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PUBLIC RIGHT-OF-WAY APPLICATION COMPLETION NOTIFICATION

This form shall indicate that the listed Right-Of-Way permit has been completed and is ready for final inspection

Permit Number: _____

Location: _____

Applicant: _____

Contact: _____

Phone Number: _____

Completion Date: _____

I hereby certify that the listed Right-Of-Way permit has been completed in accordance with all relevant City Ordinances and all Right-of-Way Regulations

Applicants Name: _____

Signature: _____ Date: _____

Send completed and signed notification to The City of Lexington

CITY OF LEXINGTON SPECIAL PROVISIONS FOR INSTALLATION OF UTILITIES OR UNDERGROUND CONSTRUCTION AND STREET EXCAVATION WITHIN PUBLIC RIGHT OF WAY

1. No work under this application is to be started until application is approved and the permit issued.
2. **Notify Police, Fire and Street Department at least 24 hours in advance prior to construction or street closing, including all utility companies, public and private, except in the case of emergencies when notification shall be prior to evacuation. All proposed running lines must be staked prior to calling Lexington Public Works at 763-784-6849. One copy of the permit and the special provisions must be available at the site. In the event that you are unable to contact Public Works Department, call Steve Winter of MSA Professional Services, Inc. at 763-786-4570. A \$500.00 fine will be imposed if you or your subcontractor fails to give prior notification.**
3. Where work on traveled roadway is necessary, traffic must be protected, and flags, flares and proper barricades must be placed in accordance with the standards of the Minnesota Department of Highways.
 - a. If it is not possible to allow traffic to pass, a suitable detour must be provided.
 - b. Barricades are to be erected in a manner, which will provide suitable viability in all directions.
4. Excavations must be cribbed when necessary depending on type of soil in order to prevent cave-ins.
 - a. No undermining of streets, curbs, bituminous trails, and/or sidewalks (except for boring) will be allowed. **When at all possible excavation holes must be a minimum of 3 feet away from any pavement.**
5. Underground construction must be so constructed as not to harm or unnecessarily destroy the root growth of adjacent or ornamental trees.
6. Turf, sodded area will be sodded and other areas can be seeded. It is the permit holder's responsibility to maintain sod/seed. Four inch of topsoil is required.
7. No trenching across surfaced roadways, unless it can be demonstrated to the city engineer that no reasonable alternative exists.
8. **All back filling must be placed in 6-inch layers and thoroughly tamped,** unless otherwise directed and material must be flush and even with the road surface when finally in place. No rock, unstable soil, or bituminous material shall be returned to the back-filled trench.
9. Finished surface, base, and sub-base, of road after excavation and back-fill, shall be at least equal in stability to finished surface, base, and sub-base prior to excavation. A minimum 6" class 5 gravel base material shall be placed at the upper surface of the excavation trench unless otherwise directed.
10. Bituminous and concrete placement shall be replaced according to specifications, which will be provided by the engineer.
11. If settlement occurs or excavation caves in within one year from completion date so that replaced materials settle (bituminous mat or concrete base), it shall be restored to its original condition by the holder of this permit.
12. No pole anchors, anchors, braces or other construction shall be placed on roadway shoulder except by special authorization.
13. No driving onto highway from ditch or driving on shoulders except when noted in application for permit.
14. No machine excavations shall be permitted except when noted in application for permit.
15. In compliance with OSHA standards, excavations greater than four feet in width at top of trench will not be generally permitted, and may be made only when expressly provided for on the permit.
16. Streets may not be closed to traffic unless expressly authorized by the permit and necessary notifications have been made.
17. No lugs shall be used on equipment traversing roadways, which will damage the road surface.
18. Roadside and/or site shall be cleaned up after work is completed. **Any disturbed areas will be restored to existing conditions or better** must be replaced within 14 days after excavation is closed.
19. Within 24 hours, and during normal working hours, (no permits for any type of excavation on public property will be issued for construction on Saturday, Sunday or legal holidays, except for emergency repairs). **The permit holder shall notify the City Engineer or his representative issuing the permit and, when applicable, the county engineer, that such work has been completed and is ready for final inspection.**
20. No street excavation shall be allowed between November 15th and May 15th, except for emergencies.