# AGENDA CITY OF LEXINGTON REGULAR COUNCIL MEETING JANUARY 18, 2018– 7:00 P.M. 9180 LEXINGTON AVENUE

#### 1. CALL TO ORDER: - Mayor Kurth

A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

#### 2. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

- 3. PRESENTATION OF APPRECIATION PLAQUES TO OUTGOING PLANNING & ZONING AND PARK BOARD COMMISSION MEMBERS
- 4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

#### 5. LETTERS AND COMMUNICATIONS:

A.	North Metro TV December 2017 Update	pp. 1-8
В.	City Report December 2017	pp. 9-15
C.	Anoka County Parks and Community Services 2018	pp. 16-21
D.	MSA Proposed 2018 Fees	pp. 22-23
E.	Mediation Services for Anoka County	pp. 24
F.	Centennial Lakes Police Department Media Report 12/28/2017- 1/3/18	pp. 25-27
G.	January 9, 2018 Planning & Zoning Minutes	pp. 28 - 31

#### **Consent Agenda:**

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

#### 6. CONSENT ITEMS:

H. Recommendation to Approve Council Minutes:
 Council Meeting – December 21, 2017 and January 4, 2018
 Recommendation to Approve Claims and Bills:
 Checks 13562 through 13564
 Checks 42984 through 43035
 Checks 117868 through 11805

#### J. Financial Reports

Cash Balances
 Fund Summary – Budget to Actual
 pp. 49
 pp. 50-52

#### **Action Items:**

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

#### 7. ACTION ITEMS:

- A. Recommendation to approve Resolution 18-08 A Resolution approving a Preliminary Plat Outlot A, Lexington Center 2<sup>nd</sup> Addition to be converted to Lexington Center 3<sup>rd</sup> Addition, Lot 1- Block 1 48,138 sq. ft/ 1.128 acres. to accommodate a new O'Reilly's Auto Parts Store.
- B. Recommendation to approve 2018 Memorandum of Understanding (MOU) with Centennial Lakes Little League. pp. 73
- C. A recommendation to approve a Proclamation Commemorating City of Lexington,
   Minnesota School Choice Week.
- D. A recommendation to approve a purchase of 2018 F350 4X4 Regular Cab 8' Box for \$42,375.61 along with the emergency lighting for \$1199.08. Total amount \$44,248.69 from the State Bid.
- E. Recommendation to approve Lexington Liquor License Application pending approval by Minnesota Alcohol and Gambling Enforcement Division for Northwoods Pizza Co. DBA Carbone's (a successful background check has been completed by Centennial Lakes Police.)

- F. Recommendation to approve a "Termination and Release" of ground lease agreement between the City of Lexington and Wells Fargo LLC. for the Lovell property pp.81-98
- 8. MAYOR AND COUNCIL INPUT
- 9. ADMINISTRATOR INPUT
- 10. ADJOURNMENT

No items for the workshop

# North Metro TV

## December 2017 Update

## Program Production

In December, a total of **77 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **57:45:00** hours of new programming.

- 30 programs were produced by the public
- 30 programs were produced by NMTV staff
- 17 programs were produced by City staff



#### Van Shoots

The HD truck was used for **25:15:00** hours of production. Events produced live and recorded for additional playbacks include:

- Boys Hockey: Spring Lake Park vs. Blaine
- Girls Hockey: Blaine vs. Centennial
- Boys Hockey: Blaine vs. Centennial
- Boys Basketball: Blaine vs. Centennial



### Workshops

Workshop	Instructor	Organization	Students
Special Production Series	Eric Houston	Blaine/Ham Lake Girl	9
Class 10		Scouts	
Studio B	Eric Houston	General Public	2
Puzzled Taping	Eric Houston	Video Club	3
Special Production Series	Eric Houston	Blaine/Ham Lake Girl	9
Class 11		Scouts	*
Camera	Eric Houston	General Public	3
Special Production Series	Eric Houston	Blaine/Ham Lake Girl	12
Class 12		Scouts	
Intro to NMTV	Eric Houston	General Public	1
Star Wars Holiday Special	Eric Houston	Video Club	14
Lecture			
Editing	Eric Houston	General Public	3
Special Production Series	Eric Houston	Blaine/Ham Lake Girl	9
Class 13	,	Scouts	
10 Workshops	2.5		64 Students

#### Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	205.75	58	174	46	80	\$675
February	165.75	65	41	14	672	\$411
March	131.5	41	98	45	0	\$305
April	118.5	60	34	40	0	\$157.50
May	192.25	81	58	16	473	\$215
June	207.5	70	26	65	0	\$274.50
July	179.25	83	5	41	208	\$545
August	132.5	59	69	17	0	\$838
September	166.75	61	45	22	30	\$484
October	301.25	75	150	60	2,881	\$737
November	281.5	99	124	17	3,416	\$1,581
December	222.75	97	64	74	1,388	\$604
TOTAL:	2,305.25	849	888	457	9,148	\$6,827.00

#### Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, outreach, or educational.

Month	Unique Individuals	Total Usage Hours
January	67	523.5
February	74	461.75
March	54	476.75
April	71	326.5
May	106	665
June	95	511.25
July	75	459.5
August	80	501.75
September	85	516.5
October	106	665.5
November	112	634.75
December	91	473.75
TOTAL PUBLIC USAGE:	-1	6,216.50

#### Production Highlights

#### NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some December highlights include:

- · Olympic Trials Come to Blaine
- · Veteran Housing Now Open in Anoka
- · Healing through Haircuts



- Stepping Stone Emergency Housing Makes Impact
- Reading Corps Tutors Needed
- Heroes and Helpers Bring Gifts and Cheer

In addition to daily playbacks of North Metro TV News on the cable systems, there are over 447 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the northmetrotv.com website.

#### Candy Land

T.J. Tronson recorded the Centennial Middel School's performance of Candy Land in December. He recorded the play with several cameras and then edited the the final product. We can't put the plays on our channels due to copyright issues, but we do record them for the school and make copies available for students and parents.

#### Meet Your City Staff

News Team members Danika Peterson and Ben Hayle, continued to produce episodes of their new video series called "Meet Your City Staff." In December they introduced viewers new Centerville City Administrator, Mark Statz and new Blaine Police Chief Brian Podany. The intent is to give the public more insight into the people who make things happen and the processes for getting things done in their communities.



#### City HD Upgrade Update

The City of Lino Lakes has completed the technical part of its HD upgrade. Some work remains to be done on the dais, and final related connections, but the signal coming from City Hall is now HD. Once Alpha Video completed the install of the new equipment, NMTV Video Engineer, purchased and installed the HD transmission equipment. A Makito X encoder, Brightsign, the embedder, HDMI converter, and KanexPro 2x1 switch. This equipment transmits the live HD signal from City Hall to the NMTV head-end. After the equipment was installed, Matt worked with the City's Network Systems Engineer to obtain access to the system with an IP address and an assigned port. The system was tested and is functioning well. CenturyLink was notified of the change in signal from SD to HD and will include the Lino Lakes channel in its next signal sweep for providing an HD channel for Lino Lakes.

#### City Productions

Municipal Producer, Trevor Scholl, completed five projects in December, and put a lot of work into several ongoing projects.

- Blaine Mayor's MInutes Winter 2017
- · Lino Lakes Fire Recruitment
- Centerville Mayor's MInutes Winter 2017
- School Spotlight: Circle Pines and Centennial
- Lexington Mayor's Minutes Winter 2017



#### New and ongoing projects include:

- Lino Lakes corrections facility piece/slated for completion in January
- · Ham Lake Snow Bowl
- · Shot Animal Humane Society piece about volunteering
- · Circle Pines road maintenance project
- · A profile on a new juice bar/yoga studio opening in Blaine
- Contacted more local businesses regarding doing profiles

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

#### Production equipment consulting for cities and schools

#### **Blaine**

- 12/5/17: Roark reported that the new system drawings have been delivered. NMTV has
  a link to the drawings and has printed them for a spare copy off-site.
- Centerville
- No equipment assistance requested or required.

#### **Circle Pines**

- 12/13/17: Tricaster issues. 12/12 meeting did not broadcast video due to system failure.
  The audio was transmitted so that was recorded for future playbacks with a technical
  difficulties slate. Swapped out with spare Tricaster from NMTV, but that didn't work either.
  Working to combine components of two Tricaster units to get a functioning
  "Frankencaster" for temporary use.
- 12/13/17: Contacted Z Systems to arrange meeting with Circle Pines to discuss a new HD system upgrade.
- 12/15/17: Re-installed repaired Tricaster. Replaced video card.
- 12/19/17: Met with Z Systems and Patrick Antonen regarding HD upgrade. Z Systems will get proposal to Patrick, based on meetings discussions by mid-January.
   Ham Lake
- 12/4/17: Rebooted the Carousel unit. Every few days it seems that the unit either freezes or shuts down and won't reboot. Tightrope is working on the issue.
- 12/15/17: Got a message from Denise Webster about problems at Ham Lake. The office was closed for the weekend when Matt arrived to troubleshoot.
- 12/18/17: Denise reset the SCALA and fixed video problem. Went out to check on the audio problem and discovered the tuner was dead. Power supply not working. Replaced the tuner with a spare. Issue resolved.
- 12/18/17: Discussed meeting for the first week of the New Year to get things going for the HD upgrade.
- 12/18/17: Replaced Ham Lake Carousel Unit in master control.

#### Lexington

No equipment assistance requested or required.

#### Lino Lakes

- 12/5/17: Sent a follow-up email to Alpha Video requesting new system drawings in advance of install. Originally requested one week ago but have not received. Alpha stated the drawings were not finished. Want to do a thorough examination of the drawings pre-install.
- 12/5/17: Jeff Karlson reported that the outlets are installed at the camera locations. The dais is not done yet, but Jeff will keep NMTV updated.
- 12/8/17: Received drawings for Lino upgrade. Sent copy to Jeff Karlson.
- 12/8/17: Emailed Alpha regarding Haivision encoder and decoder for Lino HD video transmissions. Gave him a deadline for delivery.
- 12/12/17: Completed tear-down of old equipment in the Lino Lakes control room. Kept most of the wires in place for Alpha to determine if re-usable. Three and a half hour project.
- 12/13/17: Went to Lino Lakes and checked on the progress of the install.
- 12/15/17: Went to Lino Lakes and checked on the progress of the install.
- 12/18/17: Check on install and commissioning. All equipment in working order except the wireless audio-assisted listening devices. They still must be installed.
- 12/19/17: Bought a TV for a return feed from Best Buy and a wall mount for a confidence monitor. Dropped off at City Hall.
- 12?19/17: Noted that Expressions training is not needed as NMTV will create and maintain graphics needed for meetings.
- 12/19/17: Installed Makito X Decoder and Frame Sync in master control for Lino Lakes HD transmissions.
- 12/19/17: Installed the Makito X encoder at Lino Lakes and provided network information.
- 12/19/17: Contacted network system engineer to get access from IP address through port for transmission of signal from Lino Lakes to NMTV head-end. The signal was tested and is operational.
- 12/19/17: Ordered an SDI/Analog audio embedder for LIno Lakes transmission.
- 12/21/17: Checked on project status at LIno Lakes. The project is complete with the
  exception of the dais and audio needs that must be done before the mics can be
  installed.
- 12/22/17: Checked on project status at Lino Lakes
- 12/27/17: Installed the transmission system at Lino Lakes. Installed the embedder, Brightsign, HDMI convertor, KanexPro 2x1 switch and Makito X in the cooled rack under the workstation. Checked transmission. All working. Checked cameras and made sure

the4 system was installed properly. Will need to come back and make adjustments to the cameras. Video levels not ideal. Will also have to check audio levels once whole system installation is complete.

#### Spring Lake Park

- 12/15/17: System outputting a frozen image but the audio is working. Will have to troubleshoot.
- 12/18/17: Reset the Makito X decoder and fixed the frozen image.

## City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	149	180:30:43
Centerville	37	61:28:48
Circle Pines	202	211:08:51
Ham Lake	68	46:14:54
Lexington	99	76:38:13
Lino Lakes	47	81:01:48
Spring Lake Park	94	101:45:12
Totals:	696 Program Playbacks	758:48:29 Hours of Video Programming on Channels

## Programs Produced by the Public

Títle	Producer	Runtime
Sticks on the Ice	Laurie Sigler	00:28:17
Behind the Ice	Laurie Sigler	00:24:42
Chit Chat: Abe Yorek	Sharon Carlson	00:24:47
Off Constantly: Weather Update	David Bauer	00:00:27
Off Constantly: Parking Ramps	David Bauer	00:21:27
Toastmasters Live! (2 episodes)	Lee Howard	01:27:18
It's Only Food with Chef John Politte ((6 episodes)	John Politte	00:53:12
Every Movie Ever Made (3 episodes)	Ben Daniels/Ryan Frieundschuh, Gavin Van Trease/Eric Houston	01:10:54
Puzzled	Video Club	06:06:22
Cornerstone Church	Rick Bostrom	00:29:00
The Power of Love (4 episodes)	Rick Larson	02:00:00
LovePower (2 episodes)	Ann Sandell	02:00:00
Rice Creek Watershed District Meeting	Theresa Stasica	02:58:00
Monday Motivation With Bukola (5 episodes)	Bukola Oriola	04:13:28
30 New Programs		22:57:34 New Hours

## Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (12/08/17)	T.J. Tronson	00:23:46
Anoka County Board Meeting (12/19/17)	T.J. Tronson	01:18:35
North Metro Telecomm Mtg (12/20/17)	T.J. Tronson	00:14:24
Centennial Middle School's Candy Land	T.J. Tronson	01:00:12
NMTV News (3 episodes)	Danika Peterson/Ben Hayle	. 01:17:44
Your City Staff: Mark Statz	Danika Peterson/Ben Hayle	00:04:50
Your City Staff: Chief Brian Podany	Danika Peterson/Ben Hayle	00:04:38
Lexington Mayor's Minutes Winter 2017	Trevor Scholl	00:05:35

Title cont.	Producer cont.	Runtime cont.
Blaine's Mayor's Minutes Winter 2017	Trevor Scholl	00:06:02
School Spotlight Circle Pines and Centennial	Trevor Scholl	00:11:28
Centerville's Mayor's Minutes Winter 2017	Trevor Scholl	00:06:50
Lino Lakes Fire Recruitment Video	Trevor Scholl	00:06:07
Boys Hockey: Spring Lake Park/Blaine	Kenton Kipp/J. Millington	01:59:38
Girls Basketball: Centennial/Blaine	Kenton Kipp/J. Millington	01:15:26
Girls Hockey: Blaine/Centennial	Kenton Klpp/J. Millington	01:44:24
Boys Hockey: Blaine/Centennial	Kenton Kipp/J. Millington	02:13:48
Boys Basketball: Blaine/Centennial	Kenton Kipp/J. Millington	01:32:13
Coach & Captains: Centennial Football	Kenton Kipp/J. Millington	00:03:02
Coach & Captains: Blaine Boys Hockey	Kenton Kipp/J. Millington	00:03:41
Coach & Captains: Spring Lake Park Girls Basketball	Kenton Kipp/J. Millington	00:03:35
Coach & Captains: Spring Lake Park Boys Basketball	Kenton Kipp/J. Millington	00:02:35
Coach & Captains: Blaine Girls Basketball	Kenton Kipp/J. Millington	00:03:44
Coach & Captains: Spring Lake Park/Irondale Gymnastics	Kenton Kipp/J. Millington	00:03:07
Coach & Captains: Centennial Boys Basketball	Kenton Kipp/J. Millington	00:03:18
Coach & Captains: Blaine Boys Basketball	Kenton Kipp/J. Millington	00:03:18
Coach & Captains: Centennial Girls Basketball	Kenton Kipp/J. Millington	00:03:51
Sports Den (2 episodes)	Kenton Kipp/J. Millington	00:58:59
30 New Programs		15:14:55 New Hours

## Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (12/7/17)	Blaine Staff	02:28:37
Blaine Planning Commission Meeting (12/12/17)	Blaine Staff	00:13:36
Blaine Truth In Taxation Meeting (12/14/17)	Blaine Staff	01:07:08
Blaine Natural Resources Conservation Board Meeting (12/19/17)	Blaine Staff	00:32:59
Blaine City Council Meeting (12/21/17)	Blaine Staff	01:54:32
Centerville City Council Meeting (12/13/17)	Centerville Staff	02:11:26
Circle Pines City Council Meeting (12/12/17)	Circle Pines Staff	01:19:00
Circle Pines Planning Commission Meeting (12/18/17)	Circle Pines Staff	01:08:19
Circle Pines Utility Commission Meeting (12/20/17)	Circle Pines Staff	00:32:17
Circle Pines City Council Meeting (12/26/17)	Circle Pines Staff	01:45:17
Ham Lake City Council Meeting (12/4/17)	Ham Lake Staff	00:48:00
Ham Lake City Council Meeting (12/18/17)	Ham Lake Staff	00:23:42
Lexington City Council Meeting (12/7/17)	Lexington Staff	00:32:48
Lexington City Council Meeting (12/21/17)	Lexington Staff	00:54:47
Lino Lakes City Council Meeting (12/11/17)	Lino Lakes Staff	02:08:29
Spring Lake Park City Council Meeting (12/4/17)	Spring Lake Park Staff	01:08:57
Spring Lake Park City Council Meeting	Spring Lake Park Staff	01:03:32

(12/18/17)	
17 New Programs	20:10:26 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

## **EMPLOYEE PROFILES**



Name: Nicole Hedblum

Position & Department:
Passport Acceptance Agent

Length of time in current role:
1 year 3 months

After high school, Nicole worked as a CNA (Certified Nursing Assistant) for about 5 years. She started her family and was a stay-at-home mom for the next 8 years. Shortly thereafter, Nicole decided to go back to school and attended the Minnesota School of Business. She graduated with her Associate Degree in Business Administration. Currently she is attending Metropolitan State University, working on a Bachelor's Degree in Cultural Diversity and Communications in Human Services.

Nicole enjoys spending time with her family, especially her grandson, going on family vacations, camping, hiking or driving across the country to enjoy the scenery. She also enjoys reading, crafting and making her own beauty products.

#### Fun Fact:

"I enjoy riding motorcycles, hunting, and fishing."



Name: Diane Breitbach

Position & Department: License Center Specialist, Blaine License Center

Length of time in current role: 20 years

Diane graduated from Spring Lake Park High School in 1980. Before coming to Anoka County, she worked at a men's hair replacement office for 15 years. She then got a job as an accounting clerk in the Ham Lake License Center before becoming a license center specialist in our Blaine location.

In her spare time, Diane likes to read, go to concerts, walk and travel.

#### Fun Fact:

"I am a certified Star Wars nerd!"

December 2017



centerville

circle pines ham lake lexington

lino lakes

spring lake park

#### Video Production









Municipal Producer, Trevor Scholl, continued to reach out to City officials and department contacts regarding potential programming for the channels. He completed five projects, and worked toward completion of several more. Three episodes of Mayor's Minutes were produced, along with a Lino Lakes fire recruitment piece and a story highlighting the relationship between Circle Pines and Centennial Schools. Programs were also produced by Ben Hayle, T.J. Tronson, and Danika Peterson. It should be noted that while a producer's name is listed after a program, additional staff members often assist with the production process.

#### December Completed Videos/Playing on City Channels & Internet

Title	Producer	Runtime
Lexington Mayor's Minutes Winter 2017	Trevor Scholl	00:05:35
Blaine Mayor's Minutes Winter 2017	Trevor Scholl	00:06:02
Centerville Mayor's Minutes Winter 2017	Trevor Scholl	00:06:50
School Spotlight: Circle Pines and Centennial	Trevor Scholl	00:11:28
Lino Lakes Fire Recruitment	Trevor Scholl	00:06:07
Your City Staff: Mark Statz	Danika Peterson/Ben Hayle	00:04:50
Your City Staff: Brian Podany	Danika Peterson/Ben Hayle	00:04:38
Anoka County Board Meeting (12/08/17)	T.J. Tronson	00:23:46
Anoka County Board Meeting (12/19/17)	T.J. Tronson	01:18:35
North Metro Telecommunications Commission Meeting (12/20/17)	T.J. Tronson	00:14:24

Some projects that Trevor is working on or is scheduled to produce include:

- Lino Lakes corrections facility piece/editing final project
- Ham Lake Snow Bowl
- Circle Pines Mayor's Minutes
- Circle Pines road maintenance project
- A profile on a new juice bar/yoga studio opening in Blaine
- A volunteer dog walker piece for the Animal Humane Society
- Contacted more local businesses regarding doing profiles

## **Equipment Consulting/Technical Support**



#### Blaine

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- · Centerville
- · No equipment assistance requested or required.

#### **Circle Pines**

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- 12/21/17: Checked on project status at LIno Lakes. The project is complete with the exception of the dais and audio needs that must be done before the mics can be installed.
- 12/22/17: Checked on project status at Lino Lakes
- 12/27/17: Installed the transmission system at Lino Lakes. Installed the embedder, Brightsign, HDMI convertor, KanexPro 2x1 switch and Makito X in the cooled rack under the workstation. Checked transmission. All working. Checked cameras and made sure the4 system was installed properly. Will need to come back and make adjustments to the cameras. Video levels not ideal. Will also have to check audio levels once whole system installation is complete.

#### **Spring Lake Park**

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- 12/18/17: Reset the Makito X decoder and fixed the frozen image.

## **Master Control**







Programming Coordinator, Michele Silvester, along with help from Eric Houston and Tarkor Zehn, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in December:

Title	Producer	Runtime
Blaine City Council Meeting (12/7/17)	Blaine Staff	02:28:37
Blaine Planning Commission Meeting (12/12/17)	Blaine Staff	00:13:36
Blaine Truth In Taxation Meeting (12/14/17)	Blaine Staff	01:07:08
Blaine Natural Resources Conservation Board Meeting (12/19/17)	Blaine Staff	00:32:59
Blaine City Council Meeting (12/21/17)	Blaine Staff	01:54:32
Centerville City Council Meeting (12/13/17)	Centerville Staff	02:11:26

Title cont.	Producer cont.	Runtime con.
Circle Pines City Council Meeting (12/12/17)	Circle Pines Staff	01:19:00
Circle Pines Planning Commission Meeting (12/18/17)	Circle Pines Staff	01:08:19
Circle Pines Utility Commission Meeting (12/20/17)	Circle Pines Staff	00:32:17
Circle Pines City Council Meeting (12/26/17)	Circle Pines Staff	01:45:17
Ham Lake City Council Meeting (12/4/17)	Ham Lake Staff	00:48:00
Ham Lake City Council Meeting (12/18/17)	Ham Lake Staff	00:23:42
Lexington City Council Meeting (12/7/17)	Lexington Staff	00:32:48
Lexington City Council Meeting (12/21/17)	Lexington Staff	00:54:47
Lino Lakes City Council Meeting (12/11/17)	Lino Lakes Staff	02:08:29
Spring Lake Park City Council Meeting (12/4/17)	Spring Lake Park Staff	01:08:57
Spring Lake Park City Council Meeting (12/18/17)	Spring Lake Park Staff	01:03:32
17 New Programs		20:10:26 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming produced by NMTV staff is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	149	180:30:43
Centerville	37	61:28:48
Circle Pines	202	211:08:51
Ham Lake	68	46:14:54
Lexington	. 99	76:38:13
Lino Lakes	47	81:01:48
Spring Lake Park	94	101:45:12
Totals:	696 Program Playbacks	758:48:29 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the new Carousel units complete, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities will always maintain editorial control. In addition to the graphics pages, the new Carousel units play video. Eric is also responsible for encoding any videos that will be displayed. The following work was done for City Carousel units in December:

#### Blaine

- · Revised back-up video loop to play immediately before and after City meetings.
- Transcoded and uploaded 3 videos to Carousel.

#### Centerville

Transcoded and uploaded 2 videos to Carousel.

#### **Circle Pines**

 Created a substitute version of meeting for playback with on screen "no audio" graphic.

#### Ham Lake

Addressed issue with frozen Carousel Unit.

#### Lexington

· Created 7 Carousel bulletins for upcoming City meeting dates.

#### Lino Lakes

- Investigated and addressed improperly timed City meeting.
- · Made back-up Carousel simulation video to play at City Hall between meetings as part of the new HD system.
- Contacted Lisa to determine what updates would be needed for the City Council slides.
- · Created 11 Carousel bulletins.
- · Edited end date for one bulletin.

#### **Spring Lake Park**

- · Created 1 bulletin for Carousel.
- · Created 40 bulletins for upcoming City meetings.

#### City Channel Signal Monitoring

#### Blaine

No channel signal problems.

#### Centerville

· No channel signal problems.

#### Circle Pines

• Bad video signal. Tricaster down. Recorded audio and made technical difficulty graphic.

#### Ham Lake

· Frozen Carousel. Replace with loaner while being repaired.

#### Lexington

· No channel signal problems.

#### Lino Lakes

· Upgrade to HD signal. Test. Looks great!

#### **Spring Lake Park**

· No channel signal problems.

## Meetings on Demand









NMTV has created a video on demand service, with line-item bookmarking, for our Cities meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. The length of time necessary for this varies based on the length of the meeting and whether it is recorded in SD or HD. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and type in the corresponding line-item information. Staff utilizes marked agendas provided by City staff members for this step. If marked agendas aren't provided by City staff we go to the City website to find unmarked agendas and place the meeting on VOD without bookmarks. Once that is done and saved the bookmarked meeting is then linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in December:

#### Blaine

- 5 meetings bookmarked and placed on VOD.
   Centerville
- 1 meeting placed on VOD.
  - Circle Pines
- 4 meetings bookmarked and placed on VOD.
  - Ham Lake
- 2 meetings bookmarked and placed on VOD. **Lexington**
- 2 meetings placed on VOD.
  - Lino Lakes
- 1 meetings bookmarked and placed on VOD.
   Spring Lake Park
- 2 meeting bookmarked and placed on VOD

## Administrative



The issues dealt with in December include the Comcast late fee increase request, presenting the third quarter franchise and PEG fee calculations, and the Closed Captioning Study.

#### Comcast Late Fee Increase

- Received a letter from Comcast requesting Commission approval of a 50 cent increase in their late fee. It would increase the late fee from \$9.50 to \$10.00.
- · Comcast provided reports documenting the justification for the increase.
- The Executive Committee considered the increase at the December 6th meeting. The Committee recommended approval of the fee increase.
- The full Commission considered the increase at the December 20th meeting. The increase was approved.

#### Third Quarter Franchise and PEG Fees

- · Calculated fee totals and compared to previous payments from last quarter and the same time last year
- Discussed totals and comparisons with Operations Committee and Executive Committee.
- · Reported fee levels as related to expectations.

#### **Closed Captioning Study**

- · Contacted Cities for copies of Summary Budgets for 2017.
- · Completed Closed Captioning Study questionnaire and submitted for consideration.

#### Miscellaneous

· Canceled January meetings.





#### **EVENTS AND UPDATES**

From the Division Manager	3
County Funding Helps Municipal Recycling	4
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Oak Wilt Management	6
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## FROM THE DIVISION MANAGER:

January in Minnesota is not for the faint of heart and neither is working in one of our five License Centers.

Many of our readers are well aware of the difficulties the new Minnesota Licensing and Registration System (MNLARS) has caused our citizens and staff. Like the cold and icy Minnesota landscape, this transition has been anything but smooth.

Even though the conditions can be harsh, there is always something alluring about the sparkle in the snow or the icicles hanging from a tree. That's how I think about our License Bureau staff. It doesn't matter how challenging things seem at times, they are the shining lights that have helped the citizens of Anoka County through some of the most difficult months in License Bureau history.

Seemingly simple tasks, like getting your vehicle registration updated or your title transferred, have become frustrating and complex, yet our staff continue to show compassion, empathy and kindness to every customer as they navigate through the "detours and construction zones" of this program called MNLARS.

Their empathy and kindness doesn't end there. Even with all the difficulties they are experiencing, they continue to give. Beginning October 23, the License and Passport Centers, as well as the Recycling & Resource Solutions Department, conducted a food drive and collected a total of 329 pounds of food and \$610.05 in cash donations for the ACBC Food Shelf.

That was immediately followed by a toy drive, where a total of 165 toys and \$705.50 in cash donations were collected and donated to Toys for Joy. Many of the staff also reached out individually by adopting a senior citizen through Granny's Closet.

Much like a cup of hot chocolate on a cold winter day, thinking about the kindness and generosity displayed by our License Bureau staff warms the heart.

It's time to put on my jacket and boots and go for a hike. Until next time, I'll see you the trail.

John VonDeLinde

# COUNTY FUNDING HELPS MUNICIPAL RECYCLING

The Anoka County Board recently approved the 2018 municipal funding allocations for residential recycling programs. The County provides funding from the following programs: Select Committee on Recycling and Environment (SCORE) funds, Local Recycling Development Grant (LRDG) funds received from the state, and the county Solid Waste Management charge to the 21 municipalities within Anoka County.

Each municipality receives \$10,000 in base funding plus \$5 per household. They can request additional money for enhancements in specific categories, such as dropoff events, recycling center operations, park and event recycling, organics collection, multi-family recycling and promotion. These categories were added in 2013 to increase flexibility in the funding system and incentivize efforts which go above and beyond basic program requirements.



New loading pad at the East Bethel Recycling Center for loading recyclables to be shipped to market. Improvements were made possible with LRDG funding.

The County sets recycling tonnage goals for each municipality to help reach the 75% recycling rate by 2030 as established in the state policy plan, the Anoka County Solid Waste Master Plan, and state law. The Recycling & Resource Solutions Department meets monthly with local recycling coordinators and haulers to strategize on ways to improve municipal recycling programs.

## NEW LANDSCAPE PLANNER



Anoka County recently hired a new landscape planner. Jacob (Jake) Thompson started on December 11, 2017, and joins the park planner and landscape architect in the Park Planning Unit. Jacob came from Abrahamson Nurseries, where he managed projects, including estimating, working with clients, designing residential and commercial landscapes and managing installation. He graduated from the University of Kentucky with a Bachelor's in Landscape Architecture and is working on obtaining his Landscape Architect licensure. Jake is currently learning all about the park and trail system and will be working on a few wayfinding projects to start.

## PREPARING FOR THE SKI SEASON





Each fall before frost sets in, many hours are invested in preparing ski trail corridors, facilities, and equipment for the ski season.

Each trail is assessed for needs in tree work, mowing, signage, grading and other concerns. Parkkeepers remove hazardous trees that pose a risk to skiers or equipment and prune low and damaged limbs. A flail mower establishes the trail width and alignment before each trail receives a fine mowing with a rotary turf mower. Seasonal trailhead and directional signs are placed to define the trails and banners directing skiers to facilities. Washouts, ruts and bottlenecks in corridors are corrected and sometimes alignments are shifted to improve the skiing experience. Culvert and gate repair and improvements are examples of other work needing to be done.

Trail groomers, trailers and vehicles are gone over thoroughly by parks operators and fleet services technicians to ensure everything is in proper order. Once snow arrives, operators roll trails to compress snow and hold it in place to begin the base-building process. Depending on the moisture content of the snow, it can take eight to twelve inches to build an adequate base to groom quality tracked trails. Parkkeepers did an outstanding job of preparing the trails for the 2017-2018 ski season. Now we just need nature to cooperate.

## OAK WILT MANAGEMENT

Each year the natural resource crew addresses the oak wilt problem with a three step process. In August, the crew conducts a ground survey to identify, inventory and mark oak wilt sites in the parks. Starting in October the crew visits the sites with the vibratory plow (V-plow) in order to cut the root grafts between healthy and diseased trees. This inhibits the main mode of disease spread once oak wilt has entered an area. The third step begins in early December when the natural resource crew enlists the help of several Parkkeepers to assist with the removal and sanitation of diseased trees. This



year, the logging crew will be in the field throughout winter until the end of March to remove not only diseased trees, but also hazard trees, trees at hole #3 at Chomonix that hinder play, and trees that are currently blocking drainage ditches that move water away from the Rice Creek Campground. Wood generated by these activities is made into firewood for sale at the campgrounds and for the public firewood sale if there is a surplus.

## WINTER EQUIPMENT RENTAL

The Parks and Recreation Department anxiously await for additional snow to begin cross country ski and snowshoe rental operations. Once conditions allow for trails to be groomed, Bunker Hills Regional Park, Coon Rapids Dam Regional Park, Chomonix Golf Course and Rum River Central Regional Park will host ski trails. Equipment rental will be available on weekends at the Bunker Hills Campground Visitor Center, Coon Rapids Dam Visitor Center and Chomonix Clubhouse. Skiers will need to have a valid MN DNR cross country ski pass to be on any of Anoka County's ski trails. For any skier without an annual pass, daily passes are available for purchase at all three rental locations. Once open, ski trail conditions will be updated regularly on the County Park website and social media accounts.



## LUNCH WITH A NATURALIST

Looking for some good lunchtime education and entertainment? Bring your lunch to Wargo Nature Center's monthly lunch with a naturalist series. Designed for adults, this event includes free presentations on local natural history and often, a leisurely stroll along the trails. The lunch with a naturalist program has taken off since its beginning, with more than 30 people attending the latest presentation in December, which focused on owls. The winter 2018 session is set for January 9 (Winter Recreation History), February 13 (Predator and Prey), March 13 (Maple Syruping) and April (Birding).



## ANNUAL SEASON PASS SALE



The 2018 Bunker Beach Water Park Season Pass sale is happening now until February 9. Season passes offer unlimited access to Minnesota's largest outdoor water park and the cardio club program. Historically 8,000 passes have been sold online during the winter sale.

#### ATTACHMENT A: RATE SCHEDULE JANUARY 2018\*

CLASSIFICATION		LABOR RATE
Architects		\$127-\$165/hr.
Clerical		\$60-\$88/hr.
CAD Technician		\$62-\$110/hr.
Geographic Information S	ystems (GIS)	\$78-\$135/hr.
	• • • • • • • • • • • • • • • • • • • •	
Principals		\$155-\$205/hr.
	ors	
<u> </u>		
Wastewater Treatment Pla	ant Operator	\$70-\$85/hr.
	•	•
REIMBURSABLE EXPEN	SES	
Copies/Prints		Rate based on volume
• •		
	rently \$0.54/mile)	
	r	
		•
Total Station		Included in labor rates
	, & Meals	
	nt & Data Processing	
3	0	
LEXINGTON TEAM	2016/17 Rate 2018 City Rate	/ Standard Rate/hr
	•	• •
•	·	•
LEXINGTON TEAM Steve Winter Kevin Burns Curt Schiey Survey Crew	Ğ	/ <u>Standard Rate/hr</u> \$108.00 / \$131.00 \$105.00 / \$120.00 \$105.00 / \$130.00

<sup>\*</sup> Labor rates represent an average or range for a particular job classification. These rates are in effect until January 1, 2019. After January 1, 2019, these rates may increase by not more than 5% per year.



January 4, 2018

Honorable Mayor and City Council City of Lexington 9180 Lexington Avenue Lexington, MN 55014

Re:

Proposed 2018 Fees

Dear Honorable Mayor and City Council:

MSA has enjoyed serving you over the past year and looks forward to serving you again in 2018. We value your expectations of excellency and efficiency in a consultant, and always seek to meet those standards in our work. You may recall, BDM/MSA held rates constant from 2008 to 2016. We also held the 2016 rates the same for 2017.

You as our client, are our most valuable asset, and we take our job of serving you very seriously. However, second to our clients is our staff, and without them we are unable to effectively serve you. Most of our staff are advancing in their careers, and also seeing increased costs of living. We need to retain them to continue to provide excellent service to you and we must do so through competitive compensation, benefits and ongoing professional education.

The "Lexington Team" has been updated to include the staff that you have been heavily involved with this past year through City projects and who we feel are a great fit for your community. Key staff and standard rate schedules will be provided to the council as a bench handout at the next council meeting, for consideration after the new year. We will continue to discount our standard rates to a special city project rates for the Lexington Team. The key staff rates will be used for all City projects while the standard rates schedule will be used for all development projects in the City.

We hope you will understand this need for a rate increase, and will continue to appoint us as your engineer.

Sincerely,

MSA Professional Services, Inc.

Steve Winter, PE

Senior Project Engineer

Cc. Mr. Bill Petracek, City Administrator

**Attachments** 

## Mediation Services for Anoka County

Creating Peaceful Solutions

December 18, 2017

Mayor Mark Kurth City of Lexington 9175 Lexington Ave Lexington, MN 55014

Dear Mayor Mark Kurth,

Thank you very much for your continued support of our conflict resolution services which are available for your residents. For 30 years our affordable services have helped communities avoid the use of more expensive public safety and legal resources. This has the double benefit of improving the quality of life while saving valuable public dollars.

Enclosed is the 2018 invoice for conflict resolution services provided by *Mediation Services for Anoka County*. Your support of our nonprofit organization is critical to our being able to continue serving your residents.

Thank you again for our partnership. Working together in tough economic times, we have responded to city staff or police requests for assistance. We are able to intervene in the dispute by providing education and mediation services to help parties resolve their conflict while lessening the demand on your staff and public safety resources.

Please let me know if there is anything else we can do for your community.

Sincerely,

Carol Markham-Cousins

Coul Marken- Cours

**Executive Director** 

#### Centennial Lakes Police Department

#### Media Report 12/28/17 through 1/3/18

CASE NUMBER:

17297634

CASE DESCRIPTION:

**ASSIST OTHER** 

INCIDENT DATE:

12/29/17

INCIDENT LOCATION:

34XX LAKE DR NE, BLAINE, MN

NARRATIVE:

A VEHICLE WAS STOPPED FOR AN EQUIPMENT VIOLATION AFTER IT WAS OBSERVED LEAVING A CLOSED BUSINESS. THE DRIVER WAS SUBSEQUENTLY

ARRESTED FOR POSSESSION OF METHAMPHETAMINE.

**CASE NUMBER:** 

17298279

**CASE DESCRIPTION:** 

**CHECK WELFARE** 

INCIDENT DATE:

12/29/17

INCIDENT LOCATION: NARRATIVE:

CIRCLE PINES, MN CHECK WELFARE.

OFFICERS TOOK A PHONE CALL REPORT FROM A POSSIBLE CHILD PROTECTION CASE WORKER ABOUT A CHILD WHO MAY BE IN DANGER. OFFICERS ADVISED AND CHECKED THE WELFARE ON THE CHILD. CHILD

APPEARED TO BE OK, NOT IN DANGER.

REFERRED TO CPS.

**CASE NUMBER:** 

17298038

**CASE DESCRIPTION:** 

**VEHICLE-STOLEN** 

INCIDENT DATE:

12/29/17

INCIDENT LOCATION: NARRATIVE:

89XX HAMLINE AVE, LEXINGTON, MN MOTOR VEHICLE THEFT

OFFICERS WERE DISPATCHED TO THE 8900 BLOCK OF HAMLINE ON A MOTOR VEHICLE THEFT. OFFICERS TOOK INFORMATION REGARDING A VEHICLE THAT HAD BEEN STOLEN ON 12/26/2017. THE VEHICLE WAS ENTERED AS A

STOLEN VEHICLE AND THE INVESTIGATION IS ONGOING.

PENDING.

CASE NUMBER:

17298113

CASE DESCRIPTION:

**VEHICLE-LOCKOUT** 

**INCIDENT DATE:** 

12/29/17

INCIDENT LOCATION:

CIRCLE PINES, MN

NARRATIVE:

CASE NUMBER:

17297900

CASE DESCRIPTION:

ASSIST OTHER AGENCY

INCIDENT DATE:

12/29/17

INCIDENT LOCATION: LINO LAKES, MN

NARRATIVE:

**CASE NUMBER:** 

17298229

CASE DESCRIPTION:

WARRANT ARREST

INCIDENT DATE:

12/29/17

INCIDENT LOCATION:

91XX SOUTH SERVICE DR, LEXINGTON, MN

NARRATIVE:

WARRANT ATTEMPT.

OFFICERS ATTEMPTED A WARRANT ON AN ADULT FEMALE IN THE 9100

BLOCK OF SOUTH SERVICE DR.

WARRANT ATTEMPT WAS SUCCESSFUL AND THE ADULT FEMALE WAS

ARRESTED AND TRANSPORTED TO JAIL.

CLEARED BY ARREST. Page 1 CASE NUMBER:

17298605

CASE DESCRIPTION:

MISSING PERSON

INCIDENT DATE:

12/30/17

**INCIDENT LOCATION:** 

CIRCLE PINES, MN

NARRATIVE:

OFFICERS WERE RESPONDED TO CIRCLE PINES TO ASSIST IN RETRIEVING A MISSING JUVENILE. THE MISSING JUVENILE RETURNED HOME WITHOUT

INCIDENT.

CLEARED.

**CASE NUMBER:** 

17275719

**CASE DESCRIPTION:** 

HOUSE/PROPERTY CHECK

INCIDENT DATE:

12/30/17

**INCIDENT LOCATION:** 

CIRCLE PINES, MN

NARRATIVE:

**CASE NUMBER:** 

17298679

**CASE DESCRIPTION:** 

VEHICLE- LOCKOUT

INCIDENT DATE:

12/30/17

INCIDENT LOCATION:

CIRCLE PINES, MN

NARRATIVE:

**CASE NUMBER:** 

17299050

CASE DESCRIPTION:

**VEHICLE-LOCKOUT** 

INCIDENT DATE:

12/30/17

INCIDENT LOCATION: NARRATIVE:

CIRCLE PINES, MN

CASE NUMBER:

17299543

CASE DESCRIPTION:

**VEHICLE-LOCKOUT** 

INCIDENT DATE:

12/31/17

INCIDENT LOCATION:

CIRCLE PINES, MN

NARRATIVE:

**CASE NUMBER:** 

17298666

**CASE DESCRIPTION:** 

ACCIDENT-MV PD

INCIDENT DATE:

12/30/17

INCIDENT LOCATION:

7300 BLOCK MAIN ST, CENTERVILLE, MN

NARRATIVE:

PROPERTY DAMAGE ACCIDENT-POLICE SUMMONED TO THE 7300 BLOCK OF

MAIN ST ON THE REPORT OF A PD ACCIDENT. INACTIVE.

CASE NUMBER:

18000054

**CASE DESCRIPTION:** 

CHECK WELFARE

INCIDENT DATE:

1/1/18

INCIDENT LOCATION:

90XX GRIGGS AVE, LEXINGTON, MN

**NARRATIVE:** 

OFFICERS WERE DISPATCHED TO THE AREA OF GRIGGS AVE AND SOUTH SERVICE DR FOR A WELFARE CHECK. A MALE WAS TRANSPORTED HOME

DUE TO THE COLD WEATHER.

CLEARED.

CASE NUMBER:

17298720

CASE DESCRIPTION:

DAMAGE TO CITY PROPERTY

**INCIDENT DATE:** 

12/30/17

**INCIDENT LOCATION:** 

6X WEST GOLDEN LAKE RD, CIRCLE PINES, MN

NARRATIVE:

DAMAGE TO CITY PROPERTY

OFFICERS LOCATED CITY PROPERTY THAT WAS DAMAGED IN THE 50 BLOCK

OF WEST GOLDEN LAKE RD. PUBLIC WORKS ADVISED.

CLEAR.

CASE NUMBER:

17298757

**CASE DESCRIPTION:** 

SUSPICIOUS ACTIVITY

INCIDENT DATE:

12/30/17

INCIDENT LOCATION:

91XX LEXINGTON AVE, LEXINGTON, MN

NARRATIVE:

SUSPICIOUS ACTIVITY-POLICE ASSISTED ON A SUSPICIOUS ACTIVITY

MATTER IN THE 9100 BLOCK OF LEXINGTON AVE. INACTIVE.

CASE NUMBER:

17298840

CASE DESCRIPTION:

SUICIDE ATTEMPT/THREAT

INCIDENT DATE: INCIDENT LOCATION:

12/30/17

NARRATIVE:

CIRCLE PINES, MN SUICIDAL ATTEMPT/THREAT.

OFFICERS RESPONDED TO CIRCLE PINES FOR A MEDICAL EMERGENCY. MALE WAS TRANSPORTED TO THE HOSPITAL FOR FURTHER CARE.

CLEARED.

**CASE NUMBER:** 

18000580

**CASE DESCRIPTION:** 

ACCIDENT-MV PD

INCIDENT DATE:

1/1/18

INCIDENT LOCATION:

72XX MAIN ST, CENTERVILLE, MN

NARRATIVE:

PROPERTY DAMAGE.

OFFICERS WERE DISPATCHED TO THE 7200 BLOCK OF MAIN STREET FOR A

PROPERTY DAMAGE CRASH INVOLVING A VEHICLE AND A TREE.

THE DRIVER SUSTAINED MINOR INJURIES BUT WAS NOT TRANSPORTED TO

THE HOSPITAL. THE DRIVER WAS ADVISED.

CASE CLOSED.

## Minutes PUBLIC HEARING

&

#### REGULAR PLANNING COMMISSION MEETING January 9, 2018 - 7:00 P.M. 9180 Lexington Avenue, Lexington, MN

#### 1. CALL TO ORDER

A. Roll Call: Vice Chairperson O'Neil, Commissioners Bautch, , Thorson and Vanderbloomer

Vice Chairperson O'Neil called to order the Public Hearing on January 9, 2018 at 7:01 p.m. Commissioners Present: John Bautch, Ron Thorson, and Mark Vanderbloomer. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Steve Winter, City Engineer; Chris Janson, MSA Consultants; James Lehnhoff, Ehler's & Associates; Brandon Cutler, Architect, O'Reilly's Auto Parts.

PUBLIC HEARING – The purpose of the Public Hearing is to consider a request for a Preliminary Plat Review according to Lexington City Code Chapter Subdivision Regulations (Platting) Section 12.10 Procedures. The applicant is requesting to convert an Outlot into a platted lot that will accommodate a new O'Reilly's Auto Parts Store.

A. Outlot A, Lexington Center 2<sup>nd</sup> Addition; The proposed plat will be converted to; Lexington Center 3<sup>rd</sup> Addition, Lot 1-Block 1-48,138 sq. ft/ 1.128 acres

Chris Janson, MSA Consultants, provided a presentation and overview of the proposed preliminary plat for the O'Reilly's Auto Parts Store.

Steve Winter explained the storm water calculations and storm water management plan for the O'Reilly's Site. Discussion ensued.

No citizens were present to provide comments to the Planning Commission.

#### 2. ADJOURNMENT PUBLIC HEARING

O'Neill made a motion to adjourn the Public Hearing at 7:23 p.m. Bautch seconded the motion. Motion carried 4-0.

#### REGULAR PLANNING COMMISSION MEETING

1. CALL TO ORDER

Roll Call: Vice Chairperson O'Neil, Commissioners Bautch, Thorson and Vanderbloomer

Vice Chairperson O'Neil called to order the Regular Planning Commission meeting on January 9, 2018 at 7:23 p.m. Commissioners Present: John Bautch, Ron Thorson, and Mark Vanderbloomer. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Steve Winter, City Engineer; Chris Janson, MSA Consultants; James Lehnhoff, Ehler's & Associates; Brandon Cutler, Architect, O'Reilly's Auto Parts.

#### 2 ELECTION OF OFFICERS

#### Chairperson

Bautch made a motion to approve John O'Neil to be Chairperson. Thorson seconded the motion. Motion carried 4-0.

Vice Chairperson

Bautch made motion to approve Mark Vanderbloomer to be the Vice Chairperson. Thorson seconded the motion. Motion carried 4-0.

#### 3. CITIZENS FORUM

No citizens were present to address the Planning Commission

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Vanderbloomer made a motion to approve the agenda as typewritten. Bautch seconded the motion. Motion carried 4-0.

#### 5. LETTERS AND COMMUNICATION

A. Building Permits for December 2017

Vanderbloomer asked about the building permit issued for 9050 Lake Drive. Discussion ensued.

#### 6. APPROVAL OF PLANNING COMMISSION MINUTES

A. December 12, 2017

Vanderbloomer made a motion to approve the December 12, 2017 minutes as presented. Bautch seconded the motion. Motion carried 4-0.

#### 7. DISCUSSION ITEM:

A. Recommendation to City Council to approve the Preliminary Plat Outlot A, Lexington Center 2<sup>nd</sup> Addition to be converted to Lexington Center 3<sup>rd</sup> Addition, Lot 1-Block 1-48,138 sq. ft/ 1.128 acres.

Vanderbloomer questioned the platting of the Paster Property lots by the Planning Commission a couple of years back and the idea of subdividing the property to lots. Steve Winter agreed that Pastor Properties idea was to replat the property lots to Outlots and then subdivide the lots as developers purchased land for their various developments. Discussion ensued.

O'Neill made a motion to recommend to the City Council to approve the Preliminary Plat Outlot A, Lexington Center 2nd Addition to be converted to Lexington Center 3rd Addition, Lot 1-Block 1-48,138 sq. ft/ 1.128 acres. Vanderbloomer seconded the motion. Motion carried 4-0.

**B.** Recommendation to approve Resolution 18-06 A Resolution of the City of Lexington Planning Commission Finding that a Modification to the Development Program for Development Program for Development District No. 1 and a Tax Increment Financing District 1-3 Conform to the General Plans for the Development and Redevelopment of the City.

James Lehnhoff, Ehler's & Associates, explained the process for forming the TIF District for the Lovell Site Senior Living Facility. He explained to the Planning Commission the need to approve the proposed Resolution to affirm that the proposed development at the Lovell Site is in conformance with the Comprehensive Plan. Discussion ensued.

O'Neill made a motion to approve Resolution 18-06 - A Resolution of the City of Lexington Planning Commission Finding that a Modification to the Development Program for Development District No. 1 and a Tax Increment Financing District 1-3 Conform to the General Plans for the Development and Redevelopment of the City. Thorson seconded the motion. Motion carried.

C. Discuss open seat on Planning & Zoning Commission.

Petracek explained that the applications from Gloria Murphy and Michelle Koch were received to potentially fill the open position on P & Z of outgoing Chairperson Chris Olsson. He stated both individuals currently serve on the Lexington Park Board. Discussion ensued.

Petracek stated he would schedule both individuals to be at the February meeting for the P & Z to interview both applicants.

#### **D.** NOTE COUNCIL MINUTES:

A. December 7, 2017

#### B. December 21, 2017

No discussion on December 7th and December 21st Council minutes.

#### E. PLANNING COMMISSION INPUT

Vanderbloomer pointed out the nice article in the Quad Press about Chris Olsson. Discussion ensued.

#### F. ADJOURNMENT

Bautch made a motion to adjourn at 8:11 p.m. O'Neill seconded the motion. Motion carried 4-0.

# Unapproved minutes CITY OF LEXINGTON REGULAR COUNCIL MEETING JANUARY 4, 2018 – 7:00 P.M. 9180 LEXINGTON AVENUE

- 1. CALL TO ORDER: Mayor Kurth
- A. Roll Call Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the Regular City Council meeting for January 4, 2018 at 7:10 p.m. Councilmember's present: Devries, Harris, Hughes, and Payment.

Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; and Chris Galiov, Finance Director.

#### 2. CITIZENS FORUM

No citizens were present to address the Council.

#### 3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Murphy made a motion to amend and approve the agenda by adding Item #7-H – Resolution 18-07 – A Resolution of the City of Lexington approving the Sale of Property. Councilmember Hughes seconded the motion. Motion carried 5-0.

#### 4. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Harris) *No report given*
- B. Cable Commission (Councilmember Murphy) *No report given*
- C. City Administrator (Bill Petracek) Petracek stated the contractor for the Ephesians Development would begin digging footings and foundation on Monday, January 8. Discussion ensued.

#### 5. LETTERS AND COMMUNICATIONS:

- A. 2017 Holiday Lighting Contest Winners
- B. Planning & Zoning meeting minutes December 12, 2017
- C. Centennial Lakes Police Department Media Report
  - December -14, 2017 through December-17, 2017
- D. CenterPoint Energy rate increase proposal

### Mayor Kurth announced the Holiday Lighting winners:

1st Heidi Haakenson 8900 Syndicate Ave

2nd Mark and Nancy Peterson 3871 Flowerfield Rd

3rd Christopher Carlson 9491 Dunlap Ave

#### **6. CONSENT ITEMS:**

A. Recommendation to Approve Claims and Bills:

Check #'s 13560 through 13561

Check #'s 42914 through 42961

Check #'s 42962 through 42983

Check #'s 41580 through 41596

Check #'s 117366 through 11767

Councilmember Murphy made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 5-0.

#### 7. ACTION ITEMS:

A. Resolution NO. 18-01 A Resolution naming Appointees For 2018

Councilmember Harris made a motion to approve, with changes to the Park Board appointees, Resolution No. 18-01-A Resolution naming Appointees for 2018. Councilmember Hughes seconded the motion. Motion carried 5-0.

 B. Resolution NO. 18-02 A Resolution establishing Rates to Be Charged for Water, Wastewater and Storm water Services

Councilmember Hughes made a motion to approve Resolution NO. 18-02 A Resolution establishing Rates to Be Charged for Water, Wastewater and Storm water Services. Councilmember Devries seconded the motion. Motion carried 5-0.

C. Resolution NO. 18-03 A Resolution Establishing Procedures Relating To Compliance With Reimbursement Bond Regulations Under the Internal Revenue Code Councilmember Harris made a motion to approve Resolution NO. 18-03 A Resolution Establishing Procedures Relating To Compliance with Reimbursement Bond Regulations under the Internal Revenue Code. Councilmember Murphy seconded the motion. Motion carried 5-0.

D. Resolution NO. 18-04 A Resolution Authorizing Signatories For the City Of Lexington Financial Accounts and Checks and Granting Finance Director Access To the City's Financial Account For 2018

Councilmember Murphy made a motion to approve Resolution NO. 18-04 A Resolution Authorizing Signatories For the City Of Lexington Financial Accounts and Checks and Granting Finance Director Access To the City's Financial Account For 2018. Councilmember Hughes seconded the motion. Motion carried 5-0.

E. Resolution NO. 18-05 A Resolution Adopting Fee Schedule

Councilmember Harris made a motion to approve Resolution NO. 18-05 A Resolution Adopting Fee Schedule. Councilmember Murphy seconded the motion. Motion carried 4-1.

F. Recommendation to approve Joint Powers Agreement For Frontage Road & Signal Construction Along County State Aid Highway 23 In the City of Lexington, MN (SAP 002-623-017)

Petracek explained that this JPA is an agreement between Anoka County and City of Lexington regarding the 2018 Lake Drive construction project. Discussion ensued.

Councilmember Harris made a motion to approve Joint Powers Agreement For Frontage Road & Signal Construction Along County State Aid Highway 23 In the City of Lexington, MN (SAP 002-623-017). Councilmember Harris seconded the motion. Motion carried 5-0.

G. Recommendation to approve Withdrawal from North Metro Mayor's Association.

Councilmember Harris made a motion to approve Withdrawal from North Metro Mayor's Association. Councilmember Devries seconded the motion. Motion carried 5-0.

H. Recommendation to approve Resolution 18-07 – A Resolution of the City Council of Lexington, Minnesota, Approving Sale of City-Owned Property.

Councilmember Murphy made a motion to approve Resolution 18-07-A Resolution of the City Council of Lexington, Minnesota, Approving Sale of City-Owned Property. Councilmember Harris seconded the motion. Motion carried 5-0.

### 8. MAYOR AND COUNCIL INPUT

Councilmember Devries discused the slippery surface on S. Highway Drive in front of Cowboy's Salloon. Petracek stated he would talk to Public works about it.

### 9. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 7:20 p.m. Councilmember Devries seconded the motion. Motion carried 5-0.

### RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of January 18, 2018.

(1) Payro	II						
	Checks Vouchers Vouchers	13562 tl 500844 tl 500827 tl	hrough	13564 500874 500842		\$ \$	451.31 7,098.30 19,351.79
	Payroll Taxes	i					
•	,	Federal Tax		\$3,378.63			
	•	Social Security		\$4,546.54			
		Medicare		\$1,063.48			
					\$8,988.65		
		State Tax		\$1,432.28	\$1,432.28		
		Total					\$10,420.93
(2) Gener	·	Payment Recomi					
	Checks:	42984	through	43035		\$	150,229.10
(3) ACH a	and Credit Card ACH Checks:	I Payments for: 2232E	through	DEC 2017 2245E		\$	20,694.43
Total Pavr	ments and With	idrawals Approv	al			\$	207,794.55
-		Payment Recom		ons:			
	Checks	117868 tl	hrough	11805		\$	51,414.98
	ACH	201718 tl	-	201718		\$	375.00
	7.011	2017101	ougi.				
	Total Paymen	nts				\$	51,789.98
	-						
	VOID:					\$	_

## \*Check Detail Register©

#### January 2018

	Check Amt	Invoice	Comment
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10100 4M FUND	e i i n	
Paid Chk# 042984 1/18/2018 ABDO, EICK & MEYERS G 101-20200 Accounts Payable	\$1,800.00 393173	AUDIT SERVICES FOR 2017 YE
G 220-20200 Accounts Payable	\$300.00 393173	AUDIT SERVICES FOR 2017 YE
G 609-20200 Accounts Payable	\$900.00 393173	AUDIT SERVICES FOR 2017 YE
G 651-20200 Accounts Payable	\$600.00 393173	AUDIT SERVICES FOR 2017 YE
G 730-20200 Accounts Payable	\$1,200.00 393173 \$4,200.00 203473	AUDIT SERVICES FOR 2017 YE
G 770-20200 Accounts Payable  Total ABDO, EICK & MEYERS, LLP	\$1,200.00 393173 \$6,000.00	AUDIT SERVICES FOR 2017 YE
Paid Chk# 042985 1/18/2018 ALEX AIR APPARATUS	•	
G 101-20200 Accounts Payable	\$589.00 34954	AIR QUALITY TEST
Total ALEX AIR APPARATUS, INC	\$589.00	·
Paid Chk# 042986 1/18/2018 AMERICAN BOTTLING		
E 609-00000-254 Miscellaneous Purchase	\$322.98 3575800015	
Total AMERICAN BOTTLING	\$322.98	
Paid Chk# 042987 1/18/2018 ANOKA CO - ASSESSO	R	
G 101-20200 Accounts Payable	\$223.65	2017 PICTOMETRY
Total ANOKA CO - ASSESSOR	\$223.65	
Paid Chk# 042988 1/18/2018 ANOKA CO - FIRE PRO		
G 101-20200 Accounts Payable	\$400.00 17-083	HAZ MAT CLASS
Total ANOKA CO - FIRE PROTECTION	\$400.00	
Paid Chk# 042989 1/18/2018 ANOKA CO - MEDIATIO		
E 101-41500-490 Subcontracted Services	\$222.20 2011-30	2018 SERVICES
Total ANOKA CO - MEDIATION SERVICES	\$222.20	
Paid Chk# 042990 1/18/2018 ARTISAN BEER COMPA	NY	
G 609-20200 Accounts Payable	\$109.00 3231690	
E 609-00000-252 Beer Purchase	\$351.00 3232663	
Total ARTISAN BEER COMPANY	\$460.00	
Paid Chk# 042991 1/18/2018 ASPEN MILLS		
G 101-20200 Accounts Payable	\$298.60 208076	FIRE UNIFORMS
G 101-20200 Accounts Payable	\$298.60 208880	FIRE UNIFORMS
Total ASPEN MILLS	\$597.20	
Paid Chk# 042992 1/18/2018 BADGER METER INC		
G 730-20200 Accounts Payable	\$54.00 80016550	Q4 2017 BACKHAUL CHARGES
Total BADGER METER INC	\$54.00	
Paid Chk# 042993 1/18/2018 BERNICKS BEVERAGE	s	
E 609-00000-252 Beer Purchase	\$218.65 401055	
Total BERNICKS BEVERAGES	\$218.65	
Paid Chk# 042994 1/18/2018 BREAKTHRU BEVERAG	GE MN	
G 609-20200 Accounts Payable	\$7,590.56 1080738862	
G 609-20200 Accounts Payable	\$1,075.64 1080739824	
E 609-00000-251 Liquor Purchase	\$1,268.12 1080741955	
Total BREAKTHRU BEVERAGE MN	\$9,934.32	
Paid Chk# 042995 1/18/2018 CAPITOL BEVERAGE S	ALES	
	(000 00) 000000=	

(\$30.00) 2029607A

\$2,212.85 2048758

G 609-20200 Accounts Payable . E 609-00000-252 Beer Purchase

# \*Check Detail Register©

	Check Ar	nt Invoice	Comment	
E 609-00000-252 Beer Purchase	\$2,296.80	2052045		
E 609-00000-252 Beer Purchase		254-492		
Total CAPITOL BEVERAGE SALES	\$4,424.15			
Paid Chk# 042996 1/18/2018 CINTAS			•	min with t
G 609-20200 Accounts Payable	\$114.38	470281950	MAT SERVICE	
Total CINTAS	\$114.38			
Paid Chk# 042997 1/18/2018 CIRCLE PINES, CITY 0	OF			e e e e e e e e e e e e e e e e e e e
G 101-20200 Accounts Payable	\$400.00	489	SAFETY TRAINING Q4 2016	
G 101-20200 Accounts Payable	\$800.00	489	SAFETY TRAINING Q1 & 2 2017	
Total CIRCLE PINES, CITY OF	\$1,200.00		•	
Paid Chk# 042998 1/18/2018 CLEAR RIVER BEVER	AGE COMPA	YV		
E 609-00000-252 Beer Purchase	•	101-4194		
E 609-00000-252 Beer Purchase  Total CLEAR RIVER BEVERAGE COMPANY	\$327.80 \$748.80	101-4292		
	φ/40.0U			21 24 24 4
Paid Chk# 042999 1/18/2018 <b>COMCAST</b>	<b>.</b>			•
E 609-00000-329 Cable/Internet	\$141.44 \$141.44		JAN 2018 CABLE	
Total COMCAST	\$141.44			
Paid Chk# 043000 1/18/2018 CULLIGAN BOTTLED				
E 101-41500-411 Culligan	•		JAN 2018 SERVICE	•
E 101-42260-411 Culligan	•		JAN 2018 SERVICE DEC 2017 SERVICE	
G 101-20200 Accounts Payable E 609-00000-411 Culligan			JAN 2018 SERVICE	
Total CULLIGAN BOTTLED WATER	\$72.20		5, 11 25 16 52. 11152	
Paid Chk# 043001 1/18/2018 DAHLHEIMER DISTRI	BUTING			
G 609-20200 Accounts Payable	\$12,585.00	1322095	•	
G 609-20200 Accounts Payable		166227		
E 609-00000-252 Beer Purchase	\$1,924.20	166383		
Total DAHLHEIMER DISTRIBUTING	\$14,583.20			
Paid Chk# 043002 1/18/2018 EHLERS INVESTMENT	T PARTNERS			- 2 - 1 tie ** 1
G 101-20200 Accounts Payable	\$69.74		DEC 2017 MGMT FEES	
Total EHLERS INVESTMENT PARTNERS	\$69.74			•
Paid Chk# 043003 1/18/2018 FEDEX / KINKOS		,		
G 609-20200 Accounts Payable	\$93.06	061700007444	SALES PRINTS	
Total FEDEX / KINKOS	\$93.06			
Paid Chk# 043004 1/18/2018 FRATTALLONE S HAR	RDWARE			
E 220-47000-401 Repair Buildings	\$7.29	062415/G		
Total FRATTALLONE S HARDWARE	\$7.29			
Paid Chk# 043005 1/18/2018 GOPHER STATE ONE	CALL			recovery and the second
G 730-20200 Accounts Payable		7120520	DEC 2017 LOCATES	
G 770-20200 Accounts Payable		7120520	DEC 2017 LOCATES	
Total GOPHER STATE ONE CALL	\$10.80			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Paid Chk# 043006 1/18/2018 HAWKINS INC				
G 730-20200 Accounts Payable		4205569	•	
Total HAWKINS INC	\$10.00			
Paid Chk# 043007 1/18/2018 HOLIDAY STATIONST	ORES			The second section of the sect

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	Check Amt Invoice	Comment
E 101-43100-212 Gas & Oil	\$57.70	ACCT #012-558-511
E 101-45200-212 Gas & Oil	\$57.70	ACCT #012-558-511
E 651-00000-212 Gas & Oil	\$28.85	ACCT #012-558-511
E 730-00000-212 Gas & Oil	\$72.14	ACCT #012-558-511
E 770-00000-212 Gas & Oil	\$72.14	ACCT #012-558-511
	\$113.15	ACCT #012-558-511
G 101-20200 Accounts Payable	•	
G 101-20200 Accounts Payable	\$185.03 ************************************	ACCT #012-558-511
G 730-20200 Accounts Payable	\$92.51	ACCT #012-558-511
G 770-20200 Accounts Payable	\$92.51	ACCT #012-558-511
Total HOLIDAY STATIONSTORES	\$771.71	
Paid Chk# 043008 1/18/2018 IMAGE PRINTING & GI		
E 101-43500-203 Printing	\$819,00 150644	2018 RECYCLING INSERTS
E 101-41500-350 Print/Binding	\$453.67 150706	JAN 2018 NEWSLETTER
E 101-43500-203 Printing	\$194.43 <u>15</u> 0706	JAN 2018 NEWSLETTER
Total IMAGE PRINTING & GRAPHICS	\$1,467.10	
Paid Chk# 043009 1/18/2018 INITIAL DEFENSE E.M	.s.	
E 101-42260-208 Training and Instruction	\$3,645.00 17-24	2018 EMT TRAINING
Total INITIAL DEFENSE E.M.S.	\$3,645.00	
Paid Chk# 043010 1/18/2018 <b>JJ TAYLOR</b>		
	PC 577 0C 0740500	
G 609-20200 Accounts Payable	\$6,577.36 2748500	
G 609-20200 Accounts Payable	\$97.10 2785410	
G 609-20200 Accounts Payable	\$23.50 2785411	
E 609-00000-252 Beer Purchase	\$8,887.44 2785412	
E 609-00000-252 Beer Purchase	\$130.70 2785416	
E 609-00000-252 Beer Purchase	\$2,172.84 2785441	
Total JJ TAYLOR	\$17,888.94	
Paid Chk# 043011 1/18/2018 JOHNSON BROTHERS	LIQUOR	
G 609-20200 Accounts Payable	\$5,303.17 5902895	
G 609-20200 Accounts Payable	\$331.03 5902896	
G 609-20200 Accounts Payable	\$685.06 5902897	
G 609-20200 Accounts Payable	\$1,092.36 5907064	
G 609-20200 Accounts Payable	\$1,406.84 5907065	
G 609-20200 Accounts Payable	\$4,150.23 5907621	
E 609-00000-251 Liquor Purchase	\$652.60 5908883	
E 609-00000-251 Liquor Purchase	\$930.52 5908884	
E 609-00000-253 Wine Purchase	\$688.51 5908885	
E 609-00000-251 Liquor Purchase	\$207.63 5911368	
E 609-00000-253 Wine Purchase	\$94.82 5911369	
E 609-00000-254 Miscellaneous Purchase	\$96.52 5911370	
E 609-00000-251 Liquor Purchase	\$102.21 5911371	
E 609-00000-251 Liquor Purchase	\$3,496.62 5912749	
E 609-00000-251 Liquor Purchase	\$14,885.67 5912750	
E 609-00000-251		
	\$18,413.37 5912751	
G 609-20200 Accounts Payable	(\$30.76) 659883 (\$35.37) 650884	
G 609-20200 Accounts Payable	(\$35.37) 659884	
G 609-20200 Accounts Payable	(\$8.01) 659885	
G 609-20200 Accounts Payable	(\$126.85) 660053	
Total JOHNSON BROTHERS LIQUOR	\$52,336.17	:
Paid Chk# 043012 1/18/2018 <b>LEXINGTON, CITY OF</b>		
G 101-20200 Accounts Payable	\$28.57 Q4 2017	Q4 2017 UTILITIES
G 651-20200 Accounts Payable	\$4.28 Q4 2017	Q4 2017 UTILITIES

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E 101-45200-404 Repair Machinery/Equipment	G 170-2020   Accounts Payable   S19.26   C4 2017   C4 2017 UTILITIES   G 101-2020   Accounts Payable   S87.06   C4 2017   C4 2017 UTILITIES   G 101-2020   Accounts Payable   S87.06   C4 2017   C4 2017 UTILITIES   G 101-2020   Accounts Payable   S87.06   C4 2017   C4 2017 UTILITIES   G 101-2020   Accounts Payable   S83.43   C4 2017   C4 2017 UTILITIES   G 202-2020   Accounts Payable   S83.43   C4 2017   C4 2017 UTILITIES   G 202-2020   Accounts Payable   S83.43   C4 2017   C4 2017 UTILITIES   G 202-2020   Accounts Payable   S1,870.69   C4 2017 UTILITIES   G 202-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 202-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 202-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 203-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 203-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 203-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 203-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 204-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 204-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 204-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 204-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 204-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 204-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 204-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 204-2020   Accounts Payable   G 20,870.69   C4 2017 UTILITIES   G 204-2020   Accounts Payable   S1,870.69   C4 2017   C4 2017 UTILITIES   G 204-2020   Accounts Payable   S1,870.69   C4 2017   G 204-2020   Accounts Payable   G 204-2020   C4 2017		Check Amt Invoice	Comment
G 101-20200   Accounts Payable   \$124.23   C4 2017   C4 2017 UTILITIES   G 101-20200   Accounts Payable   \$86.71   C4 2017   C4 2017 UTILITIES   G 101-20200   Accounts Payable   \$86.71   C4 2017   C4 2017 UTILITIES   G 101-20200   Accounts Payable   \$84.08   C4 2017   C4 2017 UTILITIES   G 609-20200   Accounts Payable   \$84.48   C4 2017   C4 2017 UTILITIES   G 609-20200   Accounts Payable   \$120.37   C4 2017 UTILITIES   E 609-20000-255   Tobacco Products For Resale   \$1.970.69   2508.28   E 609-20000-256   Tobacco Products For Resale   \$1.970.69   2508.28   E 609-20000-256   Tobacco Products For Resale   \$1.970.69   2508.28   E 609-20000-256   Tobacco Products For Resale   \$1.970.69   2508.28   E 701-20000-399   MWCC Charges   \$9.335.04   0001076824   E 270-46000-230   Contracted Services   \$1.32.00   0182018   WEEK ENDING 01/06/18   E 220-46000-230   Contracted Services   \$1.32.00   0182018   WEEK ENDING 01/06/18   E 220-46000-230   Contracted Services   \$1.32.00   0182018   WEEK ENDING 01/06/18   E 270-46000-230   Contracted Services   \$1.32.00   0182018   WEEK ENDING 01/06/18   E 70-00000-330   Uses and Subscriptions   \$3.00.200   \$2018 MEMBERSHIP   E 70-14   MM MUNICIPAL UTILITIES ASSOC   E 70-00000-330   WE SPAYABLE   SERVICES, LLC   \$20.00   E 70-00000-330   WE SPAYABLE   SERVICES   SERVICES   SERVICES   E 70-12-2000   Accounts Payable   \$115.63   Services   \$3.00.00   \$2018 MEMBERSHIP   E 70-14   NORTHERN TOOL & EQUIPMENT CO.   E 70-14   NORTHERN TOOL & EQUIPMENT CO.   \$123.28   E 70-14   VISION	G   101-2020   Accounts Payable   S124.23   Q4 2017   Q4 2017   UTILITIES   G   101-2020   Accounts Payable   S88.70   Q4 2017   Q4 2017   UTILITIES   G   101-2020   Accounts Payable   S88.70   Q4 2017   Q4 2017   UTILITIES   G   201-2020   Accounts Payable   S88.40   Q4 2017   Q4 2017   UTILITIES   G   202-2020   Accounts Payable   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2020   Accounts Payable   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2020   Accounts Payable   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2020   Accounts Payable   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2020   Accounts Payable   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2020   Accounts Payable   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2020   Accounts Payable   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2020   Accounts Payable   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2020   Accounts Payable   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2020   Accounts Payable   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2020   Accounts Payable   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2040000-256   Tobacco Products For Resale   S120.37   Q4 2017   Q4 2017   UTILITIES   G   202-2040000-256   Tobacco Products For Resale   S120.37   Q5 202.22   G   202-2040000-256   Tobacco Products For Resale   S1,970.80   250828   G   202-2040000-257   Contracted Services   S132.00   01182018   G   202-2040000-230   D6 2040   Resale   S120.20   G50.00   G   2016 MEMBERSHIP   G   202-2040000-230   Contracted Services   S132.00   G50.00   G   2016 MEMBERSHIP   G   201-20200   Accounts Payable   S12.32   G40210150   G   202-20200   Accounts Payable   S12.32   G40210150   G   202-20200   Accounts Payable   S202-20   G   202-20200   Accounts Payable   S202-20   G   202-20200   Accounts Payable   S	G 730-20200 Accounts Payable	\$19.26 Q4 2017	Q4 2017 UTILITIES
G 101-20200	G   01-2020   Accounts Payable   \$87.06   C4 2017   C4 2017 UTILITIES   G   101-2020   Accounts Payable   \$34.09   C4 2017   C4 2017 UTILITIES   G   202-2020   Accounts Payable   \$34.09   C4 2017   C4 2017 UTILITIES   G   609-2020   Accounts Payable   \$32.03   C4 2017   C4 2017 UTILITIES   G   609-2020   Accounts Payable   \$32.03   C4 2017   C4 2017 UTILITIES   G   609-2020   Accounts Payable   \$32.03   C4 2017   C4 2017 UTILITIES   G   609-2020   Accounts Payable   \$1,370.69   250828   E   609-00000-256   Tobacco Products For Resale   \$1,970.69   250828   E   609-00000-256   Tobacco Products For Resale   \$1,970.69   250828   E   609-00000-256   Tobacco Products For Resale   \$1,970.69   250828   E   770-00000-389   MWCC Carge   \$9,335.04   0001076824   E   770-00000-389   MWCC UNIT   WANTEWATER   \$9,335.04   0001076824   E   770-00000-389   MWCC UNIT   WANTEWATER   \$9,335.04   0001076824   E   220-46000-230   Contracted Services   \$132.00   01182018   WEEK ENDING 01/03/18   E   220-46000-230   Contracted Services   \$132.00   01182018   WEEK ENDING 01/03/18   E   220-46000-230   Contracted Services   \$132.00   01182018   WEEK ENDING 01/03/18   E   220-46000-230   Contracted Services   \$132.00   01182018   WEEK ENDING 01/03/18   E   230-46000-230   Contracted Services   \$132.00   01182018   WEEK ENDING 01/03/18   E   230-46000-230   Contracted Services   \$132.00   01182018   WEEK ENDING 01/03/18   E   230-46000-230   Contracted Services   \$132.00   01182018   WEEK ENDING 01/03/18   E   230-46000-230   Contracted Services   \$132.00   0182018   WEEK ENDING 01/03/18   E   230-46000-230   Contracted Services   \$132.00   0182018   WEEK ENDING 01/03/18   E   230-46000-230   Contracted Services   \$132.00   0182018   WEEK ENDING 01/03/18   E   230-46000-230   Contracted Services   \$132.00   0182018   WEEK ENDING 01/03/18   E   230-46000-230   Contracted Services   \$132.00   0182018   WEEK ENDING 01/03/18   E   230-46000-230   Contracted Services   \$132.00   0182018   WEEK ENDING 01/03/18   E   230-46000-230   Contract	•	•	Q4 2017 UTILITIES
G 101-20200 Accounts Payable	G   01-2020   Accounts Payable   S68.7   04 2017   Q4 2017 UTILITIES   G   010-2020   Accounts Payable   S834.90   04 2017   Q4 2017 UTILITIES   G   020-2020   Accounts Payable   S34.90   04 2017   Q4 2017 UTILITIES   G   099-2020   Accounts Payable   Total   Eximpton, CITY OF   S120.37   Q4 2017   Q4 2017 UTILITIES   G   099-2020   Accounts Payable   Tobacco Products For Resale   S120.37   Q4 2017   Q4 2017 UTILITIES   E   099-00000-256   Tobacco Products For Resale   S1.970.80   250828   S21222   E   099-00000-256   Tobacco Products For Resale   S3.172.45   251222   E   099-00000-256   Tobacco Products For Resale   S3.172.45   251222   E   099-00000-256   Tobacco Products For Resale   S3.935.04   0001076824   E   270-00000-389   MYCC Chartes   S9.335.04   0001076824   E   220-46000-230   Contracted Services   S132.00   01182018   WEEK ENDING 01/06/18   E   220-46000-230   Contracted Services   S132.00   01182018   WEEK ENDING 01/06/18   E   220-46000-230   Contracted Services   S132.00   01182018   WEEK ENDING 01/06/18   E   220-46000-230   Contracted Services   S132.00   01182018   WEEK ENDING 01/06/18   E   220-46000-230   Contracted Services   S302.00   01182018   WEEK ENDING 01/06/18   E   220-46000-230   Dose and Subscriptions   S302.00   05090   2018 MEMBERSHIP   E   010-20200   Accounts Payable   Total   MORRISON, JOE   S115.63   E   010-20200   Accounts Payable   S115.63   S20.00   S68118   E   010-20200   Accounts Payable   S225.00   18954   E   010-20200   Accounts Payable   S73.80   3472-30390   E   010-			
G 101-20200 Accounts Payable (S20-20200 Accounts Payable	Calification   Cal		•	
C   202-20200   Accounts Payable   S894.46   O4 2017   O4 2017 UTILITIES	Paid Chik# 043013   1/18/2018   1/18/20		•	
Paid Chik# 043013   This Pay=ble   Shape	Paid Chik# 043013	•	•	
Paid Chk# 043013	Paid Chik# 043013	· · · · · · · · · · · · · · · · · · ·		
E 609-00000-256	E 609-00000-256			
Paid Chk# 043014	Paid Chik# 043014	Paid Chk# 043013 1/18/2018 M AMUNDSON LLP		
Paid Chk# 043014	Paid Chk# 043014	E 609-00000-256 Tobacco Products For Resale	\$1,970.69 250828	
Paid Chk# 043014	Paid Chk# 043015	E 609-00000-256 Tobacco Products For Resale	\$3,172.45 251222	
E 770-0000-389	E 770-00000-389	Total M AMUNDSON LLP	\$5,143.14	
Paid Chk# 043015	Paid Chk# 043015	Paid Chk# 043014 1/18/2018 <b>MET COUNCIL - WASTE</b>	WATER	
Paid Chk# 043015	Paid Chk#   043015   1/18/2018   MKL SERVICES, LLC   1/18/2018   S264.00   1/18/2018   WEEK ENDING 01/16/18   WEEK ENDING 01/16/18   WEEK ENDING 01/16/18   WEEK ENDING 01/13/18   S00.00	ū		FEB 2018 CHARGES
E 220-46000-230   Contracted Services   \$132.00   01182018   WEEK ENDING 01/06/18   E 220-46000-230   Contracted Services   \$132.00   01182018   WEEK ENDING 01/13/18   Factor   Mk   Services   \$132.00   01182018   WEEK ENDING 01/13/18   Factor   Mk   Services   \$132.00   01182018   WEEK ENDING 01/13/18   Factor   Mk   Services   \$132.00   0182018   WEEK ENDING 01/13/18   Factor   Mk   Services   \$132.00   50509   2018 MEMBERSHIP   Factor   Mk   Municipal utilities Assoc   \$302.00   Factor   Mk   Services   \$302.00   Factor   Services   \$302.00   \$302.00   Factor   Services   \$302.00   Factor   Services   \$302.00   \$302.00   Factor   Services   \$302.00   Factor   Service	E 220-46000-230   Contracted Services   \$132.00   01182018   WEEK ENDING 01/06/18   WEEK ENDING 01/13/18   S264.00   0182018   WEEK ENDING 01/13/18   WEEK ENDI	Total MET COUNCIL - WASTEWATER	\$9,335.04	
Paid Chk# 043016	E 220-46000-230   Contracted Services   \$132.00   01182018   WEEK ENDING 01/13/18	Paid Chk# 043015 1/18/2018 <b>MKL SERVICES, LLC</b>		
Paid Chk# 043016   1/18/2018   MN MUNICIPAL UTILITIES ASSOC   50509   2018 MEMBERSHIP	Paid Chk# 043016		•	
Paid Chk# 043016	Paid Chk# 043015			WEEK ENDING 01/13/18
E 730-0000-433   Dues and Subscriptions   \$302.00   50509   \$302.00     Paid Chk# 043017	E 730-00000-43   Dues and Subscriptions   \$302.00   50509	Iotal MKL SERVICES, LLC	\$264.00	
Paid Chk# 043017	Paid Chk# 043017	Paid Chk# 043016 1/18/2018 MN MUNICIPAL UTILITII	ES ASSOC	
Paid Chk# 043017	Paid Chk# 043017	E 730-00000-433 Dues and Subscriptions	\$302.00 50509	2018 MEMBERSHIP
C   101-20200   Accumis Payable   Total   MORRISON, JOE   \$115.63   SUPPLIES	C   101-20200   Accumis Payable   Total   MORRISON, JOE   \$115.63   \$115.	Total MN MUNICIPAL UTILITIES ASSOC	\$302.00	
Paid Chk#   043018	Paid Chk# 043018	Paid Chk# 043017 1/18/2018 MORRISON, JOE		
Paid Chk# 043018	Paid Chk# 043018	G 101-20200 Accounts Payable	\$115.63	SUPPLIES
Paid Chk#   043019   1/18/2018   NORTHERN TOOL & EQUIPMENT CO.	Second	Total MORRISON, JOE	\$115.63	
Total   NCPERS GROUP LIFE INSURANCE   \$80.00	Paid Chk# 043019	Paid Chk# 043018 1/18/2018 NCPERS GROUP LIFE II	NSURANCE	
Paid Chk# 043019 1/18/2018 NORTHERN TOOL & EQUIPMENT CO.  E 101-45200-404 Repair Machinery/Equipment \$123.28 4042101570 REPAIRS - PARKS  Paid Chk# 043020 1/18/2018 NOVA COMMUNICATIONS, INC.  G 101-20200 Accounts Payable \$235.00 118954 TELEPHONE REPAIRS - CITY HALL  Total NOVA COMMUNICATIONS, INC. \$235.00  Paid Chk# 043021 1/18/2018 OREILLY AUTO PARTS  G 101-20200 Accounts Payable \$7.40 3472-302159  E 101-45200-404 Repair Machinery/Equipment \$7.38 3472-303900  Total OREILLY AUTO PARTS  Paid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY  G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE  Total OXYGEN SERVICE COMPANY  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL	Paid Chk# 043019         1/18/2018         NORTHERN TOOL & EQUIPMENT CO.         \$123.28         4042101570         REPAIRS - PARKS           Fotal NORTHERN TOOL & EQUIPMENT CO.         \$123.28         \$123.28         February (1895)         REPAIRS - PARKS           Paid Chk# 043020         1/18/2018         NOVA COMMUNICATIONS, INC.         \$235.00         118954         TELEPHONE REPAIRS - CITY HALL           G 101-20200         Accounts Payable         \$235.00         \$235.00         TELEPHONE REPAIRS - CITY HALL           Paid Chk# 043021         1/18/2018         OREILLY AUTO PARTS         \$7.40         3472-302159         \$7.38         3472-303900           E 101-45200-404         Repair Machinery/Equipment         \$7.38         3472-303900         \$14.78           Paid Chk# 043022         1/18/2018         OXYGEN SERVICE COMPANY         \$127.72         03393108         DEC 2017 SERVICE           Paid Chk# 043023         1/18/2018         PACE ANALYTICAL         \$50.00         17100201461         WATER TEST FEE		\$80.00 5868118	JAN 2018 PREMIUM
E 101-45200-404 Repair Machinery/Equipment	E 101-45200-404   Repair Machinery/Equipment   \$123.28   4042101570   REPAIRS - PARKS	Total NCPERS GROUP LIFE INSURANCE	\$80.00	
Total NORTHERN TOOL & EQUIPMENT CO.         \$123.28           Paid Chk# 043020         1/18/2018 NOVA COMMUNICATIONS, INC.           G 101-20200         Accounts Payable Total NOVA COMMUNICATIONS, INC.         \$235.00         TELEPHONE REPAIRS - CITY HALL           Paid Chk# 043021         1/18/2018 OREILLY AUTO PARTS         \$7.40         3472-302159           E 101-45200-404         Repair Machinery/Equipment Total OREILLY AUTO PARTS         \$14.78           Paid Chk# 043022         1/18/2018 OXYGEN SERVICE COMPANY         \$127.72 03393108           G 101-20200         Accounts Payable Total OXYGEN SERVICE COMPANY         \$127.72 03393108           Paid Chk# 043023         1/18/2018 PACE ANALYTICAL	Total NORTHERN TOOL & EQUIPMENT CO.       \$123.28         Paid Chk# 043020       1/18/2018       NOVA COMMUNICATIONS, INC.       \$235.00       118954       TELEPHONE REPAIRS - CITY HALL         Total NOVA COMMUNICATIONS, INC.       \$235.00       \$235.00         Paid Chk# 043021       1/18/2018       OREILLY AUTO PARTS         \$ 7.40       3472-302159         E 101-45200-404       Repair Machinery/Equipment       \$7.38       3472-303900         Total OREILLY AUTO PARTS       \$14.78         Paid Chk# 043022       1/18/2018       OXYGEN SERVICE COMPANY         G 101-20200 Accounts Payable Total OXYGEN SERVICE COMPANY       \$127.72       03393108       DEC 2017 SERVICE         Paid Chk# 043023       1/18/2018       PACE ANALYTICAL       \$50.00       17100201461       WATER TEST FEE	Paid Chk# 043019 1/18/2018 NORTHERN TOOL & EQ	UIPMENT CO.	
Paid Chk# 043020 1/18/2018 NOVA COMMUNICATIONS, INC.  G 101-20200 Accounts Payable \$235.00 118954  Total NOVA COMMUNICATIONS, INC. \$235.00  Paid Chk# 043021 1/18/2018 OREILLY AUTO PARTS  G 101-20200 Accounts Payable \$7.40 3472-302159  E 101-45200-404 Repair Machinery/Equipment \$7.38 3472-303900  Total OREILLY AUTO PARTS \$14.78  Paid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY  G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE  Total OXYGEN SERVICE COMPANY  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL	Paid Chk# 043020       1/18/2018       NOVA COMMUNICATIONS, INC.         G 101-20200       Accounts Payable       \$235.00       118954       TELEPHONE REPAIRS - CITY HALL         Paid Chk# 043021       1/18/2018       OREILLY AUTO PARTS       \$7.40       3472-302159       40.00 <td>E 101-45200-404 Repair Machinery/Equipment</td> <td>\$123.28 4042101570</td> <td>REPAIRS - PARKS</td>	E 101-45200-404 Repair Machinery/Equipment	\$123.28 4042101570	REPAIRS - PARKS
G 101-20200 Accounts Payable	G 101-20200 Accounts Payable \$235.00 118954 TELEPHONE REPAIRS - CITY HALL  Total NOVA COMMUNICATIONS, INC. \$235.00  Paid Chk# 043021 1/18/2018 OREILLY AUTO PARTS  G 101-20200 Accounts Payable \$7.40 3472-302159 E 101-45200-404 Repair Machinery/Equipment \$7.38 3472-303900 Total OREILLY AUTO PARTS \$14.78  Paid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY  G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE  Total OXYGEN SERVICE COMPANY  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL G 730-20200 Accounts Payable \$50.00 17100201461 WATER TEST FEE	Total NORTHERN TOOL & EQUIPMENT CO.	\$123.28	
Total NOVA COMMUNICATIONS, INC.         \$235,00           Paid Chk# 043021 1/18/2018 OREILLY AUTO PARTS           G 101-20200 Accounts Payable E 101-45200-404 Repair Machinery/Equipment Total OREILLY AUTO PARTS         \$7.38 3472-303900           Faid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY         \$14.78           G 101-20200 Accounts Payable Total OXYGEN SERVICE COMPANY         \$127.72 03393108         DEC 2017 SERVICE DEC 2017 SERVI	Total   NOVA COMMUNICATIONS, INC.   \$235.00     Paid Chk# 043021	Paid Chk# 043020 1/18/2018 NOVA COMMUNICATION	NS, INC.	
Paid Chk# 043021 1/18/2018 OREILLY AUTO PARTS  G 101-20200 Accounts Payable \$7.40 3472-302159 E 101-45200-404 Repair Machinery/Equipment \$7.38 3472-303900 Total OREILLY AUTO PARTS \$14.78  Paid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY  G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE Total OXYGEN SERVICE COMPANY \$127.72  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL	Paid Chk# 043021 1/18/2018 OREILLY AUTO PARTS  G 101-20200 Accounts Payable \$7.40 3472-302159 E 101-45200-404 Repair Machinery/Equipment \$7.38 3472-303900 Total OREILLY AUTO PARTS \$14.78  Paid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY  G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE Total OXYGEN SERVICE COMPANY \$127.72  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL G 730-20200 Accounts Payable \$50.00 17100201461 WATER TEST FEE	G 101-20200 Accounts Payable	\$235.00 118954	TELEPHONE REPAIRS - CITY HALL
G 101-20200 Accounts Payable \$7.40 3472-302159 E 101-45200-404 Repair Machinery/Equipment \$7.38 3472-303900 Total OREILLY AUTO PARTS \$14.78  Paid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY  G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE Total OXYGEN SERVICE COMPANY  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL	G 101-20200 Accounts Payable \$7.40 3472-302159 E 101-45200-404 Repair Machinery/Equipment \$7.38 3472-303900 Total OREILLY AUTO PARTS \$14.78  Paid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY  G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE Total OXYGEN SERVICE COMPANY \$127.72  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL G 730-20200 Accounts Payable \$50.00 17100201461 WATER TEST FEE	Total NOVA COMMUNICATIONS, INC.	\$235.00	
E 101-45200-404 Repair Machinery/Equipment \$7.38 3472-303900 Total OREILLY AUTO PARTS \$14.78  Paid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY  G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE Total OXYGEN SERVICE COMPANY \$127.72  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL	E 101-45200-404 Repair Machinery/Equipment \$7.38 3472-303900  Total OREILLY AUTO PARTS \$14.78  Paid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY  G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE  Total OXYGEN SERVICE COMPANY \$127.72  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL  G 730-20200 Accounts Payable \$50.00 17100201461 WATER TEST FEE	Paid Chk# 043021 1/18/2018 OREILLY AUTO PARTS		
Total OREILLY AUTO PARTS \$14.78  Paid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY  G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE  Total OXYGEN SERVICE COMPANY \$127.72  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL	Paid Chk# 043022         1/18/2018         OXYGEN SERVICE COMPANY           G 101-20200         Accounts Payable         \$127.72         03393108         DEC 2017 SERVICE           Total         OXYGEN SERVICE COMPANY         \$127.72         03393108         DEC 2017 SERVICE           Paid Chk# 043023         1/18/2018         PACE ANALYTICAL         \$50.00         17100201461         WATER TEST FEE		\$7.40 3472-302159	
Paid Chk# 043022 1/18/2018 OXYGEN SERVICE COMPANY  G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE  Total OXYGEN SERVICE COMPANY \$127.72  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL	Paid Chk# 043022       1/18/2018       OXYGEN SERVICE COMPANY         G 101-20200       Accounts Payable       \$127.72       03393108       DEC 2017 SERVICE         Total OXYGEN SERVICE COMPANY       \$127.72         Paid Chk# 043023       1/18/2018       PACE ANALYTICAL         G 730-20200       Accounts Payable       \$50.00       17100201461       WATER TEST FEE		\$7.38 3472-303900	
G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE  Total OXYGEN SERVICE COMPANY \$127.72  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL	G 101-20200 Accounts Payable \$127.72 03393108 DEC 2017 SERVICE  Total OXYGEN SERVICE COMPANY \$127.72  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL  G 730-20200 Accounts Payable \$50.00 17100201461 WATER TEST FEE	Total OREILLY AUTO PARTS	\$14.78	
Total OXYGEN SERVICE COMPANY \$127.72  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL	Total OXYGEN SERVICE COMPANY \$127.72  Paid Chk# 043023 1/18/2018 PACE ANALYTICAL  G 730-20200 Accounts Payable \$50.00 17100201461 WATER TEST FEE	Paid Chk# 043022 1/18/2018 <b>OXYGEN SERVICE CON</b>	IPANY	
Paid Chk# 043023 1/18/2018 PACE ANALYTICAL	Paid Chk# 043023			DEC 2017 SERVICE
	G 730-20200 Accounts Payable \$50.00 17100201461 WATER TEST FEE	Total OXYGEN SERVICE COMPANY	\$127.72	
G 730-20200 Accounts Pavable \$50.00 17100201461 WATER TEST FEE		Paid Chk# 043023 1/18/2018 PACE ANALYTICAL		
Ψούο πτουσίποι αγανίο	Total PACE ANALYTICAL \$50.00	G 730-20200 Accounts Payable	\$50.00 17100201461	WATER TEST FEE
Total PACE ANALYTICAL \$50.00		Total PACE ANALYTICAL	\$50.00	

# \*Check Detail Register©

	Check A	.mt Invoice	Comment
Paid Chk# 043024 1/18/2018 PARTSMASTER			
G 101-20200 Accounts Payable	\$120.85	23233759	SHOP SUPPLIES
Total PARTSMASTER	\$120.85		
Paid Chk# 043025 1/18/2018 PAUSTIS & SONS			
G 609-20200 Accounts Payable	\$813.95	8615957-IN	
Total PAUSTIS & SONS	\$813.95	00 10907-110	
B. M. CHANGE CO.	φο 10.00		
,			
G 101-20200 Accounts Payable		4298 LF	VACCINATIONS - FIRE DEPT
G 101-20200 Accounts Payable  Total PERFORMANCE PLUS		4947 LF	VACCINATIONS - FIRE DEPT
<b>-</b> • • • • • • • • • • • • • • • • • • •	\$200.00		
Paid Chk# 043027 1/18/2018 PHILLIPS WINE AND SI	PIRITS INC		
G 609-20200 Accounts Payable	•	2284937	
G 609-20200 Accounts Payable G 609-20200 Accounts Payable		2284938	
G 609-20200 Accounts Payable	•	2287462	
E 609-00000-251 Liquor Purchase		2287463 2290392	
E 609-0000-253 Wine Purchase		2290393	
E 609-00000-251 Liquor Purchase	\$2,784.05		
E 609-00000-253 Wine Purchase	\$2,397.60	2291287	
Total PHILLIPS WINE AND SPIRITS INC	\$7,410.59		·
Paid Chk# 043028 1/18/2018 PITNEY BOWES			
E 101-43500-322 Postage	\$433.35		Q1 2018 POSTAGE RENTAL AND REFILL
E 101-41500-322 Postage	\$99.05		Q1 2018 POSTAGE RENTAL AND REFILL
E 101-42260-322 Postage	\$37.14		Q1 2018 POSTAGE RENTAL AND REFILL
E 220-41500-322 Postage	\$61.94		Q1 2018 POSTAGE RENTAL AND REFILL
E 609-00000-322 Postage	\$185.72		Q1 2018 POSTAGE RENTAL AND REFILL
E 651-00000-322 Postage E 730-00000-322 Postage	\$49.52		Q1 2018 POSTAGE RENTAL AND REFILL
E 770-00000-322 Postage	\$185.72 \$185.72		Q1 2018 POSTAGE RENTAL AND REFILL Q1 2018 POSTAGE RENTAL AND REFILL
Total PITNEY BOWES	\$1,238.16		WI 2010 I GOTAGE RENTAL AND REFILE
Paid Chk# 043029 1/18/2018 POPP COMMUNICATION			
E 101-43100-321 Telephone	\$5.94	992460714	TELEPHONE SERVICE
E 101-45200-321 Telephone	•	992460714	TELEPHONE SERVICE
E 651-00000-321 Telephone	\$1.81	992460714	TELEPHONE SERVICE
E 730-00000-321 Telephone	\$8.02	992460714	TELEPHONE SERVICE
E 770-00000-321 Telephone		992460714	TELEPHONE SERVICE
E 101-41500-321 Telephone E 609-00000-321 Telephone	•	992460714	TELEPHONE SERVICE
Total POPP COMMUNICATIONS	\$401.48	992460714	TELEPHONE SERVICE
Paid Chk# 043030 1/18/2018 PRESS PUBLICATIONS	Ψ.σο		
G 609-20200 Accounts Payable	\$47 በበ	578523	ADVERTISING - MLS
E 101-41500-351 Legal Notices Publishing	\$62.09		R17-35 PUBLICATION
Total PRESS PUBLICATIONS	\$109.09		
Paid Chk# 043031 1/18/2018 SOUTHERN GLAZERS C	F MN		
G 609-20200 Accounts Payable	\$413.12	1631938	
G 609-20200 Accounts Payable		1631939	
G 609-20200 Accounts Payable	\$2,503.07	1631940	
G 609-20200 Accounts Payable	\$627.06		
E 609-00000-251 Liquor Purchase	\$598.95	1634479	

# \*Check Detail Register©

	Check Amt Invoice	Comment
E 609-00000-253 Wine Purchase	\$331,12 1634480	
G 609-20200 Accounts Payable	(\$56.00) 9112394	
G 609-20200 Accounts Payable	(\$1.28) 9112497	
G 609-20200 Accounts Payable	(\$56.00) 9117683	
G 609-20200 Accounts Payable	(\$104.00) 9121093	
Total SOUTHERN GLAZERS OF MN	\$4,341.93	
Paid Chk# 043032 1/18/2018 STREET FLEET		
G 101-20200 Accounts Payable	\$88.97 411103	
Total STREET FLEET	\$88.97	
Paid Chk# 043033 1/18/2018 TWIN CITY LOW VO	LTAGE	
G 609-20200 Accounts Payable	\$64.09 2931	Q3 2017 SECURITY
Total TWIN CITY LOW VOLTAGE	\$64.09	
Paid Chk# 043034 1/18/2018 WATER CONSERVA	TION SERVICE INC	
G 730-20200 Accounts Payable	\$800.00 8153	AUG 2017 LEAK SURVEY
otal WATER CONSERVATION SERVICE INC	\$800.00	
Paid Chk# 043035 1/18/2018 <b>WINE MERCHANTS</b>		
E 609-00000-253 Wine Purchase	<u>\$905.13 7166642</u>	
Total WINE MERCHANTS	\$905.13	
10100 4M FUND	\$150,229.10	
Fund Summary		
10100 4M FUND		
101 GENERAL FUND	\$13,115.80	
220 LOVELL BUILDING	\$1,467.69	
609 MUNICIPAL LIQUOR FUND	\$121,244.03	
651 STORM WATER FUND	\$684.46	
730 WATER FUND	\$2,799.05	
770 SEWER FUND	\$10,918.07	
4-4-4	\$150,229.10	

# \*Check Detail Register©

### December 2017 to January 2018

10100 4M FUND

Check Amt Invoice Comment

10100 4M FUND	Freezenski ede i 19-a eouselle brominani i door			
Paid Chk# 002232E	12/1/2017 CONNEXUS ENERGY			
E 101-45200-381	Electric Utilities	\$164.34		OCT 2017 UTILITIES
E 101-43100-386	Street Lights	\$249.16		OCT 2017 UTILIȚIES
E 770-00000-381	Electric Utilities	\$55.12		OCT 2017 UTILITIES
E 770-00000-381	Electric Utilities	\$26.20		OCT 2017 UTILITIES
	Total CONNEXUS ENERGY	\$494.82		
Paid Chk# 002233E	12/1/2017 LINCOLN NATIONAL L	IFE	• • • • • • • • • • • • • • • • • • • •	
E 101-41500-134	ST/LT Disability Insurance	\$259.26	3565372435	DEC 2017 PREMIUM
E 101-43100-134	•	\$83.74		DEC 2017 PREMIUM
E 101-45200-134	•	\$55.83	3565372435	DEC 2017 PREMIUM
E 609-00000-134	ST/LT Disability Insurance	\$182.81	3565372435	DEC 2017 PREMIUM
	Total LINCOLN NATIONAL LIFE	\$581.64		
Paid Chk# 002234E	12/1/2017 HEALTHPARTNERS	The section of the se	المحطي المقدد ويواريه ومن	g against the file of the first state and defining an artist sound from the first terms.
E 609-00000-160	Health/Dental Insurance	\$905.56	76826470	DEC 2017 PREMIUM
E 101-43100-160	Health/Dental Insurance	\$429.40	76826470	DEC 2017 PREMIUM
E 101-45200-160		•	76826470	DEC 2017 PREMIUM
	,		76826470	DEC 2017 PREMIUM
			76826470	DEC 2017 PREMIUM
E 101-41500-160	Health/Dental Insurance		76826470	DEC 2017 PREMIUM
E 101-43100-160	Health/Dental Insurance		.76826470	DEC 2017 PREMIUM
E 101-45200-160	Health/Dental Insurance	•	76826470	DEC 2017 PREMIUM
2 101-40200-100	Total HEALTHPARTNERS	\$5,510.66	70020470	DEO 2017 1 TOLIVITORY
Application Color III Color Color				
Paid Chk# 002235E	12/13/2017 XCEL ENERGY			
E 101-43100-381	Electric Utilities	\$108.23	569786335	OCT 2017 UTILITIES
E 101-45200-381	Electric Utilities	\$108.23		OCT 2017 UTILITIES
E 651-00000-381	Electric Utilities	\$54.12		OCT 2017 UTILITIES
E 730-00000-381	Electric Utilities	\$135.29		OCT 2017 UTILITIES
E 770-00000-381	Electric Utilities	\$135.29		OCT 2017 UTILITIES
E 609-00000-381	Electric Utilities		569786335	OCT 2017 UTILITIES
E 101-45200-381	Electric Utilities	\$28.60		OCT 2017 UTILITIES
E 770-00000-381	Electric Utilities		569786335	OCT 2017 UTILITIES
E 220-47500-381	Electric Utilities		569786335	OCT 2017 UTILITIES
E 101-43100-381	Electric Utilities		569786335	OCT 2017 UTILITIES
E 101-42260-381	Electric Utilities	\$103.41		OCT 2017 UTILITIES
E 101-41500-381	Electric Utilities	\$340.01	569786335	OCT 2017 UTILITIES
E 101-43100-386	Street Lights		569786335	OCT 2017 UTILITIES
	Total XCEL ENERGY	\$4,796.55		
Paid Chk# 002236E	12/19/2017 CENTERPOINT ENERG	Y PO BOX 4	571	
E 101-43100-383	Gas Utilities	\$5.60		OCT 2017 GAS UTILITIES
E 770-00000-383	Gas Utilities	\$6.99		OCT 2017 GAS UTILITIES
E 101-45200-383	Gas Utilities	\$5.60		OCT 2017 GAS UTILITIES
E 651-00000-383	Gas Utilities	\$2.78		OCT 2017 GAS UTILITIES
E 101-42260-383	Gas Utilities	\$83.04		OCT 2017 GAS UTILITIES
E 730-00000-383	Gas Utilities	\$6.99		OCT 2017 GAS UTILITIES
E 220-47500-383	Gas Utilities	\$477.42		OCT 2017 GAS UTILITIES
E 101-41500-383	Gas Utilities	\$169.12		OCT 2017 GAS UTILITIES
E 101-41500-383	Gas Utilities	\$48.90		OCT 2017 GAS UTILITIES
E 609-00000-383	Gas Utilities	\$207.61		OCT 2017 GAS UTILITIES
E 101-43100-383	Gas Utilities	\$72.00		OCT 2017 GAS UTILITIES
E 101-45200-383	Gas Utilities	\$72.00		OCT 2017 GAS UTILITIES
E 651-00000-383	Gas Utilities	\$36.00		OCT 2017 GAS UTILITIES

# \*Check Detail Register©

### December 2017 to January 2018

		Check Amt Invoice	Comment
E 730-00000-383	Gas Utilities	\$90.02	OCT 2017 GAS UTILITIES
E 770-00000-383	Gas Utilities	\$90.02	OCT 2017 GAS UTILITIES
'otal CEN'	TERPOINT ENERGY PO BOX 4671	\$1,374.09	
Paid Chk# 002237E	12/13/2017 PERA		en e
G 101-21704 PE	ERA	\$1,655.42	12/13/2017 PAYROLL
G 101-21717 PE	ERA	\$1,910.10	12/13/2017 PAYROLL
G 101-21704 PE	ERA	\$1,789.93	12/27/2017 PAYROLL
G 101-21717 PE	ERA	\$2,065.30	12/27/2017 PAYROLL
E 101-41500-121	PERA	(\$2,763.70) 116279	CREDIT - M. VINZANT
E 101-41500-121	PERA	(\$207.86) 116281	CREDIT - M. MCNAMARA
	Total PERA	\$4,449.19	·
Paid Chk# 002238E	12/8/2017 <b>HSA BANK</b>		the state of the s
G 101-21726 HS	SA Additional Withholding	\$377.00	EMPLOYEE CONTRIBUTIONS
	Health/Dental Insurance	\$9.00	HSA SERVICE FEE
	Total HSA BANK	\$386.00	
Paid Chk# 002239E	12/15/2017 FLEET FARM	en e	
E 730-00000-400		\$117.19	ANTIFREZZE - HYDRANTS
E 310-45200-530		\$250.38	ICE RINK MATERIALS
E 101-43100-240	,	\$88.89	TOOLS - PW
E 101-41500-400	' '	\$35.12	FURNACE FILTERS - CITY HALL
	Total FLEET FARM	\$491.58	
Paid Chk# 002240E	12/15/2017 FACEBOOK	* · · · · · · · · · · · · · · · · · · ·	and the second s
E 609-00000-340		\$48.06	CITY PAGE
E 101-41500-300	<del>-</del>	\$28.57	CITY PAGE
2 101 41000-000	Total FACEBOOK	\$76.63	OTTTACE
Pold Chld 002241E			
Paid Chk# 002241E	12/15/2017 DOLLAR TREE STORE		
E 609-00000-200	* *	\$4.29	OFFFICE SUPPLIES
,	Total DOLLAR TREE STORES	\$4.29	
Paid Chk# 002242E	12/15/2017 MISC CUSTOMERS		
E 101-42260-208	Training and Instruction	\$314.32 KAHLER INN	LODGING - MSFCA CONFERENCE
	Training and Instruction	\$297.02 KAHLER INN	LODGING - MSFCA CONFERENCE
E 101-42260-208	Training and Instruction	\$322.98 KAHLER INN	LODGING - MSFCA CONFERENCE
E 101-42260-208	Training and Instruction	\$314.32 KAHLER INN	LODGING - MSFCA CONFERENCE
Programs force became a productive conserva-	Total MISC CUSTOMERS	\$1,248.64	
Paid Chk# 002243E	12/15/2017 HOME DEPOT	***	
E 310-42260-500	Capital Expenditures	\$609.54	NEW TRUCK TOOLS
	Total HOME DEPOT	\$609.54	
Paid Chk# 002244E	12/15/2017 NORTHERN TOOL & E	QUIPMENT CO.	
E 310-42260-500	Capital Expenditures	\$108.88 60636	NEW TRUCK TOOLS
	Capital Expenditures	<u>\$94.99 60</u> 638	NEW TRUCK TOOLS
Total NOR	THERN TOOL & EQUIPMENT CO.	\$203.87	
Paid Chk# 002245E	12/15/2017 AMAZON.COM		and the second s
E 101-42260-208	Training and Instruction	\$85.94	STUDY MATERIALS - FIRE DEPT
E 310-42260-500		\$113.98	NEW TRUCK TOOLS
E 101-41500-400	General Maintenance	\$64.56	SUPPLIES - CITY HALL
E 609-00000-210	Operating Supplies	\$202.45	SUPPLIES - MLS
•	Total AMAZON.COM	\$466.93	

# \*Check Detail Register©

### December 2017 to January 2018

			Check Amt	Invoice	Comment
	10100	4M FUND	\$20,694.43		
Fund Summary					
10100 4M FUND		<u> </u>			
101 GENERAL FUND			\$13,237.21		
220 LOVELL BUILDING			\$2,250.97		
310 CAPITAL PROJECTS			\$1,177.77		
609 MUNICIPAL LIQUOR FUND			\$3,151.25		
651 STORM WATER FUND			\$92.90		
730 WATER FUND			\$349.49		
770 SEWER FUND			\$434.84		
			\$20,694.43		

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Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
01/18	01/03/2018	11768	A.T.O.M.	2018 MEMBERSHIP	150.00
01/18	01/03/2018	11769	ANOKA CO TREASURY DEPT.	JAN BROADBAND	75.00
01/18	01/03/2018	11770	ASPEN MILLS, INC	BODY ARMOR JK	2,238.55
01/18	01/03/2018	11771	BCA/MNJIS SECTION	4TH QTR CJDN/ACCESS FEE	390.00
01/18	01/03/2018	11772	BRENT RICHTER CONSULTING LLC	PERSONNEL TESTING	450.00
01/18	01/03/2018	11773	COVERALL OF THE TWIN CITIES INC	JAN BLDG CLEANING SERVICE	780.00
01/18	01/03/2018	11774	DON'S CIRCLE SERVICE, INC	VEHICLE REPAIRS & MTC	429.98
01/18	01/03/2018	11775	FRATTALLONES HARDWARE, INC.	THREADLOCKER	19.97
01/18	01/03/2018	11776	KIESLER'S POLICE SUPPLY, INC	TACSTAR SIDE SADDLE FOR REMING	86.25
01/18	01/03/2018	11777	OPTUM BANK	MONTHLY SERVICE FEE NOV	45.00
01/18	01/03/2018	11778	POPP COMUNICATIONS	DSL LINE FOR WIFI DEC	70.90
01/18	01/03/2018	11779	CITY OF ROSEVILLE	DEC IT SUPPORT	768.50
01/18	01/03/2018	11780	TOP GREEN CO.	JAN GROUNDS MTC	671.98
01/18	01/03/2018	11781	VERIZON WIRELESS	DEC LAPTOPS	1,082.21
01/18	01/03/2018	11782	ZOLL MEDICAL CORPORATION	2 RESQCPR SYSTEMS	2,744.50
01/18	01/02/2018	201801	OPTUM BANK	EFT-1ST QTR HSA CONTRIBUTIONS	25,242.39
G	rand Totals:				35,245.23

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Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
01/18	01/08/2018	11783	MINNESOTA POST BOARD	PEACE OFFICER LIC R.HERNANDEZ	90.00
01/18	01/09/2018	11784	MATTHEW GIESE	2018 UNIFORM ALLOWANCE	500.00
01/18	01/11/2018	11785	PATRICK ALDRICH	SHOES	119.98
01/18	01/11/2018	11786	ANOKA COUNTY	4TH QTR CJDN/MDT	540.00
01/18	01/11/2018	11787	ANOKA CO CHIEFS OF POLICE ASSN	MEETING EXPENSES 2017	336.00
01/18	01/11/2018	11788	ANOKA CO TREASURY DEPT.	FEB BROADBAND	75.00
01/18	01/11/2018	11789	ASPEN MILLS, INC	JACKET PA	107.70
01/18	01/11/2018	11790	AXON ENTERPRISE, INC	MOLLE MOUNT/BELT CLIP/MAGNET M	112.81
01/18	01/11/2018	11791	CENTURY LINK	COMMUNICATIONS JAN	115.79
01/18	01/11/2018	11792	CONSOLIDATED COMMUNICATIONS	PHONES JAN	382.97
01/18	01/11/2018	11793	DEARBORN NATIONAL	FEB LIFE/DISABILITY PREM	1,659.56
01/18	01/11/2018	11794	DON'S CIRCLE SERVICE, INC	VEHICLE REPAIRS & MTC	276.50
01/18	01/11/2018	11795	EMERGENCY AUTO TECH, INC	GPS REPAIR	154.30
01/18	01/11/2018	11796	HOLIDAY COMPANIES	FUEL DEC	2,591.85
01/18	01/11/2018	11797	KNOWLAN'S SUPER MARKETS	DISH SOAP	4.27
01/18	01/11/2018	11798	MN CHIEFS OF POLICE ASSOC	2018 MEMBERSHIP DUES	319.00
01/18	01/11/2018	11799	NEAL A. NOREN	DEC BLDG MTC HOURS	120.00
01/18	01/11/2018	11800	OFFICE OF MN IT SERVICES	DEC WAN SERVICES	57.20
01/18	01/11/2018	11801	CITY OF ROSEVILLE	2018 NETMOTION MOBILITY SERVICE	7,622.00
01/18	01/11/2018	11802	SHRED-N-GO, INC	DEC SHREDDING	48.83
01/18	01/11/2018	11803	STREICHER'S, INC	12 GA LESS LETHA ROUNDS BEAN B	472.99
01/18	01/11/2018	11804	TRANSUNION RISK & ALTERNATIVE	INVESTIGATION EXPENSES DEC	25.00
01/18	01/11/2018	11805	U.S. HEALTH WORKS MEDICAL	PERSONNEL TESTING RH	438.00
G	rand Totals:				16,169.75

CENTENNIAL LAKES POLICE DEPT Check Register - Police GL without invoice numbers

Check Issue Dates: 12/22/2017 - 12/31/2017

Page: Jan 03, 2018 03:23PM

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Ck No		Payee	Description	Check Amount
12/17	12/29/2017	201718	U S BANK		VISA EFT-DEC DMT-G TRAINING NW	375.00
G	rand Totals:					375.00

# CITY OF LEXINGTON Cash Balances

**Current Period: December 2017** 

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
Cash				,
GENERAL FUND	G 101-10100	\$820,983.94	\$213,162.48	\$849,798.76
LOVELL BUILDING	G 220-10100	\$8,026.84	\$15,538.36	\$383,170.29
CAPITAL PROJECTS	G 310-10100	\$26,103.20	\$21,639.86	\$409,006.52
WATER CAPITAL FUND	G 330-10100	\$0.00	\$0.00	-\$394,762.93
05 STREET-EDGEWOOD	G 360-10100	\$0.00	\$0.00	-\$0.17
SEWER CAPITAL FUND	G 370-10100	\$0.00	\$0.00	\$122,575.12
17 STREET IMPROVEMENTS	G 417-10100	\$0.00	\$15,955.69	-\$227,073.78
LAKE DRIVE PROJECT	G 418-10100	\$0.00	\$0.00	\$275,000.00
12 HAMLINE AVE	G 430-10100	\$0.00	\$0.00	\$0.00
13 STREET IMPROVEMENTS	G 435-10100	\$0.00	\$0.00	\$0.00
15 STREET IMPROVEMENTS	G 440-10100	\$0.00	\$0.00	\$16,500.00
16 STREET IMPROVEMENTS	G 445-10100	\$0.00	\$0.00	\$0.00
16 NORTH METRO GO	G 551-10100	\$0.00	\$0.00	\$0.00
04 STREET-OAK LANE	G 585-10100	\$871.15	\$0.00	\$48,548.37
14 STREET-VARIOUS	G 591-10100	\$15,044.83	\$0.00	\$98,425.22
15 STREET-VARIOUS	G 592-10100	\$13,600.15	\$222.88	\$62,369.81
POLICE BUILDING	G 599-10100	\$28,837.52	\$4,878.56	\$22,018.69
MUNICIPAL LIQUOR FUND	G 609-10100	\$347,967.02	\$425,693.17	\$575,053.43
FARMERS MARKET	G 625-10100	\$0.00	\$0.00	\$0.00
PROPERTY MAINTENANCE PROGRAM	G 650-10100	\$0.00	\$0.00	\$0.00
STORM WATER FUND	G 651-10100	\$2,838.02	\$2,199.41	-\$65,434.14
WATER FUND	G 730-10100	\$9,506.26	\$9,412.23	\$352,135.44
SEWER FUND	G 770-10100	\$11,662.35	\$22,557.21	\$939,972.96
<u>Total</u> Cash		\$1,285,441.28	\$731,259.85	\$3,467,303.59
Held by Fiscal Agent				
POLICE BUILDING	G 599-10110	\$0.00	\$0.00	\$0.00
<u>Total</u> Held by Fiscal Agent		\$0.00	\$0.00	\$0.00
Petty Cash				
GENERAL FUND	G 101-10200	\$0.00	\$0.00	\$200.00
Total Petty Cash		\$0.00	\$0.00	\$200.00
Change Fund MUNICIPAL LIQUOR FUND	C 600 10050	\$0.00	Φ0.00	<b>#0.500.00</b>
	G 609-10250	·	\$0.00	\$2,500.00
<u>Total</u> Change Fund		\$0.00	\$0.00	\$2,500.00
Credit Card Sales Receivable MUNICIPAL LIQUOR FUND	G 609-10350	\$286,054.72	\$253,123.16	\$43,881.77
Total Credit Card Sales Receivable	,	\$286,054.72	\$253,123.16	\$43,881.77
Interest Receivable on Invest				
GENERAL FUND	G 101-10450	\$0.00	\$0.00	\$6,149.96
04,STREET-OAK LANE	G 585-10450	\$0.00	\$0.00	\$0.00
Total Interest Receivable on Invest	_ 555 10400	\$0.00	\$0.00	\$6,149.96
			*****	, .,
Taxes Receivable-Delinquent GENERAL FUND	G 101-10700	\$0.00	\$0.00	\$35,799.20
		ψ0.00	ψ0.00	ΨΟΟ,1 ΟΟ.20

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### **CITY OF LEXINGTON**

### \*Fund Summary -Budget to Actual©

December 2017

					2017
	2017 YTD Budget	December MTD Amount	2017 YTD Amount	2017 YTD Balance	% YTD Budget
FUND 101 GENERAL FUN					-
Revenue	\$1,721,575.00	\$748,004.35	\$1,708,648.19	\$12,926.81	99.25%
Expenditure	\$1,721,575.01	\$131,176.27	\$1,653,455.96	\$68,119.05	96.04%
·		\$616,828.08	\$55,192.23	• • • • • • • • • • • • • • • • • • • •	
FUND 220 LOVELL BUILD	DING	φο το,υ20.υσ	ψου, το2.20		
Revenue	\$155,000.00	\$7,704.02	\$148,014.49	\$6,985.51	95.49%
Expenditure	\$185,122.71	\$7,887.36	\$109,337.03	\$75,785.68	59.06%
	_	-\$183.34	\$38,677.46		
FUND 310 CAPITAL PRO	JECTS	******	400,011110		
Revenue	\$94,200.00	\$26,103.20	\$207,258.07	-\$113,058.07	220.02%
Expenditure	\$93,585.00	\$20,807.36	\$274,010.66	-\$180,425.66	292.79%
	_	\$5,295.84	-\$66,752.59		
FUND 330 WATER CAPITA	AL FUND		, ,		
Revenue	\$31,000.00	\$0.00	\$0.00	\$31,000.00	0.00%
Expenditure	\$31,000.00	\$0.00	\$396,475.22	-\$365,475.22	278.95%
	***************************************	\$0.00	-\$396,475.22		
FUND 360 05 STREET-ED	GEWOOD				
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.17	-\$0.17	0.00%
		\$0.00	-\$0.17		
FUND 370 SEWER CAPITA	AL FUND				÷
Revenue	\$112,500.00	\$0.00	\$0.00	\$112,500.00	0.00%
Expenditure	\$112,500.00	\$0.00	\$0.00	\$112,500.00	0.00%
		\$0.00	\$0.00	•	
FUND 417 17 STREET IMP	PROVEMENTS				
Revenue	\$0.00	\$0.00	\$625,700.65	-\$625,700.65	0.00%
Expenditure	\$0.00	\$15,955.69	\$852,774.43	-\$852,774.43	0.00%
	_	-\$15,955.69	-\$227,073.78		
FUND 418 LAKE DRIVE PI	ROJECT				
Revenue	\$0.00	\$0.00	\$283,592.50	-\$283,592.50	0.00%
Expenditure	\$0.00	\$0.00	\$8,592.50	-\$8,592.50	0.00%
		\$0.00	\$275,000.00		
FUND 430 12 HAMLINE AV	/E				
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 435 13 STREET IMP	ROVEMENTS				
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 440 15 STREET IMP	ROVEMENTS				

### \*Fund Summary -Budget to Actual©

December 2017

					2017
	2017 YTD Budget	December MTD Amount	2017 YTD Amount	2017 YTD Balance	% YTD Budget
Revenue	\$0.00	\$0.00	\$442,652.33	-\$442,652.33	0.00%
Expenditure	\$0.00	\$0.00	\$23,557.96	-\$23,557.96	0.00%
	_	\$0.00	\$419,094.37		
FUND 445 16 STREET II	MPROVEMENTS				
Revenue	\$0.00	\$0.00	\$50,893.44	-\$50,893.44	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<del></del>	\$0.00	\$50,893.44		
FUND 551 16 NORTH M	ETRO GO				
Revenue	\$0.00	\$0.00	\$4,078.52	-\$4,078.52	0.00%
Expenditure	\$0.00	\$0.00	\$4,078.52	-\$4,078.52	0.00%
	_	\$0.00	\$0.00		
FUND 585 04 STREET-C	OAK LANE				
Revenue	\$15,145.00	\$871.15	\$1,756.64	\$13,388.36	11.60%
Expenditure	\$23,650.00	\$0.00	\$23,650.00	\$0.00	100.00%
		\$871.15	-\$21,893.36		
FUND 591 14 STREET-V	/ARIOUS				
Revenue	\$24,610.00	\$15,044.83	\$33,974.39	-\$9,364.39	138.05%
Expenditure	\$19,355.88	\$0.00	\$19,296.03	\$59.85	99.69%
	_	\$15,044.83	\$14,678.36		
FUND 592 15 STREET-V	/ARIOUS				
Revenue	\$0.00	\$13,377.27	\$58,013.29	-\$58,013.29	0.00%
Expenditure	\$0.00	\$0.00	\$31,423.63	-\$31,423.63	0.00%
		\$13,377.27	\$26,589.66		
FUND 599 POLICE BUIL	DING				
Revenue	\$61,180.88	\$28,837.52	\$60,704.97	\$475.91	99.22%
Expenditure	\$58,543.00	\$4,878.56	\$58,542.50	\$0.50	100.00%
		\$23,958.96	\$2,162.47		
FUND 609 MUNICIPAL L	LIQUOR FUND				
Revenue	\$3,132,000.00	\$341,529.35	\$3,113,192.93	\$18,807.07	99.40%
Expenditure	\$3,311,800.62	\$394,769.67	\$2,979,868.73	\$331,931.89	89.98%
	<del></del>	-\$53,240.32	\$133,324.20		
FUND 625 FARMERS M	ARKET			•	
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	_	\$0.00	\$0.00		
FUND 650 PROPERTY	MAINTENANCE PROGRA	AM			
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 651 STORM WAT	ER FUND				
Revenue	\$31,210.00	\$7,465.01	\$24,793.47	\$6,416.53	79.44%
Expenditure	\$53,283.19	\$2,199.41	\$37,202.76	\$16,080.43	69.82%

01/10/18 11:52 AM Page 3

### **CITY OF LEXINGTON**

### \*Fund Summary -Budget to Actual©

December 2017

	2017 YTD Budget	December MTD Amount	2017 YTD Amount	2017 YTD Balance	2017 % YTD Budget
	_	\$5,265.60	-\$12,409.29		
FUND 730 WATER FUND					
Revenue	\$128,000.00	\$37,847.53	\$159,250.44	-\$31,250.44	124.41%
Expenditure	\$247,946.92	\$6,984.38	\$154,337.29	\$93,609.63	62.25%
		\$30,863.15	\$4,913.15		
<b>FUND 770 SEWER FUND</b>	•				
Revenue	\$215,536.00	\$54,523.43	\$209,290.94	\$6,245.06	97.10%
Expenditure	\$439,045.17	\$22,557.21	\$242,757.37	\$196,287.80	55.29%
1		\$31,966.22	-\$33,466.43		
Report Total		\$674,091.75	\$262,454.50		

### CITY OF LEXINGTON COUNTY OF ANOKA STATE OF MINNESOTA

#### **RESOLUTION 18-08**

# A RESOLUTION OF THE CITY COUNCIL OF LEXINGTON, MINNESOTA, APPROVING PRELIMNARY PLAT

WHEREAS, the owners of O'Reilly's Auto Parts Store are in the process of building and relocating to a new stand-alone store within Lexington city limits, and the City finds it necessary to review and approve the preliminary plat submitted by CMA Architectural Firm in Minneapolis, Mn..

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEXINGTON, MINNESOTA, formally APPROVES the Preliminary Plat set forth in the Staff Report from the City Engineer; and said Report shall be incorporated into the Final Plat, along with any other recommendations from City Staff.

PASSED AND DULY ADOPTED this 18th day of January 2018 by the City Council of the City of Lexington.

	Mark Kurth, Mayor	
Attest:		
Bill Petracek, City Administrator	<del></del>	



### Memo

To: City Administrator and City of Lexington Planning Commission

From: Steve Winter, PE, Consulting City Engineer

Subject: Preliminary Plat of Lexington Center 3<sup>rd</sup> Addition - O'Reilly's Auto Parts Store - Review

Date: January 9, 2018

We reviewed the site plans and the preliminary plat for Lexington Center 3<sup>rd</sup> Addition. The site plan application was submitted November 13, 2017 without plans or documentation. The application was modified and the complete application was submitted on November 30<sup>th</sup>, 2017. The public hearing was set for January 9<sup>th</sup>, 2018. We have reviewed the plans that were submitted and the comments are listed below. The code sections listed below are all in Chapter 12 - Subdivision Regulation (Platting) and Chapter 13 - Storm water Management Regulations.

The application was submitted as a minor subdivision, but this shall be considered a major subdivision even though it is only one lot. The Lot is an Outlot and therefor must be platted through a major subdivision.

#### 12.10, Subd. 2

C

o Missing abstract, opinion or title insurance

### 12.20, Subd. 1

- D
- o Record owner information is conflicting with county records
- o Missing
  - Subdiivider
  - LS
  - Engineer
  - Designer
- H
- o Missing signature of preparer and date.
- |
- Missing
  - Abstract or TC policy.

### 12.20, Subd. 2

- D
- Missing
  - Existing/underlying easement along the northeasterly line is incorrect (per plat)
    - This was dedicated as an 18 foot wide strip, it is shown on plans as a 20 foot strip.

- E
- Missing adjacent parcel lines within 150 feet.
- G
- Soil report of the proposed subdivision is required with details in this subdivision, but no soil report was submitted for this project.
- H
- o Size and type of utilities are not indicated for the sewer on the south side.

### 12.20, Subd. 3

- B
- o Easement along the easterly and northeasterly side is not wide enough for proposed watermain. The easement is shown on Sheet C1.5, but not on the preliminary plat.
- H
- o Missing the underlying plat name is missing on the existing lots and blocks.

### 12.20, Subd. 4

- A
- Has a statement been provided somewhere? We could not find one.
- B
- o Is the any? Truck loading at night, or truck loading area must be provided per the Zoning Chapter.
- C
- o Runoff shown on the plan, but the drainage report will need to include more information on the detention pond size.
- D
- o The impervious improvement area of the site drains offsite and with the information provided, but the final outlet or elevation are not shown.
  - This area is also in the Anoka County Right of Way. The Developer must submit an approved permit from Anoka County to allow these improvements.
- E
- o Are there any zoning changes?
- G
- o Missing the majority of the information as it related to gradients.

• The rest of the required in this section are in your wheel house and I will refrain from comment.

12.40, Subd. 8 The Storm Water Management facilities must follow Chapter 13 of the City Code. The Developer shall submit an approved permit from the Rice Creek Watershed District and Anoka County. The Operation and Maintenance plan listed on Sheet C1.2 Note 8.5.8 must also be submitted per the Rice Creek Watershed District requirements and be submitted to the City of Lexington. This will need to include the annual inspections and at what point the pervious pavement, the drain tile and detention pond will need to be cleaned out to ensure it is working properly.

- A The proposed Stormwater management facilities shall have adequate capacity to accommodate potential drainage from their entire upstream drainage area, whether within or without the subdivision.
  - o The Outlot B must be allow to drain across this site as an emergency overflow around 905.0 on the south property line and enter the rip rap swale at 906.0. The area has seen flooding in the past and must continue to allow the area to the south an emergency overflow. More topography or spot elevations may be needed to show the existing EOF for the upstream areas.
- The storm sewer needs to be designed to follow the City Code Chapter 13 Storm Water Management Regulations. If new technologies are proposed that are not in Chapter 13, the project must follow the RCWD rules and Minnesota Stormwater Manual. A narrative must be submitted as to why this chapter is not used with discussion of how the plan follows the RCWD rules and Minnesota Stormwater Manual.
  - o The storm line or drain tile is under pavement and there is no way to access the 90 degree bend if cleaning of the line would be needed. A plan must be submitted on how the drain line can be cleaned or clean out shall be provided.
  - o The plan must also include and observation well for the each of the reservoir layers on the project. Sheet C1.2 note 8.5.7.5 states an inspection well can be installed, but does not show them on the plan.
  - Vacuuming is shown on Sheet C1.2 but must also be show on the operation and maintenance plan per the RCWD and the City of Lexington.

General proposed site plan review. There are many standards on the plan that include the State of Missouri or the State of Kansas. Those standards must be changed to reference current standards in the State of Minnesota.

- Sheet C1.1 The detention basin mentioned shows a footing wall, therefore a structural engineer will need to sign off on it.
- Sheet C1.4 Downstream catch basins must be protected. Inlet protect must be added the catch basins on South Highway Drive.
- Sheet C1.5 The minimum depth for water main in <u>7.5 feet</u>. The water main extension shall use a wet tap to ensure the existing water service is not interrupted.

### **MEMO**

### January 9, 2018

- Sheet US1- Sanitary sewer service line doesn't work. The sanitary service line comes in lower than the existing manhole elevation. The sanitary sewer service line may need to be insulated to protect it from freezing under the detention pond.
- Sheet US1- Change the sewer and water contacts to the City of Lexington, Public Works Dept. 763-784-6849

We do recommend the approval of the site plans with modifications listed above. We also recommend the approval of the Preliminary Plat with the modifications listed above.



### City of Lexington Planning Commission Staff Report

Date: January 9,2018

To: City Administrator and City of Lexington Planning Commission

From: Christopher Janson, AICP - MSA Consulting Planner

Request: Preliminary Plat of Lexington Center 3rd Addition – Major Subdivision

Applicant: O'Reilly Auto Enterprises, LLC

Zoning District: M-1 Central Business District

#### Request

The Applicant, O'Reilly Auto Enterprises, is requesting approval of a Preliminary Plat to be known as Lexington Center 3<sup>rd</sup> Addition, allowing the platting of (existing) Outlot A, of Lexington Center 2<sup>nd</sup> Addition, to allow for the construction of a new O'Reilly Auto Parts Store.

### Lot Area and Dimensions:

The M-1 Central Business District has no Minimum Lot Area requirements, no Minimum Lot Width in Feet and Minimum Lot Depth of 100'.

The proposed plat will create Lot 1, Block 1: The proposed lot is 1.128 acres or 49,138 square feet in size and meets lot area and dimension requirements of Chapter 11 of the Lexington City Code. Proposed Lot 1, Block 1 contains no existing structures.

#### Easements/Right-of-Way

The proposed plat notes existing and proposed easements. If necessary, vacation of any existing easements should be completed prior to the adoption of a Final Plat.

#### **Building Setbacks**

M-1 Required Building Setbacks Minimum Front Yard Setback: 35' Minimum Side Yard Setback: 5'/15'

Rear Yard Setback: 30'

### Parking Lot Design and Parking Requirements

The applicant has indicated the intent to build an 8,747 square foot Auto Parts Store on the proposed lot in the future. Chapter 11 of Lexington's City Coded require at least one parking space for each 300

square feet of floor area for retail establishments. The proposed building will require 29 off-street parking spaces. The Site Development Plan indicates the applicant is proposing 38 off-street parking space, exceeding the required minimum parking amount.

### **Grading/Stormwater Management/Impervious Coverage**

The maximum impervious coverage allowed for proposed Lot 1, Block 1 is 80%. According to the Site Development Plan, the combined parking lot, site access and store access pavement area is 17,947 square feet. A portion of this pavement will be pervious pavement. The building area proposed is 8,747 square feet. The total proposed paved area (pervious/impervious) and the impervious building area equals 26,694 square feet of pervious/impervious paved surface; or pproximately 54% of the proposed lot. This is well under the 80% maximum.

Please see City Engineer Comments regarding grading, Stormwater management and paving as well as the Rice Creek Watershed District's comments or concerns.

#### Landscaping Plan

The preliminary plat does not include a landscaping plan for review but the Site Development Plans include the addition of 315 new plantings for the proposed development.

#### **Parkland Dedication Fee**

The required amount of cash in lieu of parkland dedication shall be calculated and that amount shall be included in the executed Developers Agreement. Parkland dedication fees, as required, shall be paid at the time of executing the Final Plat.

#### **City Engineer Comments**

All comments and concerns of the City Engineer should be addressed.

#### **Building Inspector Comments**

All comments and concerns of the Building Inspector should be addressed.

#### **Fire Marshal Comments**

All comments and concerns of the Fire Marshall should be addressed.

### Rice Creek Watershed District (RCWD)

All comments and concerns of the watershed district should be addressed including obtaining the final watershed permit prior to the City signing the final plat or authorizing any site work. A final copy of the permit should be submitted to the City.

### <u>Preliminary Plat Recommendation</u>

Staff is recommending the Planning Commission recommend approval of the Preliminary Plat for Lexington Center 3<sup>rd</sup> Addition with the following conditions:

- 1. All comments and concerns of the City Engineer, City Attorney, City Clerk, City Administrator, Building Inspector and Fire Marshal shall be met as required by City Staff.
- 2. All comments and concerns of the watershed district should be addressed including obtaining the final watershed permit prior to the City signing the final plat or authorizing any site work. A final copy of the permit should be submitted to the City.

- 3. All building construction for commercial, industrial, or multiple dwellings shall be accompanied by a complete site plan, showing the proposed use of the balance of the property. The plan shall show waste disposal, water supply, drainage, ingress and egress, landscaping, screening, and other supportive and pertinent data. Distances to surrounding buildings must also be shown on the site plan. The completed site plan must be reviewed by the City Clerk/Zoning Administrator and Building Inspector. Upon the completion of their review, a written report must accompany the site plan as to their conformity with the City's present development codes and Comprehensive Plan to the Planning Commission for their review and recommendation to the City Council. No building permit shall be issued until the City Council has given their approval.
- 4. The required amount of cash in lieu of parkland dedication shall be calculated and that amount shall be included in the executed Developers Agreement. Parkland dedication fees, as required, shall be paid at the time of executing the Final Plat.
- 5. The Applicant shall submit an application to vacate any easements where necessary and appropriate. The vacation process shall be completed prior to or at the same time as submitting for Final Plat approval from the City.
- 6. Revised plans shall be submitted as required by staff.



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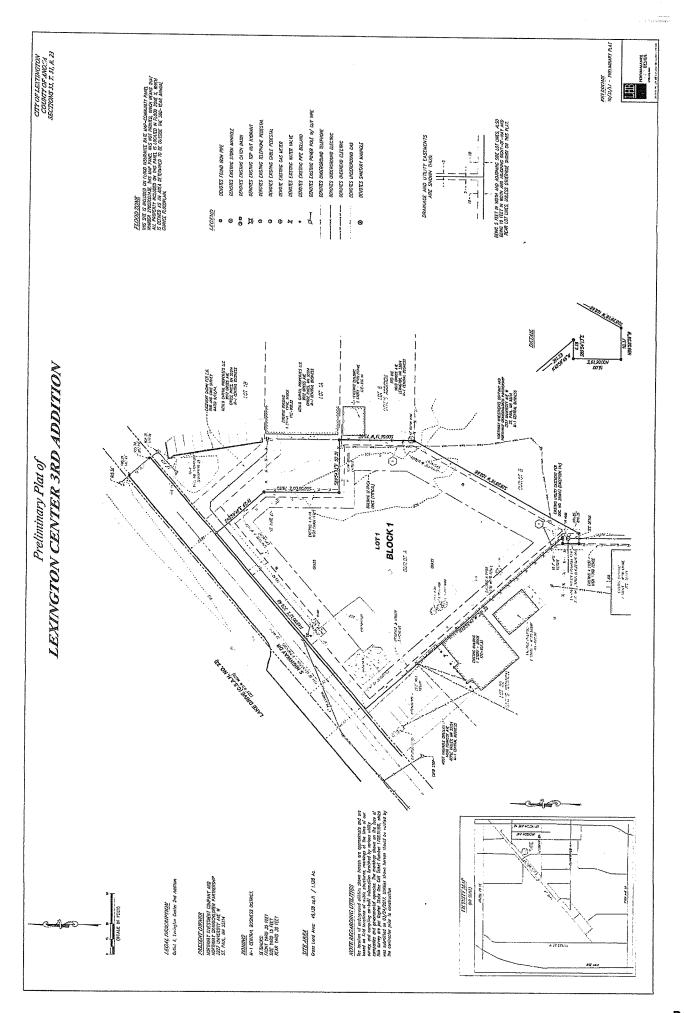
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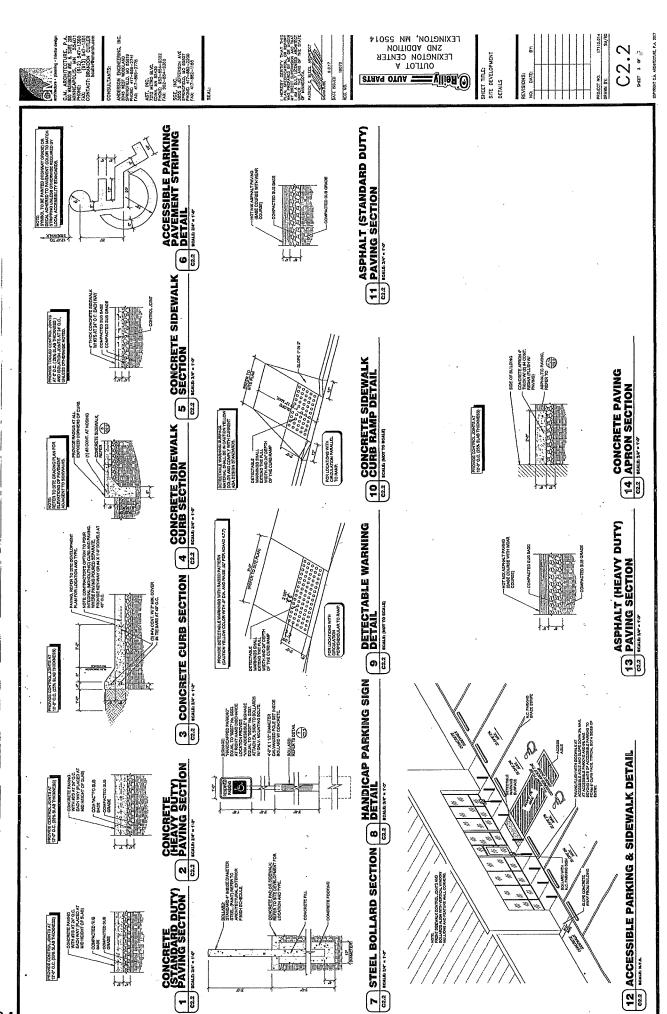
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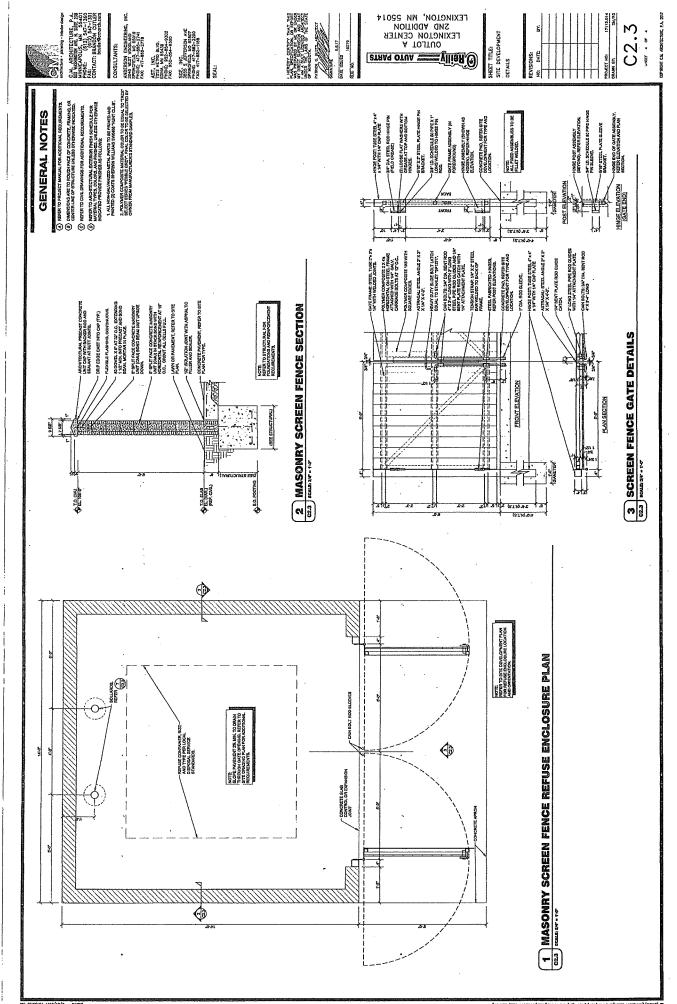
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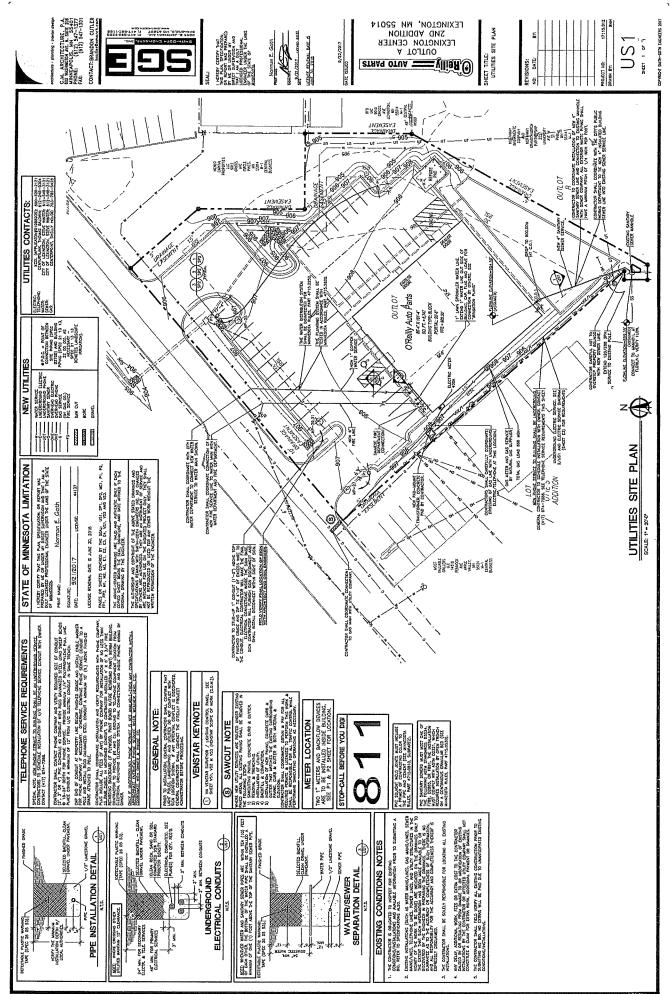
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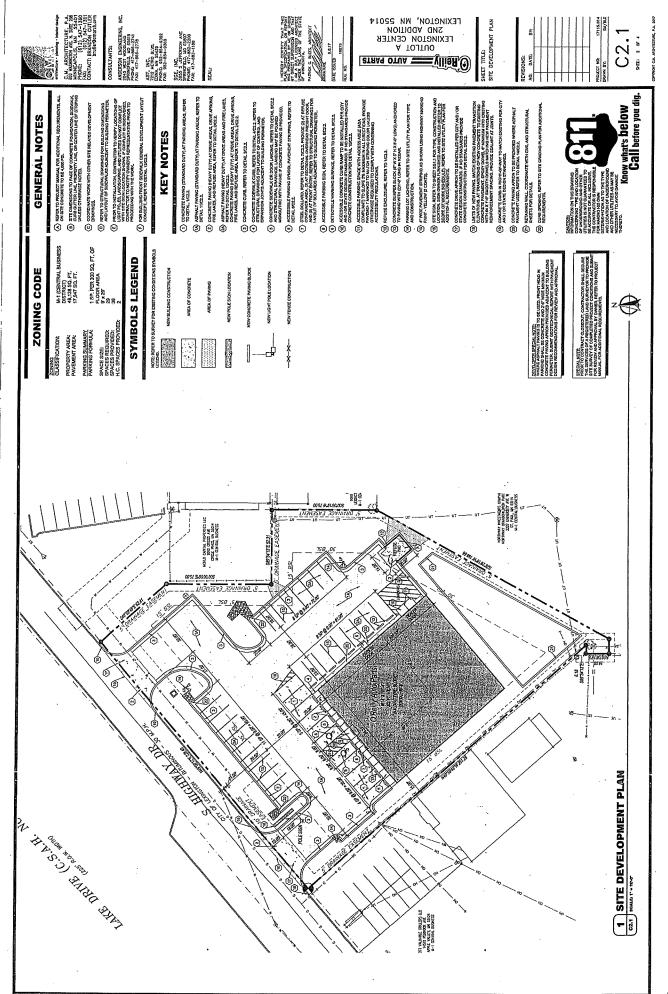
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   | JERRY MALER<br>P. 417.461.0513   | RYAN PARKER<br>P: 770,805,5460<br>F: 770,805,0407<br>E: erelly@richtha.com   | ANDREW CARPENTER<br>CANTON BUSEDINOM<br>P: 674.288.6068   | P-600.607-633<br>P-600.607-633<br>P-880.051.5499<br>construction@lockws.com   | PANA PEEL<br>P: 600.697.4307, EXT: 133<br>F: 650.691.6409<br>continudon@lockent.com   
  | ANDREW CARPENTER<br>CLAYTON BLURETROM<br>P. 574.286.6868   | PAM PETL<br>P: 600.007.4307, EXT: 133<br>F: 850.881.5409<br>C: construction@lockret.com   | CARL YORKAN<br>P. \$10,272,469<br>F. \$16,272,7500<br>E. cariffooliller, com   | CAPL YORKAN<br>P. 919.272.4464<br>F. 919.272.7909<br>E. cardicoullegines.com   | OWNERS OR TEMANT'S<br>DESIGNATED PROJECT<br>ADMINISTRATOR   
  | OWNERS OR TENANTS<br>DESIGNATED PROJECT<br>ADMINISTRATOR   |  | OWNERS OR TEMANTS<br>DESIGNATED PROJECT<br>ADMINISTRATOR   | TOM JOHNSON<br>P: 561.612.9702  | OWNERS OR TENANTS<br>DESIGNATED PROJECT<br>ADMINISTRATOR                         | OWNERS OR TENANTS<br>DESIGNATED PROJECT<br>ADMINISTRATOR   
   | SCOTT CARLETON<br>P: 816.068.3472<br>F: 818.827.4864  | MICHARIL LOYD<br>P: 308.360.6895   | 8ANCH YOUNG . P. 314,873,2082 BAM CAST P. 314,873,2091                      | 84R4 TILTON<br>P: 888.388.4858, EXT. 3428<br>PAUL WIZ<br>P: 318.317.2481            | (TECHNICAL SUPPORT)<br>P. 816,812.1612<br>P. 816,341,8760   | JAMES STOVER<br>P. Bub. Sel. Di-40   | SIMON ZUBRAS<br>P. 214,310,8000   
   | ENIS PACAVAR<br>P. 978-305-1607   |
| CONTACT INFOR  | COMPANY & ADDRESS  | CREBALY AUTOMOTIVE STORES, INC.  | SPRINGFIELD, MO 63622   |   | (TO BE DETERMINED)  
   | GLORAL BLS. CHAG PRODUCTS<br>(SILVENCOTE INSULATION)<br>1121 HERANN STREET<br>ELKHART, INDANA 48516  | (REFER TO NOTE NO. 1) MICHEN USA. RE. MAS LACET CHINE GROSSING SUFFEZZO JOHNS CREEK, GRORGIA 30097   | GLOBAL BUILDING PRODUCTS<br>1131 HERMAN STREET<br>ELKHART, INDIANA 40516  | (REFER TO NOTE NO. 1) LOCONECHELE DRIVE NICHOLASVILLE, KY 42320   | (REPER TO NOTE NO. 1) LOCKMIT 100 COURCHELLE DRIVE NICHOLASVILLE, KY 40356  
  |  | <b>-</b>  |  | (REFER TO NOTE NO. 1)<br>COULTER, COMPANY<br>127-11 E. 00TH GITREET NORTH<br>CWASSO, DK 74036  | OPELLY AUTOMOTIVE STORED, INC.<br>233 SOUTH PATTERSON<br>SPRINGFIELD, NO 45802  
  | OPERLY AUTOMOTING GTORES, INC.<br>233 SOUTH PATTERSON<br>SPRINGHISLD, MO 63602   |  | ORCILLY AUTOMOTIVE STORER, INC.<br>230 SOUTH PATTERSON<br>SPRINGFIELD, NO 65802  | TOWN & COUNTRY INDUSTRIES<br>400 WEST MCHAS ROAD<br>FORT LAUDGRDALE, FLORIDA 33309  | ORED, LY AUTOMOTIVE STORES, INC.<br>233 SOUTH PATTERSON<br>SPRINGFIELD, MO 05002 | OPETLY AUTOMOTIVE STORES, ING.<br>233 SOUTH PATTERSON<br>SPRINGPIELD, MO 65802   
   | BUTLER MANUFACTURING, INC.<br>1640 GENERALE STREET<br>MANDAS CITY, NO 64102   | CHIEF BUR DINDS, INC.<br>P.O. BOX 2078<br>1821 BOUTH NORTH ROAD<br>GRAND (3LAND, NE BBXZ; 2078   | 의   | CARRIER CORPORATION NATIONAL ACCOUNTS ZD INDIGSTRAL PARK DRIVE DINGHAMTON, NY 13004 | YENSTAR, PIC.   | (REPRET TO MOTE NO. 2)<br>SIUVLY ELECTRIC  | RESERVE TO NOTE NO. 2)<br>ZUBRAD ELECTRIC   
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| BECTION NAME REFERENCE   | ITEM OR WORK DESCRIPTION                                   | BUMMARY OF WORK<br>(GENERAL BULDING PERMIT, STATE<br>DEPARTMENT OF TRANSPORTATION PERMI  | STATE DEPARTMENT OF NATURAL. RESOURCES PERWITS) SUMMARY OF WORK   | (ALL TRADE PERMITS, UTILITY IMPACT AND<br>CONNECTION FEED, OR PERMITS AND FEE<br>REQUIRED FOR PROJECT COMPLETION)   | QUALITY CONTROL PROCEDURES<br>(TESTING & SPECIAL INSPECTIONS)   
   | BUILDING INGULATION<br>(PRE-ENGINEERED METAL BUILDING BATT   | GIDING<br>(FIGER CEMENT DOARD)   | BTERL DOORS AND FRAMES<br>(EXTERIOR SWING UNITS)  | STEEL DOORS AND PRAMES<br>(INTERIOR SWING LHITS)  | FLUSH WOOD DOORS<br>(INTERIOR SWING UNITS)  
  | DOOR HARDWARE<br>(EXTERIOR SWING UNITS)  | DOOR HARDWARE (INTERIOR SWING UNITS)  | ALUMINUM ENTRANCES AND STOREFRONT  | GLAZED ALUMINUM CURTAIN WALLS  | PANTRAG<br>(INTERGOR PARTED GRAPHICE)   
  | BIONAGE (EXTERIOR PANEL BIONAGE, ILLUMMATEL PANEL SICHAGE, POST AND PANELPHON SIGNAGE, POST CONCRETE FGUNDATIONS   | SIGNAGE<br>(MONUMENT SIGN CONCRETE FOUNDATION<br>AND MADGNRY, ELECTRUCAL ROUGH-IN<br>BYSTEMS)  | TOLET ACCUSSORES<br>(f)SSUE PAPER DISPENSERS, SOAP<br>DISPENSERS, PAPER TOWIL DISPENSERS   | STORM PAVELS  | SAFES  | INDUSTRAL FURNITURE<br>(RACKING AND SHELVING)  
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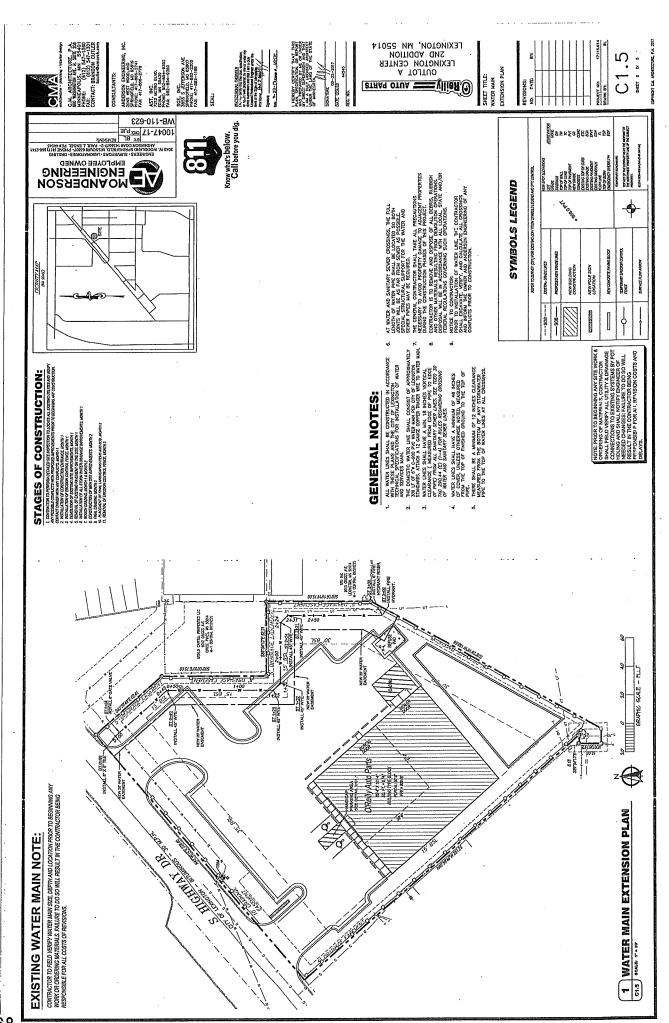


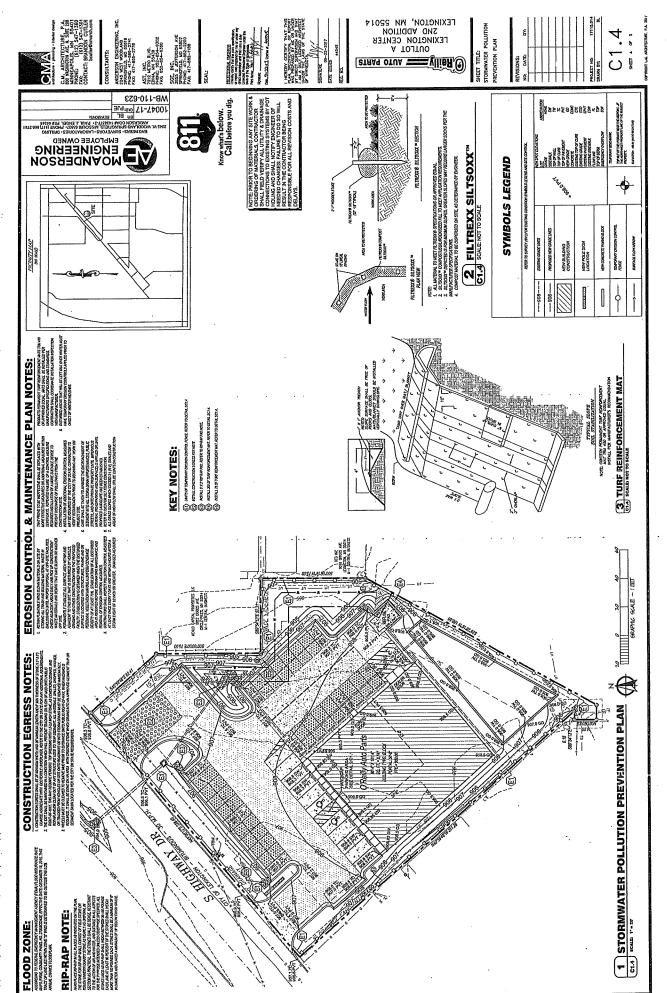


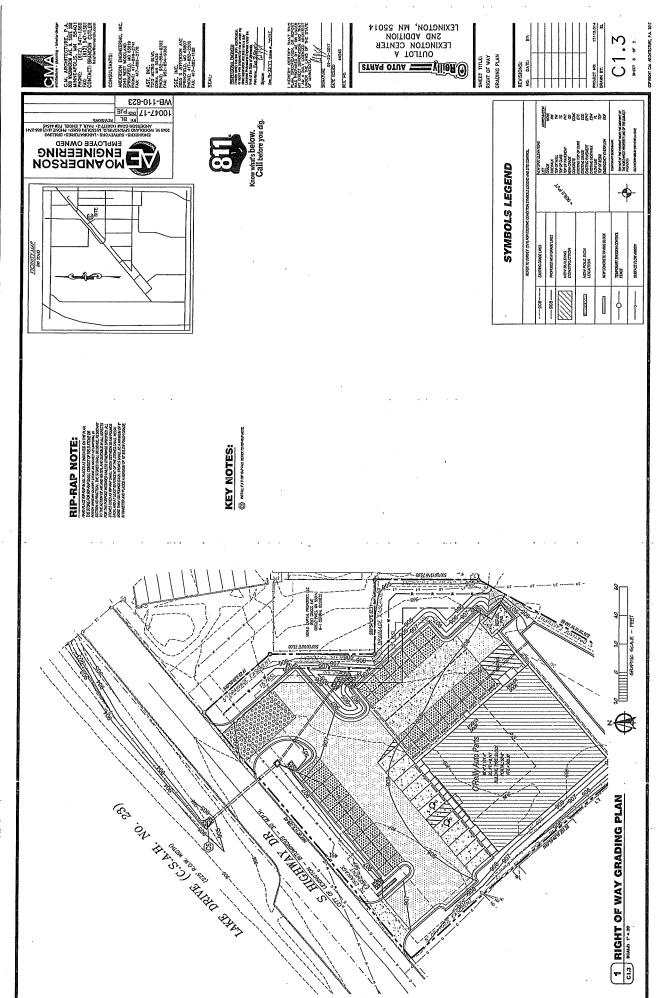


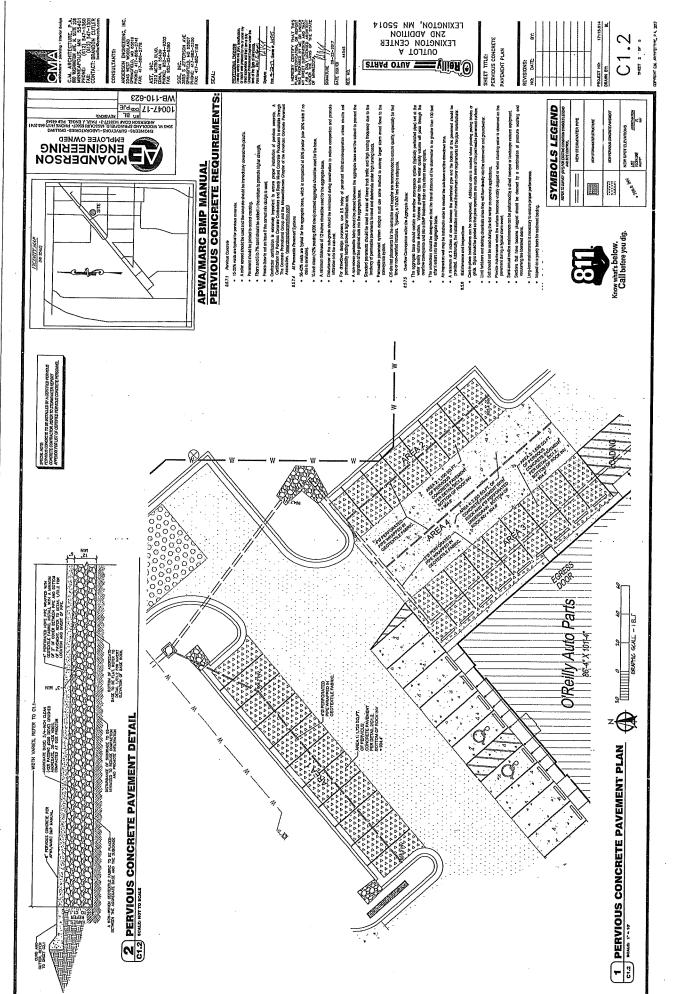


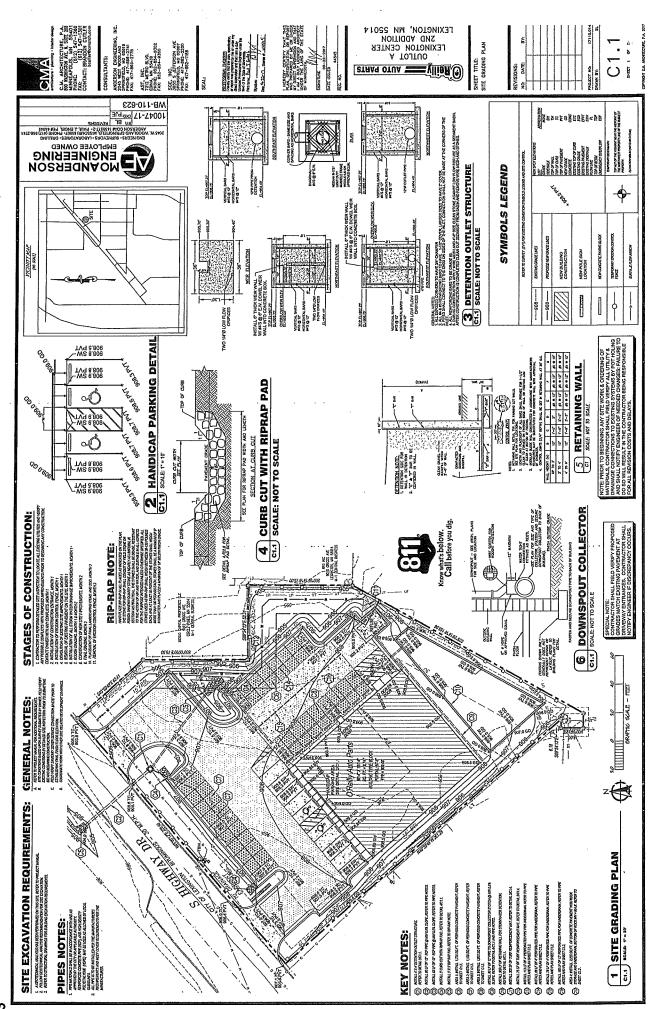












### MEMORANDUM OF UNDERSTANDING

For 2018, the following charges will be the responsibility of the Centennial Lakes Little League Association:

- Water and Sewer Bill: A beginning meter reading will be taken April 1, 2018 and a final reading on September 30, 2018. Billing will be issued for gallons used at the commercial rate and sent directly to CLLLA for payment to the City of Lexington.
- Electricity for Concession and Field Lights (excludes security lights): A beginning
  meter reading will be taken from the Connexus April billing statement and a final
  reading will be taken from the Connexus October billing statement. Billing will be
  issued for electricity used at the current rates and summary billing will be sent in
  November for payment to the City of Lexington.
- Garbage: CLLLA will contract directly with a garbage company and will pay the vendor directly.
- Fertilizer Cost: CLLLA will pay for 1/2 the total fertilizer costs. Summary billing will be sent in November 2018 for payment to the City of Lexington.
- Ag-lime: CLLLA will pay for ag-lime needed for field repair.
- CLLLA will not be charged for water/sewer and electric usage during the Minnesota State High School League (MSHSL) Section 4AAA Softball Tournament (May 2018 – June 2018). The usage by MSHSL will be calculated on a pro-rata basis and shown as a credit on the billing sent in November 2018 for payment to the City of Lexington.
- The summary billing will be due 45 days from the date of the invoice. After 45 days it will be considered delinquent and subject to late fees, as per City Code Section 3.04, Subd. 1.

Agreed this	day of	2018.		
		_		

## A Proclamation Commemorating City of Lexington, Minnesota School Choice Week

WHEREAS all children in the City of Lexington should have access to the highest-quality education possible; and,

WHEREAS City of Lexington recognizes the important role that an effective education plays in preparing all students in City of Lexington to be successful adults; and,

**WHEREAS** quality education is critically important to the economic vitality of City of Lexington; and,

WHEREAS City of Lexington is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Mayor Mark Kurth, do hereby recognize January 21-27, 2018 as CITY OF LEXINGTON, MINNESOTA SCHOOL CHOICE WEEK, and I call this observance to the attention of all of our citizens.

Signed: Mayor Marl	k Kurth	
SEAL Attest		_

### Bill Petracek

From:

City Of Lexington <mkurthlexingtonmn@comcast.net>

Sent:

Thursday, November 16, 2017 5:15 PM

To:

Bill Petracek

Subject:

Fwd: Proclamation Request

Follow Up Flag:

Follow up

Due By:

Tuesday, January 09, 2018 9:00 AM

Flag Status:

Flagged

Let's do this in Jan

Sent from my iPhone

Begin forwarded message:

From: Proclamations Department proclamations@nscw.org>

**Date:** November 16, 2017 at 14:40:49 CST **To:** Mark < mkurthlexingtonmn@comcast.net>

**Subject: Proclamation Request** 

Reply-To: Proclamations Department proclamations@nscw.org>

### Dear The Honorable Kurth:

We are respectfully requesting that you consider joining city and county leaders across the country in officially recognizing January 21-27, 2018 as School Choice Week in City of Lexington.

Issuing a proclamation provides an opportunity to shine a positive spotlight on the K-12 education options available for children and families in City of Lexington.

Last year, more than 684 mayors and county leaders, along with 30 governors, the unanimous United States Senate, and the President, issued proclamations recognizing National School Choice Week, which in 2018 will feature more than 31,000 events across America.

National School Choice Week is entirely nonpolitical and nonpartisan, and we do not advocate for or against any legislation. Our goal is simply to raise awareness, among parents, of the public and nonpublic K-12 education options available to their children.

Please let me know if you will be able to issue this proclamation and help us raise awareness of the importance of opportunity in education. I greatly appreciate your consideration. We have provided both a Word and .PDF proclamation template on our website at:

https://schoolchoiceweek.com/proclamations/

Also, for your convenience, we have provided the suggested proclamation language below.

Best,

Andrew

### Andrew Campanella

President

National School Choice Week

www.schoolchoiceweek.com

### SUGGESTED PROCLAMATION LANGUAGE

City of Lexington School Choice Week

WHEREAS all children in City of Lexington should have access to the highestquality education possible; and,

WHEREAS City of Lexington recognizes the important role that an effective education plays in preparing all students in City of Lexington to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of City of Lexington; and,

To: Mayor Kurth and City Council

From: Bill Petracek, City Administrator

Date: January 12, 2018

Re: 2018 F350 4X4 – Regular Cab – 8' Box/Emergency Lighting

Public Works is requesting approval to replace their 2001 Ford F350 4x4 truck with a 2018 Ford F350 4x4 truck. The 2001 vehicle has exceeded the equipment retention time of 15 years, and with a recent increase of repairs and overall condition of the truck we feel now is the time to replace it:

Recent repairs to the existing vehicle include transmission, leaf springs, wheel bearings, rust repair and other smaller items totaling about \$4000 in the last 2 years. We feel the truck is still worth decent money and there is a market for it, but if the rust and overall condition will greatly affect the resale value.

In the 2018 Captital Fund budget - Account 310-43100-550 (Motor Vehicles) - we have an allocation for \$44,000.00.

Vehicle - \$36,000 Plow - \$6,000 Lighting - \$2,000

### Total budgeted amount-\$44,000

Unfortunately, we cannot control percentage increases from 2017 to 2018 from the State Bid, and we did not budget for \$2,578.02 6.5% sales tax payment, as well. In an effort for us to stay under budget, we needed to eliminate purchasing a new plow in 2018. Public works will be able to use the plow on the existing truck for another year or so without any issues.

Staff recommends the purchase of 2018 F350 4X4 – Regular Cab – 8' Box for \$42,375.61 along with the emergency lighting for \$1199.08.

Total amount \$44,248.69

Alternate bid:

2018 F350 4X4 – Regular Cab – 8' Box for \$42,375.61 along with the emergency lighting for \$1199.08; and Boss Plow 9' Super Duty for \$5750.40.

Total amount \$49,999.09

# Recommended Bid

\$ 25,600.84 \$ 14,061.00	291.96 330.98 376.15 199.99	
\$ 25 \$ 14	w w w w	
42,375.61	ing ping \$ 1,199.08 \$ 449.00 \$ 225.00	
Sub Total \$ 42,375.61	x4 8.99 shipping 17.15 shipping Sub Total \$	
gns	72.99 x4 \$321.99 + \$8.99 shipping \$359.00 + \$17.15 shipping \$199.99 Sub Total \$ \$ \$	
Truck 2018 F350 XL Options	Lighting Whelen Engineering Vertex Super-LED Light - Amber, Model# NT163783 Whelen Century Series Super-LED Mini Lightbar, 23"- Amber Golight Stryker GL-3067 Wireless Remote Control Spotlight w/ 2 remotes LAMPHUS SolarBlast SBLS104 47" 40W LED Traffic Advisor Light Bar - AMBER Miscellaneous Steel Wiring	

\$ 44,248.69

**Grand Total** 

## Alternate Bid

\$ 25,600.84 \$ 14,061.00	\$ 5,387.57	\$ 109.49 \$ 253.34	\$ 291.96 \$ 330.98 \$ 376.15 \$ 199.99
Sub Total \$ 42,375.61		\$84.00 + \$25.49 shipping Sub Total \$ 5,750.40	72.99 x4 \$321.99 + \$8.99 shipping \$359.00 + \$17.15 shipping \$199.99 Sub Total \$ 1,199.08 \$ 449.00 \$ 225.00
Truck 2018 F350 XL Options	Plow Boss 9' Super Duty	Universal Heavy Duty Rubber Snow Deflector Kit up to 8-10 Ft. Straight Plow D-Force	Lighting Whelen Engineering Vertex Super-LED Light - Amber, Model# NT163783 Whelen Century Series Super-LED Mini Lightbar, 23" - Amber Golight Stryker GL-3067 Wireless Remote Control Spotlight w/ 2 remotes LAMPHUS SolarBlast SBLS104 47" 40W LED Traffic Advisor Light Bar - AMBER Wiscellaneous Steel Wiring

\$ 49,999.09

Grand Total

Midway Ford Commercial Fleet and Government Sales 2777 N. Snelling Ave. Roseville MN 55113

T-79 2018 F350 4X4- Regular Cab- 8' Box

Automatic Transmission
Dual Front Air Bags
AM/FM Radio
Tow Hitch
Tilt Wheel



### Standard

40/20/40 Vinyl Front Seat Standard Base Upholstery 4-Wheel ABS Brakes Air Conditioning LT245/75r17 E All Season Tires Travis Swanson 651-343-5212

tswanson@rosevillemidwayford.com

Fax # 651-604-2936

Front Tow Hooks Rubber Floor Covering Black Bumpers w/Rear Step Matching Full Size Spare Tire 6.2L V8 E85

Options	Code	Price	Select	7		
Snow Plow/Camper	47B	\$225	X	1		
Brake Contoller	52B	\$249	Х	1		
Upfitter Switches	66S	\$152	X	1		
Tailgate Step	85G	\$345	Х	Exterior Colors	Code	Select
Skid Plates	41P	\$92	Х	Blue Jeans Metallic	N1	
E-Locking 3.55 Axle	X3J	\$359	Х	Race Red	PQ	
Daytime Run Lights	942	\$42	Х	Caribou Metallic	LQ	
LT275/70r18E AT Tires	TDX	\$571	Х	Shadow Black	G1	
6.7L Diesel Engine	99T	\$8,276	Х	Magnetic Metallic	J7	
Cab Steps	18B	\$295	Х	Ingot Silver Metallic	UX	
Roof Clearance Lights	592	\$56	Х	Oxford White	YZ	Х
XL Value Group	96V	\$663	Х			
Cruise Control	525	\$207	Х			
Line-X Spray-In Liner		\$495	X	Extended Service Contracts	Cost	Select
Power Group	90L	\$841	Х	7 year/75,000 mile	\$2,570	
LED Box Lighting	66L	\$56	Х	PremiumCare Warranty		
Ulitimate Trailer Camera	874	\$653	Х	(Bumper to Bumper)		
Sync 3	913	\$415	Х			
110 Outlet	43C	\$69	X			
Option Total		\$14,061		You must have a active FIN code	to participate in	this
Base Price			Totals	purchase contract : FIN code #		
6.2 Gas			\$25,600.84	Purchase Order required prior to	o order placen	ient
Options Price Totals			\$14,061.00			
Extended Warranty				PO#		
Transit Impr Excise Tax		•	\$20.00			
Tax Exempt Lic			\$40.75	1		(4)
6.5% Sales Tax			\$2,578.02	Name of Organization		
Document fee			\$75.00			
Sub total per vehicle			\$42,375.61	1		
Number of Vehicles			,	Address		
Grand Total for all units			\$42,375.61			
				City, State, Zip		
	*					
Acceptance Signature				Contact Person/ Phone #		
Print Name and Title Date			Contact's e-mail address and fax #	<b>‡</b>		

### TERMINATION AND RELEASE

THIS TERMINATION AND RELEASE (this "Termination") is made and given this day of January, 2018 (the "Effective Date"), by and between The City of Lexington, Minnesota, a duly organized city and political subdivision of the State of Minnesota (the "City") and Wells Fargo Securities, LLC, a Delaware limited liability company ("Wells Fargo").

- A. WHEREAS, the City is the owner of that certain real property located in Lexington, Minnesota, legally described on **Exhibit A** attached hereto (the "Property").
- B. WHEREAS, Norwest Investment Services, Inc., a Minnesota corporation ("Norwest"), and the City, entered into (i) that certain Ground Lease dated August 6, 1993, and recorded in the Office of the Registrar of Titles of the County of Anoka on March 24, 1994, Document No. 251777 (the "Ground Lease"), and (ii) that certain Lease and Purchase Option Agreement dated as of August 6, 1993, and other agreements described in more detail in the Ground Lease (together with the Ground Lease, the "Lease Documents").
- C. WHEREAS, Wells Fargo represents and warrants to the City, and its successors and assigns, that it is the lawful successor-in-interest to Norwest, and Wells Fargo represents and warrants to the City, and its successors and assigns, that it is the exclusive owner and holder of all rights under the Lease Documents originally held by Norwest, and has the authority to enter into this Termination.
- D. WHEREAS, Wells Fargo and the City acknowledge that all obligations under the Lease Documents have been satisfied, and hereby mutually desire to terminate the Lease Documents and to release the Ground Lease of record.

**NOW, THEREFORE,** in consideration of the mutual promises set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. Recitals. All recitals set forth above are incorporated as if fully set forth herein.

- 2. <u>Authority</u>. Wells Fargo has the exclusive authority to (i) together with the City, terminate the Lease Documents, including executing this Termination; (ii) release the City, and its successors and assigns, from any and all obligations set forth in the Lease Agreements; and (iii) release the Ground Lease of record.
- 3. <u>Termination and Release of the Lease Agreements</u>. Wells Fargo and the City hereby mutually agree to terminate the Lease Agreements, and to release each of the parties thereunder, and their respective successors and assigns, and the Property from the obligations thereunder in all respects as of the Effective Date, and the Lease Agreements shall hereafter be of no further force or effect.
- 4. <u>Indemnification</u>. Wells Fargo agrees to indemnify and hold harmless the City, and its successors, assigns, officers, and agents (the "Indemnitee Parties"), from any and all damages suffered by and costs incurred by any of the Indemnitee Parties, including reasonable attorney's fees, that may arise as a result of Wells Fargo's failure to have the authority described under Section 2 above, or the failure of the effectiveness of this Termination in any way.
- 5. <u>Counterparts.</u> This Termination may be executed in counterparts, which together shall be deemed one and the same instrument.

THIS INSTRUMENT WAS PREPARED BY AND SHOULD BE RETURNED AFTER RECORDING TO:

Winthrop & Weinstine, P.A. (JJP) 225 South Sixth Street, Suite 3500 Minneapolis, Minnesota 55402

14784890v3

[SIGNATURE PAGES TO FOLLOW]

**IN WITNESS WHEREOF**, Wells Fargo and the City each execute this TERMINATION AND RELEASE as of the day and year first written above.

	WELLS FARGO:
	Wells Fargo Securities, LLC a Delaware limited liability company
	By: Name: Its:
STATE OF	103.
The foregoing instrument was acknowledged	before me this day of, 2018, by _ of the Wells Fargo Securities, LLC, a Delaware nited liability company.
limited liability company, on behalf of the lin	nited liability company.
Notary Public	

**IN WITNESS WHEREOF**, Wells Fargo and the City each execute this TERMINATION AND RELEASE as of the day and year first written above.

	CITY:
	The City of Lexington, Minnesota
	By: Name: Its:
STATE OF MINNESOTA )	
COUNTY OF ANOKA )	5.
, the	edged before me this day of, 2018, by of the City of Lexington, Minnesota, a duly
organized city and political subdivision	of the State of Minnesota, on behalf of the city.
Notary Public	

### **EXHIBIT A**

(Legal Description)

The land referred to in this Commitment is described as follows:

Lots Nine (9) and Ten (10), Block One (1), Lexington Park, Anoka County, according to the map or plat thereof on file and of record in the office of the Registrar of Titles in and for said County and State.

Lots Eleven (11) and Twelve (12), Block One (1), Lexington Park, Anoka County, according to the map or plat thereof on file and of record in the Office of the Registrar of Titles in and for said County and State.

### AND

The South 218 feet of the North 1285 feet of the East 200 feet of the Southeast Quarter (SE1/4) of Section Twenty-six (26), Township Thirty-one (31), Range Twenty-three (23), Anoka County, Minnesota.

EXCEPT those parts conveyed to the County of Anoka for highway purposes by Warranty Deed dated July 14, 1999, filed August 2, 1999, as Document No. 339118, and described as follows:

The East 43.00 feet of the following described property:
The South 218 feet of the North 1285 feet of the East 200 feet of the Southeast Quarter of Section 26, Township
31, Range 23, Anoka County, Minnesota.

The East 10.00 feet of the following described property: Lot 10, Block 1, Lexington Park, Anoka County, Minnesota.

The East 10.00 feet of the following described property: Lot 9, Block 1, Lexington Park, Anoka County, Minnesota.

Torrens Property



### **GROUND LEASE**

THIS GROUND LEASE, made and entered into as of the 6th day of August, 1993, (The "Ground Lease"), by and between The City of Lexington, Minnesota, a duly organized city and political subdivision of the State of Minnesota (the "Municipality"), and NORWEST INVESTMENT SERVICES, INC., a Minnesota corporation, (the "Ground Lessee").

### WITNESSETH:

WHEREAS, the Municipality will be the owner of certain land located in Anoka County, Minnesota and legally described in Exhibit A attached hereto (the "Land"), upon which the Municipality has determined to purchase the Lovell Building (the "Project Building"), and

WHEREAS, the Municipality intends that the Land and the facility thereon provide security to the Ground Lessee for the financing of the facility; and

WHEREAS, the Ground Lessee proposes to lease from the Municipality the Land, to lease or purchase from the Municipality the Project Building (the "Project") and to lease back to the Municipality the Land and the Project Building pursuant to the Lease and Purchase Option Agreement dated as of August 6, 1993, by and between the Ground Lessee, as lessor, and the Municipality, as lessee (the "Lease");

NOW, THEREFORE, for and in consideration of the premises and the mutual covenants hereinafter contained, the parties hereto hereby formally covenant, agree and bind themselves as follows:

### **ARTICLE I**

### Warranties

Section 1.02. Warranties of the Municipality. The Municipality covenants and warrants to the Ground Lessee:

- (1) That the Municipality will have good and merchantable title to the Land, has the authority to enter into, to execute and to deliver this Ground Lease and has duly authorized the execution and delivery of this Ground Lease;
- (2) That the Land is not subject to any dedication, easement, right of way, reservation in patent, covenant, condition, restriction, lien or encumbrance that would prohibit or would interfere materially with the Project Building or the use of the Land as security for the financing as contemplated by the Lease;
- (3) That all taxes, assessments or impositions of any kind with respect to the Land, except current taxes, have been paid in fully;
- (4) That the Land is properly zoned for the uses thereof contemplated by the Lease;
- (5) That the Municipality has authority to enter into, to execute and to deliver this Ground Lease and has duly authorized its execution and delivery; and

<u>Section 1.03</u>. <u>Warranties of the Ground Lessee</u>. The Ground Lessee covenants and warrants to the Municipality that the Ground Lessee has the authority to enter into, to execute and to deliver this Ground Lease, has duly authorized the execution and the delivery of this Ground Lease, and will record this Ground Lease.

### ARTICLE II

### Lease of Property

The Municipality hereby demises and leases to the Ground Lessee and the Ground Lessee hereby takes and leases from the Municipality for the sum of one dollar (\$1.00) and other good and valuable consideration, the receipt and the sufficiency of which are hereby acknowledged, the Land, together with all buildings and improvements thereon, whether now existing or hereafter constructed, for a term commencing on the date first above written and ending on the date the term of this Ground Lease is terminated in accordance with Section 3.01 hereof.

### ARTICLE III

### **Termination**

<u>Section 3.01</u>. <u>Termination</u>. Subject to the other provisions of this Ground Lease, this Ground Lease shall terminate upon the occurrence of any one of the following events:

- (a) The payment by the Municipality of all Rent owing to the Ground Lessee under the Lease.
- (b) The exercise by the Municipality of its option to prepay by payment of the scheduled Termination Value and other sums due in accordance with the terms and conditions of the Lease.
- (c) The termination of the Lease Term by the Municipality for nonappropriation pursuant to Section 4.06 of the Lease and the receipt by the Ground Lessee of amounts from the sublease or the sale of the Ground Lessee's interest in the Project Building and the Land sufficient to:
- (1) Reimburse the Ground Lessee for all administrative costs and expenses, including reasonable attorneys fees, incurred by the Ground Lessee as a result of the termination of the Lease Term and the sublease of the Building Facilities and the Land; and
- (2) Reimburse the Ground Lessee for all capital costs and expenses in any manner incurred by the Ground Lessee with respect to making the Project Building and the Land suitable for sublease for commercial or other lawful purposes (as used in this Ground Lease the right to sublease the Land includes the right to sell all leasehold interests in the land); and
- (3) Pay to the Ground Lessee an amount that will equal all Rent stated to become due under the Lease through 2/1/06.
- (d) The termination of the Lease Term upon the occurrence of an Event of Default by the Municipality under Article IX of the Lease and the receipt by the Ground Lessee of amounts from the sublease of the Ground Lessee's interest in the Project Building and the Land sufficient to:
- (1) Reimburse the Ground Lessee for all administrative costs and expenses, including reasonable attorney fees, incurred by the Ground Lessee as a result of the Event of Default and the termination of the Lease and the sublease of the Project Building and the Land; and
- (2) Reimburse the Ground Lessee for all capital costs and expenses in any manner incurred by the Ground Lessee with respect to making the Project Building and the Land suitable for sublease for commercial or other lawful purposes; and

(3) Pay to the Ground Lessee an amount that will equal all Rent stated to become due under the Lease through 2/1/06.

Section 3.02. Use of Sublease Rentals. In the event of a termination of the Lease Term by the Municipality because of nonappropriation pursuant to Section 4.06 of the Lease, or a termination of the Lease Term upon the occurrence of an Event of Default under Article IX of the Lease, the amounts referred to in numbered paragraphs (1), (2) and (3) of Subsection 3.01(c) or 3.01(d), as applicable, shall be known as the "Reimbursement Amount." The Reimbursement Amount shall be recovered by the Ground Lessee as contemplated in Subsection 3.01(c) or 3.01(d) (as applicable) by allowing the Ground Lessee first to retain from any sublease rentals an amount necessary to recover ongoing administrative costs. Thereafter, the Ground Lessee shall be entitled to interest on the outstanding Reimbursement Amount at the rate per annum sufficient to permit the payment of interest at the stated rates on all outstanding Participations in the Lease. Any amounts received by the Ground Lessee pursuant to this Section after payment of such administrative costs and interest and shall be credited to the payment of the Reimbursement Amount.

Use of the Project Building and the Land by the Ground Lessee or any subsidiary or affiliate of the Ground Lessee, other than for the purpose of assuming control, making necessary changes in the Project Building and the Land, and the initial subleasing thereof, shall be treated as the sublease thereof on a monthly basis at market value.

Section 3.03. Reports. In the event that the Lease Term is terminated by the Municipality because of nonappropriation pursuant to Section 4.06 of the Lease or terminated by the Ground Lessee as a result of the occurrence of an Event of Default by the Municipality thereunder, the Ground Lessee shall keep complete and accurate records regarding any sublease of the Project Building and the Land and shall, within sixty (60) days after the end of each Fiscal Year of the Municipality, deliver a written report to the Municipality showing: (a) all amounts received by the Ground Lessee from any sublease of the Project Building and the Land; (b) an analysis as to whether the Ground Lessee has received the Reimbursement Amount, with all supporting calculations; and (c) the date, if any, in the next Fiscal Year of the Municipality on which the Ground Lessee expects to receive the Reimbursement Amount. Such written report shall be verified by a certified public accountant or firm of certified public accountants not within the regular employ of the Ground Lessee. The Municipality shall have the right, at its own expense, to examine the Ground Lessee's records insofar as they relate to the Project Building and the Land. Such examination shall be made at the Ground Lessee's offices during normal business hours.

Section 3.04. Municipality's Option to Pay Reimbursement Amount. In the event that the Lease Term is terminated by the Municipality because of nonappropriation pursuant to Section 4.06 of the Lease or terminated by the Ground Lessee as a result of the occurrence of an Event of Default by the Municipality thereunder, any amounts necessary to cause the termination of this Ground Lease pursuant to Subsection 3.01(c) or 3.01(d), as applicable, may be paid by the Municipality at any time. Upon such payment, this Ground Lease and the Ground Lessee's interest in the Land and the Project Building shall terminate; provided, that if the Ground Lessee's interest in the Project Building and in the Land has been subleased to any sublessee

pursuant to any subleases that are still in effect, this Ground Lease shall not terminate but the Ground Lessee shall assign and set over the Municipality all of the Ground Lessee's interest in the Land and in the Project Building granted under this Ground Lease, subject to all existing rights created in such subleases of the Project Building and the Land by any such sublease and the Municipality shall be entitled to all rent payments with respect to any sublease of the Project Building and the Land.

### ARTICLE IV

### Easement, Use

- <u>Section 4.01</u>. <u>Granting Easements</u>. The Municipality shall promptly grant such permanent easements in the property on which the Project Building will be constructed as set forth in the attachment hereto and in such form and content as are determined by the Ground Lessee to be reasonably necessary:
  - (a) To construct and maintain the Project Building; and
  - (b) To exercise the Ground Lessee's rights and obligations under the Lease and this Ground Lease including, but not limited to, its rights to exercise its remedies under the Lease and its rights in the event of termination of the Lease.
- Section 4.02. This Section has been deleted.

<u>Section 4.03.</u> <u>Quiet Use and Enjoyment.</u> Subject to the terms of the Lease, the Municipality hereby covenants to provide the Ground Lessee during the term of this Ground Lease with quiet use and enjoyment of the Land, and the Ground Lessee shall during such term peaceably and quietly have and hold and enjoy the Land, without suit, trouble or hindrance from the Municipality.

### ARTICLE V

### Use of Property; Surrender, Assignment

Section 5.01. Use of Land. The Ground Lessee agrees that the Land will be used solely for the purpose of the acquisition, the construction, the equipping and the leasing pursuant to the Lease of the Project Building unless the Lease Term is terminated by the Municipality because of nonappropriation or is terminated by the Ground Lessee as a result of an Event of Default by the Municipality, in which event the Ground Lessee may use and/or may sublease the Project Building and the Land for any purpose authorized by applicable zoning laws.

Section 5.02 Surrender of Project Site. The Ground Lessee agrees that upon the termination of this Ground Lease it will surrender the Project Building and the Land to the Municipality free and clear of all liens and encumbrances, except Permitted Encumbrances. In the event that the Project Building and the Land are subject to the rights of any sublessee of the Ground Lessee granted under any sublease entered into in accordance with the terms of this Ground Lease after the termination of the Lease Term because of nonappropriation or as a result of an Event of Default by the Municipality, the Ground Lessee's entire interest in the Project Building and the Land granted under this Ground Lease, subject only to Permitted Encumbrances and the rights of such sublessees under any such subleases.

Section 5.03. Assignment. The Ground Lessee will not assign or otherwise dispose of or encumber this Ground Lease without the written consent of the Municipality, unless the Lease Term is terminated by the Municipality because of nonappropriation or terminated by the Ground Lessee as a result of an Event of Default by the Municipality, in which event the Ground Lessee may use and/or may sublease the Project Building and the Land without consent of the Municipality.

### ARTICLE VI

### Miscellaneous

- <u>Section 6.01</u>. <u>Definitions</u>. All capitalized terms not otherwise defined in this Ground Lease shall have the meanings set forth therein in the Lease.
- Section 6.02. Severability. If any term or provisions of this Ground Lease or the application thereof to any person or circumstances shall be invalid or unenforceable to any extent, the remainder of this Ground Lease or the application of such term or provision to persons or to circumstances, other than those as to which it is invalid or unenforceable, shall not be affected thereby, and each term and provision of this Ground Lease shall be valid and enforceable to the fullest extent permitted by law.
- <u>Section 6.03</u>. <u>Notices and Demands</u>. Any notice, demand or other communication under this Ground Lease by either party to the other shall be sufficiently given or delivered if dispatched by registered or certified mail, postage prepaid and return receipt requested or delivered personally and, in the case of either the Municipality or the Ground Lessee, at the address for such party set forth in the Lease.
- <u>Section 6.04.</u> <u>Binding Effect.</u> This Ground Lease shall inure to the benefit of and shall be binding upon the Ground Lessee and the Municipality and their respective successors and assigns.
- <u>Section 6.05</u>. <u>Counterparts</u>. This Ground Lease may be executed in counterparts, each of which shall constitute one and the same instrument.
- <u>Section 6.06</u>. <u>Applicable Law</u>. This Ground Lease shall be interpreted and enforced in accordance with the laws of the State of Minnesota.

### [Signature Page to Ground Lease]

NORWEST INVESTMENT SERVICES, INC. Ground Lessee

Its First Vice President

STATE OF COUNTY OF HERREDUX SS

Notary Public

PAM A LANG
PAM A LANG
NOTARY PUBLIC—MINNESOTA
HENNEPIN COUNTY
My Commission Expires Feb. 27, 1996

IN WITNESS WHEREOF, the parties hereto have executed this Ground Lease as of the date first above written.

Ву	Mue 75
Its	Mayor of the City of Lexington
	1
And By_	Dheila Q. Deger
Its	City Clerk

STATE OF MINNESOTA

COUNTY OF Anka } SS.

The foregoing	instrument , 1993,	was acknow	yledge befo	re me	this /	19 th day	y of
the	aimh		and <u>_</u> _	Itis (	Rure	of The Ci	ity of
Lexington,	Minnesota,	a	political	sub	division	of	the
State of Minnesot	a on behålf d	of said subdivis	ion.	U			

Notary Public



Instrument Drafted By:

Norwest Investment Services, Inc. 1400 Norwest Center Sixth Street & Marquette Avenue Minneapolis, MN 55479-0146 EXHIBIT A to GROUND LEASE dated as of August 6, 1993

between

### THE CITY OF LEXINGTON, MINNESOTA

and

### NORWEST INVESTMENT SERVICES, INC.

### As Ground Lessee

(Legal Description of Land)

Lots Nine (9) and Ten (10), Block One (1), Lexington Park, Anoka County.

Subject to covenants contained in document No. 3691 filed October 24, 1946 and binding until the 1st day of January A.D. 1965.

Lots Eleven (11), Twelve (12), Block One (1), Lexington Park, Anoka County, according to the map or plat thereof on file and of record in the Office of the Registrar of Titles in and for said County and State.

### **AND**

The South 218 feet of the North 1285 feet of the East 200 feet of the Southeast Quarter (SE1/4) of Section Twenty-six (26), Township Thirty-one (31) Range Twenty-three (23), Anoka County, Minnesota.

251777

# 237 PG 30 TNO. 75347

Office of REGISTRAR OF TITLES STATE OF MINNESDTA COUNTY OF ANDEA

I hereby certify that the within instrument was filed in this office on MAR 2.4.

16 o'clock AM. at at

Deputy Registrar of Title Edward M Treska, Registrar of Titles achinis By

Receipt # 16590 /19.50 Filing Fee 1949
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Nowwest Investment Service One