

AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JANUARY 19, 2017 – 7:00 P.M.
9180 LEXINGTON AVENUE

1. Call to Order: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

2. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

3. LETTERS AND COMMUNICATIONS:

- | | |
|--|-----------|
| A. Centennial Lakes Police Department Media Report
12/29/16 through 1/4/17 | pp. 1-3 |
| B. Centennial Lakes Police Department Media Report
1/5/2017 through 1/11/2017 | pp. 4-6 |
| C. Anoka County Parks and Community—The Connection January 2014 | pp. 7-14 |
| D. North Metro TV – December 2016 update. | pp. 15-20 |

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

4. CONSENT ITEMS:

- | | |
|--|-----------|
| A. Recommendation to Approve Council Minutes:
Council Meeting – January 5, 2017 | pp. 21-25 |
| B. Recommendation to Approve Claims and Bills:
Check #'s 13500 through 13501
Check #'s 500000 through 500015 | pp. 26-35 |

Check #'s 41573 through 41579
Check #'s 41597 through 41657

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

5. ACTION ITEMS:

- A. Recommendation to approve Payment #1 for Wellhouse Project pp. 36-39
in the amount of \$25,944.50

6. MAYOR AND COUNCIL INPUT

7. ADMINISTRATOR INPUT

8. ADJOURNMENT

/mv

Centennial Lakes Police Department

Media Report

12/29/16 through 1/4/17

CASE NUMBER: 16292816
CASE DESCRIPTION: LIFT ASSIST
INCIDENT DATE: 12/30/16
INCIDENT LOCATION: 70XX CENTERVILLE RD, CENTERVILLE, MN
NARRATIVE: MEDICAL.
SUMMONED TO 7000 BLOCK OF CENTERVILLE RD ON A MALE HAVING
DIFFICULTY BREATHING. MALE TRANSPORTED TO HOSPITAL.
CLEAR.

CASE NUMBER: 16292990
CASE DESCRIPTION: PARKING COMPLAINT
INCIDENT DATE: 12/30/16
INCIDENT LOCATION: 69XX LAMOTTE DR, CENTERVILLE, MN
NARRATIVE: ON 12/30/2016, I OBSERVED A SILVER HONDA CIVIC PARKED IN THE LAMOTTE
PARK PARKING LOT. MADE CONTACT WITH OWNER. ADVISED OF
ORDINANCE. LEFT WITHOUT INCIDENT.
CLEAR.

CASE NUMBER: 16292989
CASE DESCRIPTION: TRESPASS NOTICE
INCIDENT DATE: 12/30/16
INCIDENT LOCATION: 39XX RESTWOOD RD, LEXINGTON, MN
NARRATIVE: I RESPONDED TO THE 3800 BLOCK OF RESTWOOD ROAD ON A TRESSPASS
COMPLAINT. I ASSISTED IN NOTIFYING THE SUSPECT OF THE TRESPASS. I
REMAINED ON SCENE UNTIL THE SUSPECT LEFT. CLEAR.

CASE NUMBER: 16293082
CASE DESCRIPTION: ANIMAL COMPLAINT
INCIDENT DATE: 12/30/16
INCIDENT LOCATION: 2X OAK LEAF LN, CIRCLE PINES, MN
NARRATIVE: ON 12/30/2016, I WAS DISPATCHED TO AN ANIMAL COMPLAINT WITHIN THE 20
BLOCK OF OAK LEAF LANE. OWNER WARNED ABOUT ANIMAL ORDINANCE.
CLEAR.

CASE NUMBER: 16293475
CASE DESCRIPTION: GARAGE FIRE
INCIDENT DATE: 12/30/16
INCIDENT LOCATION: 2X EAST RD, CIRCLE PINES, MN
NARRATIVE: GARAGE FIRE
OFFICERS WERE DISPATCHED TO THE 20 BLOCK OF EAST RD ON A REPORT
OF A GARAGE FIRE. OFFICERS ARRIVED TO FIND FLAMES AND SMOKE IN AN
UNATTACHED GARAGE NEAR A RESIDENCE. OFFICERS ASSISTED
CENTENNIAL FIRE ON SCENE AS REQUESTED. CAUSE OF THE FIRE IS UNDER
INVESTIGATION. NO INJURIES WERE REPORTED.
CLEAR.

CASE NUMBER: 17000919
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 1/2/17
INCIDENT LOCATION: CENTERVILLE, MN
NARRATIVE:

CASE NUMBER: 17001012
CASE DESCRIPTION: LOST PROPERTY
INCIDENT DATE: 1/2/17
INCIDENT LOCATION: 69XX PHEASANT LN, CENTERVILLE, MN
NARRATIVE: LOST PROPERTY-OFFICER FIELDLED A REPORT OF LOST PROPERTY IN THE 6900 BLOCK OF PHEASANT LN. INACTIVE.

CASE NUMBER: 17000517
CASE DESCRIPTION: DOMESTIC/MEDICAL
INCIDENT DATE: 1/1/17
INCIDENT LOCATION: 89XX HAMLINE AVE, LEXINGTON, MN
NARRATIVE: DOMESTIC REPORT/MEDICAL
OFFICERS RESPONDED TO THE 8900 BLOCK HAMLINE AVE ON A DOMESTIC REPORT. MEDICAL EMERGENCY ENSUED. MALE WAS TRANSPORTED TO THE HOSPITAL. CLEAR.

CASE NUMBER: 17001059
CASE DESCRIPTION: INFORMATION
INCIDENT DATE: 1/2/17
INCIDENT LOCATION: 69XX SUMAC CT, CENTERVILLE, MN
NARRATIVE: INFORMATION-RESIDENT IN THE 6900 BLOCK OF SUMAC CT REPORTS INFORMATION RELATED TO A COURT ORDER. ASSISTED. INACTIVE.

CASE NUMBER: 17000897
CASE DESCRIPTION: ORDINANCE COMPLAINT
INCIDENT DATE: 1/2/17
INCIDENT LOCATION: 7 XX RIDGE TRL, CIRCLE PINES, MN
NARRATIVE: ON 01/03/2017, WHILE ON ROUTINE PATROL, I OBSERVED AN ORDINANCE VIOLATION WITHIN THE 0 BLOCK OF OAK RIDGE TRAIL. LETTER WAS SENT TO HOMEOWNERS ADVISING OF THE VIOLATION. 21 DAY COMPLIANCE PERIOD INITIATED. FOLLOW-UP REQUIRED.

CASE NUMBER: 17001375
CASE DESCRIPTION: SUSPICIOUS ACTIVITY
INCIDENT DATE: 1/2/17
INCIDENT LOCATION: 6XX CIVIC HEIGHTS DR, CIRCLE PINES, MN
NARRATIVE: POLICE RESPONDED TO THE 600 BLOCK OF CIVIC HEIGHTS DRIVE ON A REPORT SUSPICIOUS ACTIVITY. NO PROBLEM WAS FOUND. CLEAR.

CASE NUMBER: 17001423
CASE DESCRIPTION: ACCIDENT-MV PD
INCIDENT DATE: 1/2/17
INCIDENT LOCATION: LAKE DR/LEXINGTON AVE, CIRCLE PINES, MN
NARRATIVE: PD ACCIDENT
OFFICERS WERE DISPATCHED TO THE INTERSECTION OF LAKE DR AND LEXINGTON AVE ON A SINGLE VEHICLE PROPERTY DAMAGE ACCIDENT. OFFICERS GATHERED INFORMATION FOR A REPORT AND ORDERED A TOW TO HAVE THE VEHICLE REMOVED. ROAD CONDITIONS WERE EXTREMELY ICY AT THE TIME.
CLEAR

CASE NUMBER: 17001459
CASE DESCRIPTION: ACCIDENT-MV PD
INCIDENT DATE: 1/2/17
INCIDENT LOCATION: LAKE DR/LEXINGTON AVE, LEXINGTON, MN
NARRATIVE: A ONE VEHICLE PROPERTY DAMAGE ACCIDENT OCCURRED IN THE AREA OF LAKE DRIVE AND LEXINGTON AVENUE. THERE WERE NO INJURIES AND THE DAMAGE APPEARED TO BE UNDER THE STATE REPORTING MINIMUM.
CLEAR.

CASE NUMBER: 17001474
CASE DESCRIPTION: ACCIDENT-MV PD
INCIDENT DATE: 1/2/17
INCIDENT LOCATION: LAKE DR/PINE DR, CIRCLE PINES, MN
NARRATIVE: A ONE VEHICLE PROPERTY DAMAGE CRASH OCCURRED IN THE AREA OF LAKE DRIVE AND PINE DRIVE. THERE WERE NO INJURIES, BUT THE VEHICLE WAS DISABLED AND TOWED. DAMAGE WAS OVER \$1000.
SEE STATE ACCIDENT REPORT.

CASE NUMBER: 17001496
CASE DESCRIPTION: ACCIDENT-MV PD
INCIDENT DATE: 1/2/17
INCIDENT LOCATION: LAKE DR/LEXINGTON AVE, CIRCLE PINES, MN
NARRATIVE: PD ACCIDENT
OFFICERS WERE DISPATCHED TO WALGREENS FOR A PD ACCIDENT THAT OCCURRED AT LAKE DR AND LEXINGTON AVE. OFFICERS GATHERED INFORMATION FROM THE TWO INVOLVED DRIVERS. DRIVERS ADVISED THAT ONE VEHICLE WAS STOPPED AT THE RED LIGHT WHEN THE OTHER SLID ON THE ICE AND STRUCK IT. INFORMATION WAS EXCHANGED.
CLEAR

Centennial Lakes Police Department

Media Report

1/5/17 through 1/11/17

CASE NUMBER: 17004121
CASE DESCRIPTION: HOUSE CHECK
INCIDENT DATE: 1/6/17
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE:

CASE NUMBER: 17004244
CASE DESCRIPTION: CHECK WELFARE
INCIDENT DATE: 1/6/17
INCIDENT LOCATION: 70XX GOIFFON RD, CENTERVILLE, MN
NARRATIVE: CHECK WELFARE: RESPONDED TO THE 7000 BLOCK OF GOIFFON RD IN CENTERVILLE ON A CHECK WELFARE FOR AN ADULT FEMALE AND HER CHILDREN. MADE CONTACT WITH ALL INVOLVED PARTIES AND FOUND THEY WERE FINE. THERE HAD BEEN A VERBAL DISPUTE EARLIER AND THE PHONE HAD BEEN BROKEN. NO CHARGES OR CRIMES.

CASE NUMBER: 17004313
CASE DESCRIPTION: CHECK WELFARE
INCIDENT DATE: 1/6/17
INCIDENT LOCATION: 70XX GOIFFON RD, CENTERVILLE, MN
NARRATIVE: WELFARE CHECK-POLICE WERE SUMMONED TO THE 7000 BLOCK OF GOIFFON RD IN THE CITY OF CENTERVILLE REGARDING A WELFARE CHECK. INACTIVE.

CASE NUMBER: 17004749
CASE DESCRIPTION: DWI-4TH DEGREE
INCIDENT DATE: 1/7/17
INCIDENT LOCATION: LEXINGTON AVE/FLOWERFIELD RD, LEXINGTON, MN
NARRATIVE: OFFICERS STOPPED A VEHICLE AT LEXINGTON AVE AND FLOWERFIELD RD FOR A TRAFFIC VIOLATION. THE STOP LED TO THE DRIVER BEING ARRESTED FOR DWI. THE DRIVER WAS THEN RELEASED TO A SOBER PERSON. CLEARED.

CASE NUMBER: 17004832
CASE DESCRIPTION: DOMESTIC-VERBAL
INCIDENT DATE: 1/7/17
INCIDENT LOCATION: 88XX LEXINGTON AVE, LEXINGTON, MN
NARRATIVE: CHECK WELFARE: OFFICERS RESPONDED TO 911 HANG UP CALL IN THE 8800 BLOCK OF LEXINGTON AVE. UPON ARRIVAL, DETERMINED IT WAS A MALE/FEMALE DOMESTIC AND MALE HALF HAD LEFT THE AREA BEFORE OUR ARRIVAL. IT WAS DETERMINED THERE WAS NO CRIME OR ASSAULT AND CALLER WAS ADVISED OF HER OPTIONS.

CASE NUMBER: 17005050
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 1/7/17
INCIDENT LOCATION: LEXINGTON, MN
NARRATIVE:

CASE NUMBER: 17005125
CASE DESCRIPTION: SUSPICIOUS ACTIVITY
INCIDENT DATE: 1/7/17
INCIDENT LOCATION: 3X VILLAGE PKWY, CIRCLE PINES, MN
NARRATIVE: SUSPICIOUS ACTIVITY/VEHICLE
OFFICERS RESPONDED TO AN ANONYMOUS COMPLAINT OF A VEHICLE
PARKED IN THE AREA OF 30 BLOCK VILLAGE PKWY WITH TWO MALES
MOVING SEVERAL NEW ELECTRONIC ITEMS. MALES WERE SPOKEN WITH
AND IT WAS DETERMINED THEY WERE OWNERS OF A WHOLESALE
BUSINESS. NO PROBLEMS.
CLEAR

CASE NUMBER: 17006666
CASE DESCRIPTION: DOG AT LARGE
INCIDENT DATE: 1/9/17
INCIDENT LOCATION: 17XX MAIN ST, CENTERVILLE, MN
NARRATIVE: DOG AT LARGE
OFFICERS RESPONDED TO THE AREA OF THE 1700 BLOCK MAIN ST OF A
REPORT OF TWO DOGS RUNNING IN TRAFFIC. DOGS' HOME WAS LOCATED
AND DOGS RETURNED HOME WITHOUT INCIDENT.
CLEAR

CASE NUMBER: 17006524
CASE DESCRIPTION: COUNTERFEIT
INCIDENT DATE: 1/9/17
INCIDENT LOCATION: 71XX 21ST AVE, CENTERVILLE, MN
NARRATIVE: BUSINESS ON 21ST AVE REPORTED A COUNTERFEIT BILL FROM A LOCAL
BUSINESS. THE BILL WAS ENTERED INTO EVIDENCE.

CASE NUMBER: 17007729
CASE DESCRIPTION: PROPERTY DAMAGE
INCIDENT DATE: 1/11/17
INCIDENT LOCATION: POINTCROSS DR/NORTH RD, CIRCLE PINES, MN
NARRATIVE: PROPERTY DAMAGE ACCIDENT
SUMMONED TO LAKE DR AND POINTCROSS RD ON PROPERTY DAMAGE
ACCIDENT. INFORMATION COLLECTED.

CASE NUMBER: 17007724
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 1/11/17
INCIDENT LOCATION: LEXINGTON, MN
NARRATIVE:

CASE NUMBER: 17007487
CASE DESCRIPTION: THEFT
INCIDENT DATE: 1/10/17
INCIDENT LOCATION: 600 BLOCK VILLAGE PKWY, CIRCLE PINES, MN
NARRATIVE: THEFT
OFFICERS RESPONDED TO THE 600 BLOCK VILLAGE PKWY ON A REPORT OF
A THEFT OF A CELL PHONE. PARTIES INVOLVED WERE SPOKEN TO.
INVESTIGATION PENDING RECOVERY OF THE PHONE.
CLEAR

CASE NUMBER: 17006283
CASE DESCRIPTION: ANIMAL COMPLAINT
INCIDENT DATE: 1/9/17
INCIDENT LOCATION: 71XX BRIAN DR, CENTERVILLE, MN
NARRATIVE: ON 01/09/2017 I WAS REQUESTED TO ASSIST OFFICER SANDMANN WITH A
DOG RUNNING AT LARGE WITHIN THE 7100 BLOCK OF BRIAN DRIVE.
DOG WAS TAKEN TO OTTER LAKE.
CLEAR.

ANOKA
COUNTY
PARKS AND
COMMUNITY
SERVICES

the connection
January • 2017

VOLUME 24 ISSUE 1





EVENTS AND UPDATES

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FROM THE DIVISION MANAGER:

Today it is below zero. By Saturday it will be -25. Not a great time to be talking about outdoor recreation, but I'm still seeing hardy souls out my window who are walking and jogging in the park.

Regarding these park lovers, the Metro Council recently released a very interesting study about visitor uses and experiences in the metropolitan regional park system. The study was intended to learn more about activity participation, reasons for visiting parks, how people travel to parks, how long they stay, and the public's measure of facility and service quality.

In-park surveys of park users occurred between May 30 and September 5, 2016. A total of 65 parks and 52 trails were included in the sample, metro-wide. Nearly 5,500 face-to-face surveys were conducted. Some of the key findings on metro park visitors are:

- Hiking, walking, and biking are the most popular activities. They are also the most commonly mentioned primary reason for visiting a regional park or trail.
- Visitors are very loyal to their park or trail. Most respondents (89%) had visited the park or trail where they were surveyed before and visit it fairly regularly.
- Few visitors gathered outside information about their park or trail prior to visiting. More than four-fifths (86%) did not obtain any outside information prior to visiting.
- Overall, visitors are satisfied with facilities and feel safe. Nearly all (95%) gave the regional park or trail a rating of good or very good in terms of facility quality, services, and recreation opportunities.

The study also looked carefully at the demographics of park visitors. Key distinctions outlined in the study include these findings:

- Age, ethnicity, and income have the most impact on usage and experiences. Those under age 35 are significantly more likely to contact family and friends, Google Maps, or Facebook for information prior to visiting. They are also more likely to use the park or trail for commuting purposes.
- Respondents age 35-54 are significantly more likely to use park websites. Visitors over age 55 visit significantly more often than other ages and are more likely to rate facilities and services as good to very good.
- Caucasians visit significantly more often than non-Caucasians (60 vs. 36 times per year) and are significantly more likely to walk, run, or use inline skates to get to parks or trails.
- Non-Caucasians are more likely to rely on family and friends for information and are more likely to participate in fishing, special events and picnicking activities.
- Those with household incomes exceeding \$100,000 visit parks and trails significantly more frequently than lower income populations and they have fewer safety concerns. Those earning less than \$60,000 are significantly more likely to arrive using public transportation.
- Very few visitors are limited by a physical or mental condition. Just 3% said that a member of their group had a physical or mental condition that could impact their participation in activities. Of those impacted, 97% cited a mobility issue.

So, these are a few of the broader system-wide findings from the metro parks study. Next month, I'll discuss some of the findings related to the Anoka County Park System.

See you on the trail – ski or otherwise.

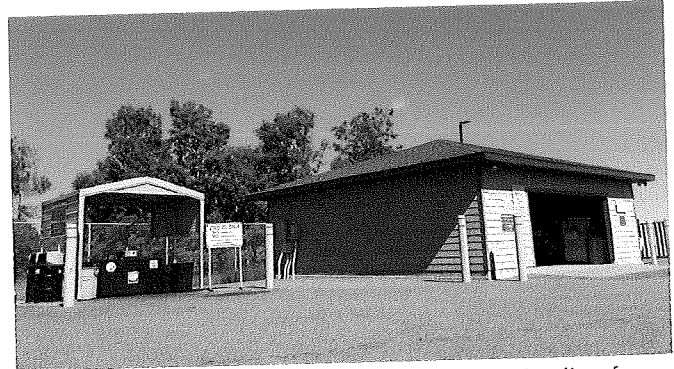
John VonDeLinde

COUNTY FUNDING PROGRAM HELPS MUNICIPALITIES ENHANCE RECYCLING

The Anoka County Board recently approved the 2017 municipal funding allocations for residential recycling programs. The County provides Select Committee on Recycling and Environment (SCORE), Local Recycling Development Grant (LRDG) funds received from the State and County solid waste management charge to the 21 municipalities within Anoka County.

Each municipality receives \$10,000 in base funding plus \$5 per household. They can request additional money for enhancements in specific categories such as drop-off events, recycling center improvements, park and event recycling, organics collection, multi-family recycling, and promotion. These categories were added in 2013 to increase flexibility in the funding system and incentivize efforts which go above and beyond basic program requirements.

The County sets recycling tonnage goals for each municipality to help meet objectives and goals established in the state Policy Plan, Anoka County Solid Waste Master Plan, and state law. These documents call for a 75% recycling rate by 2030. The Recycling & Resource Solutions Department staff meet monthly with local recycling coordinators to strategize on ways to work together to improve municipal recycling programs.



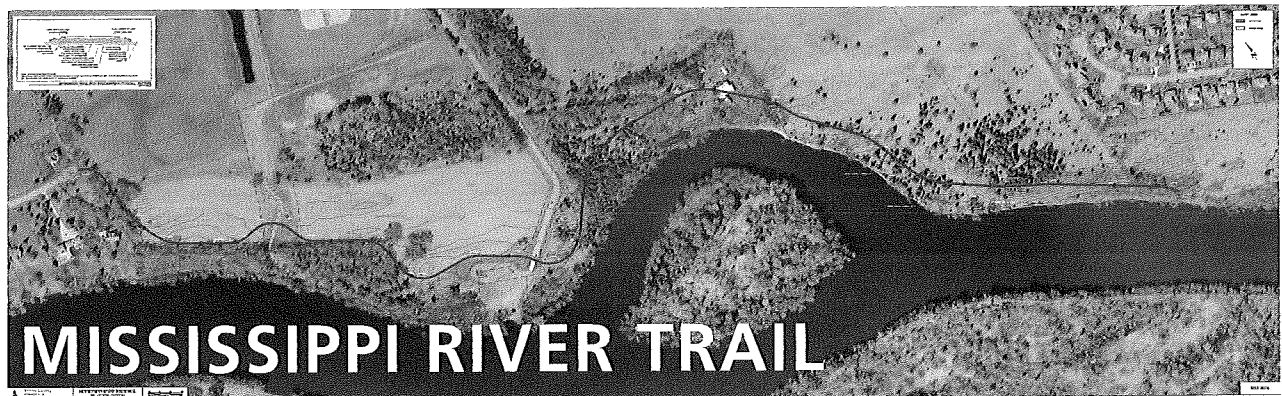
Andover Recycling Center which received LRDG funding for improvements to the facility. This facility is used by many area residents.

BENTO BOXES FOR WARGO DAY CAMPERS



Thanks to a \$4499.25 grant from the Recycling and Resource Solutions Department, Wargo Nature Center was able to provide bento lunch boxes to all school aged children who participated in the nature summer day camp program. Bento lunch boxes have several smaller plastic boxes inside which are suitable for different lunch components. A big part of programming at Wargo includes respectful and wise use of our resources. As part of a Waste Free Lunch initiative, the day campers were sent information prior to each camp session which would outline positive lunch options that promoted reduced waste. During each lunch session, camp staff would discuss the program to the campers and distribute the Bento lunch boxes. If waste was reduced during the camp

week, ice cream or another waste free treat would be given to the campers to celebrate their success. Hopefully the information they learned and practiced will carry on to their everyday lives!



The County is receiving more than \$560,000 in federal Transportation Alternatives Program funds and \$350,000 in Metro Parks and Trail Legacy funding to construct over one mile of the Mississippi River Trail (MRT) within Mississippi West Regional Park. This is an important link for the trail and an important connection to the river. The trail will connect an isolated residential area to the park and businesses south of the park. Once complete, users will be able to travel from Mississippi West Regional Park all the way to Minneapolis via the MRT. The County is currently working with Hakanson Anderson on the design, engineering, and project management of the project. Construction is expected to be complete in 2017.



THINKING ABOUT CAMPING SEASON



While falling snow and dropping temperatures are upon us, staff is already looking forward to the upcoming camping season. Anoka County campgrounds will begin taking reservations for 2017 on January 3. The peak times of the season and holiday weekends have always booked quickly and that trend is expected to continue. The best way to make a reservation is by visiting the website at anokacountyparks.com. Approximately 10% of the annual visitors will reserve their dates online when reservations open on the third. Staff will also be available to assist over the phone as well for those who have questions or need additional assistance. Many park users are beginning to make summer plans and are excited to make their reservations for a busy summer season.

BUNKER BEACH ANNUAL SEASON PASS SALE



Bunker Beach finished the year with several positive additions, including a new walk-in freezer at the Tidal Wave Café, new floors and paint in the bathrooms, and an updated surveillance system. Bunker Beach is always looking for ways to improve and values feedback from guests. Bigger waterslides, zip line into the pool, wave rider and a splash pad are ideas for attractions that have been received from guest feedback cards this year.

The Season Pass sale at Bunker Beach runs from January 3rd through February 10th. Historically, more than 8,500 passes have been sold during this time of year.

UPDATES AT BANFILL-LOCKE

Banfill-Locke Center for the Arts - Artist in Residence exhibition - January 7 to February 4

Reaching Backward, Reaching Forward: Tracing Histories. New works by Kit Leffler and Monica Sheets.

Opening Celebration January 8 from 1 to 4 PM

Artist Talk January 22 beginning at 2 PM with special guest Andy Sturdevant, an artist and writer based in Minneapolis and local urban geographer and writer Bill Lindeke, Ph. D.

Reaching Backward, Reaching Forward: Tracing Histories uses images to document current and historical figures of the road stories in Kit Leffler's exploration of the Red River Ox Cart Trail of the past and her own retracing of the trail. Monica Sheets presents local interviews with Fridley community members using architectural models of rambler style homes as a vehicle for telling current stories of the hopes and fears of citizens as they relate to Fridley and American suburban life.

2017 BLCA Reading Series

Friday January 13 beginning at 7:30 PM

Features authors Chris Santiago and Faith Sullivan. The 2017 series was curated by Margaret Hasse and Clarence White.

MAINTENANCE UNIT INTERN WASTING NO TIME

Behind the visible spaces in the many Anoka County Parks facilities there are systems at work to make them useable, safe, and comfortable. There are systems for heating and cooling, plumbing, electrical, communications, and more. The least glamorous—but very necessary—system is on the waste side of plumbing. Many of our facilities are served by municipal sewer systems, but many others are managed with independent septic systems. When these systems are working well they go unnoticed, but when there is a problem—well, it becomes pretty obvious.

With various control, tank, pump, and drain field components, each septic system is unique and requires an understanding for troubleshooting. Parks Maintenance Intern Megan Schlotfeldt has been working diligently in the field and behind computers to capture and organize all of this information into a concise and comprehensive electronic document to aid in maintaining and troubleshooting these systems, and to ensure timely repair.

Megan lives in Lino Lakes and earned her Recreation, Parks, and Leisure Services degree at Minnesota State Mankato. She has had parks experiences working for the City of Maple Grove and the City of Mankato. Her interests lie in all things outdoors, and she aspires to attain a Parkkeeper position someday, and perhaps eventually parks management. Her time with Anoka County Parks has been very productive and the septic system manual she is creating will be a valuable document for years to come—thanks Megan!

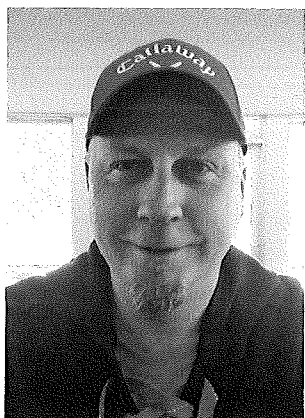


GREEN CORPS TREE INVENTORY



Anoka County was awarded a Green Corps Member, part of the AmeriCorps Program, through the MPCA, to conduct a tree survey, assessment, and to develop an Emerald Ash Borer (EAB) response plan. Tanya Feldkamp has been surveying the trees at Lake George Regional Park. She has also had to learn tree identification based primarily on twig, bark, and bud characteristics. Tanya has proved to be a quick learner and can readily put a name on every tree. The turf areas of each park, along with several sections of Regional Trails with a large component of ash trees, will be surveyed for tree species, size, condition, and hazard potential. The data gathered will be used by the Planning, Maintenance, and Natural Resources Departments to guide future development and maintenance objectives in the park system. The hazard rating a tree receives will be a useful tool for prioritizing removal efforts and to track trees that may have changing hazard ratings due to age. The EAB plan will not only focus on ash tree management, but will also include a suggested replacement list of trees to maximize diversity and provide stability to our urban forest.

EMPLOYEE PROFILES



Name:
Chris Bettinger

Position & Department:
Golf Operations Supervisor,
Chomonix Golf Course

Length of time in current role:
11 years

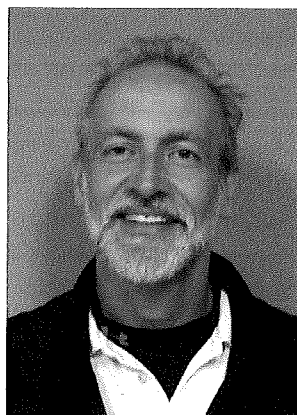
Chris graduated from Braham Area High School in 1995 with an A.A. Degree from Anoka Ramsey Community College. He went on to study business at St. Cloud State University and Golf Facilities Management at Anoka Technical College. Chris has worked 25 years in the golf business including 3 years as manager of Grandy Nine Golf Course, 8 years as golf facilities manager at Gross National Golf Course, and the past 11 years as golf operations supervisor of Chomonix Golf Course.

Chris has been married to his wife Jennifer for 17 years and they have 2 kids. They have lived in Centerville for 9 years and absolutely love it.

Chris loves to golf, fish, and travel. However, now that he has a 9th grader and a 7th grader, his hobby is watching and volunteering for their interests/sports. Currently it is wrestling season for both boys and Jennifer and Chris love to spend their "extra" time hanging out in the bleachers.

Fun Fact:

I had never played golf until my friend and I decided to join the golf team in 9th grade instead of baseball. I was addicted from day 1, "why won't this little white ball go where I want it to?" I got a job at the local golf course that summer picking cans out of the garbages and weed whipping and have been at the golf course ever since.



Name:
Joe Baker

Position & Department:
Parks Supervisor,
Parks and Recreation Department

Length of time in current role:
16+ years

Joe obtained a Turf Management Degree from Anoka ATVI in 1984. Before becoming a parks supervisor, Joe was a Parkkeeper in Anoka County for over 2 years. Previous employment includes: Midland Hills golf course management, a foreman for Birnamwood golf course, a manager-superintendent for Superior National at Lutsen golf course, an assistant supervisor Parks Maintenance for the City of Burnsville, trail maintenance on the Cannon Valley Trail, lead technician and the owner of a golf course and irrigation consulting, design, and construction firm Master Greenspaces.

Joe lives in Oak Grove with his wife Joni. He has three sons (Cory, Chase, and Jordan) and three grandchildren. Joe enjoys spending time on any trail. He has run several triathlons and a marathon. Joe hiked most of the Superior and Border Route Hiking Trails, as well as various lengths on the Appalachian, Ozark, Ice Age, North Country, and Pacific Crest Trails. He is passionate about good literature, has published short pieces in both fiction and non-fiction, and is working on a collection of short stories for eventual publishing. Joe has many experiences in disaster response volunteer work and loves traveling and exploring.

Fun Fact:

I am a professional radio personality, if you consider being paid \$5 for reading an excerpt from a piece of fiction I wrote that was broadcasted on some obscure stations as "professional".

North Metro TV

December 2016 Update

Program Production

In December, a total of **55 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **49:15:00 hours of new programming**.

- 22 programs were produced by the public
- 17 programs were produced by NMTV staff
- 16 programs were produced by City staff



Van Shoots

The van was used for **13:00:00 hours of production**. The old production truck was retired early in December to facilitate the removal of some pieces of equipment for installation into the new production truck. Fewer games were covered as a result. The following events were videotaped:

- Girls Basketball: Blaine vs. Spring Lake Park
- Boys Hockey: Centennial vs. Blaine



Workshops

Workshop	Instructor	Organization	Students
Clip Playback and Graphics Generator Training - Studio A	Eric Houston	Video Club	8
Early Film Treasures Studio A Taping	Eric Houston	Video Club	9
Studio B	Eric Houston	General Public	1
Movie Screening & Discussion	Eric Houston	Video Club	13
4 Workshops			31 Students

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos, film, slides, and photos at North Metro TV themselves for free, or pay NMTV to do it. Most participants want to do it themselves.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	262.25	137	54	0	NA	\$950
February	124.0	37	43	6	NA	\$110
March	288.5	129	21	3	NA	\$225
April	243.0	106	23	69	NA	\$525
May	183.25	94	10	59	NA	\$190
June	137.75	91	46	60	NA	\$166
July	156.00	97	30	0	NA	\$220
August	120.75	34	36	54	6	\$505
September	82.00	36	5	93	0	\$165
October	257.50	103	120	9	0	\$35
November	174.5	99	58	10	627	\$177
December	264.5	110	117	74	1,404	\$1,704
TOTAL:	2,294	1,064	563	437	2,031	\$4,972

Public Usage Stats

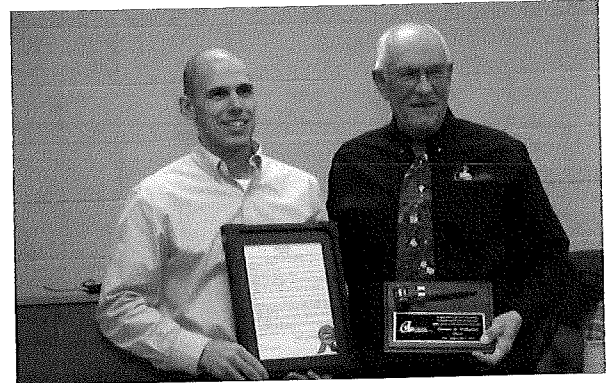
For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, outreach, or educational.

Month	Unique Individuals	Total Usage Hours
January	100	746.75
February	52	314.25
March	77	688.00
April	85	759.25
May	166	955.50
June	78	511.75
July	80	601.25
August	61	466.50
September	54	380.75
October	79	547.25
November	87	518.25
December	67	514.75
TOTAL PUBLIC USAGE:		7,004.25

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some December highlights include recognition of out-going Centerville Mayor, Tom Wilharber, the air quality improvement grant for the Centennial ice arena, Vickie Wendal's retirement after 30 years with the Anoka County Historical Society, and the Hope 4 Youth story focusing on people and organizations making a difference in the community. In addition to daily playbacks of North Metro TV News on the cable systems, there are over 337 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the northmetrotv.com website.



Early Film Treasures

Instructor, Eric Houston, put together a new program series for his video club to produce. It is called Early Film Treasures, and was designed as a way to show off the features of a new HD Studio A, and to give NMTV public producers more hands on experience in that space. The show incorporates on screen graphics, video roll-ins, use of blue-screen technology, as well as the more conventional aspects of the studio. The first episode featured films from 1888-1896. The shoot was a fun way for folks to learn the ins and outs of the new equipment.

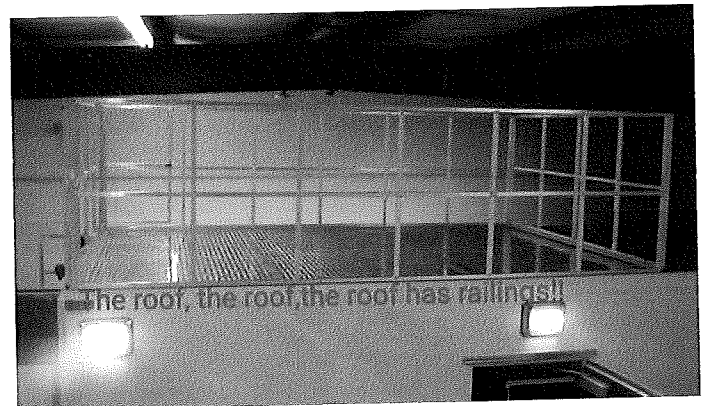


Home Movie Transfers

Home movie transfers proved to be a very popular service in December. Ads for the service were placed in Tid Bits and ClipNSave. People have been coming in with their coupons to transfer their home movies. In addition to transferring tape and film to DVD, over 1,400 pictures and slides were transferred in December, certainly the busiest month for that service since its introduction in August. More people requested that we perform the transfers, as opposed to doing it themselves for free. That resulted in \$1,704 in transfer fees.

HD Upgrade

The HD upgrade continues. The new production truck was delivered on December 12th. Alpha Video has been busy since then installing the new equipment. It is expected that the install should be completed by mid-January, with commissioning and punch lists to follow. We still need to have graphics put on the exterior of the truck, but the first shoot for the new vehicle is scheduled for the end of January. The picture to the left shows the truck roof plating and collapsible roof rails for safely shooting from the roof of the truck.



PR bits and pieces

- Worked on NMTV promos for the HD conversion

Production equipment consulting for cities and schools

Blaine

- Met with Roark and representatives from Z Systems to solicit a bid for an HD upgrade.
- Spoke with Roark about impressions of the meeting.
- Reviewed Z System's initial proposal and wrote Roark an email detailing the pros and cons of both Z Systems and Alpha Video.

Spring Lake Park

- Worked with Wanda and Dan to create a system to bring HD versions of their City meetings to the station for On Demand playback.
- Created 65 new graphics for their Power Point System.
- Researched problem Wanda was having with recording more than two hours on her KiPro. Discovered hard-drive at capacity.

Ham Lake

- Working with City Clerk Denise Webster to address concerns regarding meeting image quality
- Reset five cameras to a nicer looking white balance.
- Researched camera and camera switcher technology on site. Found out that powering down the cameras resets the white balance. Spoke to techs at Sony about workarounds,, but was told there were none. Advised Denise to leave the system powered on. Offered to return and resent the cameras again whenever necessary..
- Spoke at length about availability and willingness to review any new equipment purchase plans and to act as a go-between for any system maintenance or inquiries.

Circle Pines

- Wrote a first draft script for the Snow Plow Readiness PSA requested by the City.
- Sourced existing video from news department and Video Blocks.
- Contacted MNDOT and secured permission to use snow plow and related video created by the agency.
- Created five new slides for their Power Point.

Lexington

- Created 33 new slides for SCALA.
- Submitted slides to Lexington. Will meet to review the slides and get answers to some questions. Will then update any remaining slides and load onto their SCALA system.

Centerville

- Spoke with Teresa. Would like to wait for graphics help until Carousel units are installed.

Lino Lakes

- Contacted City staff regarding available services.
- Would like to wait until after the holidays for further discussion.

Computer/Networking consulting for cities and schools

No assistance was requested.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	156	177:20:02
Centerville	12	28:05:50
Circle Pines	131	65:47:46
Ham Lake	17	14:50:40
Lexington	88	45:53:58
Lino Lakes	101	46:47:28
Spring Lake Park	122	328:58:33
Totals:	627 Program Playbacks	707:44:17 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
Off Constantly	Tim Dold	00:58:57
Free Masons: The Oldest Secret Society	Nonie Tanner	00:31:34
His Legacy TV	Nonie Tanner	00:16:32
Cornerstone Church	Rick Bostrom	00:29:42
Lovepower (4 episodes)	Ann Sandell	04:00:00
The Power of Love (4 episodes)	Rick Larson	02:00:00
Rice Creek Watershed District Meeting	Theresa Stasica	01:30:40
Hope Church (3 episodes)	Cindy Hardy	02:07:38
Oak Park Moments (6 episodes)	David Turnidge	03:18:33
22 New Programs		15:13:36 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (12/2/16)	T.J. Tronson	00:13:35
Anoka County Board Meeting (12/13/16)	T.J. Tronson	01:04:09
NMTC Cable Commission Meeting	T.J. Tronson	00:12:22
Blaine Play: Project Murder	T.J. Tronson	01:31:00
Blaine Play: Haphazardly Ever After	T.J. Tronson	01:35:09
Centennial Play: Just Another Snow Day	T.J. Tronson	01:07:09
NMTV News (4 episodes)	Danika Peterson/Ben Hayle	01:23:56
On Tap	Ben Hayle	00:22:00
Advocacy to the Next Level	Ben Hayle	01:02:59
The Trials and Tribulations of Adolescence	Ben Hayle	00:57:51
Girls Basketball: Blaine/Spring Lake Park	Kenton Kipp/Matt Waldron	01:44:48
Boys Hockey: Centennial/Blaine	Kenton Kipp/Matt Waldron	01:50:38
Boys Basketball: Blaine/Centennial	Kenton Kipp/Matt Waldron	01:21:54
Sports Den	Kenton Kipp/Matt Waldron	00:22:37
17 New Programs		14:24:06 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (12/1/16)	Blaine Staff	00:32:22
Blaine Truth In Taxation Meeting (12/8/16)	Blaine Staff	00:27:04
Blaine Planning Commission Meeting (12/13/16)	Blaine Staff	00:40:28
Blaine City Council Meeting (12/15/16)	Blaine Staff	02:07:48
Blaine Park Board Meeting (12/27/16)	Blaine Staff	02:30:00
Centerville City Council Meeting (12/14/16)	Centerville Staff	03:19:20
Circle Pines City Council Meeting (12/13/16)	Circle Pines Staff	00:27:30
Circle Pines Utility Commission Meeting (12/21/16)	Circle Pines Staff	00:18:46
Circle Pines City Council Meeting (12/27/16)	Circle Pines Staff	00:30:00
Ham Lake City Council Meeting (12/5/16)	Ham Lake Staff	00:48:32
Lexington City Council Meeting (12/1/16)	Lexington Staff	00:43:41

Title cont.	Producer cont.	Runtime cont.
Lexington City Council Meeting (12/15/16)	Lexington Staff	00:16:19
Lino Lakes City Council Meeting (12/12/16)	Lino Lakes Staff	01:30:17
Lino Lakes Planning & Zoning Meeting (12/14/16)	Lino Lakes Staff	00:27:50
Spring Lake Park City Council Meeting (12/5/16)	Spring Lake Park Staff	02:31:20
Spring Lake Park Planning Commission Meeting (12/12/16)	Spring Lake Park Staff	00:46:07
Spring Lake Park City Council Meeting (12/19/16)	Spring Lake Park Staff	01:39:21
16 New Programs		19:36:45 New Hours

If you have any questions or comments regarding this monthly report please contact
Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JANUARY 5, 2017 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. SWEARING IN CEREMONY

- A. Mayor Kurth
- B. Councilmember Harris
- C. Councilmember Murphy

Petracek conducted the swearing in of Mayor Kurth, Councilmember Harris, and Councilmember Murphy.

2. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the Regular City Council meeting for January 5, 2017 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Gary Grote, Fire Chief; Wal-Mart Representatives; Numerous members of the Lexington Fire Department. Carter Johnson, Quad Press; Quad Press Reporter.

3. CITIZENS FORUM

No citizens were present to address the council

4. FIRE DEPARTMENT – Presentation of Appreciation Award to Wal-Mart Managers

Gary Grote, Fire Chief presented an Appreciation Award to two area Wal-Mart store managers for their grant contribution to the Lexington Fire Department to purchase new fire fighter helmets. Chief Grote recognized Fire Fighter Mike Moleski for his initiative and ability to write the grant to Wal-Mart for the helmets. Discussion ensued.

5. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Councilmember Devries to approve the agenda as typewritten. The motion was seconded by Councilmember Harris. Motion carried 5-0

6. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Harris) – *Harris provided an overview of the noise complaints received by the Airport Commission. She stated the next meeting would be held in March. Discussion ensued.*
- B. Cable Commission (Councilmember Payment) – *No report.*
- C. City Administrator (Bill Petracek) – *Petracek provided an update on the Union negotiations with the Centennial Lakes Police Department.*

7. LETTERS AND COMMUNICATIONS:

- A. 2016 Holiday Lighting Contest Winners
- B. Thank you –Archer Robotics Competition Team – Use of Lovell Building
- C. Planning & Zoning meeting minutes – December 13, 2016
- D. December 15, 2016 Council Workshop meeting minutes
- E. Centennial Lakes Police Department Media Report
 - December -15, 2016 through December-21, 2016
 - December 22, 2016 through December 28, 2016
- F. North Metro TV – November Update
- G. Centennial Lakes Police Department – January 2017 Newsletter

Mayor Kurth announced and congratulated the winners of the Holiday Lighting Contest:

***3 - 8711 Dunlap Ave.
2 - 8919 Naples Ave.
1 - 9216 Syndicate Ave.***

8. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting –December 15, 2016
- B. Recommendation to Approve Claims and Bills:
Check #'s 13473 through 13476
Check #'s 41507 through 41561
Check #'s 41562 through 41572
Check #'s 41580 through 41596
Check #'s 11216 through 11232

Financial Reports

- Cash Balances

- Fund Summary – Budget to Actual
- C. Recommendation to approve 2017 Pay Equity Report

A motion was made by Councilmember Hughes to approve the consent agenda items. The motion was seconded by Councilmember Devries. Motion carried 5-0.

9. ACTION ITEMS:

- A. Recommendation to approve hiring Onna Belter and Keith Harris as Firefighters.

A motion was made by Councilmember Hughes to approve the hiring of Onna Belter and Keith Harris as fire fighters. The motion was seconded by Councilmember Devries. Motion carried 4-0. 1- Abstain: Councilmember Harris abstained.

- B. Resolution NO. 17-01 A Resolution naming Appointees For 2017

Mayor Kurth explained some of the changes to his appointments. Discussion ensued. A motion was made by Councilmember Harris to approve Resolution No. 17-01 – A Resolution naming appointees for 2017. The motion was seconded by Councilmember Harris. Motion carried 5-0.

- C. Resolution NO. 17-02 A Resolution Adopting Fee Schedule

Petracek explained that additional fees are included to the fee schedule: An administrative charge of 15% of the amount billed/assessed. Petracek explained as we keep pushing harder on property maintenance, there is considerable amount of staff time needed to follow through with the billing process. He added that an additional fee also has been added for returned checks/NSF Fee of up to \$30.00 for returned checks at the liquor store. Discussion ensued.

A motion was made by Councilmember Hughes to approve Resolution No. 17.02 – A Resolution Adopting Fee Schedule. The motion was seconded by Councilmember Harris. Motion carried 5-0.

- D. Resolution NO. 17-03 A Resolution Establishing Procedures Relating To Compliance With Reimbursement Bond Regulations Under the Internal Revenue Code

A motion was made by Councilmember Devries to approve Resolution No. 17-03 – A Resolution establishing procedures relating to compliance with reimbursement bond regulations under the internal revenue code. The motion was seconded by Councilmember Harris. Motion carried 5-0.

- E. Resolution NO. 17-04 A Resolution Authorizing Signatories For the City Of Lexington Financial Accounts and Checks and Granting Finance Director Access To the City's Financial Account For 2017

A motion was made by Councilmember Murphy to approve Resolution No. 17-04 – A Resolution authorizing signatories for the City of Lexington financial accounts and checks and granting

finance director access to the city's financial account for 2017. The motion was seconded by Councilmember Devries. Motion carried 5-0.

- F. Recommendation from Planning & Zoning to approve Ordinance #17-01
An Ordinance Amending City Code Chapter 11.60 Performance Standards –
Subd. 19 Manufactured Homes

Petracek explained that Planning & Zoning developed this amendment to our performance standards to keep Tiny Homes out of the City of Lexington by restricting the square footage allowed for a 'manufactured home.' Attorney Glaser provided a legal insight to the proposed restrictions. Discussion ensued.

A motion was made by Councilmember Harris to approve Ordinance #17-01 – an ordinance amending city code chapter 11.60 performance standards – subd. 19 – Manufactured homes. The motion was seconded by Councilmember Hughes.

- G. Recommendation from Planning & Zoning to approve Ordinance #17-02
An Ordinance Amending City Code Chapter 11 & Chapter 16 To Create A
Farmer's Market Zoning Definition and Business License

Petracek explained that Planning & Zoning developed the proposed regulations for Farmer's Markets in Lexington so that we ensure that any new markets coming into Lexington would require a business license, and must comply with the Minnesota State regulations in order to maintain the license and operate in Lexington. He added that the Fire Relief Association will now need a business license to operate their Farmer's Market. Discussion ensued.

A motion was made by Councilmember Hughes to approve Ordinance #17-02 – an ordinance amending city code chapter 11 & chapter 16 to create a farmer's market zoning definition and business licenses. The motion was seconded by Councilmember Devries. Motion carried 5-0.

- H. Recommendation to approve under Section 24.02 of the AFSCME
2016-2018 Collective Bargaining Agreement, the City shall provide no
more than an annual allowance of \$400.00 starting in 2017

Petracek consulted with Paul Floyd, Employment Attorney, and explained the need to set an amount for this section of the Union Contract, as there is no amount, currently. He added that past practices was the City allowed \$800 for uniforms. Discussion ensued.

A motion was made by Councilmember Harris to approve under Section 24.02 of the AFSCME 2016-2018 Collective Bargaining Agreement, the City shall provide no more than an annual allowance of \$400.00 in 2017. The motion was seconded by Councilmember Devries. Motion carried 5-0.

- I. Recommendation to approve Municipal Recycling Contract for
2017 Funding & Goals

Councilmember Devries made a motion to approve the Muncipal Recycling Contract for 2017 funding & goals. The motion was seconded by Councilmember Harris. Motion carried 5-0.

- J. Discuss proposal from Centennial Lakes Little League

Mayor Kurth explained that Pat Mahr from Centennial Lakes Little League contacted him to discuss amending the lease with the City of Lexington and the Lovell Building. Discussion ensued.

A motion was made by Councilmember Devries to modify the Lovell Building lease with Centennial Lakes Little League to a month-to-month lease, and to charge \$400.00 for the use of the gymnasium as an indoor practice facility only. The motion was seconded by Councilmember Harris. Motion carried 5-0.

10. MAYOR AND COUNCIL INPUT

Some discussion from the Mayor and Council

11. ADJOURNMENT

A motion was made by Councilmember Devries to adjourn the meeting at 7:40 p.m. The motion was seconded by Councilmember Harris. Motion carried 5-0.

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval
at the Council Meeting of January 19, 2017.

(1) Payroll

Checks	13500 through	13501	\$	555.27
Vouchers	500000 through	500015	\$	18,285.11

VOID:

Payroll Taxes

Federal Tax	\$2,464.17	
Social Security	\$1,622.27	
Medicare	\$379.39	
State Tax	\$992.30	
Total	\$5,458.13	\$ 5,458.13

\$ 427.33

(2) Automatic Data Processing

(3) General and Liquor Payment Recommendations:

Checks:	41573 through	41579	\$	4,890.41
	41597 through	41657	\$	111,248.78

(4) ACH and Credit Card Payments for:

ACH Checks: through

\$ -

(5) Wire Transfer Payment Recommendation: (Bond Payments)

\$ -

Total Payments and Withdrawals Approval

\$ 140,865.03

Centennial Lakes Police Payment Recommendations:

Checks	11229, 11233 through	11232	\$	10,181.50
ACH			\$	-

Total Payments

\$ 10,181.50

VOID:



ADP, LLC
1851 N RESLER DRIVE MS-100
EL PASO TX 79912

ADVICE OF DEBIT

Client Name : CITY OF LEXINGTON
Client Number : 395512
Advice of Debit Number : 485605460
Advice of Debit Date : 12/30/2016
Advice of Debit Due Date : 01/06/2017
Total Debited This Invoice : \$427.33

i **Inquiries**

For Billing inquiries, please contact NorthwestService@adp.com.
For Product/Service inquiries, please contact your Client Service Team.

HRISTO GALIOV
CITY OF LEXINGTON
9180 LEXINGTON AVE N
CIRCLE PINES, MN 55014-3625

CURRENT CHARGES

	QUANTITY	RATE	BASE	TOTAL CHARGES	TAX
ADP PAYROLL SERVICES					
COMPANY CODE 0069-10-M9J					
Processing Charges for Period Ending Date: 12/24/2016					
Pays	52			\$228.95	
Labor Distribution	52			\$19.10	
Personnel Reporting Sys Base Chg	125	at no charge			
Tax Service	52	\$0.30 each	\$33.05	\$48.65	
ADPiPayStatements	52	\$0.20 each		\$10.40	
iReports	52	\$0.08 each		\$4.16	
YTD Download	52	at no charge			
For Payroll Delivery Only	1			\$21.10	
24 Hr. Service	52	at no charge			
Employee Payment Services for Period Ending Date: 12/24/2016					
Full Service Direct Deposit	56	\$0.82 each	\$12.45	\$58.37	
Management Reports for Period Ending Date: 12/24/2016					
Inline Monthly Summary	1			\$36.60	
					\$427.33
TOTAL CHARGES FOR COMPANY CODE:				0069-10-M9J	

0069-10-M9J

\$427.33

Total Debited

\$427.33

WE APPRECIATE YOUR BUSINESS! - NO PAYMENT REQUIRED.

This amount will be processed for debit from your account # XXXXXXXX6090 on 01/06/2017 or the next banking day. Please confirm the debit was completed with your banking institution to ensure the invoice is paid in full.

***Check Detail Register©**

January 2017

Check Amt Invoice Comment

10100 4M FUND

Paid Chk# 041573 1/19/2017 ABDO, EICK & MEYERS, LLP

G 770-20200	Accounts Payable	\$620.00	375896	AUDIT SERVICES FOR YE 2016
G 730-20200	Accounts Payable	\$620.00	375896	AUDIT SERVICES FOR YE 2016
G 651-20200	Accounts Payable	\$310.00	375896	AUDIT SERVICES FOR YE 2016
G 609-20200	Accounts Payable	\$465.00	375896	AUDIT SERVICES FOR YE 2016
G 220-20200	Accounts Payable	\$155.00	375896	AUDIT SERVICES FOR YE 2016
G 101-20200	Accounts Payable	\$930.00	375896	AUDIT SERVICES FOR YE 2016
Total ABDO, EICK & MEYERS, LLP		\$3,100.00		

Paid Chk# 041574 1/19/2017 ALEX AIR APPARATUS, INC

G 101-20200	Accounts Payable	\$589.00	31414	COMPRESSOR TEST
Total ALEX AIR APPARATUS, INC		\$589.00		

Paid Chk# 041575 1/19/2017 ALL PROFESSIONAL CARPET

G 609-20200	Accounts Payable	\$224.44	21300	FLOOR MAINTENANCE - MLS
Total ALL PROFESSIONAL CARPET		\$224.44		

Paid Chk# 041576 1/19/2017 AMERICAN BOTTLING

E 609-00000-254	Miscellaneous Purchase	\$106.96	8257801626	
Total AMERICAN BOTTLING		\$106.96		

Paid Chk# 041577 1/19/2017 ARCTIC GLACIER ICE

G 609-20200	Accounts Payable	\$179.14	1988636412	
Total ARCTIC GLACIER ICE		\$179.14		

Paid Chk# 041578 1/19/2017 ARTISAN BEER COMPANY

E 609-00000-252	Beer Purchase	\$686.75	3150177	
Total ARTISAN BEER COMPANY		\$686.75		

Paid Chk# 041579 1/19/2017 AUTOPLUS AUTO PARTS

E 101-43100-221	Equipment Parts	\$4.12	038887443	PARTS - STREETS
Total AUTOPLUS AUTO PARTS		\$4.12		

Paid Chk# 041597 1/19/2017 BADGER METER INC

G 730-20200	Accounts Payable	\$54.00	1139595	Q4 2016 BACKHAUL CHARGES
Total BADGER METER INC		\$54.00		

Paid Chk# 041598 1/19/2017 BELLBOY CORPORATION

G 609-20200	Accounts Payable	\$164.87	95134000	
G 609-20200	Accounts Payable	\$233.76	95142400	
Total BELLBOY CORPORATION		\$398.63		

Paid Chk# 041599 1/19/2017 BERNICKS BEVERAGES

G 609-20200	Accounts Payable	\$30.40	336675	
G 609-20200	Accounts Payable	\$958.05	336676	
Total BERNICKS BEVERAGES		\$988.45		

Paid Chk# 041600 1/19/2017 BLAINE BROTHERS

G 101-20200	Accounts Payable	\$9.53	0104164528	PARTS - FIRE DEPT
Total BLAINE BROTHERS		\$9.53		

Paid Chk# 041601 1/19/2017 BREAKTHRU BEVERAGE MN

G 609-20200	Accounts Payable	\$537.60	1080576223	
E 609-00000-251	Liquor Purchase	\$3,577.70	1080578366	
E 609-00000-251	Liquor Purchase	\$3,756.52	1080581207	

***Check Detail Register©**

January 2017

		Check Amt	Invoice	Comment
Total BREAKTHRU BEVERAGE MN		\$7,871.82		
Paid Chk# 041602	1/19/2017	CAPITOL BEVERAGE SALES		
E 609-00000-252	Beer Purchase	(\$95.80)	1105531	
E 609-00000-252	Beer Purchase	\$10,828.25	1110896	
E 609-00000-254	Miscellaneous Purchase	\$52.80	1110897	
E 609-00000-252	Beer Purchase	\$3,769.70	1111234	
E 609-00000-252	Beer Purchase	(\$346.50)	1116391	
E 609-00000-254	Miscellaneous Purchase	\$55.52	1116392	
E 609-00000-252	Beer Purchase	(\$60.00)	278-103	
Total CAPITOL BEVERAGE SALES		\$14,203.97		
Paid Chk# 041603	1/19/2017	CHET S SHOES, INC		
G 101-20200	Accounts Payable	\$339.08	34676	CLOTHING ALLOWANCE
Total CHET S SHOES, INC		\$339.08		
Paid Chk# 041604	1/19/2017	CLEAR RIVER BEVERAGE COMPANY		
E 609-00000-252	Beer Purchase	\$609.00	338811	
E 609-00000-252	Beer Purchase	\$394.00	341342	
Total CLEAR RIVER BEVERAGE COMPANY		\$1,003.00		
Paid Chk# 041605	1/19/2017	COCA-COLA BOTTLING CO		
E 609-00000-254	Miscellaneous Purchase	\$283.43	3636201880	
Total COCA-COLA BOTTLING CO		\$283.43		
Paid Chk# 041606	1/19/2017	COMCAST		
E 609-00000-329	Cable/Internet	\$121.04		8772 10 519 0024097
E 101-45200-329	Cable/Internet	\$30.78		8772 10 519 0023966
E 101-43100-329	Cable/Internet	\$46.17		8772 10 519 0023966
Total COMCAST		\$197.99		
Paid Chk# 041607	1/19/2017	CULLIGAN BOTTLED WATER		
E 101-42260-411	Culligan	\$13.35	114X60585003	
E 101-41500-411	Culligan	\$13.35	114X60585003	
G 101-20200	Accounts Payable	\$31.20	114X60585003	
E 609-00000-411	Culligan	\$9.64	114X60752504	
Total CULLIGAN BOTTLED WATER		\$67.54		
Paid Chk# 041608	1/19/2017	DAHLHEIMER DISTRIBUTING		
E 609-00000-252	Beer Purchase	\$2,958.00	1229579	
E 609-00000-252	Beer Purchase	\$4,213.71	138135	
E 609-00000-252	Beer Purchase	(\$41.20)	138442	
E 609-00000-252	Beer Purchase	(\$87.50)	138534	
Total DAHLHEIMER DISTRIBUTING		\$7,043.01		
Paid Chk# 041609	1/19/2017	DEPUTY REGISTRAR #150		
E 101-43100-430	Miscellaneous	\$38.00		REGISTRATION RENEWAL
Total DEPUTY REGISTRAR #150		\$38.00		
Paid Chk# 041610	1/19/2017	EHLERS INVESTMENT PARTNERS		
G 101-20200	Accounts Payable	\$69.17		DEC 2016 MGMT FEES
Total EHLERS INVESTMENT PARTNERS		\$69.17		
Paid Chk# 041611	1/19/2017	ENERGY MECHANICAL SERVICES INC		
E 101-41500-401	Repair Buildings	\$134.00	5404	HVAC REPAIRS - CITY HALL
Total ENERGY MECHANICAL SERVICES INC		\$134.00		

***Check Detail Register©**

January 2017

Check Amt Invoice Comment

Paid Chk# 041612 1/19/2017 FEDEX / KINKOS

G 609-20200 Accounts Payable

\$64.17 061700007221

Total FEDEX / KINKOS

\$64.17

Paid Chk# 041613 1/19/2017 FESTIVAL FOODS

G 101-20200 Accounts Payable

\$27.32 4897

SUPPLIES - SANTA'S TOUR

G 101-20200 Accounts Payable

\$73.31 8696

SUPPLIES - SANTA'S TOUR

G 101-20200 Accounts Payable

\$54.69 8823

SUPPLIES - CITY HALL

Total FESTIVAL FOODS

\$155.32

Paid Chk# 041614 1/19/2017 FRANS TREE SERVICE

G 101-12400 Special Assess Rec-Pending

\$250.00 1736

CODE ENFORCEMENT

Total FRANS TREE SERVICE

\$250.00

Paid Chk# 041615 1/19/2017 FRATTALLONE S HARDWARE

G 609-20200 Accounts Payable

\$30.97 058555/G

LIGHT BULBS - MLS

G 609-20200 Accounts Payable

\$15.49 058609/G

LIGHT BULBS - MLS

G 220-20200 Accounts Payable

\$10.68 058617/G

LIGHT BULBS - LOVELL BLDG

E 101-43100-210 Operating Supplies

\$17.97 058668/G

SHOP SUPPLIES - PW

Total FRATTALLONE S HARDWARE

\$75.11

Paid Chk# 041616 1/19/2017 GAVIN, BRAD

G 101-20200 Accounts Payable

\$42.83

EXPENSE REIMB. - BATTERIES

Total GAVIN, BRAD

\$42.83

Paid Chk# 041617 1/19/2017 GOPHER STATE ONE CALL

G 730-20200 Accounts Payable

\$10.80 6120512

DEC 2016 SERVICES

G 770-20200 Accounts Payable

\$10.80 6120512

DEC 2016 SERVICES

Total GOPHER STATE ONE CALL

\$21.60

Paid Chk# 041618 1/19/2017 GRAPE BEGINNINGS, INC.

E 609-00000-253 Wine Purchase

\$470.75 MN00015387

Total GRAPE BEGINNINGS, INC.

\$470.75

Paid Chk# 041619 1/19/2017 GROEN, GARY A

G 220-20200 Accounts Payable

\$54.75

CONSULTING SERVICES

G 730-20200 Accounts Payable

\$219.00

CONSULTING SERVICES

G 730-20200 Accounts Payable

\$219.00

CONSULTING SERVICES

G 609-20200 Accounts Payable

\$164.25

CONSULTING SERVICES

G 101-20200 Accounts Payable

\$328.50

CONSULTING SERVICES

G 651-20200 Accounts Payable

\$109.50

CONSULTING SERVICES

Total GROEN, GARY A

\$1,095.00

Paid Chk# 041620 1/19/2017 HAWKINS INC

G 730-20200 Accounts Payable

\$5.00 4003264

Total HAWKINS INC

\$5.00

Paid Chk# 041621 1/19/2017 HOHENSTEINS INC

E 609-00000-252 Beer Purchase

\$2,262.00 870865

Total HOHENSTEINS INC

\$2,262.00

Paid Chk# 041622 1/19/2017 HOLIDAY STATIONSTORES

G 651-20200 Accounts Payable

\$39.84

ACCT #012-558-511

G 730-20200 Accounts Payable

\$179.30

ACCT #012-558-511

G 770-20200 Accounts Payable

\$179.29

ACCT #012-558-511

G 101-20200 Accounts Payable

\$50.90

***Check Detail Register©**

January 2017

			Check Amt	Invoice	Comment
G 101-20200	Accounts Payable		\$132.81		ACCT #012-558-511
E 101-43100-212	Gas & Oil		\$28.25		
G 101-20200	Accounts Payable		\$132.81		ACCT #012-558-511
G 101-20200	Accounts Payable		\$39.00		
Total HOLIDAY STATIONSTORES			\$782.20		
Paid Chk# 041623	1/19/2017	IMAGE PRINTING & GRAPHICS			
E 101-43500-203	Printing		\$779.50	148220	2017 RECYCLING EVENTS
Total IMAGE PRINTING & GRAPHICS			\$779.50		
Paid Chk# 041624	1/19/2017	INITIAL DEFENSE E.M.S.			
E 101-42260-208	Training and Instruction		\$3,195.00	17-01	2017 EMT REFRESHER
Total INITIAL DEFENSE E.M.S.			\$3,195.00		
Paid Chk# 041625	1/19/2017	JJ TAYLOR			
G 609-20200	Accounts Payable		(\$16.00)	2594806	
G 609-20200	Accounts Payable		(\$11.40)	2594808	
G 609-20200	Accounts Payable		(\$10.95)	2594811	
E 609-00000-252	Beer Purchase		\$145.00	2598681	
E 609-00000-252	Beer Purchase		\$5,242.10	2626805	
E 609-00000-252	Beer Purchase		\$3,447.04	2626824	
Total JJ TAYLOR			\$8,795.79		
Paid Chk# 041626	1/19/2017	JOHNSON BROTHERS LIQUOR			
G 609-20200	Accounts Payable		\$312.67	5623384	
G 609-20200	Accounts Payable		\$1,903.97	5623385	
G 609-20200	Accounts Payable		\$235.46	5623386	
E 609-00000-251	Liquor Purchase		\$159.77	5625486	
E 609-00000-253	Wine Purchase		\$3,262.78	5625487	
E 609-00000-251	Liquor Purchase		\$424.91	5625488	
E 609-00000-253	Wine Purchase		\$266.27	5628279	
E 609-00000-254	Miscellaneous Purchase		\$21.99	5628280	
E 609-00000-251	Liquor Purchase		\$678.43	5629459	
E 609-00000-251	Liquor Purchase		\$859.79	5629460	
E 609-00000-253	Wine Purchase		\$3,086.80	5629461	
Total JOHNSON BROTHERS LIQUOR			\$11,212.84		
Paid Chk# 041627	1/19/2017	KIRVIDA FIRE			
G 101-20200	Accounts Payable		\$251.87	5984	EQUIPMENT REPAIRS - FIRE DEPT
Total KIRVIDA FIRE			\$251.87		
Paid Chk# 041628	1/19/2017	LAKES AND LEGENDS			
E 609-00000-252	Beer Purchase		\$195.00	E-1381	
Total LAKES AND LEGENDS			\$195.00		
Paid Chk# 041629	1/19/2017	LAKES AREA ELECTRIC, INC			
G 609-20200	Accounts Payable		\$125.00	4699	EL. REPAIRS - MLS
Total LAKES AREA ELECTRIC, INC			\$125.00		
Paid Chk# 041630	1/19/2017	LEAGUE OF MN CITIES-INSURANCE			
E 609-00000-150	Worker s Comp		\$500.00	10559	CLAIM #LMCWC000000024615
Total LEAGUE OF MN CITIES-INSURANCE			\$500.00		
Paid Chk# 041631	1/19/2017	LEXINGTON, CITY OF			
G 609-20200	Accounts Payable		\$121.91	Q4 2016	03-00000181-00-5
G 101-20200	Accounts Payable		\$48.07	Q4 2016	03-00000531-00-8
G 101-20200	Accounts Payable		\$16.14	Q4 2016	03-00000111-00-4

***Check Detail Register©**

January 2017

		Check Amt	Invoice	Comment
G 220-20200	Accounts Payable	\$1,361.77	Q4 2016	03-00000251-00-3
G 101-20200	Accounts Payable	\$85.35	Q4 2016	03-00000231-00-7
G 101-20200	Accounts Payable	\$34.09	Q4 2016	03-00000121-00-7
G 770-20200	Accounts Payable	\$21.79	Q4 2016	03-00000111-00-4
G 730-20200	Accounts Payable	\$21.79	Q4 2016	03-00000111-00-4
G 651-20200	Accounts Payable	\$4.83	Q4 2016	03-00000111-00-4
G 101-20200	Accounts Payable	\$16.14	Q4 2016	03-00000111-00-4
G 101-20200	Accounts Payable	\$34.09	Q4 2016	03-00000581-00-3
Total LEXINGTON, CITY OF		\$1,765.97		
<hr/>				
Paid Chk# 041632	1/19/2017	M AMUNDSON LLP		
E 609-00000-256	Tobacco Products For Resale	\$1,030.70	230021	
E 609-00000-256	Tobacco Products For Resale	\$1,937.38	230367	
Total M AMUNDSON LLP		\$2,968.08		
<hr/>				
Paid Chk# 041633	1/19/2017	MARCO		
E 101-41500-300	Professional Svcs	\$87.75	INV3938694	SOFTWARE SUPPORT
Total MARCO		\$87.75		
<hr/>				
Paid Chk# 041634	1/19/2017	MET COUNCIL - WASTEWATER		
E 770-00000-389	MWCC Charges	\$7,321.61	0001062789	FEBRUARY 2016 SEWER CHARGES
Total MET COUNCIL - WASTEWATER		\$7,321.61		
<hr/>				
Paid Chk# 041635	1/19/2017	METRO CHIEF FIRE OFFICERS		
E 101-42260-433	Dues and Subscriptions	\$100.00		2017 MEMBERSHIP - G. GROTE
Total METRO CHIEF FIRE OFFICERS		\$100.00		
<hr/>				
Paid Chk# 041636	1/19/2017	MN FIRE CERTIFICATION BOARD		
G 101-20200	Accounts Payable	\$25.00	4534	RETEST FEE
Total MN FIRE CERTIFICATION BOARD		\$25.00		
<hr/>				
Paid Chk# 041637	1/19/2017	MN GFOA		
E 101-41500-208	Training and Instruction	\$15.00	07316	JAN 2016 MEETING
Total MN GFOA		\$15.00		
<hr/>				
Paid Chk# 041638	1/19/2017	MSA PROFESSIONAL SERVICES		
G 730-20200	Accounts Payable	\$3,724.00	10-R10481023	2016 WATER SUPPLY PLAN
G 310-20200	Accounts Payable	\$39.50	11-R10481021	GIS/GPS SOLUTION
G 330-20200	Accounts Payable	\$4,300.00	11-R10481022	WELLHOUSE IMPROVEMENT
G 440-20200	Accounts Payable	\$558.25	31-R10481016	FLOWERFIELD RD
G 651-20200	Accounts Payable	\$416.50	45-R10481002	NPDES PHASE II MS4
G 101-20200	Accounts Payable	\$462.60	48	GENERAL CONSULTING
G 445-20200	Accounts Payable	\$1,151.50	7-R10481024	2016 STREET IMPROVEMENTS
Total MSA PROFESSIONAL SERVICES		\$10,652.35		
<hr/>				
Paid Chk# 041639	1/19/2017	MULTICARE ASSOCIATES		
G 101-20200	Accounts Payable	\$90.00		PRE-EMP. EXAMS - FIRE DEPT
Total MULTICARE ASSOCIATES		\$90.00		
<hr/>				
Paid Chk# 041640	1/19/2017	OXYGEN SERVICE COMPANY		
G 101-20200	Accounts Payable	\$116.56	03361292	OPERATING SUPPLIES - FIRE DEPT
Total OXYGEN SERVICE COMPANY		\$116.56		
<hr/>				
Paid Chk# 041641	1/19/2017	PAUSTIS & SONS		
E 609-00000-253	Wine Purchase	\$937.22	8575648-IN	
Total PAUSTIS & SONS		\$937.22		

***Check Detail Register©**

January 2017

		Check Amt	Invoice	Comment
Paid Chk#	041642	1/19/2017	PERMITWORKS	
E 101-42400-327	Annual Technology Maintenance	\$3,585.00	2017-0029	ANNUAL SOFTWARE SUPPORT PLAN
E 101-41500-327	Annual Technology Maintenance	\$595.00	2017-0029	ANNUAL SOFTWARE SUPPORT PLAN
Total PERMITWORKS		\$4,180.00		
Paid Chk#	041643	1/19/2017	PHILLIPS WINE AND SPIRITS INC	
G 609-20200	Accounts Payable	\$65.38	2098498	
E 609-00000-251	Liquor Purchase	\$111.83	2099839	
E 609-00000-253	Wine Purchase	\$655.05	2099840	
E 609-00000-251	Liquor Purchase	\$19.58	2101740	
E 609-00000-251	Liquor Purchase	\$666.06	2102537	
E 609-00000-253	Wine Purchase	\$682.83	2102538	
Total PHILLIPS WINE AND SPIRITS INC		\$2,200.73		
Paid Chk#	041644	1/19/2017	POPP COMMUNICATIONS	
G 101-20200	Accounts Payable	\$347.78	992388244	DEC 2016 TELEPHONE SERVICE
G 609-20200	Accounts Payable	\$31.10	992388244	DEC 2016 TELEPHONE SERVICE
G 730-20200	Accounts Payable	\$7.88	992388244	DEC 2016 TELEPHONE SERVICE
G 730-20200	Accounts Payable	\$7.88	992388244	DEC 2016 TELEPHONE SERVICE
G 651-20200	Accounts Payable	\$1.75	992388244	DEC 2016 TELEPHONE SERVICE
G 101-20200	Accounts Payable	\$5.83	992388244	DEC 2016 TELEPHONE SERVICE
G 101-20200	Accounts Payable	\$5.83	992388244	DEC 2016 TELEPHONE SERVICE
Total POPP COMMUNICATIONS		\$408.05		
Paid Chk#	041645	1/19/2017	RED BULL DISTRIBUTION CO.	
E 609-00000-254	Miscellaneous Purchase	\$108.00	13534-903	
E 609-00000-254	Miscellaneous Purchase	\$36.00	K-2565592	
Total RED BULL DISTRIBUTION CO.		\$144.00		
Paid Chk#	041646	1/19/2017	RITE	
E 609-00000-327	Annual Technology Maintenance	\$915.71	4974	ANNUAL SOFTWARE SUPPORT
Total RITE		\$915.71		
Paid Chk#	041647	1/19/2017	RITEWAY	
E 101-41500-200	Office Supplies	\$112.56	16-34606	PAYROLL CHECKS PRINTING
Total RITEWAY		\$112.56		
Paid Chk#	041648	1/19/2017	RJM DISTRIBUTING	
E 609-00000-252	Beer Purchase	\$24.00	IND012490	
Total RJM DISTRIBUTING		\$24.00		
Paid Chk#	041649	1/19/2017	SILENT KNIGHT	
E 101-41500-385	Building Security	\$299.40	00096998	2017 SECURITY MONITORING
Total SILENT KNIGHT		\$299.40		
Paid Chk#	041650	1/19/2017	SMITH & GLASER, L.L.C.	
G 101-20200	Accounts Payable	\$6,710.00	201465	DEC 2016 PROSECUTIONS
Total SMITH & GLASER, L.L.C.		\$6,710.00		
Paid Chk#	041651	1/19/2017	SOUTHERN GLAZERS OF MN	
G 609-20200	Accounts Payable	\$2,274.04	1492625	
G 609-20200	Accounts Payable	\$1,065.81	1492626	
G 609-20200	Accounts Payable	\$37.42	1492627	
E 609-00000-253	Wine Purchase	\$1,543.66	1495078	
E 609-00000-251	Liquor Purchase	\$2,367.36	1495079	
Total SOUTHERN GLAZERS OF MN		\$7,288.29		

***Check Detail Register©**

January 2017

			Check Amt	Invoice	Comment
Paid Chk#	041652	1/19/2017	TOLL GAS & WELDING SUPPLY		
	G 101-20200	Accounts Payable	\$432.18	10168222	OPERATING SUPPLIES - SHOP
	Total	TOLL GAS & WELDING SUPPLY	\$432.18		
Paid Chk#	041653	1/19/2017	TWIST OFFICE PRODUCTS		
	G 101-20200	Accounts Payable	\$39.23	785723-0	OFFICE SUPPLIES
	G 101-20200	Accounts Payable	\$71.20	786117-0	OFFICE SUPPLIES
	E 101-41500-200	Office Supplies	\$57.29	786373-0	OFFICE SUPPLIES
	E 609-00000-200	Office Supplies	\$13.88	787039-0	OFFICE SUPPLIES
	Total	TWIST OFFICE PRODUCTS	\$181.60		
Paid Chk#	041654	1/19/2017	VINZANT, MARY		
	E 220-46000-230	Contracted Services	\$132.00		WEEK ENDING 01/07/2017
	E 220-46000-230	Contracted Services	\$132.00		WEEK ENDING 01/14/2017
	Total	VINZANT, MARY	\$264.00		
Paid Chk#	041655	1/19/2017	VOSS LIGHTING		
	G 220-20200	Accounts Payable	\$206.90	15294275-01	
	Total	VOSS LIGHTING	\$206.90		
Paid Chk#	041656	1/19/2017	WINE MERCHANTS		
	G 609-20200	Accounts Payable	\$287.36	7115331	
	E 609-00000-253	Wine Purchase	\$257.39	7115720	
	E 609-00000-253	Wine Purchase	\$150.18	7116135	
	Total	WINE MERCHANTS	\$694.93		
Paid Chk#	041657	1/19/2017	XCEL ENERGY		
	G 730-20200	Accounts Payable	\$126.29	530192422	DEC 2016 EL. UTILITY
	Total	XCEL ENERGY	\$126.29		
	10100 4M FUND		\$116,139.19		

Fund Summary

10100 4M FUND	
101 GENERAL FUND	\$21,044.60
220 LOVELL BUILDING	\$2,053.10
310 CAPITAL PROJECTS	\$39.50
330 WATER CAPITAL FUND	\$4,300.00
440 15 STREET IMPROVEMENTS	\$558.25
445 16 STREET IMPROVEMENTS	\$1,151.50
609 MUNICIPAL LIQUOR FUND	\$72,761.39
651 STORM WATER FUND	\$882.42
730 WATER FUND	\$5,194.94
770 SEWER FUND	\$8,153.49
	\$116,139.19

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
12/16	12/22/2016	11229	OFFICE OF MN IT SERVICES	NOV WAN USAGE	819.85- V
12/16	12/28/2016	11233	OFFICE OF MN IT SERVICES	NOV WAN SERVICES	820.05
01/17	01/04/2017	11234	POST BOARD	PEACE LIC WAHLBERG	90.00
01/17	01/04/2017	11235	ABRAMS & SCHMIDT LLC	DEC LEGAL FEES	14.50
01/17	01/04/2017	11236	ANOKA COUNTY	NOV INTERNET ACCESS	455.13
01/17	01/04/2017	11237	ASPEN MILLS, INC	PATCHES JACKET	1,328.80
01/17	01/04/2017	11238	AVENET, LLC	WEB DESIGN PACKAGE	1,047.50
01/17	01/04/2017	11239	BCA/MNJIS SECTION	4TH QTR CJDN ACCESS	390.00
01/17	01/04/2017	11240	COVERALL OF THE TWIN CITIES INC	JANUARY CLEANING SERVICE	745.00
01/17	01/04/2017	11241	DEPUTY REGISTRAR #150	4 VEH FORFEITURE TRANSFERS	79.00
01/17	01/04/2017	11242	DON'S CIRCLE SERVICE, INC	VEHICLE REPAIRS & MTC	924.07
01/17	01/04/2017	11243	FASTSIGNS	CONFERENCE ROOM SIGN	925.64
01/17	01/04/2017	11244	FRATTALLONES HARDWARE, INC.	VEH CAR WASH SUPPLIES	79.14
01/17	01/04/2017	11245	GARY L FISCHLER & ASSOCIATES, P	PSYCHOLOGICAL TESTING NW	545.00
01/17	01/04/2017	11246	MATTHEW GIESE	DETECTIVE UNIFORM ALLOWANCE	400.00
01/17	01/04/2017	11247	LEAGUE OF MN CITIES INS TRUST	DEDUCTIBLE	250.00
01/17	01/04/2017	11248	MN CHIEFS OF POLICE ASSOC.	PERMIT TO ACQUIRE FORMS	59.90
01/17	01/04/2017	11249	OPTUM BANK	HSA SERVICE FEES NOV	33.75
01/17	01/04/2017	11250	PETTY CASH /JENNIFER GRUBBS	POSTAGE	100.40
01/17	01/04/2017	11251	POPP COMUNICATIONS	DSL LINE FOR WIFI	71.22
01/17	01/04/2017	11252	ROSEVILLE MIDWAY FORD	WHEEL COVERS CHIEF'S VEHICLE	233.24
01/17	01/04/2017	11253	SUN LIFE FINANCIAL	JAN COBRA CL/NN	110.94
01/17	01/04/2017	11254	TELECIDE PRODUCTIONS, INC	DEC COMPUTER MTC/SUPPORT	561.09
01/17	01/04/2017	11255	TOP GREEN LAWN & LANDSCAPES	JAN GROUNDS MTC	671.98
01/17	01/04/2017	11256	U.S. HEALTH WORKS MEDICAL	PRE-EMP TESTING NW	488.00
01/17	01/04/2017	11257	VERIZON WIRELESS	CELL PHONES DEC	577.00
Grand Totals:					10,181.50

M = Manual Check, V = Void Check



Memo

To: Bill Petracek, City Administrator
From: Steven M. Winter, P.E.
Subject: Application for Payment #1 for Wellhouse Project
Date: January 11, 2017

Please find the attached Payment #1 in the amount of \$25,944.50. The Contractor has not completed very much work on site at this point, but has completed the bonds and insurance and other general conditions for the project. We have been working with them on shop drawing submittals and review to get the materials on order on the project.

Attached is on copy of the Application and Certificate for Payment #1 for your review and consideration. We recommend that the Council approve this payment request at the upcoming council meeting. The payment amount is to Municipal Builders, Inc. in the amount of \$25,944.50. Please hold payment at the City until we have a signed copy of Payment Application #1.

If you have any questions, please feel free to contact us at (612) 548-3132. Thank you very much.

SMW

Offices in Illinois, Iowa, Minnesota, and Wisconsin
60 Plato Blvd. East, Suite 140, St. Paul, MN 55107-1835
(612) 548-3132 (866) 452-9454
FAX: (763) 786-4574 WEB ADDRESS: www.msa-ps.com

To (Owner): City of Lexington, MN	Application Period: 12/1/16 - 12/31/16	Application Date: 1/5/17
Project: Wellhouse Improvements	From (Contractor): Municipal Builders, Inc.	Notice to Proceed Date:
	Contract:	Via (Engineer): MSA Professional Services
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 10481022

Application for Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
CO1		\$47,440.00
CO2	\$1,306.00	
TOTALS	\$1,306.00	\$47,440.00
NET CHANGE BY CHANGE ORDERS		\$46,134.00

- | | | |
|--|----|-------------|
| 1. ORIGINAL CONTRACT PRICE | \$ | 439,500.00 |
| 2. Net change by Change Orders | \$ | (46,134.00) |
| 3. CURRENT CONTRACT PRICE (Line 1 ± 2) | \$ | 393,366.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE
(Column G on Progress Estimate) | \$ | 27,310.00 |
| 5. RETAINAGE: | | |
| a. <u>5.0</u> % x \$ 28,616.00 Work Completed | \$ | 1,365.50 |
| b. <u> </u> % x \$ <u> </u> Stored Material | \$ | |
| c. Total Retainage (Line 5a + Line 5b) | \$ | 1,365.50 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) | \$ | 25,944.50 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) | \$ | |
| 8. AMOUNT DUE THIS APPLICATION | \$ | 25,944.50 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE
(Column I on Progress Estimate + Line 5 above) | \$ | 366,056.00 |

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of:

\$25,944.50

(Line 8 or other - attach explanation of other amount)

is recommended by:

Stark W. McClelland

(Engineer)

(Date)

Payment of:

\$25,944.50

(Line 8 or other - attach explanation of other amount)

is approved by:

(Owner)

Approved by:

Funding Agency (if applicable)

(Date)

Date:

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EJCDC No. C-620 (2007 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

Page 1 of 3

Contractor's Application

EJCDC No. C-620 (2007 Edition)

Progress Estimate

Contractor's Application

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