

**AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JANUARY 5, 2017 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. SWEARING IN CEREMONY

- A. Mayor Kurth
- B. Councilmember Harris
- C. Councilmember Murphy

2. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

3. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

4. FIRE DEPARTMENT – Presentation of Appreciation Award to Wal-Mart Managers

Fire Chief Grote

5. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

6. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Harris)
- B. Cable Commission (Councilmember Payment)
- C. City Administrator (Bill Petracek)

7. LETTERS AND COMMUNICATIONS:

- A. 2016 Holiday Lighting Contest Winners **pp. 1**
- B. Thank you –Archer Robotics Competition Team – Use of Lovell Building **pp. 2**
- C. Planning & Zoning meeting minutes – December 13, 2016 **pp. 3-5**
- D. December 15, 2016 Council Workshop meeting minutes **pp. 6**
- E. Centennial Lakes Police Department Media Report
 - December -15, 2016 through December-21, 2016 **pp. 7-10**
 - December 22, 2016 through December 28, 2016 **pp. 11-14**

- F. North Metro TV – November Update **pp. 15-20**
- G. Centennial Lakes Police Department – January 2017 Newsletter **pp. 21-30**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

8. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting –December 15, 2016 **pp. 31-32**
- B. Recommendation to Approve Claims and Bills: **pp. 33- 48**
Check #'s XXXXXX through XXXXX
Check #'s XXXXXX through XXXXX
VOID #XXXXXX
- C. Financial Reports **pp. 49**
• Cash Balances **pp. 50**
• Fund Summary – Budget to Actual **pp. 51-56**
- D. Recommendation to approve 2017 Pay Equity Report

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

9. ACTION ITEMS:

- A. Recommendation to approve hiring Onna Belter and Keith Harris as
Firefighters **pp. 57**
- B. Resolution NO. 17-01 A Resolution naming Appointees For 2017 **pp. 58-60**
- C. Resolution NO. 17-02 A Resolution Adopting Fee Schedule **pp. 61-73**
- D. Resolution NO. 17-03 A Resolution Establishing Procedures Relating To
Compliance With Reimbursement Bond Regulations Under the Internal
Revenue Code **pp. 74-78**

- E. Resolution NO. 17-04 A Resolution Authorizing Signatories For the City Of Lexington Financial Accounts and Checks and Granting Finance Director Access To the City's Financial Account For 2017 pp. 79-80
- F. Recommendation from Planning & Zoning to approve Ordinance #17-01 An Ordinance Amending City Code Chapter 11.60 Performance Standards – Subd. 19 Manufactured Homes pp. 81-82
- G. Recommendation from Planning & Zoning to approve Ordinance #17-02 An Ordinance Amending City Code Chapter 11 & Chapter 16 To Create A Farmer's Market Zoning Definition and Business License pp. 83-84
- H. Recommendation to approve under Section 24.02 of the AFSCME 2016-2018 Collective Bargaining Agreement, the City shall provide no more than an annual allowance of \$400.00 starting in 2017 pp. 85
- I. Recommendation to approve Municipal Recycling Contract for 2017 Funding & Goals pp. 86-98
- J. Discuss proposal from Centennial Lakes Little League pp. 99

10. MAYOR AND COUNCIL INPUT

11. ADJOURNMENT

/mv



The winners of the 2016 Holiday Lighting Contest

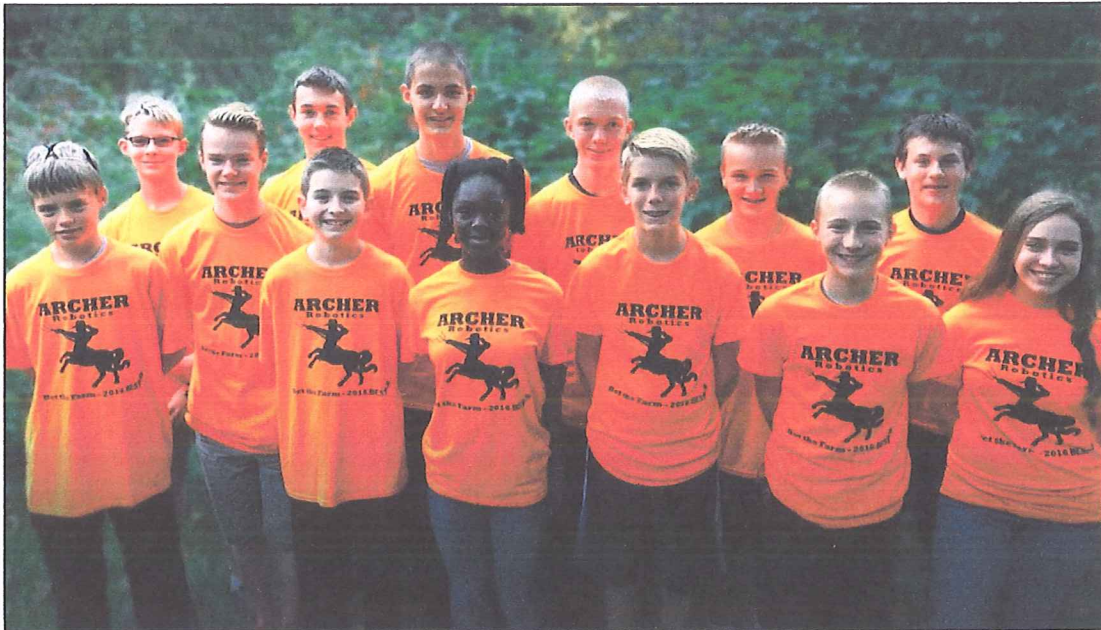
1st Place 9216 Syndicate Phyllis Valenta Residence

2nd Place 8919 Naples Scott Rand Residence

3rd Place 8711 Dunlap Wesley Knox Residence

Thank you for allowing team ARCHER to use a space in the Lovell building once again for our robotics season! With the space, we were able to set up our practice game field and team exhibit. We competed on December 3, and ended up placing 14th out of 35 teams there. A wire came loose on our robot so we weren't able to make it to finals, but we gave it our best! We did receive the 1st place youtube video award, which was primarily filmed at the Lovell building!

Thanks again for your contribution to team ARCHER, it has greatly helped us achieve our goals!



Sincerely,

Team ARCHER

**Minutes
PUBLIC HEARING
&
REGULAR PLANNING COMMISSION MEETING
December 13, 2016 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

- A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer

Chairperson Olsson called to order the Public Hearing on December 13, 2016 at 7:00 p.m. Commissioners Present: John Bautch, John O'Neill, Ron Thorson, and Mark Vanderbloomer. Also present: John Hughes, Councilmember and Bill Petracek, City Administrator.

2. PUBLIC HEARING –

- Ordinance Amendments to 11.60 Performance Standards
- Amendments to Chapters 11 and 16 to Create Farmers Market Zoning Definition and Business License

Chairperson Olsson explained that the public hearing is being held to solicit citizen input to on ordinance amendments to 11.60 Performance Standards and amendments to chapters 11 and 16 to create farmers market zoning definition and business license.

No citizens were present to address the Planning & Zoning Commission

3. ADJOURNMENT PUBLIC HEARING

Olsson made a motion to adjourn at 7:05 p.m. The motion was seconded by Thorson. Motion carried 5-0.

REGULAR PLANNING COMMISSION MEETING

4. CALL TO ORDER

- B. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer

Chairperson Olsson called to order the Regular Planning Commission meeting on December 13, 2016 at 7:05 p.m. Commissioners Present: John Bautch, John O'Neill, Ron Thorson, and Mark Vanderbloomer. Also present: John Hughes, Councilmember and Bill Petracek, City Administrator.

5. CITIZENS FORUM

No citizens were present to address the Planning Commission

6. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Olsson to approve the agenda as typewritten. The motion was seconded by Bautch. Motion carried 5-0.

7. LETTERS AND COMMUNICATION

8. Building Permits for

- October 2016
- November 2016

Some discussion on October and November building permits.

9. APPROVAL OF PLANNING COMMISSION MINUTES

A. October 18, 2016

A motion was made by Bautch to approve the October 18, 2016 Planning Commission minutes as typewritten. The motion was seconded by O'Neill. Motion carried 5-0.

10. DISCUSSION/ACTION ITEM:

- A. Recommendation to City Council to approve Ordinance Amendments to
11.60 Performance Standards

A motion was made by Olsson to recommend to the City Council to approve ordinance amendments to 11.60 Performance Standards. The motion was seconded by Vanderbloomer. Motion carried 5-0.

- B. Recommendation to City Council to approve Amendments to Chapters 11
and 16 to Create Farmers Market Zoning Definition and Business License

A motion was made by O'Neill to recommend to the City Council to approve amendments to Chapters 11 and 16 to create farmer's market zoning definition and business license. The motion was seconded by Thorson. Motion carried 4-0. 1- Abstain – Vanderbloomer.

- C. Section 11.34 Dimensional Requirements

Olsson stated since the city attorney wasn't present for the discussion, he recommended tabling the discussion on Section 11.34 – Dimensional Requirements. Petrcek also recommended having Ron Wasmund at the next meeting. He felt that Wasmund's expertise would be important to the discussion. Petrcek added that he would check on Wasmund's availability for the January meeting. Discussion ensued.

Olsson made a motion to table the discussion on Section 11.34 – Dimensional Requirements. The motion was seconded by Vanderbloomer. Motion carried 5-0.

11. NOTE COUNCIL MINUTES:

- A. October 6, 2016
- B. October 20, 2016
- C. November 3, 2016
- D. November 14, 2016
- E. November 17, 2016

Some discussion was had by the Planning Commission on the City Council minutes.

12. PLANNING COMMISSION INPUT

Olsson asked Commission members if they wanted to maintain the same meeting schedule for 2017. Discussion ensued. The consensus was to maintain the current meeting schedule.

Olsson brought up 9270 Dunlap Ave address: He stated it is vacated and wanted to make sure the utilities were shut-off. Petracek stated he would look into it.

Thorson brought up 8864 Hamline Ave. address: He stated that the garage and house are falling down.

Thorson also brought up a flickering street light at Hamline Ave and South Service Drive on the corner.

13. ADJOURNMENT

Olsson made a motion to adjourn at 7:47 p.m. The motion was seconded by Bautch. Motion carried 5-0.

**CITY OF LEXINGTON
WORKSHOP MINUTES
Thursday, December 15, 2016
Immediately following Council meeting
City Hall**

1. Call to Order: Mayor Kurth

2. Roll Call: DeVries – Hughes – Harris – Payment

Vice Mayor Payment called to order the workshop for December 15, 2016 at 7:36 p.m.

Councilmember's present: Devries, Harris, and Hughes. Excused Absence: Mayor Kurth. Also Present: Bill Petracek, City Administrator; Quad Press Reporter

3. Discussion Items:

A. Discuss paid advertising on City media

Councilmember Harris

Councilmember Harris had talked to a friend that was in marketing to get an idea of the amount of revenue the City could generate off of advertising on our media devices – website, newsletter, etc. Discussion ensued.

Petracek stated that the website is used to provide the community information- ordinances, emails, phone numbers, etc. He added that all local businesses in Lexington are currently listed on our “business directory” within the website. Discussion ensued.

The consensus of the Council was not to pursue advertising on our website or newsletter.

4. Staff Input

No staff input.

5. Council Input

No Council Input

6. Adjourn

Meeting adjourned at 8:10 p.m.

Centennial Lakes Police Department

Media Report

12/15/16 through 12/21/16

CASE NUMBER: 16282335
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 12/15/16
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE:

CASE NUMBER: 16282487
CASE DESCRIPTION: DRUG PARAPHERNALIA
INCIDENT DATE: 12/16/16
INCIDENT LOCATION: LEXINGTON AVE/NORTH RD, CIRCLE PINES, MN
NARRATIVE: TRAFFIC STOP
OFFICERS STOPPED A VEHICLE AT LEXINGTON AVE & BALL RD FOR HAVING SNOW COVERING THE LICENSE PLATE. OFFICERS FOUND MULTIPLE ITEMS OF DRUG PARAPHERNALIA IN THE VEHICLE. THE DRIVER WAS CITED AND RELEASED FROM THE SCENE.
CLEARED.

CASE NUMBER: 16282361
CASE DESCRIPTION: CRIMINAL DAMAGE
INCIDENT DATE: 12/15/16
INCIDENT LOCATION: 2XX LITTLE JOHN DR, CIRCLE PINES, MN
NARRATIVE: CRIMINAL DAMAGE
OFFICERS TOOK A REPORT OF A TIRE BEING SLASHED IN THE 200 BLOCK OF LITTLE JOHN DRIVE. NO SUSPECTS AT THIS TIME.
CLEARED.

CASE NUMBER: 16282544
CASE DESCRIPTION: THEFT FROM MOTOR VEHICLE
INCIDENT DATE: 12/16/16
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE: THEFT FROM MOTOR VEHICLE
OFFICERS TOOK A PHONE REPORT REGARDING A THEFT FROM MOTOR VEHICLE THAT OCCURRED ON THE 0 BLOCK OF CENTER RD. THE THEFT OCCURRED DURING THE OVER NIGHT HOURS. NO SUSPECT IS KNOWN AT THE TIME.
CLEARED.

CASE NUMBER: 16282635
CASE DESCRIPTION: FOUND PROPERTY
INCIDENT DATE: 12/16/16
INCIDENT LOCATION: 4XX KEITH RD, CIRCLE PINES, MN
NARRATIVE: ON 12/16/2016 WHILE ON ROUTINE PATROL I LOCATED PROPERTY IN THE SNOWBANK IN THE 400 BLOCK OF KEITH ROAD.
PROPERTY WAS BROUGHT BACK TO BASE AND PLACED INTO SECURED STORAGE.
CLEAR.

CASE NUMBER: 16282938
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 12/16/16
INCIDENT LOCATION: LEXINGTON, MN
NARRATIVE:

CASE NUMBER: 16282712
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 12/16/16
INCIDENT LOCATION: CENTERVILLE, MN
NARRATIVE: ON 12/16/2016 I WAS DISPATCHED TO A VEHICLE LOCKOUT.
VEHICLE UNLOCKED WITH NO DAMAGE.
CLEAR

CASE NUMBER: 16282656
CASE DESCRIPTION: FIRE
INCIDENT DATE: 12/16/16
INCIDENT LOCATION: 3XX HERITAGE TRL, CIRCLE PINES, MN
NARRATIVE: ASSIST TO FIRE-POLICE AND FIRE SUMMONED TO THE 300 BLOCK OF
HERITAGE TRL ON THE REPORT OF HEAVY SMOKE IN AN ATTACHED
GARAGE. UPON ARRIVAL WITH FIRE DEPARTMENT, SOURCE OF SMOKE WAS
LOCATED FROM A PROPANE GRILL IN THE GARAGE THAT WAS
INADVERTENTLY BUMPED AT SOME POINT EARLIER IN THE DAY. DAMAGE
LIMITED TO THE ATTACHED GARAGE AREA. THERE WAS NO REPORT OF
INJURY BY THE HOMEOWNER. INACTIVE.

CASE NUMBER: 16282950
CASE DESCRIPTION: ASSIST OTHER
INCIDENT DATE: 12/16/16
INCIDENT LOCATION: BLAINE, MN
NARRATIVE:

CASE NUMBER: 16283008
CASE DESCRIPTION: DOMESTIC-VERBAL
INCIDENT DATE: 12/16/16
INCIDENT LOCATION: 2XX PINE HOLLOW DR, CIRCLE PINES, MN
NARRATIVE: VERBAL DOMESTIC
POLICE WERE DISPATCHED TO THE 200 BLOCK OF PINE HOLLOW DRIVE ON A
VERBAL DOMESTIC BETWEEN TWO PARTIES. ONE PARTY LEFT THE HOME
WITHOUT INCIDENT.
CLEARED

CASE NUMBER: 16284302
CASE DESCRIPTION: INFORMATION
INCIDENT DATE: 12/18/16
INCIDENT LOCATION: CENTERVILLE, MN
NARRATIVE:

CASE NUMBER: 16284223
CASE DESCRIPTION: ROAD AND DRIVING
INCIDENT DATE: 12/18/16
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE: ROAD/DRIVING: RESPONDED TO A PHONE CALL ROAD AND DRIVING COMPLAINT THAT OCCURRED AT MCDONALD'S IN CIRCLE PINES. CALLER REQUESTED OTHER DRIVER BE CONTACTED AND NO CHARGES AS THERE WAS NO DAMAGE.

CASE NUMBER: 16284684
CASE DESCRIPTION: DWI-0.08 OR MORE
INCIDENT DATE: 12/18/16
INCIDENT LOCATION: 3800 BLOCK RESTWOOD RD, LEXINGTON, MN
NARRATIVE: AN ADULT MALE WAS STOPPED FOR AN EQUIPMENT VIOLATION IN THE 3800 BLOCK OF RESTWOOD ROAD. HE WAS SUBSEQUENTLY ARRESTED FOR SECOND DEGREE DWI TEST REFUSAL, THIRD DEGREE DWI, VIOLATION OF A LIMITED LICENSE, AND ILLEGAL EQUIPMENT. THE MALE WAS BOOKED AT THE ANOKA COUNTY JAIL.
CLEAR.

CASE NUMBER: 16284502
CASE DESCRIPTION: FOUND PROPERTY
INCIDENT DATE: 12/18/16
INCIDENT LOCATION: 4900 BLOCK COUNTY ROAD J, CIRCLE PINES, MN
NARRATIVE: FOUND PROPERTY
LOCATED A BACKPACK IN THE 4900 BLOCK OF COUNTY RD J. LOCATED BUSINESS CARD IN POCKET. CALLED MALE ON BUSINESS CARD AND LEFT MESSAGE. A PROPERTY TAG WAS USED FOR THE PROPERTY.
CLEAR.

CASE NUMBER: 16285031
CASE DESCRIPTION: CHECK WELFARE
INCIDENT DATE: 12/19/16
INCIDENT LOCATION: 15XX PELTIER LAKE DR, CENTERVILLE, MN
NARRATIVE: CHECK WELFARE: RESPONDED TO THE 1500 BLOCK OF PELTIER LAKE DRIVE IN CENTERVILLE ON A CHECK WELFARE REPORT. SPOKE TO FAMILY MEMBER ABOUT CONCERN OF MOTHER NOT ANSWERING DOOR. UPON INVESTIGATION FOUND FEMALE WAS WITH HER SON AND FINE. CLEARED.

CASE NUMBER: 16285755
CASE DESCRIPTION: HOUSE/PROPERTY CHECK
INCIDENT DATE: 12/20/16
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE:

CASE NUMBER: 16286438
CASE DESCRIPTION: HOUSE/PROPERTY CHECK
INCIDENT DATE: 12/21/16
INCIDENT LOCATION: CENTERVILLE, MN
NARRATIVE:

CASE NUMBER: 16285926
CASE DESCRIPTION: DOMESTIC-VERBAL
INCIDENT DATE: 12/20/16
INCIDENT LOCATION: 38XX PATRIOT LN, LEXINGTON, MN
NARRATIVE: VERBAL DOMESTIC
POLICE WERE DISPATCHED TO THE 3800 BLOCK PATRIOT LN ON A VERBAL
DOMESTIC . PARTY WAS GONE PRIOR TO OUR ARRIVAL.
CLEARED

Centennial Lakes Police Department

Media Report

12/22/16 through 12/28/16

CASE NUMBER: 16287569
CASE DESCRIPTION: OFP VIOLATION
INCIDENT DATE: 12/22/16
INCIDENT LOCATION: 7X EAST GOLDEN LAKE RD, CIRCLE PINES, MN
NARRATIVE: OFP VIOLATION
FEMALE CALLED TO REPORT A VIOLATION OF A NO CONTACT ORDER THAT HAPPENED IN THE 70 BLOCK OF EAST GOLDEN LAKE RD. UNABLE TO MAKE CONTACT WITH THE OTHER PARTY REGARDING THE INCIDENT. FORMAL COMPLAINT FORM FILLED OUT FOR CHARGING CONSIDERATIONS.
CLEAR.

CASE NUMBER: 16287913
CASE DESCRIPTION: DOMESTIC
INCIDENT DATE: 12/22/16
INCIDENT LOCATION: 93XX SYNDICATE AVE, LEXINGTON, MN
NARRATIVE: DOMESTIC
OFFICERS RESPONDED TO THE 9300 BLOCK OF SYNDICATE AVE FOR A DOMESTIC. OFFICERS CALMED DOWN EVERYONE INVOLVED AND ADVISED THEM TO SEPARATE FOR THE NIGHT.
CLEARED.

CASE NUMBER: 16288016
CASE DESCRIPTION: DWI-3RD DEGREE
INCIDENT DATE: 12/23/16
INCIDENT LOCATION: ALBERT AVE/NORTH HIGHWAY DR, LEXINGTON, MN
NARRATIVE: TRAFFIC STOP
OFFICERS STOPPED A VEHICLE FOR FAILING TO STOP AT A STOP SIGN AT RESTWOOD RD AND LAKE DR. OFFICERS FOUND THE DRIVER TO BE OVER THE LEGAL LIMIT OF ALCOHOL CONSUMPTION. DRIVER WAS ARRESTED AND RELEASED TO A SOBER PERSON.
CLEARED.

CASE NUMBER: 16287899
CASE DESCRIPTION: SUICIDE ATTEMPT/THREAT
INCIDENT DATE: 12/22/16
INCIDENT LOCATION: LEXINGTON, MN
NARRATIVE: MALE IN LEXINGTON CALLED ABOUT HIS DAUGHTER. FEMALE WAS TRANSPORTED TO THE HOSPITAL.
CLEAR.

CASE NUMBER: 16287821
CASE DESCRIPTION: FTC FRAUD
INCIDENT DATE: 12/22/16
INCIDENT LOCATION: 71XX ROBIN LN W, CENTERVILLE, MN
NARRATIVE: CREDIT CARD FRAUD
OFFICERS WERE DISPATCHED TO A PHONE CALL FRAUD REPORT. OFFICERS LEARNED THAT THE COMPLAINANT'S EBAY ACCOUNT HAD BEEN HACKED AND A TABLET DEVICE WAS PURCHASED USING HER CREDIT CARD INFO. NO KNOWN SUSPECTS AT THIS TIME.
CLEAR

CASE NUMBER: 16288322
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 12/23/16
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE:

CASE NUMBER: 16288869
CASE DESCRIPTION: CHECK WELFARE
INCIDENT DATE: 12/24/16
INCIDENT LOCATION: LEXINGTON, MN
NARRATIVE: WELFARE CHECK
POLICE RESPONDED TO A WELFARE CHECK IN LEXINGTON. POLICE SPOKE TO A MALE RESIDENT AND DETERMINED HE NEEDED TO SPEAK TO SOMEONE REGARDING HIS MENTAL HEALTH ISSUES. PARAMEDICS TRANSPORTED THE MALE TO A NEARBY MEDICAL CENTER TO BE EVALUATED.
CLEAR

CASE NUMBER: 16288506
CASE DESCRIPTION: ASSIST OTHER
INCIDENT DATE: 12/23/16
INCIDENT LOCATION: LINO LAKES, MN
NARRATIVE:

CASE NUMBER: 16288515
CASE DESCRIPTION: ASSIST OTHER
INCIDENT DATE: 12/23/16
INCIDENT LOCATION: LINO LAKES, MN
NARRATIVE:

CASE NUMBER: 16289604
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 12/25/16
INCIDENT LOCATION: CENTERVILLE, MN
NARRATIVE:

CASE NUMBER: 16290428
CASE DESCRIPTION: DOMESTIC
INCIDENT DATE: 12/26/16
INCIDENT LOCATION: 69XX SUMAC CT, CENTERVILLE, MN
NARRATIVE: POLICE RECEIVED ANONYMOUS INFORMATION OF A POSSIBLE DOMESTIC DISTURBANCE IN THE 6900 BLOCK OF SUMAC COURT. ALL INVOLVED PARTIES WERE INTERVIEWED AND THERE WAS NO EVIDENCE THAT A CRIME OCCURRED.
UNFOUNDED.

CASE NUMBER: 16290378
CASE DESCRIPTION: DOA
INCIDENT DATE: 12/26/16
INCIDENT LOCATION: 39XX RESTWOOD RD, LEXINGTON, MN
NARRATIVE: WELFARE CHECK
OFFICERS CONDUCTED A WELFARE CHECK IN THE 3900 BLOCK OF RESTWOOD RD FOR A WELFARE CHECK. AN ADULT MALE WAS FOUND DECEASED.
CLEARED.

CASE NUMBER: 16289785
CASE DESCRIPTION: EMERGENCY MEDICAL HOLD
INCIDENT DATE: 12/25/16
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE: MEDICAL
OFFICERS RESPONDED IN CIRCLE PINES FOR A MENTAL HEALTH EMERGENCY. AN ADULT WAS TRANSPORTED BY AMBULANCE.
CLEARED.

CASE NUMBER: 16290701
CASE DESCRIPTION: HOUSE/PROPERTY CHECK
INCIDENT DATE: 12/27/16
INCIDENT LOCATION: CENTERVILLE, MN
NARRATIVE:

CASE NUMBER: 16290765
CASE DESCRIPTION: HOUSE/PROPERTY CHECK
INCIDENT DATE: 12/27/16
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE:

CASE NUMBER: 16290707
CASE DESCRIPTION: MISCELLANEOUS OFFICER
INCIDENT DATE: 12/27/16
INCIDENT LOCATION: 5X NORTH RD, CIRCLE PINES, MN
NARRATIVE: ON 12/27/16 I WAS DISPATCHED TO CHECK FOR POSSIBLE LOST KEYS.
NO KEYS FOUND.
CLEAR.

CASE NUMBER: 16290683
CASE DESCRIPTION: THEFT
INCIDENT DATE: 12/27/16
INCIDENT LOCATION: 39XX RESTWOOD RD, LEXINGTON, MN
NARRATIVE: THEFT-MADE PHONE CONTACT WITH FEMALE IN THE 3900 BLOCK OF RESTWOOD RD REGARDING THEFT OF MEDICATION. COLLECTED INFORMATION REGARDING THE THEFT. THERE WAS NO SUSPECT INFORMATION. INACTIVE PENDING LEADS.

CASE NUMBER: 16290516
CASE DESCRIPTION: TRAFFIC
INCIDENT DATE: 12/27/16
INCIDENT LOCATION: 69XX SUMAC CT, CENTERVILLE, MN
NARRATIVE:

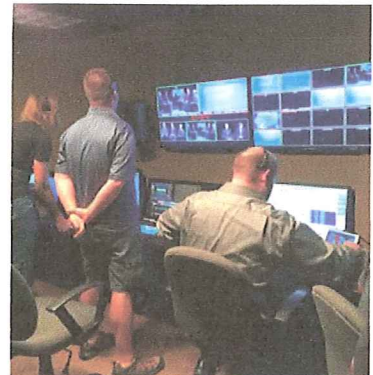
North Metro TV

November 2016 Update

Program Production

In November, a total of **67 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **58:15:00 hours of new programming**.

- 33 programs were produced by the public
- 16 programs were produced by NMTV staff
- 18 programs were produced by City staff



Van Shoots

The van was used for **23:00:00 hours of production**. The following events were videotaped:

- Football: Section Final: Cooper vs. Spring Lake Park
- Football: State Quarter-Final: Blaine vs. Minnetonka
- Football: State Quarter-Final: Spring Lake Park vs. Andover



Workshops

Workshop	Instructor	Organization	Students
Basic Production	Eric Houston	General Public	5
Early Film Treasures Lecture	Eric Houston	Video Club	12
HD Studio A Introduction	Eric Houston	Video Club	15
James Bond Lecture	Eric Houston	Video Club	5
HD Studio A Introduction	Eric Houston	Video Club	4
5 Workshops			41 Students

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos, film, slides, and photos at North Metro TV themselves for free, or pay NMTV to do it. Most participants want to do it themselves.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	262.25	137	54	0	NA	\$950
February	124.0	37	43	6	NA	\$110
March	288.5	129	21	3	NA	\$225
April	243.0	106	23	69	NA	\$525
May	183.25	94	10	59	NA	\$190
June	137.75	91	46	60	NA	\$166
July	156.00	97	30	0	NA	\$220
August	120.75	34	36	54	6	\$505
September	82.00	36	5	93	0	\$165
October	257.50	103	120	9	0	\$35
November	174.5	99	58	10	627	\$177

Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, outreach, or educational.

Month	Unique Individuals	Total Usage Hours
January	100	746.75
February	52	314.25
March	77	688.00
April	85	759.25
May	166	955.50
June	78	511.75
July	80	601.25
August	61	466.50
September	54	309.25
October	79	547.25
November	87	518.25

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of the our Member Cities. Some November highlights include Lino Lakes Beyond the Yellow Ribbon Proclamation Ceremony, Spring Lake Park students heading to the polls, the Children's Theatre exploring the Holocaust, holiday giving opportunities, and the battle over Unity Hospital. In addition to daily playbacks of North Metro TV News on the cable systems, there are over 331 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the northmetrotv.com website.



Live Election Results!

Local election coverage is something the NMTV news crew takes very seriously. Their Local Decision coverage began in May, when the first filing period was held. Over the summer they started contacting candidates and the first candidate biographies went on-line in July. After the Primary Election and second filing period, the rest of the candidates were contacted and more biographies were posted in September. September and October were filled with coordinating and shooting Candidate Debates, and Spotlights for those running unopposed. Ben and Danika also did a series on NMTV News

examining Lexington's write-in campaign. Election coverage concluded with the live Local Decision 2016 results program on Election Day. A crew of staff and volunteers worked together to produce our best election program to date. The coverage included live interviews, with reporter Tarkor Zehn, from campaign events using our LiveShot technology and Ham Lake's ex-mayor, Paul Meunier, Circle Pines Mayor, Dave Bartholomay, Blaine City Council Member, Dave Clark, ex-Representative Kathy Tingelstead, and retiring Representative Alice Johnson as in-studio guests. They offered insight and analysis during the evening. For the first time ever, the live results program was cablecast on all seven City channels, in addition to channel 15 along with live streaming on the web.



Youth Football

Every fall, the NMTV sports team spends a couple of days at the end of October/beginning of November covering the North Suburban Youth Football League Championships. (Previously the Blaine/Spring Lake Park Youth Football Championships.) In total five championship games ranging from the 2nd grade to the 6th were recorded. Staff goes all out for the kids with play-by-play and color announcers and full use instant-replay. Not only did we record the games, we also went live with all of them on channel 15 and on our website. It has also become a tradition to play all of the games again on Thanksgiving day.

School Programs

T.J. Tronson spent Veteran's Day at Blaine High School recording the annual Veteran's Day program and to assist the school with technical needs for the audience in the auditorium. He set up and tested the equipment the day before the event and then made sure that audio and video were making it to the overflow crowd. He also completed editing two Blaine High School plays, Project Murder, and Haphazardly Ever After. We can't put the plays on our channels due to copyright issues, but we do record them for the school and make copies available for students and parents.



HD Upgrade

The HD upgrade of the two studios and master control are essentially completed. There are still a few issues to be worked out, and new needs continue to pop up, but all areas are operational. The new production truck is slated for delivery on December 12th. The picture to the right is of the actual vehicle. A little interior work remains, and upon delivery, Alpha will begin the installation of the new HD equipment. The truck is considerably larger than our previous vehicle and will afford some desperately needed space.



PR bits and pieces

- Found sponsors for Sports Den Fall Finale.
- Shot more B-roll in Centerville, including at the elementary school, and the aerial sunset shot. The sunset shot was done with the drone, operated by T.J.
- Re-edited Centerville video. It is a rough draft that has already received 2400 views on the private Vimeo page
- Got sponsors for Election night coverage.
- Continued to work on Make.

Production equipment consulting for cities and schools

Blaine

- Met with Roark to discuss issues with Alpha video upgrade.
- Contacted Alpha and asked them to return Roark's calls. They did.
- Recommended meeting a company called Z Systems for another proposal. Arranged the a meeting.
- Recommended additional equipment for upgrade, specifically, the Ross Legislative Solution with user friendliness in mind.
- Created 10 pages for the Blaine SCALA system.

Spring Lake Park

- Met with Wanda at City Hall.
- Inspected current equipment and found a way to get HD copies of the meetings for playback on the system. SLP has an Aja Ki Pro HD recorder. Plans were put in motion to give NMTV remote access to the Ki Pro so we can download meetings.
- Created 28 pages of graphics for the Spring Lake Park Power Point system.

Ham Lake

- Met with Jennifer and Denise at City Hall.
- Ham Lake would like to wait for the installation of the Carousel systems for graphic updating.
- In response to meeting image quality issues, inspected control room. Noted no HD equipment, a lower end model camera set. Downloaded manuals for cameras and switcher. Offered to adjust internal settings for a new white balance. Made appointment to do so.
- Purchased a camera remote for white balancing.

Circle Pines

- Met with Chandra at City Hall.
- Discussed video and graphic capabilities of new Carousel systems.
- Chandra requested a video about city snow ordinances as they apply to parking and trash cans. Began researching the video and will create once it snows.
- Created 18 graphics for Circle Pines Power Point system.

Lexington

- Met with Peggy and Mary at City Hall.
- Made plans to work with them to create a list of graphics they would like updated.
- Addressed question Mary had about how to fix a problem with naming the files on their digital video recorder. Recommended a new set of memory cards and a new method of deleting unwanted content from the cards.

Centerville

- Called Teresa to make an appointment to discuss graphic updating.
- Decided Centerville would like to wait for the Carousel systems for updating graphics.

Lino Lakes

- Called Lisa to talk about updating SCALA graphics.
- Was told to contact Jeff regarding SCALA issues.

Computer/Networking consulting for cities and schools

No assistance was requested.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	232	123:50:00
Centerville	45	35:05:00
Circle Pines	153	78:21:00
Ham Lake	62	56:49:00
Lexington	89	40:07:00
Lino Lakes	49	20:32:00
Spring Lake Park	74	120:30:00
Totals:	704 Program Playbacks	475:14:00 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
Drive a Tank	Joachim Scholz	00:10:10
Off Constantly (2 episodes)	McLean Dolphy	01:01:37
Off Constantly	Tim Dold	00:32:27
Political Discussion	Brad Sanford	00:14:07
A Fresh New Day (3 episodes)	Anita Wardlaw	01:51:00
Giving In Grace (2 episodes)	Stevie Lindsey	01:42:44
Cornerstone Church (3 episodes)	Rick Bostrom	01:28:34
Lovepower (6 episodes)	Ann Sandell	06:00:00
The Power of Love (6 episodes)	Rick Larson	03:00:00
Rice Creek Watershed District Meeting	Theresa Stasica	03:09:20
Hope Church (3 episodes)	Cindy Hardy	02:12:22
Oak Park Moments (4 episodes)	David Turnidge	02:28:14
33 New Programs		23:50:46 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (11/8/16)	T.J. Tronson	00:42:53
Anoka County Board Meeting (11/22/16)	T.J. Tronson	01:39:22
Blaine High School Veteran's Day Program	T.J. Tronson	00:58:05
North Metro Mayor's Association Candidate Forum: House District 38/Senate District 38	Michele Silvester	01:12:59
NMTV News (4 episodes)	Danika Peterson/Ben Hayle	01:23:30
Beyond the Yellow Ribbon Proclamation Ceremony	Danika Peterson	00:33:54
Beyond the Yellow Ribbon News Highlight	Danika Peterson	00:02:52
Local Decision 2016: Live Results	Danika Peterson/Ben Hayle	02:36:12
Football: Section Final: Cooper/Spring Lake Park	Kenton Kipp/Matt Waldron	02:36:41
Football: State QF: Blaine/Minnetonka	Kenton Kipp/Matt Waldron	02:29:24
Football: State QF: Spring Lake Park/Andover	Kenton Kipp/Matt Waldron	02:23:32
Sports Den	Kenton Kipp/Matt Waldron	00:29:12
Sports Den Fall Finale	Kenton Kipp/Matt Waldron	00:59:30
16 New Programs		18:08:06 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (11/3/16)	Blaine Staff	01:18:27
Blaine Planning Commission Meeting (11/8/16)	Blaine Staff	00:14:38
Blaine City Council Meeting (11/17/16)	Blaine Staff	00:29:45
Centerville City Council Meeting (11/16/16)	Centerville Staff	01:51:21
Circle Pines City Council Meeting (11/9/16)	Circle Pines Staff	00:13:23
Circle Pines Utility Commission Meeting (11/16/16)	Circle Pines Staff	00:05:32
Circle Pines City Council Meeting (11/22/16)	Circle Pines Staff	00:33:10
Ham Lake City Council Meeting (11/7/16)	Ham Lake Staff	02:10:13
Ham Lake Planning Commission Meeting (11/14/16)	Ham Lake Staff	00:36:28
Ham Lake City Council Meeting (11/21/16)	Ham Lake Staff	00:42:40
Lexington City Council Meeting (11/3/16)	Lexington Staff	00:38:37
Lexington City Council Meeting (11/17/16)	Lexington Staff	00:09:45
Lino Lakes Planning & Zoning Meeting (11/9/16)	Lino Lakes Staff	00:26:01
Lino Lakes City Council Meeting (11/14/16)	Lino Lakes Staff	00:36:53
Lino Lakes City Council Meeting (11/28/16)	Lino Lakes Staff	00:24:14
Spring Lake Park City Council Meeting (11/7/16)	Spring Lake Park Staff	01:17:26
Spring Lake Park City Council Meeting (11/21/16)	Spring Lake Park Staff	02:15:34
Spring Lake Park Planning Commission Meeting (11/28/16)	Spring Lake Park Staff	02:06:41
18 New Programs		16:10:48 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

January 2017 Volume 21

CLPD NEWSLETTER



Proudly serving the cities of Centerville, Circle Pines, and Lexington.

Centennial Lakes Police Department

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A Perspective of Police Work

By: Chief Coan

It seems as though the law enforcement profession has been under siege in recent times and that the police continue to be much maligned by some. Unfortunately, there have been a growing number of officers that have been assaulted, ambushed, killed, injured, sued, prosecuted, and vilified.

At the same time people have become very quick to judge the actions of the police before all of the facts have been determined. Police officers have oftentimes been painted in a negative light and with a broad brush. Although there have been some clear cases of wrong doing and misuse of force by the police, we know that these are isolated and that the vast majority of law enforcement officers conduct themselves in a highly professional, very compassionate, and exceedingly ethical manner.

Carole Moore, a twelve-year veteran of police work, placed a lot of this into perspective when she recently wrote in a law enforcement journal the following letter to our country's civilians:

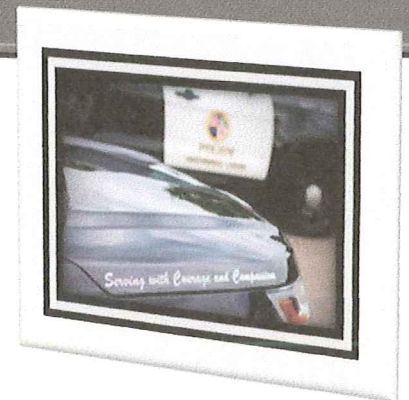
"Let me tell you a little bit about myself. I'm awake when you're deep in sleep. I'm the silent shadow

that cruises by your home, your business, and your school assuring that all is well. I venture into dark buildings and alleys; not knowing what awaits me around the next corner. When you call for help, I'm the one who comes to your aid no matter the circumstances or the risk.

I don't think as much about my own safety as much as I should. Sure, I'm vigilant. I'm essentially no different from you where I, too, want to go home to my family at the end of my shift. I willingly put my personal well-being on the line---it's both my job and my calling.

I'm proud of this badge and uniform. I worked many long hours for them. I didn't simply walk in off the street, fill out an application and get hired. Instead, I underwent a thorough background investigation, an interview board, rigorous psychological and physical testing, and months and months of training to get here.

Once I had my badge the training didn't stop. I was with a field training officer until I was ready to be on my own. I work with a partner or solo, usually long hours and on days when others are at home with their families.



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A Perspective of Police Work

By: Chief Coan

Here's something that you may not understand: Even if you stand and call me names, spitting at me, telling me how much you hate me; your well-being is my first concern.

I know that many don't believe this, but our goal is to diffuse confrontation and avoid injury. We've learned how and when to fire our weapon, methods to avoid collateral damage, marksmanship, evasive tactics, take-down techniques, methods of conflict resolution, and other approaches to defuse bad situations. And most of the time they work. Sometimes, I'm forced to make life or death decisions in a split-second---I hope and pray that I always make the right decision.

And lately, making the right decision doesn't seem to be enough. Taking down a clearly perceived threat as I've always been taught attracts criticism and second-guessing from many different quarters. Even if I neutralize someone who was clearly prepared to kill me, I am branded as the aggressor. Although my actions may have saved a life, be it my own or someone else's, its cause for criticism.

What you don't know is that I take no joy in causing harm of any kind. It's not why I got into this profession. When I do cause harm, my actions are placed under a microscope and examined by an outside agency or two and they work my case as diligently as they work any other case---maybe even more so. Being a cop doesn't give me a pass.

Sure there are officers who do the wrong thing and some who make mistakes and they must be held accountable. Most are like me though. We're your friends, your neighbors, your protectors. Most of all, we're fellow human beings. Heaping hatred and abuse upon us accomplishes nothing, but it does discourage us from continuing in a profession that we love. If we leave this---the hardest profession we've ever loved---who will step in?"

I found this letter to be particularly profound given the way in which law enforcement has been viewed by some. Officer Moore expresses a sentiment shared by many in our profession, i.e. the vast majority of law enforcement officers across our nation are courageous, compassionate, highly ethical, and very dedicated men and women.

Police work is a very difficult, demanding, and dangerous job. Police officers are often at risk in even the most routine of situations. No call or complaint is ever without the potential for a violent confrontation. At the same time, no other group in our society, only the police, stand so ready to step into confrontation or conflict in the manner that we do; no other group of men and women will so willingly put themselves in danger; and in my opinion no other group of people exemplify so profound a sense of courage and nobility.

It is especially important in this era of great challenge to our profession that our citizens recognize just what we are doing to "protect and serve" them on a daily basis. It is not only the courage to defend those who cannot defend themselves but it is the compassion that is shown to those in need. This then reinforces the importance of our motto "Serving with Courage and Compassion".

The letter written by Carole Moore reminds me that police work is not without great challenges and complexities. At the same time it reinforces the nobility of our profession and reminds me how proud I am to be a police officer and so very proud of the work of our officers here and throughout the nation. ♦



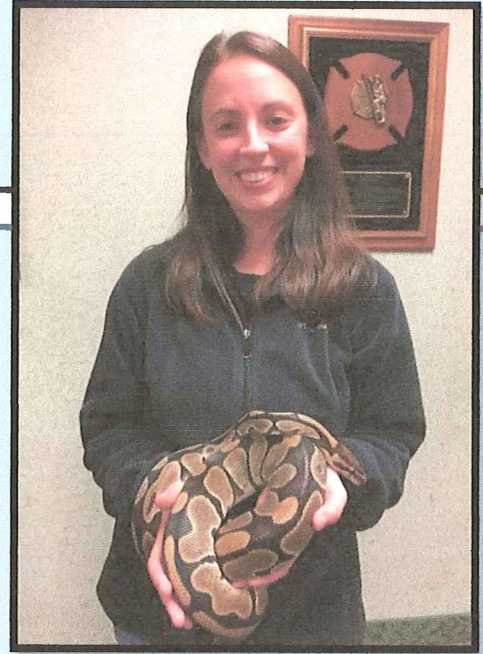
~ 2 ~

Serving with Courage and Compassion



Things that Slither

By: Community Service Officer Jenn Grubbs



CSO Jenn Grubbs

Community Service Officers (CSO's) perform many duties, one of the most dangerous of which relates to the regulation, care and protection of animals. In a word, working with animals is almost always challenging, and the Centennial Lakes Police Department treats its interactions with animals with the same degree of courage and compassion it treats its interactions with humans. Remember, one person's nuisance animal is likely another person's beloved pet.

CSO's receive training on how to work with animals at the commencement of their tenure with the department as well as thereafter. Initial training covers such topics as state law related to dangerous and potentially dangerous dog designation, proper and humane animal care, apprehension techniques, and local ordinance enforcement (e.g. dog at large). Animals commonly encountered consist of dogs, cats, turtles, raccoons, and birds.

It's a completely different story when the animals we encounter are higher or potentially higher than us on the food chain. I learned this firsthand at a recent training conducted by the Oakdale Police Department with presentations from the University of Minnesota's Animal Control Center and the Minnesota Herpetological Society. During that training, I had the opportunity to work with an alligator as well as a Ball Python. The alligator was surprisingly strong for its size, and I had no doubt that in a non-controlled environment it would be a force to be reckoned with. One of the many Python's presented at the training, measured end-to-end, was longer than I am tall. In all candor, I've always had a fear of snakes. However, after watching the other CSO's handle the various types of snakes at the training, I found the courage to handle one too. It actually wasn't as bad as I thought! I certainly wasn't willing to "hug it out" with one, but I am happy I overcame a fear I have had for a very long time.

Since becoming a CSO I've had many interesting experiences with animals, including snapping turtles, aggressive dogs and raccoons, cats, rabbits and owls. Personally, I treat every animal with compassion, but I also have to keep in mind that at any moment these animals could hurt me. Over the years, I have learned every animal's personality is different and that they react differently when a stranger enters their comfort zone.

Animals are sentient beings that provide comfort and joy. They can also be nuisances and dangerous. Irrespective of which animals we encounter, our goal is to treat them all with kindness. Please feel free to contact me with any animal-related questions you may have. ♦

EMERGENCY MEDICAL RESPONSE

By: Chief Coan

Every year the Centennial Lakes Police Department responds to well over 400 emergency medical calls across our three Cities. All CLPD officers are certified Emergency Medical Responders or Emergency Medical Technicians. We carry in our patrol vehicles a wide variety of life-saving equipment including AEDs (automated external defibrillators), tourniquets, airways, oxygen, and Narcan (anti-opioid overdose kits).

In most cases our officers are the first to arrive on the scene of a medical emergency and are able to stabilize a situation until Fire/Rescue and/or an ambulance arrives. CLPD officers are the first essential link in the chain of critical care for victims of injuries or illnesses.

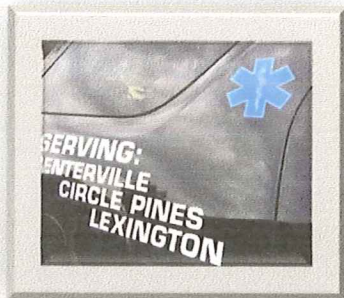
Anything can happen at any time to anyone. We are generally positioned to respond quickly when minutes can be the difference between life and death or at least minimizing the long term impact of an emergency medical situation.

Our officers have delivered emergency medical aid and equipment that has saved lives and improved the prospects of a full recovery for countless victims of medical emergencies. We find that it is very reassuring for our citizens to know that we are trained, equipped, and readily available to respond to any and all emergency medical situations.

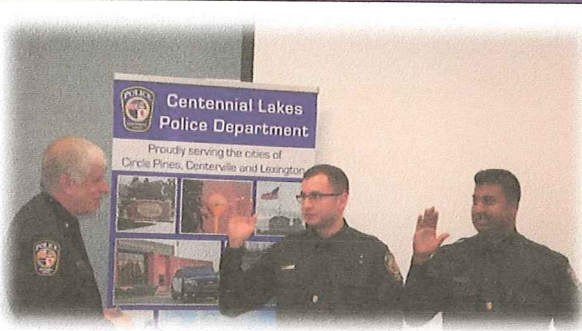
Many of our officers have been honored with life-saving awards for everything from resuscitating the victims of heart attacks to delivering babies. The most recent example occurred when one of our officers saved the life of a victim of a heroin overdose (refer to associated article in this issue of the Newsletter).

In view of this very essential service that our Department delivers, we now display an emergency medical service (EMS) symbol on all of our patrol vehicles. The prominent display of this symbol serves to remind and reassure the public of an important service that we render.

We are very proud of the partnerships that we have with our other area EMS public safety providers including Allina Ambulance, Centennial Fire, Lexington Fire, and North Memorial Ambulance. It is an exceptionally high level of partnership and service that assures our citizens of the very best in critical emergency medical response and care. ♦



CLPD's two newest Officers



Chief Coan swearing in Officer J. Rodriguez and Officer F. Karim



Officer Joel Rodriguez and Officer Faheem Karim were sworn in at the November 14, 2016 Governing Board meeting. We are very proud of both officers and we know they will be a valuable addition to our patrol team and an asset to our community. ♦



Mayor Kurth (Lexington), Mayor Wilharber (Centerville), Officer Rodriguez, Officer Karim, Chief Coan, Mayor Bartholomay (Circle Pines)

A Life Saved



Officer L. Frederickson

Centennial Lakes Police Department became one of only two agencies in Anoka County to carry opioid overdose kits in its squad cars. These kits contain a drug commonly referred to as Narcan, that when administered to a person who is experiencing an opioid overdose, can save that person's life. The kits and training came through grant funds via a partnership with the State of Minnesota Metropolitan Emergency Services Board.

CLPD Officer L. Frederickson received the lifesaving award and was recognized at the November 14, 2016 Governing Board meeting.

Officer Frederickson brought the lifesaving training and equipment to an overdose in progress in Spring Lake Park. Upon arrival, Officer Frederickson found the victim was unresponsive, cyanotic, and barely breathing. Officer Frederickson immediately administered Narcan as trained. Within a minute, the victim was conscious, talking, and breathing normally. ♦ ~ 5 ~

Below is the lifesaving pin an Officer receives



2016 Citizens' Public Safety Academy**IT'S A WRAP**

By: Lt. Russ Blanck



Mike
Giovinazzo



Tracy
Jordi



Greg
Lucid



Chuck
Ogden



Tammy
Petschl



Chandra
Peterson

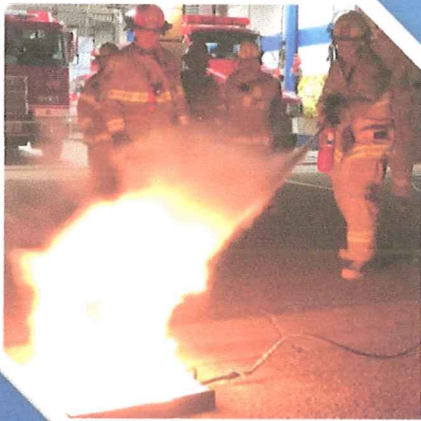
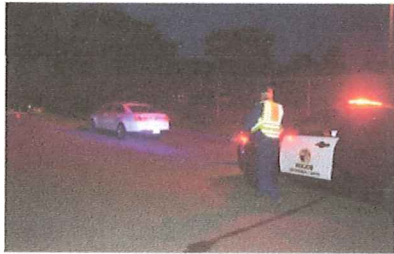
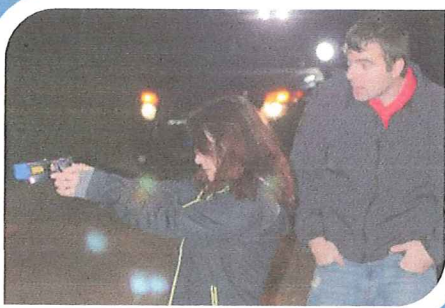
The culmination of the inaugural Citizens' Public Safety Academy ("CPSA") was marked by a graduation ceremony held on December 7, 2016. Participants, family members, chiefs from the Centennial Lakes Police and Centennial and Lexington Fire Departments, mayors, and instructors gathered to celebrate what had been represented to be a unique opportunity to gain unprecedented access into the inner sanctum of public safety providers.

The logical follow up question is, "Did we deliver what we promised?" The answer was a resounding "Yes!" Participants were able to experience, firsthand, what we think and feel as well as how we are impacted by what we experience. For instance, in the traffic stop segment, participants effectuated a traffic stop in a controlled environment. They operated a squad car at night, and experienced the risks of approaching an unknown occupied vehicle. They learned drivers don't always do what we expect and their reactions to being pulled over range from acceptance, passive resistance, flight, all the way to active resistance with murderous intent. They learned that telling strangers what to do is not always easy, and spotting weapons, even in full view, is not without its challenges.

In the DWI session, participants used "beer goggles" to experience differing levels of intoxication and how their motor skills were impacted thereby. They learned how to administer field sobriety testing, and how challenging it was to perform basic tasks, much less operate a non-motorized vehicle, through a cone course while "under the influence."

In one of the fire units, they experienced the weight and constriction of turnout gear, breathing through an SCBA air pack, and crawling through confined spaces with diminished visibility to make a save. In another unit they learned to extinguish fires and extricate people from vehicles using the "Jaws of Life." The highlight of the fire sessions was operating a fire truck through a serpentine cone course.

Continued on page 7

Continued from page 6**2016 Citizens' Public Safety Academy****IT'S A WRAP****By: Lt. Russ Blanck**

Participants also learned about non-lethal and lethal force options. They went “hands on” with use of force instructors and had their blood pressure and heart rates raised during the high tech computerized Laser Shot shoot/no shoot simulator session. They learned that making a life or death decision in a split second was at best, a daunting experience. They saw that force, however deployed, is never pretty.

Throughout the academy participants were urged to ask the “hard questions.” They were advised that no question was out of bounds. In fact, they did ask hard questions and the answers they received from the instructors were exceedingly honest and thought provoking.

An added bonus of the CPSA was the development of a level of teamwork, mutual concern, and esprit de corps among the participants that exceeded expectations. They helped each other through tight places, both literally and figuratively, and negotiated all aspects of the CPSA as a cohesive unit. The bond they developed was clearly evident during the graduation ceremony.

Our hope at the outset of the CPSA was for the participants, armed with a greater understanding of their public safety providers, will go forth as our Ambassadors of Good Will. We are proud of what the participants have accomplished. We appreciate the time, interest, and commitment they demonstrated to the program and each other. We couldn't think of better Ambassadors if we tried. ♦

~ 7 ~



Letters of Commendation and Thanks

While many of the Centennial Lakes Police Department employee's efforts are commendable and deserve thanks, here are a few letters and comments that have been recently brought to the attention of the Chief of Police.

Dear Centennial Lakes Police Department, On behalf of the Keweenaw Bay Indian Community, Tribal council and the Beartown Firefighters, we would like to express our sincere gratitude for your support during our recent loss. Our Community suffered a tragic heartbreak with the loss of two vibrant, young firefighters which has been extremely difficult. Our Community was honored to see all the departments and individuals who participated in the procession to bring our fallen firefighters home from Minnesota along with all those that attended the funeral services. The many letters of condolence, cards, and donations have helped their families and our injured firefighters deal with the grief and begin the long road to healing. The outpouring of support, as well as the thoughts and prayers that were sent by so many was definitely a comfort. Your kindness will never be forgotten. May the Creator bless and protect all of you and your communities in the upcoming year. Very sincerely, Keweenaw Bay Tribal Council.

Arvid Haurunen called to thank Officer Rodriguez and Sgt. Jacobson for being very helpful, and for their extreme

professionalism. He stated that Officers do not get thanked enough and wanted to let all the Officers at CLPD know that he is grateful for all of them. He wishes them all safe shifts and to be able to go home each day.

A citizen came in to thank Officer Fredrickson. His family was grateful for his courteousness and professionalism on such a horrible day for their family. His calm demeanor in advising them on what happened to their son was much appreciated. He said he knows Officers are not thanked enough for what they do, and this act would not go unnoticed or unappreciated. A family that lives in Lexington.

Dear Centennial Lakes Police Department, We are honored to write such an important letter to you all. October 22nd is "Make a Difference Day" and we wanted to celebrate you today for all that you do. We understand the risks that you take day in and day out to help keep our community safe. We want you to know that we know you put your lives at risk every day, and we could not be more proud. You keep us safe while we are at school each day and allow us to sleep tight, comforted by the thoughts that

you are out protecting us. We could never repay you for all that you do, so please take these Thank You cards we made today as a small token of all of our appreciation. Creative Kids Academy Staff and Families.

Dear Police Officers to the town of Centerville, just a quick note of big thanks for the great job you do in keeping Centerville and the surrounding area feeling safe and well looked after. I needed your assistance in a small matter a few weeks ago; from the dispatcher who answered my call, to the Officer (Officer Dixon) who showed up minutes later, you all were fabulous. I know all of what you do isn't easy – I'm certainly not brave enough to do it – but please know it is all very much appreciated! You also do an amazing job with your presence up at the elementary school. Thank-You! Sincerely, Kirsti Hiltner

To James Coan, Chief of Police, sorry this "Thank You" is so late! First of all, "Thank You" to your entire police department for your service to the community. We appreciated your services on the day of St. Genevieve's annual Parish Festival which was held on

"Heroes and Helpers"

By: Sergeant W. Jacobson

Sunday, August 21st. Sincerely,
Festival Committee

Hello Chiefs, I just want to express my thanks for all your assistance yesterday on Interstate 35/95th area. This was an extremely difficult call and our employees all said they were thankful for the assistance from SBM Fire, Blaine PD, and CLPD (Sgt. Jacobson, Officers Tarnowski, Kruyer, Zech, Rodriguez, and CSO Wahlberg). They expressed how great it was being able to work together and taking care of the situation smoothly. We had a total of 8 with rigs respond, a Supervisor, and everyone was transported in just over a half hour. This was great work by all.

Please give thanks to your crews and know that we appreciate you all very much. It is great to have such good public safety partners. Dave Matteson Manager • Ambulance Operations – North Metro • Allina Health Emergency Health Services

Dear Chief and staff, I write on behalf of the congregation of Our Saviors Lutheran. Your staff was an incredible help to our "Finish Strong" 5K event.

Such warm and wonderful officers. Our thanks for all you do in our community. Gratefully, Our Saviors Lutheran Church. ♦



On December 13th, officers from CLPD joined more than 50 officers, troopers, deputies, and firefighters from across Anoka County to assist Blaine PD with their annual "Heroes and Helpers" event.

During this event, public safety personnel help area elementary school students shop for gifts for their families.

This event is made possible via donations from Target Stores, the Blaine Festival Committee, and private donors. ♦

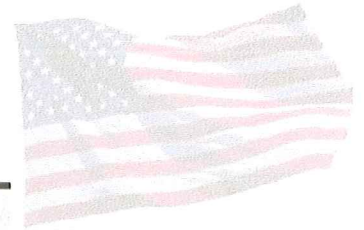


*Lt. Aldrich, Sgt. Jacobson, and Officer Kruyer
with students.*





**Contact your area liaison
officer with any questions you
may have at:
763-784-2501**

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Officer L. Frederickson
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mgiese@clpdmn.com

**CLPD Newsletter is a quarterly publication
of the Centennial Lakes Police Department**

Chief of Police:

Chief J. Coan

Photos Courtesy of:

Sergeant W. Jacobson
CSO J. Grubbs
Officer D. Spreng
Various CLPD Staff

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Editor:

K. Honkomp, Office Supervisor

~ 10



**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 15, 2016– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Vice Mayor Payment

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Payment

Vice Mayor Payment called to order the Regular City Council meeting for December 15, 2016 at 7:00 p.m. Councilmember's present: Devries, Harris, and Hughes. Excused Absence: Mayor Kurth. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Quad Press Reporter.

2. CITIZENS FORUM

No citizens were present to address the council

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Councilmember Devries to approve the agenda as typewritten. The motion was seconded by Councilmember Harris. Motion carried 4-0

4. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Report 11-24 through 11-30, 2016
- B. Centennial Lakes Police Department Media Report 12-1 through 12-7, 2016
- C. 2017 Schedule of Meetings and Meeting Calendar
- D. Anoka County Parks & Community Services – December 2016 Connection
- E. CenterPoint Energy – PUC approves New Natural Gas Distribution Rates

No discussion on Letters and Communications

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – December 1, 2016
- B. Recommendation to Approve Claims and Bills:
Check #'s 13469 through 13472
Check #'s 41446 through 41506
Check #'s 11177 through 11199
Check #'s 11200 through 11215

A motion was made by Councilmember Harris to approve the consent agenda items. The motion was seconded by Councilmember Hughes. Motion carried 4-0.

6. ACTION ITEMS:

- A. Centennial Lakes Little League – 2017 Memorial Park Field Use Request

A motion was made by Councilmember Devries to approve Centennial Lakes Little League – 2017 Memorial Park Field Use Request. The motion was seconded by Councilmember Harris. Motion carried 4-0.

B. Early Lease Termination request – H&R Block

A motion was made by Councilmember Harris to approve the early lease termination request from H & R Block. The motion was seconded by Councilmember Hughes. Motion carried 4-0.

C. Recommendation to approve Well house Improvements Change Order #2
in the amount of \$1306.00

A motion was made by Councilmember Devries to approve the Well House Improvements change order #2 in the amount of \$1,306.00. The motion was seconded by Councilmember Harris. Motion carried 4-0.

D. Discuss Mayor Kurth's decision to appeal the potentially dangerous dog
designation by the Centennial Lakes Police Department

Petracek explained that the Mayor's dog has been designated a potentially dangerous dog by the police department and is appealing the designation by CLPD. He added that a hearing with the Council would be scheduled for the first January meeting. Attorney Glaser recommended that the Council turn the appeals hearing over to a hearings officer to maintain transparency. Glaser added that he has a person in mind who is an attorney that has conducted these types of hearings previously. He added that if Mayor Kurth doesn't like the decision of the hearings officer, he would still have the ability to appeal his decision to the Council. Discussion ensued.

Councilmember Payment agreed that turning it over to a hearings officer is the right thing to do to maintain transparency. Discussion ensued.

A motion was made by Councilmember Payment to allow the city attorney to appoint a hearings officer to conduct Mayor Kurth's appeal process. The motion was seconded by Councilmember Harris. Motion carried 4-0.

7. MAYOR AND COUNCIL INPUT

Some input from the Council.

8. ADMINISTRATOR INPUT

Petracek explained that the settlement conference with Parkview on December 12th was cancelled. Attorney Glaser provided an update on the next process for the lawsuit. Discussion ensued.

9. ADJOURNMENT

A motion was made by Councilmember Hughes to adjourn the meeting at 7:16 p.m. The motion was seconded by Councilmember Devries. Motion carried 4-0.

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of January 5, 2017.

(1) Payroll

Checks	13473 through	13476	\$	1,442.57
Vouchers	500001 through	520049	\$	44,137.59

VOID:

Automatic Withdrawals

Federal Tax	\$5,217.94	
Social Security	\$3,828.48	
Medicare	\$895.35	
State Tax	<u>\$2,356.80</u>	
Total	\$12,298.57	\$ 12,298.57

(2) Automatic Data Processing \$ 250.73

(3) General and Liquor Payment Recommendations:

Checks:	41507 through	41561	\$	166,455.79
	41562 through	41572	\$	36,015.08
	41580 through	41596	\$	201,550.71

(4) ACH and Credit Card Payments for:

ACH Checks: through \$ -

(5) Wire Transfer Payment Recommendation: (Bond Payments) \$ -

Total Payments and Withdrawals Approval \$ 462,151.04

Centennial Lakes Police Payment Recommendations:

Checks	11216 through	11232	\$	9,642.51
ACH			\$	-
Total Payments			<u>\$</u>	<u>9,642.51</u>

VOID:

WEEK 50 BATCH 4598 17 PAYS
0 Employees With Overflow Statement
0 Overflow Statement 1 Total Statement
Tot Cks/Vchrs:00000000002 Total Pages:00000000004 - Page count not applicable for iReports
First No. Last No. Total
Checks: 00000013473 00000013474 00000000002
Vouchers: 00000500001 00000500016 00000000000

Earnings Statement

STLO M9J TOTAL DOCUMENT
CITY OF LEXINGTON
LOCATION 0001

28784.79 GROSS
20196.42 NET PAY (INCLUDING ALL DEPOSITS)
2709.83 FEDERAL TAX
1757.08 SOCIAL SECURITY
410.98 MEDICARE
.00 MEDICARE SURTAX
.00 SUI TAX
1209.40 STATE TAX
.00 LOCAL TAX
22060.05 DEDUCTIONS
637.45 NET CHECK

STLO COMPANY CODE M9J
CITY OF LEXINGTON
TOTAL DOCUMENT
LOCATION 0001

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM

NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
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NON-NEGOTIABLE - VOID - NON-NEGOTIABLE

THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.

WEEK 52 BATCH 5923 52 PAYS
0 Employees With Overflow Statement
0 Overflow Statement 1 Total Statement
Tot Cks/Vchrs:00000000002 Total Pages:00000000004 - Page count not applicable for iReports
First No. Last No. Total
Checks: 00000013475 00000013476 00000000002
Vouchers: 00000520001 00000520050 00000000000

Earnings Statement

STLO M9J TOTAL DOCUMENT
CITY OF LEXINGTON
LOCATION 0001

33854.68 GROSS
25383.74 NET PAY (INCLUDING ALL DEPOSITS)
2508.11 FEDERAL TAX
2071.40 SOCIAL SECURITY
484.37 MEDICARE
.00 MEDICARE SURTAX
.00 SUI TAX
1147.40 STATE TAX
.00 LOCAL TAX
26838.28 DEDUCTIONS
805.12 NET CHECK

STLO COMPANY CODE M9J
CITY OF LEXINGTON
TOTAL DOCUMENT
LOCATION 0001

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NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE

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ADVISE OF DEBIT

Client Name : CITY OF LEXINGTON
Client Number : 395512
Advice of Debit Number : 484868799
Advice of Debit Date : 12/16/2016
Advice of Debit Due Date : 12/23/2016
Total Debited This Invoice : \$250.73

ADP, LLC
1851 N RESLER DRIVE MS-100
EL PASO TX 79912

i Inquiries

For Billing inquiries, please contact NorthwestService@adp.com.
For Product/Service inquiries, please contact your Client Service Team.

HRISTO GALIOV
CITY OF LEXINGTON
9180 LEXINGTON AVE N
CIRCLE PINES, MN 55014-3625

CURRENT CHARGES

ADP PAYROLL SERVICES COMPANY CODE 0069-10-M9J	QUANTITY	RATE	BASE	TOTAL CHARGES	TAX
Processing Charges for Period Ending Date: 12/10/2016					
Pays	17			\$137.95	
New Hire Reporting Service	1	at no charge			
Labor Distribution	17			\$19.10	
Personnel Reporting Sys Base Chg	125	at no charge			
Tax Service	17	\$0.30 each	\$33.05	\$38.15	
ADPiPayStatements	17	\$0.20 each		\$3.40	
iReports	17	\$0.08 each		\$1.36	
YTD Download	17	at no charge			
For Payroll Delivery Only	1			\$21.10	
24 Hr. Service	17	at no charge			
Employee Payment Services for Period Ending Date: 12/10/2016					
Full Service Direct Deposit	21	\$0.82 each	\$12.45	\$29.67	

TOTAL CHARGES FOR COMPANY CODE:

0069-10-M9J

\$250.73

Total Debited\$250.73

WE APPRECIATE YOUR BUSINESS! - NO PAYMENT REQUIRED.

This amount will be processed for debit from your account # XXXXXXXX6090 on 12/23/2016 or the next banking day. Please confirm the debit was completed with your banking institution to ensure the invoice is paid in full.

***Check Detail Register©**

December 2016

Check Amt Invoice Comment

10100 4M FUND

Paid Chk# 041507 12/30/2016 AMERICAN BOTTLING

E 609-00000-254 Miscellaneous Purchase \$160.44 7421969234

Total AMERICAN BOTTLING \$160.44

Paid Chk# 041508 12/30/2016 AMERIPRIDE SERVICES

E 609-00000-255 Linen \$277.16 1003664905 MAT SERVICE - MLS

Total AMERIPRIDE SERVICES \$277.16

Paid Chk# 041509 12/30/2016 ARCTIC GLACIER ICE

E 609-00000-257 Ice For Resale \$229.32 1921634902

Total ARCTIC GLACIER ICE \$229.32

Paid Chk# 041510 12/30/2016 ARMOR SECURITY INC

E 220-48000-385 Building Security \$25.50 200942 KEYS - LOVELL BLDG

Total ARMOR SECURITY INC \$25.50

Paid Chk# 041511 12/30/2016 ARTISAN BEER COMPANY

E 609-00000-252 Beer Purchase \$263.00 3144320

Total ARTISAN BEER COMPANY \$263.00

Paid Chk# 041512 12/30/2016 BEISSWENGER S

E 101-45200-404 Repair Machinery/Equipment \$1.66 824059 OPER. SUPPLIES

Total BEISSWENGER S \$1.66

Paid Chk# 041513 12/30/2016 BERNICKS BEVERAGES

E 609-00000-252 Beer Purchase (\$29.60) 325526

E 609-00000-252 Beer Purchase \$259.05 334501

Total BERNICKS BEVERAGES \$229.45

Paid Chk# 041514 12/30/2016 BOUNDTREE MEDICAL

E 101-42260-218 Medical/First Aid Supplies \$743.98 82340599 MEDICAL SUPPLIES - FIRE DEPT

E 101-42260-218 Medical/First Aid Supplies \$157.37 82349184 MEDICAL SUPPLIES - FIRE DEPT

Total BOUNDTREE MEDICAL \$901.35

Paid Chk# 041515 12/30/2016 BREAKTHRU BEVERAGE MN

E 609-00000-251 Liquor Purchase \$2,793.72 1080565715

E 609-00000-251 Liquor Purchase \$9,586.72 1080569145

E 609-00000-251 Liquor Purchase \$1,365.48 1080569844

E 609-00000-254 Miscellaneous Purchase \$27.70 1080569845

E 609-00000-251 Liquor Purchase \$5,197.25 1080572348

E 609-00000-253 Wine Purchase \$112.00 1080572349

E 609-00000-251 Liquor Purchase (\$21.15) 2080157504

Total BREAKTHRU BEVERAGE MN \$19,061.72

Paid Chk# 041516 12/30/2016 CAPITOL BEVERAGE SALES

E 609-00000-252 Beer Purchase \$560.00 1082518

E 609-00000-252 Beer Purchase \$4,366.50 1087773

E 609-00000-252 Beer Purchase \$60.80 1087774

E 609-00000-252 Beer Purchase \$9,793.15 1088187

E 609-00000-252 Beer Purchase \$138.00 1096560

E 609-00000-252 Beer Purchase \$7,474.45 1098135

E 609-00000-252 Beer Purchase (\$155.81) 1098136

E 609-00000-254 Miscellaneous Purchase \$109.64 1098137

E 609-00000-254 Miscellaneous Purchase \$75.00 1099325

E 609-00000-252 Beer Purchase (\$33.75) 278-86

***Check Detail Register©**

December 2016

		Check Amt	Invoice	Comment
Total CAPITOL BEVERAGE SALES		\$22,387.98		
Paid Chk# 041517	12/30/2016	CARLOS CREEK WINERY		
E 609-00000-253	Wine Purchase	\$372.00	13275	
Total CARLOS CREEK WINERY		\$372.00		
Paid Chk# 041518	12/30/2016	CIRCLE PINES, CITY OF		
E 609-00000-311	Safety Training Services	\$73.33	441	2016 SAFETY TRAINING
E 651-00000-311	Safety Training Services	\$249.33	441	2016 SAFETY TRAINING
E 220-41500-311	Safety Training Services	\$73.33	441	2016 SAFETY TRAINING
E 730-00000-311	Safety Training Services	\$249.33	441	2016 SAFETY TRAINING
E 770-00000-311	Safety Training Services	\$249.33	441	2016 SAFETY TRAINING
E 101-45200-311	Safety Training Services	\$249.34	441	2016 SAFETY TRAINING
E 101-43100-311	Safety Training Services	\$249.34	441	2016 SAFETY TRAINING
E 101-41500-311	Safety Training Services	\$73.34	441	2016 SAFETY TRAINING
Total CIRCLE PINES, CITY OF		\$1,466.67		
Paid Chk# 041519	12/30/2016	CITYWIDE WINDOW SERVICES INC.		
E 609-00000-400	General Maintenance	\$32.42	610461	NOV 2016 SERVICE
Total CITYWIDE WINDOW SERVICES INC.		\$32.42		
Paid Chk# 041520	12/30/2016	CLEAR RIVER BEVERAGE COMPANY		
E 609-00000-252	Beer Purchase	\$769.00	331179	
E 609-00000-252	Beer Purchase	\$397.70	334643	
Total CLEAR RIVER BEVERAGE COMPANY		\$1,166.70		
Paid Chk# 041521	12/30/2016	COCA-COLA BOTTLING CO		
E 609-00000-254	Miscellaneous Purchase	\$342.48	3636201612	
Total COCA-COLA BOTTLING CO		\$342.48		
Paid Chk# 041522	12/30/2016	COMCAST		
E 101-43100-329	Cable/Internet	\$46.17		8772 10 519 0023966
E 101-45200-329	Cable/Internet	\$30.78		8772 10 519 0023966
E 101-42260-329	Cable/Internet	\$85.97		8772 10 519 0007159
Total COMCAST		\$162.92		
Paid Chk# 041523	12/30/2016	COMPASS MINERALS		
E 101-43100-231	Snow Removal Materials	\$1,630.77	71568996	
Total COMPASS MINERALS		\$1,630.77		
Paid Chk# 041524	12/30/2016	CRYSTEEL TRUCK EQUIPMENT		
E 101-43100-404	Repair Machinery/Equipment	\$161.25	F39442	EQUIPMENT REPAIR PARTS
E 101-43100-404	Repair Machinery/Equipment	\$219.60	F39448	EQUIPMENT REPAIR PARTS
Total CRYSTEEL TRUCK EQUIPMENT		\$380.85		
Paid Chk# 041525	12/30/2016	DAHLHEIMER DISTRIBUTING		
E 609-00000-252	Beer Purchase	\$4,902.25	1229434	
E 609-00000-252	Beer Purchase	\$7,203.25	136486	
E 609-00000-252	Beer Purchase	\$8,957.77	136751	
E 609-00000-252	Beer Purchase	\$21.10	137118	
Total DAHLHEIMER DISTRIBUTING		\$21,084.37		
Paid Chk# 041526	12/30/2016	FESTIVAL FOODS		
E 101-41500-430	Miscellaneous	\$23.48	3996	SUPPLIES
Total FESTIVAL FOODS		\$23.48		
Paid Chk# 041527	12/30/2016	FLAHERTYS HAPPY TIME COMPANY		

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December 2016

		Check Amt	Invoice	Comment
E 609-00000-254	Miscellaneous Purchase	\$171.00	32967	
E 609-00000-254	Miscellaneous Purchase	\$171.00	33130	
Total FLAHERTYS HAPPY TIME COMPANY		\$342.00		
<hr/>				
Paid Chk# 041528	12/30/2016 FRATTALLONE S HARDWARE			
E 101-41500-400	General Maintenance	\$8.79	058466/G	OPERATING SUPPLIES
E 609-00000-401	Repair Buildings	\$30.97	058484/G	OPERATING SUPPLIES
Total FRATTALLONE S HARDWARE		\$39.76		
<hr/>				
Paid Chk# 041529	12/30/2016 G & N ENTERPRISES			
E 101-41500-401	Repair Buildings	\$123.00	4167	CITY HALL SIGN REPAIR SUPPLIES
Total G & N ENTERPRISES		\$123.00		
<hr/>				
Paid Chk# 041530	12/30/2016 GREEN LIGHTS RECYCLING INC			
E 101-43500-230	Contracted Services	\$237.98	16-7286	
Total GREEN LIGHTS RECYCLING INC		\$237.98		
<hr/>				
Paid Chk# 041531	12/30/2016 HOHENSTEINS INC			
E 609-00000-252	Beer Purchase	\$2,074.50	866071	
Total HOHENSTEINS INC		\$2,074.50		
<hr/>				
Paid Chk# 041532	12/30/2016 JJ TAYLOR			
E 609-00000-252	Beer Purchase	\$8,763.65	2600729	
E 609-00000-252	Beer Purchase	\$78.40	2600740	
E 609-00000-252	Beer Purchase	\$5,374.64	2600755	
Total JJ TAYLOR		\$14,216.69		
<hr/>				
Paid Chk# 041533	12/30/2016 JOEL SMITH HEATING AND AC INC			
E 101-41500-401	Repair Buildings	\$190.00	28890	A/C SERVICE
Total JOEL SMITH HEATING AND AC INC		\$190.00		
<hr/>				
Paid Chk# 041534	12/30/2016 JOHNSON BROTHERS LIQUOR			
E 609-00000-251	Liquor Purchase	\$321.62	5606226	
E 609-00000-253	Wine Purchase	\$332.75	5606227	
E 609-00000-251	Liquor Purchase	\$10,526.65	5607691	
E 609-00000-251	Liquor Purchase	\$7,905.29	5607692	
E 609-00000-253	Wine Purchase	\$19,448.65	5607693	
E 609-00000-251	Liquor Purchase	\$109.95	5607694	
E 609-00000-251	Liquor Purchase	\$299.71	5611971	
E 609-00000-253	Wine Purchase	\$480.80	5611972	
E 609-00000-251	Liquor Purchase	\$3,110.35	5613906	
E 609-00000-251	Liquor Purchase	\$601.23	5613907	
E 609-00000-253	Wine Purchase	\$927.08	5613908	
E 609-00000-251	Liquor Purchase	(\$15.38)	602968	
E 609-00000-251	Liquor Purchase	(\$28.83)	603185	
E 609-00000-251	Liquor Purchase	(\$15.00)	603186	
E 609-00000-254	Miscellaneous Purchase	(\$5.38)	603187	
E 609-00000-251	Liquor Purchase	(\$18.75)	603188	
E 609-00000-253	Wine Purchase	(\$26.30)	603189	
E 609-00000-253	Wine Purchase	(\$853.35)	604774	
E 609-00000-253	Wine Purchase	(\$128.95)	604775	
Total JOHNSON BROTHERS LIQUOR		\$42,972.14		
<hr/>				
Paid Chk# 041535	12/30/2016 KNOX, WESLEY			
G 101-22075	Holiday Decorating Contest	\$25.00	3RD PLACE	HOLIDAY LIGHTING CONTEST
Total KNOX, WESLEY		\$25.00		

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December 2016

			Check Amt	Invoice	Comment
Paid Chk#	041536	12/30/2016	M AMUNDSON LLP		
E 609-00000-256	Tobacco Products For Resale		\$2,156.53	228535	
E 609-00000-256	Tobacco Products For Resale		\$2,532.95	228918	
E 609-00000-256	Tobacco Products For Resale		\$2,913.59	229291	
	Total M AMUNDSON LLP		\$7,603.07		
Paid Chk#	041537	12/30/2016	MARCO		
E 101-41500-300	Professional Svcs		\$303.75	INV3896019	SOFTWARE SUPPORT
	Total MARCO		\$303.75		
Paid Chk#	041538	12/30/2016	MENARDS - BLAINE		
E 101-45200-210	Operating Supplies		\$52.66	19850	SHOP SUPPLIES
E 101-43100-210	Operating Supplies		\$79.00	19850	SHOP SUPPLIES
	Total MENARDS - BLAINE		\$131.66		
Paid Chk#	041539	12/30/2016	MN FIRE CERTIFICATION BOARD		
E 101-42260-208	Training and Instruction		\$280.00	4482	CERT EXAMS - FIRE DEPT
E 101-42260-208	Training and Instruction		\$395.00	4503	CERT EXAMS - FIRE DEPT
	Total MN FIRE CERTIFICATION BOARD		\$675.00		
Paid Chk#	041540	12/30/2016	MSA PROFESSIONAL SERVICES		
E 310-41500-570	Office Equip and Furnishings		\$163.75	10-R10481021	GIS/GPS SOLUTION
E 330-00000-500	Capital Expenditures		\$2,719.18	10-R10481022	WELLHOUSE IMPROVEMENT
E 651-00000-303	Engineering Fees		\$931.00	44-R10481002	NPDES PHASE II MS4
E 101-41500-303	Engineering Fees		\$1,587.44	47	GENERAL
E 445-00000-303	Engineering Fees		\$2,058.00	6-R10481024	2016 STREET IMPROVEMENTS
E 730-00000-303	Engineering Fees		\$1,421.00	9-R10481023	2016 WATER SUPPLY PLAN
	Total MSA PROFESSIONAL SERVICES		\$8,880.37		
Paid Chk#	041541	12/30/2016	OREILLY AUTO PARTS		
E 101-43100-210	Operating Supplies		\$49.94	3472-233523	EQUIP. PARTS - STREETS
	Total OREILLY AUTO PARTS		\$49.94		
Paid Chk#	041542	12/30/2016	ORKIN PEST CONTROL		
E 220-47000-230	Contracted Services		\$241.03	154872370	EXTERMINATION SERVICE - LOVELL BLDG
	Total ORKIN PEST CONTROL		\$241.03		
Paid Chk#	041543	12/30/2016	PACE ANALYTICAL		
E 730-00000-306	Water Testing		\$50.00	16100161762	WATER TEST FEE
E 730-00000-306	Water Testing		\$50.00	16100162723	WATER TEST FEE
	Total PACE ANALYTICAL		\$100.00		
Paid Chk#	041544	12/30/2016	PAUSTIS & SONS		
E 609-00000-253	Wine Purchase		\$1,162.00	8572361-IN	
E 609-00000-253	Wine Purchase		\$641.50	8573232-IN	
	Total PAUSTIS & SONS		\$1,803.50		
Paid Chk#	041545	12/30/2016	PHILLIPS WINE AND SPIRITS INC		
E 609-00000-253	Wine Purchase		\$551.34	2087237	
E 609-00000-251	Liquor Purchase		\$970.64	2088154	
E 609-00000-253	Wine Purchase		\$1,239.28	2088155	
E 609-00000-251	Liquor Purchase		\$317.38	2091047	
E 609-00000-253	Wine Purchase		\$27.13	2091048	
E 609-00000-251	Liquor Purchase		\$802.43	2092257	
E 609-00000-253	Wine Purchase		\$660.55	2092258	
E 609-00000-253	Wine Purchase		\$84.71	2092259	

***Check Detail Register©**

December 2016

		Check Amt	Invoice	Comment
E 609-00000-253	Wine Purchase	(\$121.18)	252165	
E 609-00000-251	Liquor Purchase	(\$223.18)	252635	
Total	PHILLIPS WINE AND SPIRITS INC	\$4,309.10		
<hr/>				
Paid Chk#	041546	12/30/2016	PITNEY BOWES	
E 101-43500-322	Postage	\$82.25		PERMIT ACCT #8000-9090-0645-0741
E 220-41500-322	Postage	\$11.74		PERMIT ACCT #8000-9090-0645-0741
E 609-00000-322	Postage	\$35.23		PERMIT ACCT #8000-9090-0645-0741
E 651-00000-322	Postage	\$9.39		PERMIT ACCT #8000-9090-0645-0741
E 730-00000-322	Postage	\$35.23		PERMIT ACCT #8000-9090-0645-0741
E 770-00000-322	Postage	\$35.23		PERMIT ACCT #8000-9090-0645-0741
E 101-42260-322	Postage	\$7.04		PERMIT ACCT #8000-9090-0645-0741
E 101-41500-322	Postage	\$18.79		PERMIT ACCT #8000-9090-0645-0741
Total	PITNEY BOWES	\$234.90		
<hr/>				
Paid Chk#	041547	12/30/2016	PREMIER CONSULTING/TRAINING	
E 101-42260-208	Training and Instruction	\$150.00	LX2	TRAINING - FIRE DEPT
Total	PREMIER CONSULTING/TRAINING	\$150.00		
<hr/>				
Paid Chk#	041548	12/30/2016	RAND, SCOTT	
G 101-22075	Holiday Decorating Contest	\$50.00	2ND PLACE	HOLIDAY LIGHTING CONTEST
Total	RAND, SCOTT	\$50.00		
<hr/>				
Paid Chk#	041549	12/30/2016	RED BULL DISTRIBUTION CO.	
E 609-00000-254	Miscellaneous Purchase	\$216.00	13534-800	
Total	RED BULL DISTRIBUTION CO.	\$216.00		
<hr/>				
Paid Chk#	041550	12/30/2016	SOUTHERN GLAZERS OF MN	
E 609-00000-253	Wine Purchase	\$1,362.08	1484154	
E 609-00000-251	Liquor Purchase	\$927.49	1484155	
E 609-00000-253	Wine Purchase	\$157.77	1484156	
E 609-00000-251	Liquor Purchase	\$1,466.70	1486983	
E 609-00000-253	Wine Purchase	\$993.26	1486984	
E 609-00000-251	Liquor Purchase	\$102.56	1486985	
E 609-00000-253	Wine Purchase	\$423.04	1487705	
E 609-00000-251	Liquor Purchase	\$907.90	1489843	
E 609-00000-253	Wine Purchase	\$1,297.36	1489844	
E 609-00000-253	Wine Purchase	(\$150.00)	9090904	
Total	SOUTHERN GLAZERS OF MN	\$7,488.16		
<hr/>				
Paid Chk#	041551	12/30/2016	SPRINT	
E 101-43100-321	Telephone	\$30.80	495076029-17	NOV-DEC 2016 CELL SERVICE
E 101-45200-321	Telephone	\$30.80	495076029-17	NOV-DEC 2016 CELL SERVICE
E 730-00000-321	Telephone	\$38.51	495076029-17	NOV-DEC 2016 CELL SERVICE
E 770-00000-321	Telephone	\$38.53	495076029-17	NOV-DEC 2016 CELL SERVICE
E 651-00000-321	Telephone	\$15.40	495076029-17	NOV-DEC 2016 CELL SERVICE
Total	SPRINT	\$154.04		
<hr/>				
Paid Chk#	041552	12/30/2016	ST PAUL STAMPS WORKS	
E 101-41500-200	Office Supplies	\$41.75	375670	NAME PLATES - COUNCIL
E 101-41500-200	Office Supplies	\$105.75	376439	PLAQUE - C. PAYMENT
Total	ST PAUL STAMPS WORKS	\$147.50		
<hr/>				
Paid Chk#	041553	12/30/2016	TWIN CITY FILTER SERVICE INC.	
E 220-47000-407	Heating/AC	\$365.79	0606474-IN	FILTERS - LOVELL BLDG
Total	TWIN CITY FILTER SERVICE INC.	\$365.79		

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December 2016

		Check Amt	Invoice	Comment
Paid Chk#	041554	12/30/2016	TWIST OFFICE PRODUCTS	
E 101-41500-200	Office Supplies	\$187.25	783708-0	OFFICE SUPPLIES
	Total TWIST OFFICE PRODUCTS	\$187.25		
Paid Chk#	041555	12/30/2016	VALENTA, DON	
G 101-22075	Holiday Decorating Contest	\$100.00	1ST PLACE	HOLIDAY LIGHTING CONTEST
	Total VALENTA, DON	\$100.00		
Paid Chk#	041556	12/30/2016	VINOPIA	
E 609-00000-253	Wine Purchase	\$841.00	0168386-IN	
	Total VINOPIA	\$841.00		
Paid Chk#	041557	12/30/2016	VINZANT, MARY	
E 220-46000-230	Contracted Services	\$132.00		WEEK ENDING 12/31/16
E 220-46000-230	Contracted Services	\$132.00		WEEK ENDING 12/24/16
E 220-46000-230	Contracted Services	\$132.00		WEEK ENDING 12/17/16
	Total VINZANT, MARY	\$396.00		
Paid Chk#	041558	12/30/2016	WALTERS RUBBISH INC	
E 730-00000-384	Refuse/Garbage Disposal	\$40.87	0002078364	DEC 2016 SERVICE
E 101-41500-384	Refuse/Garbage Disposal	\$55.55	0002078364	DEC 2016 SERVICE
E 101-43100-384	Refuse/Garbage Disposal	\$30.28	0002078364	DEC 2016 SERVICE
E 101-45200-384	Refuse/Garbage Disposal	\$30.28	0002078364	DEC 2016 SERVICE
E 651-00000-384	Refuse/Garbage Disposal	\$9.10	0002078364	DEC 2016 SERVICE
E 609-00000-384	Refuse/Garbage Disposal	\$80.95	0002078364	DEC 2016 SERVICE
E 220-46000-384	Refuse/Garbage Disposal	\$470.39	0002078364	DEC 2016 SERVICE
E 770-00000-384	Refuse/Garbage Disposal	\$40.87	0002078364	DEC 2016 SERVICE
	Total WALTERS RUBBISH INC	\$758.29		
Paid Chk#	041559	12/30/2016	WILD MOUNTAIN WINERY INC	
E 609-00000-253	Wine Purchase	\$125.64	1466	
	Total WILD MOUNTAIN WINERY INC	\$125.64		
Paid Chk#	041560	12/30/2016	WINE MERCHANTS	
E 609-00000-253	Wine Purchase	\$650.72	7113316	
	Total WINE MERCHANTS	\$650.72		
Paid Chk#	041561	12/30/2016	XCEL ENERGY	
E 730-00000-381	Electric Utilities	\$71.77	526436404	NOV 2016 UTILITIES
	Total XCEL ENERGY	\$71.77		
	10100 4M FUND	\$166,455.79		

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December 2016

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Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$7,926.15
220 LOVELL BUILDING	\$1,583.78
310 CAPITAL PROJECTS	\$163.75
330 WATER CAPITAL FUND	\$2,719.18
445 16 STREET IMPROVEMENTS	\$2,058.00
609 MUNICIPAL LIQUOR FUND	\$148,470.04
651 STORM WATER FUND	\$1,214.22
730 WATER FUND	\$1,956.71
770 SEWER FUND	\$363.96
	<hr/>
	\$166,455.79

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December 2016

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10100 4M FUND

Paid Chk# 041562 12/30/2016 ARTISAN BEER COMPANY

E 609-00000-252 Beer Purchase \$308.75 3147379

Total ARTISAN BEER COMPANY \$308.75

Paid Chk# 041563 12/30/2016 BELLBOY CORPORATION

E 609-00000-251 Liquor Purchase \$1,438.07 56900100

Total BELLBOY CORPORATION \$1,438.07

Paid Chk# 041564 12/30/2016 BREAKTHRU BEVERAGE MN

E 609-00000-251 Liquor Purchase \$7,119.24 1080575540

E 609-00000-252 Beer Purchase \$92.30 1080575541

Total BREAKTHRU BEVERAGE MN \$7,211.54

Paid Chk# 041565 12/30/2016 CAPITOL BEVERAGE SALES

E 609-00000-252 Beer Purchase \$3,859.25 1100044

E 609-00000-252 Beer Purchase \$36.80 1102788

E 609-00000-254 Miscellaneous Purchase \$106.00 1105211

Total CAPITOL BEVERAGE SALES \$4,002.05

Paid Chk# 041566 12/30/2016 CLEAR RIVER BEVERAGE COMPANY

E 609-00000-252 Beer Purchase \$416.00 336772

Total CLEAR RIVER BEVERAGE COMPANY \$416.00

Paid Chk# 041567 12/30/2016 DAHLHEIMER DISTRIBUTING

E 609-00000-252 Beer Purchase \$3,806.70 1229480

Total DAHLHEIMER DISTRIBUTING \$3,806.70

Paid Chk# 041568 12/30/2016 HOHENSTEINS INC

E 609-00000-252 Beer Purchase \$2,159.80 868443

Total HOHENSTEINS INC \$2,159.80

Paid Chk# 041569 12/30/2016 JJ TAYLOR

E 609-00000-252 Beer Purchase \$7,103.25 2600782

E 609-00000-252 Beer Purchase \$38.80 2600784

Total JJ TAYLOR \$7,142.05

Paid Chk# 041570 12/30/2016 JOHNSON BROTHERS LIQUOR

E 609-00000-251 Liquor Purchase \$178.35 5617750

E 609-00000-253 Wine Purchase \$257.38 5617751

E 609-00000-251 Liquor Purchase \$618.25 5617752

E 609-00000-251 Liquor Purchase \$710.66 5619098

E 609-00000-253 Wine Purchase \$933.80 5619099

E 609-00000-254 Miscellaneous Purchase \$207.39 5619100

E 609-00000-251 Liquor Purchase \$1,023.81 5619101

E 609-00000-251 Liquor Purchase (\$87.33) 605291

E 609-00000-253 Wine Purchase (\$91.18) 605635

E 609-00000-253 Wine Purchase (\$143.76) 605813

Total JOHNSON BROTHERS LIQUOR \$3,607.37

Paid Chk# 041571 12/30/2016 M AMUNDSON LLP

E 609-00000-256 Tobacco Products For Resale \$3,557.80 229694

Total M AMUNDSON LLP \$3,557.80

Paid Chk# 041572 12/30/2016 PHILLIPS WINE AND SPIRITS INC

E 609-00000-251 Liquor Purchase \$72.18 2094871

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December 2016

		Check Amt	Invoice	Comment
E 609-00000-253	Wine Purchase	\$27.13	2094872	
E 609-00000-251	Liquor Purchase	\$980.03	2095688	
E 609-00000-253	Wine Purchase	\$1,141.22	2095689	
E 609-00000-253	Wine Purchase	\$153.39	2095690	
E 609-00000-253	Wine Purchase	(\$9.00)	253173	
Total PHILLIPS WINE AND SPIRITS INC		\$2,364.95		
10100 4M FUND		\$36,015.08		

Fund Summary

10100 4M FUND	
609 MUNICIPAL LIQUOR FUND	\$36,015.08
	\$36,015.08

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January 2017

			Check Amt	Invoice	Comment
10100 4M FUND					
Paid Chk#	041580	1/5/2017	AFSCME MN COUNCIL 5		
G 101-21719	Union Dues		\$222.49		JAN 2017 UNION DUES
	Total AFSCME MN COUNCIL 5		\$222.49		
Paid Chk#	041581	1/5/2017	AVESIS VISION PLAN		
E 101-41500-160	Health/Dental Insurance		\$7.08	1536792	JAN 2017 PREMIUM
E 609-00000-160	Health/Dental Insurance		\$27.56	1536792	JAN 2017 PREMIUM
E 101-45200-160	Health/Dental Insurance		\$5.36	1536792	JAN 2017 PREMIUM
E 101-43100-160	Health/Dental Insurance		\$8.04	1536792	JAN 2017 PREMIUM
	Total AVESIS VISION PLAN		\$48.04		
Paid Chk#	041582	1/5/2017	BANYON DATA SYSTEMS INC		
E 310-41500-530	Improvements Other Than Bldgs		\$5,585.00	00154873	NEW PAYROLL SOFTWARE
E 101-41500-327	Annual Technology Maintenance		\$1,785.00	00155106	2017 SOFTWARE SUPPORT
E 730-00000-327	Annual Technology Maintenance		\$295.00	00155106	2017 SOFTWARE SUPPORT
E 651-00000-327	Annual Technology Maintenance		\$39.75	00155106	2017 SOFTWARE SUPPORT
E 730-00000-327	Annual Technology Maintenance		\$377.63	00155106	2017 SOFTWARE SUPPORT
E 770-00000-327	Annual Technology Maintenance		\$377.62	00155106	2017 SOFTWARE SUPPORT
	Total BANYON DATA SYSTEMS INC		\$8,460.00		
Paid Chk#	041583	1/5/2017	BOND TRUST SERVICES CORP		
E 585-60000-611	Bond Interest		\$1,820.00	32865	GO SERIES 2004A
E 585-60000-601	Bond Principal		\$20,000.00	32865	GO SERIES 2004A
E 730-00000-611	Bond Interest		\$4,318.75	32866	GO REV BONDS SERIES 2010A
E 770-00000-611	Bond Interest		\$7,820.00	32866	GO REV BONDS SERIES 2010A
E 770-00000-601	Bond Principal		\$40,000.00	32866	GO REV BONDS SERIES 2010A
E 730-00000-601	Bond Principal		\$20,000.00	32866	GO REV BONDS SERIES 2010A
E 651-00000-611	Bond Interest		\$2,420.41	32867	GO IMP BONDS SERIES 2014A
E 591-60000-601	Bond Principal		\$7,100.00	32867	GO IMP BONDS SERIES 2014A
E 651-00000-601	Bond Principal		\$2,900.00	32867	GO IMP BONDS SERIES 2014A
E 591-60000-611	Bond Interest		\$5,925.84	32867	GO IMP BONDS SERIES 2014A
E 730-00000-620	Fiscal Agent s Fees		\$225.00	33751	GO REV BONDS SERIES 2010A
E 770-00000-620	Fiscal Agent s Fees		\$225.00	33751	GO REV BONDS SERIES 2010A
E 651-00000-620	Fiscal Agent s Fees		\$159.50	33752	GO IMP BONDS SERIES 2014A
E 591-60000-620	Fiscal Agent s Fees		\$390.50	33752	GO IMP BONDS SERIES 2014A
	Total BOND TRUST SERVICES CORP		\$113,305.00		
Paid Chk#	041584	1/5/2017	CENTENNIAL LAKES PD		
E 101-42110-230	Contracted Services		\$61,391.42		JAN 2017 MONTHLY POLICE
	Total CENTENNIAL LAKES PD		\$61,391.42		
Paid Chk#	041585	1/5/2017	CIRCLE PINES, CITY OF		
E 599-42110-601	Bond Principal		\$4,583.33		JAN 2017 POLICE BLDG
E 599-42110-611	Bond Interest		\$295.21		JAN 2017 POLICE BLDG
	Total CIRCLE PINES, CITY OF		\$4,878.54		
Paid Chk#	041586	1/5/2017	DELTA DENTAL		
E 101-41500-160	Health/Dental Insurance		\$109.35	6739775	JAN 2017 PREMIUM
E 101-43100-160	Health/Dental Insurance		\$88.38	6739775	JAN 2017 PREMIUM
E 101-45200-160	Health/Dental Insurance		\$58.92	6739775	JAN 2017 PREMIUM
E 609-00000-160	Health/Dental Insurance		\$183.00	6739775	JAN 2017 PREMIUM
	Total DELTA DENTAL		\$439.65		
Paid Chk#	041587	1/5/2017	EMBEDDED SYSTEMS INC		
E 101-41500-410	Sirens/Flags		\$263.58	34108	JAN-JUNE2017 SIREN MAINTENANCE

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January 2017

			Check Amt	Invoice	Comment
Total EMBEDDED SYSTEMS INC			\$263.58		
Paid Chk# 041588	1/5/2017	MET COUNCIL - WASTEWATER			
E 770-00000-389	MWCC Charges		\$7,321.61	0001061890	JAN 2017 SEWER CHARGES
Total	MET COUNCIL - WASTEWATER		\$7,321.61		
Paid Chk# 041589	1/5/2017	METROPOLITAN AREA MANAGEMENT			
E 101-41500-433	Dues and Subscriptions		\$45.00		2017 MEMBERSHIP
Total	METROPOLITAN AREA MANAGEMENT		\$45.00		
Paid Chk# 041590	1/5/2017	MN STATE FIRE DEPT ASSOC			
E 101-42260-433	Dues and Subscriptions		\$148.00	2017	2017 MEMBERSHIP
Total	MN STATE FIRE DEPT ASSOC		\$148.00		
Paid Chk# 041591	1/5/2017	NCPERS GROUP LIFE INSURANCE			
G 101-21724	Life Insurance		\$80.00	5868117	JAN 2017 PREMIUM
Total	NCPERS GROUP LIFE INSURANCE		\$80.00		
Paid Chk# 041592	1/5/2017	NORTH METRO MAYORS ASSOCIATION			
E 101-41300-433	Dues and Subscriptions		\$2,500.00	99000455	2017 MEMBERSHIP
Total	NORTH METRO MAYORS ASSOCIATION		\$2,500.00		
Paid Chk# 041593	1/5/2017	ORKIN PEST CONTROL			
E 220-47000-230	Contracted Services		\$111.13	152125869	1ST QTR 2017 SERVICE
Total	ORKIN PEST CONTROL		\$111.13		
Paid Chk# 041594	1/5/2017	PETRACEK, BILL			
E 101-41500-205	Mileage Reimbursement		\$200.00		JAN 2017 REIMBURSEMENT
E 101-41500-321	Telephone		\$100.00		JAN 2017 REIMBURSEMENT
Total	PETRACEK, BILL		\$300.00		
Paid Chk# 041595	1/5/2017	SCHMID, TRAVIS			
E 101-43100-430	Miscellaneous		\$36.25		CDL REIMBURSEMENT - T. SCHMID
Total	SCHMID, TRAVIS		\$36.25		
Paid Chk# 041596	1/5/2017	SUMMER FUN PROGRAM			
E 101-41500-490	Subcontracted Services		\$2,000.00		2017 CONTRIBUTION
Total	SUMMER FUN PROGRAM		\$2,000.00		
	10100 4M FUND		\$201,550.71		

Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$69,048.87
220 LOVELL BUILDING	\$111.13
310 CAPITAL PROJECTS	\$5,585.00
585 04 STREET-OAK LANE	\$21,820.00
591 14 STREET-VARIOUS	\$13,416.34
599 POLICE BUILDING	\$4,878.54
609 MUNICIPAL LIQUOR FUND	\$210.56
651 STORM WATER FUND	\$5,519.66
730 WATER FUND	\$25,216.38
770 SEWER FUND	\$55,744.23
	\$201,550.71

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
12/16	12/21/2016	11216	AMAZON	OFFICE SUPPLY	61.98
12/16	12/21/2016	11217	AVENET, LLC	WEBPAGE UPGRADE	1,047.50
12/16	12/21/2016	11218	CENTURY LINK	COMMUNICATIONS	126.18
12/16	12/21/2016	11219	CITY OF CIRCLE PINES	2016 POSTAGE	430.32
12/16	12/21/2016	11220	CONNEXUS ENERGY	NOV ELECTRIC	2,061.41
12/16	12/21/2016	11221	CONSOLIDATED COMMUNICATIONS	PHONES DEC	410.19
12/16	12/21/2016	11222	DELL MARKETING L.P.	LASER PRINTER	390.04
12/16	12/21/2016	11223	DELTA DENTAL	JAN DENTAL	1,403.50
12/16	12/21/2016	11224	DON'S CIRCLE SERVICE, INC	VEHICLE REPAIRS & MTC	40.17
12/16	12/21/2016	11225	HOLIDAY FLEET	NOV FUEL	1,971.62
12/16	12/21/2016	11226	KNOWLAN'S SUPER MARKETS	GOVERNING BOARD MEETING SUPP	67.89
12/16	12/21/2016	11227	MN CHIEFS OF POLICE ASSOC.	2017 MEMBERSHIP DUES	290.00
12/16	12/21/2016	11228	NEAL A. NOREN	NOV BLDG MTC HOURS	135.00
12/16	12/21/2016	11229	OFFICE OF MN IT SERVICES	NOV WAN USAGE	819.85
12/16	12/21/2016	11230	PURCHASE POWER INC	POSTAGE	208.99
12/16	12/21/2016	11231	QUILL CORPORATION	FOLDERS	90.77
12/16	12/21/2016	11232	STATE OF MINNESOTA	FORFEITURE DISTRIBUTION PL	87.10
Grand Totals:					9,642.51

M = Manual Check, V = Void Check

LEXINGTON, MN

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Cash Balances

Current Period: November 2016

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
Cash				
GENERAL FUND	G 101-10100	\$43,090.22	\$240,447.81	\$314,892.41
LOVELL BUILDING	G 220-10100	\$8,283.82	\$8,177.15	\$355,094.35
CAPITAL PROJECTS	G 310-10100	\$32,613.01	\$993.25	\$333,556.29
WATER CAPITAL FUND	G 330-10100	\$10,621.00	\$5,921.20	\$36,171.04
05 STREET-EDGEWOOD	G 360-10100	\$0.00	\$0.00	-\$0.17
SEWER CAPITAL FUND	G 370-10100	\$0.00	\$0.00	\$120,648.47
12 HAMLINE AVE	G 430-10100	\$0.00	\$0.00	\$0.00
13 STREET IMPROVEMENTS	G 435-10100	\$0.00	\$0.00	\$0.00
15 STREET IMPROVEMENTS	G 440-10100	\$0.00	\$2,337.25	\$213,386.66
16 STREET IMPROVEMENTS	G 445-10100	\$15,249.00	\$18,017.50	-\$43,039.94
16 NORTH METRO GO	G 551-10100	\$0.00	\$0.00	\$0.00
04 STREET-OAK LANE	G 585-10100	\$0.00	\$0.00	\$60,613.36
14 STREET-VARIOUS	G 591-10100	\$0.00	\$0.00	\$76,683.17
15 STREET-VARIOUS	G 592-10100	\$0.00	\$0.00	\$25,833.35
POLICE BUILDING	G 599-10100	\$0.00	\$4,924.37	-\$3,619.68
MUNICIPAL LIQUOR FUND	G 609-10100	\$314,453.40	\$311,792.65	\$603,479.21
FARMERS MARKET	G 625-10100	\$0.00	\$0.00	\$0.00
PROPERTY MAINTENANCE PROGRAM	G 650-10100	\$100.00	\$0.00	-\$2,137.58
STORM WATER FUND	G 651-10100	\$2,443.23	\$2,861.66	-\$17,958.59
WATER FUND	G 730-10100	\$22,313.70	\$15,249.05	\$357,122.72
SEWER FUND	G 770-10100	\$32,129.30	\$31,731.67	\$344,437.68
Total Cash		\$481,296.68	\$642,453.56	\$2,775,162.75
Held by Fiscal Agent				
POLICE BUILDING	G 599-10110	\$0.00	\$0.00	\$0.00
Total Held by Fiscal Agent		\$0.00	\$0.00	\$0.00
Petty Cash				
GENERAL FUND	G 101-10200	\$0.00	\$0.00	\$100.00
Total Petty Cash		\$0.00	\$0.00	\$100.00
Change Fund				
MUNICIPAL LIQUOR FUND	G 609-10250	\$0.00	\$0.00	\$2,500.00
Total Change Fund		\$0.00	\$0.00	\$2,500.00
Credit Card Sales Receivable				
MUNICIPAL LIQUOR FUND	G 609-10350	\$218,364.26	\$230,433.97	\$8,686.05
Total Credit Card Sales Receivable		\$218,364.26	\$230,433.97	\$8,686.05
Interest Receivable on Invest				
GENERAL FUND	G 101-10450	\$0.00	\$0.00	\$13,535.06
Total Interest Receivable on Invest		\$0.00	\$0.00	\$13,535.06
Taxes Receivable-Delinquent				
GENERAL FUND	G 101-10700	\$0.00	\$0.00	\$37,139.86
04 STREET-OAK LANE	G 585-10700	\$0.00	\$0.00	\$261.13
POLICE BUILDING	G 599-10700	\$0.00	\$0.00	\$2,585.13

LEXINGTON, MN
***Fund Summary -**
Budget to Actual©
 November 2016

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	2016 YTD Budget	November MTD Amount	2016 YTD Amount	2016 YTD Balance	2016 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$1,745,220.00	\$9,488.74	\$993,780.78	\$751,439.22	56.94%
Expenditure	\$1,744,934.00	\$206,101.30	\$1,544,114.56	\$200,819.44	88.49%
		<u>-\$196,612.56</u>	<u>-\$550,333.78</u>		
FUND 220 LOVELL BUILDING					
Revenue	\$167,300.00	\$8,275.84	\$147,766.13	\$19,533.87	88.32%
Expenditure	\$200,856.00	\$8,177.15	\$128,200.82	\$72,655.18	63.83%
		<u>\$98.69</u>	<u>\$19,565.31</u>		
FUND 310 CAPITAL PROJECTS					
Revenue	\$152,067.00	\$32,613.01	\$107,121.47	\$44,945.53	70.44%
Expenditure	\$195,755.00	\$993.25	\$149,606.77	\$46,148.23	76.43%
		<u>\$31,619.76</u>	<u>-\$42,485.30</u>		
FUND 330 WATER CAPITAL FUND					
Revenue	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Expenditure	\$421,000.00	-\$4,699.80	\$72,613.15	\$348,386.85	17.25%
		<u>\$4,699.80</u>	<u>-\$72,613.15</u>		
FUND 360 05 STREET-EDGEWOOD					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 370 SEWER CAPITAL FUND					
Revenue	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Expenditure	\$31,000.00	\$0.00	\$5,061.75	\$25,938.25	16.33%
		<u>\$0.00</u>	<u>-\$5,061.75</u>		
FUND 430 12 HAMLINE AVE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 435 13 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 440 15 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$2,337.25	\$63,988.30	-\$63,988.30	0.00%
		<u>-\$2,337.25</u>	<u>-\$63,988.30</u>		
FUND 445 16 STREET IMPROVEMENTS					
Expenditure	\$0.00	\$2,768.50	\$43,039.94	-\$43,039.94	0.00%
		<u>-\$2,768.50</u>	<u>-\$43,039.94</u>		
FUND 551 16 NORTH METRO GO					



DATE: November 15, 2016

TO: Local Government Officials
City Clerk, Administrator or Manager
Superintendent of Schools
County Human Resource Director or Auditor

FROM: State of Minnesota
Pay Equity Office, Minnesota Management & Budget

RE: **PAY EQUITY REPORT DUE JANUARY 31, 2017**

Please note the URL to access the Minnesota Pay Equity Management System has changed to:
<https://mn.gov/PayEquity/LogIn.aspx>

The Local Government Pay Equity Act, M.S. 471.991-471.999 and Minnesota Rules, Chapter 3920 require local government jurisdictions to submit a pay equity report to the State of Minnesota every three years. Your next report is due January 31, 2017. This report must show data in place as of December 31, 2016.

Any report submitted after January 31, 2017, will be out of compliance. There are no provisions in the law for any up-front exceptions to the deadline. Approval from the governing body is required to submit a report; please plan accordingly.

Do not report elected officials. Do not report employees working less than 67 days in a calendar year (100 days for a full-time student) or employees averaging 14 hours worked per week or less, during the weeks they are scheduled to work. If your jurisdiction has no employees to report, please send an email to pay.equity@state.mn.us by January 31, 2017, to inform us.

For step-by-step instructions and additional information, refer to our Local Government Pay Equity webpage at: <https://mn.gov/mmb/employee-relations/compensation/laws/local-gov/local-gov-pay-equity/>. After reviewing the materials, if you have questions, please send an email to pay.equity@state.mn.us.

Once we have reviewed your report, you will receive a notice informing you whether your jurisdiction is "in compliance" or "out of compliance." No penalties or other negative consequences will occur before you receive that notice.

Jurisdictions receiving a notice of non-compliance will have an opportunity to make adjustments to achieve compliance. A jurisdiction which remains out of compliance past the grace period specified in the notice of non-compliance will receive a second notice of non-compliance and will be subject to a penalty. The penalty is a five percent reduction in state aid payments or \$100 per day, whichever is greater.

A copy of the notice for posting is attached for your convenience.

Thank you for complying with the 1984 Local Government Pay Equity Act.

Sincerely,
Cyndee Gmach
Pay Equity Coordinator
pay.equity@state.mn.us
651-259-3623

Posting date:

Jurisdiction Name:

NOTICE

2017 Pay Equity Report

This jurisdiction is submitting a pay equity implementation report to Minnesota Management & Budget as required by the Local Government Pay Equity Act, Minnesota Statutes 471.991 to 471.999. The report must be submitted to the department by January 31, 2017.

The report is public data under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. That means that the report is available to anyone requesting this information.

This notice is being sent to all union representatives (if any) in this jurisdiction. In addition, this notice must remain posted in a prominent location for at least 90 days from the date the report was submitted.

For more information about this jurisdiction's pay equity program, or to request a copy of the implementation report, please contact:

(local contact person's name, address, telephone)

For more information about the state pay equity law, you may contact the Pay Equity Office at:

pay.equity@state.mn.us

Pay Equity Office
Minnesota Management & Budget
400 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155

Compliance Report

Jurisdiction: Lexington
9180 Lexington Avenue
Lexington MN 55014

Report Year: 2017
Case: 1 - 2017 Data (Shared (Jur and MMB))

Contact: Bill Petracek

Phone: (763) 784-2792

E-Mail: bplexington@comcast.net

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	5	2	2	9
# Employees	6	2	9	17
Avg. Max Monthly Pay per employee	4,736.67	3,895.00		3,359.24

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 0.00 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	3	2
b. # Below Predicted Pay	2	0
c. TOTAL	5	2
d. % Below Predicted Pay (b divided by c = d)	40.00	0.00

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 6	Value of T = -3.596
-----------------------------	---------------------

- a. Avg. diff. in pay from predicted pay for male jobs = \$158
b. Avg. diff. in pay from predicted pay for female jobs = \$844

III. SALARY RANGE TEST = 100.00 (Result is A divided by B)

- A. Avg. # of years to max salary for male jobs = 5.00
B. Avg. # of years to max salary for female jobs = 5.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

- A. % of male classes receiving ESP 0.00 *
B. % of female classes receiving ESP 0.00
*(If 20% or less, test result will be 0.00)

Job Class Data Entry Verification List

Case: 2017 Data

Job Nbr	Class Title	Nbr Males	Nbr Females	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
10	Liquor Store Sales Associate	5	2	B	153	\$1,590.00	\$2,033.00	5.00	0.00	
14	Public Works Maintenance	1	0	M	156	\$1,991.00	\$2,284.00	5.00	0.00	
12	Administrative Assistant/Pl	0	1	F	169	\$2,707.00	\$3,459.00	5.00	0.00	
13	Deputy City Clerk	0	1	F	208	\$3,390.00	\$4,331.00	5.00	0.00	
6	Maintenance Worker	2	0	M	252	\$3,919.00	\$4,500.00	5.00	0.00	
5	Liquor Store Supervisor	1	1	B	291	\$2,500.00	\$3,333.00	5.00	0.00	
11	Finance Director	1	0	M	300	\$5,083.00	\$5,083.00	0.00	1.00	
8	Liquor Store Manager	1	0	M	342	\$3,500.00	\$4,750.00	5.00	0.00	
9	City Administrator	1	0	M	483	\$7,303.00	\$7,303.00	0.00	3.00	

Job Number Count: 9

Minnesota Pay Equity Management System - Lexington(17-No Submission)[Home](#)[Utilities](#) [Go To](#)[Log Out](#)**Pay Equity Implementation Form**

Information entered on this page is not saved until you click "sign and submit." This page may be printed and shared with your governing body for approval. After you receive approval, you will need to come back to this page, complete the necessary information, then click "sign and submit."

Part A: Jurisdiction Identification

Jurisdiction: Lexington

9180 Lexington Avenue

Lexington

Jurisdiction Type: CITY - City

Contact: **Name****Title****Phone****Email**

Bill Petracek

City Administrator

763-784-2792

bplexington@comcast.net

Hristo Galiov

Finance Director

763-784-2792

cglexington@comcast.net

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was:

State Job Match ☐

Describe: (*less than 240 characters)

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and

☐ There is no difference ☐ and female classes are not at a disadvantage.

3. An official notice has been posted at:

Lexington City Hall

(prominent location) (*less than 60 characters)

informing employees that the Pay equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Lexington City Council

(governing body) (*less than 60 characters)

Mark Kurth

(chief elected official) (*less than 60 characters)

Mayor

(title) (*less than 60 characters)

☒ Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and

Part C: Total Payroll

is the annual
payroll for the calendar year just
ended December 31.

- all employees over which the jurisdiction has final budgetary authority are included

We have worked to ensure this product is accessible and compliant with the standard WCAG 2.0 level AA.

We have tested accessibility using the JAWS software from Freedom Scientific. We found it to work correctly for us. If you find errors in accessibility, please let us know at pay.equity@state.mn.us so that we can follow up. Thank you.

December 30, 2016

Fire Chief Gary Grote recommends hiring as Lexington
Firefighters:

- Onna Belter
- Keith Harris

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 17-01

RESOLUTION NAMING OF APPOINTEES FOR 2017

WHEREAS, Lexington City Code authorizes the Mayor to make annual appointments at the first regular meeting in January of each year, and:

WHEREAS, such appointments must be confirmed by the City Council.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

POSITION

APPOINTEE

ACCOUNTANT:

Gary Groen

AIRPORT COMMISSION:

Councilmember Diane Harris
Kent Swanson

**ANOKA COUNTY FIRE PROTECTION
COUNCIL:**

Mayor Kurth
Fire Chief Grote

Alternate Elected Official Director:

Councilmember Hughes

ATTORNEY:

Administration/Prosecution:
Personnel/Labor:

Kurt Glaser
Paul Floyd

AUDITOR:

Abdo, Eich & Meyers, LLP

BUILDING INSPECTOR:

Inspectron, Inc.

CABLE COMMISSION:

Councilmember Murphy

COUNTY HRA:

Councilmember Diane Harris
City Administrator Petracek

CENTENNIAL COMMUNITY NETWORK:

Councilmember Diane Harris
Finance Director Galiov

EMERGENCY PREPAREDNESS:

Police Chief Coan
Fire Chief Grote
City Administrator Petracek
Mayor Kurth

ENGINEER:

MSA/BDM Consulting Engineers

FIRE RELIEF EX-OFFICIO TRUSTEE:

Mayor Kurth
City Administrator Petracek

IDENTIFY THEFT COMMITTEE:

Program Administrator:

Councilmember Hughes
City Administrator Petracek

OFFICIAL DEPOSITORIES:

4M Fund/US Bank
Elk River State Bank
RBC Wealth Management
BBE Community Investment Partners LLC

OFFICIAL NEWSPAPER:

Quad Community Press

DATA PRACTICES AUTHORITY:

City Administrator Petracek

PARK BOARD:

Councilmember DeVries

Members:

Marilyn Ames (term ends 12/31/17)
Becky Splettstoezer (term ends 12/31/19)
Sue Hylton (term ends 12/31/17)
Michelle Koch (term ends 12/31/19)
LeAnn Mitlyng (term ends 12/31/19)

PERSONNEL COMMITTEE:

Mayor Kurth
Councilmember John Hughes

PLANNING COMMISSION:

Ex-Officio & Board of Appeals/ Adjustments

Members:

Councilmember Hughes

John Bautch (term ends 12/31/18)
Chris Olsson (term ends 12/31/18)
John O'Neil (term ends 12/31/18)
Ron Thorson (term ends 12/31/17)
Mark VanderBloomer (term ends 12/31/17)
Mayor Kurth
Councilmember Hughes

POLICE GOVERNING BOARD:

Alternate Police Governing Board Member:

POLICE INTERVIEW BOARD:

VICE MAYOR:

WEED INSPECTOR:

City Administrator Petracek

Councilmember Devries

Governing Board - Volunteers at Large

Councilmember Hughes

Public Works Fischer

PASSED by the Lexington City Council this the 5th day of January, 2017.

ATTEST:

Mayor Mark Kurth

City Administrator Bill Petracek

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 17-02

A RESOLUTION ADOPTING FEE SCHEDULE

WHEREAS, Section 6.04 Fixing License Fees of the Lexington City Code mandates all fees for licenses, late fee penalties, investigation of applicants and administrative penalties shall be fixed and determined by the Council, adopted by resolution, and uniformly enforced; and

WHEREAS, Section 6.04 Fixing License Fees further states “Such license fees may, from time-to-time, be amended by the Council by resolution”; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

CHAPTER 2 ADMINISTRATION AND GENERAL GOVERNMENT

<u>DESCRIPTION</u>	<u>FEE</u>
Election Filing Fee	\$2.00
Administrative Charge	15% of the amount billed/assessed
Returned Item/NSF Fee	up to \$30.00

CHAPTER 3 MUNICIPAL UTILITIES

<u>DESCRIPTION</u>	<u>FEE</u>
Water	
Base per quarter	\$11.75
Residential usage per quarter	0-15,000 gal \$1.93 15,001-30,000 gal \$2.39 30,001-40,000 gal \$3.19 40,000+ gal \$4.42
Commercial usage per quarter	0-15,000 gal \$1.71 15,001-30,000 gal \$2.11 30,001-40,000 gal \$2.82 40,000 + gal \$3.90
Sewer	
Base per quarter	\$10.75

Per 1000 gal water usage per quarter	\$2.95
Seniors per quarter	\$30.25
Sewer only (unmetered water)	\$50.00
Storm Sewer	
Residential per quarter	\$7.50
Commercial per quarter	\$10.00
Purchase of Water Meter	City Cost + 10% Administration Fees
Delinquent Bills-Penalty	10% of unpaid bills
Certified Bills	15% of unpaid bills
Connection to Sewer System	
New Residential	\$100.00
New Commercial	\$200.00
Sewer Disconnect/Reconnect	
Residential	\$100.00
Commercial	\$150.00
Sewer Disconnect/Reconnect Non-Payment	
Residential	\$150.00
Commercial	\$200.00
Sewer Line Break	\$100.00
Connection to Water System	
New Residential	\$100.00
New Commercial	\$200.00
Water Disconnect/Reconnect	
Residential	\$100.00
Commercial	\$150.00
Water Disconnect/Reconnect Non-Payment	
Residential	\$150.00
Commercial	\$200.00
Water Line Break	\$100.00
SAC Charge	\$2,485.00
Fire Hydrant Water Meter – Deposit	\$1,000.00

CHAPTER 4 CONSTRUCTION, LICENSING, PERMITS & REGULATIONS**

DESCRIPTION

FEE

Building Permits Valuation	See Table 1-A (page 9)
Building Permits Surcharge	\$1.00 / 0.05% of valuation
Demolition Fee	\$250.00 / 1.5% of valuation
(Excludes manufactured homes)	
Drain Tile System	Based upon valuation

Driveway (construct, reconstruct, alter, or modify)	\$60.00
Grading	See Table A-33-A&B (Page 10)
Fence	\$60.00 (See Chapter 11)
Fire Suppression	
Residential Sprinkler/Fire Suppression	Permit required – fee is waived
Rental Property and/or Commercial	Permit required - \$75.00 minimum charge
Other Sprinkler/Fire Suppression	Contract cost of sprinkler/fire suppression system multiplied by 3.25% (Includes plan review by Building Official, Fire Department and State of MN.)
Plumbing	<p>\$5.00 per each fixture, device or connection to the sewer or plumbing system, with a minimum charge of \$40.00.</p> <p>Alterations, repairs or extensions to an existing plumbing system, (where the work is of such a nature that the permit fee charge cannot be determined from the above schedule), permit fee is \$40.00 for the first \$500.00 or fraction thereof, plus \$15.00 for each additional \$500.00 or fraction thereof of the total market value of such alteration, repair or extension.</p> <p>Commercial, industrial or institutional plumbing permit fee is 2% of the total cost of labor and materials or a minimum of \$40.00, whichever is greater.</p>
Mechanical	<p>Residential dwelling permit is \$20.00 for each of the following units but not to exceed \$140.00, minimum charge of \$40.00:</p> <ul style="list-style-type: none"> ▪ Air conditioner ▪ Air Exchanger ▪ Duct Work ▪ Gas Boiler ▪ Gas Pool Heater ▪ Gas Stove/Range ▪ Main Gas Line Piping ▪ Boiler ▪ Gas Dryer ▪ Gas Fireplace/Gas Log (Install in regular fireplace) ▪ Gas Furnace ▪ Gas Wall Heater/Garage Heater ▪ Miscellaneous Mechanical Fixtures ▪ Wood Fireplace <p>Commercial, industrial or institutional building permits: 2% of the total cost of labor and materials of the heating, ventilation and air conditioning work to be completed or a minimum of \$40.00 whichever is greater.</p>
Manufactured Home Placement/On Site Demo	\$100.00
Plan Review Fee	65% of building permit fee

Permanent Pool	
In-ground	\$345.00
Above ground	\$145.00
(Both mechanical and plumbing included)	
Roofing	
1 or 2 Family Only	\$145.00
(Permit fee includes roofing of all buildings on 1 or 2 family residential properties provided that all roofing projects are completed within 6 months from the time the permit is issued.)	
Commercial	1.5% of valuation
Siding	
1 or 2 Family Only, Garage	\$145.00
(Lap, wood, metal, vinyl & composite, <i>excludes</i> stucco, brick & other masonry products)	
Window Replacement	Based upon valuation
(Size of opening change only)	
Moving of Structure	\$50.00 plus 2.5% of valuation
Driveway (Sealant - no coal tar allowed)	\$50.00
Do it yourself	Fee waived
Underground Sprinkler/ Irrigation System	\$100.00

****All of the above stated fees are subject to State of Minnesota surcharge fees.**

Work commenced without first obtaining a permit shall be charged an administrative fee equal to permit fees in addition to normal permit fees.

CHAPTER 5 BEER, WINE AND LIQUOR LICENSING

Liquor, Intoxicating (**Including 3.2 or More for Beer**) The completed application is required on or before June 30th. An incomplete application or any part thereof received on or after July 1st will incur a 10% fee for expedited processing.

<u>DESCRIPTION</u>	<u>FEE</u>
Liquor On Sale (Sunday)	\$200.00
Liquor General On Sale	\$9,000.00
Liquor Restaurant On Sale	\$6,000.00
Wine On Sale	\$600.00
Wine On Sale Sunday	\$200.00
Beer On Sale	\$300.00
Beer Off Sale	\$200.00
Temporary On Sale 3.2 Beer	\$100.00 daily
Temporary On Sale (Intoxicating liquor)	\$100.00 daily
Temporary On Sale Consumption & Display Permit	\$25.00 daily
Consumption & Display Permit	\$300.00 annual
Culinary Class Limited On Sale	\$50.00 daily
Brew Pub On Sale	\$600.00
Application Fee – All license types	\$100.00
Preliminary Background & Financial Investigation	\$500.00

Comprehensive Background and Financial Investigation Bond	\$10,000.00
Duplicate License	\$25.00
Lawful Gambling	10% contribution to city

The completed renewal application is required on or before the deadline set by ordinance. Application, or incomplete applications submitted after the deadline will incur an additional 10% fee for expedited processing.

CHAPTER 6 OTHER BUSINESS REGULATIONS AND LICENSING

<u>DESCRIPTION</u>	<u>FEE</u>
Adult Entertainment Business	\$500.00
Adult Entertainment Business Background Check/Investigation	\$1,500.00
Assessment Search	\$50.00
Amusement Devices	\$15.00
Commercial Business - New/Renewal	\$100.00
Commercial Business Background Check	\$100.00
Annual Entertainment License	\$200.00
Single Use Special Event Permit	\$300.00
General Contractors License	\$75.00
Temporary Business License	\$75.00/month (five (5) month maximum)
Kennel (4 or more dogs)	\$100.00
Motor Vehicle Sales	\$500.00
Peddler License/Background Check	\$100.00 for application plus \$100/person plus \$100.00/person(s) for background check
Refuse	\$100.00 flat fee plus \$75.00/truck
Sauna/Dayspa/Massage Business License	\$270.00
Massage Therapist Certification	\$85.00
Application/Background Check	\$80.00
Massage Therapist Renewal/Annual Certificate	\$55.00
Tobacco	\$100.00
Vending Machines	\$150.00

The completed application is required on or before June 30th. An incomplete application or any part thereof received on or after July 1st will incur a \$50.00 fee for expedited processing.

CHAPTER 8 TRAFFIC REGULATIONS

<u>DESCRIPTION</u>	<u>FEE</u>
Overweight Permits	\$50.00 per contractor

CHAPTER 10 PUBLIC PROTECTION

<u>DESCRIPTION</u>	<u>FEE</u>
Chicken Permit	\$75.00
Fireworks	
Commercial	\$350.00
Retail	\$100.00
Open Burning Permit	\$25.00
Dangerous Dog Registration	\$300.00
Illegal Dumping on Public Property	\$700.00 plus clean up costs

CHAPTER 11 ZONING

<u>DESCRIPTION</u>	<u>FEE</u>	<u>ESCROW DEPOSIT*</u>
Comprehensive Plan Amendment	\$300.00	\$300.00
Conditional Use Permit	\$250.00	\$300.00/Residential \$500.00/Commercial
Exception – Required Parking	\$100.00	\$300.00/Residential \$500.00/Commercial
Fence	\$60.00	
Park Dedication	Per Ord. Section 12.51 Dedication of Land or Contribution in Cash for Public Purposes	
Rezoning	\$300.00	\$500.00
Sign Permit	\$50.00 or 1.5% of cost	
Sign Permit Temporary	\$50.00	
Vacation (To vacate Streets, easements, etc.)	\$250.00	\$300.00
Variance	\$250.00	\$300.00/Residential \$500.00/Commercial

CHAPTER 12 PLATTING

<u>DESCRIPTION</u>	<u>FEE</u>	<u>ESCROW DEPOSIT*</u>
Subdivision:		
Preliminary Plat	\$375.00	\$25.00/Lot
	\$650.00	\$1,000.00 for more than 5 Lots
Final Plat	\$200.00	
Major Subdivision	\$500.00	\$3,000.00
Minor Subdivision/Lot Split	\$250.00	\$300.00
Site Plan Review Commercial	\$250.00	\$500.00

* Deposits may be estimated by the Zoning Administrator after consulting with the City Attorney, City Engineer and City Planner. If the estimated deposit amount is greater than listed above, the Zoning Administrator shall seek the advice of the Mayor and Council.

CHAPTER 15 PROPERTY MAINTENANCE REGULATIONS

<u>DESCRIPTION:</u>	<u>FEE:</u>
Rental Dwelling Licensing Application Fee	\$100.00 New/Renewal
Inspection Fee	
Single Family	\$100.00
Single Family Re-inspection	\$50.00
Twin Home	\$150.00
Twin Home Re-inspection	\$50.00
Manufactured Home	\$50.00
Manufactured Home Re-inspection	\$50.00
Multiple Family (2 units or more) Building	\$200.00 plus \$ 35.00 per unit
Multiple Family (2 units or more) Building	
Re-inspection – Bldg.	\$50.00
Re-inspection – Unit	\$25.00
No Show for Inspection	\$60.00
Complaint Inspection	\$60.00

CHAPTER 16 PUBLIC RIGHT OF WAY

Schedule Attached

See Pages 11-12

CHAPTER 26 USER CHARGE FOR EXCESSIVE CONSUMPTION OF LAW ENFORCEMENT SERVICES

Law Enforcement Personnel	\$67.00 per hour
Legal Fees	\$95.00 per hour
Out of Pocket Costs	Actual costs plus 5% for Administrative

LEXINGTON EMPLOYEE HANDBOOK

DESCRIPTION:

FEE:

Photo Copy & Research	\$0.20 per page
Minimum	\$2.00
Notary Public Services	\$1.00
Public Works Laborer Charge	\$100.00/hr.

FEE SCHEDULE FOR USE OF LEXINGTON FACILITIES

FACILITIES AVAILABLE:

- City Hall Community Room (Groups 1-4)
- Lexington Memorial Park Ball Fields (Group 5)

CLASSIFICATION AND PRIORITY USERS:

- Group 1: City Council and other official boards and commissioners of the City of Lexington, Anoka County Groups and the Lovell Building Tenants
- Group 2: Area Civic and non-profit organizations.
- Group 3: Resident rentals for private parties or meetings.
- Group 4: Lexington private industry or commercial use; Non-resident rentals for private parties or meetings.
- Group 5: School Districts – Athletic Events

RENTAL RATES:

- Group 1: No Charge
- Group 2: No Charge
- Group 3: \$ 25.00 Per Hour with 2 Hour Minimum
- Group 4: \$ 50.00 Per Hour with 2 Hour Minimum
- Group 5: \$ 1,000.00 for each sanctioned event, damage deposit is waived

All Groups: \$ 300.00 Damage Deposit Required
(A \$ 200.00 Cleaning Charge will be deducted from the damage deposit if employees are required to clean the facility.)

TABLE 1-A - BUILDING PERMIT FEES

TOTAL VALUATION	FEE	
\$1.00 TO \$1,000.00	\$ 55.00	
\$1,100.00 TO \$2,000.00.....	\$ 55.06	For the first \$1,100.00 plus \$4.01 for each additional 100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$ 91.00	For the first \$2,000.00 plus \$18.38 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
25,001.00 to \$50,000.00	\$513.75	For the first \$25,000.00 plus \$13.26 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$845.20	For the first \$50,000.00 plus \$9.19 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,304.57	For the first \$100,000.00 plus \$7.35 for each additional \$1,000.00, or fraction thereof, and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,244.57	For the first \$500,000.00 plus \$6.24 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$7,361.49	For the first \$1,000,000.00 plus \$4.79 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:		
1. Inspections outside of normal business hours (minimum charge – two (2) hours).....	\$60.00 per hour	
2. Reinspection fees assessed under provisions of Section 305.8	\$60.00 per hour	
3. Inspections for which no fee is specifically indicated	\$60.00 per hour	

TABLE A-33-A GRADING PLAN REVIEW FEES

50 cubic yards (38.2 m ³) or less: No fee
51 to 100 cubic yards (40 m ³ to 76.5 m ³) \$23.50
101 to 1,000 cubic yards (77.2 m ³ to 764.6 m ³) \$37.00
1,001 to 10,000 cubic yards (765.3 m ³ to 7645.5 m ³): \$49.25
10,001 to 100,000 cubic yards (7646.3 m ³ to 76 455 m ³)- \$49.25 for the first 10,000 cubic yards (7645.5 m ³), plus \$24.50 for each additional 10,000 yards (7645.5 m ³) or fraction thereof.
100,001 to 200,000 cubic yards (76 456 m ³ to 152 911 m ³): \$269.75 for the first 100,000 cubic yards (76 455 m ³), plus \$13.25 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.
200,001 cubic yards (152 912 m ³) or more: \$402.25 for the first 200,000 cubic yards (152 911 m ³), plus \$7.25 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.
Other Fees: Additional plan review required by changes, additions or revisions to approved plans: \$50.50 per hour *(minimum charge--one-half hour)

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

TABLE A-33-B GRADING PERMIT FEES¹

50 cubic yards (38.2 m ³) or less \$23.50
51 to 100 cubic yards (40 m ³ to 76.5 m ³) 37.00
101 to 1,000 cubic yards (77.2 m ³ to 764.6 m ³) --\$37.00 for the first 100 cubic yards (76.5 m ³) plus \$17.50 for each additional 100 cubic yards (76.5 m ³) or fraction thereof.
1,001 to 10,000 cubic yards (765.3 m ³ to 7645.5 m ³)--\$194.50 for the first 1,000 cubic yards (764.6 m ³), plus \$14.50 for each additional 1,000 cubic yards (764.6 m ³) or fraction thereof.
10,001 to 100,000 cubic yards (7646.3 m ³ to 76 455 m ³)--\$325.00 for the first 10,000 cubic yards (7645.5 m ³), plus \$66.00 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.
100,001 cubic yards (76 456 m ³) or more--\$919.00 for the first 100,000 cubic yards (76 455 m ³), plus \$36.50 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.
Other Inspections and Fees: 1. Inspections outside of normal business hours: \$50.50 per hour ² (minimum charge two hours) 2. Reinspection fees assessed under provisions of Section 108.8: \$50.50 per hour ² 3. Inspections for which no fee is specifically indicated (minimum charge one-half hour): \$50.50 per hour ² .

¹. The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

². Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

COST ESTIMATES FOR ROW FEES

1. Excavation Permit Fees

A. HOLE	Base (\$)	Quantity	Total
Administration	0.25	40	\$ 10.00
Verification			
1) Plan Review	0.5	45	\$ 22.50
2) Inspection			
a) Location Before Work	0.5	30	\$ 15.00
b) Compliance During Work	0.5	30	\$ 15.00
c) Completion After Work	0.5	30	\$ 15.00
d) Re-Inspection	0.25	40	\$ 10.00
3) Testing Result Review			
a) Compaction	0.083	40	\$ 3.32
b) Material	0.083	40	\$ 3.32
4) Mapping			
a) Review Data	0.25	45	\$ 11.25
b) Transfer to AutoCAD	0.25	45	\$ 11.25
c) Insert to Overlay to Tie In	0.25	45	\$ 11.25
Total Cost			\$ 127.89
Proposed Fee			\$ 125.00

B. EMERGENCY HOLE

Administration	0.25	40	\$ 10.00
Inspection After Completion	1.5	30	\$ 45.00
Total Cost			\$ 55.00
Proposed Fee			\$ 55.00

C. TRENCH

Administration	0.25	40	\$ 10.00
Verification			
1) Plan Review	1.5	45	\$ 67.50
2) Inspection			
a) Location Before Work	0.5	30	\$ 15.00
b) Compliance During Work	1.5	30	\$ 45.00
c) Completion After Work	1.5	30	\$ 45.00
d) Re-Inspection	0.75	40	\$ 30.00
3) Testing Result Review			
a) Compaction	0.083	40	\$ 3.32
b) Material	0.083	40	\$ 3.32
4) Mapping			
a) Review Data	0.5	45	\$ 22.50
b) Transfer to AutoCAD	0.25	45	\$ 11.25
c) Insert to Overlay to Tie In	0.5	45	\$ 22.50
Total Cost			\$ 275.39

The average trench is 330 lin. ft. past the width of a hole.

Therefore, the number of 100 lin. ft. (or portion thereof) units is 4.

The cost per 100 lin. ft. unit is $275.40/4 = \$68.85/100'$ unit

Proposed Fees

**\$ 70.00/100 lin. ft.
(plus hole fee)**

1. Obstruction Permit Fee

A.	Administration	0.25	40	\$ 10.00
B.	Recording	0.25	40	\$ 10.00
C.	Review	0.75	45	\$ 33.75
Minimum Base Coat				
Proposed Base Fee				\$ 53.75
Plus Additional Fee Based on Length				<u>\$ 50.00</u>
Inspection				
1)	Compliance During Work	1.5	30	\$ 45.00
2)	Completion After	0.25	30	\$ 7.50
Additional Fee on Assumed 1000 ft. Permit				= \$ 52.50
Additional Cost Per Lineal Foot = \$52.50/1000				= 0.0525

Proposed Fee = \$50.00 plus 0.05 lin. ft.

3. Permit Extension Fee

A.	Administration	0.25	40	\$ 10.00
B.	Recording	0.083	40	\$ 3.32
C.	Review	1	40	<u>\$ 40.00</u>

Total Cost \$ 53.32

Proposed Fee \$ 55.00

4. Delay Penalty

A.	Administration	1.5	40	\$ 60.00
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For up to 3 days of non-completion and non-prior notice before specified completion date

After 3 days, an additional charge of \$10/day will be levied

Total Penalty Charge (Up to 3 days late) \$ 60.00

Each day over 3 days late \$ 60.00

Plus \$ 10.00/Day

5. Degradation Fee Formula

This formula covers degradation for depreciation caused by intrusion into the right-of-way. The depreciation applies to the original surface of the right-of-way and to the overlays and seal-coats applied to the surface. The formula includes life expectancy schedules for each and has an Estimated cost per square yard based on the quality of the right-of-way surface required for different levels of traffic. This formula creates a degradation fee which is determined by the cost per square yard for street, overlay, and seal-coat, multiplied by the depreciation schedule, multiplied by the area of the street patch.

Degradation Fee: (cost per square yard for street, overlay and seal-coat x depreciation schedule

BE IT FURTHER RESOLVED, that the fees established by Lexington City Code, Section 6.04, "Fixing License Fees", herein are in addition to and not in lieu of the deposits for administrative costs. The recommended deposits stated herein are the minimum amounts required for the applications indicated to pay for planning, city engineer and legal consultants, etc., used by the City to complete its review.

PASSED and adopted by the Lexington City Council this the 5th day of January, 2017.

Mayor

ATTEST:

City Administrator

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 17-03

**RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE**

BE IT RESOLVED by the City of Lexington (the "City"), Minnesota, as follows:

1. Recitals.

(a) The Internal Revenue Service has issued final Treasury Regulations Section 1.103-18 (the "Regulations") dealing with reimbursement bond proceeds, which would include those proceeds of the City's bonds to be used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of subsequent borrowings, that such declaration generally be made on or before the date the expenditure is actually paid, that the bonding occur and the reimbursement allocation be made from the proceeds of such bonds within one year of the payment of the expenditure (or not later than one year after the project is placed in service, if that is a longer period), and that the expenditure be a capital expenditure.

(c) The City desires to comply with the Regulations and to establish certain procedures relating thereto.

(d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have made an official declaration of its reasonable intention (hereinafter referred to as the "Official Intent Declaration" or the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequent bonds or other borrowings. The City hereby authorizes the City Administrator to make the City's Official Intent Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each

Declaration shall comply with the requirements of the regulations, including without limitation the following:

(a) Each Declaration shall be made on or before the date the City pays the applicable project cost and shall state that the City reasonably intends and expects to reimburse itself for the expenditure with proceeds of a borrowing. Each Declaration may be made substantially in the form of the "Declaration of Official Intent" which is attached to and made a part of this Resolution.

(b) Each Declaration shall specifically contain the following statement: "This Declaration is a declaration of official intent under Treasury Regulations Section 1.103-18."

(c) Each Declaration shall and is hereby declared to be made and filed in the publicly available official books, records, or proceedings of the City, which shall be reasonably available for public inspection at the City Courthouse during normal business hours of the City on every business day during the period beginning on the earlier of ten days after the making of the Declaration or the date of issuance of the reimbursement bonds and ending on the day after the issuance of such bonds.

(d) Each Declaration shall, at a minimum, contain a general functional description of the property, project, or program for which the expenditure to be reimbursed is paid (for example, "sewer, water, street equipment, etc." or other specific, identifiable project of the City) or, in the alternative, shall identify the particular fund or account of the City from which the expenditure to be reimbursed is paid, including a description of the general functional purpose of that fund or account (for example, "park and recreation fund -- recreational facility capital improvement program").

(e) Each Declaration shall also contain a statement of the maximum principal amount of debt expected to be issued for the subject project.

(f) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City does not reasonably expect that it will ultimately issue reimbursement bonds to provide long-term financing for the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations in general and the application in particular circumstances. It is the City's intention that Declarations not be made (i) when available funds of the City have been or are reasonably expected to be dedicated or otherwise reserved to fund on a long-term basis the particular expenditures involved or (ii) when it is not reasonably expected that reimbursement bonding will occur.

(g) The City shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Official Intent Declarations, including recommendations on the timing of the issuance of such bonds so that the "reimbursement allocation" described in the Regulations and in

paragraph 3 below can be made within the one year time limits prescribed in the Regulations.

(h) This Resolution shall supplement and amend all prior determinations and policies adopted by the City in regard to complying with the Regulations, as initially proposed, and in the event of any inconsistency between the terms provided in this Resolution and said prior determinations or policies, the provisions of this Resolution shall govern.

3. Reimbursement Allocations. The designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of reimbursement bond proceeds to reimburse the source of temporary financing used by the City to make payment of the prior expenditure. Each allocation shall be evidenced by an entry on the official books or records of the City maintained for such reimbursement bonds; shall specifically identify the actual prior expenditure being reimbursed or, in the case of the reimbursement of a particular fund or account, the fund or account from which the expenditure was paid; and shall be effective to relieve the bond proceeds involved from any restriction under the bond resolution or other relevant legal documents for those bonds and under any applicable state statute applicable to unspent proceeds of such bond issue.

PASSED and adopted by the Lexington City Council this the 5th day of January, 2017.

Mayor

ATTEST:

City Administrator

file in the official City records this 5th day of January, 2017.

CERTIFICATION

The undersigned, being the duly qualified and City Administrator of the City of Lexington, Minnesota, hereby certifies the following:

The foregoing is a true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City of Lexington (the "City") at a regular meeting of the City held on January 5th, 2017. Said meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the City are regularly held. Councilmember DeVries moved the adoption of the Resolution, which motion was seconded by Councilmember Payment. A vote being taken on the motion, the following members of the City voted in favor of the motion to adopt Resolution 17-03: DeVries, Hughes, Murphy, Harris and the following voted against the same: none. .

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the City which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the City Administrator of the City of Lexington, this 5th day of January, 2017.

City Administrator

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 17-04

**RESOLUTION AUTHORIZING SIGNATORIES FOR THE CITY OF
LEXINGTON FINANCIAL ACCOUNTS AND CHECKS AND GRANTING
FINANCE DIRECTOR ACCESS TO THE CITY'S FINANCIAL ACCOUNT
FOR THE YEAR 2017**

WHEREAS, signatories for City financial accounts and checks shall by resolution be the Mayor – Mark Kurth, Vice Mayor – John Hughes, City Administrator – William Petracek, and Liquor Store Manager – Jack Borgen; and

WHEREAS, the City of Lexington requires two signatures on each financial account and checks, and adopts a resolution each year authorizing signatories; and

WHEREAS, the Finance Director – Chris Galiov is required to reconcile the City's financial statements and other financial related requirements of the City. To accomplish these tasks the Finance Director must access the City's financial accounts.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF
MINNESOTA**, as follows:

1. That the City of Lexington's Mayor – Mark Kurth, Vice Mayor – John Hughes, City Administrator – William Petracek, and Liquor Store Manager – Jack Borgen, shall be authorized as the City Signatories on all city accounts, checks and related documents.
2. That the Finance Director – Chris Galiov is authorized to access the City's financial accounts for the sole purpose of obtaining financial information.

PASSED and adopted by the Lexington City Council this the 5th day of January, 2017.

Mayor

ATTEST:

City Administrator

Mark Kurth, Mayor

John Hughes, Vice Mayor

William Petracek, City Administrator

Jack Borgen, Liquor Store Manager

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

ORDINANCE #17-01

**AN ORDINANCE AMENDING CITY CODE CHAPTER 11.60
PERFORMANCE STANDARDS – SUBD. 19 MANUFACTURED HOMES**

Section 1. The City Council of Lexington does hereby ordain as following changes to Chapter 11 Lexington City Code:

SECTION 11.60 – PERFORMANCE STANDARDS

Subd. 19. Housing Standard~~Manufactured Homes~~.

A. The placement of residential dwellings~~manufactured homes~~ within the City is authorized in all residential zones if such homes comply with the following conditions:

- 1) Such homes shall comply with all zoning regulations for the residential and multiuse zone in which they are located.
- 2) A building permit and any other required permits shall be obtained ~~for such manufactured homes.~~
- 3) No such home shall have ground floor space of less than ~~960~~600 square feet.
- 4) No such home shall have a width of less than twenty (20) feet.
- 5) A permanent foundation of concrete, concrete block or wood as approved by the Uniform Building code as adopted in the State of Minnesota is required with frost footings of at least forty-four (44) inches.
- 6) ~~Any such manufactured~~ Residential dwellings ~~homes~~ shall have exterior siding extending from within six (6) inches of the ground or two (2) inches of concrete, which siding shall be of a conventional exterior dwelling-type material. Any metal siding would have horizontal edges and overlap in sections no wider than twelve (12) inches. Sheet metal siding is prohibited.
- 7) Such homes shall have a pitched roof covered with shingles or tile and have eaves of not less than six (6) inches.

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

ORDINANCE #17-02

**AN ORDINANCE AMENDING CITY CODE CHAPTER 11 & CHAPTER
16 TO CREATE A FARMER'S MARKET ZONING DEFINITION AND
BUSINESS LICENSE**

Section 1. The City Council of Lexington does hereby ordain as following changes to Chapter 11 & Chapter 16 of the Lexington City Code:

1. Zoning Use – Chapter 11

- a. “Farmers Market.” A Farmers Market is a specific use subject to a business license issued by the City and subject to operating standards as defined in Section 6.##, and as otherwise defined by State law or regulation.
- b. Permitted use. Farmers’ Markets are a permitted use in the following zoning districts: (M-1, M-2, B-1, B-2, B-4).

2. Business License – Chapter 16

- a. License Required.
 - i. It is unlawful for any person to operate a Farmers Market without first having obtained a license therefore from the City.
- b. Definitions:
 - i. “Farmers’ Market” means an outdoor market open to the public, operated by a governmental agency, a nonprofit corporation, or one or more Producers, at which:
 1. at least seventy-five percent (75%) of the products sold are Farm Products or Value- license added Farm Products; and
 2. at least seventy-five percent (75%) of the vendors regularly participating during the market’s hours of operation are Producers, or family members or employees of Producers.
 - ii. “Farm Products” means fruits, vegetables, mushrooms, herbs, nuts, shell eggs, honey or other bee products, flowers, nursery stock, livestock food products (including meat, milk, cheese and other dairy products), and fish.
 - iii. “Value-added Farm Product,” means any product processed by a Producer from a Farm Product, such as baked goods, jams, jellies, leather goods, baskets, candles, etc.
 - iv. “Producer” means a person or entity that raises or produces Farm Products on land that the person or entity farms and owns, rents, or leases.


- v. The Farmers Market must meet the standards of the Minnesota Farmers Market Association, or comparable Farmers Market Association, to include liability insurance, food safety procedures, and a documented form of business governance (i.e. Partnership, Corporation, Proprietorship, etc.).
- vi. All Farmers Markets and their vendors comply with all federal, state, and local laws and regulations relating to the operation, use, and enjoyment of the market premises.
- vii. All Farmers' Markets and their vendors receive all required operating and health permits, and these permits (or copies) shall be in the possession of the Farmers Market Manager or the vendor, as applicable, on the site of the Farmers Market during all hours of operation.
- viii. All Farmers Markets have an established set of operating rules addressing the governance structure of the Farmers Market, hours of operation, maintenance and security requirements and responsibilities; and appointment of a Market Manager.
- ix. All Farmers Markets have a Market Manager, or designee, authorized to direct the operations of all vendors participating in the market on the site of the market during all hours of operation.
- x. All Farmers Markets provide for composting, recycling, and waste removal.

PASSED AND DULY ADOPTED this 5th day of January, 2017 by the City Council of the City of Lexington.

Mark Kurth, Mayor

Attest:

Bill Petracek, City Administrator

To: Mayor Kurth and City Council
From: Bill Petracek, City Administrator 
Date: December 19, 2016
RE: Article 24 – Working Clothing Allowance

I am opening this up for discussion and approval from the Council to provide clarification to Article 24 – Working Clothing Allowance of the 2016-2018 AFSMCE Collective Bargaining Agreement (CBA). There needs to be an approved amount under Section 24.02 so that there isn't any question between management and public works as to what the amount is allowed for the purchase of their uniforms. Under article 24.02 there is no set dollar amount in the CBA for uniforms. In the past, the public works department believed that there was an \$800 amount provided to them, although we could find no amount approved by the Council; therefore, **I am recommending we set an amount of \$400 under Section 24.02 for uniforms.** The CBA allows the City to decide the amount provided.

ARTICLE 24 - WORKING CLOTHING ALLOWANCE

24.01 For Regular Employees whose job duties require repeated exposure to rain, snow or soil, or involve maintenance and repair of water sewer lines, vehicles and/or heavy equipment shall receive reimbursement for work clothing expense as follows:

- A. The Employee may be reimbursed no more than four hundred dollars (\$400.00) per calendar year for work clothing. Qualifying Work Clothing may include, but is not limited to: pants/jeans, shirts, jacket, insulated coverall or bib/jacket combination, etc. Employees shall be responsible for laundering and maintenance of all work clothing.
- B. Where safety equipment is required by federal, state, or local rules, and regulations; it will be the responsibility of the Employer to purchase and provide such items. Safety equipment includes but is not limited to safety vests, safety masks, safety harnesses, steel-toed work boots, steel-toed winter boots and other equipment required by OSHA.

24.02 The City reserves the right to purchase and provide to all Service and Maintenance Employees of the City work shirts and work pants with the City's logo and/or name. Employees shall be responsible for laundering and maintenance of the Work Shirt(s) and work pants so provided.

****Recommendation to approve under section 24.02 of the AFSCME 2016-2018 Collective Bargaining Agreement, the City shall provide no more than an annual allowance of \$400.**



Anoka County

PARKS & COMMUNITY SERVICES DIVISION

Integrated Waste Management

Date: December 13, 2016

To: Municipal Recycling Coordinators
Sue

From: Sue Doll, Solid Waste Specialist

Regarding: Municipal Contracts for 2017, Funding and Goals

The 2017 Residential Recycling Agreements include a fixed base of \$10,000 for each municipality and \$5.00 per household. In addition, targeted program funds are available for specific program areas and funds may be used for problem materials and yard waste/organics. The household count is based on the latest population and household estimate available from the Metropolitan Council. This funding allocation is not dependent upon the receipt of the second SCORE allocation. The county will use reserve funds if the second grant payment is not received in the spring of 2017.

The 2017 funding includes enhancement funds for the following program areas:

- Full Service Drop-off Recycling Centers – \$30,000
- Monthly/Quarterly Drop-off Events – \$10,000 to \$15,000 depending on the number of households*
- Park and Community Event Recycling – \$1,000 to \$3,000 depending on the number of households**
- Curbside and Multi-Unit Recycling – \$2,000 to \$6,000 depending on the number of households***
- General Enhancement Grant \$0.50/Household (HH)
- Organics Collection \$1/HH
- *Up to 4,999 HH – \$10,000 and 5,000 HH and up – \$15,000
- **Up to 2,000 HH – \$1,000; 2001 – 4,999 HH – \$2,000 and 5,000 HH and up – \$3,000
- ***Up to 2,000 HH – \$2,000; 2001 – 4,999 HH – \$4,000 and 5,000 HH and up – \$6,000

The contract again includes a change order of up to 10% of your total allocation.

The 2017 municipal recycling goal is 205 pounds per person for single family households (up to 4 units) and 160 pounds per person for multi-unit households (5 units or more). This goal reflects the estimated tonnage needed to assist the county in achieving its recycling goal as established by the State of Minnesota. The goals have been set to reflect the differences between single family and multi-unit housing.

Three copies of the contract have been enclosed for signature by your municipality. Please have **all three** signed and fill in the 2017 Municipal Funding Request – Attachments B and C. Attachment C provides additional space to list how each category selected will be spent. Each contract must have a completed Attachment B and C. Mail **all three** signed copies back to our department and we will obtain remaining signatures. We would like to receive all contracts back by the end of February so that we know what funds may be available for redistribution.

Thank you for your cooperation and efforts to reduce waste and increase the amount of material recycled in our county. Please do not hesitate to contact me if you have any questions regarding this information.

Respectful, Innovative, Fiscally Responsible

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2017 AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM

THIS AGREEMENT made and entered into on the 1st day of January, 2017, notwithstanding the date of the signatures of the parties, between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as the "COUNTY", and the CITY OF LEXINGTON, hereinafter referred to as the "MUNICIPALITY".

WITNESSETH:

WHEREAS, the County will receive funding from the State of Minnesota pursuant to Minn. Stat. § 115A.557 (hereinafter "SCORE funds") during 2017; and

WHEREAS, pursuant to legislation a portion of the SCORE funds must be used to encourage recycling of source-separated compostable materials; and

WHEREAS, the County will also receive funding pursuant to Minn. Stat. § 473.8441 (hereinafter "LRDG funds") during 2017; and

WHEREAS, the County also has additional budgeted program funding available to supplement SCORE and LRDG funds for solid waste recycling programs, so that the available amount for the Residential Recycling Program is \$1,536,699; and

WHEREAS, the County Solid Waste Master Plan 2012 and MPCA Metropolitan Solid Waste Management Policy Plan 2010-2030 state that MSW generated in the County that is not reused, recycled or composted, will be processed to the extent that processing capacity is available; and

WHEREAS, the County wishes to assist the Municipality in meeting recycling goals established by the Anoka County Board of Commissioners by providing said SCORE and LRDG funds to cities and townships in the County for solid waste recycling programs.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the parties mutually agree to the following terms and conditions:

1. **PURPOSE.** The purpose of this Agreement is to provide for cooperation between the County and the Municipality to implement solid waste recycling programs in the Municipality which will help the County and member municipalities meet the goals set in the 2012 Anoka County Solid Waste Management Master Plan.
2. **TERM.** The term of this Agreement is from January 1, 2017 through December 31, 2017, unless earlier terminated as provided herein.
3. **DEFINITIONS.**
 - a. "Full Service Recycling drop-off center" means centralized permanent drop-off center that is open at least two times a week and accepts at least four types of materials beyond traditional curbside recyclables, i.e.: mattresses, appliances, scrap metal, carpet, furniture, source-separated compostable materials, electronics, etc. Materials will be accepted at either a discounted rate or at no cost.

- b. "Mixed municipal solid waste" (MSW) shall have the meaning set forth in Minn. Stat. §115A.03, Subd. 21.
 - c. "Multi-unit households" means households within apartment complexes, condominiums, townhomes, mobile homes and senior housing complexes.
 - d. "Opportunity to recycle" means providing recycling and curbside pickup or collection centers for recyclable materials for residents, including single and multi-family dwellings, as required by Minn. Stat. § 115A.552, Subd. 1.
 - e. "Problem material" shall have the meaning set forth in Minn. Stat. § 115A.03, Subd. 24a.
 - f. "Public entity waste" shall have the meaning set forth in Minn. Stat. § 115A.471(b).
 - g. "Quasi-Municipal event" means community festivals which appear to the public to be supported and run by the Municipality but in fact are sponsored or co-sponsored by an independent non-profit 501c (3) organization, for example: the Anoka Halloween Parade.
 - h. "Recyclable materials" shall have the meaning set forth in Minn. Stat. § 115A.03, Subd. 25a.
 - i. "Recycling" means the process of collecting and preparing recyclable materials and reusing the materials in their original form or using them in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.
 - j. "Refuse derived fuel" (RDF) as defined by Minn. Stat. § 115A.03, Subd. 25d., or other material that is destroyed by incineration is not a recyclable material.
 - k. "Source-separated compostable materials" (commonly called "organics") shall have the meaning set forth in Minn. Stat. § 115A.03, Subd. 32a.
 - l. "Yard waste" shall have the meaning set forth in Minn. Stat. § 115A.03, Subd. 38.
4. **PROGRAM.** The Municipality shall develop and implement a residential solid waste recycling program adequate to meet the Municipality's annual recycling goal of 200 tons of recyclable materials as established by the County. The Municipality shall ensure that the recyclable materials collected are delivered to processors or end markets for recycling.
- a. The Municipal recycling program shall include the following components:
 - i. Each household (including multi-unit households) in the Municipality shall have the opportunity to recycle at least four broad types of materials, including but not limited to, paper (including cardboard/paperboard cartons), glass, plastic, metal and textiles.
 - ii. The recycling (including any organics) program shall be operated in compliance with all applicable federal, state, and local laws, ordinances, rules and regulations.

- iii. The Municipality shall implement a public information program that contains at least the following components:
 - (1) One promotion is to be mailed to each household focused exclusively on the Municipality's recycling program;
 - (2) One promotion advertising recycling opportunities available for residents is to be included in the Municipality's newsletter or local newspaper; and
 - (3) Two community outreach activities at Municipal or Quasi-Municipal events to inform residents about recycling opportunities.
- iv. The public information components listed above shall focus on all recyclable materials and the various opportunities to recycle within the Municipality. The Municipality shall incorporate SWMCB Rethink Recycling images and use the toolkits provided when preparing promotional materials. The Municipality, on an ongoing basis, shall identify new residents and provide detailed information on the recycling opportunities available to these new residents. The County shall work with the Municipality on promotional materials to coordinate messages and provide promotional materials for review prior to publication to ensure accuracy.
- v. The Municipality shall regularly attend the monthly Solid Waste Abatement Advisory Team meetings per year.
- vi. The Municipality shall offer one or two spring and fall cleanup/recycling drop-off event(s) where items not normally accepted at the curb are collected for recycling. If the Municipality is hosting a monthly drop-off as described in 4.b.i below, the spring/fall cleanup/recycling drop-off events may be included within that program.
- b. The Municipality is encouraged to expand its recycling program to include one or more of the following components in order to receive additional funding.
 - i. Organize monthly/quarterly recycling drop-off events which can be held in conjunction with a neighboring municipality(ies) on a cooperative basis for the citizens of both/all municipalities.
 - ii. Provide a community event recycling program, which at a minimum would consist of providing recycling opportunities at all Municipal sponsored or Quasi-Municipal events and festivals. The feasibility of adding organics collection at the event may also be explored and added to the event as an enhancement to the waste abatement program.
 - iii. Provide the opportunity for citizens to engage in recycling activities at Municipal and Quasi-Municipal facilities such as athletic fields and public centers.
 - iv. Organize and manage a Full Service Recycling Drop-off Center.
 - v. Develop enhanced recycling promotion and assistance for multi-units.
 - vi. Develop additional opportunities for Source-Separated Compostable Materials collection.

- c. If the Municipality's recycling program did not achieve the Municipality's recycling goals as established by the County for the prior calendar year, the Municipality shall work with the County to prepare a plan to achieve the recycling goals set forth in this Agreement.
 - d. The Municipality's recycling program shall be limited to residential programming for funding reimbursements under this Agreement. The County will not reimburse business recycling programming or household hazardous waste programming by the Municipality. Any inquiries or requests regarding these topics should be sent to the County for response.
 - e. In addition to the above requirements designed to increase residential recycling opportunities, the Municipality shall provide recycling opportunities in all municipal buildings including but not limited to, city offices, public meeting rooms and parks, as required by Minn. Stat. § 115A.151. If items collected through the Municipal recycling program prove to be contaminated or not recyclable, those items shall be treated as public entity waste and must be processed at a resource recovery facility.¹ Minn. Stat. §§115A.46 and 115A.471.
 - f. If the Municipality enters into a contract for the management of mixed municipal solid waste, the Municipality shall require that all MSW collected under the agreement is processed as long as processing capacity exists.²
5. **REPORTING.** The Municipality shall submit the following reports semi-annually to the County no later than July 20, 2017 and January 10, 2018.
- a. An accounting of the amount of waste which has been recycled as a result of the Municipality's activities and the efforts of other community programs, redemption centers and drop-off centers. For recycling programs, the Municipality shall certify the number of tons of each recyclable material which has been collected and the number of tons of each recyclable material which has been marketed. For recycling programs run by other persons or entities, the Municipality shall also provide documentation on forms provided by the County showing the tons of materials that were recycled by the Municipality's residents through these other programs. The Municipality shall keep detailed records documenting the disposition of all recyclable materials collected pursuant to this Agreement. The Municipality shall also report the number of cubic yards or tons of yard waste collected for composting or land spreading, together with a description of the methodology used for calculations. Any other material removed from the waste stream by the Municipality, i.e. tires and used oil, shall also be reported separately.
 - b. Information regarding any revenue received from sources other than the County for the Municipality's recycling programs.
 - c. Copies of all promotional materials that have been prepared by the Municipality during the term of this Agreement to promote its recycling programs.

¹ See pages 44-45 of the 2012 Anoka County Solid Waste Management Master Plan regarding the requirements for Public Entity Waste.

² *Ibid.*

The Municipality agrees to furnish the County with additional reports in form and at frequencies requested by the County for financial evaluation, program management purposes, and reporting to the State of Minnesota.

6. **BILLING AND PAYMENT PROCEDURE.** The Municipality shall submit itemized invoices semi-annually to the County for abatement activities no later than July 20, 2017 and January 10, 2018. Costs not billed by January 10, 2018 may not be eligible for funding. The invoices shall be paid in accordance with standard County procedures, subject to the approval of the Anoka County Board of Commissioners.
7. **ELIGIBILITY FOR FUNDS.** The Municipality is entitled to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities up to the project maximum as computed below, which shall not exceed \$30,820.00. The project maximum for eligible expenses shall be computed as follows:
 - a. A base amount of \$10,000.00 and \$5.00 per household for recycling activities only;
 - b. Enhancement activities as provided according to the schedule in Attachment A for each of the following services: Full Service Recycling Drop-off Center, Spring/Fall or Monthly/Quarterly Drop-off Events; Municipal Park Recycling; Community Event Recycling; Special Curbside Pickup Events; Multi-unit Recycling; and Organics Collection;
 - c. After considering the 2017 Municipal Funding Request (Attachment B) designating the additional Grant Projects that the City will undertake in the upcoming year; and
 - d. Including an additional change order contingency of up to 10% of the total of the first three items in this list.

For the Municipality's convenience in determining the amounts for the 2017 Municipal Funding Request, a work plan is included with the Packet. (See Attachment C.) Notwithstanding any provision to the contrary, the County reserves the right to reduce the funding provided hereunder in the event the City does not undertake and complete the additional Grant Projects referenced in Attachment B. The County also reserves the ability to assess the programs and reallocate unused SCORE and LRDG funds mid-year if any participating municipality demonstrates the need for the funding and funds are available.

8. **RECORDS.** The Municipality shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Municipality shall maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. The Municipality shall maintain records sufficient to reflect that all funds received under this Agreement were expended in accordance with Minn. Stat. § 115A.557, Subd. 2, for residential solid waste recycling purposes. The Municipality shall also maintain records of the quantities of materials recycled. All records and accounts shall be retained as provided by law, but in no event for a period of less than five years from the last receipt of payment from the County pursuant to this Agreement.

9. **AUDIT.** Pursuant to Minn. Stat. § 16C.05, the Municipality shall allow the County or other persons or agencies authorized by the County, and the State of Minnesota, including the Legislative Auditor or the State Auditor, access to the records of the Municipality at reasonable hours, including all books, records, documents, and accounting procedures and practices of the Municipality relevant to the subject matter of the Agreement, for purposes of audit. In addition, the County shall have access to the project site(s), if any, at reasonable hours.
10. **GENERAL PROVISIONS.**
- a. In performing the provisions of this Agreement, both parties agree to comply with all applicable federal, state or local laws, ordinances, rules, regulations or standards established by any agency or special governmental unit which are now or hereafter promulgated insofar as they relate to performance of the provisions of this Agreement. In addition, the Municipality shall comply with all applicable requirements of the State of Minnesota for the use of SCORE funds provided to the Municipality by the County under this Agreement. The Municipality shall also comply with all relevant portions of the 2012 Anoka County Solid Waste Management Master Plan, and shall participate in the preparation of the successor Master Plans.
 - b. No person shall illegally, on the grounds of race, creed, color, religion, sex, marital status, public assistance status, sexual preference, handicap, age or national origin, be excluded from full employment rights in, participation in, be denied the benefits of, or be otherwise subjected to unlawful discrimination under any program, service or activity hereunder. The Municipality agrees to take affirmative action so that applicants and employees are treated equally with respect to the following: employment, upgrading, demotion, transfer, recruitment, layoff, termination, selection for training, rates of pay, and other forms of compensation.
 - c. The Municipality shall be responsible for the performance of all subcontracts and shall ensure that the subcontractors perform fully the terms of the subcontract. The agreement between the Municipality and a subcontractor shall obligate the subcontractor to comply fully with the terms of this Agreement.
 - d. The Municipality agrees that the Municipality's employees and subcontractor's employees who provide services under this Agreement and who fall within any job classification established and published by the Minnesota Department of Labor & Industry shall be paid, at a minimum, the prevailing wages rates as certified by said Department.
 - e. It is understood and agreed that the entire agreement is contained herein and that this Agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.
 - f. Any amendments, alterations, variations, modifications, or waivers of this Agreement shall be valid only when they have been reduced to writing, duly signed by the parties.
 - g. Contracts let and purchases made under this Agreement shall be made by the Municipality in conformance with all laws, rules, and regulations applicable to the Municipality.

- h. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, such decision shall not affect the remaining portion of this Agreement.
- i. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint venturers, or an association between the County and the Municipality, nor shall the Municipality, its employees, agents or representatives be considered employees, agents, or representatives of the County for any purpose.

11. **PUBLICATION.** The Municipality shall acknowledge the financial assistance of the County on all promotional materials, reports and publications relating to the activities funded under this Agreement, by including the following acknowledgement: "Funded by the Anoka County Board of Commissioners and State SCORE funds." The Municipality shall provide copies of all promotional materials funded by SCORE funds.

The County shall provide all printed public information pieces about County programs. A Municipality shall not modify County publications related to business recycling, household hazardous waste management or the County compost sites.

Information about the County's business recycling program, household hazardous waste management program or County compost sites that a Municipality plans to publish in a Municipal communication, printed or electronic, shall be provided to the County for review and approved by the County prior to publication to ensure accuracy and consistency.

12. **INDEMNIFICATION.** The County agrees to indemnify, defend, and hold the Municipality harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the County under this Agreement.

The Municipality agrees to indemnify, defend, and hold the County harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the Municipality under this Agreement.

The provisions of this subdivision shall survive the termination or expiration of the term of this Agreement.

13. **TERMINATION.** This Agreement may be terminated by mutual written agreement of the parties or by either party, with or without cause, by giving not less than seven (7) days' written notice, delivered by mail or in person to the other party, specifying the date of termination. If this Agreement is terminated, assets acquired in whole or in part with funds provided under this Agreement shall be the property of the Municipality so long as said assets are used by the Municipality for the purpose of a landfill abatement program approved by the County.

IN WITNESS WHEREOF, the parties hereunto set their hands as of the dates first written above:

CITY OF LEXINGTON

By: _____

Name: _____

Title: _____

Date: _____

By: _____
Municipality's Clerk

Date: _____

Approved as to form and legality:

By: _____

Date: _____

COUNTY OF ANOKA

By: _____

Rhonda Sivarajah, Chair
Anoka County Board of Commissioners

Date: _____

By: _____

Jerry Soma
County Administrator

Date: _____

Approved as to form and legality:

By: _____

Kathryn M. Timm
Assistant County Attorney

Date: _____

**2017 Funding for Municipal Waste Abatement Programs
Attachment A**

Municipality	2017 Base Funding and Goals										2017 Additional Enhancement Funds Available										Total Funds Available for 2017 Base + Enhancement Funds	
	Base Funding: \$10,000 + \$5.00/HH										Goals: 160 PP MF + 205 PP SF	Full Service Drop-off Center	Park and Community Event Recycling				Curbside and Multi-Unit Recycling			General Enhancement Grant \$0.50/HH: All municipalities are eligible equally		Organics Grant \$1/HH: All municipalities are eligible equally
	Contract Number	Total Pop	HH	\$10,000 Base	\$5.00/HH	Total	Monthly/Quarterly Drop-off Events															
							Up to 4,999 households	5,000+ households	Up to 2,000 households				2,001-4,999 households	5,000 and up households								
									\$10,000	\$15,000					\$1,000	\$2,000	\$3,000	\$4,000	\$5,000			
Andover	C0005384	31,704	10,257	\$ 10,000	\$ 51,285	\$ 61,285	3,230	\$ 30,000	\$ 15,000	\$ 30,000	\$ 1,000	\$ 2,000	\$ 3,000	\$ 2,000	\$ 4,000	\$ 6,000	\$ 5,129	\$ 10,257	\$ 130,671			
Anoka	C0005385	17,065	7,374	\$ 10,000	\$ 36,870	\$ 46,870	1,667	\$ 30,000	\$ 15,000				\$ 3,000			\$ 6,000	\$ 3,687	\$ 7,374	\$ 81,931			
Bethel	C0005386	473	178	\$ 10,000	\$ 890	\$ 10,890	48	\$ 10,000	\$ 15,000			\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 89	\$ 178	\$ 24,157			
Blaine	C0005387	63,180	23,104	\$ 10,000	\$ 115,520	\$ 125,520	6,257	\$ 16,725	\$ 15,000			\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 11,552	\$ 23,104	\$ 184,176			
Centerville	C0005388	4,005	1,949	\$ 10,000	\$ 6,725	\$ 16,725	405	\$ 10,000				\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 673	\$ 1,345	\$ 31,743			
Circle Pines	C0005389	4,904	1,995	\$ 10,000	\$ 9,975	\$ 19,975	491	\$ 10,000				\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 998	\$ 1,995	\$ 35,968			
Columbia Heights	C0005390	19,995	8,141	\$ 10,000	\$ 40,705	\$ 50,705	1,974	\$ 15,000				\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 4,071	\$ 8,141	\$ 86,917			
Columbus	C0005391	3,828	1,426	\$ 10,000	\$ 7,130	\$ 17,130	392	\$ 15,000				\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 713	\$ 1,426	\$ 32,269			
Coon Rapids	C0005392	62,527	24,023	\$ 10,000	\$ 120,115	\$ 130,115	6,190	\$ 30,000	\$ 15,000	\$ 30,000	\$ 2,000		\$ 3,000		\$ 4,000	\$ 6,000	\$ 12,012	\$ 24,023	\$ 220,150			
East Bethel	C0005393	11,761	4,115	\$ 10,000	\$ 20,575	\$ 30,575	1,190	\$ 15,000					\$ 3,000			\$ 6,000	\$ 2,058	\$ 4,115	\$ 82,748			
Fridley	C0005394	28,547	11,530	\$ 10,000	\$ 57,650	\$ 67,650	2,723	\$ 15,000					\$ 3,000			\$ 6,000	\$ 5,765	\$ 11,530	\$ 108,945			
Ham Lake	C0005395	15,773	5,358	\$ 10,000	\$ 26,790	\$ 36,790	1,593					\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 2,679	\$ 5,358	\$ 68,827			
Hilltop	C0005396	799	388	\$ 10,000	\$ 1,940	\$ 11,940	200					\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 194	\$ 388	\$ 25,522			
Lincoington	C0005397	2,040	772	\$ 10,000	\$ 3,860	\$ 13,860	70					\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 386	\$ 772	\$ 28,018			
Lino Lakes	C0005398	20,519	8,412	\$ 10,000	\$ 32,060	\$ 42,060	2,082	\$ 15,000				\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 3,206	\$ 6,412	\$ 75,678			
Linwood Township	C0005399	5,964	1,949	\$ 10,000	\$ 9,745	\$ 19,745	545					\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 975	\$ 1,949	\$ 35,689			
Northwood	C0005400	4,426	1,480	\$ 10,000	\$ 7,400	\$ 17,400	453					\$ 1,000		\$ 3,000	\$ 2,000	\$ 6,000	\$ 740	\$ 1,480	\$ 62,620			
Oak Grove	C0005401	8,313	2,809	\$ 10,000	\$ 14,045	\$ 24,045	849							\$ 3,000	\$ 2,000	\$ 6,000	\$ 1,405	\$ 2,809	\$ 44,259			
Ramsey	C0005402	25,362	8,690	\$ 10,000	\$ 43,450	\$ 53,450	2,555							\$ 3,000	\$ 2,000	\$ 6,000	\$ 4,345	\$ 8,690	\$ 90,485			
Spring Lake Park	C0005404	6,326	2,620	\$ 10,000	\$ 13,100	\$ 23,100	620							\$ 3,000	\$ 2,000	\$ 6,000	\$ 1,310	\$ 2,620	\$ 43,030			
St. Francis	C0005383	7,327	2,603	\$ 10,000	\$ 13,015	\$ 23,015	727							\$ 3,000	\$ 2,000	\$ 6,000	\$ 1,302	\$ 2,603	\$ 42,920			
		344,838	126,569	\$ 210,000	\$ 632,845	\$ 842,845	34,261	\$ 120,000	\$ 135,000	\$ 120,000	\$ 8,000	\$ 8,000	\$ 27,000	\$ 16,000	\$ 16,000	\$ 54,000	\$ 63,285	\$ 126,569	\$ 1,536,699			

2017 Total Allocation includes state SCORE and LRDS funds and additional budgeted program funding.
Population and Household Counts are based on 2015 Met Council Estimates
Goals are based on 205 pounds/person/year single family home up to 4 units and 160 pounds/person/year multi-units 5 units or more

**2017 Municipal Funding Request
Attachment B**

The City of Lexington is requesting the following funding for their municipal efforts in 2017.

Grant Projects	Eligible Allocations	Amount Requested
Municipal Base Funding Allocation	\$13,860.00	\$13,860.00
Full Service Drop-off Center Allocation (Staffed or unstaffed)	\$0.00	
Monthly/Quarterly Drop-off Events	\$10,000.00	\$
Municipal Park/Community Event Recycling	\$1,000.00	\$
Multi-Unit /Curbside Recycling	\$2,000.00	\$
General Enhancement Grant (Additional promotion efforts, staffing.) Insert a description of the efforts being proposed below.	\$386.00	\$
Source-Separated Compostables/Organics Grant	\$772.00	\$
Total Amount Eligible Being Requested for 2017	\$28,018.00	\$*

Please describe the efforts being proposed for each Enhancement Grant requested.

The City of Lexington requests *_____ for 2017 Municipal Funding.

Date_____

Name_____

Title_____

*these amounts should match and may not exceed eligible allocation total. This amount will be 10% less than the contract maximum for the grant.

2017 Municipal Funding Request Attachment C

The City or Town of _____ is requesting the following funding for their municipal abatement efforts in 2017.

BASE FUNDING REQUESTED	Dollar Amount
Administration	
Recycling Coordinator	
Other Staff	
Office Supplies	
Training/Mileage/Dues	
<i>Subtotal</i>	\$ -

Curbside Collection	
Estimated Curbside Collection Contract Costs	
Estimated Curbside Collection Revenue	
Difference that requires funding	
<i>Subtotal</i>	\$ -

Regular Drop-off Expenses	
Equipment - standard equipment maintenance	
Facility costs e.g. electricity, rent, supplies	
Service Providers	
Labor	
Estimated revenue	
Difference that requires funding <i>Subtotal</i>	\$ -

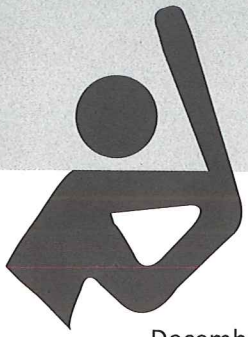
Promotion	
Printing	
Postage	
Advertising	
Incentive products	
Contracted performances e.g. Climb, Tricia and the Toonies	
<i>Subtotal</i>	\$ -

Yard Waste	
Special Collections	
Estimated Curbside Collection Contract Costs	
Estimated Curbside Collection Revenue	
Difference that requires funding <i>Subtotal</i>	\$ -

Problem Materials	
Tires	
Oil	
<i>Subtotal</i>	\$ -

ADDITIONAL ENHANCEMENT FUNDS REQUESTED

Special Monthly/Quarterly Drop-off Events		
Equipment		
Service Providers/Collection Costs		
Labor - Staff/organizations		
Other		
<i>Special Monthly Enhancement Subtotal</i>		\$ -
Full Service Drop-off Center		
Equipment		
Service Providers/Collection Costs		
Labor - Staff/organizations		
<i>Full Service Drop-off Enhancement Subtotal</i>		\$ -
Park Recycling		
-- Recycling Containers	Price/container	
-- Recycling Bags		
Service Providers/Collection Costs		
Labor - Staff costs needed for collection		
<i>Park Recycling Subtotal</i>		\$ -
Event Recycling - Please list any organics costs in organics section.		
-- Recycling Containers	Price/container	
-- Recycling Bags		
Service Providers/Collection Costs		
Labor - Staff costs needed for collection		
<i>Event Recycling Subtotal</i>		\$ -
Special Curbside Recycling Pickups		
Collection Costs		
Subsidy to resident -- # of items collected x _____		
<i>Special Curbside Subtotal</i>		\$ -
Multi-Unit Recycling Outreach		
Equipment/Promotion		
Staff costs		
<i>Multi-unit Enhancement Subtotal</i>		\$ -
General Enhancement Costs - could be used for any eligible expense		
Promotion/Printing/Postage/Advertising		
General Intern Costs		
<i>General Enhancement Subtotal</i>		\$ -
Organics Program Costs		
Equipment		
-- Organics Containers/Starter Kits	Price/container	
-- Compostable Bags		
-- Compostable Serving Ware - cups/bowls/utensils		
-- Container rental/month	x	
Service Providers/Collection Costs		
Labor - Staff/organizations # of hours		
<i>Organics Collection Subtotal</i>		\$ -
TOTAL REQUESTED FUNDS		\$ -



Centennial Lakes Little League

Established in 1958

December 23, 2016

Mayor Kurth & Lexington City Council Members
Lexington City Hall
9180 Lexington Avenue
Lexington, MN 55014

Dear Mayor Kurth & Council Members,

I am contacting you in regards to the current lease we have with the city of Lexington, and a new proposal that I would like to see on the agenda for the January council meeting. Centennial Lakes Little League will relinquish our current lease that runs through December 31st, 2018 in return for a month to month lease in the dollar amount of 400.00 per month. If you have any questions please contact me; thank you for your consideration.

Best Regards,

Pat Mahr
League President/Director
Centennial Lakes Little League
763-780-3836 (office)
651-357-2742 (cell)

12-28-16A11:01 RCVD