

AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 19, 2019– 7:00 P.M.
9180 LEXINGTON AVENUE

1. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, and Hughes

2. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

4. LETTERS AND COMMUNICATIONS:

- | | |
|---|-----------|
| A. Planning & Zoning meeting minutes – December 10, 2019 | pp. 1-3 |
| B. Council Workshop Synopsis | pp. 4-5 |
| C. Quad Press request to be official publication | pp. 6 |
| D. City Report – November 2019 | pp. 7-12 |
| E. North Metro TV – November 2019 Update | pp. 13-18 |
| F. Centennial Lakes Police Department – Media Report 11-27 thru 12-3-19 | pp. 19-22 |
| G. 2020 meeting calendar | pp. 23 |
| H. Summer Fun contribution request | pp. 24-26 |

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

5. CONSENT ITEMS:

- | | |
|--|-----------|
| A. Recommendation to Approve Council Minutes:
Council Meeting – December 5, 2019 | pp. 27-30 |
| B. Recommendation to Approve Claims and Bills:
Check #'s 13652 through 13653
Check #'s 45661 through 45718
Check #'s 12935 through 12940
Check #'s 12943 through 12957 | pp. 31-44 |

Check #'s 12958 through 12966

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

pp. 45
pp. 46-47

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

6. ACTION ITEMS:

- A. Recommendation to approve _____ as the new City Councilperson to Complete Mike Murphy's Council Term Through December 31, 2020 (will be sworn in at the January 3rd City Council Meeting.)
- B. Planning & Zoning Commission Recommendation to Update the Voting Threshold to Meet the Current State Law for Zoning Amendments – First Reading of Ordinance 20-01 – An Ordinance Revising Chapter 11 Regarding the Regulation of Zoning Amendments. pp. 48-52
- C. Recommendation to approve Centennial Little Leagues usage of Memorial Park from April 1st through September 30th, 2020 – Ball Fields 1-5. pp. 53
- D. Recommendation to approve Minnesota State High School League Section 4AAA Softball 2020 Tournament Dates for Memorial Park Ball Fields: pp. 54
 - May 18th
 - May 19th (May 20 rain back-up)
 - May 21 (May 22 rain back-up)
 - May 26 (May 27 rain back-up date)
 - May 28 (May 29 rain back-up date)

7. MAYOR AND COUNCIL INPUT

8. ADMINISTRATOR INPUT

9. ADJOURNMENT

No Council Workshop this week

MINUTES
REGULAR PLANNING COMMISSION MEETING
December 10, 2019 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

- A. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy

Vice Chairperson Bautch called to order the Regular Planning Commission meeting on December 10, 2019 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, and Ron Thorson. Excused Absence: Mark Vanderbloomer. Also present: John Hughes, City Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Mike Kaeding and Marie Dickover, Norhart Development; Bob Dedyne, Citizen.

2. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Koch made a motion to approve the agenda as typewritten. Murphy seconded the motion. Motion carried 4-0.

4. LETTERS AND COMMUNICATION

- A. Building Permits for November 2019

Some discussion about the mobile home removal and demolition in Parkview.

5. APPROVAL OF PLANNING COMMISSION MINUTES

- B. November 12, 2019

Koch made a motion to approve the November 12, 2019 minutes. Thorson seconded the motion. Motion carried 4-0.

6. DISCUSSION ITEM:

- A. Discuss the City Council's Recommendation to have Planning and Zoning Review Lexington Lofts Plans.

Petracek explained that the City Council had voted to send the Lexington Lofts plans back to the Planning Commission for further review.

Murphy asked Councilmember Hughes what his biggest concerns for the Lexington Lofts plans were. Councilmember Hughes stated that the height of the building and the setbacks are his concerns for the development. Hughes added that the 8'-13' setbacks is too close to the street when you are driving down Griggs Ave. Discussion ensued.

Mike Kaeding, President of Norhart, discussed redesigning the project with altered setbacks. He stated the setbacks could be changed from 8'-13' to 13'-18' depending on which building is involved. He stated that the setbacks could be changed to that level without changing the building structure and compromising the number of units.

Kaeding addressed the height of the building. He explained that to reduce the height of the building would reduce the unit count, which they would have to reduce their expenses as a result. Hughes stated that Landings of Lexington was able to do it with 4-stories without any issues. Discussion ensued.

Hughes stated that Ephesians asked for a 5-story building. He added that he objected to having 5 livable stories with Ephesians and explained that there are no 5-story buildings in the area; they are mostly 3-4 story buildings. Discussion ensued.

Koch asked if it is look of the building, concerned citizens, or fire suppression that Hughes is concerned about. Hughes responded that he all three of those items are his concern.

Bautch asked the Commission what they wanted to do with the Lexington Lofts plans. Murphy stated that by eliminating the 5th story would eliminate a lot of selling features for the development, such as the sky lounge. Discussion ensued.

Murphy made a motion to have Norhart Development propose a new set of Lexington Lofts plans with 13'-18' setbacks along with the option of only 4-story buildings for the project. Koch seconded the motion. Motion carried 4-0.

Petracek explained to Kaeding to have those plans ready for the January Planning Commission meeting.

- B. Discuss City Council's recommendation for Planning and Zoning to Review Ordinance 11.20 Subdiv. 4 – Zoning Amendments.

Attorney Glaser explained that the City Council has asked the Planning Commission to provide their thoughts and recommendation on Ordinance 11.20 Subdiv. 4 – Zoning Amendments. Glaser explained that the requests for zoning change needed a 4/5's majority and the planned unit development to be approved, which the Council vote did not reflect that. He added that the City of Lexington's ordinance reflects an old minimum State Law, which was pointed out by Norhart that our ordinance does not meet Minnesota State Standards. Discussion ensued.

Glaser provided an overview of the League of Minnesota Cities opinion on cities in Minnesota changing their ordinance if it doesn't comply with State Law. Glaser did some research and couldn't find any city within the vicinity that still has the old voting threshold

standards. He continued by saying that the City Council wants the Planning Commission's opinion on the idea of having a standard that is more restrictive than State Law and to consider changing these restrictions. Glaser stated that we would be reducing our litigation risk if we changed the ordinance to meet State Law. Discussion ensued.

Koch made a motion to recommend to the City Council to update the voting threshold to meet the current State Law for zoning amendments. Murphy seconded the motion. Motion carried 4-0.

Bob Dedayn asked if there is public input on this ordinance. Petracek stated that at the first readings of the ordinance with the City Council there would be public input.

C. Discuss Proposed Ordinance Changes – Outdoor Storage

Attorney Glaser asked for clarification on the proposed outdoor storage ordinance regarding comments made by Ron Wasmund, Building Official, that involves trailers.

The Commission discussed trailer storage and how many vehicles can be stored on the trailers – ATV's, personal watercraft, and snowmobiles.

Glaser proposed drafting language for the ordinance that allows trailers being stored outside the ability hold the amount of vehicles – ATV's, personal watercraft, and snowmobiles – to the level that the trailer is designed to transport.

Glaser will redraft the ordinance and bring it back to the Planning Commission for final review and recommendation to the City Council.

7. NOTE COUNCIL MINUTES:

- A. November 7, 2019
- B. November 21, 2019

Some discussion on the sewer usage ordinance that was adopted.

8. PLANNING COMMISSION INPUT

Bautch wished everyone happy holidays!

9. ADJOURNMENT

Murphy made a motion to adjourn at 8:05 p.m. Koch seconded the motion. Motion carried 4-0.

**CITY OF LEXINGTON
SPECIAL WORKSHOP SYNOPSIS
Thursday, December 5, 2019
Immediately following Council meeting
City Hall**

- 1. Call to Order:** Mayor Murphy
- 2. Roll Call:** DeVries - Harris – Hughes

Mayor Murphy called to order the workshop for December 5, 2019 at 7:29 p.m. Councilmember's present: Devries, Harris, and Hughes. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Brian Garin, Citizen; Joe Ackerman, City Council Candidate; Brandon Winge, City Council Candidate; Chris Frye, Quad Press.

3. Discussion Items:

- A. Discuss Letters of Interest from City Council candidates.

1. Joe Ackerman

*Joe Ackerman
3875 Lovell Road
Lexington, MN.*

Mr. Ackerman stated he believes his complete lack of any elected official experience in the City is a benefit to the City. He added that his lack of experience is a good thing learning from the ground up. He enjoys Lexington and plans to stay here. Discussion ensued.

2. Brandon Winge

*Brandon Winge
4034 Lovell Road
Lexington, MN.*

Mr. Winge explained that he doesn't have any experience on a City Council. He stated that he tried as a write-in candidate for City Council in the last election, but was unsuccessful. He feels being on the City Council is an opportunity to serve his community, and the position would be interesting and fun. Winge also added that Lexington is great little town, and he likes the Landings of Lexington and the projects that are in the works. Discussion ensued.

Petracek stated he will have an item on the December 19th Council agenda for approval of one of the candidates.

4. Staff Input

No staff input

5. Council Input

No Council input.

6. Adjourn

*Councilmember Devries made motion to adjourn the workshop at 7:56 p.m.
Councilmember Harris seconded the motion. Motion carried 4-0.*



4779 Bloom Ave., White Bear Lake, MN 55110 • Phone: (651) 407-1200 • Fax: (651) 429-1242

December 3, 2019

Mr. Bill Petracek
City Administrator
City of Lexington
9180 Lexington Avenue N.
Lexington, MN 55014

Dear Mr. Petracek:

The *Quad Community Press* wishes to again be your official newspaper for 2020.

We meet all the legal publication requirements under state statutes. Our circulation is audited by Verified Audit Circulation, an independent firm.

As you know, we offer our products free to anyone who wants it and only ask for support with subscriptions.

We offer submittal of legal notices by mail, fax at (651) 429-1242, or e-mail to legals@presspubs.com. Please clearly identify them as "Legal Notices."

There will be a slight increase in the rate for your legal notices this year due to increased costs in health care and paper. We are asking for \$9.87 per column inch, in 7-point type at 9-lines per inch.

Our legal notice deadline is Wednesday by 5:00 p.m. for the following Tuesday's publication.

We look forward to the opportunity to serve you. We welcome any questions or concerns you may have.

Sincerely,

A handwritten signature in black ink that reads 'Lisa Graber'.

Lisa Graber
Legal Notice Coordinator

LG:ic

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www.presspubs.com

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CITY REPORT

November 2019

blaine centerville circle pines ham lake lexington lino lakes spring lake park

Video Production



Municipal Producer, Trevor Scholl, completed six productions in November including a series of PSAs regarding stormwater pond ordinances, election judges, world heritage, and a compilation of the Blaine Police Department training series into one long-form program. Programs were also produced T.J. Tronson, Rusty Ray and Danika Peterson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

▪ November Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Blaine Police Department Training Series Compilation	Trevor Scholl	00:42:38
Election Judges	Trevor Scholl	00:03:30
World Heritage	Trevor Scholl	00:08:25
Stormwater Ponds Ordinance Enforcement	Trevor Scholl	00:03:09
Stormwater Ponds Ordinance	Trevor Scholl	00:02:18
Living Near Stormwater Ponds in Blaine	Trevor Scholl	00:02:05
Lunch With Governor Walz	Danika Peterson/Rusty Ray	00:16:04
Blaine High School Veterans Day Program	T.J. Tronson	01:22:42
North Metro Cable Commission Meeting	T.J. Tronson	00:19:57
Anoka County Board Meeting (11/12/19)	T. J. Tronson	00:55:20
Anoka County Board Meeting (11/26/19)	T.J. Tronson	02:07:11

Some projects that Trevor is working on or is scheduled to produce include:

- Winter Mayors Minutes
- Lino Lakes events series
- Santa Around Town food drives
- New Americans Academy
- Instructional video for NMTV app on Roku and AppleTV
- Centennial Library Tour

Equipment Consulting/Technical Support



Blaine

- 11.18.19: Pearl Epiphone which is used for Facebook live streaming wouldn't boot up. Chose standard boot up option. Worked up till load screen, then went black. Contacted Epiphone. Told out of warranty range. Epiphone said sounded like a hard drive failure. Contact Alpha Video to see if they would do anything.
- 11.20.19: Ordered new Epiphone encoder from B&H. Roark asked Alpha Video for assistance and was sent a recommendation to purchase an expensive encoder with dual functionality. Recommended Roark go with Epiphone as it costs a lot less and they don't need record function.

Centerville

- No assistance required.

Circle Pines

- 11.13.19: Monitors in Council Chambers not working. Noticed Black Box network switch under dais not on. Found the issue to be with the 3-prong plug power cord. Located another power cord and used it. The Black Box came back on and the monitors are working.

Ham Lake

- 11.18.19: Not hearing audio in control room or Council Chamber. Checked channel, and audio is coming through on the recording.
- 11.19.19: Went to City Hall. On button was not turned on above main control room speaker slider. Turned on and showed button to staff.

Lexington

- No assistance required.

Lino Lakes

- No assistance required.

Spring Lake Park

- No assistance required.

All Cities

- 11.13.19: Ordered new APC UPS units for master control.

Master Control



Programming Coordinator, Michele Silvester, along with help from Eric Houston and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tighrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in November:

Title	Producer	Runtime
Blaine City Council Meeting (11/4/19)	Blaine Staff	01:05:07
Blaine Traffic Commission Meeting (11/6/19)	Blaine Staff	00:56:59
Blaine City Council Meeting (11/18/19)	Blaine Staff	01:19:25
Blaine Natural Resources Conservation Board Meeting (11/19/19)	Blaine Staff	01:07:39
Blaine Park Board Meeting (11/26/19)	Blaine Staff	01:01:06
Centerville City Council Meeting (10/9/19)	Centerville Staff	02:34:46
Circle Pines City Council Meeting (11/12/19)	Circle Pines Staff	00:36:00
Circle Pines Park Board Meeting (11/12/19)	Circle Pines Staff	00:47:57
Circle Pines Utility Commission Meeting (11/20/19)	Circle Pines Staff	00:19:16
Circle Pines City Council Meeting (11/26/19)	Circle Pines Staff	00:58:44
Ham Lake City Council Meeting (11/4/19)	Ham Lake Staff	00:41:25
Ham Lake Planning Commission Meeting (11/12/19)	Ham Lake Staff	00:13:25
Ham Lake City Council Meeting (11/18/19)	Ham Lake Staff	00:48:32
Lexington City Council Meeting (11/7/19)	Lexington Staff	01:21:09
Lexington City Council Meeting (11/21/19)	Lexington Staff	00:08:11
Lino Lakes City Council Meeting (11/12/19)	Lino Lakes Staff	00:43:24
Lino Lakes Planning & Zoning Meeting (11/13/19)	Lino Lakes Staff	01:03:58
Lino Lakes Environmental Board Meeting (11/20/19)	Lino Lakes Staff	01:37:07
Lino Lakes City Council Meeting (11/25/19)	Lino Lakes Staff	00:29:38
Spring Lake Park City Council Meeting (11/4/19)	Spring Lake Park Staff	00:48:39
Spring Lake Park City Council Meeting (11/18/19)	Spring Lake Park Staff	01:38:32
Spring Lake Park Planning Commission Meeting (11/25/19)	Spring Lake Park Staff	00:33:15
22 New Programs		19:51:25 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming produced by NMTV staff is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	188	198:05:55
Centerville	68	89:54:17
Circle Pines	207	151:05:08
Ham Lake	60	55:38:18
Lexington	129	116:57:43
Lino Lakes	166	121:49:34
Spring Lake Park	124	134:46:04
Totals:	942 Program Playbacks	868:16:59 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities will always maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any videos that will be displayed. The following work was done for City Carousel units in November:

Blaine

- Transcoded and uploaded 5 videos to Carousel.

Centerville

- Transcoded and uploaded 2 videos to Carousel.

Circle Pines

- Transcoded and uploaded 2 videos to Carousel.

Ham Lake

- Transcoded and uploaded 2 videos to Carousel.

Lexington

- Transcoded and uploaded 2 videos to Carousel.
- Created 4 graphics page for Carousel

Lino Lakes

- Transcoded and uploaded 2 videos to Carousel.

Spring Lake Park

- Transcoded and uploaded 3 videos to Carousel.
- Created 3 graphics pages for Carousel

City Channel Signal Monitoring

Blaine

- No channel signal problems.

Centerville

- No channel signal problems.

Circle Pines

- No channel signal problems.

Ham Lake

- No channel signal problems.

Lexington

- No channel signal problems.

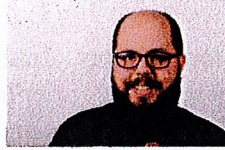
Lino Lakes

- No channel signal problems.

Spring Lake Park

- No channel signal problems.

Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. The length of time necessary for this varies based on the length of the meeting and whether it is recorded in SD or HD. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and type in the corresponding line-item information. Staff utilizes marked agendas provided by City staff members for this step. If marked agendas aren't provided by City staff we go to the City website to find unmarked agendas and place the meeting on VOD without bookmarks. Once that is done and saved the bookmarked meeting is then linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in November:

Blaine

- 5 meetings bookmarked and placed on VOD.

Centerville

- 1 meeting bookmarked and placed on VOD.

Circle Pines

- 4 meetings bookmarked and placed on VOD.

Ham Lake

- 3 meetings bookmarked and placed on VOD.

Lexington

- 2 meetings placed on VOD.

Lino Lakes

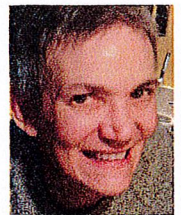
- 4 meetings bookmarked and placed on VOD.

Spring Lake Park

- 3 meetings bookmarked and placed on VOD

Administrative

The issues dealt with in November included keeping informed regarding progress with the franchise and PEG fee review and the FCC Third Report and Order challenge and FINALLY having the North Metro TV streaming app activated!

**Comcast Franchise and PEG Fee Review**

- A&S agreed to provide a supplemental report addressing the Comcast response to its report.
- A meeting has been arranged, for December 12th, to allow A&S and Comcast to explain their respective positions to the participating LFAs.

FCC Third Report and Order Update

- Appeal of the Order filed on October 24th with the DC Court of Appeals. The case was transferred to the Ninth Circuit Court.
- The FCC requested that the Appeal be transferred to the 6th District Court of Appeals. The Ninth District agreed to transfer the appeal. The Ninth District Court was our preferred Court, but the 6th District Court has made decisions regarding the Second Report and Order that were favorable to franchising authorities.
- The FCC denied the Motion for Stay. In the denial the FCC's Media Bureau clarified that cable companies cannot begin deducting in-kind considerations from franchise fees until meeting with LFAs and modifying franchises. It was also made clear that cable companies are charged with initiating the meetings and that the 120 days allowed for modifications do not begin until that contact.
- The NCTA, a trade organization representing the cable industry, asked the FCC for a clarification of the Media Bureau's direction regarding the franchise modification process. (This tells us that cable companies were likely ready to start subtracting from franchise fees for the fourth quarter of 2019 without meeting with franchising authorities.) Because of the request for clarification the FCC has asked for comments by December 12th. Reply comments might then be considered. After that a decision will be made regarding the Media Bureau's direction.
- A Motion for Stay has been filed with the 6th District Court of Appeals.
- Read Motion for Stay filed with the 6th District.

NMTV Streaming App

- The North Metro TV direct streaming app for Roku and AppleTV has been activated.
- Directed staff to create PSAs informing viewers that the apps are available, and how to find the channels.

Miscellaneous

- Created 2020 meeting schedule and distributed it.
- Emailed Columbia Heights City Administrator to check in on decision making process regarding joining the Commission. They are still considering the impact on their City budget and various options. Joining the Commission remains an option.
- Talked with Patrick Antonen regarding scheduling staff to record city meetings. Discussed logistics, salary and options for paying staff.
- Talked with Columbia Heights Communications Coordinator regarding more services (additional engineering benefits and election coverage). Answered questions.
- Marked up current Joint Powers Agreement with possible updates.
- Emailed Denise Webster regarding NMTV scheduling staff to record city meetings. Shared process agreed to with Circle Pines.
- Read industry articles.

North Metro TV

November 2019 Update

Program Production

In November, a total of 66 **new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **48:15:00 hours of new programming.**

- 22 programs were produced by the public
- 22 programs were produced by NMTV staff
- 22 programs were produced by City staff



Van Shoots

The HD truck was used for **13:30:00** hours of production. Events produced live and recorded for additional playbacks include:

- Football: 6A Section Final: Edina vs. Centennial
- Blaine High School Veterans Day Program



Workshops

Workshop	Instructor	Organization	Students
Lecture Series – The Monsters Come to Television: Samantha, Herman, Gomez, and Jeannie	Eric Houston	At NMTV, General Public	14
Editing	Eric Houston	General Public	1
Intro to Production/NMTV	Eric Houston	Blaine High School Business Professionals of America	8
Lecture Series – Early Film Treasures	Eric Houston	Blaine Park and Rec	7
Lecture Series – Over the Rainbow: Behind the Scenes of the Wizard of Oz	Eric Houston	Anoka Hennepin Continuing Education	8
Lecture Series – The Wolfman, the Creature, and Godzilla: Monster Movies of the 40s and 50s	Eric Houston	Crest View Senior Living	6
Camera	Eric Houston	General Public	6
Editing	Eric Houston	General Public	1
Lecture Series – Mary	Eric Houston	Spring Lake Park Parks	6

Pickford: The World's First Movie Star		and Recreation	
Camera	Eric Houston	General Public	4
Intro to Production/NMTV	Eric Houston	Way of the Shepherd Catholic School	5
Intro to Production/NMTV	Eric Houston	Blaine High School	1
Open Studio Night	Eric Houston	General Public	1
13 Workshops			68 Students

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	226	64	47	2	702	\$1,305.00
February	302.75	71	91	2	1,277	\$914.00
March	248.75	128	26	38	700	\$906.00
April	208.75	88	17	17	1,830	\$1,014.00
May	355.25	112	24	14	1,002	\$960.00
June	503.5	140	92	58	1,047	\$1,925.00
July	281.75	60	29	45	1,686	\$1,563.00
August	302.75	27	121	10	1,437	\$955.00
September	206.5	51	70	33	77	\$997.00
October	146.25	37	17	0	118	\$415.00
November	607.5	309	47	3	820	\$468.00
TOTAL:	3,389.75	1,087	581	222	10,696	\$11,422.00

Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, municipal, or educational.

Month	Unique Individuals	Total Usage Hours
January	144	677.5
February	94	606.5
March	76	572.75
April	108	591.75
May	163	773.5
June	84	737.25
July	97	543.00
August	79	475.25
September	76	440.25
October	124	471.75
November	99	889.5
TOTAL PUBLIC USAGE:		6,779

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some November highlights include:

- Breaking Bread Coalition Brings Together Anoka County Non Profits
- Beyond the Yellow Ribbon Seeks Help to Help Veterans and Families
- Governor Walz Visits North Metro Business Leaders
- Hope for Community Opens New Food Shelf
- New Grant Gives Job Opportunities
- Matthew's Family Restaurant Closure a Mystery
- Publisher Seeks to Limit E-Books for Local Libraries
- Animal Humane Society Plans Events for National Animal Shelter Week



In addition to daily playbacks of North Metro TV News on the cable systems, there are 607 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the northmetrotv.com website.

Sports Den Fall Finale

The hour-long Sports Den Fall Finale 2019 went out live on Monday, November 18th. Once again, the studio was filled with student athletes from Blaine, Centennial, and Spring Lake Park High Schools. The show included highlights from the volleyball, football, and soccer seasons and interviews. Athletes from the various teams were brought onto the set and asked questions about the past season and their future goals. The students will all receive a copy of the program, to thank them for attending and for being a fan of Sports Den.

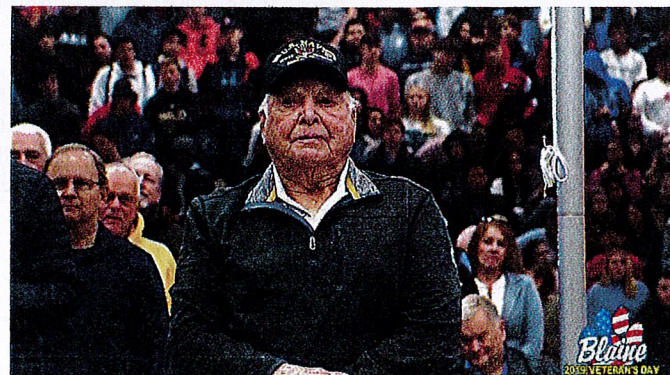


NMTV Streaming App Finally Available

All of North Metro TV's channels and the entire video-on-demand catalogue of over 4,000 programs are now available on the North Metro TV streaming app on Roku and AppleTV devices. Anyone looking for the channels need only search North Metro TV and it will pop right up. Municipal Producer, Trevor Scholl, is putting together a short instructional PSA showing viewers how to find the channels on streaming services. The PSA will be played on all of the city channels.

Annual Veterans Day Program

T.J. Tronson organized NMTV's 18th year of covering the Blaine High School Veterans Day program. He and Sports Producer, Jeremy Millington, went to the school the week before to test the live feed and walk through the details of the program with the director of the event. The morning of the program, T.J. and Jeremy arrived early to set up scaffolding and run cables before the rest of the crew arrived. In addition to covering the event live, NMTV also assisted the school with technical needs for the audience in the auditorium. They made sure that audio and video were making it to the overflow crowd. As always, the program was very moving and will be played on the city channels as well as channel 15 and on-demand.



Blaine High School Business Students Take Classes

Two groups of students from Blaine High School's chapter of Business Professionals of America are currently working with Studio Manager, Eric Houston, to create short news broadcasts for competition. Eric has taught them studio production basics, and they are already recording their projects.

City Productions

In November, Municipal Producer, Trevor Scholl, completed a series of PSAs regarding stormwater ponds, compiled the Blaine Police Department training series into one program, and produced pieces on election judges and world heritage.

- Blaine Police Department Training Series Compilation
- Stormwater Ponds Ordinance Enforcement
- Stormwater Ponds Ordinance
- Living Near Stormwater Ponds in Blaine
- Election Judges
- Work Heritage



New and ongoing projects include:

- Winter Mayors Minutes
- Lino Lakes events series
- Santa Around Town food drives
- New Americans Academy
- Instructional video for NMTV app on Roku and AppleTV
- Centennial Library Tour

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

Production equipment consulting for cities and schools

Blaine

- 11.18.19: Pearl Epiphone which is used for Facebook live streaming wouldn't boot up. Chose standard boot up option. Worked up till load screen, then went black. Contacted Epiphone. Told out of warranty range. Epiphone said sounded like a hard drive failure. Contact Alpha Video to see if they would do anything.
- 11.20.19: Ordered new Epiphone encoder from B&H. Roark asked Alpha Video for assistance and was sent a recommendation to purchase an expensive encoder with dual functionality. Recommended Roark go with Epiphone as it costs a lot less and they don't need record function.

Centerville

- No assistance required.

Circle Pines

- 11.13.19: Monitors in Council Chambers not working. Noticed Black Box network switch under dais not on. Found the issue to be with the 3-prong plug power cord. Located another power cord and used it. The Black Box came back on and the monitors are working.

Ham Lake

- 11.18.19: Not hearing audio in control room or Council Chamber. Checked channel, and audio is coming through on the recording.
- 11.19.19: Went to City Hall. On button was not turned on above main control room speaker slider. Turned on and showed button to staff.

Lexington

- No assistance required.

Lino Lakes

- No assistance required.

Spring Lake Park

- No assistance required.

All Cities

- 11.13.19: Ordered new APC UPS units for master control.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	188	198:05:55
Centerville	68	89:54:17
Circle Pines	207	151:05:08
Ham Lake	60	55:38:18
Lexington	129	116:57:43
Lino Lakes	166	121:49:34
Spring Lake Park	124	134:46:04
Totals:	942 Program Playbacks	868:16:59 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
Every Movie Ever (2 episodes)	Joe Scholz, Rick Bostrom, Ben Daniels/Ryan Frieundschuh, Gavin Van Trease/Brett Wong/Seraiah Brooks/Eric Houston	00:48:45
Christ Lutheran Church (4 episodes)	Jacob Nessman	04:44:39
The Power of Love (4 episodes)	Rick Larson	02:00:00
LovePower (4 episodes)	Rick Larson	04:00:00
Rice Creek Watershed District Meeting	Theresa Stasica	01:02:30
Cornerstone Church	Rick Bostrom	00:31:48
Oak Park Community Church (6 episodes)	David Turnidge	03:37:59
22 New Programs		16:45:41 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (11/12/19)	T.J. Tronson	00:55:20
Anoka County Board Meeting (11/26/19)	T.J. Tronson	02:07:11
North Metro Cable Commission Meeting (11/21/19)	T. J. Tronson	00:19:57
Blaine High School Veterans Day Program	T.J. Tronson	01:22:42
NMTV News (4 episodes)	Danika Peterson/Rusty Ray	01:07:47
Lunch With Governor Tim Walz	Danika Peterson/Rusty Ray	00:16:04
Backyard Animals: Episode 2	Danika Peterson/Rusty Ray	00:03:15
Blaine Police Department Training Series Compilation	Trevor Scholl	00:42:38
Election Judges	Trevor Scholl	00:03:30
Stormwater Ponds 1	Trevor Scholl	00:03:09
Stormwater Ponds 2	Trevor Scholl	00:02:18
Stormwater Ponds 3	Trevor Scholl	00:02:05
World Heritage	Trevor Scholl	00:08:52
Football: 6A Section Final: Edina/Centennial	Kenton Kipp/J. Millington	02:29:39
Sports Den (2 episodes)	Kenton Kipp/J. Millington	00:47:02
Sports Den 2019 Fall Finale	Kenton Kipp/J. Millington	00:55:35
Game Highlights (2 episodes)	Kenton Kipp/J. Millington	00:03:38
22 New Programs		11:30:12 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (11/4/19)	Blaine Staff	01:05:07
Blaine Traffic Commission Meeting (11/6/19)	Blaine Staff	00:56:59
Blaine City Council Meeting (11/18/19)	Blaine Staff	01:19:25
Blaine Natural Resources Conservation Board Meeting (11/19/19)	Blaine Staff	01:07:39
Blaine Park Board Meeting (11/26/19)	Blaine Staff	01:01:06
Centerville City Council Meeting (10/9/19)	Centerville Staff	02:34:46
Circle Pines City Council Meeting (11/12/19)	Circle Pines Staff	00:36:00
Circle Pines Park Board Meeting (11/12/19)	Circle Pines Staff	00:47:57
Circle Pines Utility Commission Meeting (11/20/19)	Circle Pines Staff	00:19:16
Circle Pines City Council Meeting (11/26/19)	Circle Pines Staff	00:58:44
Ham Lake City Council Meeting (11/4/19)	Ham Lake Staff	00:41:25
Ham Lake Planning Commission Meeting (11/12/19)	Ham Lake Staff	00:13:25
Ham Lake City Council Meeting (11/18/19)	Ham Lake Staff	00:48:32
Lexington City Council Meeting (11/7/19)	Lexington Staff	01:21:09
Lexington City Council Meeting (11/21/19)	Lexington Staff	00:08:11
Lino Lakes City Council Meeting (11/12/19)	Lino Lakes Staff	00:43:24
Lino Lakes Planning & Zoning Meeting (11/13/19)	Lino Lakes Staff	01:03:58
Lino Lakes Environmental Board Meeting (11/20/19)	Lino Lakes Staff	01:37:07
Lino Lakes City Council Meeting (11/25/19)	Lino Lakes Staff	00:29:38
Spring Lake Park City Council Meeting (11/4/19)	Spring Lake Park Staff	00:48:39
Spring Lake Park City Council Meeting (11/18/19)	Spring Lake Park Staff	01:38:32
Spring Lake Park Planning Commission Meeting (11/25/19)	Spring Lake Park Staff	00:33:15
22 New Programs		19:51:25 New Hours

If you have any questions or comments regarding this monthly report please contact
Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
19306949	Dec 1 2019	19:01	EMERGENCY MEDICAL HOLD		CIRCLE PINES
Summary: MEDICAL.DISPATCHED TO CIRCLE PINES ON A MEDICAL. PATIENT TO HOSPITAL.					
19306991	Dec 1 2019	20:20	DOMESTIC-VERBAL	89XX DUWAYNE AVE	LEXINGTON
Summary: DOMESTIC.DISPATCHED TO 8900 BLOCK OF DUWAYNE AVE ON A DOMESTIC. SITUATION MEDIATED.					
19306450	Dec 1 2019	03:21	ASSIST OTHER AGENCY		BLAINE
19306350	Dec 1 2019	00:12	MEDICAL	8XX CIVIC HEIGHTS DR	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 800 BLOCK OF CIVIC HEIGHTS DR REGARDING A MEDICAL. VICTIM WAS CHECKED BY AMBULANCE AND DID NOT NEED TO BE TRANSPORTED. VICTIM WAS LEFT IN CARE BY HER SIBLING.CLEAR.					
19306963	Dec 1 2019	19:32	INFORMATION	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: A BUSINESS IN LEXINGTON REPORTED AN ATTEMPTED THEFT. MERCHANDISE WAS RECOVERED. INFORMATIONAL REPORT ONLY.					
19307100	Dec 1 2019	23:12	ORDINANCE COMPLAINT	70XX 20TH AVE	CENTERVILLE
Summary: ORDINANCE COMPLAINT.OFFICERS WERE DISPATCHED TO THE 7000 BLOCK OF 20TH AVE FOR AN ORDINANCE COMPLAINT.OFFICERS MADE CONTACT WITH A PARTY ON SITE AND ADVISED.FOLLOW UP TO BE CONDUCTED.					
19306739	Dec 1 2019	13:43	PUBLIC ASSIST	39XX RESTWOOD RD	LEXINGTON
Summary: A PUBLIC ASSIST WAS CONDUCTED IN THE 3900 BLOCK OF RESTWOOD RD. EXCEPTIONALLY CLEARED.					
19307133	Dec 2 2019	00:23	MEDICAL		CENTERVILLE
Summary: MEDICAL.OFFICERS WERE DISPATCHED TO CENTERVILLE FOR A MEDICAL INVOLVING A CHILD.CHILD WAS TRANSPORTED TO THE HOSPITAL VIA AMBULANCE.CLEAR.					
19307597	Dec 2 2019	13:56	MEDICAL	2XX STARDUST BLVD	CIRCLE PINES
Summary: MEDICAL. OFFICERS WERE DISPATCHED TO THE 240 BLOCK OF STARDUST BLVD ON A MEDICAL. OFFICERS GATHERED MEDICAL ASSESSMENT INFORMATION FROM THE VICTIM. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT.CLEAR.					
19307484	Dec 2 2019	11:45	COUNTERFEIT	71XX 21ST AVE	CENTERVILLE
Summary: COUNTERFEIT: RESPONDED TO THE 7100 BLOCK OF 21ST AVE IN CENTERVILLE ON A COUNTERFEIT CURRENCY REPORT. UPON ARRIVAL, LOCAL BANK ADVISED THEY TOOK IN A FAKE \$20 BILL FROM A BUSINESS IN LINO LAKES. REPORT AS INFORMATION AT THIS TIME.					
19307667	Dec 2 2019	15:31	CIVIL DISPUTE	XX SHADY WAY	CIRCLE PINES
Summary: CIVIL DISPUTE. OFFICERS WERE ADVISED BY OFFICE STAFF OF A WALK-IN REPORT AT BASE. OFFICERS TOOK INFORMATION REGARDING A SITUATION IN WHICH THE COMPLAINANT HAD BEEN CONVINCED OVER NUMEROUS MONTHS AND TRANSACTIONS TO PROVIDE ANOTHER WITH A LARGE AMOUNT OF MONEY. IT WAS DETERMINED THAT THE PERSON OR PERSONS WHO RECEIVED THE MONEY WERE NOT ACCURATELY REPRESENTING THEMSELVES BUT, SINCE THE VICTIM HAD WILLINGLY PROVIDED THE FUNDS, IT WAS CIVIL IN NATURE. CASE WAS FORWARDED TO INVESTIGATIONS FOR FURTHER FOLLOW UP.ACTIVE.					
19307728	Dec 2 2019	16:28	LIFT ASSIST	XX WEST RD	CIRCLE PINES
Summary: POLICE RESPONDED TO A LIFT ASSIST IN CIRCLE PINES.					
19307702	Dec 2 2019	16:00	HRO VIOLATION	2XX HERITAGE LN	CIRCLE PINES



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: HRO VIOLATION.DISPATCHED TO 200 BLOCK OF HERITAGE LN ON AN HRO VIOLATION. PARTY SUBSEQUENTLY ARRESTED.					
19307760	Dec 2 2019	17:09	DOMESTIC ASSAULT	93XX GRIGGS AVE	LEXINGTON
Summary: POLICIE RESPONDED TO A DOMESTIC SITUATION ON GRIGGS AVE. AN ADULT MALE WAS TRANSPORTED TO JAIL.					
19308278	Dec 3 2019	10:20	MEDICAL	XX HILLCREST LN	CIRCLE PINES
Summary: MEDICAL: OFFICERS RESPONDED WITH EMS TO THE 10 BLOCK OF HILLCREST LANE FOR MEDICAL EMERGENCY INVOLVING AN ADULT MALE. OFFICERS ARRIVED AND MADE CONTACT WITH MALE AND ASSESSED HIS CONDITION PRIOR TO CLEARING THE PARAMEDICS INSIDE. MALE WAS TRANSPORTED TO THE HOSPITAL BY AMBULANCE.					
19308470	Dec 3 2019	13:36	MEDICAL	XX VILLAGE PKWY	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 30 BLOCK OF VILLAGE PARKWAY ON THE REPORT OF AN ALLERGIC REACTION MEDICAL. VICTIM SENT TO HOSPITAL. BWC. CLEAR.					
19308453	Dec 3 2019	13:15	FRAUD	XX SOUTH PINE DR	CIRCLE PINES
Summary: OFFICERS REQUESTED AT BASE FOR A FRAUD REPORT THAT OCCURRED IN THE 10 BLOCK OF SOUTH PINE DRIVE. REPORT TO BE SENT TO DETECTIVE SPRENG. BWC. CLEAR.					
19303445	Nov 27 2019	11:00	NOISE COMPLAINT	71XX MAIN ST	CENTERVILLE
Summary: A NOISE COMPLAINT WAS REPORTED IN THE 7100 BLOCK OF MAIN ST. EXCEPTIONALLY CLEARED.					
19303804	Nov 27 2019	18:11	CHECK WELFARE	39XX RESTWOOD RD	LEXINGTON
Summary: POLICE RESPONDED TO THE 3900 BLOCK OF RESTWOOD RD TO CHECK THE WELFARE OF AN INDIVIDUAL.					
19304030	Nov 27 2019	23:20	NOISE COMPLAINT	XX VILLAGE PKWY	CIRCLE PINES
Summary: POLICE WERE DISPATCHED TO 33 VILLAGE PARKWAY ON A REPORT OF LOUD MUSIC DISTURBING. POLICE MADE CONTACT AND ADVISED OF THE COMPLAINT. THE SUBJECT WAS HIGHLY CONFRONTATIONAL BUT ULTIMATELY TURNED DOWN HIS MUSIC.					
19304057	Nov 27 2019	23:54	DOMESTIC-VERBAL	88XX DUNLAP AVE	LEXINGTON
Summary: POLICE WERE DISPATCHED TO THE 8800 BLOCK OF DUNALP AVENUE ON A REPORT OF A VERBAL DOMESTIC. IT WAS DETERMINED THAT NO CRIME HAD OCCURRED AND OFFICERS ASSISTED IN MEDIATING THE SITUATION.					
19303475	Nov 27 2019	11:22	FOUND BICYCLE	XX SOUTH PINE DR	CIRCLE PINES
Summary: ON 11/27/2019 APPROXIMATELY AT 1119 HOURS, A BICYCLE WAS FOUND WITHIN THE 5 BLOCK OF PINE DRIVE.STORED IN SECURE STORAGE.					
19303577	Nov 27 2019	13:36	VEHICLE- LOCKOUT		CIRCLE PINES
19303659	Nov 27 2019	15:08	DAMAGE TO PROPERTY	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO THE 9700 BLOCK OF SOUTH HIGHWAY DRIVE FOR A PROPERTY DAMAGE REPORT.					
19303759	Nov 27 2019	16:57	ACCIDENT-MV PD	LEXINGTON AVE & LAKE DR	LEXINGTON
Summary: POLICE RESPONDED TO A PROPERTY DAMAGE ACCIDENT INVOLVING TWO VEHICLES.					
19303147	Nov 27 2019	04:15	PARKING COMPLAINT	2XX MOONLITE DR	CIRCLE PINES



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: ON THE ABOVE DATE AND TIME OFFICERS WERE DISPATCHED TO A PARKING COMPLAINT.VEHICLE IMPOUNDED.					
19304577	Nov 28 2019	21:06	CHECK WELFARE	16XX PELTIER LAKE DR	CENTERVILLE
Summary: POLICE RESPONDED TO THE 1600 BLOCK OF PELTIER LAKE DR TO CHECK THE WELFARE OF AN INDIVIDUAL. ONE INDIVIDUAL WAS SENT TO THE HOSPITAL.					
19304282	Nov 28 2019	10:46	FOUND PROPERTY	CENTERVILLE RD & SOREL ST	CENTERVILLE
Summary: PROPERTY FOUND IN ROADWAY. BWC. CLEAR.					
19304487	Nov 28 2019	18:43	DISORDERLY CONDUCT	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 9000 BLOCK OF SOUTH HIGHWAY DR REGARDING A DISORDERLY MALE. SUSPECT WAS SENT TO THE HOSPITAL AND PLACED ON A HOLD.CASE PENDING.					
19304131	Nov 28 2019	01:42	ASSIST OTHER AGENCY		LINO LAKES
19304937	Nov 29 2019	11:25	LIFT ASSIST	91XX DUNLAP AVE	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 9100 BLOCK OF DUNLAP FOR A LIFT ASSIST. BWC. CLEAR.					
19304884	Nov 29 2019	09:49	INFORMATION	73XX 20TH AVE	CENTERVILLE
Summary: INFORMATION WAS GIVEN TO POLICE IN THE 7000 BLOCK OF 20TH AVE. EXCEPTIONALLY CLEARED.					
19305244	Nov 29 2019	17:58	PUBLIC ASSIST	88XX PASCAL AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 8800 BLOCK OF PASCAL AVE TO RETURN A JUVENILE BACK TO HER HOME.					
19305394	Nov 29 2019	20:51	WARRANT ARREST	38XX PATRIOT LN	LEXINGTON
Summary: OFFICERS CONDUCTED A WARRANT ATTEMPT IN THE 3800 BLOCK OF PATRIOT LN.FEMALE TAKEN INTO CUSTODY WITH ADDITIONAL CHARGES.CLEAR.					
19304872	Nov 29 2019	09:26	SUSPICIOUS ACTIVITY	SOUTH HIGHWAY DR & RESTWOOD	LEXINGTON
Summary: OFFICER NOTED MALE WALKING IN THE AREA OF LAKE DRIVE AND RESTWOOD ROAD. MALE TRANSPORTED TO TRANSIT STATION, CSO NOTED NEEDLES ON MALE. MALE ARRESTED FOR POSSESSION OF HYPODERMIC NEEDLE AND TRANSPORTED TO ANOKA COUNTY JAIL. BWC. CLEAR.					
19304732	Nov 29 2019	02:01	CONTROLLED SUBSTANCE	NORTH HIGHWAY DR & DUNLAP AVE	LEXINGTON
Summary: POLICE CONDUCTED A TRAFFIC STOP IN THE AREA OF DUNLAP AND NORTH HIGHWAY. THE DRIVER OF THE VEHICLE WAS SUBSEQUENTLY ARRESTED FOR AN OUTSTANDING WARRANT AND ADDITIONAL CHARGES.					
19304706	Nov 29 2019	00:38	ASSIST OTHER		LINO LAKES
19306078	Nov 30 2019	18:06	INFORMATION		LEXINGTON
Summary: POLICE RECEIVED A MAARC REPORT INVOLVING A LEXINGTON RESIDENT.					
19306086	Nov 30 2019	18:22	ASSIST OTHER AGENCY		BLAINE
19305944	Nov 30 2019	15:12	WARRANT ARREST	XXTH AVE & MAIN ST	CENTERVILLE



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: A TRAFFIC STOP WAS CONDUCTED AND A PASSENGER WAS ARRESTED ON OUTSTANDING WARRANTS.					
19305609	Nov 30 2019	01:50	MEDICAL	69XX MEADOW CT	CENTERVILLE
Summary: POLICE WERE DISPATCHED TO THE 6900 BLOCK OF MEADOW COURT ON A REPORT OF AN ADULT MALE EXPERIENCING A MEDICAL EMERGENCY. AN ADULT MALE WAS TRANSPORTED TO THE HOSPITAL.					
19305599	Nov 30 2019	01:32	SUICIDE ATTEMPT/THREAT		CENTERVILLE
Summary: OFFICERS RESPONDED TO CENTERVILLE REGARDING A PERSON THAT MADE SUICIDAL THREATS. THE RP ADVISED OFFICERS THAT THE VICTIM WAS SUICIDAL. OFFICERS THEN SPOKE TO THE VICTIM. THE VICTIM APPEARED TO BE FINE AND THE WAS NOT SUICIDAL.CLEAR.					
19305663	Nov 30 2019	04:03	MEDICAL	17XX OJIBWAY DR	CENTERVILLE
Summary: POLICE WERE DISPATCHED TO THE 1700 BLOCK OF OJIBWAY DRIVE ON A REPORT OF A MALE EXPERIENCING A MEDICAL EMERGENCY. NORTH AMBULANCE EVALUATED THE MALE AND DETERMINED THERE WAS NO NEED TO TRANSPORT.					
19305715	Nov 30 2019	08:01	MEDICAL	71XX PROGRESS RD	CENTERVILLE
Summary: EMS SUMMONED TO 7100 BLOCK OF PROGRESS RD ON THE REPORT OF A FEMALE WHO IS WEAK. EXCEPTIONALLY CLEARED.					

2020

JANUARY						
S	M	T	W	T	F	S
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

JUNE						
S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

SEPTEMBER						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

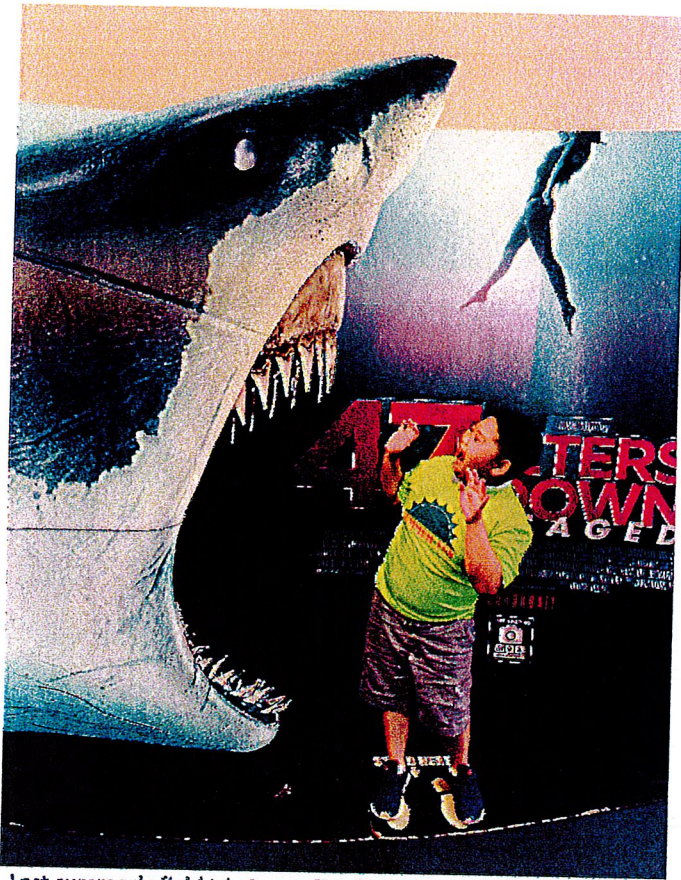
2020 Holidays
 Jan 1 New Years Day
 Jan 20 MLK Day
 Feb 17 President's Day
 April 10 Good Friday
 May 25 Memorial Day
 July 4 Independence Day
 Sept 7 Labor Day
 Nov 11 Veteran's Day
 Nov 26 Thanksgiving Day
 Nov 27 After Thanksgiving
 Dec 24 Christmas Eve
 Dec 25 Christmas
 Dec 31 New Year's Eve
 (1/2 day)
 (1/2 day)

Mayor Mike Murphy
 Councilmembers:
 John Hughes & Kim DeVries
 & Diane Harris
 CITY ANNIVERSARY 5/20/1950

COUNCIL MEETING
COUNCIL WORKSHOP
PARK BOARD
PLANNING COMMISSION
FIRE DEPT & RELIEF MTG
CABLE OPERATIONS

POLICE GOVERNING BOARD
 RECYCLE/CLEAN UP DAY
 HOLIDAY CLOSED
 HOLIDAY 1/2 DAY
 PAY DATES

City Administrator: Bill Petracek
Finance Director: Hristo (Chris) Galiov
Deputy Clerk: Mary Vinzant
Admin Assistant/Permit Technician: Brenda Beaudet
Public Works: Jim Fischer & Travis Schmid
Municipal Liquor: Jack Borgen - Karen Larson- Andrew Lyons



Last summer's field trip to see Toy Story 4 was a big hit! All ages, even staff, raved about the movie. The small pop and popcorn for each child and teen was GREAT! And this shark display made for fun photos to help kids remember the day! Here one of our Lexington kids hams it up for the camera.

December 6, 2019

City of Lexington
c/o Bill Petracek
City Administrator
9180 Lexington Ave.
Lexington, MN 55014

Dear Bill, Mayor and City Council Members,

We're moving into our **24th year** of **Summer Fun Enrichment Programs!** Once again, together with other community partners, we will provide **safety, care, food, enrichment activities...and FUN!** for our local, underserved and at-risk children and youth. The 2019 Annual Report is enclosed.

Re: 2020 Summer Fun Enrichment Program

Thank you for your continuing partnership!

Please make your **\$2,000** partner contribution **check to:** District 12*

memo: Summer Fun Enrichment Program

mail to: Summer Fun Enrichment Program
Centennial Community Education
Attn: Sharon Sculley
4707 North Road
Circle Pines, MN 55014

From all our Summer Fun kids and their families – THANK YOU FOR YOUR SUPPORT!
Sincerely,

Lynn Rossiter
Our Savior's Lutheran Church – volunteer
Summer Fun Enrichment Program Partner
9185 N. Lexington Ave.
Circle Pines, Mn 55014

*Centennial ISD #12 is the fiscal agent for our SFEP community collaborative/partnership.

History of SFEP

In 1997, Our Savior's Lutheran Church inquired about the communities' most vulnerable children and then set up community meetings to find answers. Through the meetings, the group discovered that children did not have access to free lunch programs in the summer and low-income children may not participate in summer programs due to financial and transportation obstacles. As a result, Our Savior's Social Ministry Team started the Summer Fun Program at two sites, Lexington Memorial Park and Centennial Square Park, and enlisted the help of various community partners.

How You Can Help

Be a Contributing Partner

Contributions are tax deductible to the extent permitted by law. Please consult your tax advisor.

Receipts will be mailed to contributors.

Write check to: District 12

Memo: Summer Fun Enrichment Program*

Mail to: Summer Fun Enrichment Program
Centennial Community Education

Attn: Sharon Sculley
4707 North Road

Circle Pines, MN 55014

Summer Fun serves potentially at-risk and underserved children by eliminating barriers such as cost, transportation and mandatory attendance.



*Centennial ISD #12 is the fiscal agent for the SFEP community collaborative.

Volunteer: Contact Sharon for current volunteer opportunities for yourself or group.

Feedback from participating children and families shows great appreciation for these programs that address their needs; they know that the community cares

SUMMER FUN ENRICHMENT PROGRAM 2019 ANNUAL REPORT



Program Description

The Summer Fun Enrichment Program continues to be unique in the Centennial communities. Located at two sites in or within walking distance of three manufactured home communities.

The program runs mid June through early August, 10 am-2 pm, Monday through Friday for children who have completed grades K-8.

SFEP's free programming for students who have completed grade K-4 includes: active games, swim lessons, crafts, life skills education, reading, and field trips.

Teen Force (Centennial Square location) is for youth who have completed grades 5-8 and meets four days a week for 4 hours. The focus is on character development. Youth participate in activities, discussions, field trips and service work.

All children receive free daily lunches through the Anoka-Hennepin School District.

2019 Highlights Include:

The Teen Force group took part in a college tour at Anoka Ramsey Community College and assisted in activities at Feed My Starving Children. The elementary park sites enjoyed visits from the University of MN Extension program to learn more about healthy food choices. Staff from the Anoka County Library-Circle Pines Branch visited onsite with children once a week to explore literacy based topics. All of the children were able to visit the local YMCA for recreation-based fun.



Impact

The participants and community are positively

impacted by:

- ▣ Children benefit from supported play, social interaction with peers, staff and volunteers, and exposure to community resources
- ▣ Support to families who rely on a summer safe place for children
- ▣ Children returning to school ready to learn



2019 Statistics

Centennial Square Park had 47 registered children.

Teen Force had 31 registered.

Lexington Memorial Park had 16 registered children.



Thanks to

Committee Members

Centennial School District Community Education, Our Savior's Lutheran Church Social Ministry Team, City of Lexington, and Alexandra House

Contributing Partners

Collaborative administrative partners:

City of Blaine Parks and Recreation, Centennial School District Community Education, City of Lexington, Our Savior's Social Ministry Team, and the Lino Lakes YMCA. This team donates time, talent, financial, and in-kind support along with fulfilling administrative duties for the program year round.

Supporting Partners provide volunteers and/or services at no or low cost. Alexandra House, Centennial Square Manufactured Home Community, Centennial School District staff, City of Blaine Police Department, U of M Extension Service, Youthway Center, Anoka County Library, Anoka Hennepin School District, Kwik Trip, and Spring Lake Park School District.

Financial Contributors

Centennial Community Food Shelf, City of Lexington, City of Blaine, Lexington Fireman's Relief Association, Molin Concrete, Our Savior's Lutheran Church, John and Eleanor Yackel Charitable Fund, Bernadine Demotts, Thomas & Vickie Molin, Helen Paul, Renee Dietz, Lynn & Richard Rossiter, Spring Lake Park LIONS, and Thrivent.

Grantors

Centennial Area Education Foundation, Creating Communities, and Anoka County Youth Initiatives.

Countless Volunteers

Countless volunteers, including reading therapy dogs and their trainers.

Minutes
CITY OF LEXINGTON
PUBLIC HEARING – TRUTH IN TAXATION 7:00 PM
&
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 5, 2019 - Immediately Following Public Hearing
9180 LEXINGTON AVENUE

1. CALL TO ORDER: - Mayor Murphy

A. Roll Call - Council Members: DeVries, Harris, and Hughes

Mayor Murphy called to order the Truth in Taxation hearing for December 5th, 2019 at 7:00 p.m. Councilmember's present: Devries, Harris, and Hughes. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Brian Garin, Citizen; Bob Dedyne, Citizen; Joe Ackerman, Citizen; Brandon Winge, Citizen; Numerous Centennial High School students; Chris Frye, Quad Press Reporter.

2. PUBLIC HEARING: TRUTH IN TAXATION

A. Final 2020 Budget Recommendations

*Brian Garin
9064 Jackson Ave.
Lexington, MN*

Mr. Garin questioned why his taxes were going up 21% for the coming year. Petracek explained that the General Levy is only going up 3%, and that the 21% is the total amount being proposed for 2020 of all the taxing jurisdictions – School, County, City, and other taxing jurisdictions. He also explained that his property value assessment may have gone up, as well. Discussion ensued.

No other citizens were present.

3. ADJOURN PUBLIC HEARING

Councilmember Devries made motion to adjourn the Truth in Taxation hearing at 7:05 p.m. Councilmember Harris seconded the motion. Motion carried 4-0.

CITY OF LEXINGTON REGULAR COUNCIL MEETING

1. CALL TO ORDER: – Mayor Murphy

A. Roll Call - Council Members: DeVries, Harris, and Hughes

Mayor Murphy called to order the Regular City Council meeting for December 5th, 2019 at 7:05 p.m. Councilmember's present: Devries, Harris, and Hughes. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Brian Garin, Citizen; Bob Dedyne, Citizen; Joe Ackerman, Citizen; Brandon Winge, Citizen Numerous; Centennial High School students; Chris Frye, Quad Press

2. CITIZENS FORUM

*Brian Garin
9064 Jackson
Lexington, MN.*

Mr Garin asked if the Council is voting on zoning changes to allow the new apartments to be approved. Mayor Murphy explained that the City Council is voting to send an ordinance that requires the 4/5's majority vote of the Council for zoning requests to the Planning Commission for their review and recommendation, as well as the Lexington Lofts plans. Discussion ensued.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Hughes made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 4-0.

4. INFORMATIONAL REPORTS:

- A. Airport (Mayor Murphy) – *Mayor Murphy had nothing to report.*
- B. Cable Commission (Mayor Murphy) – *Mayor Murphy had nothing to report.*
- C. City Administrator (Bill Petracek) – *Petracek stated that John, Mike, and Diane are signed up for the January 24th and 25th City Council advanced training.*

Petracek also added that staff has restarted discussions with O'Reilly's on their expansion project, and they will be coming to the Council requesting an extension on their preliminary plat. Devries asked if it needed to go to the Planning Commission. Petracek explained if the Council requires them to go through the process again, yes; they will be bringing a request for extension to the Council in January, tentatively.

5. LETTERS AND COMMUNICATIONS:

- A. Council Workshop meeting synopsis – November 21, 2019
- B. United States Census 2020
- C. Centennial Lakes Police Department Media Report – 11-12 -19 /11-26-19

No discussion on Letters and Communications

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – November 21, 2019
- B. Recommendation to Approve Claims and Bills:
Check #'s 13643 through 13649
Check #'s 45610 through 45660
Check #'s 12910 through 12927
Check #'s 12928 through 12931

Councilmember Hughes made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 4-0.

7. ACTION ITEMS:

- A. Recommendation to Approve Resolution NO. 19-24 – A Resolution
Ordering Preparation of Report on Improvements – Jackson Ave.

Councilmember Devries made a motion to approve Resolution NO. 19-24 – A Resolution Ordering Preparation of Report on Improvements – Jackson Ave. Councilmember Harris seconded the motion. Motion carried 4-0.

- B. Recommendation to Approve Resolution NO. 19-25 – A Resolution
Adopting Final 2020 Operating Budget for the City Of Lexington.

Councilmember Harris made a motion to approve Resolution NO. 19-25 – A Resolution Adopting Final 2020 Operating Budget for the City Of Lexington. Councilmember Hughes seconded the motion. Motion carried 4-0.

- C. Recommendation to Approve Resolution NO. 19-26 – A Resolution
Certifying the 2019 Tax Levy Collectable in 2020.

Councilmember Harris made a motion to approve Resolution NO. 19-26 – A Resolution Certifying the 2019 Tax Levy Collectable in 2020. Councilmember Hughes seconded the motion. Motion carried 4-0.

- D. Recommendation to Send the Proposed Lexington Lofts Development Plans
Back to the Planning & Zoning Commission for Further Review.

Councilmember Harris made a motion to send the Proposed Lexington Lofts Development Plans Back to the Planning & Zoning Commission for Further Review. Councilmember Devries seconded the motion. Motion carried 4-0.

- E. Recommendation to Send Ordinance 11.20 Subdiv. 4 – Zoning Amendments to the Planning & Zoning Commission for Review.

Attorney Glaser explained that the State of Minnesota changed the law requiring a 4/5's majority vote of the Council to approve zoning amendments in 2001. He stated at the time city staff and the City Council did not want to change this provision in the ordinance to mimic State Law. He explained that other Cities in the vicinity have changed their ordinances to a simple majority vote of the Council to approve zoning requests. Discussion ensued.

Glaser also explained that this ordinance can also be changed without a recommendation from the Planning Commission. Discussion ensued.

Councilmember Devries asked that if the Planning Commission does not make recommendation on this ordinance, that it should be placed on the next workshop for discussion.

Councilmember Harris made a motion to send Ordinance 11.20 Subdiv. 4 – Zoning Amendments to the Planning & Zoning Commission for Review. Councilmember Devries seconded the motion. Motion carried 4-0.

- F. Recommendation to Approve Voluntary Cost Sharing Agreement for Anoka County Economic Development.

Councilmember Hughes made a recommendation to approve Voluntary Cost Sharing Agreement for Anoka County Economic Development. Councilmember Harris seconded the motion. Motion carried.

8. MAYOR AND COUNCIL INPUT

Councilmember Devries reminded residents of the Park Board's annual christmas lights judging. Discussion ensued.

Councilmember Harris stated she appreciated the signs for keeping snowmobiles on the roads, but explained that they are still driving on her front lawn. Discussion ensued.

9. ADJOURNMENT

Councilmember Devries made motion to adjourn the meeting at 7:23 p.m. Councilmember Hughes seconded the motion. Motion carried 4-0.

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of December 19, 2019.

(1) Payroll

Checks	13652 through	13653	\$	961.61
Vouchers	502453 through	502470	\$	19,360.58
Vouchers	502423 through	502451	\$	6,743.51
Payroll Taxes				
	Federal Tax	\$2,936.98		
	Social Security	\$4,427.40		
	Medicare	\$1,035.52		
			\$8,399.90	
	State Tax	\$1,454.50	\$1,454.50	
	Total			\$9,854.40

(2) General and Liquor Payment Recommendations:

Checks	45661 through	45718	\$	92,369.44
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(3) ACH and Credit Card Payments for: NOV 2019

ACH Checks:	2592E through	2605E	\$	27,910.05
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Total Payments and Withdrawals Approval	\$	<u>157,199.59</u>
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Centennial Lakes Police Payment Recommendations:

Checks	12935 through	12940	\$	647.01
	12943 through	12957	\$	10,251.21
	12958 through	12966	\$	2,967.08
ACH	201915 through	201915	\$	<u>2,966.30</u>
Total Payments			\$	<u>16,831.60</u>

***Check Detail Register©**

December 2019

Check Amt Invoice Comment

10100 4M FUND

Paid Chk# 045661 12/19/2019 ARTISAN BEER COMPANY

E 609-00000-252	Beer Purchase	\$268.25	3389015
E 609-00000-252	Beer Purchase	\$815.20	3390465
E 609-00000-252	Beer Purchase	(\$115.92)	478050
Total ARTISAN BEER COMPANY		\$967.53	

Paid Chk# 045662 12/19/2019 ASPEN MILLS

E 101-42260-214	Fire Uniforms	\$304.60	247744	UNIFORMS - FIRE DEPT
E 101-42260-214	Fire Uniforms	\$287.25	247745	UNIFORMS - FIRE DEPT
Total ASPEN MILLS		\$591.85		

Paid Chk# 045663 12/19/2019 AUTOPLUS AUTO PARTS

E 101-43100-404	Repair Machinery/Equipment	\$1.71	038826362	PARTS
Total AUTOPLUS AUTO PARTS		\$1.71		

Paid Chk# 045664 12/19/2019 AWARDS BY HAMMOND, INC

E 101-42260-430	Miscellaneous	\$45.00	M6751	SIGN - FIRE DEPT
Total AWARDS BY HAMMOND, INC		\$45.00		

Paid Chk# 045665 12/19/2019 BELLBOY CORPORATION

E 609-00000-251	Liquor Purchase	\$619.28	0081794700
E 609-00000-254	Miscellaneous Purchase	\$407.66	0100531200
Total BELLBOY CORPORATION		\$1,026.94	

Paid Chk# 045666 12/19/2019 BLACK STACK BREWING, INC.

E 609-00000-252	Beer Purchase	\$76.00	5583R
E 609-00000-252	Beer Purchase	\$245.00	5943
E 609-00000-252	Beer Purchase	\$152.00	6002
Total BLACK STACK BREWING, INC.		\$473.00	

Paid Chk# 045667 12/19/2019 BREAKTHRU BEVERAGE MN

E 609-00000-251	Liquor Purchase	\$634.34	1081063946
E 609-00000-252	Beer Purchase	\$84.50	1081063947
E 609-00000-251	Liquor Purchase	\$1,747.10	1081068242
E 609-00000-251	Liquor Purchase	(\$173.85)	2080198053
E 609-00000-254	Miscellaneous Purchase	(\$52.15)	2080207609
E 609-00000-251	Liquor Purchase	(\$758.95)	2080211550
E 609-00000-251	Liquor Purchase	(\$23.59)	2080218797
E 609-00000-253	Wine Purchase	(\$73.45)	2080220469
E 609-00000-251	Liquor Purchase	(\$126.20)	2080223316
E 609-00000-251	Liquor Purchase	(\$110.75)	2080223709
E 609-00000-254	Miscellaneous Purchase	(\$15.86)	2080223864
E 609-00000-251	Liquor Purchase	(\$27.70)	2080226193
E 609-00000-251	Liquor Purchase	(\$76.00)	2080226833
E 609-00000-251	Liquor Purchase	(\$122.86)	2080228437
Total BREAKTHRU BEVERAGE MN		\$904.58	

Paid Chk# 045668 12/19/2019 BROADVIEW BUILDERS, INC

E 101-41500-401	Repair Buildings	\$674.68	1936-120519-1	SKYLIGHT LEAK REPAIRS
Total BROADVIEW BUILDERS, INC		\$674.68		

Paid Chk# 045669 12/19/2019 BROKEN CLOCK BREWING

E 609-00000-252	Beer Purchase	\$72.00	3063
Total BROKEN CLOCK BREWING		\$72.00	

Paid Chk# 045670 12/19/2019 CAPITOL BEVERAGE SALES

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December 2019

			Check Amt	Invoice	Comment
E 609-00000-252	Beer Purchase		\$204.00	2353650	
E 609-00000-252	Beer Purchase		\$4,623.56	7773472	
E 609-00000-252	Beer Purchase		\$36.20	7773477	
Total CAPITOL BEVERAGE SALES			\$4,863.76		
Paid Chk# 045671	12/19/2019	CARLOS CREEK WINERY			
E 609-00000-253	Wine Purchase		\$504.00	18413	
Total CARLOS CREEK WINERY			\$504.00		
Paid Chk# 045672	12/19/2019	CENTERPOINT ENERGY			
E 609-00000-383	Gas Utilities		\$321.05		NOV 2019 UTILITIES
E 101-43100-383	Gas Utilities		\$38.73		NOV 2019 UTILITIES
E 101-45200-383	Gas Utilities		\$38.73		NOV 2019 UTILITIES
E 651-00000-383	Gas Utilities		\$19.36		NOV 2019 UTILITIES
E 730-00000-383	Gas Utilities		\$48.41		NOV 2019 UTILITIES
E 770-00000-383	Gas Utilities		\$48.44		NOV 2019 UTILITIES
Total CENTERPOINT ENERGY			\$514.72		
Paid Chk# 045673	12/19/2019	CINTAS			
E 609-00000-255	Linen		\$113.78	4036285797	MAT SERVICE
Total CINTAS			\$113.78		
Paid Chk# 045674	12/19/2019	CLEAR RIVER BEVERAGE COMPANY			
E 609-00000-252	Beer Purchase		\$242.00	26091651	
E 609-00000-252	Beer Purchase		\$390.00	58041608	
Total CLEAR RIVER BEVERAGE COMPANY			\$632.00		
Paid Chk# 045675	12/19/2019	COMCAST			
E 609-00000-329	Cable/Internet		\$134.71		8772 10 519 0024097
Total COMCAST			\$134.71		
Paid Chk# 045676	12/19/2019	COMPASS MINERALS			
E 101-43100-231	Snow Removal Materials		\$2,026.11	544982	ROAD SALT
E 101-43100-231	Snow Removal Materials		\$1,985.20	546003	ROAD SALT
Total COMPASS MINERALS			\$4,011.31		
Paid Chk# 045677	12/19/2019	CULLIGAN BOTTLED WATER			
E 101-41500-411	Culligan		\$25.64	114X73268001	NOV-DEC 2019 SERVICE
E 101-42260-411	Culligan		\$25.63	114X73268001	NOV-DEC 2019 SERVICE
E 609-00000-411	Culligan		\$14.30	114X73429801	NOV-DEC 2019 SERVICE
Total CULLIGAN BOTTLED WATER			\$65.57		
Paid Chk# 045678	12/19/2019	DAHLHEIMER DISTRIBUTING			
E 609-00000-252	Beer Purchase		\$6,116.35	111-02065	
E 609-00000-252	Beer Purchase		\$8,273.34	111-02125	
E 609-00000-252	Beer Purchase		\$47.00	111-02137	
E 609-00000-252	Beer Purchase		(\$157.13)	1159515	
Total DAHLHEIMER DISTRIBUTING			\$14,279.56		
Paid Chk# 045679	12/19/2019	EMERGENCY RESPONSE SOLUTIONS			
E 101-42260-229	Turn Out Gear		\$497.90	14025	PROTECTIVE GEAR REPAIRS - FIRE DEPT
Total EMERGENCY RESPONSE SOLUTIONS			\$497.90		
Paid Chk# 045680	12/19/2019	FEDEX / KINKOS			
E 609-00000-340	Advertising		\$93.62	061700008352	
E 609-00000-340	Advertising		\$47.00	061700008375	

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December 2019

			Check Amt	Invoice	Comment
Total FEDEX / KINKOS			\$140.62		
Paid Chk# 045681	12/19/2019	FESTIVAL FOODS			
E 101-42260-400	General Maintenance		\$49.78	0025	SUPPLIES - FIRE DEPT
E 101-41500-400	General Maintenance		\$71.03	0095	SUPPLIES - CITY HALL
Total FESTIVAL FOODS			\$120.81		
Paid Chk# 045682	12/19/2019	FRATTALLONE S HARDWARE			
E 101-42260-400	General Maintenance		\$87.44	070233/G	BATTERIES - FIRE DEPT
E 101-43100-210	Operating Supplies		\$90.97	070258/G	OPERATING SUPPLIES
E 101-41500-404	Repair Machinery/Equipment		\$35.47	070292/G	REPAIR PARTS - CITY HALL
E 101-41500-404	Repair Machinery/Equipment		\$13.58	070293/G	REPAIR PARTS - CITY HALL
E 101-45200-401	Repair Buildings		\$113.33	070356/G	ICE RINK MATERIALS
Total FRATTALLONE S HARDWARE			\$340.79		
Paid Chk# 045683	12/19/2019	GOPHER STATE ONE CALL			
E 730-00000-228	Gopher State One Call		\$18.90	9110534	NOV 2019 LOCATES
E 770-00000-228	Gopher State One Call		\$18.90	9110534	NOV 2019 LOCATES
Total GOPHER STATE ONE CALL			\$37.80		
Paid Chk# 045684	12/19/2019	HOHENSTEINS INC			
E 609-00000-252	Beer Purchase		\$1,145.75	177610	
E 609-00000-252	Beer Purchase		\$273.00	178789	
E 609-00000-252	Beer Purchase		\$564.00	178874	
Total HOHENSTEINS INC			\$1,982.75		
Paid Chk# 045685	12/19/2019	HOLIDAY STATIONSTORES			
E 101-43100-212	Gas & Oil		\$90.15		ACCT #012-558-511
E 101-45200-212	Gas & Oil		\$90.15		ACCT #012-558-511
E 651-00000-212	Gas & Oil		\$45.07		ACCT #012-558-511
E 730-00000-212	Gas & Oil		\$112.68		ACCT #012-558-511
E 770-00000-212	Gas & Oil		\$112.70		ACCT #012-558-511
E 101-43100-212	Gas & Oil		\$275.81		
Total HOLIDAY STATIONSTORES			\$726.56		
Paid Chk# 045686	12/19/2019	HUNYUCK BREWING CO.			
E 609-00000-252	Beer Purchase		\$45.00	576521	
Total HUNYUCK BREWING CO.			\$45.00		
Paid Chk# 045687	12/19/2019	IMAGE PRINTING & GRAPHICS			
E 101-41500-350	Print/Binding		\$489.30	155749	DEC 2019 NEWSLETTER
E 101-43500-203	Printing		\$209.70	155749	DEC 2019 NEWSLETTER
Total IMAGE PRINTING & GRAPHICS			\$699.00		
Paid Chk# 045688	12/19/2019	INDIAN ISLAND WINERY			
E 609-00000-253	Wine Purchase		\$240.96	2972	
Total INDIAN ISLAND WINERY			\$240.96		
Paid Chk# 045689	12/19/2019	JACK PINE BREWERY			
E 609-00000-252	Beer Purchase		\$471.40	3218	
Total JACK PINE BREWERY			\$471.40		
Paid Chk# 045690	12/19/2019	JJ TAYLOR			
E 609-00000-252	Beer Purchase		\$406.42	2998724	
E 609-00000-252	Beer Purchase		\$4,277.45	3048400	
Total JJ TAYLOR			\$4,683.87		

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December 2019

			Check Amt	Invoice	Comment
Paid Chk# 045691	12/19/2019	JOHNSON BROTHERS LIQUOR			
E 609-00000-251	Liquor Purchase		\$1,186.17	1445883	
E 609-00000-253	Wine Purchase		\$953.90	1445884	
E 609-00000-251	Liquor Purchase		\$1,279.25	1445885	
E 609-00000-251	Liquor Purchase		\$425.15	1446880	
E 609-00000-253	Wine Purchase		\$1,043.34	1446881	
E 609-00000-251	Liquor Purchase		\$143.72	1446900	
E 609-00000-251	Liquor Purchase		\$1,484.73	1446951	
E 609-00000-253	Wine Purchase		\$1,204.36	1446952	
E 609-00000-254	Miscellaneous Purchase		\$75.42	1446953	
E 609-00000-251	Liquor Purchase		\$1,404.23	1446954	
E 609-00000-251	Liquor Purchase		\$16.27	1450843	
E 609-00000-253	Wine Purchase		\$216.84	1450844	
E 609-00000-251	Liquor Purchase		\$98.16	1452068	
E 609-00000-251	Liquor Purchase		\$50.71	1452069	
E 609-00000-251	Liquor Purchase		\$1,426.58	1453139	
E 609-00000-253	Wine Purchase		\$797.20	1453140	
E 609-00000-251	Liquor Purchase		\$326.96	1453141	
E 609-00000-251	Liquor Purchase		(\$90.60)	579068	
Total	JOHNSON BROTHERS LIQUOR		\$12,042.39		
Paid Chk# 045692	12/19/2019	M AMUNDSON LLP			
E 609-00000-256	Tobacco Products For Resale		\$3,103.81	291800	
E 609-00000-256	Tobacco Products For Resale		\$2,648.56	292173	
Total	M AMUNDSON LLP		\$5,752.37		
Paid Chk# 045693	12/19/2019	M/A ASSOCIATES			
E 730-00000-210	Operating Supplies		\$208.00	102986	CLEANING SUPPLIES
E 770-00000-210	Operating Supplies		\$208.01	102986	CLEANING SUPPLIES
Total	M/A ASSOCIATES		\$416.01		
Paid Chk# 045694	12/19/2019	METERING & TECH SOLUTIONS			
E 730-00000-404	Repair Machinery/Equipment		\$147.94	15846	WATER METER READER - LANDINGS
Total	METERING & TECH SOLUTIONS		\$147.94		
Paid Chk# 045695	12/19/2019	MIDAMERICA ADMINISTRATIVE			
G 101-21716	Other Retirement		\$150.00		DEC 2019 EMPLOYEE CONTRIBUTIONS
Total	MIDAMERICA ADMINISTRATIVE		\$150.00		
Paid Chk# 045696	12/19/2019	MKL SERVICES, LLC			
E 101-41500-400	General Maintenance		\$100.00	12192019	WEEK ENDING 12/07/2019
E 101-41500-400	General Maintenance		\$100.00	12192019	WEEK ENDING 12/14/2019
Total	MKL SERVICES, LLC		\$200.00		
Paid Chk# 045697	12/19/2019	OMNI BREWING CO.			
E 609-00000-252	Beer Purchase		\$349.00	E-6078	
Total	OMNI BREWING CO.		\$349.00		
Paid Chk# 045698	12/19/2019	OREILLY AUTO PARTS			
E 101-42260-404	Repair Machinery/Equipment		\$115.44	3472-436374	BATTERY - FIRE DEPT
Total	OREILLY AUTO PARTS		\$115.44		
Paid Chk# 045699	12/19/2019	OXYGEN SERVICE COMPANY			
E 101-42260-210	Operating Supplies		\$140.40	03452196	NOV 2019 SERVICE
Total	OXYGEN SERVICE COMPANY		\$140.40		
Paid Chk# 045700	12/19/2019	PACE ANALYTICAL			

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December 2019

		Check Amt	Invoice	Comment
E 730-00000-306	Water Testing	\$50.00	19100278674	WATER TEST FEE
E 730-00000-306	Water Testing	\$50.00	19100278853	WATER TEST FEE
Total PACE ANALYTICAL		\$100.00		
<hr/>				
Paid Chk# 045701	12/19/2019 PAUSTIS & SONS			
E 609-00000-253	Wine Purchase	\$332.00	73415	
Total PAUSTIS & SONS		\$332.00		
<hr/>				
Paid Chk# 045702	12/19/2019 PETRACEK, BILL			
E 101-41500-205	Mileage Reimbursement	\$200.00		JAN 2020
E 101-41500-321	Telephone	\$100.00		JAN 2020
Total PETRACEK, BILL		\$300.00		
<hr/>				
Paid Chk# 045703	12/19/2019 PHILLIPS WINE AND SPIRITS INC			
E 609-00000-251	Liquor Purchase	\$976.02	2664184	
E 609-00000-253	Wine Purchase	\$306.34	2664185	
E 609-00000-254	Miscellaneous Purchase	\$259.88	2664186	
E 609-00000-251	Liquor Purchase	\$741.83	2664777	
E 609-00000-253	Wine Purchase	\$501.77	2664778	
E 609-00000-251	Liquor Purchase	\$86.86	2667706	
E 609-00000-253	Wine Purchase	\$244.99	2667709	
E 609-00000-251	Liquor Purchase	\$207.30	2669422	
E 609-00000-253	Wine Purchase	\$273.55	2669423	
E 609-00000-253	Wine Purchase	(\$14.50)	349474	
E 609-00000-251	Liquor Purchase	(\$3.64)	349912	
Total PHILLIPS WINE AND SPIRITS INC		\$3,580.40		
<hr/>				
Paid Chk# 045704	12/19/2019 PITNEY BOWES			
E 101-43500-322	Postage	\$83.38	3103562223	4TH QTR 2019 POSTAGE METER RENTAL
E 101-41500-322	Postage	\$19.04	3103562223	4TH QTR 2019 POSTAGE METER RENTAL
E 101-42260-322	Postage	\$7.14	3103562223	4TH QTR 2019 POSTAGE METER RENTAL
E 220-41500-322	Postage	\$11.90	3103562223	4TH QTR 2019 POSTAGE METER RENTAL
E 609-00000-322	Postage	\$35.71	3103562223	4TH QTR 2019 POSTAGE METER RENTAL
E 651-00000-322	Postage	\$9.52	3103562223	4TH QTR 2019 POSTAGE METER RENTAL
E 730-00000-322	Postage	\$35.71	3103562223	4TH QTR 2019 POSTAGE METER RENTAL
E 770-00000-322	Postage	\$35.71	3103562223	4TH QTR 2019 POSTAGE METER RENTAL
Total PITNEY BOWES		\$238.11		
<hr/>				
Paid Chk# 045705	12/19/2019 POPP COMMUNICATIONS			
E 101-43100-321	Telephone	\$6.05	992588573	TELEPHONE SERVICE - ANALOG LINES
E 101-45200-321	Telephone	\$6.05	992588573	TELEPHONE SERVICE - ANALOG LINES
E 651-00000-321	Telephone	\$1.81	992588573	TELEPHONE SERVICE - ANALOG LINES
E 730-00000-321	Telephone	\$8.17	992588573	TELEPHONE SERVICE - ANALOG LINES
E 770-00000-321	Telephone	\$8.20	992588573	TELEPHONE SERVICE - ANALOG LINES
E 101-41500-321	Telephone	\$60.67	992588573	TELEPHONE SERVICE - ANALOG LINES
E 609-00000-321	Telephone	\$32.30	992588573	TELEPHONE SERVICE - ANALOG LINES
Total POPP COMMUNICATIONS		\$123.25		
<hr/>				
Paid Chk# 045706	12/19/2019 PRESS PUBLICATIONS			
E 609-00000-340	Advertising	\$249.00	637171	AUG 2019 RUNNING AD - MLS
E 609-00000-340	Advertising	\$249.00	647141	OCT 2019 RUNNING AD - MLS
E 609-00000-340	Advertising	\$680.00	647146	HOLIDAY AD - MLS
E 609-00000-340	Advertising	\$249.00	648823	NOV 2019 RUNNING AD - MLS
E 609-00000-340	Advertising	\$249.00	649759	DEC 2019 RUNNING AD - MLS
E 101-41500-351	Legal Notices Publishing	\$56.40	652777	ORD 19-01 PUBLICATION
Total PRESS PUBLICATIONS		\$1,732.40		

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December 2019

			Check Amt	Invoice	Comment
Paid Chk#	045707	12/19/2019	ROSEVILLE, CITY OF		
E 101-41900-230	Contracted Services		\$571.90	0227428	DEC 2019 IT SERVICES
E 101-42260-230	Contracted Services		\$163.40	0227428	DEC 2019 IT SERVICES
E 101-43100-230	Contracted Services		\$163.40	0227428	DEC 2019 IT SERVICES
E 101-45200-230	Contracted Services		\$163.40	0227428	DEC 2019 IT SERVICES
E 609-41900-230	Contracted Services		\$163.40	0227428	DEC 2019 IT SERVICES
E 651-41900-230	Contracted Services		\$81.70	0227428	DEC 2019 IT SERVICES
E 730-41900-230	Contracted Services		\$163.40	0227428	DEC 2019 IT SERVICES
E 770-41900-230	Contracted Services		\$163.40	0227428	DEC 2019 IT SERVICES
Total ROSEVILLE, CITY OF			\$1,634.00		
Paid Chk#	045708	12/19/2019	SHAMROCK GROUP, INC.		
E 609-00000-257	Ice For Resale		\$88.61	2445872	
Total SHAMROCK GROUP, INC.			\$88.61		
Paid Chk#	045709	12/19/2019	SOUTHERN GLAZERS OF MN		
E 609-00000-251	Liquor Purchase		\$109.09	1895583	
E 609-00000-253	Wine Purchase		\$1,566.32	1895584	
E 609-00000-251	Liquor Purchase		\$4,181.82	1898959	
E 609-00000-254	Miscellaneous Purchase		\$77.57	1898960	
E 609-00000-253	Wine Purchase		\$528.71	1898961	
Total SOUTHERN GLAZERS OF MN			\$6,463.51		
Paid Chk#	045710	12/19/2019	STEEL TOE BREWING, LLC		
E 609-00000-252	Beer Purchase		\$168.00	31487	
Total STEEL TOE BREWING, LLC			\$168.00		
Paid Chk#	045711	12/19/2019	TIERNEY BROTHERS INC		
E 310-42260-500	Capital Expenditures		\$15,190.40	554712-1	SMART BOARD - FIRE DEPT
E 310-42260-500	Capital Expenditures		\$254.74	557502-1	SMART BOARD - FIRE DEPT
Total TIERNEY BROTHERS INC			\$15,445.14		
Paid Chk#	045712	12/19/2019	TOSHIBA BUSINESS SOLUTIONS		
E 101-41500-350	Print/Binding		\$74.17	5134860	COPIER MAINTENANCE
Total TOSHIBA BUSINESS SOLUTIONS			\$74.17		
Paid Chk#	045713	12/19/2019	ULTIMATE SAFETY CONCEPTS INC.		
E 101-42260-229	Turn Out Gear		\$1,406.00	185436	PROTECTIVE GEAR - FIRE DEPT
Total ULTIMATE SAFETY CONCEPTS INC.			\$1,406.00		
Paid Chk#	045714	12/19/2019	VOLUNTEER FIREFIGHTERS BENEFIT		
G 101-15500	Prepaid Items		\$145.00		2020 PREMIUM
Total VOLUNTEER FIREFIGHTERS BENEFIT			\$145.00		
Paid Chk#	045715	12/19/2019	WINE COMPANY		
E 609-00000-253	Wine Purchase		\$805.20	128256	
Total WINE COMPANY			\$805.20		
Paid Chk#	045716	12/19/2019	WINE MERCHANTS		
E 609-00000-253	Wine Purchase		\$127.21	7263364	
Total WINE MERCHANTS			\$127.21		
Paid Chk#	045717	12/19/2019	WINEBOW		
E 609-00000-253	Wine Purchase		\$361.00	MN00070537	
Total WINEBOW			\$361.00		
Paid Chk#	045718	12/19/2019	XCEL ENERGY		

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December 2019

	Check Amt	Invoice	Comment
E 770-00000-381 Electric Utilities	\$67.73	664154614	NOV 2019 UTILITIES
Total XCEL ENERGY	\$67.73		
10100 4M FUND	\$92,369.44		

Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$11,399.73
220 LOVELL BUILDING	\$11.90
310 CAPITAL PROJECTS	\$15,445.14
609 MUNICIPAL LIQUOR FUND	\$63,848.91
651 STORM WATER FUND	\$157.46
730 WATER FUND	\$843.21
770 SEWER FUND	\$663.09
	\$92,369.44

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November 2019

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10100 4M FUNDPaid Chk# 002592E 11/1/2019 **CONNEXUS ENERGY**

E 101-45200-381	Electric Utilities	\$320.35		SEP 2019 UTILITIES
E 101-43100-386	Street Lights	\$247.77		SEP 2019 UTILITIES
E 770-00000-381	Electric Utilities	\$66.91		SEP 2019 UTILITIES
E 770-00000-381	Electric Utilities	\$26.22		SEP 2019 UTILITIES
Total CONNEXUS ENERGY		\$661.25		

Paid Chk# 002593E 11/1/2019 **LINCOLN NATIONAL LIFE**

E 101-41500-134	ST/LT Disability Insurance	\$333.16	3967055039	NOV 2019 PREMIUM
E 101-43100-134	ST/LT Disability Insurance	\$106.94	3967055039	NOV 2019 PREMIUM
E 101-45200-134	ST/LT Disability Insurance	\$71.30	3967055039	NOV 2019 PREMIUM
E 609-00000-134	ST/LT Disability Insurance	\$220.64	3967055039	NOV 2019 PREMIUM
Total LINCOLN NATIONAL LIFE		\$732.04		

Paid Chk# 002594E 11/1/2019 **HEALTHPARTNERS**

E 609-00000-160	Health/Dental Insurance	\$1,157.76	92851528	NOV 2019 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$589.99	92851528	NOV 2019 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$393.33	92851528	NOV 2019 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$1,921.11	92851528	NOV 2019 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$468.51	92851528	NOV 2019 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$719.74	92851528	NOV 2019 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$1,184.15	92851528	NOV 2019 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$789.44	92851528	NOV 2019 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$1,004.55	92851528	NOV 2019 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$1,157.76	92851528	NOV 2019 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$753.32	92851528	NOV 2019 PREMIUM
Total HEALTHPARTNERS		\$10,139.66		

Paid Chk# 002595E 11/21/2019 **AFLAC**

G 101-21725	Supplemental Insurance	\$143.68	460015	NOV 2019 PREMIUM
Total AFLAC		\$143.68		

Paid Chk# 002596E 11/15/2019 **XCEL ENERGY**

E 101-43100-381	Electric Utilities	\$438.01	657635871	SEP 2019 UTILITES
E 101-45200-381	Electric Utilities	\$438.01	657635871	SEP 2019 UTILITES
E 651-00000-381	Electric Utilities	\$219.00	657635871	SEP 2019 UTILITES
E 730-00000-381	Electric Utilities	\$547.52	657635871	SEP 2019 UTILITES
E 770-00000-381	Electric Utilities	\$547.52	657635871	SEP 2019 UTILITES
E 609-00000-381	Electric Utilities	\$1,448.03	657635871	SEP 2019 UTILITES
E 101-45200-381	Electric Utilities	\$21.48	657635871	SEP 2019 UTILITES
E 770-00000-381	Electric Utilities	\$221.10	657635871	SEP 2019 UTILITES
E 101-43100-381	Electric Utilities	\$51.10	657635871	SEP 2019 UTILITES
E 101-42260-381	Electric Utilities	\$225.71	657635871	SEP 2019 UTILITES
E 101-41500-381	Electric Utilities	\$334.43	657635871	SEP 2019 UTILITES
E 101-43100-386	Street Lights	\$545.53	657635871	SEP 2019 UTILITES
Total XCEL ENERGY		\$5,037.44		

Paid Chk# 002597E 11/23/2019 **CENTERPOINT ENERGY PO BOX 4671**

E 101-42260-383	Gas Utilities	\$67.32		SEP-OCT 2019 UTILITES
E 101-43100-383	Gas Utilities	\$5.03		SEP-OCT 2019 UTILITES
E 101-45200-383	Gas Utilities	\$5.03		SEP-OCT 2019 UTILITES
E 651-00000-383	Gas Utilities	\$2.52		SEP-OCT 2019 UTILITES
E 730-00000-383	Gas Utilities	\$6.29		SEP-OCT 2019 UTILITES
E 770-00000-383	Gas Utilities	\$6.29		SEP-OCT 2019 UTILITES
E 101-41500-383	Gas Utilities	\$116.59		SEP-OCT 2019 UTILITES

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November 2019

			Check Amt	Invoice	Comment
total CENTERPOINT ENERGY PO BOX 4671			\$209.07		
Paid Chk#	002598E	11/13/2019 PERA			
G 101-21704	PERA		\$1,789.24		11/13/2019 PAYROLL
G 101-21717	PERA		\$2,064.51		11/13/2019 PAYROLL
G 101-21704	PERA		\$1,796.78		11/27/2019 PAYROLL
G 101-21717	PERA		\$2,073.20		11/27/2019 PAYROLL
Total PERA			\$7,723.73		
Paid Chk#	002599E	11/8/2019 HSA BANK			
G 101-21726	HSA Additional Withholding		\$550.00		EMPLOYEE CONTRIBUTIONS
E 101-41500-160	Health/Dental Insurance		\$9.00		HSA SERVICE FEE
Total HSA BANK			\$559.00		
Paid Chk#	002600E	11/15/2019 FLEET FARM			
E 101-43100-210	Operating Supplies		\$34.24	0142	OPERATING SUPPLIES - PW
E 730-00000-210	Operating Supplies		\$247.86	7325	OPERATING SUPPLIES - PW
Total FLEET FARM			\$282.10		
Paid Chk#	002601E	11/15/2019 HOME DEPOT			
E 101-43100-210	Operating Supplies		\$43.85		OPERATING SUPPLIES
Total HOME DEPOT			\$43.85		
Paid Chk#	002602E	11/15/2019 DOLLAR TREE STORES			
E 101-42260-210	Operating Supplies		\$33.57		
Total DOLLAR TREE STORES			\$33.57		
Paid Chk#	002603E	11/15/2019 MN STATE FIRE CHIEFS ASSOC			
E 101-42260-208	Training and Instruction		\$160.00	200004191	TICKETS- -FIRE CONFERENCE
Total MN STATE FIRE CHIEFS ASSOC			\$160.00		
Paid Chk#	002604E	11/15/2019 MISC CUSTOMERS			
E 101-42260-208	Training and Instruction		\$1,912.40		LODGING - FIRE CONFERENCE
Total MISC CUSTOMERS			\$1,912.40		
Paid Chk#	002605E	11/15/2019 ARROWWOOD CONFERENCE CENTER			
E 101-41500-208	Training and Instruction		\$272.26	557612	LODGING - GFOA CONFERENCE
total ARROWWOOD CONFERENCE CENTER			\$272.26		
10100 4M FUND			\$27,910.05		

Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$21,566.12
609 MUNICIPAL LIQUOR FUND	\$4,452.70
651 STORM WATER FUND	\$221.52
730 WATER FUND	\$801.67
770 SEWER FUND	\$868.04
	\$27,910.05

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
11/19	11/27/2019	12935	RUSSELL A BLANCK	GUN CLEANING SUPPLIES	74.26
11/19	11/27/2019	12936	CENTENNIAL UTILITIES	OCT IRRIGATION	96.00
11/19	11/27/2019	12937	THE HOME DEPOT PRO	TISSUE	124.32
11/19	11/27/2019	12938	O'REILLY AUTOMOTIVE, INC	PART BEING REIMB BY FIRE DEPT	5.22
11/19	11/27/2019	12939	QUILL CORPORATION	FOLDERS/LEGAL PADS/ POUCHES	76.65
11/19	11/27/2019	12940	STREICHER'S, INC	.223 CAL TACTICAL	270.56
Grand Totals:					647.01

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
12/19	12/04/2019	12943	AID ELECTRIC CORPORATION	REPAIR FLAG LIGHT	692.41
12/19	12/04/2019	12944	ANOKA CO TREASURY OFFICE	DEC BROADBAND	75.00
12/19	12/04/2019	12945	ASPEN MILLS, INC	UNIFORMS	23.95
12/19	12/04/2019	12946	CENTENNIAL UTILITIES	UTILITIES OCT	329.50
12/19	12/04/2019	12947	DAKOTA CO FINANCIAL SERVICES	2019 EBRIEFING FEE	672.00
12/19	12/04/2019	12948	E C S I, LLC	SEMI ANNUAL FIRE ALARM INSPECTI	270.00
12/19	12/04/2019	12949	EMERGENCY CONTRACTORS	SNOW REMOVAL SERVICE DEC	815.00
12/19	12/04/2019	12950	FRATTALLONES HARDWARE, INC.	EVIDENCE BAGS	19.16
12/19	12/04/2019	12951	OCCUPATIONAL HEALTH CENTERS	PRE EMP EXAM EO	454.00
12/19	12/04/2019	12952	OPG-3, INC	LASERFICHE ANNUAL RENEWAL	340.00
12/19	12/04/2019	12953	POPP COMUNICATIONS	DSL LINE FOR WIFI	70.90
12/19	12/04/2019	12954	T & B PAINTING LLC	INTERIOR WALL PAINTING	3,822.50
12/19	12/04/2019	12955	TELECIDE PRODUCTIONS, INC	COMPUTER MTC & SUPPORT NOV	1,365.00
12/19	12/04/2019	12956	TRI-COUNTY LAW ENFORCEMENT AS	2020 ANNUAL DUES	75.00
12/19	12/04/2019	12957	VERIZON WIRELESS	SQUAD LAPTOPS NOV	1,226.79
Grand Totals:					10,251.21

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
12/19	12/06/2019	12958	ABRAMS & SCHMIDT LLC	NOV LEGAL	1,005.50
12/19	12/06/2019	12959	COVERALL OF THE TWIN CITIES INC	CLEANING SERVICE DEC	780.00
12/19	12/06/2019	12960	METRO SALES, INC	COPIER USAGE CHG	89.68
12/19	12/06/2019	12961	NEAL A. NOREN	BLDG MTC HOURS NOV	90.00
12/19	12/06/2019	12962	PITNEY BOWES, INC	INK CARTRIDGE	56.52
12/19	12/06/2019	12963	PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER LEASE 4TH QTR	67.65
12/19	12/06/2019	12964	CITY OF ROSEVILLE	DEC IT SUPPORT	773.00
12/19	12/06/2019	12965	SHRED-N-GO, INC	SHREDDING SERVICE NOV	54.73
12/19	12/06/2019	12966	TRANSUNION RISK & ALTERNATIVE	INVESTIGATION EXPENSES NOV	50.00
Grand Totals:					<u>2,967.08</u>

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
11/19	11/30/2019	2019015	U S BANK	VISA ACH-SMART FURN CHAIRS	2,966.30
Grand Totals:					2,966.30

CITY OF LEXINGTON

*Cash Balances

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Current Period November 2019

Fund	2019 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
10100 4M FUND							
101 GENERAL FUND	\$1,170,724.03	\$1,224,085.87	\$1,666,123.73	\$0.00	(\$156,148.89)	(\$53,255.35)	\$519,281.93
220 LOVELL BUILDING	\$832,196.11	\$67,344.99	\$75,119.57	\$0.00	\$0.00	(\$24,006.32)	\$800,415.21
310 CAPITAL PROJEC	\$600,043.93	\$244,748.87	\$177,969.99	\$0.00	\$1,512.00	\$0.00	\$668,334.81
320 TIF #3	\$0.00	\$0.00	\$1,606.29	\$0.00	\$0.00	\$0.00	(\$1,606.29)
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
405 PARK DEDICATIO	\$132,350.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132,350.46
417 17 STREET IMPRO	\$36,215.07	\$0.00	\$7,029.83	\$0.00	\$0.00	\$0.00	\$29,185.24
418 LAKE DRIVE PROJ	\$156,811.33	\$0.00	\$277.50	\$0.00	\$0.00	\$0.00	\$156,533.83
419 19 JACKSON AVE	\$0.00	\$0.00	\$18,602.06	\$0.00	(\$1,512.00)	\$0.00	(\$20,114.06)
430 12 HAMLIN AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,500.00
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
551 16 NORTH METRO	\$4,102.96	\$4,125.51	\$8,228.47	\$0.00	\$0.00	\$0.00	\$0.00
585 04 STREET-OAK L	\$26,853.56	\$5.20	\$21,637.50	\$0.00	\$0.00	\$0.00	\$5,221.26
591 14 STREET-VARIO	\$96,368.47	\$17,121.90	\$22,152.12	\$0.00	\$0.00	\$0.00	\$91,338.25
592 15 STREET-VARIO	\$149,365.11	\$46,302.66	\$107,225.00	\$0.00	\$0.00	\$0.00	\$88,442.77
599 POLICE BUILDING	\$24,556.13	\$35,220.54	\$52,504.32	\$0.00	\$0.00	\$0.00	\$7,272.35
609 MUNICIPAL LIQUO	\$630,674.69	\$2,071.55	\$2,540,291.95	\$0.00	\$2,809,667.13	(\$355,912.54)	\$546,208.88
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
651 STORM WATER F	(\$76,223.11)	\$21,471.72	\$43,201.46	\$0.00	\$0.00	(\$13,538.13)	(\$111,490.98)
730 WATER FUND	(\$118,158.55)	\$163,979.21	\$92,644.14	\$0.00	(\$3,778.50)	(\$72,399.79)	(\$123,001.77)
770 SEWER FUND	\$1,017,993.58	\$208,625.32	\$241,730.66	\$0.00	\$0.00	(\$60,158.54)	\$924,729.70
	\$4,700,373.77	\$2,035,103.34	\$5,076,344.59	\$0.00	\$2,649,739.74	(\$579,270.67)	\$3,729,601.59

CITY OF LEXINGTON

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*Fund Summary -
Budget to Actual©

November 2019

	2019 YTD Budget	November MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$1,817,270.58	\$41,425.91	\$1,211,974.35	\$605,296.23	66.69%
Expenditure	\$1,817,270.56	\$153,275.98	\$1,667,629.25	\$149,641.31	91.77%
		<u>-\$111,850.07</u>	<u>-\$455,654.90</u>		
FUND 220 LOVELL BUILDING					
Revenue	\$85,816.00	\$0.00	\$0.00	\$85,816.00	0.00%
Expenditure	\$85,815.95	\$0.00	\$35,922.02	\$49,893.93	41.86%
		<u>\$0.00</u>	<u>-\$35,922.02</u>		
FUND 310 CAPITAL PROJECTS					
Revenue	\$352,500.00	\$20,000.00	\$194,132.37	\$158,367.63	55.07%
Expenditure	\$316,000.00	\$19,612.36	\$175,884.99	\$140,115.01	55.66%
		<u>\$387.64</u>	<u>\$18,247.38</u>		
FUND 320 TIF #3					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$1,606.29	-\$1,606.29	0.00%
		<u>\$0.00</u>	<u>-\$1,606.29</u>		
FUND 405 PARK DEDICATION FEE FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 417 17 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$1,045.25	\$7,029.83	-\$7,029.83	0.00%
		<u>-\$1,045.25</u>	<u>-\$7,029.83</u>		
FUND 418 LAKE DRIVE PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$277.50	-\$277.50	0.00%
		<u>\$0.00</u>	<u>-\$277.50</u>		
FUND 419 19 JACKSON AVE					
Expenditure	\$36,500.00	\$39.50	\$20,114.06	\$16,385.94	55.11%
		<u>-\$39.50</u>	<u>-\$20,114.06</u>		
FUND 551 16 NORTH METRO GO					
Revenue	\$4,125.51	\$0.00	\$4,125.51	\$0.00	100.00%
Expenditure	\$4,125.51	\$0.00	\$4,125.51	\$0.00	100.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 585 04 STREET-OAK LANE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$21,875.00	\$0.00	\$21,637.50	\$237.50	98.91%
		<u>\$0.00</u>	<u>-\$21,637.50</u>		
FUND 591 14 STREET-VARIOUS					

CITY OF LEXINGTON

12/09/19 10:59 AM

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*Fund Summary -
Budget to Actual©

November 2019

	2019 YTD Budget	November MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
Revenue	\$29,606.69	\$0.00	\$16,890.00	\$12,716.69	57.05%
Expenditure	\$22,152.13	\$0.00	\$22,152.12	\$0.01	100.00%
		\$0.00	-\$5,262.12		
FUND 592 15 STREET-VARIOUS					
Revenue	\$98,824.47	\$0.00	\$45,671.85	\$53,152.62	46.22%
Expenditure	\$107,225.00	\$0.00	\$107,225.00	\$0.00	100.00%
		\$0.00	-\$61,553.15		
FUND 599 POLICE BUILDING					
Revenue	\$65,016.00	\$0.00	\$34,770.66	\$30,245.34	53.48%
Expenditure	\$57,277.50	\$4,773.12	\$52,504.32	\$4,773.18	91.67%
		-\$4,773.12	-\$17,733.66		
FUND 609 MUNICIPAL LIQUOR FUND					
Revenue	\$3,367,000.00	\$293,024.22	\$2,863,224.22	\$503,775.78	85.04%
Expenditure	\$3,366,999.80	\$237,887.11	\$2,710,723.91	\$656,275.89	80.51%
		\$55,137.11	\$152,500.31		
FUND 651 STORM WATER FUND					
Revenue	\$28,607.16	\$0.00	\$18,146.19	\$10,460.97	63.43%
Expenditure	\$51,014.90	\$5,340.04	\$56,140.06	-\$5,125.16	110.05%
		-\$5,340.04	-\$37,993.87		
FUND 730 WATER FUND					
Revenue	\$138,000.00	\$3,263.85	\$133,977.40	\$4,022.60	97.09%
Expenditure	\$196,046.05	\$12,269.22	\$159,536.11	\$36,509.94	81.38%
		-\$9,005.37	-\$25,558.71		
FUND 770 SEWER FUND					
Revenue	\$199,000.00	\$5,462.28	\$171,489.64	\$27,510.36	86.18%
Expenditure	\$338,660.34	\$18,570.38	\$296,673.63	\$41,986.71	87.60%
		-\$13,108.10	-\$125,183.99		
Report Total		-\$89,636.70	-\$644,779.91		

MEMORANDUM

TO: Mayor and City Council

FROM: Kurt Glaser, City Attorney

DATE: 12/11/2019

RE: Ordinance Revision, Chapter 11, Zoning Amendment Voting Thresholds

SUMMARY: To be consistent with State law, the City should revise its voting threshold for adopting changes to zoning districts. Your Planning and Zoning Commission makes this recommendation to the City Council. The appropriate revisions are contained in the proposed Ordinance 20-01.

LAW & PROCEDURE: In 2001, the State legislature amended the minimum voting threshold for a City Council to adopt zoning changes. That voting threshold was changed from a supermajority to a simple majority for all zoning changes except for changing property zoned residential into property zoned for commercial or industrial use. That voting threshold was lowered to require only a 2/3 majority vote. At the time of the State law amendment in 2001, the City code reflected a previous State minimum threshold which required a 4/5 majority vote to adopt zoning changes. Since 2001, the City did not entertain changing its ordinance to meet the State standard.

In 2019, the Landings of Lexington request to change zoning from R-4 to M-1 was not adopted. During that vote only four seats on the Council were filled. The vote was three votes in favor and one vote against the measure. The zoning request was defeated because the votes in favor of the measure did not meet the 4/5 majority vote requirement in the City's Code of Ordinances. The measure would have been adopted had the City's Code of Ordinances adopted the State's minimum standard of 2/3 majority for changes from the R-4 to M-1 (M-1 district allow for commercial uses).

The current State law standard, Minnesota Statute 462.357, subdivision 2, (b), reads:

... the governing body may adopt and amend a zoning ordinance by a majority vote of all its members. The adoption or amendment of any portion of a zoning ordinance which changes all or part of the existing classification of a zoning district from residential to either commercial or industrial requires a two-thirds majority vote of all members of the governing body.

The League of Minnesota Cities advises against City ordinance that do not meet this standard. An advisory bulletin from the League reads, "City land use ordinance provisions that have other supermajority requirements are probably not consistent with state law and should be removed." (attached, below).

On December 10, 2019, acting on the advice of the City Attorney, the Planning and Zoning Commission recommended the City Council adopt revisions to the City's Ordinances making them consistent with the State law standard. Those revisions are contained in the proposed Ordinance 20-01.

Land Use Ordinance Mistakes

Find and fix common land use mistakes in your city's ordinances. Avoid land use problems and claims by reviewing time limits for action, voting threshold requirements, restrictions on nonconforming uses, standards for conditional use and variances and zoning rules for manufactured homes.

RELEVANT LINKS:

[Minn. Stat. §§ 462.357 - 363.](#)

[Minn. Stat. § 15.99.](#)

LMC information memo,
Zoning Guide for Cities,
Section V-A, The 60-Day
Rule.

I. Basis for land use ordinances

The legal foundation for land use ordinances in Minnesota is the Municipal Planning Act, which was passed by the state Legislature in 1965 and authorizes cities to enact land use ordinances. The Act has been amended many times over the years. The purpose of the Act is to provide municipalities with the powers and a uniform procedure for conducting and implementing municipal planning. City leaders should make sure their zoning and subdivision ordinances are consistent with the Municipal Planning Act and state and federal laws.

Cities should periodically review their zoning and subdivision ordinances to ensure they are consistent with current laws, court decisions, staff interpretations, unwritten policies (practices), comprehensive plans, and other community goals.

Consult the city attorney for any changes that may be needed. There are a few common mistakes to watch out for, discussed in the next sections.

II. Time limits

In 1995, Minnesota joined two dozen states in adopting an "automatic approval" statute referred to as the "60-day rule," the statute provides that a city must approve or deny a written request related to zoning within 60 days or it is deemed approved. It's important to note that the final decision by the city council must be made within those 60 days – not advisory commissions or other bodies. The statute also prohibits appealable decisions made by planning commissions or other bodies.

Some city zoning ordinances have built-in time limits for acting on requests that exceed the 60 days permitted by the 60-day rule. Timelines for reviewing requests for conditional use ordinances or should be changed to conform to the 60-day rule.

RELEVANT LINKS:

[Minn. Stat. § 462.357, subd. 2.](#)

III. Voting thresholds

In 2001, the Legislature changed the Municipal Planning Act requirements regarding the vote of the city council necessary to adopt or amend a zoning ordinance. The prior law was that a supermajority (two-thirds) vote of the council was needed to adopt or amend a zoning ordinance.

The statute was changed so that a simple majority of the council is all that is required with one exception – a two-thirds vote of the council is required to change the zoning classification of a district from residential to either commercial or industrial.

City land use ordinance provisions that have other supermajority requirements are probably not consistent with state law and should be removed.

CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA

ORDINANCE NO. 20-01

AN ORDINANCE REVISING CHAPTER 11 REGARDING THE REGULATION OF
ZONING AMENDMENTS

WHEREAS, the Planning and Zoning Commission considered the adoption of these revisions to Chapter 11 of the Lexington Code of Ordinances on December 10, 2019, and did RECOMMEND the ordinance revisions set forth herein in order to make the City's Code of Ordinances consistent with the laws of the State of Minnesota, Minnesota Statute Section 462.357, subdivision 2, and the recommendations of the League of Minnesota Cities.

WHEREAS, the first reading of this Ordinance occurred on December 19, 2019.

WHEREAS, the second reading of this Ordinance occurred on January 3, 2020.

THE CITY COUNCIL OF LEXINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Subdivision 1. Chapter 11, Section 11.20, subdivision 4, Zoning Amendments, is revised as follows:

Subd. 4. Zoning Amendments.

A. Criteria for Granting Zoning Amendments. The Council may adopt amendments to this Chapter by a 4/5 majority vote ~~relative to land uses within a particular district or to the location of the district line~~ with the exception that the adoption or amendment of any portion of a zoning ordinance which changes all or part of the existing classification of a zoning district from residential to either commercial or industrial requires a two-thirds majority vote. Such amendments ~~shall not be issued indiscriminately, but shall only be used as a means to reflect changes in the goals and policies of the City as reflected in the comprehensive plan or changes in conditions in the City.~~

B. ~~Kinds of Amendments.~~

- ~~1) A change in the District Boundaries.~~
- ~~2) A change in a districts uses and regulations.~~
- ~~3) A change in any other provisions of this Chapter.~~

Subdivision 2. The City Attorney is authorized to renumber and reletter the paragraphs of this subdivision accordingly.

Subdivision 3. This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

PASSED by the City Council of the City of Lexington this ____ day of _____, 20__.

Michael Murphy, Mayor

ATTEST:

Bill Petracek, City Administrator

Published in the Quad Press on _____ ##, 20__



Centennial Lakes Little League

Established in 1958

November 15th, 2019

Mayor Mike Murphy, Lexington City Council Members, and Park Board Members
Lexington City Hall
9180 Lexington Avenue
Lexington, MN 55014

Dear Mayor Murphy, Council Members, and Park Board Members:

The generous facility use granted in the past by the city of Lexington is greatly appreciated by Centennial Lakes Little League. The use of the fields at Lexington Memorial Park has continually improved our programs and allowed us to hold special events for the youth in Lexington and surrounding communities. Without the use of the fields at Lexington Memorial Park, we would have to turn away youth from our program as we would be unable to accommodate the number of children who want to participate.

Our organization would again like to reserve the ball fields at Lexington Memorial Park for the 2020 spring and summer season beginning April 1st through the end of September, 2020. This would include all fields (1 through 5); Monday through Friday, from approximately 4:00pm until 10:00pm, with the weekend schedules to be determined and submitted before the season begins. As in previous years, Centennial Lakes Little League will be responsible for the clean-up of all fields throughout the season. We will send you a copy of our game schedules as soon as they are printed in April.

In addition, our organization will host the Fastpitch Softball State tournaments for the 2020 season. The tournaments will be hosted at Lexington Memorial Park in June & July. We also may have the opportunity of hosting a National Tournament which would be held late July. Similarly, we plan to host Fastpitch Softball Fall League on Saturdays and Sundays in August and September.

Our park clean-up day is scheduled for Saturday, April 18th, 2020 with a back-up date of Saturday, April 25th, 2020. We invite the Mayor and the members of the Park Board and Council to stop by your fields and meet our volunteers cleaning and raking the fields.

Sincerely,

Patrick Mahr, President
Centennial Lakes Little League
(763) 780-3836

From the Desk of
Troy Urdahl, Director of Athletics, Activities, and Facilities
St. Anthony-New Brighton School District

TO: City of Lexington City Council and Park Board

RE: Minnesota State High School League (MSHSL) Section 4AAA Softball Tournament

DATE: December 11, 2019

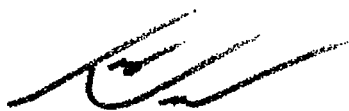
City of Lexington City Council and Park Board:

In the spring of 2019 Lexington Memorial Park was the site for the Minnesota State High School League's Section 4AAA softball tournament. For the fourth straight year, I am happy to report the tournament was a success – thank you for your partnership! MSHSL section 4AAA softball would like to request the use of Lexington Memorial Park once again for the 2020 playoffs. Your fields are a great location for us due to location, the fields' dimensions, lights, concessions, scoreboards, and the ability to manage entrance to the games. In addition, the people from Centennial Lakes have been fantastic to work with.

The dates we request use of your complex in the spring of 2020 include:

- May 18
- May 19 (May 20 rain back-up date)
- May 21 (May 22 rain back-up date)
- May 26 (May 27 rain back-up date)
- May 28 (May 29 rain back-up date)

Please let me know if you have any questions – we look forward to the opportunity to continue partnering with the City of Lexington to host this event.



Troy Urdahl
Director of Athletics, Activities, and Facilities
St. Anthony Village High School
3303 33rd Avenue NE
St. Anthony Village, MN 55418
612-706-1105
turdahl@stanthony.k12.mn.us