

AGENDA

PUBLIC HEARING & CITY OF LEXINGTON REGULAR COUNCIL MEETING MAY 18, 2017 – 7:00 P.M. 9180 LEXINGTON AVENUE

PUBLIC HEARING

1. CALL TO ORDER: - Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes, Murphy

PUBLIC HEARINGS:

All Public Hearings are held as a separate item of business on the agenda. Public Hearings are your opportunity to tell the Council how you think the Council should deal with an issue and why you feel that way. Occasionally, the process leading to the Public Hearing has included neighborhood meetings and review by one of the city's citizen's advisory committees. In these cases, it is the Council's intent that you have your questions answered in these neighborhood and advisory committee meetings and reserve the Public Hearing for statements rather than questions. If new information emerges at the Public Hearings, questions about this information will be allowed. Persons wishing to speak during hearings must complete a sign-up sheet and give it to a staff person prior to the start of the meeting.

PUBLIC HEARING: The purpose is to consider the making of Improvements called 2017 Street Improvement, an improvement of Flowerfield Road between North Highway Drive and Naples Street and Restwood Road between North Highway Drive and Naples Street; and Hamline Avenue from South Highway Drive to Flowerfield Road by a reclamation or complete reconstruction as needed of the roadway to include concrete curb and gutter and an adequate storm sewer system.

pp. 1

2. ADJOURN PUBLIC HEARING

REGULAR COUNCIL MEETING

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

2. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

4. LETTERS AND COMMUNICATIONS:

- A. Public Notice – Park Board meeting pp. 2
- B. Public Notice – Planning & Zoning Public Hearing – SWPPP pp. 3
- C. Lake Drive Project – Open House – May 23rd from 5 to 7 pm pp. 4
- D. North Metro TV – April Update pp. 5-11
- E. Centennial Lakes Police Department
 - Media Report – 5-4-17 through 5-9-17 pp. 12-14
- F. Public Notice – May 18, 2017 Council Workshop cancelled pp. 15

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – May 4, 2017 pp. 16-18
- B. Recommendation to Approve Claims and Bills: pp. 19-29
 - Check #'s 13519 through 13521
 - Check #'s 40239 through 42092
 - Check #'s 11424 through 11466
- C. Financial Reports
 - Cash Balances pp. 30
 - Fund Summary – Budget to Actual pp. 31-33

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

6. ACTION ITEMS:

- A. Recommendation to approve Business License renewals pp. 34
- B. Recommendation to approve Resolution NO. 17-07 A Resolution Ordering Improvement and Preparation of Plans pp. 35-36
- C. Recommendation to approve Joint Powers Agreement between the City of Lexington and Anoka County for Assessment of Property pp. 37-40
- D. Recommendation to approve 2017 Management and Non Union Salary Increases pp. 41

7. MAYOR AND COUNCIL INPUT

8. ADMINISTRATOR INPUT

9. ADJOURNMENT

/mv

PUBLIC NOTICE
CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA

TO WHOM IT MAY CONCERN:

Notice is hereby given that the city council of Lexington will meet in the council chambers of the city hall at 7:00 p.m. on May 18, 2017, to consider the making of Improvement called 2017 Street Improvements, an improvement of Flowerfield Road between North Highway Drive and Naples Street and Restwood Road between North Highway Drive and Naples Street; and Hamline Avenue from South Highway Drive to Flowerfield Road by a reclamation or complete reconstruction as needed of the roadway to include concrete curb and gutter and an adequate storm sewer system. The construction project is to be a joint project with the City of Blaine and will require coordination between the two cities, pursuant to Minn. Stat. §§ 429.011 to 429.111.

The area proposed to be assessed for such improvement is against the benefited property on the basis of frontage on the street abutting the improvement. The estimated cost of the improvement is \$932,850. A reasonable estimate of the impact of the assessment will be available at the hearing. Such persons as desire to be heard with reference to the proposed improvement will be heard at this meeting.

Bill Petracek
City Administrator

Published in the Quad Community Press:

Tuesday, May 2, 2017
Tuesday, May 9, 2017

PUBLIC NOTICE

CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA

TO WHOM IT MAY CONCERN:

Notice is hereby given, the Lexington Park Board will be meeting to pull weeds at the City Gardens on May 11, 2017 at 5:30 P.M.

This will constitute a quorum of the Park Board.

Mary Vinzant
Deputy City Clerk

POSTED: May 3, 2017

PUBLIC NOTICE
CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA

TO WHOM IT MAY CONCERN:

Notice is hereby given, the Lexington Planning & Zoning Commission will be conducting a Public Hearing on May 16, 2017, at 7:00 P.M. in the Lexington City Council Chambers, 9180 Lexington Avenue, Lexington, MN 55014. The purpose of the Public Hearing will be an annual meeting to receive public opinion on the adequacy and effectiveness of the Storm Water Pollution Prevention Program (SWPPP).

Anyone wishing to make a comment on the SWPPP is invited to attend the Public Hearing. If you are unable to attend, written comments are welcome and will be accepted until 4:30 P.M. on May 16, 2017.

In accordance with the Americans With Disability Act, a hearing impaired individual, wishing to attend the Public Hearing, you may request a sign language translator by contacting City Hall (763) 784-2792 within one week prior to the hearing.

Bill Petracek
City Administrator

PUBLISHED IN THE QUAD COMMUNITY PRESS:

Lake Drive (CSAH 23) Transportation Improvement Project

PROJECT OPEN HOUSE

Anoka County is planning to reconstruct the segment of Lake Drive (CSAH 23) between Pascal Avenue and Village Parkway in (see map below).

Please join us from 5:00 to 7:00 p.m. on Tuesday, May 23rd at Lexington City Hall to learn more about the project and provide feedback on the plans. We look forward to meeting you!

DATE:

Tuesday, May 23rd

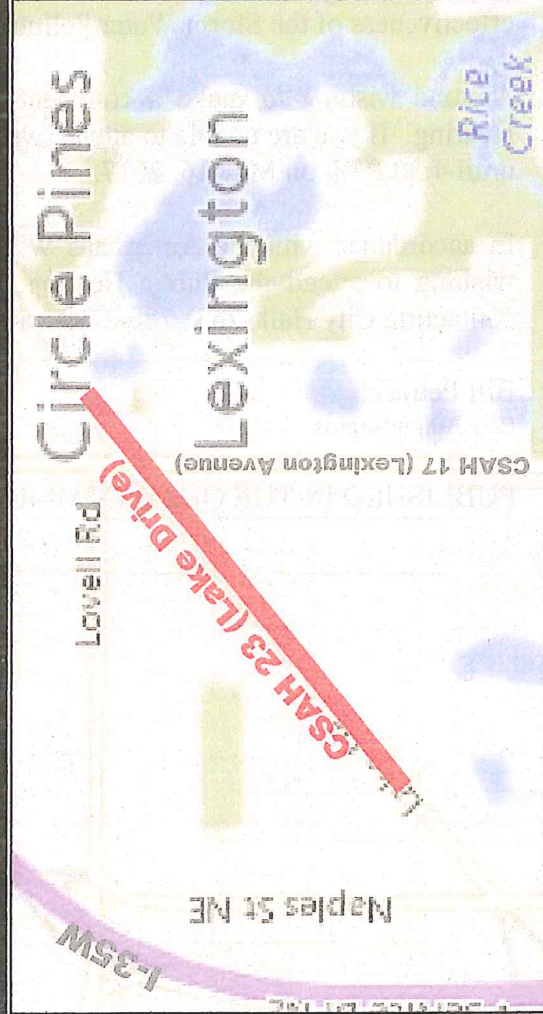
TIME:

5:00 p.m. to 7:00 p.m.

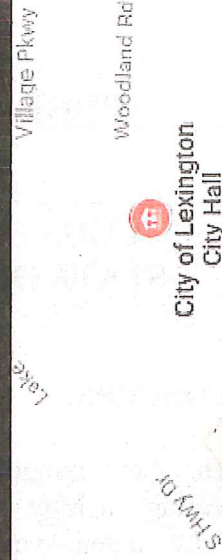
LOCATION:

Lexington City Hall
9180 Lexington Ave NE,
Lexington, MN 55014

Project Location Map



Open House Location



For questions, please contact:

Dan Frey
Anoka County Project Engineer
763-324-3123



Anoka County
MINNESOTA

Respectful. Innovative. Fiscally Responsible

WEBSITE: For more info on this and other projects, go to: www.anokacounty.us/379/Future-Projects-Studies

North Metro TV

April 2017 Update

Program Production

In April, a total of **81 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **58:00:00 hours of new programming**.

- 40 programs were produced by the public
- 17 programs were produced by NMTV staff
- 24 programs were produced by City staff



Van Shoots

The HD truck was used for **16:00:00** hours of production. Bad weather resulted in many shoot cancellations.

- Boys Tennis: Blaine vs. Centennial
- JV Boys Tennis: Coon Rapids vs. Centennial
- Baseball: Andover vs. Spring Lake Park



Workshops

Workshop	Instructor	Organization	Students
Garage Deals Field Shoot	Eric Houston	Video Club	3
Intro to NMTV	Eric Houston	General Public	2
DaVinci Academy Production Series, Day 1	Eric Houston	DaVinci Students	6
Intro To NMTV	Eric Houston	General Public	1
DaVinci Academy Production Series, Day 2	Eric Houston	DaVinci Students	6
Connecting Anoka County Shoot	Eric Houston	Video Club	7
6 Workshops			25 Students

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos, film, slides, and photos at North Metro TV themselves for free, or pay NMTV to do it. Most participants want to do it themselves.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/Slides	Fees Paid
January	205.75	58	174	46	80	\$675
February	165.75	65	41	14	672	\$411
March	131.5	41	98	45	0	\$305
April	118.5	60	34	40	0	\$157.50
TOTAL:	621.5	224	347	145	752	\$1,548.50

Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, outreach, or educational.

Month	Unique Individuals	Total Usage Hours
January	67	523.5
February	74	461.75
March	54	476.75
April	71	326.5
TOTAL PUBLIC USAGE:		1,788.5

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some April highlights include:

- Blaine water system review
- Lino Lakes couple will be on ABC's the Toy Box. It is a competition show to find the next great toy.
- Lupus Spiel at 4 Seasons Curling Club in Blaine
- The National Sports Center looks for community input as they plan for the next 30 years.
- Circle Pines Golden Lake large water quality project
- Arrive Alive drives home message with Centennial High School students.
- Bike helmets save lives



In addition to daily playbacks of North Metro TV News on the cable systems, there are over 377 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the northmetrotv.com website.

Arrive Alive 2017

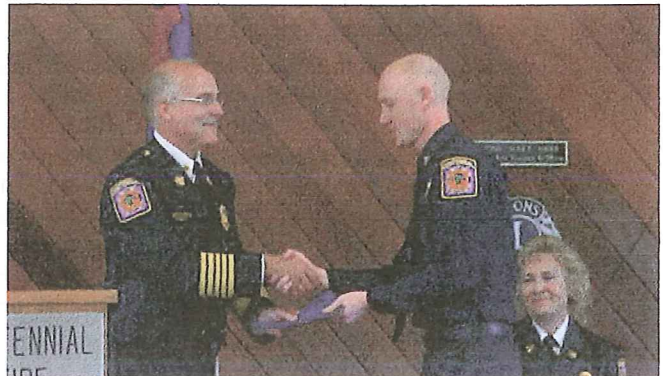
T.J. has wrapped up work on this year's version of Arrive Alive, with Centennial High School. T.J. and his two volunteers shot the final accident scenes and then T.J. edited all night long to have the completed performance for the big presentation to the student body ready for the next day. The presentation of the video, and student, teacher, and parent comments were all included in the final product. It always ends up being a very emotional production. The program is currently being scheduled on the North Metro TV channel and the Centerville, Circle Pines, and Lino Lakes city channels.



Miscellaneous April Shoots

In addition to Arrive Alive, T.J. Tronson worked on several additional projects. They include:

- Completed Centennial Middle School's Madagascar
- Shot more video for Spring Lake Park Leo Club promo
- Recorded Blaine High School's musical Shrek
- Recorded Blaine High School's Special Education play Pigs and Wolves
- Centennial Fire Awards



The Centennial Fire Awards program is currently playing on the North Metro TV channel, and the Centerville and Circle Pines city channels.

Tech Workshops

New Video Engineer, Matt Waldron, has introduced a weekly learning opportunity for NMTV staff, interns, and volunteers. Every Thursday morning Matt schedules three hours to teach basic skills to newer folks, and advanced techniques to the old-timers. Instead of learning on the job, new interns and volunteers will be thoroughly trained on tripods, cameras, wrapping techniques, handling equipment, rain protection, storage and easy troubleshooting techniques before they are working in the field. Staff members will benefit from classes on more specialized pieces of equipment, and gain insight on operation at the engineering level with topics such as routing, signal flow, Dante audio, networking, re-ending cables, and cablecast programming. With such a large amount of new equipment, advanced training on proper use will be helpful for keeping the equipment in optimal working order. Matt's plan is a forward thinking method for creating a strong knowledge base among staff members, which will result in capability redundancies and smoother operations with less down-time.

City Productions

New Municipal Producer, Trevor Scholl, hit the ground running in April. He started by setting up meetings with City officials and communications contacts to introduce himself and start building a catalog of video requests from each City. During his first week he created a program called Mayor's Minutes that can be produced for each City that would like to participate. The first episode featured Centerville Mayor, Jeff Paar. He also taped episode two, featuring Blaine Mayor, Tom Ryan. He also completed a program on bike helmet fittings. Several projects that he is currently working on include:

- CivicReady application
- Senior Safety Fair
- Tip 411 App
- Recycling in the parks
- Centennial Public Safety body cams
- Community farmers markets
- Animal humane society issues
- Circle Pines promo
- Softball tournament in Lexington

Future programs being organized include:

- Tower Days Events
- Blaine Festival
- Fetes Des Lacs
- Blue Heron Days
- Fishing/water use on Ham Lake
- Business profiles
- Fire station recruitment needs for each department
- Explorers programs
- City comprehensive plan coverage
- Lexington Fall celebration

Trevor touches base with contacts on a regular basis and looks forward to hearing from Cities regarding new show ideas.

Connecting Anoka County

Eric Houston has been working to create a public access show that focuses on Anoka County non-profit organizations. The program is hosted by Stepping Stone Emergency Housing Director and Blaine City Council member Julie Jeppson. The first episode featured the Rotary Clubs of Blaine, Ham Lake, Coon Rapids and Anoka. The goal is to produce a new episode every month or two. Public Access Video Club members serve as production crew for the program.



Production equipment consulting for cities and schools

Blaine

- Video Engineer Matt Waldron met with Roark Haver and discussed the Blaine HD upgrade. Made recommendations regarding equipment.
- Created template for equipment bidding process.
- Recommended new way to display City information once Carousel units are in place. It would consist of a split screen with graphics in one spot, and video in another.
- Bookmarked City meetings and placed On Demand

Spring Lake Park

- Created 42 new graphics for City Channel.
- Bookmarked City meetings and placed On Demand

Ham Lake

- Bookmarked City meetings and placed on Demand.
- Meetings from Ham Lake were getting over-modulated audio on our encodes and live broadcasts from NMTV head-end. Ham Lake's recorded audio and video was fine at their end. The issue had to do with the Le4ctrosonics DM1624 Audio Matrix Router. The output of channel 18 (the channel going directly to NMTV) was cranked up to +20db which was causing the Behringer MDX2600 audio compressor to over-modulate, which caused the audio distortion at NMTV. Matt reset the audio level to 0db gain and watched the live meeting on April 10th to verify the issue was fixed.
- Contacted Comcast regarding on-going video issues with Ham Lake live video feed. Recordings at Ham Lake look fine. The feed is terrible once it reaches NMTV and is sent out over the system. Comcast field technicians have been working on a solution. They are testing all cabling and connections between Ham Lake and NMTV.

Circle Pines

- Create 3 new SCALA slides.
- Bookmarked City meetings and placed On Demand
- Parts arrived for Circle Pines DVD burner. Made repairs, tested and burner is now operational.
- An audio hum is over the top of everything recorded. Discovered an attenuator on the amplifier was turned on. Turned it off and reset the level of all the microphones in the chamber by bringing them all down about 50% at the attenuator had affected most of the mics. The ambient mic was also turned up nearly all the way and was picking up an abnormal amount of external undesirable audio.

Lexington

- Processed City meetings for VOD

- Contacted Alpha Video for quote on simple 1 camera HD upgrade for Council Chambers
Centerville
 - Processed City meetings for VOD
 - Channel was down. Tested signal on site and determined all fine on City's end. Tested connections in master control at NMTV. Checked dashboard and it pointed toward an issue with an analog to HD-SDI convertor in Rack 2, Card 4. Tested the card and determined the video input was bad. Replaced it with a spare and the channel came back online. Ordered a replacement through Alpha Video and it is covered under warranty.
 - Channel airing pinstripes. The SCALA computer in the AV room at City Hall crashed. Matt restarted the computer and the graphics page cam back online.
- Lino Lakes**
- Bookmarked City meetings and placed On Demand
 - Reviewed progress made by Z Systems in Lino Lakes HD upgrade
 - Met with Z Systems to review current drafts of drawings for HD upgrade
 - Conduct research on options for live streaming of City meetings. Checking on Ross OpenGear streaming encoder card and also on Tightrope streaming servers. Weighing pros and cons of both and creating report and recommendation for City.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	172	183:17:10
Centerville	153	100:10:21
Circle Pines	256	127:31:32
Ham Lake	68	60:23:37
Lexington	122	73:48:36
Lino Lakes	88	110:55:44
Spring Lake Park	95	53:12:00
Totals:	954 Program Playbacks	709:19:00 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
It's Only Food With Chef John Politte (7 episodes)	John Politte	01:43:24
CREX Carpet Co.: Weeds to Wealth	Joachim Scholz	00:19:55
Chit Chat: Fire 1-2	Sharon Carlson	00:34:55
Game Time: How Old? (2 episodes)	Video Club	00:35:55
Every Movie Ever (3 episodes)	Eric Houston, Ben Daniels, Alex Johnson, Gavin Van Trease	01:08:29
The Super 8 Show (4 episodes)	Video Club	01:34:45
Cornerstone Church	Rick Bostrom	00:29:47
Lovepower (6 episodes)	Ann Sandell	06:00:00
The Power of Love (6 episodes)	Rick Larson	03:00:00
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	03:07:27
Hope Church (2 episodes)	Cindy Hardy	01:42:42
Oak Park Moments (5 episodes)	David Turnidge	03:10:34
40 New Programs		23:27:53 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (4/11/17)	T.J. Tronson	00:46:37
Anoka County Board Meeting (4/25/17)	T.J. Tronson	00:38:21
Cable Commission Meeting	T.J. Tronson	00:08:00
Centennial Fire District Awards	T.J. Tronson	00:43:23
2017 Arrive Alive	T.J. Tronson	00:55:54
Shrek The Musical	T.J. Tronson	02:13:49
Competition State Thespian Performances and Tracks	T.J. Tronson	02:00:00
North Metro TV News (4 episodes)	Danika Peterson/Ben Hayle	01:35:10
Golden Lake Water Quality Project	Ben Hayle	00:05:56
Blaine Bike Helmet Fittings	Trevor Scholl	00:03:24
Mayor's Minutes Centerville	Trevor Scholl	00:05:38
Boys Tennis: Blaine/Centennial	Kenton Kipp	00:56:47
JV Boys Tennis: Coon Rapids/Centennial	Kenton Kipp	00:45:26
Baseball: Andover/Spring Lake Park	Kenton Kipp	02:08:10
17 New Programs		13:06:35 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine Traffic Commission Meeting (4/4/17)	Blaine Staff	01:22:37
Blaine City Council Meeting (4/6/17)	Blaine Staff	02:13:31
Blaine Planning Commission Meeting (4/11/17)	Blaine Staff	00:11:59
Blaine Natural Resources Conservation Board Meeting (4/18/17)	Blaine Staff	00:39:27
Blaine City Council Meeting (4/20/17)	Blaine Staff	01:33:40
Centerville City Council Meeting (4/12/17)	Centerville Staff	02:20:23
Centerville City Council Meeting (4/26/17)	Centerville Staff	01:32:31
Circle Pines Park Board Meeting (4/4/17)	Circle Pines Staff	00:16:59
Circle Pines City Council Meeting (4/11/17)	Circle Pines Staff	00:17:31
Circle Pines Utility Commission Meeting (4/19/17)	Circle Pines Staff	00:36:59
Circle Pines City Council Meeting (4/25/17)	Circle Pines Staff	00:36:09
Ham Lake City Council Meeting (4/3/17)	Ham Lake Staff	01:10:15
Ham Lake Planning Commission Meeting (4/10/17)	Ham Lake Staff	01:22:23
Ham Lake City Council Meeting (4/17/17)	Ham Lake Staff	00:52:34
Ham Lake Park & Tree Commission Meeting (4/19/17)	Ham Lake Staff	00:22:51
Ham Lake Planning Commission Meeting (4/24/17)	Ham Lake Staff	00:09:14
Lexington City Council Meeting (4/6/17)	Lexington Staff	00:45:01
Lexington City Council Meeting (4/20/17)	Lexington Staff	00:08:28
Lino Lakes City Council Meeting (4/10/17)	Lino Lakes Staff	02:20:36
Lino Lakes Planning & Zoning Commission Meeting (4/12/17)	Lino Lakes Staff	00:33:46
Lino Lakes City Council Meeting (4/24/17)	Lino Lakes Staff	00:31:42
Spring Lake Park City Council Meeting (4/3/17)	Spring Lake Park Staff	00:32:30

Title cont.	Producer Cont.	Runtime Cont.
Spring Lake Park City Council Meeting (4/17/17)	Spring Lake Park Staff	00:40:00
Spring Lake Park Planning Commission Meeting (4/24/17)	Spring Lake Park Staff	00:23:04
24 New Programs		21:34:10 New Hours

If you have any questions or comments regarding this monthly report please contact
Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

Centennial Lakes Police Department

Media Report

5/4/17 through 5/9/17

CASE NUMBER: 17095245
CASE DESCRIPTION: ACCIDENT-MV PI
INCIDENT DATE: 5/4/17
INCIDENT LOCATION: LAKE DR/LEXINGTON AVE, CIRCLE PINES, MN
NARRATIVE: PERSONAL INJURY ACCIDENT
OFFICERS WERE DISPATCHED TO A PERSONAL INJURY ACCIDENT AT LAKE DR AND LEXINGTON AVE. TWO VEHICLES WERE TOWED FROM THE SCENE. STATE ACCIDENT REPORT WAS FILLED OUT DUE TO THE AMOUNT OF DAMAGE. ONE PERSON TRANSPORTED TO THE HOSPITAL FOR TREATMENT BY ALLINA.
CLEAR.

CASE NUMBER: 17095422
CASE DESCRIPTION: SUSPICIOUS ACTIVITY
INCIDENT DATE: 5/4/17
INCIDENT LOCATION: 5X WEST GOLDEN LAKE RD, CIRCLE PINES, MN
NARRATIVE: SUSPICIOUS ACTIVITY
OFFICERS DISCOVERED A JUVENILE IN A VEHICLE IN THE 50 BLOCK OF WEST GOLDEN LAKE RD WITH CONTRABAND IN HIS POSSESSION. JUVENILE WAS TRANSPORTED HOME TO HIS PARENTS.
CLEARED.

CASE NUMBER: 17096597
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 5/6/17
INCIDENT LOCATION: CENTERVILLE, MN
NARRATIVE:

CASE NUMBER: 17095965
CASE DESCRIPTION: CHILD CUSTODY DISPUTE
INCIDENT DATE: 5/5/17
INCIDENT LOCATION: 69XX MEADOW CT, CENTERVILLE, MN
NARRATIVE: CHILD CUSTODY: RESPONDED TO PHONE CALL REPORT OF CHILD CUSTODY ISSUE IN THE 6900 BLOCK OF MEADOW COURT IN CENTERVILLE. CALLER REQUESTED INFORMATION DOCUMENTED IN CASE OF ANY VIOLATION.

CASE NUMBER: 17096236
CASE DESCRIPTION: SUICIDE ATTEMPT/THREAT
INCIDENT DATE: 5/5/17
INCIDENT LOCATION: LEXINGTON, MN
NARRATIVE: SUICIDAL FEMALE
OFFICERS WERE DISPATCHED TO LEXINGTON ON A REPORT OF A SUICIDAL FEMALE. FEMALE WAS LATER LOCATED BY BLAINE PD AND SENT TO THE HOSPITAL BY AMBULANCE FOR FURTHER EVALUATION.
CLEAR.

CASE NUMBER: 17096347
CASE DESCRIPTION: NEIGHBORHOOD DISPUTE
INCIDENT DATE: 5/5/17
INCIDENT LOCATION: 92XX RYAN PL, LEXINGTON, MN
NARRATIVE: NEIGHBOR DISPUTE
OFFICERS WERE DISPATCHED TO THE 9200 BLOCK OF RYAN PL ON A NEIGHBOR DISPUTE. OFFICERS TOOK INFORMATION FOR A REPORT. OFFICERS WERE NOT ABLE TO MAKE CONTACT WITH THE OTHER INVOLVED NEIGHBOR.
CLEAR

CASE NUMBER: 17096451
CASE DESCRIPTION: CHECK WELFARE
INCIDENT DATE: 5/5/17
INCIDENT LOCATION: 71XX WEST ROBIN LN, CENTERVILLE, MN
NARRATIVE: WELFARE CHECK
OFFICERS RECEIVED A PHONE CALL REGARDING A WELFARE CHECK IN THE AREA OF WEST ROBIN AND SOUTH ROBIN. OFFICERS LOCATED THE VICTIM WHO WAS TRANSPORTED TO HCMC FOR EVALUATION.
CLEAR.

CASE NUMBER: 17096194
CASE DESCRIPTION: ROAD AND DRIVING
INCIDENT DATE: 5/5/17
INCIDENT LOCATION: LAKE DR/ALBERT AVE, LEXINGTON, MN
NARRATIVE: ROAD RAGE
OFFICERS RESPONDED TO A ROAD RAGE INCIDENT THAT OCCURRED ON LEXINGTON AVE AND LAKE DR. NO SUSPECT INFORMATION ON PERPETRATOR.
CLEARED.

CASE NUMBER: 17095613
CASE DESCRIPTION: DWI-3RD DEGREE
INCIDENT DATE: 5/5/17
INCIDENT LOCATION: RESTWOOD RD/LAKE DR, LEXINGTON, MN
NARRATIVE: OFFICERS STOPPED A VEHICLE FOR A MOVING VIOLATION THAT OCCURRED AT RESTWOOD RD & LAKE DR. OFFICERS FOUND THE DRIVER TO BE INTOXICATED AND PLACED HIM UNDER ARREST. THE DRIVER WAS THEN RELEASED TO A SOBER PARTY.
CLEARED.

CASE NUMBER: 17096727
CASE DESCRIPTION: THEFT FROM MOTOR VEHICLE
INCIDENT DATE: 5/6/17
INCIDENT LOCATION: 9X SOUTH DR, CIRCLE PINES, MN
NARRATIVE: THEFT: RESPONDED TO THE 90 BLOCK OF SOUTH DRIVE IN CIRCLE PINES ON A THEFT REPORT. SPOKE TO CALLER WHO ADVISED UNKNOWN SUSPECT ENTERED SECURE GARAGE AND REMOVED TWO GARAGE REMOTES FROM HIS VEHICLE. INVESTIGATION CONTINUES.

CASE NUMBER: 17096987
CASE DESCRIPTION: PROPERTY DAMAGE
INCIDENT DATE: 5/6/17
INCIDENT LOCATION: 7XX VILLAGE PKWY, CIRCLE PINES, MN
NARRATIVE: PROPERTY DAMAGE
OFFICERS RESPONDED TO PROPERTY DAMAGE IN THE 700 BLOCK VILLAGE PKWY. INFORMATION TAKEN. PARTIES EXCHANGED INFO.
CLEAR

CASE NUMBER: 17097687
CASE DESCRIPTION: PD ACCIDENT
INCIDENT DATE: 5/7/17
INCIDENT LOCATION: MAIN ST/20TH AVE, CENTERVILLE, MN
NARRATIVE: PD ACCIDENT: RESPONDED TO THE AREA OF MAIN STREET AND 20TH AVE ON A PROPERTY DAMAGE ACCIDENT. ARRIVED AND LOCATED ACCIDENT INVOLVING TWO VEHICLES WITH MINOR DAMAGE AND NO INJURIES. BOTH PARTIES EXCHANGED INFORMATION AND NO CHARGES ISSUED.

CASE NUMBER: 17097254
CASE DESCRIPTION: DISORDERLY CONDUCT
INCIDENT DATE: 5/6/17
INCIDENT LOCATION: 92XX LAKE DR, LEXINGTON, MN
NARRATIVE: DISORDERLY CONDUCT
OFFICERS RESPONDED TO THE 9200 BLOCK OF LAKE DR. SEVERAL PEOPLE WERE REPORTED TO BE DISORDERLY AND FIGHTING. OFFICERS SEPARATED AND MEDIATED EVERYONE.
CLEARED.

CASE NUMBER: 17096782
CASE DESCRIPTION: ACCIDENT-MV PI
INCIDENT DATE: 5/6/17
INCIDENT LOCATION: 4000 BLOCK LOVELL RD, LEXINGTON, MN
NARRATIVE: PI ACCIDENT
TWO CAR PI ACCIDENT WB LOVELL RD/GRIGGS AVE. THREE TRANSPORTED VIA ALLINA HOSPITAL.

PUBLIC NOTICE
CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA

TO WHOM IT MAY CONCERN:

Notice is hereby given, the Lexington City Council Workshop meeting scheduled for May 18, 2017 following the Regular Lexington City Council meeting has been canceled due to lack of agenda items.

Mary Vinzant
Deputy City Clerk

POSTED: May 12, 2017

**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
MAY 4, 2017 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the Regular City Council meeting for May 4, 2017 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Pat Zeitner, Quad Press Reporter; Andy Berg, Abdo, Eick, & Meyer; Numerous Centennial High School students.

2. CITIZENS FORUM

No citizens were present to address the council

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Councilmember Devries to approve the agenda as typewritten. The motion was seconded by Councilmember Harris. Motion carried 5-0.

4. PRESENTATION OF ANNUAL FINANCIAL REPORT

- A. Annual Financial Report 2016 – Abdo, Eich & Meyers
B. Management Letter - Abdo, Eich & Meyers

Andy Berg, from Abdo, Eick, and Meyer, was present to give an overview of the 2016 Annual Financial Report.

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Harris) – *Councilmember Harris stated there were no meetings, she had nothing to report.*
B. Cable Commission (Councilmember Murphy) – *Councilmember Murphy stated there were no meetings, he also had nothing to report.*
C. City Administrator (Bill Petracek) – *Petracek gave a brief overview of the Minnesota City Manager's Conference he attended during the week. Discussion ensued.*

6. LETTERS AND COMMUNICATIONS:

- A. Public Notice – 4-20-17 Council Workshop cancelled
- B. Centennial Lakes Police Department – April 2017 Newsletter
- C. Centennial Lakes Police Department Media Report
 - 4-13-17 through 4-19-17
 - 4-20-17 through 4-26-17
- D. North Metro TV – March 2017 Update
- E. Anoka County Parks and Community Services – May 2017 Newsletter

No discussion on Letters and Communications

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – April 20, 2017
- B. Recommendation to Approve Claims and Bills:
Check #'s 13518 through 13518
Check #'s 41984 through 42038
Check #'s 11404 through 11423

A motion was made by Councilmember Murphy to approve the consent agenda items. The motion was seconded by Councilmember Devries. Motion carried 5-0.

8. ACTION ITEMS:

- A. Recommendation to approve Re-hire of Public Works Seasonal Part-time employee Mohamed Elsharkawy at \$12.49 per hour.

Petracek explained that Mr. Elsharkaway is returning from last summer. The recommendation is to give him a \$1/hour rise from last summer.

A motion was made by Councilmember Murphy to approve the re-hire of public works seasonal part-time employee Mohamed Elsharkawy at \$12.49 per hour. The motion was seconded by Councilmember Harris. Motion carried 5-0.

- B. Recommendation to approve well house improvement change order #3 in the amount of \$1984.50.

A motion was made by Councilmember Devries to approve the well house improvement change order #3 in the amount of \$1,984.50. The motion was seconded by Councilmember Hughes. Motion carried 5-0.

9. MAYOR AND COUNCIL INPUT

Some discussion was had by Mayor and Council about the Lexington Fall Festival.

10. ADJOURNMENT

*A motion was made by Councilmember Hughes to adjourn the meeting at 7:43 p.m.
The motion was seconded by Councilmember Devries. Motion carried 5-0.*

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

**The following claims and bills have been presented to the Council for approval
at the Council Meeting of May 18, 2017.**

(1) Payroll

Checks	13519 through	13521	\$	559.43
Vouchers	500264 through	500277	\$	17,695.07

VOID:

Payroll Taxes

Federal Tax	\$2,584.89	
Social Security	\$3,198.98	
Medicare	\$748.14	
		<hr/>
		\$6,532.01
State Tax	\$1,092.94	\$1,092.94
Total		<hr/>
		\$7,624.95

(2) General and Liquor Payment Recommendations:

Checks:	42039 through	42092	\$	141,846.75
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(3) ACH and Credit Card Payments for: April 2017

ACH Checks:	2099E through	2121E	\$	25,412.40
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(5) Wire Transfer Payment Recommendation: (Bond Payments)

\$ -

Total Payments and Withdrawals Approval

\$ 193,138.60

Centennial Lakes Police Payment Recommendations:

Checks	11424 through	11446	\$	62,189.22
ACH	201707 through	201707	\$	566.32

Total Payments	<u>\$ 62,755.54</u>
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VOID:

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May 2017

			Check Amt	Invoice	Comment
10100 4M FUND					
Paid Chk#	042039	5/18/2017	AMERICAN BOTTLING		
E 609-00000-254	Miscellaneous Purchase		\$512.64	8258125425	
	Total AMERICAN BOTTLING		\$512.64		
Paid Chk#	042040	5/18/2017	AMERIPRIDE SERVICES		
E 609-00000-255	Linen		\$236.97	1003795194	MAT SERVICE - MLS
	Total AMERIPRIDE SERVICES		\$236.97		
Paid Chk#	042041	5/18/2017	ARCTIC GLACIER ICE		
E 609-00000-257	Ice For Resale		\$313.01	1911712907	
	Total ARCTIC GLACIER ICE		\$313.01		
Paid Chk#	042042	5/18/2017	ARTISAN BEER COMPANY		
E 609-00000-252	Beer Purchase		\$640.00	3174076	
E 609-00000-252	Beer Purchase		\$292.00	3175746	
	Total ARTISAN BEER COMPANY		\$932.00		
Paid Chk#	042043	5/18/2017	BELLBOY CORPORATION		
E 609-00000-251	Liquor Purchase		\$1,022.16	58654600	
E 609-00000-251	Liquor Purchase		\$538.20	58659400	
E 609-00000-254	Miscellaneous Purchase		\$216.29	95720100	
E 609-00000-254	Miscellaneous Purchase		\$160.45	95720200	
	Total BELLBOY CORPORATION		\$1,937.10		
Paid Chk#	042044	5/18/2017	BERNICKS BEVERAGES		
E 609-00000-252	Beer Purchase		\$34.00	356590	
E 609-00000-252	Beer Purchase		\$861.20	356591	
	Total BERNICKS BEVERAGES		\$895.20		
Paid Chk#	042045	5/18/2017	BLAINE LOCK & SAFE INC		
E 101-45200-210	Operating Supplies		\$18.00	20068	KEYS
	Total BLAINE LOCK & SAFE INC		\$18.00		
Paid Chk#	042046	5/18/2017	BREAKTHRU BEVERAGE MN		
E 609-00000-251	Liquor Purchase		\$117.46	1080623433	
E 609-00000-251	Liquor Purchase		\$3,086.06	1080627368	
E 609-00000-251	Liquor Purchase		\$1,743.33	1080630546	
E 609-00000-251	Liquor Purchase		(\$99.00)	2080170659	
	Total BREAKTHRU BEVERAGE MN		\$4,847.85		
Paid Chk#	042047	5/18/2017	CAPITOL BEVERAGE SALES		
E 609-00000-252	Beer Purchase		\$94.50	1854459	
E 609-00000-252	Beer Purchase		\$4,048.95	1854839	
E 609-00000-252	Beer Purchase		\$354.00	1863252	
E 609-00000-252	Beer Purchase		\$42.00	1863255	
E 609-00000-252	Beer Purchase		\$2,379.05	1863621	
E 609-00000-254	Miscellaneous Purchase		\$28.00	1871825	
	Total CAPITOL BEVERAGE SALES		\$6,946.50		
Paid Chk#	042048	5/18/2017	CLEAR RIVER BEVERAGE COMPANY		
E 609-00000-252	Beer Purchase		\$948.36	101-542	
	Total CLEAR RIVER BEVERAGE COMPANY		\$948.36		
Paid Chk#	042049	5/18/2017	COMCAST		
E 609-00000-329	Cable/Internet		\$131.99		8772 10 519 0024097

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May 2017

			Check Amt	Invoice	Comment
E 101-43100-329	Cable/Internet		\$46.17		8772 10 519 0023966
E 101-45200-329	Cable/Internet		\$30.78		8772 10 519 0023966
Total COMCAST			<u>\$208.94</u>		
Paid Chk# 042050	5/18/2017	CULLIGAN BOTTLED WATER			
E 101-41500-411	Culligan		\$36.75	114X61412207	
E 101-42260-411	Culligan		\$36.75	114X61412207	
E 609-00000-411	Culligan		\$9.64	114X61588204	
E 101-41500-411	Culligan		\$35.85	114X61703902	
E 101-42260-411	Culligan		\$35.85	114X61703902	
E 609-00000-411	Culligan		\$9.64	114X61878001	
Total CULLIGAN BOTTLED WATER			<u>\$164.48</u>		
Paid Chk# 042051	5/18/2017	DAHLHEIMER DISTRIBUTING			
E 609-00000-252	Beer Purchase		\$3,511.20	1278049	
E 609-00000-252	Beer Purchase		\$3,288.55	146085	
E 609-00000-252	Beer Purchase		\$7,811.70	146819	
Total DAHLHEIMER DISTRIBUTING			<u>\$14,611.45</u>		
Paid Chk# 042052	5/18/2017	DIERS IRRIGATION LLC			
E 101-41500-400	General Maintenance		\$180.25	171763	SPRING 2017 IRRIGATION MAINTENANCE
E 609-00000-400	General Maintenance		\$176.50	171763	SPRING 2017 IRRIGATION MAINTENANCE
Total DIERS IRRIGATION LLC			<u>\$356.75</u>		
Paid Chk# 042053	5/18/2017	ECO SHRED CONFIDENTIAL			
E 101-43500-230	Contracted Services		\$1,085.00	19187	2017 CLEAN-UP DAY
Total ECO SHRED CONFIDENTIAL			<u>\$1,085.00</u>		
Paid Chk# 042054	5/18/2017	EHLERS INVESTMENT PARTNERS			
E 101-41500-301	Auditing/Acctg Services		\$67.07		APRIL 2017 MGMT FEES
Total EHLERS INVESTMENT PARTNERS			<u>\$67.07</u>		
Paid Chk# 042055	5/18/2017	EMERGENCY RESPONSE SOLUTIONS			
E 101-42260-404	Repair Machinery/Equipment		\$67.50	8662	EQUIPMENT MAINTENANCE
Total EMERGENCY RESPONSE SOLUTIONS			<u>\$67.50</u>		
Paid Chk# 042056	5/18/2017	FRATTALLONE S HARDWARE			
E 101-45200-401	Repair Buildings		\$13.99	059860/G	MAINTENANCE SUPPLIES
E 609-00000-401	Repair Buildings		\$17.27	059946/G	MAINTENANCE SUPPLIES
G 609-21000	Due to Other Govts		(\$1.11)	059946/G	MAINTENANCE SUPPLIES
E 609-00000-401	Repair Buildings		\$34.16	059982/G	MAINTENANCE SUPPLIES
G 609-21000	Due to Other Govts		(\$2.20)	059982/G	MAINTENANCE SUPPLIES
Total FRATTALLONE S HARDWARE			<u>\$62.11</u>		
Paid Chk# 042057	5/18/2017	GOPHER STATE ONE CALL			
E 730-00000-228	Gopher State One Call		\$33.75	7040511	APRIL 2017 SERVICE
E 770-00000-228	Gopher State One Call		\$33.75	7040511	APRIL 2017 SERVICE
Total GOPHER STATE ONE CALL			<u>\$67.50</u>		
Paid Chk# 042058	5/18/2017	HENNEPIN TECHNICAL COLLEGE			
E 101-42260-208	Training and Instruction		\$1,800.00	00365991	TRAINING - FIRE DEPT
Total HENNEPIN TECHNICAL COLLEGE			<u>\$1,800.00</u>		
Paid Chk# 042059	5/18/2017	HOHENSTEINS INC			
E 609-00000-252	Beer Purchase		\$2,808.71	892261	
Total HOHENSTEINS INC			<u>\$2,808.71</u>		

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May 2017

			Check Amt	Invoice	Comment
Paid Chk# 042060	5/18/2017	HOLIDAY STATIONSTORES			
E 101-45200-212	Gas & Oil		\$81.53		ACCT #012-558-511
E 651-00000-212	Gas & Oil		\$34.51		ACCT #012-558-511
E 730-00000-212	Gas & Oil		\$101.91		ACCT #012-558-511
E 770-00000-212	Gas & Oil		\$101.92		ACCT #012-558-511
E 101-45200-212	Gas & Oil		\$41.14		
E 101-42260-212	Gas & Oil		\$65.19		
E 101-43100-212	Gas & Oil		\$81.53		ACCT #012-558-511
Total	HOLIDAY STATIONSTORES		\$507.73		
Paid Chk# 042061	5/18/2017	INITIAL DEFENSE E.M.S.			
E 101-42260-208	Training and Instruction		\$266.00	17-05	TRAINING - FIRE DEPT
Total	INITIAL DEFENSE E.M.S.		\$266.00		
Paid Chk# 042062	5/18/2017	JJ TAYLOR			
E 609-00000-252	Beer Purchase		\$5,838.15	2669539	
E 609-00000-252	Beer Purchase		\$108.60	2669549	
E 609-00000-252	Beer Purchase		\$5,402.65	2669571	
Total	JJ TAYLOR		\$11,349.40		
Paid Chk# 042063	5/18/2017	JOHNSON BROTHERS LIQUOR			
E 609-00000-251	Liquor Purchase		\$3,056.07	5711679	
E 609-00000-253	Wine Purchase		\$73.16	5711680	
E 609-00000-251	Liquor Purchase		\$282.36	5711681	
E 609-00000-251	Liquor Purchase		\$1,064.70	5713571	
E 609-00000-253	Wine Purchase		\$1,238.76	5713572	
E 609-00000-254	Miscellaneous Purchase		\$43.98	5713573	
E 609-00000-254	Miscellaneous Purchase		\$91.31	5713574	
E 609-00000-251	Liquor Purchase		\$155.80	5713575	
E 609-00000-251	Liquor Purchase		\$461.19	5717536	
E 609-00000-253	Wine Purchase		\$328.95	5717537	
E 609-00000-254	Miscellaneous Purchase		\$21.99	5717538	
E 609-00000-251	Liquor Purchase		\$747.64	5719089	
E 609-00000-251	Liquor Purchase		\$807.43	5719090	
E 609-00000-253	Wine Purchase		\$863.76	5719091	
E 609-00000-254	Miscellaneous Purchase		\$79.71	5719092	
E 609-00000-251	Liquor Purchase		(\$91.43)	622878	
E 609-00000-251	Liquor Purchase		(\$95.63)	624007	
E 609-00000-253	Wine Purchase		(\$59.33)	624008	
E 609-00000-251	Liquor Purchase		(\$18.79)	624911	
Total	JOHNSON BROTHERS LIQUOR		\$9,051.63		
Paid Chk# 042064	5/18/2017	JR S APPLIANCE DISPOSAL			
E 101-43500-230	Contracted Services		\$2,177.30	92182	CLEAN-UP DAY RECYCLING
Total	JR S APPLIANCE DISPOSAL		\$2,177.30		
Paid Chk# 042065	5/18/2017	KIRVIDA FIRE			
E 101-42260-404	Repair Machinery/Equipment		\$408.42	6245	EQUIPMENT REPAIR
Total	KIRVIDA FIRE		\$408.42		
Paid Chk# 042066	5/18/2017	LEAGUE OF MN CITIES-INSURANCE			
E 101-43100-150	Worker s Comp		\$125.42	10968	CLAIM #00027407
Total	LEAGUE OF MN CITIES-INSURANCE		\$125.42		
Paid Chk# 042067	5/18/2017	M AMUNDSON LLP			
E 609-00000-256	Tobacco Products For Resale		\$1,995.50	236690	

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May 2017

			Check Amt	Invoice	Comment
E 609-00000-256	Tobacco Products For Resale		\$1,916.92	237176	
	Total M AMUNDSON LLP		\$3,912.42		
Paid Chk# 042068	5/18/2017	MENARDS - BLAINE			
E 101-41500-400	General Maintenance		\$11.44	28482	SUPPLIES - CITY HALL
	Total MENARDS - BLAINE		\$11.44		
Paid Chk# 042069	5/18/2017	MET COUNCIL - WASTEWATER			
E 770-00000-389	MWCC Charges		\$7,321.61	0001068103	JUNE 2017 SEWER CHARGE
	Total MET COUNCIL - WASTEWATER		\$7,321.61		
Paid Chk# 042070	5/18/2017	MIDAMERICA ADMINISTRATIVE			
G 101-21716	Other Retirement		\$150.00		MAY 2017 EMPLOYEE CONTRIBUTIONS
	Total MIDAMERICA ADMINISTRATIVE		\$150.00		
Paid Chk# 042071	5/18/2017	MINNESOTA EQUIPMENT			
E 101-45200-404	Repair Machinery/Equipment		\$30.70	P60080	EQUIPMENT PARTS - PARKS
E 101-45200-404	Repair Machinery/Equipment		\$89.25	P60081	EQUIPMENT PARTS - PARKS
	Total MINNESOTA EQUIPMENT		\$119.95		
Paid Chk# 042072	5/18/2017	MKL SERVICES, LLC			
E 220-46000-230	Contracted Services		\$132.00	051817	WK ENDING 05/09/17
E 220-46000-230	Contracted Services		\$132.00	051817	WK ENDING 05/13/17
	Total MKL SERVICES, LLC		\$264.00		
Paid Chk# 042073	5/18/2017	MSA PROFESSIONAL SERVICES			
E 445-00000-303	Engineering Fees		\$2,646.00	10-R10481024	2016 STREET IMPROVEMENTS
E 730-00000-303	Engineering Fees		\$392.00	13-R10481023	2016 WATER SUPPLY PLAN
E 330-00000-500	Capital Expenditures		\$10,804.11	14-R10481022	WELLHOUSE IMPROVEMENT PROJECT
E 101-41500-308	Consultant Fees		\$2,942.25	2-R10481025	2040 COMPREHENSIVE PLAN
E 440-00000-303	Engineering Fees		\$795.75	34-R10481016	FLOWERFIELD RD
E 651-00000-303	Engineering Fees		\$1,813.00	48-R10481002	NPDES PHASE II MS4
E 101-41500-303	Engineering Fees		\$933.46	51-R10481000	GENERAL
	Total MSA PROFESSIONAL SERVICES		\$20,326.57		
Paid Chk# 042074	5/18/2017	MULTICARE ASSOCIATES			
E 609-00000-430	Miscellaneous		\$45.00	2333766	PRE-EMP. SCREENING
	Total MULTICARE ASSOCIATES		\$45.00		
Paid Chk# 042075	5/18/2017	NCPERS GROUP LIFE INSURANCE			
G 101-21724	Life Insurance		\$80.00	5868617	JUNE 2017 PREMIUM
	Total NCPERS GROUP LIFE INSURANCE		\$80.00		
Paid Chk# 042076	5/18/2017	OXYGEN SERVICE COMPANY			
E 101-42260-210	Operating Supplies		\$123.60	03372778	
	Total OXYGEN SERVICE COMPANY		\$123.60		
Paid Chk# 042077	5/18/2017	PACE ANALYTICAL			
E 730-00000-306	Water Testing		\$50.00	17100174288	WATER TEST FEE
E 730-00000-306	Water Testing		\$50.00	17100174618	WATER TEST FEE
	Total PACE ANALYTICAL		\$100.00		
Paid Chk# 042078	5/18/2017	PAUSTIS & SONS			
E 609-00000-253	Wine Purchase		\$1,584.75	8587889-IN	
E 609-00000-253	Wine Purchase		\$162.50	8588915-IN	
	Total PAUSTIS & SONS		\$1,747.25		

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May 2017

			Check Amt	Invoice	Comment
Paid Chk#	042079	5/18/2017	PHILLIPS WINE AND SPIRITS INC		
E 609-00000-251	Liquor Purchase		\$88.73	2158156	
E 609-00000-253	Wine Purchase		\$2,099.08	2158157	
E 609-00000-251	Liquor Purchase		\$402.75	2159196	
E 609-00000-253	Wine Purchase		\$248.81	2159197	
E 609-00000-253	Wine Purchase		\$1.38	2161898	
E 609-00000-251	Liquor Purchase		\$458.58	2162879	
E 609-00000-253	Wine Purchase		\$328.29	2162880	
E 609-00000-254	Miscellaneous Purchase		\$131.04	2162881	
E 609-00000-251	Liquor Purchase		(\$14.76)	263917	
Total PHILLIPS WINE AND SPIRITS INC			\$3,743.90		
Paid Chk#	042080	5/18/2017	POPP COMMUNICATIONS		
E 609-00000-321	Telephone		\$31.53	992412520	MAY 2017 TELEPHONE SERVICE
E 101-45200-321	Telephone		\$5.91	992412520	MAY 2017 TELEPHONE SERVICE
E 770-00000-321	Telephone		\$7.97	992412520	MAY 2017 TELEPHONE SERVICE
E 730-00000-321	Telephone		\$7.97	992412520	MAY 2017 TELEPHONE SERVICE
E 101-43100-321	Telephone		\$5.91	992412520	MAY 2017 TELEPHONE SERVICE
E 651-00000-321	Telephone		\$1.79	992412520	MAY 2017 TELEPHONE SERVICE
E 101-41500-321	Telephone		\$340.23	992412520	MAY 2017 TELEPHONE SERVICE
Total POPP COMMUNICATIONS			\$401.31		
Paid Chk#	042081	5/18/2017	PRESS PUBLICATIONS		
E 101-41500-352	General Notices and Pub Info		\$35.00	544569	LOGO DROP
E 101-41500-352	General Notices and Pub Info		\$199.00	547860	EMP. ADD - SEASONAL PARKS
E 101-41500-352	General Notices and Pub Info		\$199.00	547862	EMP. ADD - SEASONAL PARKS
E 101-41500-351	Legal Notices Publishing		\$97.57	551859	STREET IMP. PUBLIC NOTICE
E 101-41500-351	Legal Notices Publishing		\$172.97	552582	SUMMARY FINANCIAL REPORT
Total PRESS PUBLICATIONS			\$703.54		
Paid Chk#	042082	5/18/2017	RICOH USA INC		
E 101-43500-203	Printing		\$255.37	5048209789	PRINTING - CLEAN-UP DAY
E 101-41500-350	Print/Binding		\$128.56	5048209789	COPIER MAINTENANCE
E 101-41500-350	Print/Binding		\$255.37	5048209789	COPIER MAINTENANCE - COLOR
Total RICOH USA INC			\$639.30		
Paid Chk#	042083	5/18/2017	ROYAL ROOFING INC		
E 330-00000-500	Capital Expenditures		\$425.00	14-195	WELLHOUSE PROJECT WORK
Total ROYAL ROOFING INC			\$425.00		
Paid Chk#	042084	5/18/2017	SMITH & GLASER, L.L.C.		
E 101-42110-304	Legal Fees		\$22,800.00	201499	FEB-APR 2017 PROSECUTIONS
Total SMITH & GLASER, L.L.C.			\$22,800.00		
Paid Chk#	042085	5/18/2017	SOUTHERN GLAZERS OF MN		
E 609-00000-251	Liquor Purchase		\$6,047.13	1536014	
E 609-00000-253	Wine Purchase		\$588.18	1536015	
E 609-00000-251	Liquor Purchase		\$37.28	1536016	
E 609-00000-251	Liquor Purchase		\$2.56	1538890	
E 609-00000-251	Liquor Purchase		\$2,607.24	1538891	
E 609-00000-251	Liquor Purchase		\$2,319.07	1538892	
E 609-00000-253	Wine Purchase		\$557.67	1538893	
E 609-00000-251	Liquor Purchase		\$81.28	1538894	
Total SOUTHERN GLAZERS OF MN			\$12,240.41		
Paid Chk#	042086	5/18/2017	ST. PAUL S FLAT EARTH		

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May 2017

		Check Amt	Invoice	Comment
E 609-00000-252	Beer Purchase	\$168.00	18908	
	Total ST. PAUL S FLAT EARTH	\$168.00		
Paid Chk# 042087	5/18/2017	TWIST OFFICE PRODUCTS		
E 609-00000-200	Office Supplies	\$162.26	798656-0	OFFICE SUPPLIES
E 609-00000-200	Office Supplies	\$11.59	799302-0	OFFICE SUPPLIES
E 101-41500-200	Office Supplies	\$13.85	799303-0	OFFICE SUPPLIES
E 101-41500-200	Office Supplies	\$10.77	799502-0	OFFICE SUPPLIES
E 101-41500-200	Office Supplies	(\$12.99)	C799303-0	OFFICE SUPPLIES
	Total TWIST OFFICE PRODUCTS	\$185.48		
Paid Chk# 042088	5/18/2017	WALLEN-FRIEDMAN & FLOYD, PA		
E 101-41500-304	Legal Fees	\$900.00	1887	LEGAL SERVICES
	Total WALLEN-FRIEDMAN & FLOYD, PA	\$900.00		
Paid Chk# 042089	5/18/2017	WALTERS RUBBISH INC		
E 101-43500-230	Contracted Services	\$1,462.56	0002391403	CLEAN-UP DAY
	Total WALTERS RUBBISH INC	\$1,462.56		
Paid Chk# 042090	5/18/2017	WINE COMPANY		
E 609-00000-253	Wine Purchase	\$968.50	36247	
	Total WINE COMPANY	\$968.50		
Paid Chk# 042091	5/18/2017	WINE MERCHANTS		
E 609-00000-253	Wine Purchase	\$100.18	7131359	
E 609-00000-253	Wine Purchase	\$83.18	7131650	
	Total WINE MERCHANTS	\$183.36		
Paid Chk# 042092	5/18/2017	XCEL ENERGY		
E 730-00000-381	Electric Utilities	\$50.51	545307480	APRIL 2017 EL. UTILITIES
	Total XCEL ENERGY	\$50.51		
	10100 4M FUND	\$141,846.75		

Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$37,930.27
220 LOVELL BUILDING	\$264.00
330 WATER CAPITAL FUND	\$11,229.11
440 15 STREET IMPROVEMENTS	\$795.75
445 16 STREET IMPROVEMENTS	\$2,646.00
609 MUNICIPAL LIQUOR FUND	\$78,980.93
651 STORM WATER FUND	\$1,849.30
730 WATER FUND	\$686.14
770 SEWER FUND	\$7,465.25
	\$141,846.75

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April 2017 to May 2017

			Check Amt	Invoice	Comment
10100 4M FUND					
Paid Chk#	002099E	2/28/2017	ALL SEASONS RENTAL		
E 101-43100-416	Equipment Rentals		\$27.00	1-51182	EQUIPMENT RENTAL
	Total ALL SEASONS RENTAL		\$27.00		
Paid Chk#	002100E	3/13/2017	FERGUSON WATERWORKS		
E 330-00000-500	Capital Expenditures		\$537.66	CL652598	HEATER - WELLHOUSE
	Total FERGUSON WATERWORKS		\$537.66		
Paid Chk#	002101E	2/23/2017	FLEET FARM		
E 101-43100-404	Repair Machinery/Equipment		\$64.01		OPERATING SUPPLIES
E 330-00000-500	Capital Expenditures		\$6.99		WELLHOUSE PROJECT SUPPLIES
	Total FLEET FARM		\$71.00		
Paid Chk#	002102E	3/10/2017	HOLIDAY STATIONSTORES		
G 101-11700	Accounts Receivable		\$5.48	095826017	BILLING ERROR - J. FISCHER
	Total HOLIDAY STATIONSTORES		\$5.48		
Paid Chk#	002103E	3/10/2017	MISC CUSTOMERS		
G 101-11700	Accounts Receivable		\$24.98		BILLING ERROR - J. FISCHER
G 101-11700	Accounts Receivable		\$24.98		BILLING ERROR - J. FISCHER
	Total MISC CUSTOMERS		\$49.96		
Paid Chk#	002104E	3/2/2017	BATTERIES PLUS		
E 609-00000-210	Operating Supplies		\$89.96	031-818727	KEG LIFTER BATTERIES
	Total BATTERIES PLUS		\$89.96		
Paid Chk#	002105E	3/9/2017	DOLLAR TREE STORES		
E 609-00000-200	Office Supplies		\$3.21		OFFICE SUPPLIES
	Total DOLLAR TREE STORES		\$3.21		
Paid Chk#	002106E	2/25/2017	AMAZON.COM		
E 101-42260-208	Training and Instruction		\$124.03		BOOKS - FIRE DEPT
	Total AMAZON.COM		\$124.03		
Paid Chk#	002107E	2/20/2017	MN GFOA		
E 101-41500-433	Dues and Subscriptions		\$60.00	07685	MEMBERSHIP - H. GALIOV
	Total MN GFOA		\$60.00		
Paid Chk#	002108E	2/22/2017	MISC CUSTOMERS		
E 101-41500-208	Training and Instruction		\$248.34	R70641	CONF. REGISTRATION
	Total MISC CUSTOMERS		\$248.34		
Paid Chk#	002109E	2/28/2017	FACEBOOK		
E 101-41500-300	Professional Svcs		\$20.59		CITY PAGE
	Total FACEBOOK		\$20.59		
Paid Chk#	002110E	3/1/2017	MN GFOA		
E 101-41500-208	Training and Instruction		\$25.00	07821	TRAINING
	Total MN GFOA		\$25.00		
Paid Chk#	002111E	3/6/2017	AMAZON.COM		
E 101-41500-200	Office Supplies		\$279.99		PRINTER - FINANCE
	Total AMAZON.COM		\$279.99		
Paid Chk#	002112E	3/20/2017	MCMA		
E 101-41500-208	Training and Instruction		\$515.00		CONF. REGISTRATION

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April 2017 to May 2017

			Check Amt	Invoice	Comment
	Total MCMA		\$515.00		
Paid Chk# 002113E	2/22/2017	US BANK - VISA			
E 101-41500-440	Bank Charges		\$75.00		CREDIT CARD ANNUAL FEES
E 609-00000-440	Bank Charges		\$25.00		CREDIT CARD ANNUAL FEE
	Total US BANK - VISA		\$100.00		
Paid Chk# 002114E	4/2/2017	CONNEXUS ENERGY			
E 101-43100-386	Street Lights		\$248.91		FEB 2017 EL. UTILITIES
E 101-45200-381	Electric Utilities		\$63.48		FEB 2017 EL. UTILITIES
E 770-00000-381	Electric Utilities		\$33.06		FEB 2017 EL. UTILITIES
E 770-00000-381	Electric Utilities		\$60.30		FEB 2017 EL. UTILITIES
	Total CONNEXUS ENERGY		\$405.75		
Paid Chk# 002115E	4/2/2017	LINCOLN NATIONAL LIFE			
E 101-41500-134	ST/LT Disability Insurance		\$235.82	3425671930	APRIL 2017 PREMIUM
E 101-45200-134	ST/LT Disability Insurance		\$50.93	3425671930	APRIL 2017 PREMIUM
E 609-00000-134	ST/LT Disability Insurance		\$167.05	3425671930	APRIL 2017 PREMIUM
E 101-43100-134	ST/LT Disability Insurance		\$76.40	3425671930	APRIL 2017 PREMIUM
	Total LINCOLN NATIONAL LIFE		\$530.20		
Paid Chk# 002116E	4/2/2017	HEALTHPARTNERS			
E 101-43100-160	Health/Dental Insurance		\$393.76	71727353	APRIL 2017 PREMIUM
E 101-45200-160	Health/Dental Insurance		\$262.51	71727353	APRIL 2017 PREMIUM
E 101-41500-160	Health/Dental Insurance		\$1,359.91	71727353	APRIL 2017 PREMIUM
E 609-00000-160	Health/Dental Insurance		\$341.08	71727353	APRIL 2017 PREMIUM
E 101-41500-160	Health/Dental Insurance		\$481.16	71727353	APRIL 2017 PREMIUM
E 101-43100-160	Health/Dental Insurance		\$889.24	71727353	APRIL 2017 PREMIUM
E 101-45200-160	Health/Dental Insurance		\$592.82	71727353	APRIL 2017 PREMIUM
E 609-00000-160	Health/Dental Insurance		\$845.50	71727353	APRIL 2017 PREMIUM
	Total HEALTHPARTNERS		\$5,165.98		
Paid Chk# 002117E	4/15/2017	XCEL ENERGY			
E 651-00000-381	Electric Utilities		\$52.27		FEB 2017 EL. UTILITIES
E 101-42260-381	Electric Utilities		\$118.68		FEB 2017 EL. UTILITIES
E 101-43100-381	Electric Utilities		\$104.54		FEB 2017 EL. UTILITIES
E 101-45200-381	Electric Utilities		\$104.54		FEB 2017 EL. UTILITIES
E 101-41500-381	Electric Utilities		\$313.82		FEB 2017 EL. UTILITIES
E 101-43100-381	Electric Utilities		\$32.52		FEB 2017 EL. UTILITIES
E 220-47500-381	Electric Utilities		\$2,216.65		FEB 2017 EL. UTILITIES
E 770-00000-381	Electric Utilities		\$149.50		FEB 2017 EL. UTILITIES
E 101-45200-381	Electric Utilities		\$35.10		FEB 2017 EL. UTILITIES
E 609-00000-381	Electric Utilities		\$1,472.45		FEB 2017 EL. UTILITIES
E 770-00000-381	Electric Utilities		\$130.67		FEB 2017 EL. UTILITIES
E 730-00000-381	Electric Utilities		\$130.67		FEB 2017 EL. UTILITIES
E 101-43100-386	Street Lights		\$108.61		FEB 2017 EL. UTILITIES
E 101-43100-386	Street Lights		\$468.41	537332010	FEB 2017 EL. UTILITIES
	Total XCEL ENERGY		\$5,438.43		
Paid Chk# 002118E	4/23/2017	CENTERPOINT ENERGY PO BOX 4671			
E 101-42260-383	Gas Utilities		\$275.88		FEB 2017 GAS UTILITIES
E 101-41500-383	Gas Utilities		\$90.04		MAR 2017 GAS UTILITIES
E 730-00000-383	Gas Utilities		\$104.64		MAR 2017 GAS UTILITIES
E 651-00000-383	Gas Utilities		\$41.85		MAR 2017 GAS UTILITIES
E 101-45200-383	Gas Utilities		\$83.73		MAR 2017 GAS UTILITIES
E 101-43100-383	Gas Utilities		\$83.70		MAR 2017 GAS UTILITIES

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April 2017 to May 2017

		Check Amt	Invoice	Comment
E 609-00000-383	Gas Utilities	\$412.01		MAR 2017 GAS UTILITIES
E 770-00000-383	Gas Utilities	\$104.64		MAR 2017 GAS UTILITIES
E 101-41500-383	Gas Utilities	\$162.43		MAR 2017 GAS UTILITIES
E 730-00000-383	Gas Utilities	\$34.46		FEB 2017 GAS UTILITIES
E 651-00000-383	Gas Utilities	\$13.76		FEB 2017 GAS UTILITIES
E 101-45200-383	Gas Utilities	\$27.58		FEB 2017 GAS UTILITIES
E 770-00000-383	Gas Utilities	\$34.46		FEB 2017 GAS UTILITIES
E 101-43100-383	Gas Utilities	\$27.58		FEB 2017 GAS UTILITIES
E 220-47500-383	Gas Utilities	\$2,217.97		FEB 2017 GAS UTILITIES
total CENTERPOINT ENERGY PO BOX 4671		\$3,714.73		
Paid Chk# 002119E 4/8/2017 HSA BANK				
G 101-21726	HSA Additional Withholding	\$327.00		EMPLOYEE CONTRIBUTIONS
E 101-41500-160	Health/Dental Insurance	\$9.00		HSA SERVICE FEE
Total HSA BANK		\$336.00		
Paid Chk# 002120E 4/5/2017 PERA				
G 101-21704	PERA	\$1,782.32		04/05/2017 PAYROLL
G 101-21717	PERA	\$2,056.50		04/05/2017 PAYROLL
G 101-21704	PERA	\$1,734.48		04/19/2017 PAYROLL
G 101-21717	PERA	\$2,001.30		04/19/2017 PAYROLL
Total PERA		\$7,574.60		
Paid Chk# 002121E 4/20/2017 MN DEPT OF LABOR/INDUSTRY				
E 101-42400-100	Building Inspections	(\$25.00)		Q1 2017 STATE SURCHARGES
G 101-21710	State Inspection - Surcharge	\$114.49		Q1 2017 STATE SURCHARGES
Total MN DEPT OF LABOR/INDUSTRY		\$89.49		
10100 4M FUND		\$25,412.40		

Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$16,186.59
220 LOVELL BUILDING	\$4,434.62
330 WATER CAPITAL FUND	\$544.65
609 MUNICIPAL LIQUOR FUND	\$3,356.26
651 STORM WATER FUND	\$107.88
730 WATER FUND	\$269.77
770 SEWER FUND	\$512.63
	\$25,412.40

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
05/17	05/09/2017	11424	ABRAMS & SCHMIDT LLC	APRIL LABOR RELATIONS	203.00
05/17	05/09/2017	11425	AMAZON	PRINTER TONER/CHALK MARKERS	318.25
05/17	05/09/2017	11426	ANOKA CO TREASURY DEPT.	JUNE BROADBAND	75.00
05/17	05/09/2017	11427	ASPEN MILLS, INC	UNIFORM CUFF CASE KC	163.40
05/17	05/09/2017	11428	BARNUM GATE SERVICES, INC	GATE REPAIR	239.38
05/17	05/09/2017	11429	CONSOLIDATED COMMUNICATIONS	PHONES	383.09
05/17	05/09/2017	11430	COVERALL OF THE TWIN CITIES INC	MAY CLEANING SERVICE	780.00
05/17	05/09/2017	11431	DISPLAY SALES CO	TWO US FLAGS	57.00
05/17	05/09/2017	11432	DON'S CIRCLE SERVICE, INC	VEHICLE REPAIRS & MTC	39.00
05/17	05/09/2017	11433	FASTSIGNS	RETRACTABLE BANNER STAND GRA	217.52
05/17	05/09/2017	11434	4IMPRINT, INC	FOAM FOOTBALLS	405.13
05/17	05/09/2017	11435	FRATTALLONES HARDWARE, INC.	PICTURE HANG STRIP	4.29
05/17	05/09/2017	11436	KNOWLAN'S SUPER MARKETS	CV TRAINING SUPPLIES	31.95
05/17	05/09/2017	11437	LEAGUE OF MN CITIES INS TRUST	WORK COMP ADJ 4/16-4/17	56,158.00
05/17	05/09/2017	11438	OFFICE OF MN IT SERVICES	APRIL WAN SERVICES	61.30
05/17	05/09/2017	11439	OPTUM BANK	HSA SERVICE FEES	37.50
05/17	05/09/2017	11440	QUILL CORPORATION	TONER	244.26
05/17	05/09/2017	11441	SHRED-N-GO, INC	SHREDDING SERVICE	45.83
05/17	05/09/2017	11442	SIGNS NOW	NEW SUV SETUP GRAPHICS	571.50
05/17	05/09/2017	11443	SIRCHIE	INVESTIGATION SUPPLIES SWABS	84.46
05/17	05/09/2017	11444	STREICHER'S, INC	9MM DUTY AMMO	1,072.80
05/17	05/09/2017	11445	TRANS UNION LLC	APRIL INVESTIGATION EXPENSE	25.00
05/17	05/09/2017	11446	VERIZON WIRELESS	INTERNET ACCESS APRIL	971.56
04/17	04/28/2017	201707	U S BANK	VISA EFT-BCA TRAINING BJ	566.32
Grand Totals:					62,755.54

M = Manual Check, V = Void Check

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Cash Balances

Current Period: April 2017

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
Cash				
GENERAL FUND	G 101-10100	\$28,435.53	\$167,246.78	\$331,967.95
LOVELL BUILDING	G 220-10100	\$16,067.67	\$11,293.96	\$379,642.60
CAPITAL PROJECTS	G 310-10100	\$33,796.20	\$3,027.38	\$294,298.18
WATER CAPITAL FUND	G 330-10100	\$0.00	\$188,819.47	-\$330,280.31
05 STREET-EDGEWOOD	G 360-10100	\$0.00	\$0.00	-\$0.17
SEWER CAPITAL FUND	G 370-10100	\$0.00	\$0.00	\$122,575.12
12 HAMLINE AVE	G 430-10100	\$0.00	\$0.00	\$0.00
13 STREET IMPROVEMENTS	G 435-10100	\$0.00	\$0.00	\$0.00
15 STREET IMPROVEMENTS	G 440-10100	\$0.00	\$371.13	-\$406,212.75
16 STREET IMPROVEMENTS	G 445-10100	\$0.00	\$1,396.50	-\$61,323.99
16 NORTH METRO GO	G 551-10100	\$4,078.52	\$0.00	\$4,078.52
04 STREET-OAK LANE	G 585-10100	\$0.00	\$0.00	\$48,621.73
14 STREET-VARIOUS	G 591-10100	\$346.80	\$0.00	\$70,677.32
15 STREET-VARIOUS	G 592-10100	\$0.00	\$0.00	\$35,780.15
POLICE BUILDING	G 599-10100	\$0.00	\$4,878.54	\$342.06
MUNICIPAL LIQUOR FUND	G 609-10100	\$252,167.04	\$248,797.41	\$541,078.37
FARMERS MARKET	G 625-10100	\$0.00	\$0.00	\$0.00
PROPERTY MAINTENANCE PROGRAM	G 650-10100	\$0.00	\$0.00	\$0.00
STORM WATER FUND	G 651-10100	\$2,074.80	\$2,969.61	-\$58,368.84
WATER FUND	G 730-10100	\$12,405.94	\$22,991.57	\$329,147.07
SEWER FUND	G 770-10100	\$24,318.82	\$15,710.09	\$938,072.70
Total Cash		\$373,691.32	\$667,502.44	\$2,240,095.71
Held by Fiscal Agent				
POLICE BUILDING	G 599-10110	\$0.00	\$0.00	\$0.00
Total Held by Fiscal Agent		\$0.00	\$0.00	\$0.00
Petty Cash				
GENERAL FUND	G 101-10200	\$0.00	\$0.00	\$200.00
Total Petty Cash		\$0.00	\$0.00	\$200.00
Change Fund				
MUNICIPAL LIQUOR FUND	G 609-10250	\$0.00	\$0.00	\$2,500.00
Total Change Fund		\$0.00	\$0.00	\$2,500.00
Credit Card Sales Receivable				
MUNICIPAL LIQUOR FUND	G 609-10350	\$190,549.98	\$178,670.76	\$28,924.16
Total Credit Card Sales Receivable		\$190,549.98	\$178,670.76	\$28,924.16
Interest Receivable on Invest				
GENERAL FUND	G 101-10450	\$0.00	\$0.00	\$13,493.71
04 STREET-OAK LANE	G 585-10450	\$0.00	\$0.00	\$0.00
Total Interest Receivable on Invest		\$0.00	\$0.00	\$13,493.71
Taxes Receivable-Delinquent				
GENERAL FUND	G 101-10700	\$0.00	\$0.00	\$35,799.20
04 STREET-OAK LANE	G 585-10700	\$0.00	\$0.00	\$202.36

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*Fund Summary -
Budget to Actual©

April 2017

	2017 YTD Budget	April MTD Amount	2017 YTD Amount	2017 YTD Balance	2017 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$1,721,575.00	\$7,316.91	\$41,379.26	\$1,680,195.74	2.40%
Expenditure	\$1,721,575.01	\$133,258.11	\$527,899.87	\$1,193,675.14	30.66%
		-\$125,941.20	-\$486,520.61		
FUND 220 LOVELL BUILDING					
Revenue	\$155,000.00	\$15,863.52	\$53,631.22	\$101,368.78	34.60%
Expenditure	\$185,122.71	\$10,156.46	\$27,958.20	\$157,164.51	15.10%
		\$5,707.06	\$25,673.02		
FUND 310 CAPITAL PROJECTS					
Revenue	\$94,200.00	\$33,796.20	\$45,796.20	\$48,403.80	48.62%
Expenditure	\$93,585.00	\$3,027.38	\$227,257.13	-\$133,672.13	242.83%
		\$30,768.82	-\$181,460.93		
FUND 330 WATER CAPITAL FUND					
Revenue	\$31,000.00	\$0.00	\$0.00	\$31,000.00	0.00%
Expenditure	\$31,000.00	\$188,819.47	\$331,992.60	-\$300,992.60	1070.94%
		-\$188,819.47	-\$331,992.60		
FUND 360 05 STREET-EDGEWOOD					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 370 SEWER CAPITAL FUND					
Revenue	\$112,500.00	\$0.00	\$0.00	\$112,500.00	0.00%
Expenditure	\$112,500.00	\$0.00	\$0.00	\$112,500.00	0.00%
		\$0.00	\$0.00		
FUND 430 12 HAMLINE AVE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 435 13 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 440 15 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$371.13	\$3,618.38	-\$3,618.38	0.00%
		-\$371.13	-\$3,618.38		
FUND 445 16 STREET IMPROVEMENTS					
Expenditure	\$0.00	\$1,396.50	\$10,430.55	-\$10,430.55	0.00%
		-\$1,396.50	-\$10,430.55		
FUND 551 16 NORTH METRO GO					

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***Fund Summary -
Budget to Actual©**

April 2017

	2017 YTD Budget	April MTD Amount	2017 YTD Amount	2017 YTD Balance	2017 % YTD Budget
Revenue	\$0.00	\$4,078.52	\$4,078.52	-\$4,078.52	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$4,078.52	\$4,078.52		
FUND 585 04 STREET-OAK LANE					
Revenue	\$15,145.00	\$0.00	\$0.00	\$15,145.00	0.00%
Expenditure	\$23,650.00	\$0.00	\$21,820.00	\$1,830.00	92.26%
		\$0.00	-\$21,820.00		
FUND 591 14 STREET-VARIOUS					
Revenue	\$24,610.00	\$346.80	\$346.80	\$24,263.20	1.41%
Expenditure	\$19,355.88	\$0.00	\$13,416.34	\$5,939.54	69.31%
		\$346.80	-\$13,069.54		
FUND 592 15 STREET-VARIOUS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 599 POLICE BUILDING					
Revenue	\$61,180.88	\$0.00	\$0.00	\$61,180.88	0.00%
Expenditure	\$58,543.00	\$4,878.54	\$19,514.16	\$39,028.84	33.33%
		-\$4,878.54	-\$19,514.16		
FUND 609 MUNICIPAL LIQUOR FUND					
Revenue	\$3,132,000.00	\$239,028.71	\$879,639.40	\$2,252,360.60	28.09%
Expenditure	\$3,311,800.62	\$224,847.84	\$786,688.18	\$2,525,112.44	23.75%
		\$14,180.87	\$92,951.22		
FUND 625 FARMERS MARKET					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 650 PROPERTY MAINTENANCE PROGRAM					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 651 STORM WATER FUND					
Revenue	\$31,210.00	\$0.00	\$4,864.72	\$26,345.28	15.59%
Expenditure	\$53,283.19	\$2,969.61	\$13,077.08	\$40,206.11	24.54%
		-\$2,969.61	-\$8,212.36		
FUND 730 WATER FUND					
Revenue	\$128,000.00	\$0.00	\$30,980.20	\$97,019.80	24.20%
Expenditure	\$247,946.92	\$19,567.56	\$68,740.19	\$179,206.73	27.72%
		-\$19,567.56	-\$37,759.99		
FUND 770 SEWER FUND					
Revenue	\$215,536.00	\$3,071.88	\$49,724.67	\$165,811.33	23.07%
Expenditure	\$439,045.17	\$15,655.09	\$113,330.20	\$325,714.97	25.81%

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*Fund Summary - Budget to Actual©

April 2017

	2017 YTD Budget	April MTD Amount	2017 YTD Amount	2017 YTD Balance	2017 % YTD Budget
		-\$12,583.21	-\$63,605.53		
Report Total		-\$301,445.15	-\$1,055,301.89		

BUSINESS LICENSE - COUNCIL APPROVAL - MAY 18, 2017

BUSINESS LICENSE APPLICATIONS					
NAME OF BUSINESS	BUSINESS ADDRESS	CITY	ST.	ZIP	DESCRIPTION OF BUSINESS
Lexington Garages/Dory Partners	9171 Dunlap Ave	Lexington	MN	55014	Garage Storage
Anoka County Eastern Neighborhood Services	4175 Lovell Road # 128	Lexington	MN	55014	Human Services - Public
Circle Pines Sausage Haus	9075 South Service Drive	Lexington	MN	55014	Wholesale Sausage Plant
Shanti OM Yoga	4175 Lovell Road # 205	Lexington	MN	55014	Yoga Studio
Renaissance Fireworks	9300-9390 Lexington Ave	Lexington	MN	55014	Outdoor Retail Fireworks Sales
Lake Drive Chiropractic	8820 No. Highway Drive	Lexington	MN	55014	Chiropractor
D&E Driving School	4135 Woodland Road	Lexington	MN	55014	Driving Instruction
A Plus Towing	9010 Lake Drive	Lexington	MN	55014	Towing & Storage
Safe Place Safe Passages	4175 Lovell Road # 104	Lexington	MN	55014	Counseling Services

CITY OF LEXINGTON
Resolution 17-07

A Resolution Ordering Improvement and Preparation of Plans

WHEREAS, a resolution of the city council adopted the 16th day of February, 2017, fixed a date for a council hearing on Improvement called Flowerfield Road Improvement, the proposed improvement of Flowerfield Road between North Highway Drive and Naples Street and Restwood Road between North Highway Drive and Naples Street; and Hamline Avenue from South Highway Drive to Flowerfield Road by a reclamation or complete reconstruction as needed of the roadway to include concrete curb and gutter and an adequate storm sewer system. The construction project is to be a joint project with the City of Blaine and will require coordination between the two cities;

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 18th day of May, 2017, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEXINGTON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted 7th day of April, 2016.
3. The city's planning commission has reviewed the proposed capital improvement and reported in writing to the Council its findings as to compliance of the proposed improvement with the comprehensive municipal plan.
4. Plans and specifications prepared by MSA Professional Services, Inc., engineer for such improvement pursuant to council resolution, a copy of which plans and specifications is attached hereto and made a part hereof, are hereby approved and shall be filed with the city clerk."
5. The city clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 2 week(s), shall specify the work to be done, shall state that bids will be opened on June 27, 2017, in the at city hall, and that no bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the clerk for 5 percent of the amount of each bid."

5. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax exempt bonds.ⁱ

Adopted by the council this 18th day of May, 2017.ⁱⁱ

Mayor

City Administrator

ⁱ Treasury Regulation § 1.50-2 requires the formal declaration of construction costs of the improvement in excess of \$100,000 that are to be incurred prior to the sale of bonds and financed by the proceeds of the bonds. Many cities have in place genuine "reimbursement resolutions" for making such declarations for any capital cost to be financed by bonds, but it is probably good practice to insert the declaration again at this point in the resolution. Bond counsel or the city's financial adviser can supply more detailed information about the reimbursement regulations.

ⁱⁱ Minn. Stat. § 429.031 specifies that the resolution ordering the improvement may be adopted at any time within the six months after the date of the hearing. Further, the resolution is adopted by vote of a majority of all members of the council when the improvement has been petitioned for by the owners of not less than 35 percent in frontage of the real property abutting on the streets named in the petition as the location of the improvement. If more than one street is included, the 35 percent requirement need not be met on each street. (A.G. Op. 396g7, June 9, 1958.)

When there has been no such petition, the resolution may be adopted only by vote of four-fifths of all members of the council; provided that if the mayor or the municipality is a member of the council but has no vote or votes only in the case of a tie, the mayor shall not be deemed to be a member for the purpose of determining such four-fifths majority vote. The resolution ordering the improvement may reduce, but not increase the extent of the improvement as stated in the notice of hearing.

Minn. Stat. § 429.031, subd. 2, requires that a resolution ordering a park improvement may be adopted only by a four-fifths vote of the council and shall also be approved by the park board, if there is one; provided that if the mayor of the municipality is a member of the council but has no vote or votes only in case of a tie, the mayor shall not be deemed to be a member for the purposes of determining such four-fifths majority vote. The same section also requires a resolution ordering an improvement of the water, sewer system, heating, street lighting or other facility over which a utilities commission has jurisdiction to also be approved by the utilities commission.

The council must let the contract for the improvement or order all or part of the work done by day labor within one year of the adoption of this resolution ordering the improvement unless a different time limit is specifically stated in this resolution. (Minn. Stat. § 429.041, subd. 1.) Consequently, if a longer delay is anticipated, an additional paragraph like the following should be added to the resolution: "3. The council shall let the contract for all or part of such improvement, or order all or part of the work done by day labor or otherwise as authorized by Minn. Stat. § 429.041, subd. 2, no later than (month) (date), (year)."



Anoka County

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Assessment

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May 2, 2017

City of Lexington
Attn: Bill Petracek
9180 Lexington Ave
Lexington, MN 55014

Dear Bill:

Please find enclosed two (2) original copies of the Joint Powers Agreement Between the City of Lexington and County of Anoka for Assessment of Property. Both copies need to be signed and returned to me.

I look forward to working with you in this endeavor. If you have any questions regarding the agreement, or require my presence at a council meeting, feel free to contact me at (763) 323-5548.

Sincerely,

Alex Guggenberger, S.A.M.A.
Anoka County Assessor

Enclosure(s)

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**JOINT POWERS AGREEMENT
BETWEEN THE CITY OF LEXINGTON AND
COUNTY OF ANOKA FOR ASSESSMENT OF PROPERTY**

THIS AGREEMENT is made and entered into this 18th day of May, 2017, by and between the City of Lexington, 9180 Lexington Avenue, Lexington, Minnesota 55014, hereinafter referred to as the "Municipality", and the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as the "County".

WITNESSETH:

WHEREAS, pursuant to Minn. Stat. § 273.072, subd. 1, any county and city, lying wholly or partially within the county and constituting a separate assessment district, may, by agreement entered into under Minn. Stat. § 471.59, provide for the assessment of property in the city by the county assessor; and

WHEREAS, pursuant to Minn. Stat. § 273.072, subd. 2, the agreement may provide for the abolition of the office of the city assessor when the assessment of the property within the city is to be made under an agreement by the county assessor; and

WHEREAS, it is the wish of the County to cooperate with the Municipality to provide for a fair and equitable assessment of the property within the Municipality; and

WHEREAS, said work will be carried out in accordance with the provisions of Minn. Stat. § 471.59.

NOW, THEREFORE, in consideration of the mutual covenants and agreements stated herein, the parties agree as follows:

I. That said Municipality constitutes a separate assessment district which lies wholly within the County and that all property in the geographical boundaries of this district shall be assessed by the County Assessor of the County beginning with the assessment year 2019, provided this Agreement is approved by the Commissioner of Revenue.

II. Pursuant to Minn. Stat. § 273.072, subd. 2, the office of the City Assessor in the Municipality shall cease to exist on January 16, 2018, but not before the end of the term of the current City Assessor, if serving for a fixed term, or when an earlier vacancy occurs; provided, however, that upon the termination of this Agreement, the Office of City Assessor shall be automatically reestablished and shall be filled as provided by applicable law or charter in accordance with Minn. Stat. § 273.072.

III. The term of this Agreement shall be from January 16, 2018, through assessment services performed in the year 2023, unless earlier terminated as provided herein.

IV. In consideration of said assessment services, the Municipality shall pay to the County an annual payment as follows:

2019 Assessment services payable on or before January 15, 2018
2020 Assessment services payable on or before January 15, 2019
2021 Assessment services payable on or before January 15, 2020
2022 Assessment services payable on or before January 15, 2021
2023 Assessment services payable on or before January 15, 2022

- V. For year 2019 assessment services, the Municipality shall pay the County as follows:
- A. Twelve Dollars and 50/100s (\$12.50) for each improved parcel of residential, seasonal recreational residential and agricultural type property;
 - B. Four Dollars and 50/100s (\$4.50) for each unimproved parcel of residential, seasonal recreational residential and agricultural type property;
 - C. Eighty Dollars and 11/100s (\$80.00) for each improved and unimproved parcel of commercial, industrial and public utility type of property; and
 - D. Eighty Dollars and 00/100s \$80.00) for each improved and unimproved parcel of apartment and mobile home park type property.

The same procedure shall be used, as described above, in the computation of the assessment payments due in 2020 through 2023, provided, however, that the cost for each type of parcel shall be increased according to the County Assessor's increase in operating costs, cost of living and merit adjustments established by the Anoka County Board of Commissioners for January 1 to December 31 in the year prior to the date of the assessment.

VI. Notwithstanding Section II. above, the County and/or Municipality shall have the right to terminate this Agreement by providing, at a minimum, two years written notice by certified mail, which notice shall be sent prior to January 2 of any year to terminate assessment services to be performed two years from such date (i.e. to terminate this Agreement for assessment services in the year 2020, the party must provide written notice of termination by not later than January 2, 2018).

VII. COUNTERPARTS

This Joint Powers Agreement may be executed in any number of counterparts, each one of which shall be deemed to be an original, but all such counterparts together shall constitute one and the same instrument.

(remainder of page intentionally blank – signature page immediately follows)

IN WITNESS WHEREOF, the parties hereto have set their hands on the dates so indicated.

COUNTY OF ANOKA

CITY OF LEXINGTON

By: _____
Rhonda Sivarajah, Chair
Anoka County Board of Commissioners

By: _____
Mark Kurth
Mayor

Dated: _____

Dated: _____

By: _____
Jerry Soma
County Administrator

By: _____
Title: _____

Dated: _____

Dated: _____

APPROVED AS TO FORM

By: _____
Dan Klint
Assistant County Attorney

By: _____
Title: _____

Dated: _____

Dated: _____

To: Mayor Kurth and City Council
From: Bill Petracek, City Administrator
Date: May 12, 2017



Re: **Management and Non Union Salary Increase Recommendation**

We have conducted annual reviews on the management and non-union employees during the month of May that are listed below. Based on the annual reviews, **I am recommending a 3.0% salary increase for the following management and non-union (liquor store) employees. These salary increases will go into effect June 1, 2017.**

As you recall the employees represented by the Collective Bargaining Agreement (CBA) are entitled to a 2.5% in salary in June, and another 0.5% increase in January totaling a 3.0% increase for the 2017 year.

Management and Non-union employees:

<u>Liquor Store</u>	<u>2016</u>		<u>2017</u>
• Jack Borgen – Liquor Store Manager	\$70,241	→	\$72,342
• Karen Larson – Supervisor	\$21.88	→	22.54
• Andrew Lyons – Supervisor	\$21.03	→	21.66

Part-Time Liquor Store Staff

• Nick Palinkas – Sales Associate	\$14.27	→	14.70
• Raina Spack – Sales Associate	\$14.27	→	14.70
• Mark Trandam – Sales Associate	\$14.27	→	14.70

<u>Administration</u>	<u>2016</u>		<u>2017</u>
• Chris Galiov – Finance Director.	\$61,000	→	\$64,000
• Bill Petracek – City Administrator	\$87,630	→	????

****I am recommending a 5% increase for the finance director. Since Chris has been with the City of Lexington, he has done a tremendous job taking over and managing our finance. He has saved us approximately \$11,000 annually in the following areas since he started his position in 2016: *New Payroll process, accounting and auditing fees and other various cost saving measures.***

****My contract provides that I have an annual review of my performance. I will let you folks decide on any salary increase based on my performance review.**

