

**AGENDA  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
SEPTEMBER 20, 2018 – 7:00 P.M.**

**1. CALL TO ORDER: – Mayor Kurth**

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

**2. CITIZENS FORUM**

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

**4. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department Media Reports

- 8-29-2018 – 9-4-18

pp. 1-4

- 9-5-2018 – 9-11-2018

pp. 5-7

- B. Public Notice – Broadway Builders Open House

pp. 8-9

- C. Public Notice – Lexington Fall Fest – September 21-23, 2018

pp. 10

- D. Planning & Zoning meeting minutes – September 11, 2018

pp. 11-12

- E. North Metro TV August 2018 Update

pp. 13-19

- F. Circle Pines Lexington Lions – Certificates of Appreciation

- Lexington Liquors

pp. 20

- Lexington Fire Department

pp. 21

**Consent Agenda:**

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

**5. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – September 6, 2018

pp. 22-25

B. Recommendation to Approve Claims and Bills:

pp. 26-38

Check #'s 13592 through 13592  
Check #'s 43904 through 43959  
Check #'s 12184 through 12193  
Check #'s 12195 through 12206

VOID #XXXXXX

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

pp. 39  
pp. 40-41

**Action Items:**

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

**6. ACTION ITEMS:**

A. Recommendation to approve Resolution NO. 18-20 A Resolution Certifying

Proposed tax Levy Requirements for 2019 To Anoka County for Collection pp. 42

B. Recommendation to approve Resolution NO. 18-21 A Resolution Canceling  
the Debt Service for 2019

pp. 43

C. Recommendation to approve Resolution NO. 18-22 A Resolution Adopting  
Liquor License for Lexington Fall Festival

pp. 44-64

D. Recommendation to approve Park Board recommendation appointing  
Troy Fields to the Lexington Park Board

**7. MAYOR AND COUNCIL INPUT**

**8. ADMINISTRATOR INPUT**

**9. ADJOURNMENT**





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
18218813	Sep 5 2018	09:01	HOUSE/PROPERTY CHECK		CIRCLE PINES
18218974	Sep 5 2018	12:09	VEHICLE- LOCKOUT		CIRCLE PINES
18218825	Sep 5 2018	09:37	THEFT	XX FIREBARN RD	CIRCLE PINES
<b>Summary:</b> THEFT: RESPONDED TO WALK IN REPORT AT CLPD BASE IN REGARDS TO A THEFT FROM A CONSTRUCTION TRAILER IN CARL ECK PARK. CALLER REPORTED ENCLOSED TRAILER LOCKS HAVE BEEN CUT AND POWER EQUIPMENT WAS TAKEN FROM THE TRAILER. NO SUSPECTS AND ESTIMATED LOSS WAS \$1400.00.					
18218736	Sep 5 2018	07:55	DOG AT LARGE	88XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> ON 9/5/2018, AT APPROXIMATELY 0800 HOURS, I WAS DISPATCHED TO THE 8800 BLOCK OF SYNDICATE AVENUE ON DOGS TIED TO A TREE. TRANSPORTED TO OTTER LAKE ANIMAL CARE CENTER. OWNERS FOUND. CLEAR.					
18218754	Sep 5 2018	08:11	SUSPICIOUS ACTIVITY	68XX 20TH AVE	CENTERVILLE
<b>Summary:</b> SUSP ACTIVITY: RESPONDED TO PHONE CALL SUSPICIOUS ACTIVITY REPORT IN THE 6800 BLOCK OF 20TH AVE IN CENTERVILLE. CALLER REPORTED MALE BEEN SHOWING UP AT BUSINESS ASKING STRANGE QUESTIONS. EXTRA PATROL.					
18219141	Sep 5 2018	14:01	HOUSE CHECK		CENTERVILLE
18219293	Sep 5 2018	17:12	FLEE IN MV	DUPRE RD / PIONEER LN	CENTERVILLE
<b>Summary:</b> FLEE IN MOTOR VEHICLE. OFFICERS ATTEMPTED TO STOP A VEHICLE IN THE AREA OF 20TH AVE AND MAIN ST. VEHICLE REFUSED TO STOP AND INITIATED A PURSUIT. PURSUIT WAS TERMINATED AND THE SUSPECT IS KNOWN. CASE PENDING.					
18218918	Sep 5 2018	11:17	ASSIST OTHER		BLAINE
18219591	Sep 5 2018	23:56	TRAFFIC	LAKE DR / POINT CROSS DR	CIRCLE PINES
<b>Summary:</b> TRAFFIC / DRUGS. WHILE ON ROUTINE PATROL, I SAW A VEHICLE MAKE SEVERAL MOVING VIOLATIONS IN THE AREA OF LAKE DR AND POINTCROSS RD. MALE ARRESTED FOR DUI AS WELL AS DRUGS.					
18219142	Sep 5 2018	15:00	ORDINANCE COMPLAINT	2XX TWILITE TER	CIRCLE PINES
<b>Summary:</b> ON 9/5/2018 AT APPROXIMATELY 1520 HOURS, I WAS DISPATCHED TO THE 200 BLOCK OF TWILITE TERRACE ON AN ORDINANCE COMPLAINT. PENDING.					
18219010	Sep 5 2018	12:56	FORGERY-PRESCRIPTION	92XX LAKE DR	LEXINGTON
<b>Summary:</b> FORGERY: RESPONDED TO THE 9200 BLOCK OF LAKE DRIVE AT WALGREENS ON A DELAYED FORGERY REPORT. CALLER ADVISED FEMALE SUSPECT OFFERED A FORGED PRESCRIPTION ON MONDAY AND WAS NOT GIVEN THE MEDICATIONS BEFORE FLEEING. INVESTIGATION CONTINUES.					
18220132	Sep 6 2018	15:24	VEHICLE- LOCKOUT		LEXINGTON
18220227	Sep 6 2018	17:24	DISORDERLY CONDUCT	89XX DUWAYNE AVE	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO THE 8900 BLOCK OF DUWAYNE AVENUE ON A REPORT OF A 911 OPEN LINE. POLICE ARRIVED IN THE AREA AND FOUND TWO ADULT MALES PREPARE TO FIGHT. THE SITUATION WAS MEDIATED. NO CHARGES.					
18220380	Sep 6 2018	21:13	MEDICAL	71XX PROGRESS RD	CENTERVILLE
<b>Summary:</b> POLICE WERE DISPATCHED TO THE 7100 BLOCK OF PROGRESS ROAD FOR A FEMALE EXPERIENCING A MEDICAL EMERGENCY. A FEMALE WAS TRANSPORTED TO THE HOSPITAL					
18220038	Sep 6 2018	13:34	MEDICAL	90XX DUNLAP AVE	LEXINGTON
<b>Summary:</b> EMS SUMMONED TO THE 9000 BLOCK OF DUNLAP AVE ON THE REPORT OF A MEDICAL EMERGENCY. INACTIVE.					
18220659	Sep 7 2018	07:24	MEDICAL	2XX MARION CT	CIRCLE PINES





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> MEDICAL.OFFICERS WERE DISPATCHED TO THE 200 BLOCK OF MARION CT FOR A JUVENILE FEMALE HAVING A MEDICAL EMERGENCY.FEMALE WAS CARED FOR ON SCENE VIA CREW MEMBERS.CASE CLOSED.					
18221593	Sep 7 2018	23:10	MEDICAL	70XX GOIFFON RD	CENTERVILLE
<b>Summary:</b> OFFICERS RESPONDED TO THE 7000 BLOCK OF GOIFFON RD REGARDING A MEDICAL. THE VICTIM WAS THEN TRANSPORTED TO THE HOSPITAL VIA AMBULANCE.CLEAR.					
18221232	Sep 7 2018	18:14	MEDICAL	8XX CIVIC HEIGHTS Dr	CIRCLE PINES
<b>Summary:</b> MEDICAL. OFFICERS WERE DISPATCHED TO THE 800 BLOCK OF CIVIC HEIGHTS DR ON A MEDICAL. OFFICERS BEGAN TREATING THE VICTIM AND ASSISTED AMBULANCE UPON THEIR ARRIVAL. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION.CLEAR.					
18221408	Sep 7 2018	20:46	DOMESTIC	88XX ARONA AVE	LEXINGTON
<b>Summary:</b> DOMESTIC. OFFICERS WERE DISPATCHED TO THE 8800 BLOCK OF ARONA AVE ON A DOMESTIC. OFFICERS LOCATED THE INVOLVED JUVENILE MALE PARTIES AND MEDIATED. THEY AGREED TO STAY AWAY FROM EACH OTHER FOR THE REST OF THE NIGHT.CLEAR.					
18220840	Sep 7 2018	10:33	LOST PROPERTY	XX NORTH DR	CIRCLE PINES
<b>Summary:</b> LOST PROPERTY REPORT.OFFICERS TOOK A WALK IN REPORT OF LOST PROPERTY.OFFICERS ADVISED COMPLAINANT.CASE CLOSED.					
18221002	Sep 7 2018	13:56	DAMAGE TO PROPERTY	93XX LEXINGTON AVE N	LEXINGTON
<b>Summary:</b> DAMAGE TO PROPERTY. OFFICERS WERE DISPATCHED TO THE 9300 BLOCK OF LEXINGTON AVE ON A PROPERTY DAMAGE REPORT. OFFICERS TOOK INFORMATION REGARDING TWO VEHICLES THAT HAD MINOR DAMAGE AFTER ROOFING MATERIALS FELL ON THEM. OWNERS WERE ADVISED TO CONTACT THEIR INSURANCE COMPANIES.CLEAR.					
18221152	Sep 7 2018	16:40	ACCIDENT-MV HR PD	XX HILLCREST LN	CIRCLE PINES
<b>Summary:</b> PROPERTY DAMAGE ACCIDENT. OFFICERS RESPONDED TO A PROPERTY DAMAGE ACCIDENT IN THE 10 BLOCK OF HILLCREST LN. ONE VEHICLE LEFT THE SCENE. OFFICERS CONTACTED THE OWNER OF THE VEHICLE BUT HAVE NOT YET DETERMINED WHO THE DRIVER WAS. CASE IS STILL ACTIVE.					
18221694	Sep 8 2018	01:13	DWI-4TH DEGREE	MAIN ST / 21ST AVE	CENTERVILLE
<b>Summary:</b> OFFICERS OBSERVED THE LISTED VEHICLE DRIVE THROUGH A STOP SIGN AT THE LISTED LOCATION. THE DRIVER WAS ARRESTED FOR DWI AND BOOKED TO JAIL.CLEAR.					
18221988	Sep 8 2018	12:22	CHECK WELFARE	8800 BLOCK LEXINGTON AVE	LEXINGTON
<b>Summary:</b> DISORDERLY MALE WAS ARRESTED IN THE 8800 BLOCK OF LEXINGTON AVE. CLEARED BY ARREST.					
18222033	Sep 8 2018	13:20	VEHICLE- LOCKOUT		LEXINGTON
18222195	Sep 8 2018	16:59	HRO VIOLATION	70XX GOIFFON RD	CENTERVILLE
<b>Summary:</b> POLICE RESPONDED TO THE 7000 BLOCK OF GOIFFON ROAD ON A REPORT OF A VIOLATION OF A HARASSMENT RETRAINING ORDER (HRO). AN ADULT MALE WAS ARRESTED FOR VIOLATION OF A HARASSMENT RETRAINING ORDER, POSSESSION OF DRUG PARAPHERNALIA, AND FELONY POSSESSION OF A CONTROLLED SUBSTANCE. HE WAS BOOKED IN JAIL. AN ADULT FEMALE WAS ARRESTED FOR FIFTH DEGREE ASSAULT AND OBSTRUCTION OF THE LEGAL PROCESS.					
18222488	Sep 8 2018	21:40	DISORDERLY CONDUCT	70XX CENTERVILLE RD	CENTERVILLE
<b>Summary:</b> POLICE MEDIATED A DISPUTE OVER CAB FARE/SERVICES IN THE 7000 BLOCK OF CENTERVILLE ROAD.					
18221775	Sep 8 2018	04:40	MEDICAL	XX INNER DR	CIRCLE PINES
<b>Summary:</b> MEDICAL.DISPATCHED TO 0 BLOCK OF INNER DR ON MEDICAL. PATIENT TO HOSPITAL.					



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
18222170	Sep 8 2018	16:38	MEDICAL	16XX LAKELAND CIR	CENTERVILLE
<b>Summary:</b> MEDICAL. OFFICERS RESPONDED TO THE 1600 BLOCK OF LAKELAND CIR ON A MEDICAL. AN ADULT WAS TRANSPORTED BY AMBULANCE.CLEARED.					
18222282	Sep 8 2018	18:43	MEDICAL	38XX RESTWOOD RD	LEXINGTON
<b>Summary:</b> MEDICAL OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF RESTWOOD RD ON A MEDICAL. OFFICERS ARRIVED AND BEGAN ASSESSING THE VICTIM. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION.CLEAR.					
18222496	Sep 8 2018	21:51	MEDICAL	39XX RESTWOOD RD	CIRCLE PINES
<b>Summary:</b> MEDICAL. OFFICERS RESPONDED TO THE 3900 BLOCK OF RESTWOOD RD ON A MEDICAL. OFFICERS CLEARED PRIOR TO A TRANSPORT DECISION.CLEARED.					
18222553	Sep 8 2018	22:37	SUSPICIOUS ACTIVITY	9000 BLOCK SOUTH HWY DR	LEXINGTON
<b>Summary:</b> SUSPICIOUS PERSONS.RECEIVED INFORMATION OF A SUSPICIOUS PERSON IN THE 9000 BLOCK OF SOUTH HWY DR. MALE TRANSPORTED HOME.					
18222434	Sep 8 2018	20:59	ASSIST OTHER AGENCY		LINO LAKES
18222030	Sep 8 2018	13:20	ASSIST OTHER AGENCY		FOREST LAKE PD
18222512	Sep 8 2018	22:04	ASSIST OTHER AGENCY		LINO LAKES
18222228	Sep 8 2018	17:40	DOMESTIC	92XX LEXINGTON AVE NE	CIRCLE PINES
<b>Summary:</b> DOMESTIC. OFFICERS WERE DISPATCHED TO THE 9200 BLOCK OF LEXINGTON AVE ON A DOMESTIC. OFFICERS SPOKE WITH BOTH INVOLVED PARTIES WHO ADMITTED TO BEING INVOLVED IN A DISPUTE AND DID NOT WISH TO HAVE THE OTHER CHARGED.CLEAR.					
18221752	Sep 8 2018	03:16	SUSPICIOUS ACTIVITY	90XX SOUTH SERVICE DR	LEXINGTON
<b>Summary:</b> SUSPICIOUS PERSON.SAW A SUSPICIOUS PERSON IN THE 9000 BLOCK OF SOUTH HIGHWAY DR. MALE TRANSPORTED HOME.					
18223230	Sep 9 2018	20:39	DOG BITE	XX VILLAGE PKWY	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO A DOG BITE IN THE BLOCK OF VILLAGE PARKWAY. AN ADULT FEMALE SUFFERED BITE WOUNDS TO HER ARM. THE DOG WAS QUARANTINED.ACTIVE.					
18223087	Sep 9 2018	17:13	MEDICAL	92XX GRIGGS AVE	LEXINGTON
<b>Summary:</b> POLICE ASSISTED AN ADULT MALE WITH A MEDICAL EMERGENCY IN THE 9300 BLOCK OF GRIGGS AVENUE.					
18223002	Sep 9 2018	14:49	MEDICAL	18XX MAIN ST	CENTERVILLE
<b>Summary:</b> POLICE ASSISTED AN ADULT WITH A MEDICAL EMERGENCY IN THE 1800 BLOCK OF MAIN STREET.					
18223311	Sep 9 2018	23:03	TAMPER WITH MV	XX VILLAGE PKWY	CIRCLE PINES
<b>Summary:</b> OFFICERS RESPONDED TO THE 30 BLOCK OF VILLAGE PARKWAY ON A REPORT OF PEOPLE TAMPERING WITH A MOTOR VEHICLE. POLICE IDENTIFIED THE PEOPLE INVOLVED AND A CITATION WAS ISSUED.CLEAR					
18224076	Sep 10 2018	19:20	ASSIST OTHER NON LAW		LINO LAKES
18224174	Sep 10 2018	21:04	DOMESTIC	XX VILLAGE PKWY	CIRCLE PINES
<b>Summary:</b> POLICE MEDIATED A DOMESTIC DISPUTE IN THE 30 BLOCK OF VILLAGE PKWY.					





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
18223811	Sep 10 2018	14:30	MEDICAL	89XX SYNDICATE AVE	CIRCLE PINES
<b>Summary:</b> MEDICAL. OFFICERS WERE DISPATCHED TO A MEDICAL EMERGENCY IN THE 8900 BLOCK OF SYNDICATE AVE.FEMALE TRANSPORTED VIA AMBULANCE TO THE HOSPITAL.CLEAR.					
18223626	Sep 10 2018	11:03	MEDICAL	13XX MOUND TRL	CENTERVILLE
<b>Summary:</b> EMS SUMMONED TO THE 1300 BLOCK OF MOUND TRL ON THE REPORT OF A MEDICAL EMERGENCY. INACTIVE.					
18223549	Sep 10 2018	09:39	VANDALISM	XX CENTRAL ST	CIRCLE PINES
<b>Summary:</b> VANDALISM: RESPONDED TO 30 BLOCK OF CENTRAL STREET ON A VANDALISM REPORT IN CIRCLE PINES. UNKNOWN SUSPECT SMASHED EXTERIOR WINDOW OF LOCAL BUSINESS WITH ROCKS. DAMAGE ESTIMATED AT \$800.00.					
18223840	Sep 10 2018	14:54	DOMESTIC	3XX NOTTINGHAM DR	CIRCLE PINES
<b>Summary:</b> POLICE MEDIATED A DOMESTIC DISPUTE IN THE 300 BLOCK OF NOTTINGHAM DRIVE.					
18223454	Sep 10 2018	07:36	THEFT	XX WEST RD	CIRCLE PINES
<b>Summary:</b> MV THEFT: RESPONDED TO THE 20 BLOCK OF WEST RD IN CIRCLE PINES FOR A THEFT REPORT. CALLER ADVISED HIS VEHICLE WAS STOLEN FROM HIS DRIVEWAY LAST NIGHT BY UNKNOWN SUSPECT. TOTAL LOSS WAS \$5000. VEHICLE ENTERED INTO NCIC.					
18224073	Sep 10 2018	19:15	FOUND PROPERTY	91XX HAMLINE AVE	LEXINGTON
<b>Summary:</b> ON THE ABOVE DATE AND TIME I RECOVERED LOST PROPERTY AT LEXINGTON PARK. I PLACED IN CLPD PROPERTY LOCKER WITH A PROPERTY TAG.CLEAR.					
18224431	Sep 11 2018	06:35	MENTAL HEALTH	91XX HAMLINE AVE N	LEXINGTON
<b>Summary:</b> MENTAL HEALTH-POLICE SUMMONED TO THE 9100 BLOCK OF HAMLINE AVE ON THE REPORT OF A BURGLARY IN PROGRESS. THE CASE IS MARKED INACTIVE.					
18225242	Sep 11 2018	21:17	DETOX TRANSPORT		CIRCLE PINES
<b>Summary:</b> POLICE WERE DISPATCHED TO CIRCLE PINES ON A REPORT OF AN INTOXICATED MALE. POLICE ARRIVED AND TRANSPORTED AN ADULT MALE TO DETOX.					



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
18212629	Aug 29 2018	08:01	MISCELLANEOUS PUBLIC	XX NORTH RD	CIRCLE PINES
<b>Summary:</b> OFFICERS EMPTIED THE CONTENTS OF THE DRUG BOX IN THE FOYER AT CLPD. THE BOXES WERE BROUGHT TO ACSO FOR DESTRUCTION. CLEAR.					
18212687	Aug 29 2018	09:36	INFORMATION	XX EAST RD	CIRCLE PINES
<b>Summary:</b> INFORMATION. OFFICERS WERE DISPATCHED TO THE 30 BLOCK OF EAST RD FOR A BURGLARY REPORT. OFFICERS ADVISED COMPLAINANT. THERE WAS NO EVIDENCE OF A CRIME. CASE CLOSED. INFORMATION ONLY.					
18212752	Aug 29 2018	11:16	MEDICAL	93XX HAMLINE AVE	LEXINGTON
<b>Summary:</b> EMS SUMMONED TO THE 9300 BLOCK OF HAMLINE AVE ON THE REPORT OF A MEDICAL EMERGENCY. INACTIVE.					
18213099	Aug 29 2018	18:06	MEDICAL	89XX HAMLINE AVE	LEXINGTON
<b>Summary:</b> MEDICAL. OFFICERS WERE DISPATCHED TO THE 8900 BLOCK OF HAMLINE AVE ON A MEDICAL. OFFICERS ARRIVED AND BEGAN GATHERING INFORMATION AND TREATING THE VICTIM. AMBULANCE AND RESCUE ARRIVED. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION. CLEAR.					
18213245	Aug 29 2018	21:45	ALARM-CO/FIRE	2XX GALAXY DR	CIRCLE PINES
<b>Summary:</b> CO ALARM. DISPATCHED TO 250 BLOCK OF GALAXY DR ON A CO ALARM SOUNDING. INFORMATION COLLECTED.					
18213145	Aug 29 2018	19:19	ACCIDENT-MV HR PD	91XX JACKSON AVE	LEXINGTON
<b>Summary:</b> PROPERTY DAMAGE ACCIDENT. OFFICERS WERE DISPATCHED TO THE 9100 BLOCK OF JACKSON AVE ON A DELAYED PROPERTY DAMAGE REPORT. OFFICERS TOOK INFORMATION REGARDING A VEHICLE THAT HAD BEEN HIT DURING THE DAY WHILE PARKED ON THE STREET. THERE WERE NO KNOWN SUSPECTS. CLEAR.					
18213172	Aug 29 2018	19:51	ACCIDENT - BICYCLE	1700 BLOCK MAIN ST	CENTERVILLE
<b>Summary:</b> AN ADULT MALE CRASHED ON HIS BICYCLE IN THE 1700 BLOCK OF MAIN STREET. HE WAS TRANSPORTED TO NORTH MEMORIAL HOSPITAL FOR CARE.					
18212664	Aug 29 2018	09:13	VEHICLE- LOCKOUT		CIRCLE PINES
18213501	Aug 30 2018	09:18	FOUND PROPERTY	6800 BLOCK CENTERVILLE RD	CENTERVILLE
<b>Summary:</b> FOUND PROPERTY WAS TURNED INTO POLICE IN THE 6800 BLOCK OF CENTERVILLE RD. INACTIVE.					
18213621	Aug 30 2018	12:06	THEFT FROM MOTOR VEHICLE	XX NORTH RD	CIRCLE PINES
<b>Summary:</b> A THEFT FROM MOTOR VEHICLE WAS REPORTED IN THE 50 BLOCK OF CENTER RD. INACTIVE.					
18213999	Aug 30 2018	20:06	RUNAWAY JUVENILE	93XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> RUNAWAY JUVENILE. OFFICERS TOOK A REPORT OF A RUNAWAY JUVENILE IN THE 9300 BLOCK OF SYNDICATE AVE. CLEARED.					
18214080	Aug 30 2018	21:39	FTC FRAUD	38XX PATRIOT LN	LEXINGTON
<b>Summary:</b> FRAUD. OFFICERS TOOK A REPORT OF CREDIT CARD FRAUD IN THE 3800 BLOCK OF PATRIOT LN. NO SUSPECTS AT THIS TIME. CLOSED.					
18214398	Aug 31 2018	09:51	MEDICAL	XX EAST RD	CIRCLE PINES
<b>Summary:</b> POLICE WERE DISPATCHED TO BLOCK OF EAST ROAD FOR A MEDICAL. AN ADULT FEMALE WAS TRANSPORTED TO THE HOSPITAL.					





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
18214375	Aug 31 2018	09:27	SUSPICIOUS ACTIVITY	XX PINE DR	CIRCLE PINES
<b>Summary:</b> POLICE RECEIVED A REPORT OF SUSPICIOUS ACTIVITY IN THE AREA OF PINE DR AND EAST ROAD. POLICE WILL PROVIDE EXTRA PATROLS IN THE AREA.					
18214437	Aug 31 2018	10:40	DAMAGE TO CITY PROPERTY	XX NORTH RD	CIRCLE PINES
<b>Summary:</b> CITY PROPERTY SUSTAINED DAMAGE IN THE 50 BLOCK OF NORTH ROAD.					
18214743	Aug 31 2018	15:27	SUSPICIOUS ACTIVITY	2XX PINE HOLLOW DR	CIRCLE PINES
<b>Summary:</b> SUSPICIOUS ACTIVITY. OFFICERS RESPONDED TO THE 200 BLOCK OF PINE HOLLOW DR ON A REPORT OF A SUSPICIOUS CAR IN THE AREA. OFFICERS WERE UNABLE TO LOCATE.CLEARED.					
18215185	Aug 31 2018	21:52	MEDICAL	XX CIRCLE DR	CIRCLE
<b>Summary:</b> MEDICAL. OFFICERS WERE DISPATCHED TO THE 20 BLOCK OF CIRCLE DR ON A MEDICAL. OFFICERS TREATED THE VICTIM AND ASSISTED AMBULANCE. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION.CLEAR.					
18214877	Aug 31 2018	17:16	SUSPICIOUS ACTIVITY	92XX LAKE DR	LEXINGTON
<b>Summary:</b> SUSPICIOUS ACTIVITY. OFFICERS RESPONDED TO THE 9200 BLOCK OF LAKE DR ON A REPORT OF SUSPICIOUS ACTIVITY. NOTHING SIGNIFICANT WAS FOUND.CLEARED.					
18214757	Aug 31 2018	15:40	ACCIDENT-MV PD	89XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> PROPERTY DAMAGE ACCIDENT. OFFICERS REPSONEDED TO A PROPERTY DAMAGE ACCIDENT IN THE 8900 BLOCK OF SYNDICATE AVE. INFORMATION WAS EXCHANGED AND A REPORT TAKEN.CLOSED.					
18214767	Aug 31 2018	15:53	HARASSMENT	1XX SOUTH DR	CIRCLE PINES
<b>Summary:</b> THREAT REPORT. OFFICERS WERE DISPATCHED TO THE 110 BLOCK OF SOUTH DR FOR A THREAT REPORT. EXTRA PATROL REQUESTED.CLEAR					
18214818	Aug 31 2018	17:02	STOLEN PROPERTY	2XX TWILITE TERR	CIRCLE PINES
<b>Summary:</b> BIKE THEFT. OFFICERS WERE DISPATCHED A PHONE CALL THEFT REPORT IN THE 230 BLOCK OF TWILITE TER.NO SUSPECTS.					
18214784	Aug 31 2018	16:04	TRAFFIC	7300 BLOCK MAIN ST	CENTERVILLE
<b>Summary:</b> TRAFFIC: OBSERVED TARGET VEHICLE IN THE 7300 BLOCK OF MAIN STREET AT SPEED WELL ABOVE THE POSTED LIMIT. VEHICLE STOPPED AND DRIVER CITED FOR NUMEROUS VIOLATIONS AND VEHICLE TOWED AS IT WAS BLOCKING AND ILLEGALLY PARKED.					
18216014	Sep 1 2018	20:47	CHECK WELFARE	XX EAST RD	CIRCLE PINES
<b>Summary:</b> WELFARE CHECK. OFFICERS CHECKED THE WELFARE OF A PARTY IN THE 30 BLOCK OF EAST RD. THERE WERE NO ISSUES.CLOSED.					
18215873	Sep 1 2018	17:55	ASSIST OTHER AGENCY		LINO LAKES
18215800	Sep 1 2018	15:48	VEHICLE- LOCKOUT		CENTERVILLE
18216542	Sep 2 2018	14:39	OFP VIOLATION	XX CENTER RD	CIRCLE PINES
<b>Summary:</b> OFP VIOLATION. OFFICERS WERE DISPATCHED TO THE 40 BLOCK OF CENTER RD FOR A OFP VIOLATION. SUSPECT LEFT PRIOR TO ARRIVAL.PENDING CHARGES.					
18216949	Sep 2 2018	23:53	SUSPICIOUS ACTIVITY	XX CROSSWAY DR	CIRCLE





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> OFFICERS RESPONDED TO THE 20 BLOCK OF CROSSWAY DR REGARDING A SUSPICIOUS PERSON. THE DRIVER WAS ARRESTED AND TRANSPORTED TO ANOKA COUNTY JAIL.CLEAR.					
18216258	Sep 2 2018	02:32	MEDICAL	71XX PROGRESS RD	CENTERVILLE
<b>Summary:</b> MEDICAL. OFFICERS WERE DISPATCHED TO THE 7100 BLOCK OF PROGRESS RD ON A MEDICAL. OFFICERS ASSISTED RESCUE AND AMBULANCE. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION.CLEAR					
18216314	Sep 2 2018	04:56	ASSIST OTHER AGENCY		LINO LAKES
18216707	Sep 2 2018	19:07	EMERGENCY MEDICAL HOLD		LEXINGTON
<b>Summary:</b> MEDICAL HOLD. OFFICERS WERE DISPATCHED TO CHECK THE WELFARE OF A FEMALE IN LEXINGTON.OFFICERS LOCATED THE INDIVIDUAL AND SENT THE INDIVIDUAL ON A HOLD.INDIVIDUAL WAS TRANSPORTED TO THE HOSPITAL VIA AMBULANCE.CLEAR.					
18216540	Sep 2 2018	14:30	PUBLIC ASSIST	92XXLEXINGTON AVE NE	CIRCLE PINES
<b>Summary:</b> PUBLIC ASSIST. OFFICERS ASSISTED IN A DISPUTE ABOUT THE OWNERSHIP OF A BICYCLE THAT WAS POSSIBLY STOLEN AND RE-SOLD. THE MATTER WAS RESOLVED. CASE IS CLOSED.					
18216747	Sep 2 2018	20:03	DRIVING COMPLAINT	19XX 73RD ST	CENTERVILLE
<b>Summary:</b> DRIVING COMPLAINT. OFFICERS TOOK A DRIVING COMPLAINT IN THE 1900 BLOCK OF 73RD STREET. EXTRA PATROL REQUESTED.CLEARED.					
18217370	Sep 3 2018	14:57	DOMESTIC	XX INNER DR	CIRCLE PINES
<b>Summary:</b> DOMESTIC OFFICERS WERE DISPATCHED TO THE 0 BLOCK OF INNER DR ON A DOMESTIC. OFFICERS SPOKE WITH INVOLVED PARTIES AND MEDIATED.CLEAR.					
18217025	Sep 3 2018	01:45	CHECK WELFARE	91XX LAKE DR	LEXINGTON
<b>Summary:</b> WELFARE CHECK. POLICE SPOKE TO AN ADULT MALE ON THE 9100 BLOCK OF LAKE DRIVE IN REGARDS TO POSSIBLE HARASSMENT. POLICE DETERMINED NO CRIMINAL ACTIVITY EXISTED.CLEAR					
18217290	Sep 3 2018	12:41	INFORMATION	91XX JACKSON AVE	LEXINGTON
<b>Summary:</b> INFORMATION.OFFICERS WERE DISPATCHED TO THE 9100 BLOCK OF JACKSON AVE FOR TRESPASSERS IN A POSSIBLE ABANDONED HOUSE.THE SUSPECTS WERE GONE ON ARRIVAL AND OFFICERS ADVISED.CASE CLOSED. INFORMATION ONLY.					
18217207	Sep 3 2018	10:36	VEHICLE- LOCKOUT		CIRCLE PINES
18218119	Sep 4 2018	13:21	HARASSMENT	93XX HAMLINE AVE N	LEXINGTON
<b>Summary:</b> HARASSMENT: RESPONDED TO WALK IN REPORT AT BASE IN REGARDS TO HARASSMENT OCCURRING IN THE 9300 BLOCK OF HAMLINE AVE IN LEXINGTON. SUSPECT HARASSING CALLER BY INDIRECT METHODS. ADVISED TO OBTAIN HRO.					

**PUBLIC NOTICE**

**CITY OF LEXINGTON**  
**COUNTY OF ANOKA**  
**STATE OF MINNESOTA**

**TO WHOM IT MAY CONCERN:**

Notice is hereby given, Lexington City Mayor, Councilmembers may be in attendance of the Broadview Builders Open House which will be held on Friday, September 21, 2018, at Lake Drive. This may constitute a quorum of the City Council. This will be a cordial setting and no city council business will be conducted during this time.

**Mary Vinzant**  
**Deputy City Clerk**

**POSTED: September 13, 2018**



# BROADVIEW BUILDERS

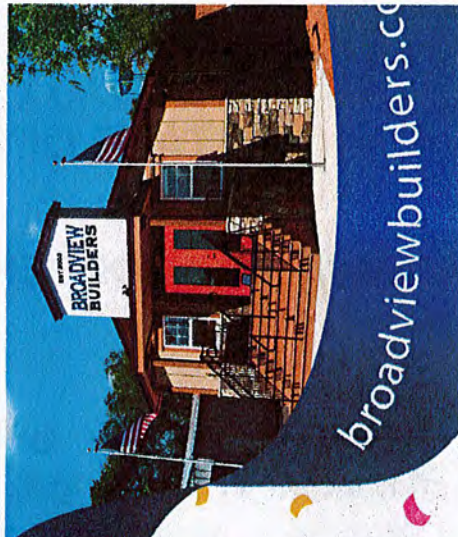
JUST ASK!

Please Join Us for A  
Ribbon Cutting Ceremony  
Celebrating Our New Location!

Friday, Sept 21st  
3:30-5pm

Refreshments  
Served

9050 Lake Drive  
Lexington, MN  
763-208-6263



**PUBLIC NOTICE**  
**CITY OF LEXINGTON**  
**COUNTY OF ANOKA**  
**STATE OF MINNESOTA**

**TO WHOM IT MAY CONCERN:**

Notice is hereby given, Lexington City Mayor and Councilmember's, Planning & Zoning Commissioners and Park Board Members may be in attendance at the Lexington Fall Festival and Fire Department Open House which will be held on September 21-23, 2018. This may constitute a quorum of each body. This will be a cordial setting and no city business will be conducted during this time.

Mary Vinzant  
Deputy City Clerk

POSTED: September 13, 2018



**MINUTES**  
**REGULAR PLANNING COMMISSION MEETING**  
**September 11, 2018 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

- A. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy

*Chairperson Vanderbloomer called to order the Regular Planning Commission meeting on September 11, 2018 at 7:00 p.m. Commissioners Present: John Bautch, Michelle Koch, Gloria Murphy, and Ron Thorson. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator.*

2. CITIZENS FORUM

*No citizens were present to address the Planning Commission on items not on the agenda.*

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

*Bautch made a motion to approve the agenda as typewritten. Thorson seconded the motion. Motion carried 5-0.*

4. LETTERS AND COMMUNICATION

- A. Building Permits for August 2018

*Vanderbloomer asked about the \$200,000 remodel of the old thrift store. Petracek stated that Anoka County Social Services is doing the remodel and will be moving from the Lovell Building to this new location. Discussion ensued.*

5. APPROVAL OF PLANNING COMMISSION MINUTES

- A. August 6, 2018

*Murphy made a motion to approve the August 6, 2018 minutes. Bautch seconded the motion. Motion carried 4-0.*

6. DISCUSSION ITEM:

- A. Discuss future agenda items for Planning & Zoning

*Petracek explained that in his discussions with the city attorney, they both feel that all of the zoning ordinances have been gone through and amended; they both agree there won't be much further discussion on the zoning regulations once the proposed Section 11.34 - Dimensional Requirements has had its public hearing in October. He added that he is going to have difficulty finding items to place on the agenda for future meetings except for project specific items. Vanderbloomer stated that maybe the Commission could go through*

*the adopted 2040 Comprehensive Plan chapter by chapter, so that the Commission understands it better. Discussion ensued.*

*Petracek suggested cancelling meetings if there aren't items for the agenda. Discussion ensued.*

*The consensus of the Commission is to have Planning and Zoning meetings even if there aren't items for the agenda.*

**7. NOTE COUNCIL MINUTES:**

- A. August 2, 2018
- B. August 16, 2018

*Vanderbloomer discussed the City Council's approval of the "Landings of Lexington" land use and the individual that was present at the meeting to ask questions about the development. Discussion ensued.*

**8. PLANNING COMMISSION INPUT**

*Bautch asked about who he would contact about neighbors burning garbage in their fire pit. Vanderbloomer stated to call the fire department via the non-emergency number, but suggested calling 911 since it is difficult to get a hold of them through the non-emergency number. He added that if necessary, the police department would issue a ticket if the burning is an unresolved problem. Discussion ensued.*

*Bautch asked about the timeframe of the Lovell Building demolition. Petracek stated that if everything goes smoothly, the building could potentially be razed by mid-November, barring any issues with existing tenants not being out of the building by October 31st. Discussion ensued.*

**9. ADJOURNMENT**

*Koch made a motion to adjourn at 7:47 p.m. Bautch seconded the motion. Motion carried 5-0.*



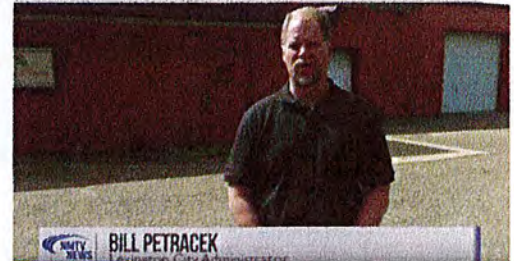
# North Metro TV

August 2018 Update

## Program Production

In August, a total of **92 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **65:00:00 hours of new programming**.

- 37 programs were produced by the public
- 32 programs were produced by NMTV staff
- 22 programs were produced by City staff



## Van Shoots

The HD truck was used for **11:45:00** hours of production. Events produced live and recorded for additional playbacks include:

- Lino Lakes Blue Heron Days Parade
- Football: Irondale vs. Spring Lake Park



## Workshops

Workshop	Instructor	Organization	Students
Editing	Eric Houston	General Public	13
Camera	Eric Houston	General Public	1
Camera	Eric Houston	General Public	2
Gilligan's Island Lecture	Eric Houston	Edgewood Senior Living	13
Early Film Treasures Lecture	Eric Houston	Anoka County History Center	12
Studio	Eric Houston	General Public	3
Camera	Eric Houston	General Public	2
James Bond Lecture	Eric Houston	Edgewood Senior Living	17
Intro to NMTV	Eric Houston	General Public	1
Movie Night - The Magnificent Ambersons	Eric Houston	Video Club	7
<b>10 Workshops</b>			<b>71 Students</b>



## Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	201.75	57	122	20	409	\$1,159.00
February	120.5	41	53	15	1,164	\$780.00
March	167.5	64	0	74	237	\$381.00
April	128.00	52	53	17	781	\$195.00
May	59.00	29	18	9	0	\$460.00
June	133.75	45	36	31	475	\$354.00
July	166.5	27	54	28	230	\$200.00
August	224.5	64	11	62	649	\$1,157.00
<b>TOTAL:</b>	<b>1,073.50</b>	<b>379</b>	<b>347</b>	<b>256</b>	<b>3,945</b>	<b>\$4,686.00</b>

## Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, municipal, or educational.

Month	Unique Individuals	Total Usage Hours
January	111	460
February	112	685.25
March	117	552.25
April	47	295.5
May	103	409.25
June	116	556.75
July	101	513.25
August	106	612.75
<b>TOTAL PUBLIC USAGE:</b>		<b>4,085.00</b>

## Production Highlights

### NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some August highlights include:

- Battle of the Badges Blood Drive
- Freezing Away the Pain
- Night to Unite
- Perry Wins Last 3M Championship
- Blue Heron Days
- Blaine is Ready for Voters
- Celebrating the Last 3M Championship
- Major Development Project in Lexington
- 105th Avenue Construction Complete





In addition to daily playbacks of North Metro TV News on the cable systems, there are over 515 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the northmetrotv.com website.

### Farewell to Ben

NMTV News Producer, Ben Hayle, will be leaving his job after 13 years of employment. He was recently hired as the Communications Coordinator for the City of Blaine. This is a newly created position at the City. While we are all happy for the excellent opportunity for Ben, he will be sorely missed. The one bright side is that, as the Communications Coordinator for Blaine, we will still get to work with him often. The search for his replacement has begun. Resumes are due in mid-September and we hope to have someone on board by early October. Unfortunately this will impact our usual election related coverage. We will do as much as we can, but Ben's political knowledge and on-camera moderating was an integral part of our program.



### Drone Service Gears Up

Special Events Coordinator and Commercial Drone Operator, T.J. Tronson had some time this month to create some publicity videos for the NMTV drone service. Two promos with service and contact information were linked to NMTV website, played on the channels, and are also posted to the NMTV YouTube and FaceBook pages. The promos highlight the various flights T.J. has recorded and list the services we can provide. As a reminder, all of the commercial



services we provide are available to the Member Cities at no cost. Lino Lakes took advantage of this service in August with a request for aerial shots of the City for their website. Cable Commission Legal Counsel recently completed Drone Usage Policies for staff and we are incorporating the policies and reporting requirements into our services.

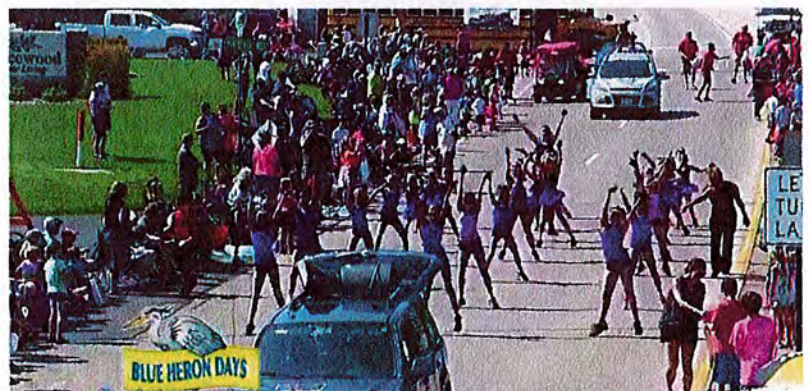
### Lectures On Location

It was another big month for our on-location lecture series. Instructor, Eric Houston, presented his Gilligan's Island: Behind the Scenes of the Three Hour Tour and James Bond: 50 Years of 007, at Edgewood Senior Living. The residents seem to enjoy the classes and Eric has been asked to return for two more classes next month. He also presented his Early Film Treasures: 1888-1896 lecture at the Anoka County History Center. They were also pleased with the presentation and have asked Eric back to present a class in December. He is now putting together two new lectures. The first is called Movie Dictionary, which will present definitions of movie terms, like gaffer, along with fun clips, and a class focusing on monster movie that he hopes to have ready for the Halloween season.



### Blue Heron Days Celebration

North Metro TV wrapped up its summer festival season with coverage of the Lino Lakes Blue Heron Days events. Municipal Producer, Trevor Scholl created a short video previewing the event, the News Department produced a story on the event, the Sports Department recorded the parade with the HD production truck, staff and volunteers marched in the parade, and Special





Events Coordinator, T.J. Tronson put together a video highlighting the Lino Lakes folks who came out to watch the parade.

### Return of High School Sports

The end of August means the beginning of a new season of high school sports. The Sports team jumped right in with the production of 10 episodes of Coaches & Captains, which highlights coaches, players and team objectives for the new school year. Three games, including soccer and football, were covered live and recorded for additional playbacks. Sports Den, the weekly sports highlight show also started its new season with two episodes in August. This year the Sports Department is also producing a short video highlight of every game they produce. Those highlights are available on the NMTV YouTube page.



### City Productions

Municipal Producer, Trevor Scholl, completed four projects in August including Lino Lakes Blue Heron Days coverage.

Projects completed include:

- Blue Heron Days Preview
- Night to Unite
- Waldoch Farm Garden Tours
- Blaine Community Gardens

New and ongoing projects include:

- Ham Lake senior dance day
- Talking with Centennial Police regarding several videos
- Business profile on Urban Air Adventure Park
- Scheduling more Mayor's Minutes
- Circle Pines City promo
- Lino Lakes organics recycling
- Open to Business, each Cities involvement
- Arranging interviews with each City's economic developer about Open to Business



Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

### Production equipment consulting for cities and schools

#### **Blaine**

- No equipment consulting was necessary.

#### **Centerville**

- 8/31/18: Audio not displaying on the left channel. Fixed the problem in the Audio Processor Card in dashboard by duplicating channel 1 audio onto channel 2 so viewers at home can at least hear the audio out of their right speaker. Notified Tightrope as this is a temporary fix.

#### **Circle Pines**

- 8/28/18: Talked with Z Systems regarding upgrade. Should happen the last week of October.
- 8/31/18: Low channel audio. Restarted the Carousel that was causing the low audio. Still a little low, so boosted it using the Audio Processor Card in dashboard. Boosted the levels by +12db and it sounds much better.

#### **Ham Lake**

- No equipment consulting was necessary.

#### **Lexington**

- No equipment consulting was necessary.

#### **Lino Lakes**



- 8/1/18: Rusty Ray emailed with questions about the set-up and signal transmission. Michele went over the signal path and they performed a test to verify everything was tested, working, and understood.  
**Spring Lake Park**
- No equipment consulting was necessary.  
**All Cities**
- 8/6/18: Due to the loss of internet the Makito X devices stopped transmitting feeds from Cities. All feeds returned to normal.
- 8/13/18: All City Carousel units went down. Restarted all of them. Called Tightrope to report.
- 8/20/18: After Tightrope repaired the Carousels they required data updating. Ran the update scripts, shutting off the automatic updates that interfere with the broadcast on TV. Went in and reset all the display adapters to get them all to match and appropriately air on the channels.
- 8/28/18: Restart Carousels. File naming structures may be problematic. Tightrope recommends not using any special characters when naming files. Files are being renamed with no special characters.

### City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	232	249:30:20
Centerville	52	56:41:30
Circle Pines	151	69:28:53
Ham Lake	107	98:43:00
Lexington	103	94:12:30
Lino Lakes	103	80:36:18
Spring Lake Park	161	190:43:08
<b>Totals:</b>	<b>988 Program Playbacks</b>	<b>623:42:42 Hours of Video Programming on Channels</b>

### Programs Produced by the Public

Title	Producer	Runtime
Black and White or Gray (2 episodes)	Jason Anderson/Brad Sanford	00:50:34
Nocked & Loaded TV	Dave Perkins	00:35:45
Every Movie Ever (3 episodes)	Joe Scholz, Rick Bostrom, Ben Daniels/Ryan Frieundschuh, Gavin Van Trease/Eric Houston	01:11:26
Bad Movie Bros	Video Club/Eric Houston	00:38:33
Puzzled (4 episodes)	Gavin Van Trease/Eric Houston	07:30:21
Cornerstone Church (3 episodes)	Rick Bostrom	01:22:57
Christ Lutheran Church (5 episodes)	Jacob Nessman/Chance Amundson	05:37:15
The Power of Love (6 episodes)	Rick Larson	03:00:00
LovePower (6 episodes)	Ann Sandell	06:00:00
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	02:52:41
Hope Church (4 episodes)	Cindy Hardy	02:47:59
<b>37 New Programs</b>		<b>32:27:31 New Hours</b>



## Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (8/14/18)	T.J. Tronson	00:23:18
Anoka County Board Meeting (8/28/18)	T.J. Tronson	00:19:34
Blue Heron Days Parade From the Inside	T.J. Tronson	00:02:50
NMTV News (6 episodes)	Danika Peterson/Ben Hayle	02:07:51
Minnesota Soda Festival at Blue Sun Soda Shop	Danika Peterson	00:04:58
Ham Lake Farmer's Market	Danika Peterson	00:04:50
Centennial Library Closes for Remodel	Danika Peterson/Ben Hayle	00:03:47
Lexington Redevelopment Project	Ben Hayle	00:02:58
Blue Heron Days Preview	Trevor Scholl	00:04:00
Night to Unite	Trevor Scholl	00:03:26
Waldoch Farm Garden Tours	Trevor Scholl	00:03:17
Blaine Community Gardens	Trevor Scholl	00:06:15
Blue Heron Days Parade	Kenton Kipp/J. Millington	00:51:52
Girls Soccer: Armstrong/Blaine	Kenton Kipp/J. Millington	01:46:01
Boys Soccer	Kenton Kipp/J. Millington	01:46:33
Football: Irondale/Spring Lake Park	Kenton Kipp/J. Millington	02:28:13
Sports Den (2 episodes)	Kenton Kipp/J. Millington	00:49:23
Coach & Captains: Spring Lake Park Football	Kenton Kipp/J. Millington	00:03:25
Coach & Captains: Blaine Swim and Dive	Kenton Kipp/J. Millington	00:04:35
Coach & Captains: Centennial Swim and Dive	Kenton Kipp/J. Millington	00:03:38
Coach & Captains: Centennial Volleyball	Kenton Kipp/J. Millington	00:03:14
Coach & Captains: Blaine Boys Soccer	Kenton Kipp/J. Millington	00:02:59
Coach & Captains: Centennial Girls Soccer	Kenton Kipp/J. Millington	00:04:07
Coach & Captains: Spring Lake Park Girls Tennis	Kenton Kipp/J. Millington	00:03:10
Coach & Captains: Blaine Girls Tennis	Kenton Kipp/J. Millington	00:03:04
Coach & Captains: Blaine Football	Kenton Kipp/J. Millington	00:03:33
Coach & Captains: Centennial Football	Kenton Kipp/J. Millington	00:03:45
<b>32 New Programs</b>		<b>11:39:39 New Hours</b>

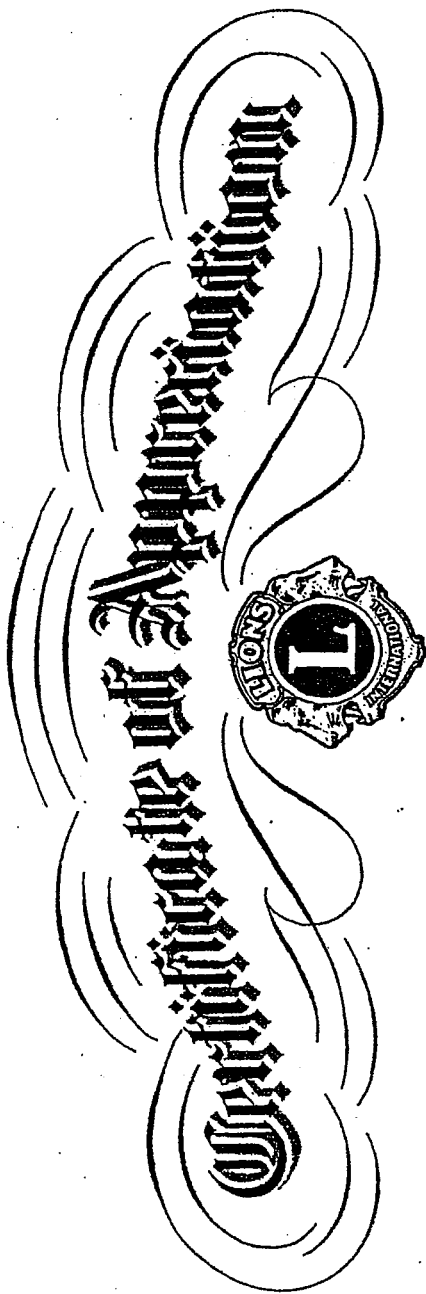
## Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (8/2/18)	Blaine Staff	01:33:38
Blaine Planning Commission Meeting (8/15/18)	Blaine Staff	01:06:57
Blaine City Council Meeting (8/16/18)	Blaine Staff	01:28:13
Blaine Natural Resources Conservation Board Meeting (8/21/18)	Blaine Staff	00:21:053
Blaine Park Board Meeting (8/28/18)	Blaine Staff	00:51:28
Centerville City Council Meeting (8/8/18)	Centerville Staff	01:35:04
Centerville City Council Meeting (8/22/18)	Centerville Staff	01:02:47
Circle Pines City Council Meeting (8/15/18)	Circle Pines Staff	00:24:10
Circle Pines Utility Commission Meeting (8/15/18)	Circle Pines Staff	00:55:43
Circle Pines City Council Meeting (8/28/18)	Circle Pines Staff	00:05:47
Ham Lake City Council Meeting (8/6/18)	Ham Lake Staff	01:00:36
Ham Lake Planning Commission Meeting (8/13/18)	Ham Lake Staff	00:33:05



<b>Title cont.</b>	<b>Producer cont.</b>	<b>Runtime cont.</b>
Ham Lake City Council Meeting (8/20/18)	Ham Lake Staff	00:38:15
Ham Lake Planning Commission Meeting (8/27/18)	Ham Lake Staff	00:30:00
Lexington City Council Meeting (8/2/18)	Lexington Staff	01:18:14
Lexington City Council Meeting (8/16/18)	Lexington Staff	00:38:08
Lino Lakes Environmental Board Meeting (8/1/18)	Lino Lakes Staff	01:14:14
Lino Lakes Planning & Zoning Meeting (8/8/18)	Lino Lakes Staff	01:26:13
Lino Lakes City Council Meeting (8/13/18)	Lino Lakes Staff	00:16:05
Lino Lakes City Council Meeting (8/27/18)	Lino Lakes Staff	00:22:42
Spring Lake Park City Council Meeting (8/6/18)	Spring Lake Park Staff	02:14:15
Spring Lake Park City Council Meeting (8/20/18)	Spring Lake Park Staff	00:48:44
Spring Lake Park Planning Commission Meeting (8/27/18)	Spring Lake Park Staff	00:34:05
<b>23 New Programs</b>		<b>21:00:16 New Hours</b>

If you have any questions or comments regarding this monthly report please contact  
Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.



*May it be known that*

*This Certificate has been presented to*

*Lexington Liquors*

*by*  
*Circle Pines Lexington Lions*

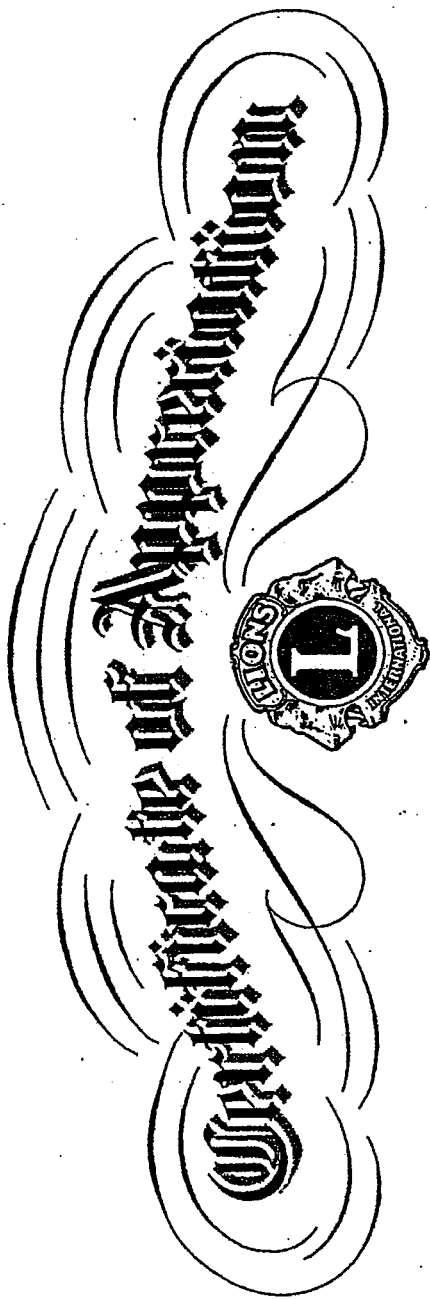
*In appreciation of their valuable services and cooperation extended*

*Presented this 17<sup>th</sup>*

*day of September 2018*

*Don Bob Doney*  
*Secretary*

*Lion Ginny Hestberg*  
*President*



May it be known that

This Certificate has been presented to

Lexington Fire Department

by

Circle Pines Lexington Lions

In appreciation of their valuable services and cooperation extended

Presented this 7<sup>th</sup>

day of September 2018

Lani Bob Dacey  
Secretary

Lion Ginny Hestekind  
President



**Unapproved minutes  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
SEPTEMBER 6, 2018 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. CALL TO ORDER: – Mayor Kurth**

A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

*Mayor Kurth called to order the Regular City Council meeting for September 6, 2018 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Dominion Representatives, Logan Schmidt; Centennial School District Representatives; Joe Ackerman, Citizen; Quad Press reporter. Other various citizens.*

**2. CITIZENS FORUM**

*Joe Ackerman, 3875 Lovell road, Lexington, addressed the City Council stating he had discussed the speeding traffic on Lovell Road about two months ago. He added that traffic had slowed for about 2- months while the speed trailer was parked on the street. He explained that now it is back to high speed traffic in spite of him calling the police. Ackerman asked if there is anything else the City can do to help with the speeding. Discussion ensued.*

*Attorney Glaser explained that it is a County Road, and that maybe he should contact Commissioner Rhonda Siverajah about putting traffic calming devices in place, which may help. Discussion ensued.*

*Ackerman also asked about the Lovell Building project as to what type of housing. Petracek explained that it is affordable housing or workforce housing development, not low income. Discussion ensued.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Councilmember Hughes made a motion to approve the agenda as presented. Councilmember Devries seconded the motion. Motion carried 5-0.*

**4. CENTENNIAL SCHOOLS REPORT:**

**Superintendent Brian Dietz**

*Representatives from Centennial School District provided an overview of the District's 2018 Annual Report.*

*Representatives providing information on the report:*

***Dan Melde – Director of Human Resources  
Scott Johnson – Director of Teaching and Learning  
Kathy Kaiser – Principal, Centennial Elementary  
Nick Christensen – Director of Alternate Learning  
Bob Stevens – Principal at Centennial Middle School***

***Dan Melde provided an overview of the proposed levy increases, both operational and capital levies, that will be asked of the voters at the General Election this year.  
Discussion ensued.***

**5. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Harris) – ***No report***
- B. Cable Commission (Councilmember Murphy) – ***Murphy explained that CenturyLink Cable/internet is fizzling out in member cities, and may not be able to maintain their franchise. Discussion ensued.***
- C. City Administrator (Bill Petracek) – ***No report.***

**6. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department Media Reports
  - 8-8-2018 – 8-14-18
  - 8-15-18 – 8-21-18
  - 8-22-18 – 8-27-18
- B. Anoka County Sheriff's Office – Open House – September 13, 2018
- C. Council Workshop meeting minutes – August 16, 2018

***No discussion on Letters and Communications***

**7. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – August 16, 2018
- B. Recommendation to Approve Claims and Bills:  
Check #'s 13584 through 13591  
Check #'s 43840 through 43903  
Check #'s 12152 through 12171  
Check #'s 12172 through 12183
- C. Financial Reports
  - Cash Balances

- Fund Summary – Budget to Actual

***Councilmember Murphy made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 5-0.***

## **8. ACTION ITEMS:**

- A. Recommendation to approve Resolution NO. 18-18 A Resolution Opposing the Concept of Allowing Strong Beer, Spirits & Wine To Be Sold, For Off Premise Consumption, At Any Outlet Other Than the Municipal Liquor Store

***Councilmember Hughes made a motion to approve Resolution No. 18-18 – A Resolution Opposing the Concept of Allowing Strong Beer, Spirits & Wine To Be Sold, For Off Premise Consumption, At Any Outlet Other Than the Municipal Liquor Store. Councilmember Devries seconded the motion. Motion carried 5-0.***

- B. Recommendation to approve Resolution NO. 18-19 A Resolution Approving Issuance and Sale of MultiFamily Housing Revenue Note (Landings of Lexington Project), Series 2018 Pursuant To Minnesota Statutes, Chapter 462C

***Councilmember Devries made a motion to approve Resolution NO. 18-19 A Resolution Approving Issuance and Sale of MultiFamily Housing Revenue Note (Landings of Lexington Project), Series 2018 Pursuant To Minnesota Statutes, Chapter 462C. Councilmember Harris seconded the motion. Motion carried 5-0.***

- C. Recommendation to approve Constitution Week Proclamation designating September 17 through 23, 2018 as Constitution Week

***Councilmember Harris made a motion to approve Constitution Week Proclamation designating September 17 through 23, 2018 as Constitution Week. Councilmember Murphy seconded the motion. Motion carried 5-0.***

- D. Recommendation to approve Special Event permit – Lexington Fall Festival September 21<sup>st</sup> through September 23<sup>rd</sup>, 2018

***Councilmember Harris made a motion to approve Special Event permit – Lexington Fall Festival September 21st through September 23rd, 2018. Councilmember Murphy seconded the motion. Motion carried 5-0.***

- E. Recommendation to approve request for Road Closure of South Highway Drive from Restwood Road to Griggs Avenue for Fall Festival.

***Councilmember Devries made a motion to approve request for Road Closure of South Highway Drive from Restwood Road to Griggs Avenue for Fall Festival. Councilmember Harris seconded the motion. Motion carried 5-0.***



- F. Recommendation to approve Fireworks Permit for RES Pyro for Lexington Fall Fest September 22, 2018 at Lexington Memorial Park

*Councilmember Harris made a motion to approve Fireworks Permit for RES Pyro for Lexington Fall Fest September 22, 2018 at Lexington Memorial Park. Councilmember Hughes seconded the motion. Motion carried 5-0.*

## **9. MAYOR AND COUNCIL INPUT**

*Attorney Glaser provided an explanation to a "Notice of Default" letter that was received from U.S. Solar regarding the agreement the City of Lexington had with them to provide solar energy subscription to Lexington's municipal buildings. He explained that the city administrator and he had tried to repair the relationship with U.S. Solar during a phone conference with their attorney, but they were not interested in listening to us. Discussion ensued.*

*Mayor Kurth invited everyone out for the fall festival September 21-23*

## **10. ADJOURNMENT**

*Councilmember Hughes made a motion to adjourn at 8:09 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.*

**CITY OF LEXINGTON**

**RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS**

<p align="center"><b>The following claims and bills have been presented to the Council for approval at the Council Meeting of September 20, 2018.</b></p>
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**(1) Payroll**

Checks	13592 through	13592	\$	289.01
Vouchers	501393 through	501421	\$	6,045.08
Vouchers	501375 through	501391	\$	19,446.19

**Payroll Taxes**

Federal Tax	\$2,697.28	
Social Security	\$4,282.84	
Medicare	\$1,001.74	
		<u>\$7,981.86</u>
State Tax	\$1,402.71	\$1,402.71
Total		\$9,384.57

**(2) General and Liquor Payment Recommendations:**

Checks	43904 through	43959	\$	120,892.06
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**(3) ACH and Credit Card Payments for: AUGUST 2018**

ACH Checks:	2347E through	2359E	\$	29,820.62
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Total Payments and Withdrawals Approval	<u>\$ 185,588.52</u>
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**Centennial Lakes Police Payment Recommendations:**

Checks	12184 through	12193	\$	10,337.05
	12195 through	12206	\$	25,558.35
ACH	201829	201829	\$	<u>1,064.02</u>
Total Payments			\$	<u>36,959.42</u>

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September 2018

Check Amt Invoice Comment

**10100 4M FUND**Paid Chk# 043904 9/20/2018 **AMAZON**

E 609-00000-210	Operating Supplies	\$267.17	17CJ-CLJN-T3	THERMAL PAPER ROLLS
G 609-21000	Due to Other Govts	(\$17.19)	17CJ-CLJN-T3	THERMAL PAPER ROLLS
E 101-43100-210	Operating Supplies	\$41.99	1VTL-3914-CX	TONER - PW
<b>Total AMAZON</b>		<b>\$291.97</b>		

Paid Chk# 043905 9/20/2018 **ANIMALS OF WALTONS HOLLOW**

G 101-22080	Fall Festival	\$1,062.50	412.	PONY RIDES/PETTING ZOO - FALL FEST
<b>Total ANIMALS OF WALTONS HOLLOW</b>		<b>\$1,062.50</b>		

Paid Chk# 043906 9/20/2018 **ARTISAN BEER COMPANY**

E 609-00000-252	Beer Purchase	\$716.50	3288061	
E 609-00000-252	Beer Purchase	\$298.80	3290038	
E 609-00000-252	Beer Purchase	(\$25.58)	432447	
E 609-00000-252	Beer Purchase	(\$33.76)	432797	
E 609-00000-252	Beer Purchase	(\$86.60)	432798	
<b>Total ARTISAN BEER COMPANY</b>		<b>\$869.36</b>		

Paid Chk# 043907 9/20/2018 **BELLBOY CORPORATION**

E 609-00000-253	Wine Purchase	\$650.73	0065822600	
E 609-00000-251	Liquor Purchase	\$1,777.02	0065843800	
E 609-00000-251	Liquor Purchase	\$844.22	0065911800	
E 609-00000-251	Liquor Purchase	\$885.60	0065936700	
E 609-00000-254	Miscellaneous Purchase	\$187.45	0098198200	
E 609-00000-252	Beer Purchase	\$76.23	0098226500	
<b>Total BELLBOY CORPORATION</b>		<b>\$4,421.25</b>		

Paid Chk# 043908 9/20/2018 **BENT BREWSTILLERY**

E 609-00000-252	Beer Purchase	\$39.96	INV-005777	
<b>Total BENT BREWSTILLERY</b>		<b>\$39.96</b>		

Paid Chk# 043909 9/20/2018 **BERNICKS BEVERAGES**

E 609-00000-252	Beer Purchase	\$14.00	448063	
E 609-00000-252	Beer Purchase	\$1,169.15	448064	
E 609-00000-252	Beer Purchase	\$32.80	449492	
E 609-00000-252	Beer Purchase	\$408.80	449493	
E 609-00000-252	Beer Purchase	\$30.40	450905	
E 609-00000-252	Beer Purchase	\$609.20	450906	
<b>Total BERNICKS BEVERAGES</b>		<b>\$2,264.35</b>		

Paid Chk# 043910 9/20/2018 **BREAKTHRU BEVERAGE MN**

E 609-00000-251	Liquor Purchase	\$7,632.87	1080851176	
E 609-00000-254	Miscellaneous Purchase	\$55.40	1080851177	
E 609-00000-251	Liquor Purchase	\$1,700.44	1080854264	
E 609-00000-254	Miscellaneous Purchase	\$27.70	1080854265	
E 609-00000-251	Liquor Purchase	(\$50.00)	2080209591	
E 609-00000-254	Miscellaneous Purchase	(\$16.00)	2080209592	
E 609-00000-253	Wine Purchase	(\$96.00)	2080211170	
E 609-00000-251	Liquor Purchase	(\$68.82)	2080211171	
<b>Total BREAKTHRU BEVERAGE MN</b>		<b>\$9,185.59</b>		

Paid Chk# 043911 9/20/2018 **CAPITOL BEVERAGE SALES**

E 609-00000-252	Beer Purchase	\$10,025.97	2154165	
E 609-00000-252	Beer Purchase	\$3,887.14	2156928	
E 609-00000-252	Beer Purchase	(\$91.40)	254-0746	

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September 2018

			Check Amt	Invoice	Comment
<b>Total</b>	<b>CAPITOL BEVERAGE SALES</b>		<b>\$13,821.71</b>		
Paid Chk#	043912	9/20/2018	<b>CLEAR RIVER BEVERAGE COMPANY</b>		
	E 609-00000-252	Beer Purchase	\$1,487.00	101-5815	
	E 609-00000-252	Beer Purchase	\$473.00	101-5887	
<b>Total</b>	<b>CLEAR RIVER BEVERAGE COMPANY</b>		<b>\$1,960.00</b>		
Paid Chk#	043913	9/20/2018	<b>COCA-COLA BOTTLING CO</b>		
	E 609-00000-254	Miscellaneous Purchase	\$523.79	3615205097	
	E 609-00000-254	Miscellaneous Purchase	(\$7.76)	3615205098	
	E 609-00000-254	Miscellaneous Purchase	(\$69.20)	3615205099	
<b>Total</b>	<b>COCA-COLA BOTTLING CO</b>		<b>\$446.83</b>		
Paid Chk#	043914	9/20/2018	<b>COMCAST</b>		
	E 609-00000-329	Cable/Internet	\$129.65	SEP 2018	8772 10 519 0024097
<b>Total</b>	<b>COMCAST</b>		<b>\$129.65</b>		
Paid Chk#	043915	9/20/2018	<b>CULLIGAN BOTTLED WATER</b>		
	E 101-41500-411	Culligan	\$32.33	114X67063202	AUG-SEP 2018
	E 101-42260-411	Culligan	\$32.33	114X67063202	AUG-SEP 2018
	E 609-00000-411	Culligan	\$14.30	114X67241105	AUG-SEP 2018
<b>Total</b>	<b>CULLIGAN BOTTLED WATER</b>		<b>\$78.96</b>		
Paid Chk#	043916	9/20/2018	<b>CUSTOM FIRE RESCUE TRAINING</b>		
	E 101-42260-208	Training and Instruction	\$600.00	1319	CAR FIRE TRAINING - FD
<b>Total</b>	<b>CUSTOM FIRE RESCUE TRAINING</b>		<b>\$600.00</b>		
Paid Chk#	043917	9/20/2018	<b>DAHLHEIMER DISTRIBUTING</b>		
	E 609-00000-252	Beer Purchase	\$4,269.05	1370454	
	E 609-00000-252	Beer Purchase	\$7,864.67	1370506	
	E 609-00000-252	Beer Purchase	\$27.70	186534	
<b>Total</b>	<b>DAHLHEIMER DISTRIBUTING</b>		<b>\$12,161.42</b>		
Paid Chk#	043918	9/20/2018	<b>EHLERS &amp; ASSOC.</b>		
	G 220-22040	Dominium Escrow - Lovell Bldg	\$1,391.25	77825	LOVELL APTS
	G 220-22040	Dominium Escrow - Lovell Bldg	\$861.25	78019	LOVELL APTS
<b>Total</b>	<b>EHLERS &amp; ASSOC.</b>		<b>\$2,252.50</b>		
Paid Chk#	043919	9/20/2018	<b>EHLERS INVESTMENT PARTNERS</b>		
	E 101-41500-301	Auditing/Acctg Services	\$70.58	AUG2018	AUG 2018 MGMT FEES
<b>Total</b>	<b>EHLERS INVESTMENT PARTNERS</b>		<b>\$70.58</b>		
Paid Chk#	043920	9/20/2018	<b>FEDEX / KINKOS</b>		
	E 609-00000-340	Advertising	\$46.89	061700007647	SALES PRINTS
<b>Total</b>	<b>FEDEX / KINKOS</b>		<b>\$46.89</b>		
Paid Chk#	043921	9/20/2018	<b>GOPHER STATE ONE CALL</b>		
	E 730-00000-228	Gopher State One Call	\$46.57	8080520	AUG 2018
	E 770-00000-228	Gopher State One Call	\$46.58	8080520	AUG 2018
<b>Total</b>	<b>GOPHER STATE ONE CALL</b>		<b>\$93.15</b>		
Paid Chk#	043922	9/20/2018	<b>HAMMERHEART BREWING CO.</b>		
	E 609-00000-252	Beer Purchase	\$144.00	2018-550	
<b>Total</b>	<b>HAMMERHEART BREWING CO.</b>		<b>\$144.00</b>		
Paid Chk#	043923	9/20/2018	<b>HOHENSTEINS INC</b>		
	E 609-00000-252	Beer Purchase	\$1,762.35	985894	



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September 2018

		Check Amt	Invoice	Comment
<b>Total HOHENSTEINS INC</b>		<b>\$1,762.35</b>		
Paid Chk# 043924	9/20/2018	<b>HOLIDAY STATIONSTORES</b>		
E 101-43100-212	Gas & Oil	\$94.81		ACCT #012-558-511
E 101-45200-212	Gas & Oil	\$94.81		ACCT #012-558-511
E 651-00000-212	Gas & Oil	\$47.40		ACCT #012-558-511
E 730-00000-212	Gas & Oil	\$118.51		ACCT #012-558-511
E 770-00000-212	Gas & Oil	\$118.53		ACCT #012-558-511
E 101-45200-212	Gas & Oil	\$96.34		
E 101-42260-212	Gas & Oil	\$269.82		
<b>Total HOLIDAY STATIONSTORES</b>		<b>\$840.22</b>		
Paid Chk# 043925	9/20/2018	<b>J C SCHULTZ ENTERPRISES INC</b>		
E 101-41500-410	Sirens/Flags	\$183.00	0000424042	FLAGS
<b>Total J C SCHULTZ ENTERPRISES INC</b>		<b>\$183.00</b>		
Paid Chk# 043926	9/20/2018	<b>JERRYS LAWN CARE</b>		
G 101-12400	Special Assess Rec-Pending	\$150.00	AUG 2018	9128 JACKSON AVE
<b>Total JERRYS LAWN CARE</b>		<b>\$150.00</b>		
Paid Chk# 043927	9/20/2018	<b>JIMMYS JOHNNYS</b>		
E 101-45200-418	Other Rentals	\$80.50	137287	TOT PARK RENTALS
<b>Total JIMMYS JOHNNYS</b>		<b>\$80.50</b>		
Paid Chk# 043928	9/20/2018	<b>JJ TAYLOR</b>		
E 609-00000-252	Beer Purchase	\$16,590.00	2872639	
E 609-00000-252	Beer Purchase	\$3,281.80	2872665	
E 609-00000-252	Beer Purchase	\$1,061.40	2872675	
E 609-00000-252	Beer Purchase	\$6,016.00	2872692	
E 609-00000-252	Beer Purchase	(\$30.00)	2872698	
<b>Total JJ TAYLOR</b>		<b>\$26,919.20</b>		
Paid Chk# 043929	9/20/2018	<b>JOHNSON BROTHERS LIQUOR</b>		
E 609-00000-251	Liquor Purchase	\$193.73	1092797	
E 609-00000-253	Wine Purchase	\$351.42	1092798	
E 609-00000-254	Miscellaneous Purchase	\$42.56	1092799	
E 609-00000-251	Liquor Purchase	\$8.34	1092800	
E 609-00000-251	Liquor Purchase	\$551.31	1094698	
E 609-00000-251	Liquor Purchase	\$1,001.37	1094699	
E 609-00000-253	Wine Purchase	\$1,676.06	1094700	
E 609-00000-254	Miscellaneous Purchase	\$22.99	1094701	
E 609-00000-254	Miscellaneous Purchase	(\$1.21)	692483	
E 609-00000-253	Wine Purchase	(\$81.21)	698829	
<b>Total JOHNSON BROTHERS LIQUOR</b>		<b>\$3,765.36</b>		
Paid Chk# 043930	9/20/2018	<b>LEAGUE OF MN CITIES</b>		
E 101-41500-433	Dues and Subscriptions	\$1,565.00	276080	2018-2019 CITY MEMBERSHIP
G 101-15500	Prepaid Items	\$783.00	276080	2018-2019 CITY MEMBERSHIP
<b>Total LEAGUE OF MN CITIES</b>		<b>\$2,348.00</b>		
Paid Chk# 043931	9/20/2018	<b>LUPULIN BREWING</b>		
E 609-00000-252	Beer Purchase	\$54.00	15246	
<b>Total LUPULIN BREWING</b>		<b>\$54.00</b>		
Paid Chk# 043932	9/20/2018	<b>M AMUNDSON LLP</b>		
E 609-00000-256	Tobacco Products For Resale	\$2,504.72	264862	
E 609-00000-256	Tobacco Products For Resale	\$2,477.73	265294	

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			Check Amt	Invoice	Comment
E 609-00000-256	Tobacco Products For Resale		\$2,443.66	265690	
	<b>Total M AMUNDSON LLP</b>		<b>\$7,426.11</b>		
Paid Chk# 043933	9/20/2018	<b>MAGIC BOUNCE</b>			
G 101-22080	Fall Festival		\$3,549.02	R7524	BOUNCE HOUSE AND RIDES - FALL FEST
	<b>Total MAGIC BOUNCE</b>		<b>\$3,549.02</b>		
Paid Chk# 043934	9/20/2018	<b>MET COUNCIL - WASTEWATER</b>			
E 770-00000-389	MWCC Charges		\$9,335.04	0001086994	OCT 2018 SEWER CHARGES
	<b>Total MET COUNCIL - WASTEWATER</b>		<b>\$9,335.04</b>		
Paid Chk# 043935	9/20/2018	<b>MIDAMERICA ADMINISTRATIVE</b>			
G 101-21716	Other Retirement		\$150.00		SEPT 2018 EMPLOYEE CONTRIBUTIONS
	<b>Total MIDAMERICA ADMINISTRATIVE</b>		<b>\$150.00</b>		
Paid Chk# 043936	9/20/2018	<b>MKL SERVICES, LLC</b>			
E 220-46000-230	Contracted Services		\$132.00	09202018	WEEK ENDING 09/08/2018
E 220-46000-230	Contracted Services		\$132.00	09202018	WEEK ENDING 09/15/2018
	<b>Total MKL SERVICES, LLC</b>		<b>\$264.00</b>		
Paid Chk# 043937	9/20/2018	<b>MN MAYORS ASSOCIATION</b>			
E 101-41300-433	Dues and Subscriptions		\$30.00		2018-2019 MEMBERSHIP
	<b>Total MN MAYORS ASSOCIATION</b>		<b>\$30.00</b>		
Paid Chk# 043938	9/20/2018	<b>OLD WORLD BEER</b>			
E 609-00000-252	Beer Purchase		\$130.00	47	
	<b>Total OLD WORLD BEER</b>		<b>\$130.00</b>		
Paid Chk# 043939	9/20/2018	<b>ON SITE SANITATION</b>			
G 101-22080	Fall Festival		\$213.00	0000629793	FALL FEST RENTALS
	<b>Total ON SITE SANITATION</b>		<b>\$213.00</b>		
Paid Chk# 043940	9/20/2018	<b>OXYGEN SERVICE COMPANY</b>			
E 101-42260-210	Operating Supplies		\$142.60	03414515	
	<b>Total OXYGEN SERVICE COMPANY</b>		<b>\$142.60</b>		
Paid Chk# 043941	9/20/2018	<b>PACE ANALYTICAL</b>			
E 730-00000-306	Water Testing		\$50.00	18100228401	WATER TEST FEE
E 730-00000-306	Water Testing		\$50.00	18100228857	WATER TEST FEE
	<b>Total PACE ANALYTICAL</b>		<b>\$100.00</b>		
Paid Chk# 043942	9/20/2018	<b>PAUSTIS &amp; SONS</b>			
E 609-00000-253	Wine Purchase		\$550.75	22936	
	<b>Total PAUSTIS &amp; SONS</b>		<b>\$550.75</b>		
Paid Chk# 043943	9/20/2018	<b>PHILLIPS WINE AND SPIRITS INC</b>			
E 609-00000-251	Liquor Purchase		\$936.56	2415077	
E 609-00000-253	Wine Purchase		\$321.39	2415078	
E 609-00000-253	Wine Purchase		\$65.71	2416102	
E 609-00000-253	Wine Purchase		\$169.13	2416103	
E 609-00000-253	Wine Purchase		\$65.21	2416104	
E 609-00000-254	Miscellaneous Purchase		(\$6.47)	304841	
E 609-00000-253	Wine Purchase		(\$14.00)	304973	
E 609-00000-253	Wine Purchase		(\$161.21)	305214	
	<b>Total PHILLIPS WINE AND SPIRITS INC</b>		<b>\$1,376.32</b>		
Paid Chk# 043944	9/20/2018	<b>PITNEY BOWES</b>			



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			Check Amt	Invoice	Comment
E 101-43500-322	Postage		\$351.75		8000-9090-0645-0741
E 101-41500-322	Postage		\$80.40		8000-9090-0645-0741
E 101-42260-322	Postage		\$30.15		8000-9090-0645-0741
E 220-41500-322	Postage		\$50.25		8000-9090-0645-0741
E 609-00000-322	Postage		\$150.75		8000-9090-0645-0741
E 651-00000-322	Postage		\$40.20		8000-9090-0645-0741
E 730-00000-322	Postage		\$150.75		8000-9090-0645-0741
E 770-00000-322	Postage		\$150.75		8000-9090-0645-0741
<b>Total PITNEY BOWES</b>			<b>\$1,005.00</b>		
<hr/>					
Paid Chk# 043945	9/20/2018	<b>POPP COMMUNICATIONS</b>			
E 101-43100-321	Telephone		\$5.93	992507067	TELEPHONE SERVICE
E 101-45200-321	Telephone		\$5.93	992507067	TELEPHONE SERVICE
E 651-00000-321	Telephone		\$1.79	992507067	TELEPHONE SERVICE
E 730-00000-321	Telephone		\$8.00	992507067	TELEPHONE SERVICE
E 770-00000-321	Telephone		\$8.00	992507067	TELEPHONE SERVICE
E 101-41500-321	Telephone		\$339.58	992507067	TELEPHONE SERVICE
E 609-00000-321	Telephone		\$31.63	992507067	TELEPHONE SERVICE
<b>Total POPP COMMUNICATIONS</b>			<b>\$400.86</b>		
<hr/>					
Paid Chk# 043946	9/20/2018	<b>RED BULL DISTRIBUTION CO.</b>			
E 609-00000-254	Miscellaneous Purchase		\$411.75	K-29501953	
E 609-00000-254	Miscellaneous Purchase		(\$18.00)	K-29501954	
<b>Total RED BULL DISTRIBUTION CO.</b>			<b>\$393.75</b>		
<hr/>					
Paid Chk# 043947	9/20/2018	<b>REPLENISHMENT SOLUTIONS</b>			
E 609-00000-254	Miscellaneous Purchase		\$191.00	2156015	
<b>Total REPLENISHMENT SOLUTIONS</b>			<b>\$191.00</b>		
<hr/>					
Paid Chk# 043948	9/20/2018	<b>ROBINSON LANDSCAPING INC</b>			
E 730-00000-500	Capital Expenditures		\$320.00		FIRE HYDRANT PROJECT
<b>Total ROBINSON LANDSCAPING INC</b>			<b>\$320.00</b>		
<hr/>					
Paid Chk# 043949	9/20/2018	<b>ROC COMMERCIAL CLEANING</b>			
E 609-00000-230	Contracted Services		\$267.19	69371	FLOOR MAINTENANCE - MLS
<b>Total ROC COMMERCIAL CLEANING</b>			<b>\$267.19</b>		
<hr/>					
Paid Chk# 043950	9/20/2018	<b>ROYAL SUPPLY, LLC</b>			
E 101-42260-210	Operating Supplies		\$298.32	23235	CLEANING SUPPLIES - FIRE DEPT
<b>Total ROYAL SUPPLY, LLC</b>			<b>\$298.32</b>		
<hr/>					
Paid Chk# 043951	9/20/2018	<b>SHAMROCK GROUP, INC.</b>			
E 609-00000-257	Ice For Resale		\$142.39	2279587	
E 609-00000-257	Ice For Resale		\$263.19	2282136	
<b>Total SHAMROCK GROUP, INC.</b>			<b>\$405.58</b>		
<hr/>					
Paid Chk# 043952	9/20/2018	<b>SOUTHERN GLAZERS OF MN</b>			
E 609-00000-251	Liquor Purchase		\$5,157.19	1723669	
E 609-00000-253	Wine Purchase		\$1,282.27	1723670	
E 609-00000-254	Miscellaneous Purchase		\$30.28	1723671	
E 609-00000-251	Liquor Purchase		\$4.80	1726065	
E 609-00000-251	Liquor Purchase		\$698.46	1726066	
<b>Total SOUTHERN GLAZERS OF MN</b>			<b>\$7,173.00</b>		
<hr/>					
Paid Chk# 043953	9/20/2018	<b>ST. PAUL S FLAT EARTH</b>			
E 609-00000-252	Beer Purchase		\$84.00	23954	
E 609-00000-252	Beer Purchase		\$42.00	23966	

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			Check Amt	Invoice	Comment
	<b>Total</b>	<b>ST. PAUL S FLAT EARTH</b>	<b>\$126.00</b>		
Paid Chk#	043954	9/20/2018	<b>TOSHIBA BUSINESS SOLUTIONS</b>		
	E 101-41500-350	Print/Binding	\$10.62	14781798	COPIER MAINTENANCE
	<b>Total</b>	<b>TOSHIBA BUSINESS SOLUTIONS</b>	<b>\$10.62</b>		
Paid Chk#	043955	9/20/2018	<b>TWIN CITY LOW VOLTAGE</b>		
	E 609-00000-385	Building Security	\$64.09	3303	Q2 2018 SECURITY MONITORING
	<b>Total</b>	<b>TWIN CITY LOW VOLTAGE</b>	<b>\$64.09</b>		
Paid Chk#	043956	9/20/2018	<b>TWIST OFFICE PRODUCTS</b>		
	E 609-00000-200	Office Supplies	\$75.19	847854-0	OFFICE SUPPLIES
	E 609-00000-210	Operating Supplies	\$40.43	847854-0	SUPPLIES
	E 101-41500-200	Office Supplies	\$78.94	848622-0	OFFICE SUPPLIES
	E 101-41500-200	Office Supplies	\$15.88	848622-1	OFFICE SUPPLIES
	<b>Total</b>	<b>TWIST OFFICE PRODUCTS</b>	<b>\$210.44</b>		
Paid Chk#	043957	9/20/2018	<b>URBAN GROWLER BREWING CO.</b>		
	E 609-00000-252	Beer Purchase	\$264.00	E-21914	
	<b>Total</b>	<b>URBAN GROWLER BREWING CO.</b>	<b>\$264.00</b>		
Paid Chk#	043958	9/20/2018	<b>WINE MERCHANTS</b>		
	E 609-00000-253	Wine Purchase	\$402.63	7198382	
	<b>Total</b>	<b>WINE MERCHANTS</b>	<b>\$402.63</b>		
Paid Chk#	043959	9/20/2018	<b>XCEL ENERGY</b>		
	E 770-00000-381	Electric Utilities	\$49.44	605968146	AUG 2018 UTILITIES
	<b>Total</b>	<b>XCEL ENERGY</b>	<b>\$49.44</b>		
	<b>10100 4M FUND</b>		<b>\$120,892.06</b>		

**Fund Summary**

<b>10100 4M FUND</b>	
101 GENERAL FUND	\$10,459.13
220 LOVELL BUILDING	\$2,566.75
609 MUNICIPAL LIQUOR FUND	\$97,324.62
651 STORM WATER FUND	\$89.39
730 WATER FUND	\$743.83
770 SEWER FUND	\$9,708.34
	<b>\$120,892.06</b>



**\*Check Detail Register©**

August 2018 to September 2018

		Check Amt	Invoice	Comment
<b>10100 4M FUND</b>				
Paid Chk#	002347E 8/15/2018	<b>FLEET FARM</b>		
E 101-43100-210	Operating Supplies	\$155.55	8523	OPER. SUPPLIES
E 101-45200-210	Operating Supplies	\$155.54	8523	OPER. SUPPLIES
<b>Total FLEET FARM</b>		\$311.09		
Paid Chk#	002348E 8/15/2018	<b>US POSTAL SERVICE</b>		
E 730-00000-322	Postage	\$13.50		WATER SAMPLES
<b>Total US POSTAL SERVICE</b>		\$13.50		
Paid Chk#	002349E 8/15/2018	<b>CARBONES PIZZA</b>		
E 101-42260-430	Miscellaneous	\$48.82		FIRE DEPT MEETING
<b>Total CARBONES PIZZA</b>		\$48.82		
Paid Chk#	002350E 8/15/2018	<b>MISC CUSTOMERS</b>		
E 101-42260-430	Miscellaneous	\$83.60		OFFICERS' MEETING - FIRE DEPT
<b>Total MISC CUSTOMERS</b>		\$83.60		
Paid Chk#	002351E 8/15/2018	<b>FACEBOOK</b>		
E 101-41500-300	Professional Svcs	\$1.17		CITY PAGE
E 609-00000-340	Advertising	\$50.00		ADVERTISING - MLS
<b>Total FACEBOOK</b>		\$51.17		
Paid Chk#	002352E 8/1/2018	<b>CONNEXUS ENERGY</b>		
E 101-45200-381	Electric Utilities	\$451.59		JUNE 2018 UTILITIES
E 101-43100-386	Street Lights	\$247.74		JUNE 2018 UTILITIES
E 770-00000-381	Electric Utilities	\$68.73		JUNE 2018 UTILITIES
E 770-00000-381	Electric Utilities	\$27.68		JUNE 2018 UTILITIES
<b>Total CONNEXUS ENERGY</b>		\$795.74		
Paid Chk#	002353E 8/1/2018	<b>LINCOLN NATIONAL LIFE</b>		
E 101-41500-134	ST/LT Disability Insurance	\$259.26	3709626914	AUG 2018 PREMIUM
E 101-43100-134	ST/LT Disability Insurance	\$83.74	3709626914	AUG 2018 PREMIUM
E 101-45200-134	ST/LT Disability Insurance	\$55.83	3709626914	AUG 2018 PREMIUM
E 609-00000-134	ST/LT Disability Insurance	\$182.81	3709626914	AUG 2018 PREMIUM
<b>Total LINCOLN NATIONAL LIFE</b>		\$581.64		
Paid Chk#	002354E 8/1/2018	<b>HEALTHPARTNERS</b>		
E 609-00000-160	Health/Dental Insurance	\$1,078.20	82504922	AUG 2018 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$525.52	82504922	AUG 2018 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$350.34	82504922	AUG 2018 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$1,740.58	82504922	AUG 2018 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$430.56	82504922	AUG 2018 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$641.89	82504922	AUG 2018 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$1,099.34	82504922	AUG 2018 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$732.89	82504922	AUG 2018 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$767.32	82504922	AUG 2018 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$915.75	82504922	AUG 2018 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$767.32	82504922	JUL 2018 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$915.75	82504922	JUL 2018 PREMIUM
<b>Total HEALTHPARTNERS</b>		\$9,965.46		
Paid Chk#	002355E 8/23/2018	<b>AFLAC</b>		
G 101-21725	Supplemental Insurance	\$166.44	067022	AUG 2018 PREMIUM
<b>Total AFLAC</b>		\$166.44		
Paid Chk#	002356E 8/7/2018	<b>XCEL ENERGY</b>		

**\*Check Detail Register©**

August 2018 to September 2018

		Check Amt	Invoice	Comment
E 101-43100-381	Electric Utilities	\$434.15	599183752	JUNE 2018 UTILITIES
E 101-45200-381	Electric Utilities	\$434.15	599183752	JUNE 2018 UTILITIES
E 651-00000-381	Electric Utilities	\$217.07	599183752	JUNE 2018 UTILITIES
E 730-00000-381	Electric Utilities	\$542.68	599183752	JUNE 2018 UTILITIES
E 770-00000-381	Electric Utilities	\$542.68	599183752	JUNE 2018 UTILITIES
E 609-00000-381	Electric Utilities	\$1,774.23	599183752	JUNE 2018 UTILITIES
E 101-45200-381	Electric Utilities	\$20.33	599183752	JUNE 2018 UTILITIES
E 770-00000-381	Electric Utilities	\$127.99	599183752	JUNE 2018 UTILITIES
E 220-47500-381	Electric Utilities	\$4,089.33	599183752	JUNE 2018 UTILITIES
E 101-43100-381	Electric Utilities	\$38.47	599183752	JUNE 2018 UTILITIES
E 101-42260-381	Electric Utilities	\$215.99	599183752	JUNE 2018 UTILITIES
E 101-41500-381	Electric Utilities	\$382.90	599183752	JUNE 2018 UTILITIES
E 101-43100-386	Street Lights	\$536.15	599183752	JUNE 2018 UTILITIES
<b>Total XCEL ENERGY</b>		<b>\$9,356.12</b>		

Paid Chk# 002357E 8/19/2018 CENTERPOINT ENERGY PO BOX 4671

E 101-43100-383	Gas Utilities	\$5.56		JUN-JULY 2018 UTILITIES
E 101-45200-383	Gas Utilities	\$5.56		JUN-JULY 2018 UTILITIES
E 651-00000-383	Gas Utilities	\$2.78		JUN-JULY 2018 UTILITIES
E 730-00000-383	Gas Utilities	\$6.95		JUN-JULY 2018 UTILITIES
E 770-00000-383	Gas Utilities	\$6.95		JUN-JULY 2018 UTILITIES
E 101-42260-383	Gas Utilities	\$71.42		JUN-JULY 2018 UTILITIES
E 220-47500-383	Gas Utilities	\$237.15		JUN-JULY 2018 UTILITIES
E 101-43100-383	Gas Utilities	\$13.92		JUN-JULY 2018 UTILITIES
E 101-45200-383	Gas Utilities	\$13.92		JUN-JULY 2018 UTILITIES
E 651-00000-383	Gas Utilities	\$6.96		JUN-JULY 2018 UTILITIES
E 730-00000-383	Gas Utilities	\$17.40		JUN-JULY 2018 UTILITIES
E 770-00000-383	Gas Utilities	\$17.40		JUN-JULY 2018 UTILITIES
E 609-00000-383	Gas Utilities	\$68.31		JUN-JULY 2018 UTILITIES
E 101-41500-383	Gas Utilities	\$57.14		JUN-JULY 2018 UTILITIES
<b>Total CENTERPOINT ENERGY PO BOX 4671</b>		<b>\$531.42</b>		

Paid Chk# 002358E 8/22/2018 PERA

G 101-21704	PERA	\$1,812.01		08/08/2018 PAYROLL
G 101-21717	PERA	\$2,090.78		08/08/2018 PAYROLL
G 101-21704	PERA	\$1,787.81		08/22/2018 PAYROLL
G 101-21717	PERA	\$2,062.86		08/22/2018 PAYROLL
E 609-00000-121	PERA	(\$228.34)	123477	CREDIT - S. BULENROSE
<b>Total PERA</b>		<b>\$7,525.12</b>		

Paid Chk# 002359E 8/8/2018 HSA BANK

G 101-21726	HSA Additional Withholding	\$377.00		EMPLOYEE CONTRIBUTIONS
E 101-41500-160	Health/Dental Insurance	\$13.50		HSA SERVICE FEE
<b>Total HSA BANK</b>		<b>\$390.50</b>		

**10100 4M FUND \$29,820.62**



**\*Check Detail Register©**

August 2018 to September 2018

Check Amt Invoice Comment

**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$20,539.60
220 LOVELL BUILDING	\$4,326.48
609 MUNICIPAL LIQUOR FUND	\$3,355.77
651 STORM WATER FUND	\$226.81
730 WATER FUND	\$580.53
770 SEWER FUND	\$791.43
	<hr/>
	\$29,820.62

Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
08/18	08/31/2018	201829	U S BANK	VISA EFT- TRAINING GLOCK ARMORE	1,064.02
Grand Totals:					<u>1,064.02</u>

Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
09/18	09/05/2018	12184	ABRAMS & SCHMIDT LLC	AUGUST LEGAL	1,527.50
09/18	09/05/2018	12185	ASPEN MILLS, INC	UNIFORMS BODY ARMOR LF	1,147.95
09/18	09/05/2018	12186	AXON ENTERPRISE, INC	5 TASER X26P BASIC YEAR 2 PAYME	3,063.84
09/18	09/05/2018	12187	COVERALL OF THE TWIN CITIES INC	SEPT CLEANING SERVICE	780.00
09/18	09/05/2018	12188	DON'S CIRCLE SERVICE, INC	VEHICLE REPAIRS & MTC	1,461.96
09/18	09/05/2018	12189	LVC COMPANIES, INC	FIRE EXT MTC	491.30
09/18	09/05/2018	12190	OPTUM	MONTHLY SERVICE FEE	33.75
09/18	09/05/2018	12191	PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER LEASE 3RD QTR	67.65
09/18	09/05/2018	12192	TOP GREEN CO.	AUGUST GROUNDS MTC	671.98
09/18	09/05/2018	12193	VERIZON WIRELESS	INTERNET SQUAD LAPTOPS	1,091.12
Grand Totals:					10,337.05



Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
09/18	09/12/2018	12195	ASPEN MILLS, INC	PARTIAL UNIFORM ALLOWANCE KM	200.00
09/18	09/12/2018	12196	CENTENNIAL UTILITIES	AUG UTILITIES	435.35
09/18	09/12/2018	12197	CENTURY LINK	COMMUNICATIONS	119.14
09/18	09/12/2018	12198	CONSOLIDATED COMMUNICATIONS	PHONES	371.49
09/18	09/12/2018	12199	DEARBORN NATIONAL	OCT LIFE/DISABILITY INS	1,599.15
09/18	09/12/2018	12200	DON'S CIRCLE SERVICE, INC	VEH MTC & REPAIRS	822.17
09/18	09/12/2018	12201	HEALTH PARTNERS	OCT HEALTH INS	10,535.58
09/18	09/12/2018	12202	HOLIDAY COMPANIES	FUEL AUGUST	3,038.24
09/18	09/12/2018	12203	KNOWLAN'S SUPER MARKETS	CLEANING SUPPLIES WIPES	12.81
09/18	09/12/2018	12204	METRO SALES, INC	COPIER MTC CREDIT	8,089.59
09/18	09/12/2018	12205	SHRED-N-GO, INC	SHREDDING SERVICE	48.83
09/18	09/12/2018	12206	SUMMIT COMPANIES	ANNUAL SPRINKLER INSPECTION	286.00
Grand Totals:					25,558.35

M = Manual Check, V = Void Check

## CITY OF LEXINGTON

## \*Cash Balances

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Current Period August 2018

Fund	2018 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entry		
<b>10100 4M FUND</b>							
101 GENERAL FUND	\$898,062.62	\$1,193,519.71	\$1,148,355.97	\$0.00	(\$162,579.87)	(\$43,245.83)	\$737,390.66 In Bal
220 LOVELL BUILDING	\$385,460.26	\$330,639.10	\$82,673.65	\$0.00	(\$223.75)	(\$19,411.12)	\$613,790.84 In Bal
310 CAPITAL PROJEC	\$416,152.20	\$192,045.59	\$92,947.29	\$0.00	\$0.00	\$0.00	\$515,250.50 In Bal
330 WATER CAPITAL	\$4,514.79	\$0.00	\$2,802.50	\$0.00	\$0.00	\$0.00	\$1,712.29 In Bal
360 05 STREET-EDGE	(\$0.17)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.17) In Bal
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
405 PARK DEDICATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$52,216.00	\$0.00	\$52,216.00 In Bal
417 17 STREET IMPR	(\$226,931.72)	\$288,104.38	\$9,347.55	\$0.00	\$0.00	\$0.00	\$51,825.11 In Bal
418 LAKE DRIVE PROJ	\$275,681.38	\$0.00	\$117,640.60	\$0.00	\$0.00	\$0.00	\$158,040.78 In Bal
430 12 HAMLINE AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
435 13 STREET IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
440 15 STREET IMPR	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,500.00 In Bal
445 16 STREET IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
551 16 NORTH METRO	\$0.00	\$4,102.96	\$0.00	\$0.00	\$0.00	\$0.00	\$4,102.96 In Bal
585 04 STREET-OAK L	\$48,835.13	\$382.71	\$22,785.00	\$0.00	\$0.00	\$0.00	\$26,432.84 In Bal
591 14 STREET-VARIO	\$92,609.89	\$20,609.60	\$19,748.96	\$0.00	(\$2,489.49)	\$0.00	\$90,981.04 In Bal
592 15 STREET-VARIO	\$62,572.44	\$53,025.70	\$35,860.00	\$0.00	\$0.00	\$0.00	\$79,738.14 In Bal
599 POLICE BUILDING	\$22,130.24	\$32,903.24	\$38,634.16	\$0.00	\$0.00	\$0.00	\$16,399.32 In Bal
609 MUNICIPAL LIQUO	\$503,599.09	\$1,951.13	\$1,601,964.76	\$0.00	\$2,029,029.13	(\$231,364.62)	\$701,249.97 In Bal
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
650 PROPERTY MAIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
651 STORM WATER F	(\$59,228.14)	\$16,539.80	\$25,693.13	\$0.00	\$2,489.49	(\$8,923.62)	(\$74,815.60) In Bal
730 WATER FUND	(\$45,136.20)	\$119,150.77	\$141,636.36	\$0.00	(\$1,466.31)	(\$49,944.57)	(\$119,032.67) In Bal
770 SEWER FUND	\$1,068,868.08	\$380,800.11	\$455,793.28	\$0.00	\$0.00	(\$41,075.24)	\$952,799.67 In Bal
	\$3,463,679.89	\$2,633,774.80	\$3,795,883.21	\$0.00	\$1,916,975.20	(\$393,965.00)	\$3,824,581.68

## CITY OF LEXINGTON

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\*Fund Summary -  
Budget to Actual©

August 2018

	2018 YTD Budget	August MTD Amount	2018 YTD Amount	2018 YTD Balance	2018 % YTD Budget
<b>FUND 101 GENERAL FUND</b>					
Revenue	\$1,798,998.10	-\$30,574.68	\$1,102,661.05	\$696,337.05	61.29%
Expenditure	\$1,798,998.11	\$120,355.55	\$1,221,147.47	\$577,850.64	67.88%
		-\$150,930.23	-\$118,486.42		
<b>FUND 220 LOVELL BUILDING</b>					
Revenue	\$143,200.00	\$17,867.70	\$316,304.10	-\$173,104.10	220.88%
Expenditure	\$190,162.06	\$7,916.96	\$70,461.55	\$119,700.51	37.05%
		\$9,950.74	\$245,842.55		
<b>FUND 310 CAPITAL PROJECTS</b>					
Revenue	\$132,500.00	\$930.58	\$131,599.23	\$900.77	99.32%
Expenditure	\$132,500.00	\$149.99	\$89,981.34	\$42,518.66	67.91%
		\$780.59	\$41,617.89		
<b>FUND 330 WATER CAPITAL FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 405 PARK DEDICATION FEE FUND</b>					
Revenue	\$0.00	\$52,216.00	\$52,216.00	-\$52,216.00	0.00%
		\$52,216.00	\$52,216.00		
<b>FUND 417 17 STREET IMPROVEMENTS</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$8,710.55	-\$8,710.55	0.00%
		\$0.00	-\$8,710.55		
<b>FUND 418 LAKE DRIVE PROJECT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$117,640.60	-\$117,640.60	0.00%
		\$0.00	-\$117,640.60		
<b>FUND 551 16 NORTH METRO GO</b>					
Revenue	\$4,102.96	\$0.00	\$4,102.96	\$0.00	100.00%
Expenditure	\$4,102.96	\$0.00	\$0.00	\$4,102.96	0.00%
		\$0.00	\$4,102.96		
<b>FUND 585 04 STREET-OAK LANE</b>					
Revenue	\$700.00	\$0.00	\$379.08	\$320.92	54.15%
Expenditure	\$22,760.00	\$0.00	\$22,785.00	-\$25.00	100.11%
		\$0.00	-\$22,405.92		
<b>FUND 591 14 STREET-VARIOUS</b>					
Revenue	\$31,020.49	\$1,772.69	\$20,574.37	\$10,446.12	66.33%
Expenditure	\$18,662.78	\$0.00	\$22,238.45	-\$3,575.67	119.16%
		\$1,772.69	-\$1,664.08		
<b>FUND 592 15 STREET-VARIOUS</b>					



## CITY OF LEXINGTON

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\*Fund Summary -  
Budget to Actual©

August 2018

	2018 YTD Budget	August MTD Amount	2018 YTD Amount	2018 YTD Balance	2018 % YTD Budget
Revenue	\$111,481.66	\$0.00	\$52,867.00	\$58,614.66	47.42%
Expenditure	\$28,669.00	\$0.00	\$35,860.00	-\$7,191.00	125.08%
		\$0.00	\$17,007.00		
<b>FUND 599 POLICE BUILDING</b>					
Revenue	\$60,516.75	\$0.00	\$32,772.53	\$27,744.22	54.15%
Expenditure	\$57,921.25	\$4,829.27	\$38,634.16	\$19,287.09	66.70%
		-\$4,829.27	-\$5,861.63		
<b>FUND 609 MUNICIPAL LIQUOR FUND</b>					
Revenue	\$3,235,000.00	\$281,935.96	\$2,042,490.42	\$1,192,509.58	63.14%
Expenditure	\$3,217,491.34	\$214,529.63	\$1,810,475.72	\$1,407,015.62	56.27%
		\$67,406.33	\$232,014.70		
<b>FUND 651 STORM WATER FUND</b>					
Revenue	\$28,607.16	\$0.00	\$13,459.45	\$15,147.71	47.05%
Expenditure	\$49,415.16	\$1,493.04	\$30,147.63	\$19,267.53	61.01%
		-\$1,493.04	-\$16,688.18		
<b>FUND 730 WATER FUND</b>					
Revenue	\$138,000.00	\$444.00	\$94,464.67	\$43,535.33	68.45%
Expenditure	\$213,860.41	\$12,859.70	\$185,595.58	\$28,264.83	86.78%
		-\$12,415.70	-\$91,130.91		
<b>FUND 770 SEWER FUND</b>					
Revenue	\$199,000.00	\$2,476.91	\$129,073.72	\$69,926.28	64.86%
Expenditure	\$342,038.32	\$15,571.09	\$218,392.70	\$123,645.62	63.85%
		-\$13,094.18	-\$89,318.98		
<b>Report Total</b>		-\$50,636.07	\$120,893.83		

**CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**RESOLUTION NO. 18-20**

**RESOLUTION CERTIFYING PROPOSED  
TAX LEVY REQUIREMENTS FOR 2019  
TO ANOKA COUNTY FOR COLLECTION**

**BE IT RESOLVED BY THE CITY COUNCIL OF LEXINGTON,  
MINNESOTA** as follows:

1. That there is hereby levied upon all taxable property in the City of Lexington a direct ad valorem tax in the year 2018 payable in 2019.

General Fund Levy	\$ 1,074,330.81
Debt Service	\$ <u>126,162.96</u>
<b>TOTAL</b>	<b>\$ 1,200,493.77</b>

2. That the Finance Director is hereby instructed to certify the above total proposed levy to the County Auditor of Anoka County, Minnesota.

**PASSED** and adopted by the Lexington City Council this the 20<sup>th</sup> day of September, 2018.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

**CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**RESOLUTION NO. 18-21**

**RESOLUTION CANCELING THE DEBT SERVICE  
LEVY FOR 2019**

**WHEREAS**, debt service requirements were reviewed during the budget process, and

**WHEREAS**, it was determined during the process that the only debt service requirement for 2019 is \$126,162.96.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL  
OF THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF  
MINNESOTA**, that all other debt service levies scheduled to be collected in 2018 are hereby cancelled.

**PASSED** and adopted by the Lexington City Council this the 20<sup>th</sup> day of September, 2018.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator



CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA

RESOLUTION NO. 18-22

A RESOLUTION ADOPTING LIQUOR LICENSE  
FOR  
LEXINGTON FALL FESTIVAL

WHEREAS, the City of Lexington (the "City") authorized an event permit for the Lexington Fall Festival for September 21 and 22, 2018. The event permit for the Lexington Fall Festival was approved by the City Council on September 6, 2018.

WHEREAS, Cowboys Saloon holds a permit authorizing them to serve intoxicating beverages at their licensed premises on Restwood Road. The event permit requested that Cowboys Saloon serve alcoholic beverages outside their licensed premise at a location in front of the stage for the Lexington Fall Festival.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lexington, Minnesota does authorize the following:

Cowboy's Saloon is temporarily permitted to sell intoxicating beverages at the Lexington Fall Festival on September 21 and 22, 2018. For purposes of this temporary permit:

1. Beverage sales are subject to all of the conditions and responsibilities governing their liquor license authorizing sales at their licensed premises on Restwood Road.
2. Beverage sales are also subject to the following additional restrictions and conditions:
  - a. The licensed premises for serving intoxicating beverages at their restaurant on Restwood Road is hereby expanded to include a fenced perimeter located in front of the stage for the Lexington Fall Festival. Sale and consumption of intoxicating beverages outside of the restaurant must occur within this fenced perimeter. The location of the fenced perimeter and points of egress is subject to approval by the Centennial Lakes Police Department.
  - b. Sale and consumption of intoxicating beverages outside of the restaurant is subject to a security plan approved by the Centennial Lakes Police Department. This plan shall include the hours for sale and consumption of intoxicating beverages outside of the restaurant.
  - c. The Centennial Lakes Police Department shall end beverage sales and/or close and remove persons from the fenced perimeter in the event of medical emergency, public disturbance, unlawful activity or the threat of dangerous weather.

*[the remainder of the page left intentionally blank]*

PASSED AND DULY ADOPTED this 19<sup>th</sup> day of September 2018 by the City Council of the City of Lexington.

---

Mark Kurth, Mayor

Attest:

---

Bill Petracek, City Administrator



# CITY OF LEXINGTON

## Entertainment License Application

9180 Lexington Avenue • Lexington, MN • 55014

Phone (763) 784-2792 Fax (763) 785-8951

APPLICATION FOR: ☐ Annual Entertainment License \$ 200.00  
☒ Single Use Special Event Permit \$ 300.00

*\* Please waive application fee \* (U)*

The Council shall act upon all entertainment license applications at a regular meeting within sixty (60) days of the completed application and fee being received by City staff. Inaction by the Council within this period is a denial of the application.

No entertainment license is valid until approved by the Council and the appropriate fees are paid to the City.

Licenses are valid only for the date(s) specified on the license. Annual licenses are valid from July 1st through June 30th of the following year, or pro rata from the date granted through June 30th.

### 1. APPLICANT INFORMATION

Attach a written approval from the organization(s) in whose name the event will be advertised which authorizes you, the applicant, to apply for this special event permit on their behalf.

Applicant's Name: Lexington Fall Fest  
Cowboy's Saloon Title: \_\_\_\_\_

Mailing Address: 3801 Restwood Road Lexington 55014

Affiliation: Community Supporter

Day Phone: 612-408-0242 Evening/Cell phone: Same

Emergency Phone: Larry

Email Address: Manager@CowboysSaloon.co

Is applicant 18 years of age or older Yes ☒ No ☐

Who is the primary person in charge and/or responsible for this event?

Name: Heidi Zaworski/Cowboys Saloon Title: Larry Rana 110

Mailing Address: 3801 Restwood Road Lexington 55014

Day Phone: Saloon 763-784-6560 Evening/Cell phone: 612

Emergency Phone: Larry Rana 110 Owner 651

Email Address: Manager@CowboysSaloon.co



2. TITLE, PURPOSE AND DESCRIPTION OF EVENT:

Lexington Fall Fest  
Bring together local businesses & citizens  
of all ages to encourage a spirit of pride  
sense of community and a atmosphere of celebration

3. EVENT PRINCIPALS

Submit a list of principals involved in the proposed special event, including professional organizers, promoters, financial underwriters, commercial sponsors, charitable agencies for whose benefit the event is being produced or advertised, etc. Attach additional pages if necessary to include all of the principals involved.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization / Business / Agency / Affiliation: \_\_\_\_\_

Name: Cowboys Saloon Title: \_\_\_\_\_

Organization / Business / Agency / Affiliation: \_\_\_\_\_

Name: Community of Lexington Title: \_\_\_\_\_

Organization / Business / Agency / Affiliation: \_\_\_\_\_

Name: Lexington Fire & Rescue / Auxiliary Title: \_\_\_\_\_

Organization / Business / Agency / Affiliation: Open House / 5K / Bingo Bonanz

4. EVENT COMPONENTS

Fri 9/21 - Sun 9/23

Date requested: \_\_\_\_\_ Alternate date: \_\_\_\_\_

Requested hours of operation: from: \_\_\_\_\_ AM/PM to: \_\_\_\_\_ AM/PM

Set-up beginning date and time: 9/22 6am Street Closed this  
day only

Complete dismantle date and time: 9/22 2AM

(Attach a draft of any entry forms for participants and/or spectators.)

Anticipated number of participants: 50 Spectators: 300+

Will any city streets require temporary closure or restrictions? Yes X No \_\_\_\_\_

Identify streets and times/dates of closure or restrictions: South Highway Dr.  
Restwood to Griggs

Attachment A

# LEXINGTON

# FALL FEST

8/17/2018

Dear Mr. Mayor and Council Members:

I would like to request closure of South Highway Drive, from Restwood Road to Gilges Avenue, on Saturday, September 22nd for the 2018 Lexington Fall Fest.

The klay-off event on Saturday morning will be the 5K Flash Dash which is scheduled to begin at 8am (road closure between 6am and 7am). The full road closure will remain necessary until about 6:30pm for the Family Fun Events, then only closure from Restwood Road to just previous to the Fire Department for the remainder of the evening.

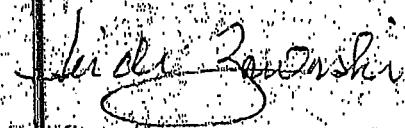
Please note we are working with C & M, Inc. 8982 Syndicate Avenue (they have graciously agreed) to provide some additional parking. We are also working with the Fire Department who has willingly agreed to work with us to find the best parking solution for the emergency vehicles on this day.

In addition, I have personally been in contact with the following businesses who reside on South Highway Drive about partnering with us during closure on this day.

1. Conks Body & Mechanical
2. Kalby's Hair Care
3. Circle Pines Sausage House

If you should have any further questions or concerns please do not hesitate to reach out. We are excited to bring together the community for a day of celebrating all of the great things happening in our Lexington community.

Warmest Regards,



Nicki Zaworski

Cowboy's Saloon Lexington Fall Festival Chair

LEXINGTON FALL FEST is an event that brings together local businesses and citizens of all ages to encourage a spirit of pride, a sense of community and an atmosphere of celebration for all.

## 5. LOCATION AND MAP

Please attach a map or plans for your event layout. At minimum, the following items should be included. Check off items below that pertain to your event and indicate them on the event map. Please use a "to-scale" drawing.

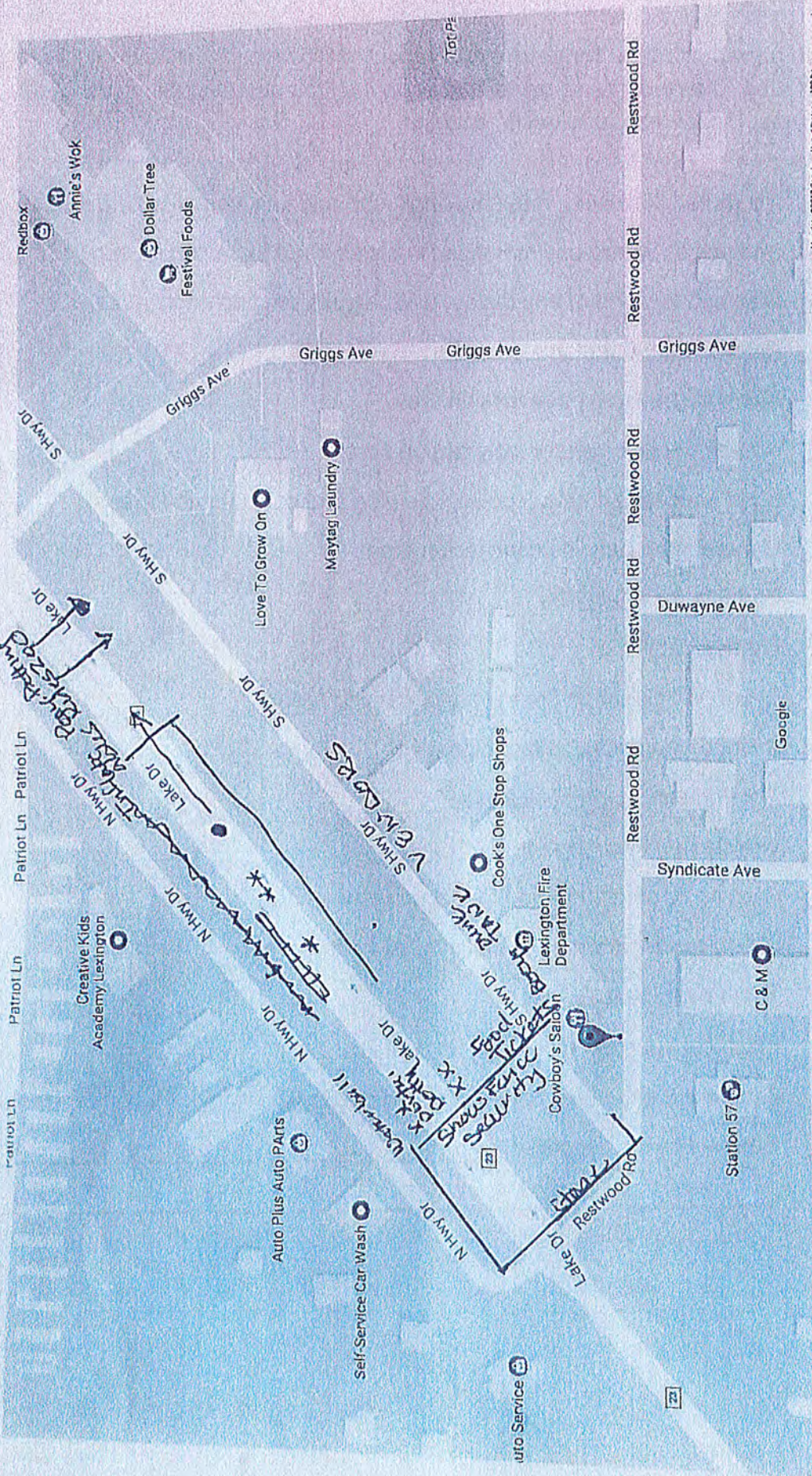
- A) ☒ If a route is involved, mark the beginning and finishing area with arrows and places where any motorized vehicles need to be considered.
- B) ☒ Size and location of any tables, tents, structures and enclosures,
- C) ☒ Entertainment or stage locations
- D) ☒ Alcoholic beverage concession area
- E) ☒ Non-alcoholic beverage concession area
- F) ☒ Food concession area (cooking, serving and consumption areas)
- G) ☒ General merchandise concession areas
- H) ☒ Portable toilet facilities
- I) ☒ First-aid facilities
- J) ☒ Event participant and/or spectator parking areas
- K) ☒ Event organizer's command post
- L) ☒ Fireworks or pyrotechnics site
- M) ☒ Vehicle fuel handling site
- N) ☒ Fencing or others method for securing event area
- O) ☒ Site of electrical wiring to be installed for the event
- P) ☒ Trash receptacles
- Q) ☒ Electrical sources to be used for cooking
- R) ☒ Temporary structures constructed for the event *Stage/fencing*
- S) ☐ Other – Please describe: \_\_\_\_\_



# 2018 Festival

<https://www.google.com/maps/place/9055+S+Hwy+Dr,+Circle+Pines,+MN+55014/@45.1...>

Google Maps 9055 S Hwy Dr



South Highway Drive  
will host

\* Climbing Wall

\*\* 4 person bungee trampoline

Games  
Food Truck

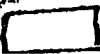


Saturday Sept 22, 2018

Fireworks in the Park

Attachment B

Movie's  
Fri End.



Creative Kids  
Academy Lexington

23

Love To Grow On

Maytag Laundry

Kathy's Hair Care

Circle Pines Sausage Haus

Cook's One Stop Shops

Cowboy's Saloon

Google

Map data ©2016 Google

Terms

Send feedback

10

Attachment C

Sunday

Creative Kids  
Academy Lexington

23

Love To Grow On

Auto Plus Auto Parts

Maytag Laundry

Kathy's Hair Care

Circle Pines Sausage Haus

Cook's One Stop Shops

Cowboy's Saloon

Go gl

PRINCE MEAT

Vikings Party

Man data 02/11/16 Google

Time

Sand feedback

11

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## 6. FOOD, BEVERAGES AND ENTERTAINMENT

Will food and/or non-alcoholic beverages be served? Yes X No     

If yes, describe sanitation measures, food handling procedures and the nature of the food (such as pre-packaged foods, hot dogs, pre-mixed soda, raw meats, fish,

vegetables, unpeeled fruit or peeled and cut fruit): See enclosed food permit/application - Attachment D

Describe any plans you have for cooking food in the event area including fuel or electrical source to be used: Power from rented generators

+ Cowboys Saloon

**If you intend to serve food you will need a permit from the Anoka County Department of Environmental Health. Please attach a copy of the permit to this application.**

Will alcoholic beverages be served? Yes X No     

If yes, describe what method will be used to ensure that alcoholic beverages will be

consumed only by persons 21 years of age and older: ID's will be checked by security. Security present all day/evening. Must be in Saloon or fenced area with alcohol.

Describe how, where, when and by whom the alcoholic beverages will be served:     

Patrons 21 years and older with a valid DL or other allowed ID's. Security Staff & bartenders are trained.

If a casino party, a dance, or live entertainment is part of your event, please describe:     

Cowboys will provide live music through the entire event. Kid friendly during day, family friendly all event. Lighted Stage - powered by generators

Please describe all of the activities of your event for which a license is required, for example: a cabaret license, etc. Attach all required licenses to this application. Please note that certain licensing may be required by City, County and State agencies, such as a Large Assembly License for gatherings over 1,000 people, some types of food handling licensing, Gambling License, Cabaret License, etc. It is your responsibility to



# Community Health and Environmental Services

Respectful, Innovative, Fiscally Responsible

Environmental Services  
2100 3<sup>rd</sup> Ave, STE 600  
Anoka, MN 55303-5042

Phone: 763-324-4260

## Application for Temporary Food Stand License

This application must be accompanied with the license fee.  
Please submit application 14 days prior to the event.

☒ Profit ☐ Non-Profit

City of Lexington  
Fall Festival

Please print legibly and avoid acronyms

### Applicant Information

Licensee Name:	Larry Ranallo - Lexington Festival
Mailing Address:	Cowboys Saloon 3801 Westwood Road Lexington, MN 55014
Contact Person:	Larry Ranallo or Heidi Zaworski
Telephone Number:	651-662-1612
Email Address:	Manager@CowboysSaloon.co -No space-

### Event and Location Information

Name of Event:	Lexington Fall Fest
Address and City of Event:	3802 South Highway Drive
Date of Event:	9/22/2016
Food Service Times:	1pm - 10pm
Event Hours:	8am - 11:30pm
Location of Stand (be specific):	Between Cowboys Saloon and The Fire Dept
Person In Charge of Food Operation:	Larry Ranallo
Cell Phone # of Person In Charge of Food:	651-
Email of Person In Charge of Food:	Manager@CowboysSaloon.co

### Food and Beverage Items on the Menu

List all items on the menu (food, beverages, ice). Identify the source; for example, the name of the grocery store or vendor. Home prepared foods are NOT permitted. Attach an additional sheet if more space is necessary.

Grilled Pork, Beef, corn on cob,	Source: Club, Festival, Sam's, Costco
Burgers, hot dogs	Source: "
Candy, Pe, Apples Carmel	Source: "
Soda & Water	Source: "
Fair Foods	Source:
	Source:
	Source:

## Uniforms

Food workers must wear clean aprons or clothes. These must be changed and laundered frequently to avoid contamination.

## Ware Washing/ Waste Control

### Waste Control

All food garbage should be placed in trash bags. Put garbage and paper waste in a refuse container with a tight-fitting lid. Do not allow boxes or sacks of garbage to accumulate in food preparation areas or outside the booth.

### Wiping Cloths

Wet, in-use wiping cloths must be stored in a bucket with sanitizer. Check the concentration with your test strips and use no more than 100 ppm chlorine or 200 ppm quaternary ammonia. Change the solution frequently. Wiping cloths that are used to clean-up food spills cannot be used for anything else.

### Ware washing

All food contact items such as cooking equipment, storage containers, utensils, cutting boards, and service items must be washed, rinsed, sanitized, and air dried, in such a way to effectively kill germs. This must be done on site, or at another approved location.

A permanently plumbed three-compartment sink is not required at temporary events. Bus tubs, dishpans or a temporarily plumbed three-compartment sink may be used. Each vendor is responsible for their own clean-up arrangements, including hot water, the presence of test strips and an approved sanitizer.

Wash equipment and utensils using this four-step process:

1. Wash in hot, soapy water.
2. Rinse in hot water.
3. Rinse with a chemical sanitizer, leave in sink at least ten seconds for a chlorine solution and thirty seconds for a quaternary ammonia solution.
4. Air dry. Towel drying is prohibited.



Describe the following:

Dishwashing Set-Up	Wash + Rinse Buckets - water from Restaurant
Sanitizer (bleach, quat)	Bleach + Water 100 ppm
Test Strips	Chlorine test strips will be made available for use
Wiping Cloths	Clean Cloth Towels - Disposable Paper

You must have test strips in order to determine the correct concentration of sanitizer. Be sure the strips you purchase are appropriate for the type of sanitizer you are using;

\* Chlorine to a concentration of 100 ppm (parts per million)

Quaternary Ammonia to a concentration of 200 ppm

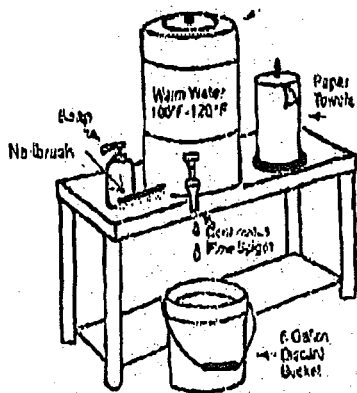
Single-use articles such as plastic utensils, paper plates and cups are required. Never wash and reuse disposable ware.



## Handwashing/ Employee Hygiene

Each establishment must provide adequate water and waste water containers for hand washing during the course of business. On site water sources must be of culinary quality. Water lines must be constructed with "food grade" pipes or hoses. The vendor is responsible for the disposal of waste water to the sanitary sewer system. Waste water cannot be dumped into storm drains, gutters, parking lots, on the ground or on grass.

### HANDWASHING



- A container with spigot is permitted.
- Provide soap, running water, nailbrush, and paper towels.
- Wash hands with warm running water, nailbrush, and soap.
- Dry hands with paper towels.
- Discharge the water into a holding vessel or a waste line.

### WASH HANDS FREQUENTLY

Wash hands before handling food; before putting on disposable gloves, after handling raw meat; or after eating, drinking, smoking, or using the restroom.

**Note:** Toilet room hand sinks are NOT considered acceptable hand washing facilities. A dedicated hand sink, or temporary station is required.

### Temporary Handwashing Station

You should have enough water available for the day's needs without running out. An establishment cannot be open for business or prepare food unless the hand wash station is functional.

Describe the following:

Handwashing (Handwash station must be set up in the stand)	(Describe set-up)
Water Supply	Warm Water Container with Spigots Soap, Nailbrush, Disposable Paper Towels
Wastewater Disposal	Restaurant provided. Restaurant Waste Line
Hair Restraints	Hair will be pulled back
Uniforms	Aprons
Bare- Hand Contact Elimination	Gloves & Tongs will be provided/used.
Money Handling	Separate area / separate volunteer Ticket Sales.

### Bare- Hand Contact

Bare-hand contact with ready-to-eat foods is prohibited. Suitable utensils for handling ready-to-eat foods include: tongs, spatulas, deli tissues, or single-use gloves. The use of disposable gloves can provide an additional barrier to contamination, but gloves do not replace hand washing. When gloves are worn, they must be used for only one task such as working with ready-to-eat food or with raw animal food, and discarded when damaged or soiled, or when interruptions occur in the operation.

### Money Handling

Cashiers and other workers handling money must not handle food. If a money handler must temporarily work with food, he or she must wash hands adequately first. Employee assignments should be made so that money handlers will not work directly with food.

### Hair Restraints

Do not touch hair or skin when working with food. Everyone involved in the preparation and service of food, including management, must use effective hair control. This can be accomplished with hats, hairnets, or by tying back long hair. The use of hair spray alone is not sufficient. Even workers with short hair must use hair control. Hair must be restrained in such a way that it is unlikely to fall on and contaminate food, and does not need to be touched or brushed out of the way by hands.

**Describe when and where food will be prepared**

Foods prepared the day before the event? List time and place). Will there be pre-cooking and cooling of any food?

No -  
All Food will be purchased commercially, stored Eng/Freez  
to grill/warmers/coolers to plate.

**Describe how food will be stored.**

cooler/freezer at Cousins Saloon until ready for use  
portable coolers to grill/cooking station.

**Describe how food will be transported to the event:**

to  
Walked ~~across~~ street by Sellers/volunteers in portable  
coolers shortly before grill/cooking begins.

**Booth Set-up/ Safety**

☐ Indoor ☒ Outdoor

Operators must vend from a site that meets the following minimum structural requirements;

**Overhead Protection**

A roof, awning or other top covering, impermeable to weather, must be over the entire food preparation, service, clean-up and storage area.

**Flooring**

The floor must be a surface of vinyl, sealed wood, concrete, asphalt or other acceptable material. Flooring must be supplied if the vending site is on dirt, grass or poorly drained surfaces.

**Adverse Weather**

The stand must be able to provide protection during adverse weather conditions. All operations must cease if protection fails.

**Safety**

Place hot equipment in your booth so there will be no dangerous exposed areas. The back and sides of this type of equipment can cause burns. Grills should be placed outside of the overhead protection for fire safety.

Have fire extinguishers present if you are using equipment with open flames. Propane tanks for grills or any other pressurized tanks, such as those used for fountain soft drinks, must be secured so they cannot fall and damage valves.

**Toxic Chemicals**

Toxic chemicals such as sanitizers and pesticides must be stored entirely separate and below food and equipment. Read labels carefully and use only as directed. "The label is the law."

**Describe the following:**

Overhead Protection	Tents
Flooring Surface	Asphalt
Side Protection (adverse weather)	Tent Sides - Building Protection
Fire Extinguisher	on site (within reach)
Toxic Chemical Storage	

## Equipment

### Cooling/ Cold Holding

Foods that require refrigeration must be cooled to 41°F as quickly as possible and held at that or a lower temperature until food is served. Mechanical refrigeration must be available for potentially hazardous foods held for four hours or longer. Dry ice or cold packs may be used to keep foods cold in coolers. You should layer ice packs and food to ensure food items are kept at 41°F or lower.

### Cooking/Hot Holding

Foods that will be served hot must be cooked to proper temperature. Hamburger presents a special case because of the dangers of *E. coli* contamination. Hamburgers and other ground beef products must be cooked to 155°F for 15 seconds or more. Poultry products must be cooked to 165 °F, ground meat, gyros and pork to 155°F and eggs to 145°F or hotter for 15 seconds or more. Rapidly reheat previously prepared foods to 165°F or higher. They must then be maintained at 140°F or higher. Crock pots/slow cookers are prohibited.

### Thermometers

You must have an accurate probe-type thermometer to check food temperatures. It must have both a hot and cold scale (0° to 220° F) for the widest use. Be sure to clean and sanitize before each use. (Alcohol swabs are appropriate)

List all equipment and indicate if used for storage, preparation, or holding. For events lasting longer than 4 hours, mechanical refrigeration is required for keeping cold foods at 41° F or colder.

Mark an X next to the applicable item category	Storage	Prep	Holding
Portable Saloon Cooler	X		X
Portable Saloon Freezer	X		X
Portable Coolers - non-electric (less than 30 min)		X	
Grills & Roasters		X	X

Only food grade utensils are allowed. No paint brushes, wooden spoons, canoe paddles, enamelware or household electrical drills allowed. No crock pots allowed.

## Food Preparation, Storage and Transportation

You must do all preparation, cooking, storage, and clean-up at the temporary event site location, as long as there is compliance with the regulations. With owner permission in writing, the use of restaurants, commissaries, or other approved sites for additional food preparation is allowed.

A private home may not be used for storage, preparation, or cooking of food intended for the public.

### Transportation

Vehicles used for food transport must be kept clean. When foods are taken from one location to another, they must be covered for protection and kept at appropriate temperatures at all times. Hot or cold holding containers must be able to maintain temperatures. Storage and service equipment in the booth should already be at proper temperatures to receive food.

### Storage

Opened bulk food containers such as rice or flour sacks must be stored in covered containers. All food (even if in boxes or cans) and food-contact items (sleeves of paper plates, cups, cooking equipment, etc.) must be stored at least 6" above the ground. Use tables, pallets, milk crates, or turn over empty boxes and place items on top. You must still be able to keep floors clean.



## Enforcement

The following enforcement actions may be taken by the Anoka County Community Health and Environmental Services Department to protect the public:

Citations may be issued for violations or further legal actions may be taken by the Anoka County Community Health and Environmental Services Department.

License suspensions will occur for the following violations:

1. Licensees without appropriate license will be issued a "Cease and Desist" order, and the establishment will be closed immediately.
2. Booths that do not have an operational hand sink.
3. Foods from unapproved sources (i.e. food from home, illegal vendors or other unapproved sources).
4. Conditions presenting an imminent health hazard.
5. Critical violations or an accumulation of non-critical violations that are not corrected.

Food unfit for human consumption may be reconditioned, impounded, destroyed or denatured. A Temporary Food Stand License may be revoked at the discretion of the Anoka County Community Health and Environmental Services Department. The regulatory authority may restrict the type of food served or the method of food preparation based on equipment limitations, the unavailability of a permanent establishment for utensil and ware washing, adverse climatic conditions, or any other condition that poses a hazard to public health.

### For County Use Only:

License Fee: \_\_\_\_\_ Check #: \_\_\_\_\_  
Date Received: \_\_\_\_\_ Risk: \_\_\_\_\_  
Accepted By: \_\_\_\_\_ EHS: \_\_\_\_\_  
Mail: Yes No Comments: \_\_\_\_\_

By making this application for a license to operate a temporary food stand, I agree to comply with the Anoka County Ordinance and Temporary Food Stand Guidelines.

Signature: Heida Zaworski  
Print Name: Heida Zaworski  
Date: 8/10/18

check with the City Clerk or local authorities to determine what licensing is required prior to submitting this application.

Describe entertainment plans and intended hours: Cowboys will provide music during the event. Karaoke + Live music till 11pm

If there will be music, sound amplification or any other noise impact, please describe, including the intended hours of the music, sound or noise: 1pm-11pm

Stage facing east; not toward neighborhoods.

## 7. VENDORS OR CONCESSIONAIRES

Describe what vendors or concessionaires you will allow in conjunction with the event

and the purpose of these concessions: Cowboys will manage any non-p or business wishing to fundraise in this manner; Lexington businesses will be given first priority.

Describe how you intend to regulate, monitor and control the type, number and quality

of vendors/concessionaires whom you may permit to operate in conjunction with the

event: Through a screening process to provide variety and opportunity. No one but Festival/Cowboys will be allowed to sell pop/water. All funds raised from beverages (profit) goes directly to festival.

## 8. SECURITY AND SAFETY PROCEDURES

Describe your proposed procedures for set-up, operation, internal security and crowd

control: Road Blocks on ends of S. Highway Dr. Fencing around liquor area. Security will be present from 11am - 2am. Saturday

If the event is to occur at night, describe how you are going to light the event area in

order to increase the safety of participants and spectators coming to and leaving the

event: Evening Street dance at Cowboys Saloon.

Lighted Stage and parking lot.

All other areas will be open east of Cowboys and FDs may have access (quick) to Briggs Road. Road blocks will be moved by 6pm 9/23/17

Describe plans to provide first aid, if needed: Multiple First Aid Kits will be on site as well as the Lexington Firefig

Give the name, address and phone numbers of the agency or agencies which will provide first aid staff and equipment if required. Attach additional sheets if necessary.

Name of agency: Lexington Fire Dept.

Name of Representative: Fire Chief Gervy

Address: \_\_\_\_\_

Day phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

Indicate medical services (if required) that will be provided for this event: \_\_\_\_\_

Attach to this application a copy of your building permit(s) if you are installing any electrical wiring on temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, stages or platforms.

Attach a copy of your fire department permit or inspection report to this application if you will use parade floats; an open flame; fireworks or pyrotechnics; vehicle fuel; cooking facilities; enclosures (and tables within those closures); tents, air supported structures, canopies, or fabric shelters.

Attach a copy of a proposed site security plan and a proposed parking plan

## 9. SANITATION PLAN

Describe your plan for clean-up and material preservation. Include number, type and location of portable toilets or permanent toilets, and trash and recycling containers to be provided for the event. Indicate who will be responsible for clean-up activities during and after the event: 10 trash receptacles will be placed in

various areas of festival as well as recycling containers. Additional dumpster will be on site as well  
10. CITY SERVICES/EQUIPMENT 2 porta potties have also been sec  
Additional Restrooms (Handicap Accessible) will be available a

Describe City services and/or equipment requested for this event. City barricades, Cowboys a  
use 1).

Organics + Recycle Containers will be present



cones, signs and other equipment may be borrowed on an as-available basis. You should make advance arrangements to pick up and return this equipment. If you or any volunteers cannot pick up and return this equipment, please attach a letter requesting these services and explaining why your organization cannot perform them. This will be reviewed, then approved or denied by the public works foreman.

Baricades & safety cones for road blocking.  
City truck to pick up and return stage from  
City of Blaine. If road closed signs on - day a  
**11. FEE STRUCTURE / EVENT CHARGES** available - these would be  
helpful,

If there is a fee or donation required as a condition of attendance or participation of this event, please describe the amounts to be collected from various categories of

participants or spectators: \$1.00 Tickets sold for food &  
games, inflatables, ~~car show~~,  
Puppy parade may have fees as well as vendors.

If a donation is requested on a purely voluntary basis, describe how you intend to inform participants/spectators or others that they may participate in the event whether they

make a donation or not: Quad Press, Social Media  
Event Material distribution in and around our  
community.

## 12. OTHER PERTINENT INFORMATION

Please list below any other miscellaneous information you feel would be important and have a bearing on the approval of this Special Event Permit request: \_\_\_\_\_

13. INSURANCE ~~See Attachment F~~ on file.

You must provide proof of insurance coverage for your event. Attach to this application a certificate of insurance including the policy number, amount and the provision that the City of Lexington is included as an additional insured. (Please note - Insurance requirements depend upon the risk level of the event. Also, if your event can be classified as first amendment expressive activity, insurance requirements can be waived under certain circumstances.)

FOR OFFICIAL USE ONLY

CITY COUNCIL - APPROVAL: 9-6-18 DENIAL: \_\_\_\_\_

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

POLICE DEPT. - APPROVAL: ✓ DENIAL: \_\_\_\_\_

BY: Per attached email DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

FIRE DEPT. - APPROVAL: ✓ DENIAL: \_\_\_\_\_

BY: Gary Harts DATE: 8/21/18

COMMENTS: \_\_\_\_\_

## Mary Vinzant

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**From:** jcoan@clpdmn.com  
**Sent:** Monday, August 20, 2018 10:25 AM  
**To:** Mary Vinzant  
**Subject:** RE: Lexington Fall Fest Permit

Mary,

This looks good to us! They just should let us know what is needed from us for the run. Do you need a signature from me or is this email sufficient? Thanks!

Jim Coan

**From:** Mary Vinzant <mary.vinzant@cityoflexingtonmn.org>  
**Sent:** Monday, August 20, 2018 9:02 AM  
**To:** jcoan@clpdmn.com; Gary Grote <gary.grote@cityoflexingtonmn.org>  
**Subject:** Lexington Fall Fest Permit

Good morning Chiefs,

Please forward to the appropriate person for approval and return to me by August 30<sup>th</sup> for inclusion on the September 6<sup>th</sup> Council agenda.

Thank you both.

Sincerely,

Mary Vinzant  
Deputy City Clerk  
City of Lexington  
[Mary.vinzant@cityoflexingtonmn.org](mailto:Mary.vinzant@cityoflexingtonmn.org)  
763-784-2792

In youth we learn, in age we understand.