

**AGENDA**  
**CITY OF LEXINGTON**  
**REGULAR COUNCIL MEETING**  
**JULY 19, 2018 – 7:00 P.M.**  
**9180 LEXINGTON AVENUE**

**1. CALL TO ORDER: – Mayor Kurth**

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

**2. CITIZENS FORUM**

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

**4. LETTERS AND COMMUNICATIONS:**

- A. Planning & Zoning meeting minutes – July 10, 2018 pp. 1-2
- B. Centennial Lakes Police Department Media Reports
- June 21, 2018 – July 3, 2018 pp. 3-14
  - July 4, 2018 – July 11, 2018 pp. 15-17
- C. North Metro TV – June 2018 Update pp. 18-24
- D. City Report pp. 25-30

**Consent Agenda:**

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

**5. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – July 5, 2018 pp. 31-32
- B. Recommendation to Approve Claims and Bills: pp. 33-45
- Check #'s 13581 through 13581
- Check #'s 43669 through 43733

Check #'s 12079 through 12090

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

pp. 46

pp. 47-48

**Action Items:**

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

**6. ACTION ITEMS:**

- A. Recommendation to appoint Gloria Murphy to Lexington Planning & Zoning Commission to fill the vacancy created by John O'Neil's resignation

- B. Recommendation to approve 2019 Centennial Lakes Police Department Budget pp. 49-55

- C. Recommendation to approve Business License Renewals

pp. 56

**7. MAYOR AND COUNCIL INPUT**

**8. ADMINISTRATOR INPUT**

**9. ADJOURNMENT**

/mv

**Minutes**  
**REGULAR PLANNING COMMISSION MEETING**  
**July 10, 2018 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

**1. CALL TO ORDER**

- A. Roll Call: Chairperson O'Neil, Commissioners Bautch, Thorson, Koch and Vanderbloomer

*Chairperson O'Neil called to order the Regular Planning Commission meeting on July 10, 2018 at 7:00 p.m. Commissioners Present: Michelle Koch, Ron Thorson, and Mark Vanderbloomer. Excused absence: John Bautch. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney.*

**2. CITIZENS FORUM**

*No citizens were present to address the Planning Commission on items not on the agenda.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Thorson made a motion to approve the agenda as typewritten. Koch seconded the motion. Motion carried 4-0.*

**4. LETTERS AND COMMUNICATION**

- A. Building Permits for June 2018

*Koch asked about the commercial sign permit at 9050 Lake Drive. Discussion ensued.*

**5. APPROVAL OF PLANNING COMMISSION MINUTES**

- A. June 12, 2018

*Vanderbloomer made a motion to approve the June 12, 2018 minutes with spelling corrections. Thorson seconded the motion. Motion carried 4-0.*

**6. DISCUSSION ITEM:**

- A. Discuss Zoning Section 11.34 Dimensional Requirements

*Attorney Glaser explained that the Dimensional Requirements chart is complete with all of the suggested amendments from the Planning Commission. Discussion ensued.*

*Glaser further explained the need for the City to have an ordinance on the books that applies to Planned Unit Developments (PUD) and authorizations. Glaser provided an overview of the proposed Planned Unit Development ordinance. Discussion ensued.*

***Glaser asked the Commission to focus primarily on the Objectives and General Requirements section of the PUD ordinance as they review it for the next meeting. He asked them to consider items that they may want to add or subtract from these provisions.***

***Discussion ensued about the public hearing for the Dimensional Requirements chart. Petracek suggested the September or October meeting for the public hearing, as the August meeting there are already two public hearings planned.***

***Thorson made a motion to accept the amendments to Zoning Section 11.34 Dimensional Requirements and proceed to the public hearing. Vanderbloomer seconded the motion. Motion carried 4-0.***

- B. Change date of August Planning & Zoning meeting from August 21, 2018 to August 6, 2018

***O'Neil made a motion to change the date of the August Planning & Zoning meeting from August 21, 2018 to August 6, 2018 at 6:00 p.m. Koch seconded the motion. Motion carried 4-0.***

**7. NOTE COUNCIL MINUTES:**

- A. June 7, 2018
- B. June 21, 2018

***Some discussion on June 7<sup>th</sup> and June 21<sup>st</sup> Council minutes.***

**8. PLANNING COMMISSION INPUT**

***The Commission discussed the Lake Drive construction project.***

**9. ADJOURNMENT**

***O'Neil made a motion to adjourn at 7:52 p.m. Vanderbloomer seconded the motion. Motion carried 4-0.***



# Centennial Lakes Police Department

## Media Report

6/21/18 through 7/3/18

**CASE NUMBER:** 18150095  
**CASE DESCRIPTION:** ACCIDENT-MV PI  
**INCIDENT DATE:** 6/21/18  
**INCIDENT LOCATION:** LEXINGTON AVE NE / WOODLAND PKWY NE, BLAINE, MN  
**NARRATIVE:** POLICE DISPATCHED TO A PERSONAL INJURY CRASH AT LEXINGTON AVE AND WOODLAND PARKWAY NE. AN ADULT MALE AND AN ADULT FEMALE WERE TRANSPORTED TO THE HOSPITAL.

**CASE NUMBER:** 18150170  
**CASE DESCRIPTION:** FTC FRAUD  
**INCIDENT DATE:** 6/21/18  
**INCIDENT LOCATION:** 2XX EAST GOLDEN LAKE CIR, CIRCLE PINES, MN  
**NARRATIVE:** POLICE TOOK INFORMATION FROM A FRAUD VICTIM IN THE 200 BLOCK OF EAST GOLDEN LAKE CIRCLE. THE SUSPECT WAS ARRESTED BY ANOTHER AGENCY.

**CASE NUMBER:** 18150178  
**CASE DESCRIPTION:** ASSIST OTHER  
**INCIDENT DATE:** 6/21/18  
**INCIDENT LOCATION:** BLAINE  
**NARRATIVE:**

**CASE NUMBER:** 18150230  
**CASE DESCRIPTION:** ASSIST OTHER  
**INCIDENT DATE:** 6/21/18  
**INCIDENT LOCATION:** BLAINE, MN  
**NARRATIVE:**

**CASE NUMBER:** 18150319  
**CASE DESCRIPTION:** ACCIDENT-MV PD  
**INCIDENT DATE:** 6/21/18  
**INCIDENT LOCATION:** LOVELL RD / LEXINGTON AVE, LEXINGTON, MN  
**NARRATIVE:** A MINOR PROPERTY DAMAGE ACCIDENT INVOLVING TWO VEHICLES OCCURRED ON LOVELL RD AT LEXINGTON AVE. THERE WERE NO INJURIES AND NO CITATIONS WERE ISSUED.

**CASE NUMBER:** 18150328  
**CASE DESCRIPTION:** ACCIDENT-MV HR PD  
**INCIDENT DATE:** 6/21/18  
**INCIDENT LOCATION:** LAKE DR / LEXINGTON AVE, LEXINGTON, MN  
**NARRATIVE:** PROPERTY DAMAGE ACCIDENT  
OFFICERS TOOK A PHONE CALL REPORT REGARDING A MINOR PROPERTY DAMAGE ACCIDENT. ONE DRIVER LEFT THE SCENE. OFFICERS HAVE ATTEMPTED TO CONTACT THAT DRIVER.  
CLEARED.

**CASE NUMBER:** 18150422  
**CASE DESCRIPTION:** ACCIDENT-MV PD  
**INCIDENT DATE:** 6/21/18  
**INCIDENT LOCATION:** SOREL ST / GOIFFON RD, CENTERVILLE, MN  
**NARRATIVE:** PROPERTY DAMAGE ACCIDENT  
OFFICERS RESPONDED TO A PROPERTY DAMAGE ACCIDENT NEAR SOREL ST AND GOIFFON RD. DRIVERS EXCHANGED INFORMATION AND A REPORT WAS TAKEN.  
CLEARED.

**CASE NUMBER:** 18150342  
**CASE DESCRIPTION:** DOMESTIC  
**INCIDENT DATE:** 6/21/18  
**INCIDENT LOCATION:** 3X VILLAGE PKWY, CIRCLE PINES, MN  
**NARRATIVE:** POLICE MEDIATED A DOMESTIC DISPUTE IN THE 30 BLOCK OF VILLAGE PARKWAY. THERE ARE NO CHARGES.

**CASE NUMBER:** 18151132  
**CASE DESCRIPTION:** HOUSE/PROPERTY CHECK  
**INCIDENT DATE:** 6/22/18  
**INCIDENT LOCATION:** CIRCLE PINES, MN  
**NARRATIVE:**

**CASE NUMBER:** 18150831  
**CASE DESCRIPTION:** FOUND PROPERTY  
**INCIDENT DATE:** 6/22/18  
**INCIDENT LOCATION:** 5X NORTH RD, CIRCLE PINES, MN  
**NARRATIVE:** FOUND PROPERTY.  
OFFICERS TOOK A WALK IN REPORT OF FOUND PROPERTY IN THE AREA OF INNER AND CENTER PARK.  
OFFICERS TOOK POSSESSION OF PROPERTY AND PLACED IT INTO THE PROPERTY LOCKER.  
CASE CLOSED.

**CASE NUMBER:** 18150870  
**CASE DESCRIPTION:** SUSPICIOUS ACTIVITY  
**INCIDENT DATE:** 6/22/18  
**INCIDENT LOCATION:** 5X NORTH RD, CIRCLE PINES, MN  
**NARRATIVE:** SUSPICIOUS ACTIVITY.  
OFFICERS TOOK A WALK IN REPORT OF PEOPLE POSSIBLY LIVING IN THE WOODS IN CIRCLE PINES.  
OFFICERS ADVISED.  
FOLLOW UP TO BE MADE.

**CASE NUMBER:** 18151751  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 6/23/18  
**INCIDENT LOCATION:** 70XX CENTERVILLE RD, CENTERVILLE, MN  
**NARRATIVE:** MEDICAL.  
OFFICERS WERE DISPATCHED TO THE 7000 BLOCK OF CENTERVILLE RD FOR AN ADULT FEMALE HAVING A MEDICAL EMERGENCY.  
FEMALE WAS TRANSPORTED TO U OF M HOSPITAL FOR FURTHER CARE.  
CLEAR.

**CASE NUMBER:** 18151954  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 6/23/18  
**INCIDENT LOCATION:** 91XX LAKE DR, LEXINGTON, MN  
**NARRATIVE:** MEDICAL.  
 OFFICERS WERE DISPATCHED TO THE 9100 BLOCK OF LAKE DR FOR AN ADULT MALE HAVING A MEDICAL EMERGENCY.  
 THE MALE WAS TRANSPORTED TO HOSPITAL VIA AMBULANCE.  
 CLEAR.

**CASE NUMBER:** 18151698  
**CASE DESCRIPTION:** HRO VIOLATION  
**INCIDENT DATE:** 6/23/18  
**INCIDENT LOCATION:** 3X VILLAGE PKWY, CIRCLE PINES, MN  
**NARRATIVE:** OFFICERS RESPONDED TO THE 30 BLOCK OF VILLAGE PKWY REGARDING A DOMESTIC. THE VICTIM WAS NOT HARMED AND THE SUSPECT WAS GOA. ACTIVE.

**CASE NUMBER:** 18151728  
**CASE DESCRIPTION:** DAMAGE TO PROPERTY  
**INCIDENT DATE:** 6/23/18  
**INCIDENT LOCATION:** 3X EAST RD, CIRCLE PINES, MN  
**NARRATIVE:** DAMAGE TO PROPERTY: OFFICERS RESPONDED TO THE 30 BLOCK OF EAST RD IN CIRCLE PINES ON A DAMAGE TO PROPERTY THAT JUST OCCURRED. CALLER ADVISED FEMALE SUSPECT IN A TAN PASSENGER CAR JUST SMASHED A WINDSHIELD OF ANOTHER VEHICLE. OFFICERS CANVASSED THE AREA AND SUSPECT VEHICLE WAS NOT LOCATED.

**CASE NUMBER:** 18151413  
**CASE DESCRIPTION:** ACCIDENT-MV PI  
**INCIDENT DATE:** 6/22/18  
**INCIDENT LOCATION:** CENTER RD / EAST RD, CIRCLE PINES, MN  
**NARRATIVE:** MOTOR VEHICLE ACCIDENT  
 POLICE WERE FLAGGED DOWN BY A MOTORIST ON LEXINGTON AVE AND LAKE DRIVE ON A MOTOR VEHICLE ACCIDENT. POLICE SPOKE WITH BOTH PARTIES AND GATHERED INFORMATION. BOTH PARTIES LEFT WITHOUT INCIDENT.  
 CLEARED

**CASE NUMBER:** 18151148  
**CASE DESCRIPTION:** ACCIDENT-MV PD  
**INCIDENT DATE:** 6/22/18  
**INCIDENT LOCATION:** GOLDEN LAKE RD / LAKE DR, CIRCLE PINES, MN  
**NARRATIVE:** MOTOR VEHICLE ACCIDENT  
 POLICE WERE DISPATCHED TO THE INTERSECTION OF LAKE DRIVE AND GOLDEN LAKE RD ON A MOTOR VEHICLE ACCIDENT. POLICE ARRIVED ON SCENE AND SPOKE WITH BOTH DRIVERS. DRIVERS DID NOT NEED MEDICAL ATTENTION. CONTACT AND INSURANCE INFORMATION WAS GATHERED. ONE VEHICLE WAS ABLE TO LEAVE THE SCENE WITHOUT INCIDENT. ONE VEHICLE WAS TOWED TO THE OWNER'S HOME.  
 CLEARED.

**CASE NUMBER:** 18150908  
**CASE DESCRIPTION:** ASSAULT  
**INCIDENT DATE:** 6/22/18  
**INCIDENT LOCATION:** 38XX PATRIOT LN, LEXINGTON, MN  
**NARRATIVE:** ASSAULT-OFFICERS SUMMONED TO THE 3800 BLOCK OF PATRIOT LN ON THE REPORT OF AN ASSAULT, ACTIVE.

**CASE NUMBER:** 18151090  
**CASE DESCRIPTION:** DOG AT LARGE  
**INCIDENT DATE:** 6/22/18  
**INCIDENT LOCATION:** 41XX WOODLAND RD, LEXINGTON, MN  
**NARRATIVE:** ON 6/22/2018, AT APPROXIMATELY 1500 HOURS, A FOUND DOG WAS LOCATED ON THE 4100 BLOCK OF WOODLAND ROAD. THE OWNERS WERE LOCATED AND ADVISED OF THE ANIMAL ORDINANCE. CLEAR.

**CASE NUMBER:** 18153154  
**CASE DESCRIPTION:** VEHICLE- LOCKOUT  
**INCIDENT DATE:** 6/24/18  
**INCIDENT LOCATION:** CIRCLE PINES, MN  
**NARRATIVE:**

**CASE NUMBER:** 18153060  
**CASE DESCRIPTION:** VEHICLE- LOCKOUT  
**INCIDENT DATE:** 6/24/18  
**INCIDENT LOCATION:** CENTERVILLE, MN  
**NARRATIVE:**

**CASE NUMBER:** 18153406  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 6/25/18  
**INCIDENT LOCATION:** 1XX WEST GOLDEN LAKE RD, CIRCLE PINES, MN  
**NARRATIVE:** MEDICAL.  
DISPATCHED TO 100 BLOCK OF WEST GOLDEN LAKE ON A MEDICAL. PATIENT TRANSPORTED.

**CASE NUMBER:** 18152896  
**CASE DESCRIPTION:** CHECK WELFARE  
**INCIDENT DATE:** 6/24/18  
**INCIDENT LOCATION:** 1X OAK LEAF LN, CIRCLE PINES, MN  
**NARRATIVE:** CHECK WELFARE.  
OFFICERS WERE DISPATCHED TO THE 10 BLOCK OF OAK LEAF LN TO CHECK THE WELFARE OF AN ADULT FEMALE.  
OFFICERS LOCATED FEMALE AND FOUND ALL TO BE OK.  
CASE CLOSED.

**CASE NUMBER:** 18153136  
**CASE DESCRIPTION:** ASSIST OTHER AGENCY  
**INCIDENT DATE:** 6/24/18  
**INCIDENT LOCATION:** LINO LAKES, MN  
**NARRATIVE:**

**CASE NUMBER:** 18152840  
**CASE DESCRIPTION:** LOST ANIMAL  
**INCIDENT DATE:** 6/24/18  
**INCIDENT LOCATION:** 39XX RESTWOOD RD, LEXINGTON, MN  
**NARRATIVE:** FOUND DOG.  
OFFICERS WERE DISPATCHED TO THE 3900 BLOCK OF RESTWOOD FOR A  
CONTAINED DOG.  
OFFICERS TRANSPORTED DOG TO ANIMAL HOSPITAL.  
CLEAR.

**CASE NUMBER:** 18152719  
**CASE DESCRIPTION:** DOMESTIC-VERBAL  
**INCIDENT DATE:** 6/24/18  
**INCIDENT LOCATION:** CIRCLE PINES, MN  
**NARRATIVE:** DOMESTIC: RESPONDED TO THE AREA OF THE 0 BLOCK OF PARK DRIVE  
WEST IN CIRCLE PINES FOR POSSIBLE ASSAULT IN PROGRESS. UPON  
ARRIVAL, OFFICERS DETERMINED THERE HAD BEEN NO CRIME AND BOTH  
INVOLVED PARTIES HAD BEEN JOKING AROUND.

**CASE NUMBER:** 18153391  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 6/25/18  
**INCIDENT LOCATION:** 38XX MINUTEMAN LN, LEXINGTON, MN  
**NARRATIVE:** MEDICAL.  
DISPATCHED TO 3800 BLOCK OF MINUTEMAN ON A MEDICAL. INFORMATION  
COLLECTED.

**CASE NUMBER:** 18154002  
**CASE DESCRIPTION:** CIVIL DISPUTE  
**INCIDENT DATE:** 6/25/18  
**INCIDENT LOCATION:** 5X NORTH DR, CIRCLE PINES, MN  
**NARRATIVE:** CIVIL DISPUTE.  
OFFICERS TOOK A PHONE CALL REPORT OF A CIVIL DISPUTE IN AN  
UNKNOWN AREA OF CIRCLE PINES.  
OFFICERS ADVISED COMPLAINANT.  
CASE OPEN PENDING FOLLOW UP.

**CASE NUMBER:** 18153676  
**CASE DESCRIPTION:** CHILD CUSTODY DISPUTE  
**INCIDENT DATE:** 6/25/18  
**INCIDENT LOCATION:** 69XX MEADOW CIR, CENTERVILLE, MN  
**NARRATIVE:** I SPOKE TO AN INDIVIDUAL REGARDING CHILD CUSTODY QUESTIONS.  
REPORT FOR INFORMATIONAL PURPOSES ONLY.

**CASE NUMBER:** 18152218  
**CASE DESCRIPTION:** TRAFFIC  
**INCIDENT DATE:** 6/23/18  
**INCIDENT LOCATION:** 7100 BLOCK MAIN ST, CENTERVILLE, MN  
**NARRATIVE:** TRAFFIC.  
SAW A VEHICLE TRAVELING FASTER THAN THE POSTING SPEED LIMIT IN THE  
7100 BLOCK OF MAIN ST. MALE ARRESTED FOR WARRANT.

**CASE NUMBER:** 18153070  
**CASE DESCRIPTION:** WARRANT ARREST  
**INCIDENT DATE:** 6/24/18  
**INCIDENT LOCATION:** 42XX WOODLAND RD, CIRCLE PINES, MN  
**NARRATIVE:** WARRANT ARREST.  
 OFFICERS WERE DISPATCHED TO THE 4200 BLOCK OF WOODLAND RD FOR A REPORT OF AN ADULT FEMALE IN THE AREA WITH A WARRANT.  
 OFFICERS LOCATED FEMALE AND FEMALE WAS ARRESTED, TRANSPORTED TO JAIL.  
 CASE CLOSED.

**CASE NUMBER:** 18153629  
**CASE DESCRIPTION:** DOMESTIC ASSAULT  
**INCIDENT DATE:** 6/25/18  
**INCIDENT LOCATION:** 3X EAST RD, CIRCLE PINES, MN  
**NARRATIVE:** OFFICERS RESPONDED TO A DOMESTIC ASSAULT IN THE 30 BLOCK OF EAST ROAD.

**CASE NUMBER:** 18153686  
**CASE DESCRIPTION:** DOMESTIC ESCORT  
**INCIDENT DATE:** 6/25/18  
**INCIDENT LOCATION:** 93XX GRIGGS AVE, LEXINGTON, MN  
**NARRATIVE:** A FEMALE REQUESTED A DOMESTIC ESCORT TO RETRIEVE BELONGINGS AT A RESIDENCE IN THE 9300 BLOCK OF GRIGGS AVE. OFFICERS STOOD BY AS THE FEMALE GATHERED HER BELONGINGS. INFORMATION ONLY.

**CASE NUMBER:** 18154818  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 6/26/18  
**INCIDENT LOCATION:** 2XX GALAXY DR, CIRCLE PINES, MN  
**NARRATIVE:** MEDICAL  
 OFFICERS RESPONDED TO THE 200 BLOCK OF GALAXY DR ON A MEDICAL. AN ADULT WAS TRANSPORTED BY AMBULANCE.  
 CLEARED.

**CASE NUMBER:** 18154696  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 6/26/18  
**INCIDENT LOCATION:** 9X SOUTH DR, CIRCLE PINES, MN  
**NARRATIVE:** MEDICAL-EMS SUMMONED TO THE 90 BLOCK OF SOUTH DR FOR A MEDICAL EMERGENCY. THE CASE IS MARKED AS INACTIVE.

**CASE NUMBER:** 18155274  
**CASE DESCRIPTION:** FIRE  
**INCIDENT DATE:** 6/27/18  
**INCIDENT LOCATION:** 4X CIRCLE DR, CIRCLE PINES, MN  
**NARRATIVE:** VEHICLE FIRE  
 OFFICERS WERE DISPATCHED TO THE 40 BLOCK OF CIRCLE DR FOR A VEHICLE FIRE.  
 FIRE WAS PUT OUT BY OFFICERS AND FIRE.  
 CLEAR.



**CASE NUMBER:** 18154414  
**CASE DESCRIPTION:** FOUND PROPERTY  
**INCIDENT DATE:** 6/26/18  
**INCIDENT LOCATION:** 5X NORTH RD, CIRCLE PINES, MN  
**NARRATIVE:** POLICE RECEIVED A WALK IN REPORT OF FOUND PROPERTY. THE ITEM WAS POSTED ON THE DEPARTMENT FACEBOOK PAGE.

**CASE NUMBER:** 18155356  
**CASE DESCRIPTION:** VEHICLE- LOCKOUT  
**INCIDENT DATE:** 6/27/18  
**INCIDENT LOCATION:** LEXINGTON, MN  
**NARRATIVE:**

**CASE NUMBER:** 18155305  
**CASE DESCRIPTION:** TRAFFIC  
**INCIDENT DATE:** 6/27/18  
**INCIDENT LOCATION:** MAIN ST / LAKELAND CIR, CENTERVILLE, MN  
**NARRATIVE:** TRAFFIC STOP  
OFFICERS CONDUCTED A TRAFFIC STOP IN THE AREA OF MAIN ST AND LAKELAND CIRCLE.  
DRIVER HAD MULTIPLE VIOLATIONS.  
PENDING.

**CASE NUMBER:** 18155368  
**CASE DESCRIPTION:** TRAFFIC-NO VALID DL  
**INCIDENT DATE:** 6/27/18  
**INCIDENT LOCATION:** 1900 BLOCK MAIN ST, CENTERVILLE, MN  
**NARRATIVE:** OBSERVED AN EQUIPMENT VIOLATION OF A VEHICLE ON MAIN ST. VEHICLE FOUND TO BE UNINSURED. VEHICLE TOWED AND CHARGES ISSUED VIA CITATION AND FORMAL COMPLAINT.

**CASE NUMBER:** 18155686  
**CASE DESCRIPTION:** THEFT  
**INCIDENT DATE:** 6/27/18  
**INCIDENT LOCATION:** 2XX KEITH RD, CIRCLE PINES, MN  
**NARRATIVE:** POLICE WERE DISPATCHED TO KEITH ROAD FOR A THEFT REPORT. ITEMS WERE TAKEN FROM THE FRONT YARD. NO SUSPECTS AT THIS TIME.

**CASE NUMBER:** 18155654  
**CASE DESCRIPTION:** FOUND BICYCLE  
**INCIDENT DATE:** 6/27/18  
**INCIDENT LOCATION:** VILLAGE PKWY / CENTRAL ST, CIRCLE PINES, MN  
**NARRATIVE:** FOUND BICYCLE-POLICE SUMMONED TO VILLAGE PKWY AND CENTRAL ST ON THE REPORT OF A FOUND BICYCLE. INACTIVE.

**CASE NUMBER:** 18154963  
**CASE DESCRIPTION:** FOUND BICYCLE  
**INCIDENT DATE:** 6/26/18  
**INCIDENT LOCATION:** VILLAGE PKWY / CENTRAL ST, CIRCLE PINES, MN  
**NARRATIVE:** FOUND BICYCLE-POLICE SUMMONED TO VILLAGE PKWY AND CENTRAL ST ON THE REPORT OF TWO FOUND BICYCLES. INACTIVE.

**CASE NUMBER:** 18152144  
**CASE DESCRIPTION:** FOUND PROPERTY  
**INCIDENT DATE:** 6/23/18  
**INCIDENT LOCATION:** LEXINGTON AVE / WEST RD, CIRCLE PINES, MN  
**NARRATIVE:** ON 6/23/2018, AT APPROXIMATELY 1800 HOURS, I RESPONDED TO THE AREA OF LEXINGTON AND WEST ROAD FOR FOUND PROPERTY. PLACED IN SECURE STORAGE. CLEAR.

**CASE NUMBER:** 18155689  
**CASE DESCRIPTION:** ROAD AND DRIVING  
**INCIDENT DATE:** 6/27/18  
**INCIDENT LOCATION:** LAKE DR / WOODLAND RD, LEXINGTON, MN  
**NARRATIVE:** POLICE INVESTIGATED A ROAD RAGE INCIDENT THAT OCCURRED ON LAKE DRIVE NEAR WOODLAND ROAD. THE MATTER WAS REFERRED TO THE LEXINGTON CITY PROSECUTOR FOR REVIEW AND POSSIBLE CRIMINAL CHARGES.

**CASE NUMBER:** 18156342  
**CASE DESCRIPTION:** HOUSE/PROPERTY CHECK  
**INCIDENT DATE:** 6/28/18  
**INCIDENT LOCATION:** CENTERVILLE, MN  
**NARRATIVE:**

**CASE NUMBER:** 18156129  
**CASE DESCRIPTION:** LOST ANIMAL  
**INCIDENT DATE:** 6/27/18  
**INCIDENT LOCATION:** 4X EAST RD, CIRCLE PINES, MN  
**NARRATIVE:** OFFICERS RESPONDED TO THE 40 BLOCK OF EAST RD REGARDING A FOUND DOG. THE DOG HAD NO TAGS AND WAS TRANSPORTED TO A NEARBY ANIMAL HOSPITAL. PENDING.

**CASE NUMBER:** 18156016  
**CASE DESCRIPTION:** SUSPICIOUS ACTIVITY  
**INCIDENT DATE:** 6/27/18  
**INCIDENT LOCATION:** MAIN ST / SOUTH OF MOUND TRL, CENTERVILLE, MN  
**NARRATIVE:** POLICE OBSERVED A SUSPICIOUS VEHICLE PARKED AT THE OLD WATERWORKS LOT. DRIVER WAS LOCATED AND ADVISED THAT IT WAS PRIVATE PROPERTY.

**CASE NUMBER:** 18156947  
**CASE DESCRIPTION:** THEFT FROM MOTOR VEHICLE  
**INCIDENT DATE:** 6/28/18  
**INCIDENT LOCATION:** 18XX 73RD ST, CENTERVILLE, MN  
**NARRATIVE:** POLICE WERE DISPATCHED TO THE 1800 BLOCK OF 73RD ST FOR A THEFT FROM MOTOR VEHICLE REPORT. THERE WAS NO DAMAGE TO THE VEHICLE. THERE ARE NO SUSPECTS AT THIS TIME.

**CASE NUMBER:** 18156706  
**CASE DESCRIPTION:** NEIGHBORHOOD DISPUTE  
**INCIDENT DATE:** 6/28/18  
**INCIDENT LOCATION:** 2XX STARDUST BLVD, CIRCLE PINES, MN  
**NARRATIVE:** POLICE WERE ASKED TO MEDIATE A PROPERTY LINE DISPUTE BETWEEN NEIGHBORS. POLICE MET WITH BOTH PARTIES AND ENCOURAGED A CIVIL RESOLUTION.

**CASE NUMBER:** 18157398  
**CASE DESCRIPTION:** HOUSE/PROPERTY CHECK  
**INCIDENT DATE:** 6/29/18  
**INCIDENT LOCATION:** LEXINGTON, MN  
**NARRATIVE:**

**CASE NUMBER:** 18157623  
**CASE DESCRIPTION:** HOUSE PROPERTY CHECK  
**INCIDENT DATE:** 6/29/18  
**INCIDENT LOCATION:** CIRCLE PINES, MN  
**NARRATIVE:**

**CASE NUMBER:** 18159851  
**CASE DESCRIPTION:** CHECK WELFARE  
**INCIDENT DATE:** 7/1/18  
**INCIDENT LOCATION:** CENTERVILLE, MN  
**NARRATIVE:** POLICE RECEIVED A CONCERNED PHONE CALL FROM A FRIEND OF A FEMALE TEENAGER WHO MIGHT BE SUICIDAL. POLICE MADE CONTACT WITH THE TEENAGERS MOTHER REGARDING THE CONCERN.

**CASE NUMBER:** 18159850  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 7/1/18  
**INCIDENT LOCATION:** CIRCLE PINES, MN  
**NARRATIVE:** POLICE WERE DISPATCHED TO THE INDIAN HILLS NEIGHBORHOOD FOR A MAN WITH STOMACH PAIN. AN ADULT MALE WAS TRANSPORTED TO THE HOSPITAL.

**CASE NUMBER:** 18159240  
**CASE DESCRIPTION:** DOMESTIC-VERBAL  
**INCIDENT DATE:** 7/1/18  
**INCIDENT LOCATION:** 2X EAST RD, CIRCLE PINES, MN  
**NARRATIVE:** DOMESTIC  
DISPATCHED TO 20 BLOCK OF EAST RD ON A VERBAL DOMESTIC IN PROGRESS. SITUATION MEDIATED.

**CASE NUMBER:** 18159189  
**CASE DESCRIPTION:** ACCIDENT-MV HR PD  
**INCIDENT DATE:** 6/30/18  
**INCIDENT LOCATION:** 71XX MAIN ST, CENTERVILLE, MN  
**NARRATIVE:** OFFICERS RESPONDED TO THE 7100 BLOCK OF MAIN ST REGARDING A MOTOR VEHICLE HIT AND RUN. THERE ARE NO KNOWN SUSPECTS, THE VICTIM WAS GIVEN A BUSINESS CARD.  
CLEAR.

**CASE NUMBER:** 18158744  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 6/30/18  
**INCIDENT LOCATION:** 89XX ALBERT AVE, LEXINGTON, MN  
**NARRATIVE:** POLICE WERE DISPATCHED TO THE 8900 BLOCK OF ALBERT AVENUE FOR A MEDICAL. AN ADULT MALE WAS TRANSPORTED TO THE HOSPITAL

**CASE NUMBER:** 18158488  
**CASE DESCRIPTION:** LOST PROPERTY  
**INCIDENT DATE:** 6/30/18  
**INCIDENT LOCATION:** CIRCLE PINES, MN  
**NARRATIVE:** LOST PROPERTY-LOST PROPERTY WAS REPORTED TO POLICE IN THE 1ST BLOCK OF CENTRAL ST. INACTIVE.

**CASE NUMBER:** 18157937  
**CASE DESCRIPTION:** MOTORIST ASSIST  
**INCIDENT DATE:** 6/29/18  
**INCIDENT LOCATION:** 5X NORTH RD, CIRCLE PINES, MN  
**NARRATIVE:** A MALE CAME TO BASE ASKING ABOUT PARKING HIS CAMPER ON LAKE DRIVE IN LINO LAKES. HE WAS REFEREED TO LINO LAKE POLICE.

**CASE NUMBER:** 18157916  
**CASE DESCRIPTION:** ANIMAL COMPLAINT  
**INCIDENT DATE:** 6/29/18  
**INCIDENT LOCATION:** 1XX SOUTH DR, CIRCLE PINES, MN  
**NARRATIVE:** POLICE TOOK A WALK IN REPORT OF A DOG BITE THAT OCCURRED ON SOUTH DRIVE. CSO TO FOLLOW UP WITH THE DOG OWNER.

**CASE NUMBER:** 18157780  
**CASE DESCRIPTION:** INFORMATION  
**INCIDENT DATE:** 6/29/18  
**INCIDENT LOCATION:** 1XX SOUTH DR, CIRCLE PINES, MN  
**NARRATIVE:** POLICE WERE DISPATCHED TO SOUTH DRIVE FOR A REPORT OF A STOLEN COMPUTER FROM A RESIDENCE. THERE WAS NO FORCED ENTRY AND THERE ARE NO SUSPECTS AT THIS TIME. POLICE WERE LATER NOTIFIED THAT THE MISSING PROPERTY WAS LOCATED IN THE HOUSE

**CASE NUMBER:** 18157313  
**CASE DESCRIPTION:** TRAFFIC  
**INCIDENT DATE:** 6/29/18  
**INCIDENT LOCATION:** LEXINGTON AVE / BALL RD NE, BLAINE, MN  
**NARRATIVE:** A VEHICLE ALMOST COLLIDED WITH MY SQUAD CAR ON LEXINGTON AVE AT BALL RD. DRIVER WAS EXPERIENCING A MEDICAL SITUATION AND TRANSPORTED TO A HOSPITAL FOR FURTHER EVALUATION.

**CASE NUMBER:** 18156308  
**CASE DESCRIPTION:** INFORMATION  
**INCIDENT DATE:** 6/28/18  
**INCIDENT LOCATION:** 70XX 20TH AVE, CENTERVILLE, MN  
**NARRATIVE:** INFORMATION-INFORMATION WAS FILED WITH THE POLICE DEPARTMENT IN THE 7000 BLOCK OF 20TH AVE. THE CASE IS ACTIVE.

**CASE NUMBER:** 18160181  
**CASE DESCRIPTION:** FRAUD  
**INCIDENT DATE:** 7/2/18  
**INCIDENT LOCATION:** 19XX MAIN ST, CENTERVILLE, MN  
**NARRATIVE:** FRAUD: RESPONDED TO CLPD BASE ON A WALK IN REPORT IN REGARDS TO FRAUD IN THE 1900 BLOCK OF MAIN ST IN CENTERVILLE. COMPLAINANT ADVISED HE HAD BEEN SCAMMED OUT OF \$1500 FOR A FRAUDULENT RENTAL SCHEME. INVESTIGATION CONTINUES.

**CASE NUMBER:** 18158568  
**CASE DESCRIPTION:** VEHICLE- LOCKOUT  
**INCIDENT DATE:** 6/30/18  
**INCIDENT LOCATION:** CENTERVILLE, MN  
**NARRATIVE:**

**CASE NUMBER:** 18158645  
**CASE DESCRIPTION:** VEHICLE- LOCKOUT  
**INCIDENT DATE:** 6/30/18  
**INCIDENT LOCATION:** CIRCLE PINES, MN  
**NARRATIVE:**

**CASE NUMBER:** 18157480  
**CASE DESCRIPTION:** VEHICLE- LOCKOUT  
**INCIDENT DATE:** 6/29/18  
**INCIDENT LOCATION:** CIRCLE PINES, MN  
**NARRATIVE:**

**CASE NUMBER:** 18160767  
**CASE DESCRIPTION:** FOUND PROPERTY  
**INCIDENT DATE:** 7/2/18  
**INCIDENT LOCATION:** 5X NORTH RD, CIRCLE PINES, MN  
**NARRATIVE:** FOUND PROPERTY  
OFFICERS LOCATED PROPERTY IN THE 50 BLOCK OF NORTH RD.  
ITEM PLACED INTO STORAGE.  
CLEAR

**CASE NUMBER:** 18160467  
**CASE DESCRIPTION:** MISSING PERSON  
**INCIDENT DATE:** 7/2/18  
**INCIDENT LOCATION:** 3XX BALDWIN DR, CIRCLE PINES, MN  
**NARRATIVE:** MISSING CHILDREN  
OFFICERS WERE DISPATCHED TO THE 300 BLOCK OF BALDWIN DR ON A REPORT OF TWO MISSING CHILDREN. THE CHILDREN WERE QUICKLY LOCATED IN THE AREA BY OFFICERS.  
CLEAR.

**CASE NUMBER:** 18160395  
**CASE DESCRIPTION:** FIRE  
**INCIDENT DATE:** 7/2/18  
**INCIDENT LOCATION:** 72XX TWIN LAKES AVE, CENTERVILLE, MN  
**NARRATIVE:** STRUCTURE FIRE: OFFICERS RESPONDED TO THE 7200 BLOCK OF TWIN LAKES AVE ON A STRUCTURE FIRE. UPON ARRIVAL, SMOKE WAS COMING FROM GARAGE. OFFICERS FORCED ENTRY AND EVACUATED TWO DOGS. FIRE WAS CONTAINED TO THE GARAGE. CFD INVESTIGATING.

**CASE NUMBER:** 18160223  
**CASE DESCRIPTION:** DOMESTIC  
**INCIDENT DATE:** 7/2/18  
**INCIDENT LOCATION:** 71XX PROGRESS RD, CENTERVILLE, MN  
**NARRATIVE:** DOMESTIC.  
OFFICERS WERE DISPATCHED TO THE 7100 BLOCK OF PROGRESS RD FOR  
SECOND HAND INFO OF A DOMESTIC.  
OFFICERS LOCATED INVOLVED PARTIES. ALL OK.  
CASE CLOSED.

**CASE NUMBER:** 18158674  
**CASE DESCRIPTION:** LOST PROPERTY  
**INCIDENT DATE:** 6/30/18  
**INCIDENT LOCATION:** 70XX CENTERVILLE RD, CENTERVILLE, MN  
**NARRATIVE:** POLICE RECEIVED A THEFT REPORT FROM A HOME ON THE 7000 BLOCK OF  
CENTERVILLE ROAD. POLICE WILL FOLLOW UP WITH THE PAWN SHOP.

**CASE NUMBER:** 18161247  
**CASE DESCRIPTION:** HOUSE/PROPERTY CHECK  
**INCIDENT DATE:** 7/3/18  
**INCIDENT LOCATION:** CIRCLE PINES, MN  
**NARRATIVE:**



# Centennial Lakes Police Department

## Media Report

7/4/18 through 7/11/18

**CASE NUMBER:** 18162212  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 7/4/18  
**INCIDENT LOCATION:** 5X WEST RD, CIRCLE PINES, MN  
**NARRATIVE:** MEDICAL.  
OFFICERS WERE DISPATCHED TO THE 50 BLOCK OF WEST RD FOR AN ADULT MALE HAVING A MEDICAL EMERGENCY.  
MALE WAS CHECKED OUT BY AMBULANCE AND REFUSED TRANSPORTATION TO THE HOSPITAL.  
CASE CLOSED.

**CASE NUMBER:** 18162285  
**CASE DESCRIPTION:** TRESPASSING  
**INCIDENT DATE:** 7/4/18  
**INCIDENT LOCATION:** 74XX MAIN ST, CENTERVILLE, MN  
**NARRATIVE:** TRESPASS NOTICE  
OFFICERS WERE FLAGGED DOWN BY CAMPGROUND STAFF AT THE RICE CREEK CHAIN OF LAKES PARK REGARDING A CAMPER WHO THEY WANTED TRESPASSED. OFFICERS COMPLETED A TRESPASS NOTICE AND SERVED IT TO THE INDIVIDUAL.  
CLEAR.

**CASE NUMBER:** 18163022  
**CASE DESCRIPTION:** THEFT  
**INCIDENT DATE:** 7/5/18  
**INCIDENT LOCATION:** 19XX MAIN ST, CENTERVILLE, MN  
**NARRATIVE:** THEFT-POLICE SUMMONED TO THE 1900 BLOCK OF MAIN ST ON THE REPORT OF A THEFT. ACTIVE.

**CASE NUMBER:** 18163207  
**CASE DESCRIPTION:** HOUSE/PROPERTY CHECK  
**INCIDENT DATE:** 7/5/18  
**INCIDENT LOCATION:** CIRCLE PINES, MN  
**NARRATIVE:**

**CASE NUMBER:** 18163349  
**CASE DESCRIPTION:** ACCIDENT-MV PI  
**INCIDENT DATE:** 7/5/18  
**INCIDENT LOCATION:** 38XX RESTWOOD RD, LEXINGTON, MN  
**NARRATIVE:** PERSONAL INJURY ACCIDENT  
OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF RESTWOOD RD FOR A SINGLE VEHICLE, PERSONAL INJURY ACCIDENT. THE DRIVER WAS TREATED AT THE SCENE AND TRANSPORTED BY AMBULANCE FOR FURTHER EVALUATION. THE DRIVER WAS CHARGED FOR 3RD DEGREE DWI REFUSAL.  
CLEAR

**CASE NUMBER:** 18163856  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 7/6/18  
**INCIDENT LOCATION:** 39XX RESTWOOD RD, CIRCLE PINES, MN  
**NARRATIVE:** MEDICAL.  
OFFICERS WERE DISPATCHED TO THE 3900 BLOCK OF RESTWOOD RD FOR AN ADULT FEMALE HAVING A MEDICAL EMERGENCY.  
FEMALE WAS CARED FOR ON SCENE BY AMBULANCE AND RESCUE CREWS.  
CASE CLOSED.

**CASE NUMBER:** 18163972  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 7/6/18  
**INCIDENT LOCATION:** 2XX STARDUST BLVD, CIRCLE PINES, MN  
**NARRATIVE:** POLICE ASSISTED AN ADULT MALE WITH A MEDICAL EMERGENCY IN THE 200 BLOCK OF STARDUST BLVD. HE WAS TRANSPORTED FROM THE SCENE TO A NEARBY HOSPITAL FOR CARE.

**CASE NUMBER:** 18164059  
**CASE DESCRIPTION:** RUNAWAY JUVENILE  
**INCIDENT DATE:** 7/6/18  
**INCIDENT LOCATION:** CIRCLE PINES, MN  
**NARRATIVE:** RUNAWAY JUVENILE.  
OFFICERS WERE DISPATCHED TO THE 100 BLOCK OF SOUTH DR FOR A REPORT OF A RUNAWAY JUVENILE.  
OFFICERS ADVISED COMPLAINANT. JUVENILE RETURNED HOME.  
CASE CLOSED.

**CASE NUMBER:** 18164428  
**CASE DESCRIPTION:** ASSIST OTHER AGENCY  
**INCIDENT DATE:** 7/6/18  
**INCIDENT LOCATION:** LINO LAKES, MN  
**NARRATIVE:**

**CASE NUMBER:** 18164578  
**CASE DESCRIPTION:** WEAPONS  
**INCIDENT DATE:** 7/6/18  
**INCIDENT LOCATION:** 70XX CENTERVILLE RD, CENTERVILLE, MN  
**NARRATIVE:** FIREARMS VIOLATION  
OFFICERS RESPONDED TO A FIGHT CALL IN THE 7000 BLOCK OF CENTERVILLE RD. AN ADULT WAS ARRESTED FOR ILLEGAL POSSESSION OF A FIREARM.

**CASE NUMBER:** 18165407  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 7/7/18  
**INCIDENT LOCATION:** 3X VILLAGE PKWY, CIRCLE PINES, MN  
**NARRATIVE:** MEDICAL.  
OFFICERS WERE DISPATCHED TO THE 30 BLOCK OF VILLAGE PKWY FOR AN ADULT MALE HAVING A MEDICAL EMERGENCY.  
MALE WAS TREATED ON SCENE BY PARAMEDICS.  
CASE CLOSED.

**CASE NUMBER:** 18165888  
**CASE DESCRIPTION:** ACCIDENT-MV PD  
**INCIDENT DATE:** 7/8/18  
**INCIDENT LOCATION:** 91XX SOUTH SERVICE DR, LEXINGTON, MN  
**NARRATIVE:** POLICE WERE DISPATCHED TO THE 9100 BLOCK OF SOUTH SERVICE DRIVE FOR A PROPERTY DAMAGE ACCIDENT. THERE WERE NO INJURIES AND BOTH VEHICLES WERE FULLY FUNCTIONAL.

**CASE NUMBER:** 18166293  
**CASE DESCRIPTION:** CIVIL DISPUTE  
**INCIDENT DATE:** 7/8/18  
**INCIDENT LOCATION:** 16XX LAKELAND CIR, CENTERVILLE, MN  
**NARRATIVE:**

**CASE NUMBER:** 18167413  
**CASE DESCRIPTION:** MEDICAL  
**INCIDENT DATE:** 7/9/18  
**INCIDENT LOCATION:** 91XX JACKSON AVE, LEXINGTON, MN  
**NARRATIVE:** OFFICERS RESPONDED TO THE 9100 BLOCK OF JACKSON AVE REGARDING A MEDICAL. THE VICTIM WAS TRANSPORTED TO THE HOSPITAL VIA AMBULANCE.  
CLEAR.

**CASE NUMBER:** 18167641  
**CASE DESCRIPTION:** INFORMATION  
**INCIDENT DATE:** 7/10/18  
**INCIDENT LOCATION:** 92XX LAKE DR, LEXINGTON, MN  
**NARRATIVE:** AN INFORMATIONAL REPORT WAS FILED BY A CITIZEN IN THE 9200 BLOCK OF LAKE DR. INACTIVE.

# North Metro TV

June 2018 Update

## Program Production

In June, a total of **81 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **75:00:00 hours of new programming**.

- 30 programs were produced by the public
- 29 programs were produced by NMTV staff
- 22 programs were produced by City staff



## Van Shoots

The HD truck was used for **60:00:00** hours of production. Events produced live and recorded for additional playbacks include:

- Girls Lacrosse: Section 7 Semi-Final: Forest Lake vs. Blaine
- Blaine High School Graduation
- Girls Lacrosse: Section 7 Championship: Champlin Park vs. Blaine
- Softball: State Class AAAA Quarter Final: Centennial vs. Shakopee
- Spring Lake Park Tower Days Parade
- Centennial High School Graduation
- Girls Lacrosse: State Quarter-Final: Blaine vs. Lakeville North
- Columbia Heights Jamboree Days Parade (Paid Contract)
- Blaine Festival Parade



## Workshops

Workshop	Instructor	Organization	Students
Camera	Eric Houston	General Public	1
Open Night Studio	Eric Houston	General Public	10
Gilligan's Island: Behind the Scenes of the Three Hour Tour	Eric Houston	Spring Lake Park & Rec	8
Editing	Eric Houston	General Public	10
Editing	Eric Houston	General Public	1
Camera	Eric Houston	General Public	2
Batman: The 1966 Television Sensation	Eric Houston	General Public	4
Early Film Treasures: 1888-1896	Eric Houston	Edgewood Senior Living Center	16
Camera	Eric Houston	General Public	6
Jim Henson & the Muppets	Eric Houston	General Public	5
Early Film Treasures: The Great Train Robbery	Eric Houston	General Public	17
<b>11 Workshops</b>			<b>80 Student</b>



## Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	201.75	57	122	20	409	\$1,159.00
February	120.5	41	53	15	1,164	\$780.00
March	167.5	64	0	74	237	\$381.00
April	128.00	52	53	17	781	\$195.00
May	59.00	29	18	9	0	\$460.00
June	133.75	45	36	31	475	\$354.00
<b>TOTAL:</b>	<b>682.50</b>	<b>288</b>	<b>282</b>	<b>166</b>	<b>3,066</b>	<b>\$3,329.00</b>

## Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, municipal, or educational.

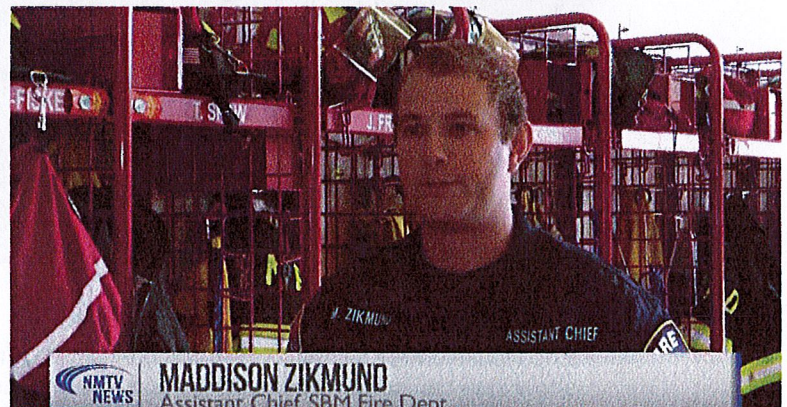
Month	Unique Individuals	Total Usage Hours
January	111	460
February	112	685.25
March	117	552.25
April	47	295.5
May	103	409.25
June	116	556.75
<b>TOTAL PUBLIC USAGE:</b>		<b>2,959.00</b>

## Production Highlights

### NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some June highlights include:

- Stepping Stone Buys a House
- Blaine Festival Preview
- Blaine Sees Busy Building Season
- PGA Tour Coming to Blaine
- NEW NSC Courts are Open
- Blaine Police Remember Steve and Susie Nanney
- USA Cup 2018 Preview
- In Person Absentee Voting is Open
- SBM Fire Gets New Vehicle



In addition to daily playbacks of North Metro TV News on the cable systems, there are over 490 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the [northmetrotv.com](http://northmetrotv.com) website.



## Your City Staff

One episode of Your City Staff was produced in June. It featured David Olson, Park Maintenance, for the City of Circle Pines. The episode highlighted the work he does for the City of Circle Pines and favorite parks and activities. The videos are presented as a news story on North Metro TV News, and then edited into a stand alone video for the corresponding City Channel. If anyone has a suggestion for future features, please let Ben and Danika know!



## Traveling Film Class

Instructor, Eric Houston has really ramped up his traveling film lectures, both in variety and locations. Now, in addition to Early Film Treasures: 1888-1896, he has added several additional topics including:

- Gilligan's Island: Behind the Scenes of the Three Hour Tour
- Batman: The 1966 Television Sensation
- Jim Henson and the Muppets
- Early Film Treasures: The Great Train Robbery
- Actor & Film Director, Orson Welles

He is booked for a series of classes at Edgewood Senior Living in Blaine, taught a second class at Spring Lake Park City Hall, will host bi-monthly classes at the Anoka County History Center starting in August, and is scheduled to teach four classes over the next six months at Anoka County Libraries.

## Graduations and Parades

It wouldn't be June without graduations and the start of "parade season." Both the Blaine and Centennial High School graduation ceremonies were streamed live on the website, on the channels, and were recorded for additional playbacks. Flyers are distributed to students, as part of their graduation packets, letting them know that dvds are available for sale on the NMTV website. Spring Lake Park High School chooses to record its graduation ceremony internally. June also includes coverage of three parades. Things start off with the Spring Lake Park Tower Days Parade, followed by a paid gig recording the Columbia Heights Jamboree Days Parade, and ending with the Blaine Festival parade. NMTV records all of the parades and also has a team comprised of staff, community producers, and volunteers marching and gently distributing candy in each one.



## Open Studio

Eric Houston held his third Open Studio night on June 5th. During Open Studio anyone with a show idea can come into the studio and Eric and his team of volunteers will crew the shoot. At the end of the evening, the producer has a finished program, everyone has had a great time, and we have new shows for the public access channel. Ten volunteers showed up to help three producers make TV. A new episode of Hockey Society, a new travel program called Travel Talk, and a new work-out show were produced. Open Studio night is turning out to be a popular event!

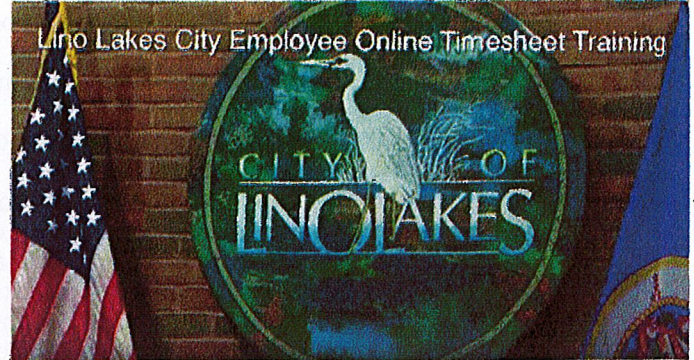


## Drone Contract

T.J. Tronson spent some time at Carleton College, with the NMTV drone, shooting aerials of the college and surrounding area for a fund raiser they are having. This is the second time that Carleton College has contracted with NMTV for drone footage.

## Internal City Video Projects

In addition to producing videos for playback on the channels and website, NMTV staff also work with Cities to produce videos intended for internal use only. An example of that is the Employee Online Timesheet Training video that Trevor Scholl produced for the City of Lino Lakes. Staff are also happy to work with Cities to cover any other event they may want recorded for whatever reason. An example of this would be the funeral of Officer Nanney and his wife Susie. The video was produced for the Blaine Police Department to do with as they wish and was not publicly displayed.



## City Productions

Municipal Producer, Trevor Scholl, completed five projects in June and worked on several more, including Mayor's Minutes for Blaine, Centerville, and Circle Pines. Projects completed include:

- Lino Lakes Electronic Time Entry (A video produced for the City for internal staff use)
- Tower Days Fireworks Time Lapse
- Blaine Festival Preview
- Blaine Festival Pig Races
- Blaine Outdoor Farmer's Market



New and ongoing projects include:

- Mayor's Minutes for Circle Pines, Centerville, and Blaine
- Community garden projects for Circle Pines and Blaine are shot, adding more b-roll
- Farmers market project for Lexington
- Talking with Centennial Police regarding several videos
- Lining up Fetes des Lacs coverage
- Lino Lakes organics recycling
- Open to Business, each Cities involvement
- Ham Lake senior dance day
- Arranging interviews with each City's economic developer about Open to Business

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

## Production equipment consulting for cities and schools

### Blaine

- 6/22/18: Stopped by City Hall to pick up a bad power supply. Emailed Comcast to replace it.
- 6/25/18: Called Roark Haver to let him know that Comcast would be stopping by to replace the bad power supply.

### Centerville

- No equipment consulting was necessary.

### Circle Pines

- 6/4/18: Emailed and called Patrick Antonen to discuss the quotes from Alpha Video and Z Systems. Relayed recommendations.
- 6/19/18: Circle Pines chose Z Systems for their HD upgrade.
- 6/25/18: Patrick emailed Z System purchase agreement for review. Matt reviewed the agreement and sent a thumbs up.

### Ham Lake



- 6/18/18: Went to City Hall to review the new system operation with City staff. Went through operation with Nicole.
- 6/18/18: Spoke to Denise regarding quality of old council chamber TVs. Had previously decided not to upgrade them to save money. May now want to upgrade them.
- 6/18/18: Fixed white balance on the document camera. Tweaked other setting to improve picture quality.
- 6/18/18: Watched live meeting. Looks good. Excellent use of graphics, and quality of video and audio.
- 6/18/18: Went to fire station. Saw that ethernet power injector was blinking orange. Ordered a new power injector.
- 6/22/18: Ham Lake Carousel kept knocking programs off the air looking for updates. Typed in code to get rid of it.
- 6/25/18: Can't watch Kipro files. Would have to purchase Mac Drive to transfer the files to a PC to store them. Suggested watching the meetings on the NMTV website.
- 6/26/18: Replaced power supply that injected power into the ethernet cable that powered the panel and the panel came back on-line. Emailed Don Krueger to let him know.
- 6/28/18: Went to City Hall to talk about file and DVD options. Staff having trouble with file transfer and conversion, which is common after an SD to HD upgrade. Went over process and purpose of equipment.
- **Lexington**
- No equipment consulting was necessary.
- **Lino Lakes**
- No equipment consulting was necessary.
- **Spring Lake Park**
- No equipment consulting was necessary.

## City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	169	252:31:38
Centerville	31	64:07:40
Circle Pines	129	72:29:48
Ham Lake	55	50:59:48
Lexington	90	73:07:09
Lino Lakes	86	80:17:57
Spring Lake Park	99	90:30:53
<b>Totals:</b>	<b>659 Program Playbacks</b>	<b>684:04:53 Hours of Video Programming on Channels</b>

## Programs Produced by the Public

Title	Producer	Runtime
Chit Chat: Lori Norman	Sharon Carlson	00:27:23
Black and White or Gray	Brad Sanford/Jason Anderson	00:28:44
Every Movie Ever Made (2 episodes)	Joe Scholz, Rick Bostrom, Ben Daniels/Ryan Frieundschuh, Gavin Van Trease/Eric Houston	00:54:26
It's Only Food (6 episodes)	John Politte	00:52:30
A Fresh New Day Fitness	Anita Wardlaw	00:20:08
Travel Talk	Judy Peterson	00:28:34
Hockey Society	Alan Porter	00:13:18
Puzzled (2 episodes)	Gavin Van Trease/Eric Houston	11:34:06
A Fresh New Day	Anita Wardlaw	00:49:36



Title cont.	Producer cont.	Runtime cont.
Cornerstone Church (3 episodes)	Rick Bostrom	01:22:25
The Power of Love (2 episodes)	Rick Larson	01:00:00
LovePower (2 episodes)	Ann Sandell	02:00:00
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	01:57:55
Oak Park Moments (5 episodes)	David Turnidge	02:34:04
<b>30 New Programs</b>		<b>25:05:01 New Hours</b>

## Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (6/12/18)	T.J. Tronson	00:41:32
Anoka County Board Meeting (6/26/18)	T.J. Tronson	00:49:13
NMTC Meeting (6/20/18)	Trevor Scholl	00:23:16
NMTV News (4 episodes)	Danika Peterson/Ben Hayle	01:31:05
Your City Staff: David Olson	Danika Peterson/Ben Hayle	00:02:48
New SBM Vehicle	Danika Peterson/Ben Hayle	00:03:27
Early Voting	Danika Peterson/Ben Hayle	00:03:03
Blaine Development Update Summer 2018	Danika Peterson/Ben Hayle	00:05:27
Officer Steve Nanney and Susie Nanney Funeral (Internal Police Department Video, Not For Public Viewing)	Danika Peterson/Ben Hayle	01:00:00
Tower Days Fireworks Time Lapse	Trevor Scholl	00:00:45
Lino Lakes Electronic Time Entry (Internal Staff Instructional Video)	Trevor Scholl	00:10:52
Blaine Festival Preview	Trevor Scholl	00:02:35
Blaine Festival: Pig Races	Trevor Scholl	00:03:02
Blaine Outdoor Farmer's Market	Trevor Scholl	00:02:35
Arabesque Dance 2018	Kenton Kipp/J. Millington	02:14:30
Girls Lacrosse: Sec. 7 SF: Forest Lake/Blaine	Kenton Kipp/J. Millington	01:58:09
Blaine High School Graduation	Kenton Kipp/J. Millington	01:21:02
Boys Lacrosse: Section 7 Final: Centennial vs. Duluth East	Kenton Kipp/J. Millington	01:41:00
Girls Lacrosse: Section 7 Championship: Champlin Park/Blaine	Kenton Kipp/J. Millington	01:47:45
Spring Lake Park Tower Days Parade	Kenton Kipp/J. Millington	01:13:06
Softball: State Class AAAA QF: Centennial /Shakopee	Kenton Kipp/J. Millington	01:58:58
Centennial High School Graduation	Kenton Kipp/J. Millington	01:33:10
Girls Lacrosse: State QF: Blaine/Lakeville North	Kenton Kipp/J. Millington	01:46:22
Baseball: State AAAA SF: Blaine/Stillwater	Kenton Kipp/J. Millington	02:11:17
Jamboree Days Parade (Paid Contract)	Kenton Kipp/J. Millington	01:24:15
Blaine Festival Parade	Kenton Kipp/J. Millington	01:19:03
<b>29 New Programs</b>		<b>25:28:17 New Hours</b>



## Programs Produced by City Staff

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Title	Producer	Runtime
Blaine Traffic Commission Meeting (6/5/18)	Blaine Staff	00:31:42
Blaine City Council Meeting (6/7/18)	Blaine Staff	01:38:21
Blaine Planning Commission Meeting (6/12/18)	Blaine Staff	01:06:38
Blaine Natural Resources Conservation Meeting (6/19/18)	Blaine Staff	00:30:21
Blaine City Council Meeting (6/21/18)	Blaine Staff	02:38:26
Centerville City Council Meeting (6/13/18)	Centerville Staff	02:29:02
Centerville City Council Meeting (6/27/18)	Centerville Staff	02:11:32
Circle Pines City Council Meeting (6/12/18)	Circle Pines Staff	00:21:10
Circle Pines Utility Commission Meeting (6/13/18)	Circle Pines Staff	00:36:41
Circle Pines City Council Meeting (6/25/18)	Circle Pines Staff	00:53:12
Ham Lake City Council Meeting (6/4/18)	Ham Lake Staff	00:10:44
Ham Lake City Council Meeting (6/18/18)	Ham Lake Staff	01:40:15
Ham Lake Planning Commission Meeting (6/25/18)	Ham Lake Staff	01:05:11
Lexington City Council Meeting (6/7/18)	Lexington Staff	00:51:50
Lexington City Council Meeting (6/21/18)	Lexington Staff	00:25:37
Lino Lakes City Council Meeting (6/11/18)	Lino Lakes Staff	01:27:34
Lino Lakes Planning & Zoning Commission Meeting (6/13/18)	Lino Lakes Staff	01:06:59
Lino Lakes City Council Meeting (6/25/18)	Lino Lakes Staff	00:31:02
Lino Lakes Environmental Board Meeting (6/27/18)	Lino Lakes Staff	01:20:57
Spring Lake Park City Council Meeting (6/4/18)	Spring Lake Park Staff	00:45:35
Spring Lake Park City Council Meeting (6/18/18)	Spring Lake Park Staff	01:09:22
Spring Lake Park Planning Commission Meeting (6/25/18)	Spring Lake Park Staff	00:58:57
<b>22 New Programs</b>		<b>24:31:08 New Hours</b>

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or [harnson@northmetrotv.com](mailto:harnson@northmetrotv.com).

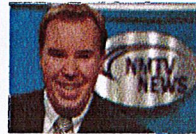


# CITY REPORT

June 2018

blaine centerville circle pines ham lake lexington lino lakes spring lake park

## Video Production



Municipal Producer, Trevor Scholl, completed five projects, and worked toward the completion of several more in June. The Spring Lake Park Tower Days and Blaine Festival events were previewed and covered. Trevor also produced an internal instructional video for the City of Lino Lakes, while the News team recorded the Officer Nanney funeral for the Blaine Police Department. The summer Mayor's Minutes for Blaine, Centerville, and Circle Pines were shot, but not edited. Programs were also produced by Ben Hayle, T.J. Tronson, Jeremy Millington, and Danika Peterson. Trevor reaches out to City officials and department contacts, every month, regarding potential programming for the channels.

### ▪ June Completed Videos/Playing on City Channels & Internet

Title	Producer	Runtime
Tower Days Fireworks Time Lapse	Trevor Scholl	00:00:45
Lino Lakes Electronic Time Entry (Internal Staff Instructional Video)	Trevor Scholl	00:10:52
Blaine Festival Preview	Trevor Scholl	00:02:35
Blaine Festival: Pig Races	Trevor Scholl	00:03:02
Blaine Outdoor Farmer's Market	Trevor Scholl	00:02:35
Your City Staff: David Olson	Danika Peterson/Ben Hayle	00:02:48
New SBM Vehicle	Danika Peterson/Ben Hayle	00:03:27
Early Voting	Danika Peterson/Ben Hayle	00:03:03
Blaine Development Update: Summer 2018	Danika Peterson/Ben Hayle	00:05:07
Officer Steve and Susie Nanney Memorial Service (Internal Police Department Video)	Danika Peterson/Ben Hayle	01:00:00
Spring Lake Park Tower Days Parade	Jeremy Millington	01:13:06
Blaine Festival Parade	Kenton Kipp	01:19:03
Cable Commission Meeting	Trevor Scholl	00:23:16
Anoka County Board Meeting (6/12/18)	T.J. Tronson	00:41:32
Anoka County Board Meeting ( 6/26/18)	T.J. Tronson	00:49:13

Some projects that Trevor is working on or is scheduled to produce include:

- Community garden projects for Circle Pines and Blaine
- Farmers market project for Lexington
- Mayor's Minutes for Blaine, Centerville, and Circle Pines
- Talking with Centennial Police regarding several videos



- Lining up Fetes des Lacs coverage
- Circle Pines City promo
- Lino Lakes organics recycling
- Open to Business, each Cities involvement
- Ham Lake senior dance day
- Arranging interviews with each City's economic developer about Open to Business

## **Equipment Consulting/Technical Support**



### **Blaine**

- 6/22/18: Stopped by City Hall to pick up a bad power supply. Emailed Comcast to replace it.
- 6/25/18: Called Roark Haver to let him know that Comcast would be stopping by to replace the bad power supply.

### **Centerville**

- No equipment consulting was necessary.

### **Circle Pines**

- 6/4/18: Emailed and called Patrick Antonen to discuss the quotes from Alpha Video and Z Systems. Relayed recommendations.
- 6/19/18: Circle Pines chose Z Systems for their HD upgrade.
- 6/25/18: Patrick emailed Z System purchase agreement for review. Matt reviewed the agreement and sent a thumbs up.

### **Ham Lake**

- 6/18/18: Went to City Hall to review the new system operation with City staff. Went through operation with Nicole.
- 6/18/18: Spoke to Denise regarding quality of old council chamber TVs. Had previously decided not to upgrade them to save money. May now want to upgrade them.
- 6/18/18: Fixed white balance on the document camera. Tweaked other setting to improve picture quality.
- 6/18/18: Watched live meeting. Looks good. Excellent use of graphics, and quality of video and audio.
- 6/18/18: Went to fire station. Saw that ethernet power injector was blinking orange. Ordered a new power injector.
- 6/22/18: Ham Lake Carousel kept knocking programs off the air looking for updates. Typed in code to get rid of it.
- 6/25/18: Can't watch Kipro files. Would have to purchase Mac Drive to transfer the files to a PC to store them. Suggested watching the meetings on the NMTV website.
- 6/26/18: Replaced power supply that injected power into the ethernet cable that powered the panel and the panel came back on-line. Emailed Don Krueger to let him know.
- 6/28/18: Went to City Hall to talk about file and DVD options. Staff having trouble with file transfer and conversion, which is common after an SD to HD upgrade. Went over process and purpose of equipment.

### **Lexington**

- No equipment consulting was necessary.

### **Lino Lakes**

- No equipment consulting was necessary.

### **Spring Lake Park**

- No equipment consulting was necessary.



## Master Control



Programming Coordinator, Michele Silvester, along with help from Eric Houston, Tarkor Zehn, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files.

As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in June:

Title	Producer	Runtime
Blaine Traffic Commission Meeting (6/5/18)	Blaine Staff	00:31:42
Blaine City Council Meeting (6/7/18)	Blaine Staff	01:38:21
Blaine Planning Commission Meeting (6/12/18)	Blaine Staff	01:06:38
Blaine Natural Resources Conservation Meeting (6/19/18)	Blaine Staff	00:30:21
Blaine City Council Meeting (6/21/18)	Blaine Staff	02:38:26
Centerville City Council Meeting (6/13/18)	Centerville Staff	02:29:02
Centerville City Council Meeting (6/27/18)	Centerville Staff	02:11:32
Circle Pines City Council Meeting (6/12/18)	Circle Pines Staff	00:21:10
Circle Pines Utility Commission Meeting (6/13/18)	Circle Pines Staff	00:36:41
Circle Pines City Council Meeting (6/25/18)	Circle Pines Staff	00:53:12
Ham Lake City Council Meeting (6/4/18)	Ham Lake Staff	00:10:44
Ham Lake City Council Meeting (6/18/18)	Ham Lake Staff	01:40:15
Ham Lake Planning Commission Meeting (6/25/18)	Ham Lake Staff	01:05:11
Lexington City Council Meeting (6/7/18)	Lexington Staff	00:51:50
Lexington City Council Meeting (6/21/18)	Lexington Staff	00:25:37
Lino Lakes City Council Meeting (6/11/18)	Lino Lakes Staff	01:27:34
Lino Lakes Planning & Zoning Commission Meeting (6/13/18)	Lino Lakes Staff	01:06:59
Lino Lakes City Council Meeting (6/25/18)	Lino Lakes Staff	00:31:02
Lino Lakes Environmental Board Meeting (6/27/18)	Lino Lakes Staff	01:20:57
Spring Lake Park City Council Meeting (6/4/18)	Spring Lake Park Staff	00:45:35
Spring Lake Park City Council Meeting (6/18/18)	Spring Lake Park Staff	01:09:22

Spring Lake Park Planning Commission Meeting (6/25/18)	Spring Lake Park Staff	00:58:57
<b>22 New Programs</b>		<b>24:31:08 New Hours</b>

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming produced by NMTV staff is also scheduled on the channels. **With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day.** The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	169	252:31:38
Centerville	31	64:07:40
Circle Pines	129	72:29:48
Ham Lake	55	50:59:48
Lexington	90	73:07:09
Lino Lakes	86	80:17:57
Spring Lake Park	99	90:30:53
<b>Totals:</b>	<b>659 Program Playbacks</b>	<b>684:04:53 Hours of Video Programming on Channels</b>

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the new Carousel units complete, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities will always maintain editorial control. In addition to the graphics pages, the new Carousel units play video. Trevor Scholl is responsible for encoding any videos that will be displayed. The following work was done for City Carousel units in June:

- Blaine**
  - Transcoded and uploaded 5 videos to Carousel.
- Centerville**
  - Transcoded and uploaded 1 video to Carousel.
- Circle Pines**
  - Transcoded and uploaded 1 video to Carousel.
  - Put all June meetings on hard drive for City
- Ham Lake**
  - No new uploads.



#### **Lexington**

- Fixed SCALA unit at City Hall.

#### **Lino Lakes**

- No new uploads.

#### **Spring Lake Park**

- Created 4 bulletins for Carousel.
- Transcoded and uploaded 1 video to Carousel.

### **City Channel Signal Monitoring**

#### **Blaine**

- No channel signal problems.

#### **Centerville**

- No channel signal problems.

#### **Circle Pines**

- No channel signal problems.

#### **Ham Lake**

- No channel signal problems.

#### **Lexington**

- No channel signal problems.

#### **Lino Lakes**

- No channel signal problems.

#### **Spring Lake Park**

- No channel signal problems.

### **Meetings on Demand**



NMTV has created a video on demand service, with line-item bookmarking, for our Cities meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. The length of time necessary for this varies based on the length of the meeting and whether it is recorded in SD or HD. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and type in the corresponding line-item information. Staff utilizes marked agendas provided by City staff members for this step. If marked agendas aren't provided by City staff we go to the City website to find unmarked agendas and place the meeting on VOD without bookmarks. Once that is done and saved the bookmarked meeting is then linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in June:

#### **Blaine**

- 5 meetings bookmarked and placed on VOD.

#### **Centerville**

- 2 meeting placed on VOD.

#### **Circle Pines**

- 3 meetings bookmarked and placed on VOD.

#### **Ham Lake**

- 3 meetings bookmarked and placed on VOD.

**Lexington**

- 2 meetings placed on VOD.

**Lino Lakes**

- 4 meetings bookmarked and placed on VOD.

**Spring Lake Park**

- 3 meeting bookmarked and placed on VOD



## **Administrative**

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The issues dealt with in June include delivering the NMTC 2019 budget, .

**NMTC 2019 Budget**

- Worked with staff to produce budget for 2019.
- Presented budget to Operations Committee, Executive Committee, and full Commission.
- Budget was approved.
- Emailed budget materials to Operations Committee for approval by City Councils.

**CenturyLink**

- Discussed CenturyLink PRISM service and franchise fee reporting with Legal Counsel.
- Legal Counsel will have consultant look into further, on behalf of all of his clients.

**Miscellaneous**

- Participated in E-NATOA webinar regarding Over The Top (OTT) channels for community television programming.
- Organize crews for marching in Tower Days and Blaine Festival parades.
- Mediated Blaine subscriber complaint with Comcast. Resolved to subscriber's satisfaction.
- Researched OTT channels with Tightrope.
- Attended MACTA conference. Sessions included Closed Captioning, Federal Update, and Franchising Roundtables.
- Read industry articles.

**Unapproved minutes  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
JULY 5, 2018 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. CALL TO ORDER: – Mayor Kurth**

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

*Mayor Kurth called to order the Regular City Council meeting for July 5, 2018 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Quad Press Reporter.*

**2. CITIZENS FORUM**

*No citizens were present to address the City council on items not on the agenda.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Councilmember Murphy made a motion to approve the agenda as presented. Councilmember Devries seconded the motion. Motion carried 5-0.*

**4. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Harris) – *No report given*
- B. Cable Commission (Councilmember Murphy) – *No report given*
- C. City Administrator (Bill Petracek) – *Petracek discussed Planning & Zoning Chairperson John O'Neill's resignation from the Commission. Discussion ensued.*

*Choose a building block.*

**5. LETTERS AND COMMUNICATIONS:**

- A. Resignation letter – John O'Neil Planning & Zoning Commissioner
- B. Council Workshop meeting minutes – June 21, 2018
- C. Public Notice – Dominion - Landings of Lexington Open House
- D. Centennial Lakes Police Department Media Reports:

- June 14, 2018 – June 20, 2018

*No discussion on Letters and Communications*

**6. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – June 21, 2018
- B. Recommendation to Approve Claims and Bills:  
Check #'s 13580 through 13580  
Check #'s 43614 through 43668  
Check #'s 12058 through 12078

*Councilmember Murphy made a motion to approve the consent agenda items. Councilmember Hughes seconded the motion. Motion carried 5-0.*

**7. ACTION ITEMS:**

- A. Recommendation to approve 2019 North Metro Telecommunications  
Commission Budget

*Councilmember Harris made a motion to approve the 2019 North Metro Telecommunications Commission Budget. Councilmember Murphy seconded the motion. Motion carried 5-0.*

- B. Recommendation to approve Business License Renewals

*Councilmember Devries made a motion to approve business license renewals. Councilmember Devries seconded the motion. Motion carried 5-0.*

**8. MAYOR AND COUNCIL INPUT**

*Councilmember Devries discussed the potholes on Jackson Ave. and Woodland Ave. He also brought up the poor drainage on Woodland ave in front of ryan place and on woodland – location of storm drains. Discussion ensued. Petracek stated he would follow-up with public works with these concerns.*

*Mayor Kurth thanked Councilmember Devries for coming in to help direct traffic during the Patriot Ride.*

*Councilmember Harris asked about submitting an article in the fall newsletter on behalf of the YMCA. Petracek stated just don't make it too lengthy. Discussion ensued.*

**9. ADJOURNMENT**

*Councilmember Hughes made a motion to adjourn at 7:16 p.m. Councilmember Murphy seconded the motion. Motion carried 5-0.*

**CITY OF LEXINGTON**

**RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS**

<p><b>The following claims and bills have been presented to the Council for approval at the Council Meeting of July 19, 2018.</b></p>
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**(1) Payroll**

Checks	13581 through	13581	\$	211.92
Vouchers	501239 through	501268	\$	7,431.42
Vouchers	501270 through	501286	\$	19,944.19

Payroll Taxes

Federal Tax	\$2,953.36		
Social Security	\$4,582.54		
Medicare	\$1,071.80		
		\$8,607.70	
State Tax	\$1,547.70	\$1,547.70	
Total			\$10,155.40

**(2) General and Liquor Payment Recommendations:**

Checks	43669 through	43733	\$	249,398.55
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**(3) ACH and Credit Card Payments for:**

ACH Checks:	2320E through 2334E	\$	24,108.73
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Total Payments and Withdrawals Approval	<u>\$ 311,038.29</u>
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**Centennial Lakes Police Payment Recommendations:**

Checks	12079 through	12090	\$	3,798.39
	12092 through	12107	\$	12,654.77
ACH			\$	-
Total Payments			<u>\$</u>	<u>16,453.16</u>

**\*Check Detail Register©**

July 2018 to July 2018

Check Amt Invoice Comment

**10100 4M FUND**Paid Chk# 043669 7/19/2018 **AMAZON**

E 101-41500-200 Office Supplies \$99.99 1DJV-6J76-DV OFFICE SUPPLIES

**Total AMAZON \$99.99**Paid Chk# 043670 7/19/2018 **AMERICAN BOTTLING**

E 609-00000-254 Miscellaneous Purchase \$313.90 3575803512

**Total AMERICAN BOTTLING \$313.90**Paid Chk# 043671 7/19/2018 **ARTISAN BEER COMPANY**

E 609-00000-252 Beer Purchase \$194.50 3271128

E 609-00000-252 Beer Purchase \$869.30 3272948

E 609-00000-252 Beer Purchase (\$36.90) 425588

**Total ARTISAN BEER COMPANY \$1,026.90**Paid Chk# 043672 7/19/2018 **AUTOPLUS AUTO PARTS**

E 101-45200-404 Repair Machinery/Equipment \$83.50 038861238 EQUIPMENT MAINTENANCE - PARKS

E 101-45200-404 Repair Machinery/Equipment \$18.78 038861242 EQUIPMENT REPAIR - PARKS

E 101-45200-404 Repair Machinery/Equipment \$16.13 038861270 EQUIPMENT PARTS - PARKS

E 101-45200-404 Repair Machinery/Equipment \$25.81 038861481 EQUIPMENT PARTS - PARKS

**Total AUTOPLUS AUTO PARTS \$144.22**Paid Chk# 043673 7/19/2018 **BADGER METER INC**

E 730-00000-309 EDP, Software and Design \$54.00 80021881 Q3 2018 CELLULAR BACKHAUL - WATER METERS

**Total BADGER METER INC \$54.00**Paid Chk# 043674 7/19/2018 **BELLBOY CORPORATION**

E 609-00000-251 Liquor Purchase \$1,143.35 64771800

E 609-00000-252 Beer Purchase \$240.00 64774200

E 609-00000-254 Miscellaneous Purchase \$310.02 97823000

**Total BELLBOY CORPORATION \$1,693.37**Paid Chk# 043675 7/19/2018 **BENT BREWSTILLERY**

E 609-00000-252 Beer Purchase \$66.60 INV-005279

**Total BENT BREWSTILLERY \$66.60**Paid Chk# 043676 7/19/2018 **BERNICKS BEVERAGES**

E 609-00000-252 Beer Purchase \$14.00 434398

E 609-00000-252 Beer Purchase \$1,576.50 434399

**Total BERNICKS BEVERAGES \$1,590.50**Paid Chk# 043677 7/19/2018 **BREAKTHRU BEVERAGE MN**

E 609-00000-251 Liquor Purchase \$2,654.01 108021564

E 609-00000-251 Liquor Purchase \$1,135.59 1080817949

E 609-00000-251 Liquor Purchase \$62.80 1080817950

E 609-00000-251 Liquor Purchase \$27.70 1080821565

**Total BREAKTHRU BEVERAGE MN \$3,880.10**Paid Chk# 043678 7/19/2018 **CAPITOL BEVERAGE SALES**

E 609-00000-252 Beer Purchase \$11,230.43 2125573

E 609-00000-252 Beer Purchase \$3,305.55 2128245

**Total CAPITOL BEVERAGE SALES \$14,535.98**Paid Chk# 043679 7/19/2018 **CLEAR RIVER BEVERAGE COMPANY**

E 609-00000-252 Beer Purchase \$866.50 101-5481

**Total CLEAR RIVER BEVERAGE COMPANY \$866.50**



**\*Check Detail Register©**

July 2018 to July 2018

		Check Amt	Invoice	Comment
Paid Chk#	043680	7/19/2018	COMCAST	
E 609-00000-329	Cable/Internet	\$129.65		8772 10 519 0024097
Total COMCAST		\$129.65		
Paid Chk#	043681	7/19/2018	CRYSTEEL TRUCK EQUIPMENT	
E 101-43100-404	Repair Machinery/Equipment	\$579.55	F42273	EQUIPMENT REPAIR PARTS - STREETS
Total CRYSTEEL TRUCK EQUIPMENT		\$579.55		
Paid Chk#	043682	7/19/2018	CULLIGAN BOTTLED WATER	
E 101-41500-411	Culligan	\$36.33	114X66330800	
E 101-42260-411	Culligan	\$36.32	114X66330800	
E 609-00000-411	Culligan	\$14.30	114X66510005	
Total CULLIGAN BOTTLED WATER		\$86.95		
Paid Chk#	043683	7/19/2018	DAHLHEIMER DISTRIBUTING	
E 609-00000-252	Beer Purchase	\$11,965.40	1353888	
E 609-00000-252	Beer Purchase	\$8,910.15	180540	
Total DAHLHEIMER DISTRIBUTING		\$20,875.55		
Paid Chk#	043684	7/19/2018	DIESEL MINNESOTA	
E 101-43100-404	Repair Machinery/Equipment	\$570.44	W94661	TRUCK REPAIRS
Total DIESEL MINNESOTA		\$570.44		
Paid Chk#	043685	7/19/2018	EHLERS & ASSOC.	
E 101-41500-301	Auditing/Acctg Services	\$750.00	77287	CONT. DISCLOSURE FEE
G 220-22040	Dominium Escrow - Lovell Bldg	\$530.00	77432	TIF FILINGS
Total EHLERS & ASSOC.		\$1,280.00		
Paid Chk#	043686	7/19/2018	EMERGENCY RESPONSE SOLUTIONS	
E 101-42260-404	Repair Machinery/Equipment	\$455.09	11343	EQUIPMENT - FIRE DEPT
otal EMERGENCY RESPONSE SOLUTIONS		\$455.09		
Paid Chk#	043687	7/19/2018	FEDEX / KINKOS	
E 609-00000-340	Advertising	\$46.89	061700007575	SALES POSTERS
Total FEDEX / KINKOS		\$46.89		
Paid Chk#	043688	7/19/2018	FERGUSON WATERWORKS	
E 730-00000-240	Small Tools and Minor Equip	\$148.59	0284287	AUGER ATTACHMENT
Total FERGUSON WATERWORKS		\$148.59		
Paid Chk#	043689	7/19/2018	FRATTALLONE S HARDWARE	
E 101-43100-210	Operating Supplies	\$46.95	064297/G	OPERATING SUPPLIES - STREETS
Total FRATTALLONE S HARDWARE		\$46.95		
Paid Chk#	043690	7/19/2018	GOPHER STATE ONE CALL	
E 730-00000-228	Gopher State One Call	\$37.12	8060521	JUNE 2018 LOCATES
E 770-00000-228	Gopher State One Call	\$37.13	8060521	JUNE 2018 LOCATES
Total GOPHER STATE ONE CALL		\$74.25		
Paid Chk#	043691	7/19/2018	GREEN LIGHTS RECYCLING INC	
E 101-43500-230	Contracted Services	\$697.80	18-4285	ELECTRONICS RECYCLING
Total GREEN LIGHTS RECYCLING INC		\$697.80		
Paid Chk#	043692	7/19/2018	HOHENSTEINS INC	
E 609-00000-252	Beer Purchase	\$3,778.75	972308	
Total HOHENSTEINS INC		\$3,778.75		

**\*Check Detail Register©**

July 2018 to July 2018

		Check Amt	Invoice	Comment
Paid Chk#	043693	7/19/2018	<b>HOLIDAY STATIONSTORES</b>	
E 101-43100-212	Gas & Oil	\$86.93	JUNE 2018 FU ACCT #012-558-511	
E 101-45200-212	Gas & Oil	\$86.93	JUNE 2018 FU ACCT #012-558-511	
E 651-00000-212	Gas & Oil	\$43.46	JUNE 2018 FU ACCT #012-558-511	
E 730-00000-212	Gas & Oil	\$108.67	JUNE 2018 FU ACCT #012-558-511	
E 770-00000-212	Gas & Oil	\$108.69	JUNE 2018 FU ACCT #012-558-511	
E 101-45200-212	Gas & Oil	\$162.02	JUNE 2018 FU	
E 101-42260-212	Gas & Oil	\$272.61	JUNE 2018 FU	
<b>Total HOLIDAY STATIONSTORES</b>		<b>\$869.31</b>		
Paid Chk#	043694	7/19/2018	<b>INSPECTRON INC</b>	
E 101-42400-100	Building Inspections	\$114,126.62	Q2 2018	Q2 2018 INSPECTION SERVICES
<b>Total INSPECTRON INC</b>		<b>\$114,126.62</b>		
Paid Chk#	043695	7/19/2018	<b>JERRYS LAWN CARE</b>	
G 101-12400	Special Assess Rec-Pending	\$150.00	JUNE 2018	9128 JACKSON AVE
<b>Total JERRYS LAWN CARE</b>		<b>\$150.00</b>		
Paid Chk#	043696	7/19/2018	<b>JIMMYS JOHNNYS</b>	
E 101-45200-418	Other Rentals	\$80.50	133837	TOT PARK RENTALS - JUNE 2018
<b>Total JIMMYS JOHNNYS</b>		<b>\$80.50</b>		
Paid Chk#	043697	7/19/2018	<b>JJ TAYLOR</b>	
E 609-00000-252	Beer Purchase	\$14,823.29	2833184	
E 609-00000-252	Beer Purchase	\$8,328.00	2853018	
E 609-00000-252	Beer Purchase	\$105.40	2853022	
<b>Total JJ TAYLOR</b>		<b>\$23,256.69</b>		
Paid Chk#	043698	7/19/2018	<b>JOHNSON BROTHERS LIQUOR</b>	
E 609-00000-253	Wine Purchase	\$1,704.05	1035312	
E 609-00000-251	Liquor Purchase	\$1,037.41	1036533	
E 609-00000-253	Wine Purchase	\$1,263.94	1036534	
E 609-00000-251	Liquor Purchase	\$314.63	1038856	
E 609-00000-253	Wine Purchase	\$172.02	1038857	
E 609-00000-254	Miscellaneous Purchase	\$37.21	1038858	
E 609-00000-251	Liquor Purchase	\$251.01	1040582	
E 609-00000-253	Wine Purchase	\$162.63	1040583	
E 609-00000-251	Liquor Purchase	\$2,686.85	1040584	
E 609-00000-251	Liquor Purchase	\$203.82	1044868	
E 609-00000-253	Wine Purchase	\$109.33	1044869	
E 609-00000-251	Liquor Purchase	\$1,273.84	1047711	
E 609-00000-253	Wine Purchase	\$505.47	1047712	
E 609-00000-254	Miscellaneous Purchase	\$45.98	1047713	
E 609-00000-251	Liquor Purchase	\$191.62	1047714	
E 609-00000-253	Wine Purchase	(\$34.31)	685314	
E 609-00000-251	Liquor Purchase	(\$404.22)	685495	
E 609-00000-253	Wine Purchase	(\$246.30)	685496	
E 609-00000-251	Liquor Purchase	(\$242.42)	685497	
<b>Total JOHNSON BROTHERS LIQUOR</b>		<b>\$9,032.56</b>		
Paid Chk#	043699	7/19/2018	<b>KEEPRS, INC.</b>	
E 101-42260-214	Fire Uniforms	\$31.18	381010	UNIFORMS - FIRE DEPT
<b>Total KEEPRS, INC.</b>		<b>\$31.18</b>		
Paid Chk#	043700	7/19/2018	<b>KIRVIDA FIRE</b>	
E 101-42260-404	Repair Machinery/Equipment	\$361.96	7088	EQUIPMENT REPAIR - 2001 PUMPER

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		Check Amt	Invoice	Comment
<b>Total KIRVIDA FIRE</b>		<b>\$361.96</b>		
Paid Chk#	043701	7/19/2018	<b>LEAGUE OF MN CITIES-INSURANCE</b>	
E 101-41500-150	Worker s Comp	\$439.95	WC 1000964-1	2017 W/C PREMIUM ADJUSTMENT
E 101-42260-150	Worker s Comp	\$817.05	WC 1000964-1	2017 W/C PREMIUM ADJUSTMENT
E 101-43100-150	Worker s Comp	\$1,634.10	WC 1000964-1	2017 W/C PREMIUM ADJUSTMENT
E 101-45200-150	Worker s Comp	\$628.50	WC 1000964-1	2017 W/C PREMIUM ADJUSTMENT
E 609-00000-150	Worker s Comp	\$2,514.00	WC 1000964-1	2017 W/C PREMIUM ADJUSTMENT
E 730-00000-150	Worker s Comp	\$125.70	WC 1000964-1	2017 W/C PREMIUM ADJUSTMENT
E 770-00000-150	Worker s Comp	\$125.70	WC 1000964-1	2017 W/C PREMIUM ADJUSTMENT
<b>Total LEAGUE OF MN CITIES-INSURANCE</b>		<b>\$6,285.00</b>		
Paid Chk#	043702	7/19/2018	<b>LEXINGTON, CITY OF</b>	
E 101-43100-382	Water/Sewer Utilities	\$10.96		Q2 2018 UTILITIES
E 101-45200-382	Water/Sewer Utilities	\$10.96		Q2 2018 UTILITIES
E 651-00000-382	Water/Sewer Utilities	\$3.28		Q2 2018 UTILITIES
E 730-00000-382	Water/Sewer Utilities	\$14.83		Q2 2018 UTILITIES
E 770-00000-382	Water/Sewer Utilities	\$14.80		Q2 2018 UTILITIES
E 101-45200-382	Water/Sewer Utilities	\$104.87		Q2 2018 UTILITIES
E 101-41500-382	Water/Sewer Utilities	\$179.76		Q2 2018 UTILITIES
E 101-42260-382	Water/Sewer Utilities	\$75.66		Q2 2018 UTILITIES
E 101-45200-382	Water/Sewer Utilities	\$35.59		Q2 2018 UTILITIES
E 220-47500-382	Water/Sewer Utilities	\$1,015.27		Q2 2018 UTILITIES
E 609-00000-382	Water/Sewer Utilities	\$184.85		Q2 2018 UTILITIES
<b>Total LEXINGTON, CITY OF</b>		<b>\$1,650.83</b>		
Paid Chk#	043703	7/19/2018	<b>LUPULIN BREWING</b>	
E 609-00000-252	Beer Purchase	\$49.50	13312	
<b>Total LUPULIN BREWING</b>		<b>\$49.50</b>		
Paid Chk#	043704	7/19/2018	<b>M AMUNDSON LLP</b>	
E 609-00000-256	Tobacco Products For Resale	\$3,054.70	260936	
E 609-00000-256	Tobacco Products For Resale	\$2,566.80	261376	
<b>Total M AMUNDSON LLP</b>		<b>\$5,621.50</b>		
Paid Chk#	043705	7/19/2018	<b>MET COUNCIL - WASTEWATER</b>	
E 770-00000-389	MWCC Charges	\$9,335.04	0001084530	AUG 2018 SEWER CHARGES
<b>Total MET COUNCIL - WASTEWATER</b>		<b>\$9,335.04</b>		
Paid Chk#	043706	7/19/2018	<b>METAL SUPERMARKETS</b>	
E 310-43100-550	Motor Vehicles	\$470.92	1008901	F350 PW TRUCK MATERIALS
<b>Total METAL SUPERMARKETS</b>		<b>\$470.92</b>		
Paid Chk#	043707	7/19/2018	<b>MIDAMERICA ADMINISTRATIVE</b>	
G 101-21716	Other Retirement	\$150.00		JULY 2018 EMPLOYEE CONTRIBUTIONS
<b>Total MIDAMERICA ADMINISTRATIVE</b>		<b>\$150.00</b>		
Paid Chk#	043708	7/19/2018	<b>MKL SERVICES, LLC</b>	
E 220-46000-230	Contracted Services	\$132.00	07192018	WEEK ENDING 07/07/18
E 220-46000-230	Contracted Services	\$132.00	07192018	WEEK ENDING 07/14/18
<b>Total MKL SERVICES, LLC</b>		<b>\$264.00</b>		
Paid Chk#	043709	7/19/2018	<b>MN DEPT OF LABOR/INDUSTRY</b>	
G 101-21710	State Inspection - Surcharge	\$2,225.70	JUNE0030752	Q2 2018 SURCHARGES
R 101-36200	Miscellaneous Revenues	(\$89.03)	JUNE0030752	Q2 2018 SURCHARGES - RETAINER
<b>Total MN DEPT OF LABOR/INDUSTRY</b>		<b>\$2,136.67</b>		

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		Check Amt	Invoice	Comment
Paid Chk#	043710	7/19/2018	<b>MUNICIPAL EMERGENCY SERVICES</b>	
E 101-42260-229	Turn Out Gear	\$39.03	IN1238290	PROTECTIVE GEAR - FIRE DEPT
E 101-42260-229	Turn Out Gear	\$107.13	IN1239126	PROTECTIVE GEAR - FIRE DEPT
<b>Total</b>	<b>MUNICIPAL EMERGENCY SERVICES</b>	<b>\$146.16</b>		
Paid Chk#	043711	7/19/2018	<b>ORKIN PEST CONTROL</b>	
E 220-47000-230	Contracted Services	\$113.93	171915272	Q3 2018 SERVICE - LOVELL BLDG
<b>Total</b>	<b>ORKIN PEST CONTROL</b>	<b>\$113.93</b>		
Paid Chk#	043712	7/19/2018	<b>OXYGEN SERVICE COMPANY</b>	
E 101-42260-210	Operating Supplies	\$138.00	03408826	JUNE 2018 SERVICE
<b>Total</b>	<b>OXYGEN SERVICE COMPANY</b>	<b>\$138.00</b>		
Paid Chk#	043713	7/19/2018	<b>PACE ANALYTICAL</b>	
E 730-00000-306	Water Testing	\$50.00	18100220967	WATER TEST FEE
E 730-00000-306	Water Testing	\$50.00	18100221593	WATER TEST FEE
<b>Total</b>	<b>PACE ANALYTICAL</b>	<b>\$100.00</b>		
Paid Chk#	043714	7/19/2018	<b>PAUSTIS &amp; SONS</b>	
E 609-00000-253	Wine Purchase	\$521.75	15739	
<b>Total</b>	<b>PAUSTIS &amp; SONS</b>	<b>\$521.75</b>		
Paid Chk#	043715	7/19/2018	<b>PHILLIPS WINE AND SPIRITS INC</b>	
E 609-00000-251	Liquor Purchase	\$93.46	2377831	
E 609-00000-253	Wine Purchase	\$320.80	2377832	
E 609-00000-254	Miscellaneous Purchase	\$60.01	2377833	
E 609-00000-253	Wine Purchase	\$700.74	2378976	
E 609-00000-253	Wine Purchase	\$260.95	2378977	
E 609-00000-254	Miscellaneous Purchase	\$29.21	2378978	
E 609-00000-253	Wine Purchase	\$42.56	2381952	
E 609-00000-251	Liquor Purchase	\$304.02	2383793	
E 609-00000-254	Miscellaneous Purchase	\$173.34	2383794	
E 609-00000-253	Wine Purchase	(\$37.21)	297864	
<b>Total</b>	<b>PHILLIPS WINE AND SPIRITS INC</b>	<b>\$1,947.88</b>		
Paid Chk#	043716	7/19/2018	<b>PITNEY BOWES</b>	
E 101-43500-322	Postage	\$351.75		POSTAGE REFILL
E 101-41500-322	Postage	\$80.40		POSTAGE REFILL
E 101-42260-322	Postage	\$30.15		POSTAGE REFILL
E 220-41500-322	Postage	\$50.25		POSTAGE REFILL
E 609-00000-322	Postage	\$150.75		POSTAGE REFILL
E 651-00000-322	Postage	\$40.20		POSTAGE REFILL
E 730-00000-322	Postage	\$150.75		POSTAGE REFILL
E 770-00000-322	Postage	\$150.75		POSTAGE REFILL
<b>Total</b>	<b>PITNEY BOWES</b>	<b>\$1,005.00</b>		
Paid Chk#	043717	7/19/2018	<b>POPP COMMUNICATIONS</b>	
E 101-43100-321	Telephone	\$5.93	992495600	TELEPHONE SERVICE
E 101-45200-321	Telephone	\$5.93	992495600	TELEPHONE SERVICE
E 651-00000-321	Telephone	\$1.79	992495600	TELEPHONE SERVICE
E 730-00000-321	Telephone	\$8.00	992495600	TELEPHONE SERVICE
E 770-00000-321	Telephone	\$8.00	992495600	TELEPHONE SERVICE
E 101-41500-321	Telephone	\$338.81	992495600	TELEPHONE SERVICE
E 609-00000-321	Telephone	\$31.63	992495600	TELEPHONE SERVICE
<b>Total</b>	<b>POPP COMMUNICATIONS</b>	<b>\$400.09</b>		
Paid Chk#	043718	7/19/2018	<b>PRO-TEC DESIGN, INC.</b>	

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		Check Amt	Invoice	Comment
E 101-41500-300	Professional Svcs	\$22.00	86345	SOFTWARE SERVICE
	<b>Total PRO-TEC DESIGN, INC.</b>	<b>\$22.00</b>		
Paid Chk# 043719	7/19/2018	<b>REPLENISHMENT SOLUTIONS</b>		
E 609-00000-254	Miscellaneous Purchase	\$231.00	2115148	
	<b>Total REPLENISHMENT SOLUTIONS</b>	<b>\$231.00</b>		
Paid Chk# 043720	7/19/2018	<b>RITE</b>		
E 609-00000-400	General Maintenance	\$58.62	6384	SHELF TAGS - MLS
	<b>Total RITE</b>	<b>\$58.62</b>		
Paid Chk# 043721	7/19/2018	<b>ROCK GARDENS</b>		
E 730-00000-500	Capital Expenditures	\$103.90	82577	FIRE HYDRANTS PROJECT
E 101-45200-400	General Maintenance	\$149.70	85027	BLACK DIRT
	<b>Total ROCK GARDENS</b>	<b>\$253.60</b>		
Paid Chk# 043722	7/19/2018	<b>SHAMROCK GROUP, INC.</b>		
E 609-00000-257	Ice For Resale	\$273.72	2250846	
E 609-00000-257	Ice For Resale	\$444.32	2253342	
	<b>Total SHAMROCK GROUP, INC.</b>	<b>\$718.04</b>		
Paid Chk# 043723	7/19/2018	<b>SOUTHERN GLAZERS OF MN</b>		
E 609-00000-251	Liquor Purchase	\$0.15	1697274	
E 609-00000-254	Miscellaneous Purchase	\$30.28	1697275	
E 609-00000-251	Liquor Purchase	\$5,620.82	1697276	
E 609-00000-253	Wine Purchase	\$348.01	1697277	
E 609-00000-253	Wine Purchase	\$393.51	1700139	
E 609-00000-251	Liquor Purchase	\$5,962.21	1700140	
	<b>Total SOUTHERN GLAZERS OF MN</b>	<b>\$12,354.98</b>		
Paid Chk# 043724	7/19/2018	<b>ST CLOUD REFRIGERATION</b>		
E 609-00000-404	Repair Machinery/Equipment	\$607.15	W29899	COOLER REPAIR
	<b>Total ST CLOUD REFRIGERATION</b>	<b>\$607.15</b>		
Paid Chk# 043725	7/19/2018	<b>STEEL IN THE AIR, INC.</b>		
E 101-41500-308	Consultant Fees	\$2,250.00	4155	CELLULAR TOWER CONSULTING
	<b>Total STEEL IN THE AIR, INC.</b>	<b>\$2,250.00</b>		
Paid Chk# 043726	7/19/2018	<b>TWIST OFFICE PRODUCTS</b>		
E 101-41500-200	Office Supplies	\$94.77	841682-0	OFFICE SUPPLIES
	<b>Total TWIST OFFICE PRODUCTS</b>	<b>\$94.77</b>		
Paid Chk# 043727	7/19/2018	<b>ULTIMATE SAFETY CONCEPTS INC.</b>		
E 101-42260-229	Turn Out Gear	\$210.00	177620	PROTECTIVE GEAR - FIRE DEPT
	<b>Total ULTIMATE SAFETY CONCEPTS INC.</b>	<b>\$210.00</b>		
Paid Chk# 043728	7/19/2018	<b>UNLIMITED SUPPLIES INC</b>		
E 101-43100-210	Operating Supplies	\$147.95	308518	OPER. SUPPLIES - PW
	<b>Total UNLIMITED SUPPLIES INC</b>	<b>\$147.95</b>		
Paid Chk# 043729	7/19/2018	<b>URBAN GROWLER BREWING CO.</b>		
E 609-00000-252	Beer Purchase	\$108.00	E-21313	
	<b>Total URBAN GROWLER BREWING CO.</b>	<b>\$108.00</b>		
Paid Chk# 043730	7/19/2018	<b>VINOCOPIA</b>		
E 609-00000-253	Wine Purchase	\$247.50	0209394-IN	
	<b>Total VINOCOPIA</b>	<b>\$247.50</b>		

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		Check Amt	Invoice	Comment
Paid Chk#	043731	7/19/2018	WINE COMPANY	
E 609-00000-253	Wine Purchase	\$609.20	75194	
	<b>Total WINE COMPANY</b>	<b>\$609.20</b>		
Paid Chk#	043732	7/19/2018	WINE MERCHANTS	
E 609-00000-253	Wine Purchase	\$149.47	7189100	
	<b>Total WINE MERCHANTS</b>	<b>\$149.47</b>		
Paid Chk#	043733	7/19/2018	XCEL ENERGY	
E 770-00000-381	Electric Utilities	\$48.66	598315463	JUNE 2018 UTILITIES
	<b>Total XCEL ENERGY</b>	<b>\$48.66</b>		
	<b>10100 4M FUND</b>	<b>\$249,398.55</b>		

**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$128,971.06
220 LOVELL BUILDING	\$1,973.45
310 CAPITAL PROJECTS	\$470.92
609 MUNICIPAL LIQUOR FUND	\$107,214.06
651 STORM WATER FUND	\$88.73
730 WATER FUND	\$851.56
770 SEWER FUND	\$9,828.77
	<b>\$249,398.55</b>

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		Check Amt	Invoice	Comment
10100 4M FUND				
Paid Chk#	002320E	6/15/2018	FLEET FARM	
E 101-43100-210	Operating Supplies	\$9.99	0860	SAFETY VEST
E 101-42260-400	General Maintenance	\$135.72	0860	CLEANING SUPPLIES
Total FLEET FARM		\$145.71		
Paid Chk#	002321E	6/15/2018	US POSTAL SERVICE	
E 730-00000-322	Postage	\$17.25		WATER SAMPLE
Total US POSTAL SERVICE		\$17.25		
Paid Chk#	002322E	6/15/2018	MN FIRE CERTIFICATION BOARD	
E 101-42260-208	Training and Instruction	\$100.00		BULK RECERTIFICATION - FIRE DEPT
Total MN FIRE CERTIFICATION BOARD		\$100.00		
Paid Chk#	002323E	6/15/2018	FACEBOOK	
E 101-41500-300	Professional Svcs	\$24.00	5PWURFAHX	CITY PAGE
Total FACEBOOK		\$24.00		
Paid Chk#	002324E	6/15/2018	MN GFOA	
E 101-41500-208	Training and Instruction	\$15.00	09739	MONTHLY MEETING
Total MN GFOA		\$15.00		
Paid Chk#	002325E	6/15/2018	MISC CUSTOMERS	
E 101-43500-430	Miscellaneous	\$139.55		VOLUNTEERS - CLEAN-UP DAY
Total MISC CUSTOMERS		\$139.55		
10100 4M FUND		\$441.51		

**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$424.26
730 WATER FUND	\$17.25
	<b>\$441.51</b>

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		Check Amt	Invoice	Comment
10100 4M FUND				
Paid Chk# 002326E 6/1/2018		CONNEXUS ENERGY		
E 101-45200-381	Electric Utilities	\$149.72		427422-209087
E 101-43100-386	Street Lights	\$247.16		427421-223056
E 770-00000-381	Electric Utilities	\$61.43		427422-301729
E 770-00000-381	Electric Utilities	\$29.11		427421-208970
Total CONNEXUS ENERGY		\$487.42		
Paid Chk# 002327E 6/1/2018		LINCOLN NATIONAL LIFE		
E 101-41500-134	ST/LT Disability Insurance	\$259.26	3677396405	JUNE 2018 PREMIUM
E 101-43100-134	ST/LT Disability Insurance	\$83.74	3677396405	JUNE 2018 PREMIUM
E 101-45200-134	ST/LT Disability Insurance	\$55.83	3677396405	JUNE 2018 PREMIUM
E 609-00000-134	ST/LT Disability Insurance	\$182.81	3677396405	JUNE 2018 PREMIUM
Total LINCOLN NATIONAL LIFE		\$581.64		
Paid Chk# 002328E 6/1/2018		HEALTHPARTNERS		
E 609-00000-160	Health/Dental Insurance	\$905.56	81148588	JUNE 2018 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$429.40	81148588	JUNE 2018 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$286.27	81148588	JUNE 2018 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$1,449.14	81148588	JUNE 2018 PREMIUM
E 609-00000-160	Health/Dental Insurance	\$362.90	81148588	JUNE 2018 PREMIUM
E 101-41500-160	Health/Dental Insurance	\$523.33	81148588	JUNE 2018 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$932.44	81148588	JUNE 2018 PREMIUM
E 101-45200-160	Health/Dental Insurance	\$621.62	81148588	JUNE 2018 PREMIUM
Total HEALTHPARTNERS		\$5,510.66		
Paid Chk# 002329E 6/27/2018		AFLAC		
G 101-21725	Supplemental Insurance	\$166.44	216221	JUNE 2018 PREMIUM
Total AFLAC		\$166.44		
Paid Chk# 002330E 6/8/2018		XCEL ENERGY		
E 101-43100-381	Electric Utilities	\$123.72	591719366	APRIL 2018 UTILITIES
E 101-45200-381	Electric Utilities	\$123.72	591719366	APRIL 2018 UTILITIES
E 651-00000-381	Electric Utilities	\$61.86	591719366	APRIL 2018 UTILITIES
E 730-00000-381	Electric Utilities	\$154.65	591719366	APRIL 2018 UTILITIES
E 770-00000-381	Electric Utilities	\$154.65	591719366	APRIL 2018 UTILITIES
E 609-00000-381	Electric Utilities	\$1,245.00	591719366	APRIL 2018 UTILITIES
E 101-45200-381	Electric Utilities	\$20.41	591719366	APRIL 2018 UTILITIES
E 770-00000-381	Electric Utilities	\$154.59	591719366	APRIL 2018 UTILITIES
E 220-47500-381	Electric Utilities	\$2,676.00	591719366	APRIL 2018 UTILITIES
E 101-43100-381	Electric Utilities	\$33.64	591719366	APRIL 2018 UTILITIES
E 101-42260-381	Electric Utilities	\$112.27	591719366	APRIL 2018 UTILITIES
E 101-41500-381	Electric Utilities	\$275.87	591719366	APRIL 2018 UTILITIES
E 101-43100-386	Street Lights	\$541.06	591719366	APRIL 2018 UTILITIES
Total XCEL ENERGY		\$5,677.44		
Paid Chk# 002331E 6/23/2018		CENTERPOINT ENERGY PO BOX 4671		
E 101-43100-383	Gas Utilities	\$10.44		APRIL-MAY 2018 UTILITIES
E 101-45200-383	Gas Utilities	\$10.44		APRIL-MAY 2018 UTILITIES
E 651-00000-383	Gas Utilities	\$5.22		APRIL-MAY 2018 UTILITIES
E 730-00000-383	Gas Utilities	\$13.05		APRIL-MAY 2018 UTILITIES
E 770-00000-383	Gas Utilities	\$13.05		APRIL-MAY 2018 UTILITIES
E 101-42260-383	Gas Utilities	\$328.10		APRIL-MAY 2018 UTILITIES
E 220-47500-383	Gas Utilities	\$1,857.28		APRIL-MAY 2018 UTILITIES
E 101-43100-383	Gas Utilities	\$22.58		APRIL-MAY 2018 UTILITIES
E 101-45200-383	Gas Utilities	\$22.58		APRIL-MAY 2018 UTILITIES



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		Check Amt	Invoice	Comment
E 651-00000-383	Gas Utilities	\$11.28		APRIL-MAY 2018 UTILITIES
E 730-00000-383	Gas Utilities	\$28.24		APRIL-MAY 2018 UTILITIES
E 770-00000-383	Gas Utilities	\$28.24		APRIL-MAY 2018 UTILITIES
E 609-00000-383	Gas Utilities	\$94.59		APRIL-MAY 2018 UTILITIES
E 101-41500-383	Gas Utilities	\$69.26		APRIL-MAY 2018 UTILITIES
<b>total CENTERPOINT ENERGY PO BOX 4671</b>		<b>\$2,514.35</b>		
<hr/>				
Paid Chk# 002332E	6/13/2018 PERA			
G 101-21704	PERA	\$1,828.13		06/13/2018 PAYROLL
G 101-21717	PERA	\$2,109.37		06/13/2018 PAYROLL
G 101-21704	PERA	\$1,813.99		06/27/2018 PAYROLL
G 101-21717	PERA	\$2,093.05		06/27/2018 PAYROLL
<b>Total PERA</b>		<b>\$7,844.54</b>		
<hr/>				
Paid Chk# 002333E	6/8/2018 HSA BANK			
G 101-21726	HSA Additional Withholding	\$377.00		EMPLOYEE CONTRIBUTIONS
E 101-41500-160	Health/Dental Insurance	\$11.25		HSA SERVICE FEE
<b>Total HSA BANK</b>		<b>\$388.25</b>		
<hr/>				
Paid Chk# 002334E	6/25/2018 TASC - FLEX SYSTEM			
E 101-41500-430	Miscellaneous	\$248.24		2018-2019 FEES
G 101-15500	Prepaid Items	\$248.24		2018-2019 FEES
<b>Total TASC - FLEX SYSTEM</b>		<b>\$496.48</b>		
<hr/>				
<b>10100 4M FUND</b>		<b>\$23,667.22</b>		

**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$15,627.71
220 LOVELL BUILDING	\$4,533.28
609 MUNICIPAL LIQUOR FUND	\$2,790.86
651 STORM WATER FUND	\$78.36
730 WATER FUND	\$195.94
770 SEWER FUND	\$441.07
	<hr/>
	\$23,667.22

Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
07/18	07/03/2018	12079	ANOKA CO TREASURY DEPT.	JULY BROADBAND	75.00
07/18	07/03/2018	12080	ASPEN MILLS, INC	SHIRTS/PA	478.10
07/18	07/03/2018	12081	DON'S CIRCLE SERVICE, INC	VEHICLE REPAIRS & MTC	28.00
07/18	07/03/2018	12082	EMERGENCY MEDICAL PRODUCTS,I	GLOVES/BREATHSAVER	579.88
07/18	07/03/2018	12083	MN CHIEFS OF POLICE ASSOC	PERMIT TO ACQUIRE FORMS	31.90
07/18	07/03/2018	12084	NAC	INSTALL NEW EXHAUST FAN	1,500.00
07/18	07/03/2018	12085	OPTUM	MONTHLY SERVICE FEE MAY	33.75
07/18	07/03/2018	12086	POPP COMMUNICATIONS	DSL LINE FOR WIFI	70.90
07/18	07/03/2018	12087	QUILL CORPORATION	FOLDERS/HANGING FOLDERS/MISC	101.89
07/18	07/03/2018	12088	CITY OF ROSEVILLE	JUNE PHONE SERVICE	357.80
07/18	07/03/2018	12089	SHRED-N-GO, INC	SHREDDING SERVICE	48.83
07/18	07/03/2018	12090	SUPPLYWORKS	TOWELS/LINERS/ISSUE	492.34
Grand Totals:					<u>3,798.39</u>

Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
07/18	07/10/2018	12092	ABRAMS & SCHMIDT LLC	JUNE LEGAL FEES	2,194.00
07/18	07/10/2018	12093	APPLIED CONCEPTS, INC	ANTENNA CABLE	199.00
07/18	07/10/2018	12094	ASPEN MILLS, INC	VEST CARRIER LL	267.50
07/18	07/10/2018	12095	BCA/MNJIS SECTION	CJDN 2ND QTR ACCESS FEE	390.00
07/18	07/10/2018	12096	CITY OF CIRCLE PINES	HOME DEPOT CHG DRUG BOX REIMB	1.76
07/18	07/10/2018	12097	COVERALL OF THE TWIN CITIES INC	JULY CLEANING SERVICE	780.00
07/18	07/10/2018	12098	DEARBORN NATIONAL	AUGUST LIFE/DISABILITY BG ADJ	1,379.10
07/18	07/10/2018	12099	DON'S CIRCLE SERVICE, INC	OIL CHG VEH 117	323.12
07/18	07/10/2018	12100	HOLIDAY STATIONSTORES, LLC	FUEL JUNE	3,386.06
07/18	07/10/2018	12101	IMAGE PRINTING & GRAPHICS, INC	AP CHECKS	659.30
07/18	07/10/2018	12102	PLUNKETT'S PEST CONTROL INC	PEST CONTROL BREAKROOM/IT ROO	189.00
07/18	07/10/2018	12103	SIGNS NOW	7 DECALS	210.00
07/18	07/10/2018	12104	SUPPLYWORKS	TOWELS	80.71
07/18	07/10/2018	12105	TOP GREEN CO.	JUNE GROUNDS MTC	1,511.98
07/18	07/10/2018	12106	TRANSUNION RISK & ALTERNATIVE	INVESTIGATION EXP JUNE 3616021	25.00
07/18	07/10/2018	12107	VERIZON WIRELESS	INTERNET ACCESS LAPTOPS	1,058.24
Grand Totals:					<u>12,654.77</u>

# CITY OF LEXINGTON

## \*Cash Balances

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Current Period June 2018

Fund	2018 Begin Balance	Receipts	Disbursements	Transfers			JE Payroll	Balance
				Rec/Disb	Journal	Entrie		
<b>10100 4M FUND</b>								
101 GENERAL FUND	\$898,052.62	\$384,328.93	\$816,861.27	\$0.00	(\$87,160.85)		(\$30,730.48)	\$347,628.95 In Bal
220 LOVELL BUILDING	\$385,460.26	\$306,451.40	\$66,896.86	\$0.00	(\$223.75)		(\$14,900.49)	\$609,890.56 In Bal
310 CAPITAL PROJEC	\$416,152.20	\$150,695.21	\$86,971.38	\$0.00	\$0.00		\$0.00	\$479,876.03 In Bal
330 WATER CAPITAL	\$4,514.79	\$0.00	\$2,802.50	\$0.00	\$0.00		\$0.00	\$1,712.29 In Bal
360 05 STREET-EDGE	(\$0.17)	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	(\$0.17) In Bal
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00 In Bal
417 17 STREET IMPR	(\$226,931.72)	\$288,104.38	\$7,258.90	\$0.00	\$0.00		\$0.00	\$53,913.76 In Bal
418 LAKE DRIVE PROJ	\$275,681.38	\$0.00	\$117,460.85	\$0.00	\$0.00		\$0.00	\$158,220.53 In Bal
430 12 HAMLINE AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00 In Bal
435 13 STREET IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00 In Bal
440 15 STREET IMPR	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$16,500.00 In Bal
445 16 STREET IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00 In Bal
551 16 NORTH METRO	\$0.00	\$4,102.96	\$0.00	\$0.00	\$0.00		\$0.00	\$4,102.96 In Bal
585 04 STREET-OAK L	\$48,835.13	\$3.63	\$21,380.00	\$0.00	\$0.00		\$0.00	\$27,458.76 In Bal
591 14 STREET-VARIO	\$92,609.89	\$1,080.28	\$12,993.56	\$0.00	(\$2,489.49)		\$0.00	\$78,207.12 In Bal
592 15 STREET-VARIO	\$62,572.44	\$9,500.15	\$0.00	\$0.00	\$0.00		\$0.00	\$72,072.59 In Bal
599 POLICE BUILDING	\$22,130.24	\$130.71	\$28,975.62	\$0.00	\$0.00		\$0.00	(\$6,714.67) In Bal
609 MUNICIPAL LIQUO	\$503,599.09	\$1,951.13	\$1,194,551.65	\$0.00	\$1,470,938.49		(\$173,772.50)	\$608,164.56 In Bal
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00 In Bal
650 PROPERTY MAIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00 In Bal
651 STORM WATER F	(\$59,228.14)	\$8,912.37	\$21,407.03	\$0.00	\$2,489.49		(\$6,868.21)	(\$76,101.52) In Bal
730 WATER FUND	(\$45,136.20)	\$69,342.62	\$125,809.67	\$0.00	(\$992.31)		(\$38,430.02)	(\$141,025.58) In Bal
770 SEWER FUND	\$1,068,868.08	\$319,251.90	\$430,052.18	\$0.00	\$0.00		(\$31,616.52)	\$926,451.28 In Bal
	\$3,463,679.89	\$1,543,855.67	\$2,933,421.47	\$0.00	\$1,382,561.58		(\$296,318.22)	\$3,160,357.45

## CITY OF LEXINGTON

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\*Fund Summary -  
Budget to Actual©

July 2018

	2018 YTD Budget	July MTD Amount	2018 YTD Amount	2018 YTD Balance	2018 % YTD Budget
<b>FUND 101 GENERAL FUND</b>					
Revenue	\$1,798,998.10	\$89.03	\$333,370.26	\$1,465,627.84	18.53%
Expenditure	\$1,798,998.11	\$211,866.49	\$1,060,957.51	\$738,040.60	58.97%
		<u>-\$211,777.46</u>	<u>-\$727,587.25</u>		
<b>FUND 220 LOVELL BUILDING</b>					
Revenue	\$143,200.00	\$0.00	\$291,491.40	-\$148,291.40	203.56%
Expenditure	\$190,162.06	\$2,562.61	\$56,208.24	\$133,953.82	29.56%
		<u>-\$2,562.61</u>	<u>\$235,283.16</u>		
<b>FUND 310 CAPITAL PROJECTS</b>					
Revenue	\$132,500.00	\$0.00	\$90,248.85	\$42,251.15	68.11%
Expenditure	\$132,500.00	\$5,825.92	\$89,831.35	\$42,668.65	67.80%
		<u>-\$5,825.92</u>	<u>\$417.50</u>		
<b>FUND 330 WATER CAPITAL FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
<b>FUND 417 17 STREET IMPROVEMENTS</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$2,088.65	\$8,710.55	-\$8,710.55	0.00%
		<u>-\$2,088.65</u>	<u>-\$8,710.55</u>		
<b>FUND 418 LAKE DRIVE PROJECT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$179.75	\$117,640.60	-\$117,640.60	0.00%
		<u>-\$179.75</u>	<u>-\$117,640.60</u>		
<b>FUND 551 16 NORTH METRO GO</b>					
Revenue	\$4,102.96	\$0.00	\$4,102.96	\$0.00	100.00%
Expenditure	\$4,102.96	\$0.00	\$0.00	\$4,102.96	0.00%
		<u>\$0.00</u>	<u>\$4,102.96</u>		
<b>FUND 585 04 STREET-OAK LANE</b>					
Revenue	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
Expenditure	\$22,760.00	\$1,405.00	\$22,785.00	-\$25.00	100.11%
		<u>-\$1,405.00</u>	<u>-\$22,785.00</u>		
<b>FUND 591 14 STREET-VARIOUS</b>					
Revenue	\$31,020.49	\$0.00	\$1,045.05	\$29,975.44	3.37%
Expenditure	\$18,662.78	\$6,755.40	\$22,238.45	-\$3,575.67	119.16%
		<u>-\$6,755.40</u>	<u>-\$21,193.40</u>		
<b>FUND 592 15 STREET-VARIOUS</b>					
Revenue	\$111,481.66	\$0.00	\$9,341.45	\$102,140.21	8.38%
Expenditure	\$28,669.00	\$35,860.00	\$35,860.00	-\$7,191.00	125.08%
		<u>-\$35,860.00</u>	<u>-\$26,518.55</u>		

## CITY OF LEXINGTON

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\*Fund Summary -  
Budget to Actual©

July 2018

	2018 YTD Budget	July MTD Amount	2018 YTD Amount	2018 YTD Balance	2018 % YTD Budget
<b>FUND 599 POLICE BUILDING</b>					
Revenue	\$60,516.75	\$0.00	\$0.00	\$60,516.75	0.00%
Expenditure	\$57,921.25	\$4,829.27	\$33,804.89	\$24,116.36	58.36%
		<u>-\$4,829.27</u>	<u>-\$33,804.89</u>		
<b>FUND 609 MUNICIPAL LIQUOR FUND</b>					
Revenue	\$3,235,000.00	\$0.00	\$1,483,531.76	\$1,751,468.24	45.86%
Expenditure	\$3,217,491.34	\$220,828.14	\$1,554,760.18	\$1,662,731.16	48.32%
		<u>-\$220,828.14</u>	<u>-\$71,228.42</u>		
<b>FUND 651 STORM WATER FUND</b>					
Revenue	\$28,607.16	\$0.00	\$10,060.98	\$18,546.18	35.17%
Expenditure	\$49,415.16	\$3,539.48	\$27,345.60	\$22,069.56	55.34%
		<u>-\$3,539.48</u>	<u>-\$17,284.62</u>		
<b>FUND 730 WATER FUND</b>					
Revenue	\$138,000.00	\$0.00	\$79,329.97	\$58,670.03	57.49%
Expenditure	\$213,860.41	\$8,020.12	\$166,274.46	\$47,585.95	77.75%
		<u>-\$8,020.12</u>	<u>-\$86,944.49</u>		
<b>FUND 770 SEWER FUND</b>					
Revenue	\$199,000.00	\$0.00	\$108,535.35	\$90,464.65	54.54%
Expenditure	\$342,038.32	\$13,952.34	\$197,145.22	\$144,893.10	57.64%
		<u>-\$13,952.34</u>	<u>-\$88,609.87</u>		
<b>Report Total</b>		<u>-\$517,624.14</u>	<u>-\$982,504.02</u>		





Chief James Coan  
Centennial Lakes Police Department  
54 North Road  
Circle Pines, MN 55014  
(763) 235-2560

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**TO: Lexington City Council**

**FROM: Chief Coan**

**RE: 2019 CLPD Budget**

**DATE: July 12, 2018**

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### **INTRODUCTION:**

Our budget is constructed within the framework of our Mission, organizational philosophy, strategic plan, and approach to policing and problem-solving. We operate in a fiscally conservative environment and we strive to use our allocated resources wisely. An underlying principle of our budget process is to balance local economic conditions with the need to provide quality law enforcement and safety services to our citizens.

To achieve this goal, we have tried to maintain expenditures at or near current levels whenever possible and to reduce spending in non-critical areas. At the same time, we have sought to provide quality equipment and training to our officers and to ensure adequate staffing levels to meet the safety and service needs of our three Cities.

Having well-trained and well-equipped police officers reduces liability, improves services, retains employees, and ensures the safety, welfare, and effectiveness of our personnel. Adequate staffing supports the health, morale, and well-being of our officers, as well as the protection of our citizens.

### **2019 BUDGET OVERVIEW:**

Our total proposed expenditures/budget for 2019 is \$2,618,833. This figure represents only a modest increase of 0.3% over the adopted 2018 budget. Our overall budget consists of personnel costs, supplies, utilities, building maintenance, contracted services, and equipment. There are no new or additional personnel or program costs proposed in this budget.

However, you will notice a new line-item (901-42-2100-402) included in the 2019 budget. This item covers the costs of enhanced computer security to include firewall protection and maintenance. These costs are found to be essential in maintaining proper computer security (especially in a law enforcement agency).

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Per our vehicle rotation plan, we will be purchasing one new squad next year. Other non-capitalized and capitalized items include such things as desk chairs, communication upgrades, roof repair, new computers, etc. We have been making every effort to keep our building up and to rotate essential equipment.

**FUNDING FORMULA:**

Due to fluctuations in population, calls for service and the severity of each call, arrests, as well as other variables the budgetary costs to each of our three cities are based on a three-year average. We use an IACP (International Association of Chiefs of Police) to determine the annual cost to each City.

In 2019, we anticipate that costs to the City of Lexington will actually decrease by \$7,573 or -0.9%.

# CENTENNIAL LAKES POLICE DEPARTMENT

## 2019 PROPOSED BUDGET

	2019 PROPOSED BUDGET					2019 PROPOSED VS		
	12/31/2014	12/31/2015	12/31/2016	12/31/2017	12/31/2018	PROPOSED	2018 ADOPTED	
	ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	5/31/2018 ACTUAL - MAY	2019	\$	%
<b>REVENUES:</b>								
<b>Contract Revenues</b>								
901-31-1210-000 Circle Pines Contract	872,293	912,624	937,210	980,270	978,528	1,005,043	26,516	2.7%
901-31-1220-000 Lexington Contract	667,362	714,086	734,217	736,697	720,831	698,862	(21,969)	-3.0%
901-31-1230-000 Centerville Contract	687,855	724,845	808,719	875,154	875,001	867,428	(7,573)	-0.9%
<b>Amount to be Provided by Cities</b>	<b>2,227,510</b>	<b>2,351,555</b>	<b>2,480,146</b>	<b>2,592,121</b>	<b>2,574,360</b>	<b>2,571,333</b>	<b>(3,027)</b>	<b>-0.1%</b>
<b>Intergovernmental</b>								
901-33-3105-000 Grants - Federal	385	-	-	-	-	-	-	-
901-33-3120-000 State Grants / Equipment / Other	21,129	17,066	1,854	-	15,000	15,000	-	0.0%
901-33-3125-000 Anoka County Grants	1,035	-	2,773	14,475	-	647	-	*
901-33-3133-000 State Grants/Reimbursements	-	-	1,972	-	-	-	-	*
901-33-3130-000 State Training Reimbursement	5,149	-	4,377	-	5,500	5,500	-	0.0%
901-33-3140-000 State Emergency Management (CERT)	-	-	-	-	-	-	-	*
901-33-3145-000 Other Local Govt Grants	2,320	-	6,212	-	-	-	-	*
<b>Total Intergovernmental</b>	<b>30,019</b>	<b>17,066</b>	<b>17,187</b>	<b>14,475</b>	<b>20,500</b>	<b>20,500</b>	<b>-</b>	<b>0.0%</b>
<b>Miscellaneous</b>								
901-36-6210-000 Interest on Investments	85	93	702	4,427	800	4,197	5,200	650.0%
901-36-6233-000 Special Event Reimbursement	-	-	-	-	-	-	-	*
901-36-6235-000 Miscellaneous	16,097	9,888	22,755	14,602	8,500	13,475	6,500	76.5%
901-36-6240-000 Vehicle and Equipment Sales	3,715	-	18,142	5,128	5,500	5,500	-	0.0%
901-36-6245-000 Forfeitures	565	3,671	5,961	-	-	-	-	*
901-36-6250-000 Donations	-	305	2,125	2,500	-	1,490	-	*
<b>Total Miscellaneous</b>	<b>20,462</b>	<b>13,956</b>	<b>49,685</b>	<b>26,656</b>	<b>14,800</b>	<b>26,500</b>	<b>11,700</b>	<b>79.1%</b>
<b>TOTAL REVENUE</b>	<b>2,277,990</b>	<b>2,382,578</b>	<b>2,547,018</b>	<b>2,633,251</b>	<b>2,609,660</b>	<b>2,618,333</b>	<b>8,673</b>	<b>79%</b>
Use of Reserve Funds	-	-	-	-	-	-	-	*
Use of Forfeiture Funds for Equipment	-	-	-	-	-	-	-	*
<b>TOTAL REVENUE / USE OF RESERVE FUNDS</b>	<b>2,277,990</b>	<b>2,382,578</b>	<b>2,547,018</b>	<b>2,633,251</b>	<b>2,609,660</b>	<b>2,618,333</b>	<b>8,673</b>	<b>0.3%</b>
<b>EXPENDITURES</b>								
<b>REVENUES OVER (UNDER) EXPENDITURES / BUDGET BALANCE</b>	<b>2,295,462</b>	<b>2,314,232</b>	<b>2,365,538</b>	<b>2,433,970</b>	<b>2,609,660</b>	<b>2,618,333</b>	<b>8,673</b>	<b>0.3%</b>
	<b>(17,472)</b>	<b>68,345</b>	<b>181,479</b>	<b>199,281</b>	<b>(0)</b>	<b>11,372</b>	<b>0</b>	

Expenditures										
Personnel										
901-42-2100-101	Salaries-Full Time	1,332,061	1,378,045	1,371,102	1,307,226	1,371,821	530,636	1,412,790	40,969	3.0%
901-42-2100-102	Salaries-Overtime	52,808	34,798	43,594	42,087	45,500	12,853	45,000	(500)	-1.1%
901-42-2100-103	Salaries-Part Time	102,082	108,004	88,743	79,411	114,886	38,557	97,432	(17,454)	-15.2%
901-42-2100-104	Salaries - Holiday/Performance Pay	-	-	-	73,917	56,287	27,399	58,327	2,040	
901-42-2100-121	PERA	208,621	219,341	227,694	224,853	237,540	88,297	253,351	15,812	6.7%
901-42-2100-122	FICA	12,044	12,710	13,076	10,561	14,108	5,058	13,217	(891)	-6.3%
901-42-2100-123	Medicare	20,740	20,859	21,911	21,465	23,033	8,443	23,396	363	1.6%
901-42-2100-130	Health/Life/Disability/Dental Insurance	157,551	172,809	148,079	189,078	243,714	114,029	202,687	(41,027)	-16.8%
901-42-2100-150	Worker's Compensation Insurance	48,544	33,532	46,328	55,035	50,000	48,477	50,000	-	0.0%
PERSONNEL COSTS - TOTAL		1,934,451	1,980,097	1,960,529	2,003,631	2,156,888	873,749	2,156,200	(688)	0.0%
Supplies										
901-42-2100-201	Office/Copying/Computer Supplies	7,028	4,958	7,043	14,280	7,800	1,783	7,800	-	0.0%
	Photo copier supplies, paper, drums, toner									
	Computer supplies, postage meter supplies									
	Ticket writer supplies									
901-42-2100-202	Cleaning Supplies	2,128	1,416	2,386	2,283	2,500	591	2,500	-	0.0%
	Cleaning supplies and equipment									
	paper products, bulbs, trash bags									
901-42-2100-203	Printed Forms	861	1,353	1,203	761	1,500	468	1,500	-	0.0%
	Checks, envelopes, letterhead, business cards									
901-42-2100-211	Intoxilyzer Supplies	86	43	204	93	300	-	300	-	0.0%
901-42-2100-212	Fuel - Vehicle fuel	48,067	32,665	24,611	28,918	45,000	10,545	40,000	(5,000)	-11.1%
901-42-2100-213	Vehicle Supplies	144	53	61	-	500	-	500	-	0.0%
	Oil and lubes, anti-freeze and fluids,									
	Windshield wipers, fuses, connectors									
901-42-2100-215	Ammunition, Tasers, Firearms	5,647	6,220	6,835	16,161	8,000	4,230	8,000	-	0.0%
	Cleaning supplies, targets, protective									
	equipment, duty cartridges, batteries,									
	simunitions, training equipment, magazines									
901-42-2100-216	Medical/Fire Supplies	994	1,437	6,047	6,018	2,500	4,255	4,500	2,000	80.0%
	Fire extinguishers, vaccinations									
	Defib. batteries, airways, face masks									
901-42-2100-217	Investigative Supplies	337	612	986	2,450	1,000	414	1,000	-	0.0%

901-42-2100-218	Digital processing, cameras	14,158	20,242	16,356	17,822	17,000	10,711	17,000	-	0.0%
	<b>Uniforms</b>									
	Uniforms for all employees									
901-42-2100-219	<b>Crime Prevention Supplies</b>	1,774	2,305	2,466	749	2,500	-	2,500	-	0.0%
	Supplies, School Safety, NTU									
<b>SUPPLIES - TOTAL</b>		<b>81,223</b>	<b>71,306</b>	<b>68,198</b>	<b>89,536</b>	<b>88,600</b>	<b>32,996</b>	<b>85,600</b>	<b>(3,000)</b>	<b>-3.4%</b>
<b>Contracted Services</b>										
901-42-2100-301	<b>Auditing and Accounting Services</b>	13,920	14,140	14,985	14,560	17,000	10,710	16,000	(1,000)	-5.9%
901-42-2100-304	<b>Legal Fees - Commission legal counsel</b>	-	537	2,961	116	3,000	2,756	3,000	-	0.0%
901-42-2100-306	<b>Personnel Testing</b>	-	2,026	3,133	3,302	1,500	503	1,500	-	0.0%
	Pre-employment testing, drug screening									
	Psychological testing, medical screening									
901-42-2100-309	<b>Labor Relations - Legal &amp; Consultation</b>	4,669	421	-	3,084	1,000	-	3,000	2,000	200.0%
901-42-2100-310	<b>Emergency Management Exp (CERT)</b>	-	-	-	-	500	-	500	-	*
	Anticipated supply / equip needs for EM									
901-42-2100-315	<b>Technology/Body-Cams</b>	-	-	-	-	-	10,086	10,086	10,086	*
901-42-2100-321	<b>Communications</b>	14,969	14,114	14,395	15,757	16,000	7,140	16,000	-	0.0%
	Telephone, cell, wifi and broadband									
901-42-2100-322	<b>Postage</b>	1,059	1,398	1,416	1,140	1,500	416	1,500	-	0.0%
	Postage, UPS, Pitney Bowes, supplies									
901-42-2100-331	<b>Travel/Training</b>	14,613	20,836	18,912	16,252	17,000	5,447	17,000	-	0.0%
	Training and conference tuition, meals, lodging									
	Mileage reimbursement, Lexipol training									
901-42-2100-351	<b>Printing and Publishing</b>	-	-	149	-	100	-	100	-	*
	Notices, auctions, personnel ads									
901-42-2100-361	<b>Property/Liability Insurance</b>	39,431	43,041	47,959	45,011	47,500	46,808	47,500	-	0.0%
	Prof. liability, property, vehicles, building									
901-42-2100-380	<b>Utilities</b>	40,462	38,702	36,331	35,134	37,000	11,371	37,000	-	0.0%
	Centennial Utilities, Connexus									
901-42-2100-385	<b>CJRS Access - State computer access</b>	1,860	1,817	1,170	780	1,500	-	1,500	-	0.0%

901-42-2100-386	MDT/Laptop Access, 800 MHz Radio Fees MDT access, CJDN, Verizon	15,521	15,841	10,267	9,461	19,000	3,183	15,000	(4,000)	-21.1%
901-42-2100-387	Anoka County PSDS Contract	-	-	10,495	14,668	15,000	13,123	15,000	-	0.0%
<b>CONTRACTED SERVICES - TOTAL</b>		<b>146,505</b>	<b>152,872</b>	<b>151,679</b>	<b>144,597</b>	<b>177,600</b>	<b>98,420</b>	<b>184,686</b>	<b>7,086</b>	<b>4.0%</b>
<b>Maintenance</b>										
901-42-2100-401	Building/Grounds Maintenance Grounds maintenance, snow removal Building maintenance and repairs, Building cleaning contract	27,815	27,326	40,297	44,036	43,000	11,079	43,000	-	0.0%
901-42-2100-402	Computer Security Firewall protection/maintenance Net Mobile	-	-	-	-	-	-	14,000	14,000	*
901-42-2100-403	Office Equipment Maintenance Computers and printers, Copier, network, MDT, website Office equipment repairs, network support County-wide records, Radios	9,896	20,348	12,068	18,062	12,000	12,098	14,000	2,000	16.7%
901-42-2100-404	Vehicle Repair & Maintenance Vehicle repairs and parts, car wash, tires	39,166	33,259	27,005	25,973	35,000	10,999	35,000	-	0.0%
901-42-2100-405	Equipment Repair and Maintenance Police equipment repair, weapons, radar 800 MHz radios taser maintenance & repair	1,595	556	621	641	3,000	730	3,000	-	0.0%
901-42-2100-418	Dakota County Contract	-	67	-	-	672	-	672	-	0.0%
901-42-2100-433	Dues MN/Anoka Chief's 300/IACP 200, POST Lic 500 MACA 50, RESERVE OFFICERS 250, TCALMC 300 FBI 200, MPROA 100, PLEAA 50, MCPA 50 POST Licenses	1,250	1,145	1,351	1,443	1,500	1,057	1,500	-	0.0%
901-42-2100-435	Subscriptions and Books Subscriptions, legal publications	572	623	712	705	900	657	900	-	0.0%
901-42-2100-495	Miscellaneous Governing Board expenses IE: plaques, flowers Volunteer recognition, misc supplies Critical incident incidentals	471	1,273	1,625	1,887	1,500	2,222	1,500	-	0.0%

MAINTENANCE - TOTAL										16.4%
	80,765	84,598	83,679	92,745	97,572	38,843	113,572	16,000		
<b>Capital Outlay</b>										
901-42-2100-550										
Vehicles/Setup/Trim										
New vehicles, set-up and trim, tear down	38,588	3,111	79,503	70,047	44,000	27,534	44,000	-		*
Per patrol vehicle replacement policy										
901-42-2100-570										
Equipment (non-capitalized)	12,711	22,250	21,951	-	5,000	1,622	27,000	22,000		*
4 desk chairs, 1 laptop, painting, chromebook, 2 scanners, upgrade in holster to accommodate for Body-worn Cameras, roof upgrade, smart phones										
901-42-2100-580										
Equipment (capitalized)	1,218	-	-	33,414	30,000	7,924	7,275	(22,725)		
Emergency Operations Center related communications upgrades										
<b>CAPITAL OUTLAY - TOTAL</b>	<b>52,517</b>	<b>25,360</b>	<b>101,454</b>	<b>103,461</b>	<b>79,000</b>	<b>37,080</b>	<b>78,275</b>	<b>(725)</b>		<b>-0.9%</b>
901-42-2100-590										
Transfer to Forfeiture Fund	-	-	-	-	-	-	-	-		*
901-42-2100-595										
To Reserve for future radio purchases	-	-	-	-	10,000	-	-	(10,000)		*
Contingency										
	-	-	-	-	10,000	-	-	(10,000)		*
<b>TOTAL EXPENDITURES</b>	<b>2,295,462</b>	<b>2,314,232</b>	<b>2,365,538</b>	<b>2,433,970</b>	<b>2,609,660</b>	<b>1,081,088</b>	<b>2,618,333</b>	<b>8,673</b>		<b>0.3%</b>

**BUSINESS LICENSE APPLICATIONS**

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