendation to approve Ordinance NO 19-02 An Ordinance Of The City Council Of Lexington, Minnesota, Approving A Planned Unit Development For The Plat Lexington Lofts

Councilmember Harris made a motion to approve Ordinance NO 19-02 An Ordinance Of The City Council Of Lexington, Minnesota, Approving A Planned Unit Development For The Plat Lexington Lofts. Councilmember Devries seconded the motion. Motion failed 3-1 (approval needed a 4/5th majority vote)

- C. Recommendation to Approve Final Payment for the City Hall Security Upgrades in the amount of \$17,436.25 to Broadview Builders, Inc.

Councilmember Harris made a motion to Approve Final Payment for the City Hall Security Upgrades in the amount of \$17,436.25 to Broadview Builders, Inc. Councilmember Hughes seconded the motion. Motion carried 4-0.

- D. Recommendation to Approve Resolution NO. 19-21 – A Resolution Amending the Naming Of Appointees For 2019

Councilmember Harris made a motion to approve Resolution NO. 19-21 – A Resolution Amending the Naming Of Appointees for 2019. Councilmember Hughes seconded the motion. Motion carried 3-1.

Mayor Murphy asked Devries why he voted against the Resolution. Councilmember Devries stated that he wanted to finish the year as the alternate for the Governing Board, and the amended Resolution does not have him in that position. Mayor Murphy asked if the vote can be reopened for discussion. Councilmember's Harris and Hughes were okay with reopening the vote for discussion. Discussion ensued.

Mayor Murphy stated he would like to put Devries back on as the alternate for the Police Governing Board. Petracek stated he can have a new Resolution by tomorrow for the Mayor to be sign if the Council agrees.

Councilmember Hughes made a motion to approve Resolution NO. 19-21 – A Resolution Amending the Naming Of Appointees for 2019 with Councilmember Devries being appointed as the alternate for the Police Governing Board. Councilmember Harris seconded the motion. Motion carried 3-0.

- E. First Reading of Proposed Ordinance 19-01 – An Ordinance Amending Section 3.30 – Rules and Regulation to Sewerage Service

Petracek explained that a community that provides a water and sewer utility generally has this type of language requiring the property owner to maintain their sewer service pipe that connects their home or business to the City's sewer main. He added that our water utility ordinance already has this requirement in the regulations and by adopting this ordinance, the sewer utility ordinance will have the same requirements. Discussion ensued.

Attorney Glaser read proposed ordinance 19-01. No action was taken.

9. CLOSED SESSION

Attorney Glaser explained the need for the city council to go into closed session.

Councilmember Hughes made a motion to convene into closed session for the city attorney to provide a confidential update on the status of the October 14th mediation regarding Parkview Homes LLC vs. City of Lexington at 8:29 p.m. to Councilmember Devries seconded the motion. Motion carried 4-0.

- a) Attorney-Client Privileged discussion regarding Parkview Homes LLC v. City of Lexington. Minn. Stat. § 13D.05, subd. 3(b) authorizes this discussion to be held in closed session in order for the city attorney to provide a confidential update on the status of the case following the Oct 14 mediation.

Councilmember Harris made a motion to reconvene into open session at 8:35 p.m. Councilmember Hughes seconded the motion. Motion carried 4-0.

Attorney-Client Privileged discussion regarding threatened litigation involving Lease Finance Group and/or First Resource Bank. Minn. Stat. § 13D.05, subd. 3(b) authorizes this discussion to be held in closed session in order for the City Council to seek and receive candid advice from legal counsel regarding litigation strategy.

Councilmember Hughes made a motion to convene back into closed session at 8:35 p.m. to discuss threatened litigation involving Lease Finance Group and/or First Resource Bank. Councilmember Devries seconded the motion. Motion carried 4-0.

10. RECONVENE FROM CLOSED SESSION

Councilmember Hughes made a motion to reconvene into open session at 8:58 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

Councilmember Devries made a motion authorizing the City Attorney to answer and defend any legal action that may arise from the dispute involving Lease Finance Group or First Resource Bank. Councilmember Harris seconded the motion. Motion carried 4-0.

11. MAYOR AND COUNCIL INPUT

Councilmember Harris stated that she feels that if City staff plants some shrubs, trees or plants around the new sign at Lexington Ave. and Lake Drive would be sufficient. Petracek stated that staff felt that the old signs should be installed behind the new sign. Harris stated it wouldn't look good. Petracek asked if the rest of the council thought the same.

The consensus of the Council was to direct the city administrator to have city staff plant some shrubs or plants behind the new sign.

12. ADJOURNMENT

Councilmember Devries made motion to adjourn the meeting at 9:03 p.m. Councilmember Harris seconded the motion. Motion carried 4-0.

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of November 21, 2019.

(1) Payroll

Checks	13643 through	13649	\$	1,503.56
Vouchers	502346 through	502363	\$	18,572.64
Vouchers	502365 through	502394	\$	8,439.81
 Payroll Taxes				
	Federal Tax	\$3,145.75		
	Social Security	\$4,710.00		
	Medicare	\$1,101.70		
				\$8,957.45
	State Tax	\$1,552.10	\$1,552.10	
	Total			\$10,509.55

(2) General and Liquor Payment Recommendations:

Checks	45558 through	45609	\$	132,753.97
	VOID	45596		

(3) ACH and Credit Card Payments for:

ACH Checks:	2575E through	2591E	\$	34,282.17
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Total Payments and Withdrawals Approval	<u>\$ 206,061.70</u>
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Centennial Lakes Police Payment Recommendations:

Checks	12887 through	12901	\$	7,159.64
	12902 through	12909	\$	15,852.54
ACH	2019014 through	2019014	\$	620.00
Total Payments			\$	23,632.18

***Check Detail Register©**

November 2019

			Check Amt	Invoice	Comment
10100 4M FUND					
Paid Chk#	045558	11/21/2019	AMAZON		
E 310-41500-520	Buildings and Structures		\$59.98	14NK--N1R3-9	LIGHTING - MONUMENT SIGN
E 101-43100-224	Street Maint Materials		\$373.70	14NK--N1R3-9	STREET CRACK REPAIR MATERIALS
E 609-00000-400	General Maintenance		\$57.75	1PCH-LW1G-V	SUPPLIES - MLS
E 101-41500-200	Office Supplies		\$97.88	1PCH-LW1G-V	OFFICE SUPPLIES
	Total AMAZON		\$589.31		
Paid Chk#	045559	11/21/2019	ARTISAN BEER COMPANY		
E 609-00000-252	Beer Purchase		\$309.60	3383087	
E 609-00000-252	Beer Purchase		\$1,047.80	3384652	
	Total ARTISAN BEER COMPANY		\$1,357.40		
Paid Chk#	045560	11/21/2019	ASPEN MILLS		
E 101-42260-214	Fire Uniforms		\$52.95	243799	UNIFORMS - FIRE DEPT
E 101-42260-214	Fire Uniforms		\$136.85	246189	UNIFORMS - FIRE DEPT
E 101-42260-214	Fire Uniforms		\$24.50	246944	UNIFORMS - FIRE DEPT
	Total ASPEN MILLS		\$214.30		
Paid Chk#	045561	11/21/2019	BELLBOY CORPORATION		
E 609-00000-251	Liquor Purchase		\$727.26	0081374600	
E 609-00000-254	Miscellaneous Purchase		\$168.37	0100393200	
E 609-00000-254	Miscellaneous Purchase		\$452.67	0100393300	
	Total BELLBOY CORPORATION		\$1,348.30		
Paid Chk#	045562	11/21/2019	BLACK STACK BREWING, INC.		
E 609-00000-252	Beer Purchase		\$152.00	5718	
E 609-00000-252	Beer Purchase		\$162.00	5789	
	Total BLACK STACK BREWING, INC.		\$314.00		
Paid Chk#	045563	11/21/2019	BREAKTHRU BEVERAGE MN		
E 609-00000-251	Liquor Purchase		\$7,164.27	1081050680	
E 609-00000-251	Liquor Purchase		\$2,603.38	1081054401	
E 609-00000-253	Wine Purchase		\$351.15	1081054401	
	Total BREAKTHRU BEVERAGE MN		\$10,118.80		
Paid Chk#	045564	11/21/2019	CAPITOL BEVERAGE SALES		
E 609-00000-252	Beer Purchase		\$27.00	2344969	
E 609-00000-252	Beer Purchase		\$3,915.15	7773348	
E 609-00000-252	Beer Purchase		\$5,597.90	7773373	
	Total CAPITOL BEVERAGE SALES		\$9,540.05		
Paid Chk#	045565	11/21/2019	CHET S SHOES, INC		
E 101-43100-400	General Maintenance		\$179.99	48499	BOOTS - PW
	Total CHET S SHOES, INC		\$179.99		
Paid Chk#	045566	11/21/2019	CINTAS		
E 609-00000-255	Linen		\$136.52	4033919941	MAT SERVICE
	Total CINTAS		\$136.52		
Paid Chk#	045567	11/21/2019	CLEAR RIVER BEVERAGE COMPANY		
E 609-00000-252	Beer Purchase		(\$123.31)	513086	
E 609-00000-252	Beer Purchase		\$950.00	79971387	
	Total CLEAR RIVER BEVERAGE COMPANY		\$826.69		
Paid Chk#	045568	11/21/2019	CULLIGAN BOTTLED WATER		
E 101-41500-411	Culligan		\$26.73	114X72861103	OCT-NOV 2019 SERVICE

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November 2019

		Check Amt	Invoice	Comment
E 101-42260-411	Culligan	\$26.73	114X72861103	OCT-NOV 2019 SERVICE
E 609-00000-411	Culligan	\$14.30	114X73023901	OCT-NOV 2019 SERVICE
Total CULLIGAN BOTTLED WATER		\$67.76		
Paid Chk# 045569 11/21/2019 DAHLHEIMER DISTRIBUTING				
E 609-00000-252	Beer Purchase	\$10,048.63	111-01806	
E 609-00000-252	Beer Purchase	\$9,978.89	111-01885	
E 609-00000-252	Beer Purchase	\$78.00	114275	
Total DAHLHEIMER DISTRIBUTING		\$20,105.52		
Paid Chk# 045570 11/21/2019 DIERS IRRIGATION LLC				
E 101-41500-400	General Maintenance	\$75.00	192166	IRRIGATION WINTERIZATION
E 101-42260-400	General Maintenance	\$75.00	192166	IRRIGATION WINTERIZATION
E 609-00000-400	General Maintenance	\$80.00	192166	IRRIGATION WINTERIZATION
Total DIERS IRRIGATION LLC		\$230.00		
Paid Chk# 045571 11/21/2019 EHLERS & ASSOC.				
E 101-41500-301	Auditing/Acctg Services	\$2,000.00	80673	ARBITRAGE REPORTING
Total EHLERS & ASSOC.		\$2,000.00		
Paid Chk# 045572 11/21/2019 ENERGY MECHANICAL SERVICES INC				
E 101-42260-404	Repair Machinery/Equipment	\$292.15	6176	HVAC REPAIRS - FIRE HALL
Total ENERGY MECHANICAL SERVICES INC		\$292.15		
Paid Chk# 045573 11/21/2019 FESTIVAL FOODS				
E 101-41500-430	Miscellaneous	\$26.01	68	SUPPLIES
Total FESTIVAL FOODS		\$26.01		
Paid Chk# 045574 11/21/2019 FIRE CATT, LLC				
E 101-42260-400	General Maintenance	\$1,543.40	7709	FIRE HOSE TESTING
Total FIRE CATT, LLC		\$1,543.40		
Paid Chk# 045575 11/21/2019 FRATTALLONE S HARDWARE				
E 101-41500-400	General Maintenance	\$14.27	069957/G	FLAG MAINT. SUPPLIES
Total FRATTALLONE S HARDWARE		\$14.27		
Paid Chk# 045576 11/21/2019 GALLS				
E 101-42260-214	Fire Uniforms	\$77.00		UNIFORMS - FIRE DEPT
Total GALLS		\$77.00		
Paid Chk# 045577 11/21/2019 GOPHER STATE ONE CALL				
E 730-00000-228	Gopher State One Call	\$31.73	9100534	OCT 2019 LOCATES
E 770-00000-228	Gopher State One Call	\$31.72	9100534	OCT 2019 LOCATES
Total GOPHER STATE ONE CALL		\$63.45		
Paid Chk# 045578 11/21/2019 HOHENSTEINS INC				
E 609-00000-252	Beer Purchase	\$2,572.20	172133	
E 609-00000-252	Beer Purchase	\$1,868.00	173558	
Total HOHENSTEINS INC		\$4,440.20		
Paid Chk# 045579 11/21/2019 HOLIDAY STATIONSTORES				
E 101-43100-212	Gas & Oil	\$69.53		ACCT #012-558-511
E 101-45200-212	Gas & Oil	\$69.53		ACCT #012-558-511
E 651-00000-212	Gas & Oil	\$34.76		ACCT #012-558-511
E 730-00000-212	Gas & Oil	\$86.91		ACCT #012-558-511
E 770-00000-212	Gas & Oil	\$86.93		ACCT #012-558-511
E 101-45200-212	Gas & Oil	\$47.26		

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November 2019

			Check Amt	Invoice	Comment
E 101-42260-212	Gas & Oil		\$65.34		
Total HOLIDAY STATIONSTORES			\$460.26		
<hr/>					
Paid Chk# 045580	11/21/2019	JJ TAYLOR			
E 609-00000-252	Beer Purchase		\$4,152.23	3031026	
E 609-00000-252	Beer Purchase		\$136.00	3031032	
E 609-00000-252	Beer Purchase		\$10,098.58	3031059	
Total JJ TAYLOR			\$14,386.81		
<hr/>					
Paid Chk# 045581	11/21/2019	JOHNSON BROTHERS LIQUOR			
E 609-00000-251	Liquor Purchase		\$1,889.54	1418902	
E 609-00000-253	Wine Purchase		\$4,050.64	1418903	
E 609-00000-251	Liquor Purchase		\$2,997.84	1418904	
E 609-00000-251	Liquor Purchase		\$240.92	1422640	
E 609-00000-253	Wine Purchase		\$70.42	1422671	
E 609-00000-251	Liquor Purchase		\$496.05	1424370	
E 609-00000-251	Liquor Purchase		\$94.45	1424533	
E 609-00000-253	Wine Purchase		\$876.06	1424534	
E 609-00000-251	Liquor Purchase		\$2,092.20	1424628	
E 609-00000-253	Wine Purchase		\$457.95	1424629	
E 609-00000-251	Liquor Purchase		\$830.88	1424630	
E 609-00000-251	Liquor Purchase		\$226.21	1429257	
E 609-00000-253	Wine Purchase		\$440.50	1429258	
Total JOHNSON BROTHERS LIQUOR			\$14,763.66		
<hr/>					
Paid Chk# 045582	11/21/2019	LEAGUE OF MN CITIES-INSURANCE			
E 101-43100-150	Worker s Comp		\$278.49	15027	W/C CLAIM #00091987
E 101-45200-150	Worker s Comp		\$185.65	15027	W/C CLAIM #00091987
E 101-43100-150	Worker s Comp		\$113.09	15048	W/C CLAIM # 00093081
E 101-45200-150	Worker s Comp		\$75.38	15048	W/C CLAIM # 00093081
Total LEAGUE OF MN CITIES-INSURANCE			\$652.61		
<hr/>					
Paid Chk# 045583	11/21/2019	M AMUNDSON LLP			
E 609-00000-256	Tobacco Products For Resale		\$1,560.14	290128	
E 609-00000-256	Tobacco Products For Resale		\$939.18	290575	
Total M AMUNDSON LLP			\$2,499.32		
<hr/>					
Paid Chk# 045584	11/21/2019	MET COUNCIL - WASTEWATER			
E 770-00000-389	MWCC Charges		\$9,111.17	0001102522	DEC 2019 SEWER CHARGES
Total MET COUNCIL - WASTEWATER			\$9,111.17		
<hr/>					
Paid Chk# 045585	11/21/2019	METERING & TECH SOLUTIONS			
E 730-00000-404	Repair Machinery/Equipment		\$852.97	15629	IRRIGATION METER - LANDINGS OF LEX
Total METERING & TECH SOLUTIONS			\$852.97		
<hr/>					
Paid Chk# 045586	11/21/2019	MIDAMERICA ADMINISTRATIVE			
G 101-21716	Other Retirement		\$150.00		NOV 2019 EMPLOYEE CONTRIBUTIONS
Total MIDAMERICA ADMINISTRATIVE			\$150.00		
<hr/>					
Paid Chk# 045587	11/21/2019	MKL SERVICES, LLC			
E 101-41500-400	General Maintenance		\$100.00	11212019	WEEK ENDING 11/09/2019
E 101-41500-400	General Maintenance		\$100.00	11212019	WEEK ENDING 11/16/2019
Total MKL SERVICES, LLC			\$200.00		
<hr/>					
Paid Chk# 045588	11/21/2019	MODIST BREWING COMPANY			
E 609-00000-252	Beer Purchase		\$119.25	E-9287	

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		Check Amt	Invoice	Comment
Total MODIST BREWING COMPANY		\$119.25		
Paid Chk# 045589 11/21/2019 MSA PROFESSIONAL SERVICES				
G 220-22040	Dominium Escrow - Lovell Bldg	\$665.44		15-R10481030. LANDINGS OF LEXINGTON PROJECT
G 101-22042	Dinkytown Rentals Escrow	\$294.75		20-R10481028. THE EPHESIANS PROJECT
E 730-00000-303	Engineering Fees	\$621.50		28-R10481023. WATER SUPPLY PLAN
E 417-00000-303	Engineering Fees	\$1,045.25		34-R10481024. 2017 STREET IMPROVEMENTS
E 101-43100-303	Engineering Fees	\$197.75		3-R10481034.0 SALT SHED
E 730-00000-303	Engineering Fees	\$425.00		3-R10481038.0 CIP WATER SYSTEM
E 419-00000-303	Engineering Fees	\$39.50		5-R10481037.0 2019 JACKSON AVE IMPROVEMENTS
E 651-00000-303	Engineering Fees	\$2,712.00		71-R10481002. NPDES PHASE II MS4
E 101-41500-303	Engineering Fees	\$1,695.00		75-R10481000. GENERAL SERVICES
E 310-41500-520	Buildings and Structures	\$780.63		7-R10481035.0 CITY HALL SECURITY UPGRADES
G 101-22047	Norhart Development	\$9,366.25		7-R10481036.0 NORHART DEVELOPMENT
Total MSA PROFESSIONAL SERVICES		\$17,843.07		
Paid Chk# 045590 11/21/2019 NCPERS GROUP LIFE INSURANCE				
G 101-21724	Life Insurance	\$80.00	586800112019	NOV 2019 PREMIUM
Total NCPERS GROUP LIFE INSURANCE		\$80.00		
Paid Chk# 045591 11/21/2019 OXYGEN SERVICE COMPANY				
E 101-42260-210	Operating Supplies	\$145.08	03450003	OCT 2019 SERVICE
Total OXYGEN SERVICE COMPANY		\$145.08		
Paid Chk# 045592 11/21/2019 PAUSTIS & SONS				
E 609-00000-253	Wine Purchase	\$611.83	69967	
Total PAUSTIS & SONS		\$611.83		
Paid Chk# 045593 11/21/2019 PERFORMANCE PLUS				
E 101-42260-207	Physical & Fit Training	\$100.00	5852	VACCINATIONS - FIRE DEPT
Total PERFORMANCE PLUS		\$100.00		
Paid Chk# 045594 11/21/2019 PETRACEK, BILL				
E 101-41500-205	Mileage Reimbursement	\$200.00		DEC 2019
E 101-41500-321	Telephone	\$100.00		DEC 2019
Total PETRACEK, BILL		\$300.00		
Paid Chk# 045595 11/21/2019 PHILLIPS WINE AND SPIRITS INC				
E 609-00000-251	Liquor Purchase	\$272.42	2645589	
E 609-00000-253	Wine Purchase	\$365.67	2645590	
E 609-00000-251	Liquor Purchase	\$571.44	2648351	
E 609-00000-251	Liquor Purchase	\$870.64	2649507	
E 609-00000-253	Wine Purchase	\$398.85	2649508	
E 609-00000-253	Wine Purchase	\$194.42	2652918	
Total PHILLIPS WINE AND SPIRITS INC		\$2,673.44		
Paid Chk# 045597 11/21/2019 POPP COMMUNICATIONS				
E 101-43100-321	Telephone	\$6.05	992583378	ANALOG LINES
E 101-45200-321	Telephone	\$6.05	992583378	ANALOG LINES
E 651-00000-321	Telephone	\$1.84	992583378	ANALOG LINES
E 730-00000-321	Telephone	\$8.17	992583378	ANALOG LINES
E 770-00000-321	Telephone	\$8.17	992583378	ANALOG LINES
E 101-41500-321	Telephone	\$66.71	992583378	ANALOG LINES
E 609-00000-321	Telephone	\$32.30	992583378	ANALOG LINES
Total POPP COMMUNICATIONS		\$129.29		
Paid Chk# 045598 11/21/2019 ROSEVILLE, CITY OF				

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E 101-41900-230	Contracted Services		\$53.20	0227092	2019 LICENSES
E 101-42260-230	Contracted Services		\$15.20	0227092	2019 LICENSES
E 101-43100-230	Contracted Services		\$15.20	0227092	2019 LICENSES
E 101-45200-230	Contracted Services		\$15.20	0227092	2019 LICENSES
E 609-41900-230	Contracted Services		\$15.20	0227092	2019 LICENSES
E 651-41900-230	Contracted Services		\$7.60	0227092	2019 LICENSES
E 730-41900-230	Contracted Services		\$15.20	0227092	2019 LICENSES
E 770-41900-230	Contracted Services		\$15.20	0227092	2019 LICENSES
E 101-41900-230	Contracted Services		\$382.55	0227123	IT SERVICES
E 101-42260-230	Contracted Services		\$109.30	0227123	IT SERVICES
E 101-43100-230	Contracted Services		\$109.30	0227123	IT SERVICES
E 101-45200-230	Contracted Services		\$109.30	0227123	IT SERVICES
E 609-41900-230	Contracted Services		\$109.30	0227123	IT SERVICES
E 651-41900-230	Contracted Services		\$54.65	0227123	IT SERVICES
E 730-41900-230	Contracted Services		\$109.30	0227123	IT SERVICES
E 770-41900-230	Contracted Services		\$109.30	0227123	IT SERVICES
E 101-41900-230	Contracted Services		\$571.90	0227178	NOV 2019 IT SERVICES
E 101-42260-230	Contracted Services		\$163.40	0227178	NOV 2019 IT SERVICES
E 101-43100-230	Contracted Services		\$163.40	0227178	NOV 2019 IT SERVICES
E 101-45200-230	Contracted Services		\$163.40	0227178	NOV 2019 IT SERVICES
E 609-41900-230	Contracted Services		\$163.40	0227178	NOV 2019 IT SERVICES
E 651-41900-230	Contracted Services		\$81.70	0227178	NOV 2019 IT SERVICES
E 730-41900-230	Contracted Services		\$163.40	0227178	NOV 2019 IT SERVICES
E 770-41900-230	Contracted Services		\$163.40	0227178	NOV 2019 IT SERVICES
Total ROSEVILLE, CITY OF			\$2,879.00		
<hr/>					
Paid Chk# 045599	11/21/2019	SHAMROCK GROUP, INC.			
E 609-00000-257	Ice For Resale		\$232.39	2437015	
Total SHAMROCK GROUP, INC.			\$232.39		
<hr/>					
Paid Chk# 045600	11/21/2019	SOUTHERN GLAZERS OF MN			
E 609-00000-251	Liquor Purchase		\$0.11	1881577	
E 609-00000-251	Liquor Purchase		\$750.71	1881578	
E 609-00000-253	Wine Purchase		\$243.84	1881579	
E 609-00000-251	Liquor Purchase		\$4,398.16	1884427	
E 609-00000-253	Wine Purchase		\$47.28	1884428	
E 609-00000-251	Liquor Purchase		\$3,226.13	1887162	
E 609-00000-253	Wine Purchase		\$518.80	1887163	
Total SOUTHERN GLAZERS OF MN			\$9,185.03		
<hr/>					
Paid Chk# 045601	11/21/2019	ST. PAUL BREWING			
E 609-00000-252	Beer Purchase		\$84.00	27053	
Total ST. PAUL BREWING			\$84.00		
<hr/>					
Paid Chk# 045602	11/21/2019	STEEL TOE BREWING, LLC			
E 609-00000-252	Beer Purchase		\$225.00	30780	
Total STEEL TOE BREWING, LLC			\$225.00		
<hr/>					
Paid Chk# 045603	11/21/2019	TOSHIBA BUSINESS SOLUTIONS			
E 101-41500-350	Print/Binding		\$53.77	5116397	OCT-NOV 2019 COPIER MAINTENANCE
Total TOSHIBA BUSINESS SOLUTIONS			\$53.77		
<hr/>					
Paid Chk# 045604	11/21/2019	TWIST OFFICE PRODUCTS			
E 101-41500-200	Office Supplies		\$18.36	890853-0	OFFICE SUPPLIES
Total TWIST OFFICE PRODUCTS			\$18.36		
<hr/>					
Paid Chk# 045605	11/21/2019	VANDEBLOOMER, MARK			

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			Check Amt	Invoice	Comment
E 101-42260-401	Repair Buildings		\$57.36		FIRE HALL SUPPLIES
	Total VANDERBLOOMER, MARK		\$57.36		
<hr/>					
Paid Chk# 045606	11/21/2019	WINE MERCHANTS			
E 609-00000-253	Wine Purchase		\$105.21	7258202	
	Total WINE MERCHANTS		\$105.21		
<hr/>					
Paid Chk# 045607	11/21/2019	WINEBOW			
E 609-00000-253	Wine Purchase		\$292.50	MN00069057	
	Total WINEBOW		\$292.50		
<hr/>					
Paid Chk# 045608	11/21/2019	XCEL ENERGY			
E 770-00000-381	Electric Utilities		\$52.47	660202402	
	Total XCEL ENERGY		\$52.47		
<hr/>					
Paid Chk# 045609	11/21/2019	PITNEY BOWES			
E 101-43500-322	Postage		\$402.00		REPLENISH POSTAGE
E 101-41500-322	Postage		\$80.40		REPLENISH POSTAGE
E 101-42260-322	Postage		\$30.15		REPLENISH POSTAGE
E 609-00000-322	Postage		\$150.75		REPLENISH POSTAGE
E 651-00000-322	Postage		\$40.20		REPLENISH POSTAGE
E 730-00000-322	Postage		\$150.75		REPLENISH POSTAGE
E 770-00000-322	Postage		\$150.75		REPLENISH POSTAGE
	Total PITNEY BOWES		\$1,005.00		
	10100 4M FUND		\$132,753.97		

Fund Summary

10100 4M FUND	
101 GENERAL FUND	\$21,047.46
220 LOVELL BUILDING	\$665.44
310 CAPITAL PROJECTS	\$840.61
417 17 STREET IMPROVEMENTS	\$1,045.25
419 19 JACKSON AVE	\$39.50
609 MUNICIPAL LIQUOR FUND	\$93,988.92
651 STORM WATER FUND	\$2,932.75
730 WATER FUND	\$2,464.93
770 SEWER FUND	\$9,729.11
	<hr/>
	\$132,753.97

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10100 4M FUND

Paid Chk# 002575E 10/15/2019 MISC CUSTOMERS

E 101-43100-240	Small Tools and Minor Equip	\$59.94	0234338	TOOLS - PW
Total MISC CUSTOMERS		\$59.94		

Paid Chk# 002576E 10/15/2019 MISC CUSTOMERS

E 101-43100-240	Small Tools and Minor Equip	\$3,098.00	1409	WELDER - PW
Total MISC CUSTOMERS		\$3,098.00		

Paid Chk# 002577E 10/15/2019 HOME DEPOT

E 101-43100-210	Operating Supplies	\$10.97		HARD HAT - PW
E 101-42260-401	Repair Buildings	\$303.35		BLDG REPAIR PARTS - FIRE DEPT
Total HOME DEPOT		\$314.32		

Paid Chk# 002578E 10/15/2019 MISC CUSTOMERS

E 609-00000-404	Repair Machinery/Equipment	\$186.43	401837	REPAIR PARTS - MLS
Total MISC CUSTOMERS		\$186.43		

Paid Chk# 002579E 10/15/2019 MISC CUSTOMERS

G 101-11700	Accounts Receivable	\$127.19	09370782	FIRE AUX 5K EXPENSE - REIMBURSABLE
G 101-11700	Accounts Receivable	\$135.95	27439	FIRE AUX 5K EXPENSE - REIMBURSABLE
G 101-11700	Accounts Receivable	\$524.46	831128	FIRE AUX 5K EXPENSE - REIMBURSABLE
G 101-11700	Accounts Receivable	\$160.24	SVG19091404	FIRE AUX 5K EXPENSE - REIMBURSABLE
Total MISC CUSTOMERS		\$947.84		

Paid Chk# 002580E 10/15/2019 POSITIVE PROMOTIONS INC

E 101-42260-219	Fire Prevention	\$1,028.13		FIRE PREVENTION MATERIALS
E 101-42260-219	Fire Prevention	(\$152.41)		FIRE PREVENTION MATERIALS
Total POSITIVE PROMOTIONS INC		\$875.72		

Paid Chk# 002581E 10/15/2019 US POSTAL SERVICE

E 730-00000-322	Postage	\$10.55		WATER TESTING SAMPLE
E 101-41500-322	Postage	\$26.10		PUBLIC HEARING NOTICES MAILING
E 101-41500-322	Postage	\$75.40		PUBLIC HEARING NOTICES MAILING
E 101-41500-322	Postage	\$8.70		PUBLIC HEARING NOTICES MAILING
Total US POSTAL SERVICE		\$120.75		

Paid Chk# 002582E 10/15/2019 US BANK - VISA

E 101-41500-440	Bank Charges	\$25.00		ANNUAL FEE
Total US BANK - VISA		\$25.00		

Paid Chk# 002583E 10/15/2019 MISC CUSTOMERS

E 101-41500-400	General Maintenance	\$137.31	77058481	SIGNS - CITY HALL
Total MISC CUSTOMERS		\$137.31		

Paid Chk# 002584E 10/1/2019 CONNEXUS ENERGY

E 101-45200-381	Electric Utilities	\$168.75		AUG 2019 UTILITIES
E 101-43100-386	Street Lights	\$248.12		AUG 2019 UTILITIES
E 770-00000-381	Electric Utilities	\$67.53		AUG 2019 UTILITIES
E 770-00000-381	Electric Utilities	\$25.66		AUG 2019 UTILITIES
E 101-43100-386	Street Lights	\$0.00		AUG 2019 UTILITIES
Total CONNEXUS ENERGY		\$510.06		

Paid Chk# 002585E 10/1/2019 LINCOLN NATIONAL LIFE

E 101-41500-134	ST/LT Disability Insurance	\$333.16	3950151262	OCT 2019 PREMIUM
E 101-43100-134	ST/LT Disability Insurance	\$106.94	3950151262	OCT 2019 PREMIUM
E 101-45200-134	ST/LT Disability Insurance	\$71.30	3950151262	OCT 2019 PREMIUM

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E 609-00000-134	ST/LT Disability Insurance	\$220.64	3950151262	OCT 2019 PREMIUM
	Total LINCOLN NATIONAL LIFE	\$732.04		
Paid Chk# 002586E 10/1/2019 HEALTHPARTNERS				
E 609-00000-160	Health/Dental Insurance	\$1,157.76	92161592	OCT 2019 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$589.99	92161592	OCT 2019 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$393.33	92161592	OCT 2019 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$1,921.11	92161592	OCT 2019 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$468.51	92161592	OCT 2019 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$719.74	92161592	OCT 2019 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$1,184.15	92161592	OCT 2019 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$789.44	92161592	OCT 2019 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$1,004.55	92161592	OCT 2019 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$1,157.76	92161592	OCT 2019 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$753.32	92161592	OCT 2019 PREMIUM
	Total HEALTHPARTNERS	\$10,139.66		
Paid Chk# 002587E 10/25/2019 AFLAC				
G 101-21725	Supplemental Insurance	\$143.68	016720	OCT 2019 PREMIUM
G 101-21725	Supplemental Insurance	\$143.68	591769	SEP 2019 PREMIUM
	Total AFLAC	\$287.36		
Paid Chk# 002588E 10/15/2019 XCEL ENERGY				
E 101-43100-381	Electric Utilities	\$353.08	653918941	AUG 2019 UTILITIES
E 101-45200-381	Electric Utilities	\$353.08	653918941	AUG 2019 UTILITIES
E 651-00000-381	Electric Utilities	\$176.52	653918941	AUG 2019 UTILITIES
E 730-00000-381	Electric Utilities	\$441.35	653918941	AUG 2019 UTILITIES
E 770-00000-381	Electric Utilities	\$441.35	653918941	AUG 2019 UTILITIES
E 609-00000-381	Electric Utilities	\$1,497.38	653918941	AUG 2019 UTILITIES
E 101-45200-381	Electric Utilities	\$21.10	653918941	AUG 2019 UTILITIES
E 770-00000-381	Electric Utilities	\$204.79	653918941	AUG 2019 UTILITIES
E 101-43100-381	Electric Utilities	\$50.80	653918941	AUG 2019 UTILITIES
E 101-42260-381	Electric Utilities	\$238.08	653918941	AUG 2019 UTILITIES
E 101-41500-381	Electric Utilities	\$301.02	653918941	AUG 2019 UTILITIES
E 101-43100-386	Street Lights	\$540.89	653918941	AUG 2019 UTILITIES
	Total XCEL ENERGY	\$4,619.44		
Paid Chk# 002589E 10/23/2019 CENTERPOINT ENERGY PO BOX 4671				
E 101-42260-383	Gas Utilities	\$66.94		AUG-SEP 2019 UTILITIES
E 101-43100-383	Gas Utilities	\$4.94		AUG-SEP 2019 UTILITIES
E 101-45200-383	Gas Utilities	\$4.94		AUG-SEP 2019 UTILITIES
E 651-00000-383	Gas Utilities	\$2.48		AUG-SEP 2019 UTILITIES
E 730-00000-383	Gas Utilities	\$6.18		AUG-SEP 2019 UTILITIES
E 770-00000-383	Gas Utilities	\$6.18		AUG-SEP 2019 UTILITIES
E 101-41500-383	Gas Utilities	\$94.06		AUG-SEP 2019 UTILITIES
	Total CENTERPOINT ENERGY PO BOX 4671	\$185.72		
Paid Chk# 002590E 10/2/2019 PERA				
G 101-21704	PERA	\$1,709.74		10/02/2019 PAYROLL
G 101-21717	PERA	\$1,972.78		10/02/2019 PAYROLL
G 101-21704	PERA	\$1,778.87		10/16/2019 PAYROLL
G 101-21717	PERA	\$2,052.55		10/16/2019 PAYROLL
G 101-21704	PERA	\$1,843.05		10/30/2019 PAYROLL
G 101-21717	PERA	\$2,126.59		10/30/2019 PAYROLL
	Total PERA	\$11,483.58		
Paid Chk# 002591E 10/8/2019 HSA BANK				

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G 101-21726 HSA Additional Withholding	\$550.00		EMPLOYEE CONTRIBUTIONS
E 101-41500-160 Health/Dental Insurance	\$9.00		HSA SERVICE FEE
Total HSA BANK	\$559.00		
10100 4M FUND	\$34,282.17		

Fund Summary

10100 4M FUND	
101 GENERAL FUND	\$28,211.10
609 MUNICIPAL LIQUOR FUND	\$4,688.48
651 STORM WATER FUND	\$179.00
730 WATER FUND	\$458.08
770 SEWER FUND	\$745.51
	\$34,282.17

Report Criteria:
 Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
11/19	11/06/2019	12887	ABRAMS & SCHMIDT LLC	OCT LABOR RELATIONS	464.00
11/19	11/06/2019	12888	ANOKA COUNTY	3RD QTR CJDN/MDT	540.00
11/19	11/06/2019	12889	ANOKA CO TREASURY OFFICE	NOV BROADBAND	75.00
11/19	11/06/2019	12890	ASPEN MILLS, INC	UNIFORM SHIRTS	318.85
11/19	11/06/2019	12891	COVERALL OF THE TWIN CITIES INC	CLEANING SERVICE NOV	780.00
11/19	11/06/2019	12892	DON'S CIRCLE SERVICE	VEHICLE REPAIRS & MTC	478.43
11/19	11/06/2019	12893	EMERGENCY CONTRACTORS	NOV MONTHLY SNOW REMOVAL	815.00
11/19	11/06/2019	12894	FRATTALLONES HARDWARE, INC.	LEASH	6.46
11/19	11/06/2019	12895	IMAGE PRINTING & GRAPHICS, INC	PAYROLL FORMS TIME OFF/OT/COMP	146.04
11/19	11/06/2019	12896	INITIAL DEFENSE CUSTOMIZED	CRISIS TRAINING AD	1,185.00
11/19	11/06/2019	12897	KUSTOM SIGNALS, INC.	BATTERY FOR HANDHELD	145.62
11/19	11/06/2019	12898	O'REILLY AUTOMOTIVE, INC	WINDSHIELD FLUID	11.16
11/19	11/06/2019	12899	SIGNS NOW	NEW VEH GRAPHICS	592.29
11/19	11/06/2019	12900	TELECIDE PRODUCTIONS, INC	COMPUTER MTC & SUPPORT	375.00
11/19	11/06/2019	12901	VERIZON WIRELESS	SQUAD LAPTOPS OCT	1,226.79
10/19	10/31/2019	2019014	U S BANK	VISA ACH-BCA TRAINING DMT-G CER	620.00
Grand Totals:					<u>7,779.64</u>

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
11/19	11/08/2019	12902	HEALTH PARTNERS	DEC HEALTH INS	12,879.04
11/19	11/08/2019	12903	THE HOME DEPOT PRO	SOAP/TOWELS	653.65
11/19	11/08/2019	12904	INITIAL DEFENSE CUSTOMIZED	CRISIS INTERVENTION TRAIN PA/MG	790.00
11/19	11/08/2019	12905	LVC COMPANIES, INC	FIRE EXT MTC ANNUAL	284.75
11/19	11/08/2019	12906	NEAL A. NOREN	BLDG MTC HOURS NOV	210.00
11/19	11/08/2019	12907	QUILL CORPORATION	TONER CARTRIDGES/TAPE/USB	207.37
11/19	11/08/2019	12908	CITY OF ROSEVILLE	NOV IT SERVICE	773.00
11/19	11/08/2019	12909	SHRED-N-GO, INC	SHREDDING SERVICE OCT	54.73
Grand Totals:					<u>15,852.54</u>

CITY OF LEXINGTON
***Cash Balances**

Current Period October 2019

Fund	2019 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
10100 4M FUND							
101 GENERAL FUND	\$1,170,724.03	\$1,192,579.61	\$1,537,174.72	\$0.00	(\$141,813.66)	(\$44,356.43)	\$639,958.83
220 LOVELL BUILDING	\$832,196.11	\$67,344.99	\$74,454.13	\$0.00	\$0.00	(\$24,006.32)	\$801,080.65
310 CAPITAL PROJEC	\$600,043.93	\$224,748.87	\$158,357.63	\$0.00	\$1,512.00	\$0.00	\$667,947.17
320 TIF #3	\$0.00	\$0.00	\$1,606.29	\$0.00	\$0.00	\$0.00	(\$1,606.29)
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATIO	\$132,350.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132,350.46
417 17 STREET IMPRO	\$36,215.07	\$0.00	\$5,984.58	\$0.00	\$0.00	\$0.00	\$30,230.49
418 LAKE DRIVE PROJ	\$156,811.33	\$0.00	\$277.50	\$0.00	\$0.00	\$0.00	\$156,533.83
419 19 JACKSON AVE	\$0.00	\$0.00	\$18,562.56	\$0.00	(\$1,512.00)	\$0.00	(\$20,074.56)
430 12 HAMLINE AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,500.00
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
551 16 NORTH METRO	\$4,102.96	\$4,125.51	\$8,228.47	\$0.00	\$0.00	\$0.00	\$0.00
585 04 STREET-OAK L	\$26,853.56	\$5.20	\$21,637.50	\$0.00	\$0.00	\$0.00	\$5,221.26
591 14 STREET-VARIO	\$96,368.47	\$17,121.90	\$22,152.12	\$0.00	\$0.00	\$0.00	\$91,338.25
592 15 STREET-VARIO	\$149,365.11	\$46,302.66	\$107,225.00	\$0.00	\$0.00	\$0.00	\$88,442.77
599 POLICE BUILDING	\$24,556.13	\$35,220.54	\$47,731.20	\$0.00	\$0.00	\$0.00	\$12,045.47
609 MUNICIPAL LIQUO	\$630,674.69	\$71.55	\$2,352,501.81	\$0.00	\$2,527,274.05	(\$310,563.90)	\$494,954.58
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
651 STORM WATER F	(\$76,223.11)	\$18,349.65	\$40,026.81	\$0.00	\$0.00	(\$11,372.74)	(\$109,273.01)
730 WATER FUND	(\$118,158.55)	\$137,019.63	\$89,199.16	\$0.00	(\$3,577.00)	(\$63,575.55)	(\$137,490.63)
770 SEWER FUND	\$1,017,993.58	\$175,084.39	\$231,011.23	\$0.00	\$0.00	(\$52,307.59)	\$909,759.15
	\$4,700,373.77	\$1,917,974.50	\$4,716,130.71	\$0.00	\$2,381,883.39	(\$506,182.53)	\$3,777,918.42

CITY OF LEXINGTON

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***Fund Summary -
Budget to Actual©**

October 2019

	2019 YTD Budget	October MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$1,817,270.58	\$55,445.41	\$1,170,548.44	\$646,722.14	64.41%
Expenditure	\$1,817,270.56	\$134,061.88	\$1,514,353.27	\$302,917.29	83.33%
		<u>-\$78,616.47</u>	<u>-\$343,804.83</u>		
FUND 220 LOVELL BUILDING					
Revenue	\$85,816.00	\$0.00	\$0.00	\$85,816.00	0.00%
Expenditure	\$85,815.95	\$8,502.98	\$35,922.02	\$49,893.93	41.86%
		<u>-\$8,502.98</u>	<u>-\$35,922.02</u>		
FUND 310 CAPITAL PROJECTS					
Revenue	\$352,500.00	\$56,727.67	\$174,132.37	\$178,367.63	49.40%
Expenditure	\$316,000.00	-\$622.25	\$156,272.63	\$159,727.37	49.45%
		<u>\$57,349.92</u>	<u>\$17,859.74</u>		
FUND 320 TIF #3					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$1,606.29	-\$1,606.29	0.00%
		<u>\$0.00</u>	<u>-\$1,606.29</u>		
FUND 405 PARK DEDICATION FEE FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 417 17 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$480.25	\$5,984.58	-\$5,984.58	0.00%
		<u>-\$480.25</u>	<u>-\$5,984.58</u>		
FUND 418 LAKE DRIVE PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$277.50	-\$277.50	0.00%
		<u>\$0.00</u>	<u>-\$277.50</u>		
FUND 419 19 JACKSON AVE					
Expenditure	\$36,500.00	\$1,512.00	\$20,074.56	\$16,425.44	55.00%
		<u>-\$1,512.00</u>	<u>-\$20,074.56</u>		
FUND 551 16 NORTH METRO GO					
Revenue	\$4,125.51	\$0.00	\$4,125.51	\$0.00	100.00%
Expenditure	\$4,125.51	\$4,125.51	\$4,125.51	\$0.00	100.00%
		<u>-\$4,125.51</u>	<u>\$0.00</u>		
FUND 585 04 STREET-OAK LANE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$21,875.00	\$0.00	\$21,637.50	\$237.50	98.91%
		<u>\$0.00</u>	<u>-\$21,637.50</u>		
FUND 591 14 STREET-VARIOUS					

CITY OF LEXINGTON

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***Fund Summary -
Budget to Actual©**

October 2019

	2019 YTD Budget	October MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
Revenue	\$29,606.69	\$0.00	\$16,890.00	\$12,716.69	57.05%
Expenditure	\$22,152.13	\$0.00	\$22,152.12	\$0.01	100.00%
		\$0.00	-\$5,262.12		
FUND 592 15 STREET-VARIOUS					
Revenue	\$98,824.47	\$0.00	\$45,671.85	\$53,152.62	46.22%
Expenditure	\$107,225.00	\$0.00	\$107,225.00	\$0.00	100.00%
		\$0.00	-\$61,553.15		
FUND 599 POLICE BUILDING					
Revenue	\$65,016.00	\$0.00	\$34,770.66	\$30,245.34	53.48%
Expenditure	\$57,277.50	\$4,773.12	\$47,731.20	\$9,546.30	83.33%
		-\$4,773.12	-\$12,960.54		
FUND 609 MUNICIPAL LIQUOR FUND					
Revenue	\$3,367,000.00	\$263,116.09	\$2,570,200.00	\$796,800.00	76.34%
Expenditure	\$3,366,999.80	\$289,842.13	\$2,472,836.80	\$894,163.00	73.44%
		-\$26,726.04	\$97,363.20		
FUND 651 STORM WATER FUND					
Revenue	\$28,607.16	\$0.00	\$18,146.19	\$10,460.97	63.43%
Expenditure	\$51,014.90	\$3,070.96	\$50,800.02	\$214.88	99.58%
		-\$3,070.96	-\$32,653.83		
FUND 730 WATER FUND					
Revenue	\$138,000.00	\$0.00	\$130,713.55	\$7,286.45	94.72%
Expenditure	\$196,046.05	\$10,422.73	\$147,266.89	\$48,779.16	75.12%
		-\$10,422.73	-\$16,553.34		
FUND 770 SEWER FUND					
Revenue	\$199,000.00	\$0.00	\$166,027.36	\$32,972.64	83.43%
Expenditure	\$338,660.34	\$17,719.54	\$278,103.25	\$60,557.09	82.12%
		-\$17,719.54	-\$112,075.89		
Report Total		-\$98,599.68	-\$555,143.21		

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

ORDINANCE NO. 19-01

**AN ORDINANCE AMENDING SECTION 3.30. RULES AND REGULATIONS
RELATING TO SEWERAGE SERVICE.**

The City Council of Lexington does hereby ordain as follows:

ORDINANCE SECTION 3.30 IS HEREBY AMENDED.

CHAPTER 3; SECTION 3.30 – RULES AND REGULATIONS RELATING TO SEWERAGE SERVICE is hereby amended as follows:

SUBDV. 8 - Maintenance and Ownership of Private Sewer Service Pipes and Facilities.

It is the responsibility of the user or owner to maintain the sewer service pipe from the City sewer main/pipe connection into the house, building or other point of initial collection. All sewer pipes, monitoring facilities, pretreatment facilities and other private sewer system works shall be installed and maintained in good operating condition at the user's sole expense.

This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

First Reading – November 7, 2019

Second Reading – November 21, 2019

PASSED by the City Council of the City of Lexington this 21st day of November 2019.

Mike Murphy, Mayor

ATTEST:

Bill Petracek, City Administrator

Municipality		2020 Base Funding and Goals				2020 Additional Enhancement Funds Requested by Municipality						Total Funds Requested including Additional Grant		
		Contract Number	Total Pop	HH	\$10,000 Base	\$5.00/HH	Total	Drop-off Grant	General Enhancement Grant \$1/HH	Organics Grant \$0.50/HH	Organics Grant \$1/HH		Additional Grant Program	
Lexington		C0007439	2,109	809	\$ 10,000.00	\$ 4,045.00	\$ 14,045.00	Up to 4,999 households	All municipalities are eligible equally	Municipalities that do not have curbside or drop-off programs	Municipalities that have curbside or drop-off programs	If awarded, amount will be added to total funds available	24,854.00	
							Goals: 160 PP MF + 215 PP SF	5,000 + households				up to \$20,000		
								\$10,000						\$
								\$ 10,000	\$	809				\$

2020 Total Allocation includes state SCORE and LRDG funds and additional budgeted program funding. Population and Household Counts are based on 2018 Met Council Estimates. Goals are based on 215 pounds/person/year single family home up to 4 units and 160 pounds/person/year multi-family dwellings 5 units or more. * Municipalities must complete the 2020 Municipal Waste Abatement Grant Funding Application to receive enhancement funds.



November 6, 2019

City of Lexington
 Attn: Mary Vinzant
 9180 Lexington Avenue
 Lexington, MN 55014

Dear Ms. Vinzant:

Enclosed is your 2020 contract with Anoka County. Please review the contract and complete the signature portion. Once completed, please email or mail the contract as well as the required information listed below to:

Angela.Rodine@co.anoka.mn.us

or

Angie Rodine
 County of Anoka
 2100 3rd Avenue, 5th Floor
 Anoka, MN 55303

PLEASE NOTE: The following information is required as part of your contract. If the contract is signed and executed without receiving this information in a timely manner, it may be referred to the County Attorney's Office for possible Breach of Contract and/or payments may be withheld until information is received.

CONTRACTOR INFORMATION SHEET - Required

Please update/complete and sign this page and return with your contract.

I will forward a copy of the contract to you after the appropriate County representatives have reviewed and signed it. If you have questions regarding the contract, please call your Contract Manager, Sue Doll, at 763-324-3482.

Sincerely,

Angie Rodine
 Administrative Secretary, Planning and Operations Support Services



ANOKA COUNTY HUMAN SERVICES CONTRACTOR INFORMATION SHEET

Please review the following information for accuracy and completeness, indicate any changes, sign and return to:

Angie Rodine
Anoka County Human Services
2100 Third Ave. Suite 500
Anoka, MN 55303

LEGAL NAME FOR CONTRACTOR: Lexington, City of

(Legal name and name on Certificate of Insurance must be exactly the same in order for county signatures to be obtained on the contract).

Doing Business As: Lexington, City of

Business /Corporate Address: 9180 Lexington Aven

Lexington MN 55014

National Provider Identification (NPI) #: _____

Federal Tax Identification #: _____

NOTICE: Federal Business Tax ID/Social Security Number is needed for tax purposes as mandated by Section 1211 of the Tax Reform Act of 1976 and Minn. Stat 270.66. This information will be shared with the Minnesota Department of Revenue, the Minnesota Department of Human Services, the Internal Revenue Service, and the U.S. Department of Health, Education and Welfare for the purposes of administering the income tax, child support obligation and social security tax programs.

Individual who Contractor is designating to receive notice under the contract and to act as the responsible authority for data requests under the Minnesota government data practices act (Minn. Stat. Chap. 13):

Name: Mary Vinzant **Phone:** 763-784-2792 **FAX:** 763-785-8951 **Email:** Mary.Vinzant@cityoflexingtonmn.org
Mary Vinzant 763-784-2792 763-785-8951 mvinzant@comcast.net

Signature (Required): _____

Date: _____

Insurance Agency: _____

Name of insurance agent: _____

Telephone number of insurance agent: _____

Person Completing This Form

Name: _____

Title: _____

Phone: _____

FAX: _____

E-Mail: _____

2020 AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM

THIS AGREEMENT made and entered into on the 1st day of January 2020, notwithstanding the date of the signatures of the parties, between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as the "COUNTY", and the CITY OF LEXINGTON, hereinafter referred to as the "MUNICIPALITY".

WITNESSETH:

WHEREAS, the County will receive funding from the State of Minnesota pursuant to Minn. Stat. § 115A.557 (hereinafter "SCORE funds") during 2020 which must be used to encourage recycling and a portion must be specifically directed to recycling source -separated compostable materials; and

WHEREAS, the County will also receive funding pursuant to Minn. Stat. § 473.8441 (hereinafter "LRDG) funds") during 2020 and

WHEREAS, the County also has additional budgeted program funding available to supplement SCORE and LRDG funds for solid waste recycling programs, so that the available amount for the Residential Recycling Program is \$1,559,924.50 and

WHEREAS, the County Solid Waste Management Master Plan 2018 (Master Plan 2018) and MPCA Metropolitan Solid Waste Management Policy Plan 2016-2036 state that MSW generated in the County that is not reused, recycled or composted, will be processed to the extent that processing capacity is available; and

WHEREAS, the Master Plan 2018 was developed with the participation of a representative from the Municipality staff, and the Municipality is required to develop and implement programs, practices, or methods designed to meet waste abatement goals by Minn. Stat. § 115A.551, Subd 2a. (b).

WHEREAS, the County wishes to assist the Municipality in meeting recycling goals established by Anoka County by providing said SCORE and LRDG funds to cities and townships in the County for solid waste recycling programs.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the parties mutually agree to the following terms and conditions:

1. **PURPOSE.** The purpose of this Agreement is to provide for cooperation between the County and the Municipality to implement solid waste recycling programs in the Municipality which will help the County and member municipalities meet the goals set in the current Anoka County Solid Waste Management Master Plan. The County and the Municipality agree that the information provided in the recitals above is to be incorporated into the purpose of this agreement.
2. **TERM.** The term of this Agreement is from January 1, 2020 through December 31, 2020 unless earlier terminated as provided herein.

3. **DEFINITIONS.** Defined terms contained in this Agreement and all the attachments are found in Minn. Stat. §§ 115A.03; 115A.471; and 115A.552. The use of capitalization for defined terms has no special effect. For convenience, a full list of defined terms is included with the Municipal Grant Application. Additionally:
- a. "Full-Service Recycling Drop-off Center" means centralized permanent drop-off center that is open at least two times a week and accepts at least four types of materials beyond traditional curbside recyclables, i.e.: mattresses, appliances, scrap metal, carpet, furniture, source-separated compostable materials, electronics, etc.
 - b. "Multifamily dwellings" means households within apartment complexes, condominiums, townhomes, mobile homes and senior housing complexes.
 - c. "Quasi-Municipal event" means community festivals which appear to the public to be supported and run by the Municipality but in fact are sponsored or co-sponsored by an independent non-profit 501c (3) organization, for example: the Anoka Halloween Parade.
4. **ELIGIBILITY FOR FUNDS.** The Municipality is entitled to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities up to the project maximum, which shall not exceed \$24,854.00.

The County reserves the right to reduce the funding provided in the event the Municipality does not complete the additional Grant Projects referenced in the 2020 Anoka County Municipal Waste Abatement Grant Funding Application.

The County also reserves the ability to assess the programs and reallocate unused SCORE and/or, LRDG funds mid-year if any participating municipality demonstrates the need for the funding and funds are available. The Municipality shall be provided documentation of the funding award determination and rationale as indicated by the 2020 Grant Funding Award.

5. **PROGRAM.** The Municipality shall develop and implement a residential solid waste recycling program adequate to meet the Municipality's annual recycling goal of 211 tons of recyclable materials as established by the County. The Municipality shall ensure that the recyclable materials collected are delivered to processors or end markets for recycling.
- a. The Municipal recycling program shall include the following components:
 - i. Each household (including both single and multi-family dwellings) in the Municipality shall have the Opportunity to Recycle at least four broad types of materials, including but not limited to, paper (including cardboard/paperboard cartons), glass, plastic, metal and textiles.
 - ii. The recycling (including any organics) program shall be operated in compliance with all applicable federal, state, and local laws, ordinances, rules and regulations.
 - iii. The Municipality shall implement a public information program that contains at least the following components:

- (1) One promotional mailing to each household focused exclusively on the Municipality's recycling program;
 - (2) One promotional advertisement detailing recycling opportunities available for residents included in the Municipality's newsletter or local newspaper; and
 - (3) Two community outreach activities at Municipal or Quasi-Municipal events to inform residents about recycling opportunities.
- iv. The public information components listed above shall focus on all recyclable materials and the various opportunities to recycle and compost within the Municipality. The Municipality shall incorporate County/regional campaigns and images and use the toolkits provided by the County when preparing promotional materials. The Municipality, on an ongoing basis, shall identify new residents and provide detailed information on the recycling opportunities available to these new residents. The County shall work with the Municipality on promotional materials to coordinate messages. The Municipality shall provide promotional materials for review prior to publication to ensure accuracy.
 - v. The Municipality shall regularly attend the bi-monthly Solid Waste Abatement Advisory Team (SWAAT) meetings per year.
 - vi. The Municipality shall offer a minimum of one spring and/or fall recycling drop-off event(s) where items not normally accepted at the curb are collected for recycling. If the Municipality is hosting a monthly drop-off as described below, the spring/fall recycling drop-off events may be included within that program.
- b. The Municipality is encouraged to expand its recycling program to include one or more of the following components in order to receive additional funding.
- i. Organize monthly/quarterly recycling drop-off events which can be held in conjunction with a neighboring municipality(ies) on a cooperative basis for the citizens of both/all municipalities.
 - ii. Provide a community event recycling program, which at a minimum would consist of providing recycling opportunities at all Municipal sponsored or Quasi-Municipal events and festivals as required by Minn. Stat. § 115A.151. The feasibility of adding organics collection at the event will be explored and if feasible, implemented as an enhancement to the waste abatement program.
 - iii. Provide the opportunity for citizens to engage in recycling activities at Municipal and Quasi-Municipal facilities as required by Minn. Stat. § 115A.151 such as athletic fields and public centers.
 - iv. Organize and manage a Full-Service Recycling Drop-off Center.
 - v. Develop enhanced recycling promotion and assistance for multifamily dwellings.
 - vi. Develop additional opportunities for source-separated compostable materials collection.

- vii. Develop and implement additional opportunities to recycle bulky and problem materials (e.g. appliances, batteries, carpet, electronics, mattresses, oil, scrap metal, etc.) from residents on an on-going basis either curbside or at a drop-off.
 - c. If the Municipality's recycling program did not achieve the Municipality's recycling goals as established by the County for the prior calendar year, the Municipality shall work with the County to prepare a plan to achieve the recycling goals set forth in this Agreement.
 - d. The Municipality's recycling program shall be limited to residential programming for funding reimbursements under this Agreement. The County will not reimburse business recycling programming or household hazardous waste programming by the Municipality. Any inquiries or requests regarding these topics should be sent to the County for response.
 - e. In addition to the above requirements designed to increase residential recycling opportunities, the Municipality shall provide recycling opportunities in all municipal buildings including but not limited to, city offices, public meeting rooms and parks, as required by Minn. Stat. § 115A.151. If items collected through the Municipal recycling program prove to be contaminated or not recyclable, those items shall be treated as public entity waste and must be processed at a resource recovery facility. Minn. Stat. §§ 115A.46, 115A.471 and 473.848. See page 44, 47-48, 51, and p. 67 of the 2018 Anoka County Solid Waste Management Master Plan regarding the requirements for Public Entity Waste.
 - f. Pursuant to Minn. Stat. §§ 115A. 46, 115A.471 and 473.848, all waste generated by municipal government activities (including city/town halls, public works and public safety buildings, parks, and libraries, and for municipalities that arrange for waste services on behalf of their residents (organized collection)) shall be delivered to a waste processing plant for disposal as long as capacity is available. Failure to comply with this provision shall constitute a breach of this Agreement resulting in the loss of all Grant Funding unless, pursuant to statute, the Municipality has conferred with the County and developed a plan to comply within a reasonable period of time.
6. **REPORTING.** The Municipality shall submit the following reports semi-annually to the County no later than the third Friday in July 2020 and the second Friday in January 2021.
- a. An accounting of the amount of waste which has been recycled as a result of the Municipality's activities and the efforts of other community programs, redemption centers and drop-off centers. For recycling programs, the Municipality shall certify the number of tons of each recyclable material which has been collected and the number of tons of each recyclable material which has been marketed. For recycling programs run by other persons or entities, the Municipality shall also provide documentation on forms provided by the County showing the tons of materials that were recycled by the Municipality's residents through these other programs. The Municipality shall keep detailed records documenting the disposition of all recyclable materials collected pursuant to this Agreement. The Municipality shall also report the number of cubic yards or tons of yard waste and source-separated compostable materials collected for composting, chipping, or land spreading, together with a description of the methodology used for

calculations. Any other material removed from the waste stream by the Municipality, i.e. tires and used oil, shall also be reported separately.

- b. Information regarding any revenue received from sources other than the County for the Municipality's recycling programs, i.e. revenue taken in from the sale of recyclables and fees collected from residents, shall be reported.
- c. Copies of all promotional materials that have been prepared by the Municipality during the term of this Agreement to promote its recycling and organics collection programs.
- d. The Municipality agrees to support County efforts in obtaining hauler reports by ensuring compliance through ordinance, contract or license requirements and the ability to exercise punitive actions, if needed.
- e. The Municipality agrees to furnish the County with additional reports in form and at frequencies requested by the County for financial evaluation, program management purposes, and reporting to the State of Minnesota.

7. **BILLING AND PAYMENT PROCEDURE.** The Municipality shall submit itemized invoices semi-annually to the County for abatement activities no later than the third Friday in July 2020 and the second Friday in January 2021. The invoices shall be paid in accordance with standard County procedures, subject to the approval of the Anoka County Board of Commissioners.

8. **PUBLICATIONS.** The Municipality shall acknowledge the financial assistance of the Anoka County on all promotional materials, reports and publications relating to the activities funded under this Agreement, by including the following acknowledgement: "Funded by the Anoka County Board of Commissioners and State SCORE (Select Committee On Recycling and the Environment) funds." The Municipality shall provide copies of all promotional materials funded by this grant.

The County shall provide all printed public information pieces about County programs. A Municipality shall not modify County publications related to business recycling, household hazardous waste management or the County compost sites.

Information about the County's business recycling program, household hazardous waste management program or County compost sites that a Municipality plans to publish in a Municipal communication, printed or electronic, shall be provided to the County for review and approved by the County prior to publication to ensure accuracy and consistency.

9. **INDEMNIFICATION.** The County agrees to indemnify, defend, and hold the Municipality harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the County under this Agreement.

The Municipality agrees to indemnify, defend, and hold the County harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents,

employees, and contractors relating to activities performed by the Municipality under this Agreement.

The provisions of this subdivision shall survive the termination or expiration of the term of this Agreement.

10. GENERAL PROVISIONS.

- a. In performing the provisions of this Agreement, both parties agree to comply with all applicable federal, state or local laws, ordinances, rules, regulations or standards established by any agency or special governmental unit which are now or hereafter promulgated insofar as they relate to performance of the provisions of this Agreement. In addition, the Municipality shall comply with all applicable requirements of the State of Minnesota for the use of SCORE funds provided to the Municipality by the County under this Agreement. The Municipality shall also comply with all relevant portions of the current Anoka County Solid Waste Management Master Plan and shall participate in the preparation of the successor Master Plans.
- b. If the Municipality utilizes the services of a subcontractor for purposes of meeting requirements herein, the Municipality shall be responsible for the performance of all such subcontracts and shall ensure that the subcontractors perform fully the terms of the subcontract. The agreement between the Municipality and a subcontractor shall obligate the subcontractor to comply fully with the terms of this Agreement.
- c. It is understood and agreed that the entire agreement is contained herein, and that this Agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.
- d. Any amendments, alterations, variations, modifications, or waivers of this Agreement shall be valid only when they have been reduced to writing, duly signed by the parties.
- e. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, such decision shall not affect the remaining portion of this Agreement.
- f. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint venturers, or an association between the County and the Municipality, nor shall the Municipality, its employees, agents or representatives be considered employees, agents, or representatives of the County for any purpose.
- g. The Municipality shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Municipality shall maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. The Municipality shall maintain records sufficient to reflect that all

funds received under this Agreement were expended in accordance with Minn. Stat. § 115A.557, Subd. 2, for residential solid waste recycling purposes. The Municipality shall also maintain records of the quantities of materials recycled. All records and accounts shall be retained as provided by law, but in no event for a period of less than five years from the last receipt of payment from the County pursuant to this Agreement.

h. Pursuant to Minn. Stat. § 16C.05, the Municipality shall allow the County or other persons or agencies authorized by the County, and the State of Minnesota, including the Legislative Auditor or the State Auditor, access to the records of the Municipality at reasonable hours, including all books, records, documents, and accounting procedures and practices of the Municipality relevant to the subject matter of the Agreement, for purposes of audit. In addition, the County shall have access to the project site(s), if any, at reasonable hours.

11. **TERMINATION.** This Agreement may be terminated by mutual written agreement of the parties or by either party, with or without cause, by giving not less than seven (7) days' written notice, delivered by mail or in person to the other party, specifying the date of termination. If this Agreement is terminated, assets acquired in whole or in part with funds provided under this Agreement shall be the property of the Municipality so long as said assets are used by the Municipality for the purpose of a landfill abatement program approved by the County.

(SIGNATURE PAGE TO FOLLOW)

IN WITNESS WHEREOF, the parties hereunto set their hands.

CITY OF LEXINGTON

COUNTY OF ANOKA

By: _____

By: _____

Name: _____

Jonelle Hubbard, Director
Anoka County Public Health
and Environmental Services

Title: _____

Date: _____

Date: _____

By: _____

Municipality's Clerk

Date: _____

Approved as to form and legality:

By: _____

Date: _____

2020 Grant Funding Award

The Municipality of Lexington is eligible for a total of \$25,258.50 for their Municipal program abatement efforts in 2020, plus, if awarded upon request, up to an additional \$20,000.00.

The total funding for the 2020 Residential Recycling Program is based on the budgeted amounts stated in the Municipal Waste Abatement Grant Funding Application.

Check one below:

- (09-24-2019) The grant application was received on or before September 30, 2019.
- The grant application was not received on or before September 30, 2019.
Therefore, the municipality is only eligible for the Base Funding Allocation.

The Grant Funding Award for Lexington is as follows:

Base Funding Allocation	\$ 14,045.00
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Enhancement Funding Grant			
	Amount Eligible	Amount Requested	Amount Awarded
Drop-off Grant	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
General Enhance- ment Grant	\$ 809.00	\$ 809.00	\$ 809.00
Organics Grant	\$ 404.50	\$ -	\$ -
Additional Grant	\$ 20,000.00	\$ -	\$ -
TOTAL			\$ 10,809.00

Total Funding Award (Base + Enhancement Funding)	\$ 24,854.00
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To the extent that the Municipality requested funds in excess of the total eligible amount, the excess amount in any category is denied.

Reviewed by: Alison Peterson

Approved by: Jonelle Hubbard

Contract # C0007439