

**CITY OF LEXINGTON
REGULAR PARK BOARD MEETING MINUTES
October 5, 2015 – 6:30 P.M.
9180 Lexington Avenue
Lexington, MN 55014**

1. CALL TO ORDER

A. Roll Call: Chairperson Mitlyng, Commissioners Ames, Hylton, Koch, Harris
Chairperson Mitlyng called to order the Regular Park Board Meeting of the City of Lexington of October 5, 2015. Commissioners Present: Hylton, Koch, and Harris. Excused: Ames. Also Present: Finance Director Northcutt; and Councilmember Liaison DeVries.

2. CITIZENS FORUM

No one wished to address the park board.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Motion was made by Commissioner Koch, seconded by Commissioner Hylton, to approve the agenda as presented. Motion carried. Passed unanimously.

4. LETTERS AND COMMUNICATION

A. None

Nothing to discuss.

5. APPROVAL OF PARK BOARD MINUTES

B. September 14, 2015

Motion was made by Commissioner Hylton, seconded by Commissioner Koch, to approve the Park Board Minutes of September 14, 2015. Motion carried. Passed unanimously.

6. DISCUSSION ITEM:

A. Update on finances for DuWayne Park and Memorial and grant proposals
Finance Director Northcutt stated that grant research is currently on hold until there are construction documents developed for the infrastructure work. She has contacted Steve Winter, City of Lexington – Engineer, to develop a proposal for the survey and engineering work needed for the infrastructure at DuWayne and Memorial Park. That proposal, once available, will be presented to council for approval. No action taken.

B. Propose Park Board take over weeding the Plantings by City Hall
Chairperson Mitlyng suggested that the Park Board take care of the plantings at City Hall. Discussion ensued. It was agreed that the Park Board will take over the plantings at City Hall after the Lovell Building has been sold. No action taken.

C. Holiday Lighting Contest

a. Judging week of December 7 through 12

b. Park Board will meet Monday, December 14 to select the winners

Schedule will work for all members that were present. Finance Director Northcutt will provide contest rules and previous winners list. No action taken.

7. NOTE COUNCIL MINUTES:

- A. September 3, 2015
- B. September 17, 2015

8. PARK BOARD INPUT

Finance Director Northcutt shared comments from a resident about why they were not involved in the Park Masterplan process. Northcutt informed the resident that postcard invitations were mailed to all residents on several occasions for their input.

Finance Director Northcutt informed the Park Board that Troy Urdahl, Director of Athletics, Activities, and Facilities from St. Anthony - New Brighton Schools contacted city staff about using Memorial Park for the High School Section 4AAA softball tournament next May 2016. Coordination with Mr. Urdahl, city staff, and Centennial Lakes Little League will be needed. A letter of request from Mr. Urdahl will be presented to the Park Board for approval and then sent onto the City Council for their approval.

9. ADJOURNMENT

Motion was made by Commissioner Hylton, seconded by Commissioner Harris, to adjourn the Regular Park Board Meeting of October 5, 2015. Motion carried. Passed unanimously.