

# AGENDA

## APPEALS HEARING & CITY OF LEXINGTON REGULAR COUNCIL MEETING SEPTEMBER 4, 2014 – 7:00 P.M. 9180 LEXINGTON AVENUE

### APPEALS HEARING

#### 1. CALL TO ORDER: Mayor Pitchford

- A. A.Roll Call - Council Members: Bailey, Hughes, Plasch, Payment

**APPEALS HEARING: HEARING TO APPEAL DESIGNATION AS A  
POTENTIALLY DANGEROUS DOG, by Kayla Zelasney**

pp. 1-8

#### 2. ADJOURN APPEALS HEARING

### REGULAR COUNCIL MEETING

#### 3. CALL TO ORDER: – Mayor Pitchford

- A. Roll Call - Council Members: Bailey, Hughes, Payment, Plasch

#### 4. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

#### 5. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

#### 6. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Plasch)
- B. Cable Commission (Councilmember Payment)
- C. City Administrator (Bill Petracek)

## **7. LETTERS AND COMMUNICATIONS:**

- A. Planning & Zoning meeting minutes – August 12, 2014 pp. 9-12
- B. Council Workshop meeting minutes – August 21, 2014 pp. 13-14
- C. North Metro I-35W Corridor Coalition BOD meeting minutes pp. 15-16
- D. Park Board meeting minutes – August 4, 2014 pp. 17-18
- E. Anoka County Sheriff's Office - Open House Sept. 16<sup>th</sup> , 4 – 7 pm pp. 19

### **Consent Agenda:**

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

## **8. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – August 21, 2014 pp. 20-23
- B. Recommendation to Approve Claims and Bills: pp. 24-33
  - Check #'s 13288 through 13300
  - Check # 38703
  - Check #'s 38704 through 38750
  - Check #'s 10036 through 10048

### **Action Items:**

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

## **9. ACTION ITEMS:**

- A. Consider appeal of designation as a potentially dangerous dog, by Kayla Zelasney

## **10. MAYOR AND COUNCIL INPUT**

## **11. ADJOURNMENT**



Centennial Lakes Police Department  
54 North Road  
Circle Pines MN 55014  
Ph: 763-784-2501 Fax: 763-784-0082

Kayla Zelasney  
9334 Dunlap Ave  
Lexington, MN 55014

Dear Ms. Zelasney,

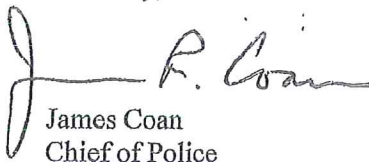
On August 4th, 2014 your dog, "DIESEL" a 2 year old male German Shepherd, was involved in a bite incident. (Centennial Lakes Police Department ICR #14-166847). You are hereby notified pursuant to City Ordinance that your dog is designated a **POTENTIALLY DANGEROUS ANIMAL**.

Pursuant to City Ordinance, an owner of a potentially dangerous animal shall be required to annually register the dog with the City as a potentially dangerous animal and provide proof of vaccinations to the city. The owner shall provide and maintain a proper enclosure (see attached ordinance). Also, the dog must be muzzled, restrained by a substantial chain or leash (not to exceed 6 feet in length), and under the physical restraint of a person 16 years of age or older if outside the proper enclosure.

Pursuant to City Ordinance, you must obtain microchip identification for your dog. The name of the manufacturer and identification number of the microchip must be provided to the Animal Control Officer. Please make arrangements to register and microchip your dog within two (2) weeks.

Enclosed is a check list of the Potentially Dangerous Dog Requirements for the cities of Circle Pines, Lexington, and Centerville. Please read and understand these requirements. If you wish to appeal the designation, the form must be sent to the Centennial Lakes Police Department and to City Hall. An Animal Control Officer will follow up within two weeks to make sure you have completed the requirements.

Sincerely,

  
James Coan  
Chief of Police

Lucas Frederickson  
Community Service Officer



Community Service Officer Frederickson #303

Centennial Lakes Police Department

54 North Road

Circle Pines MN 55014

Ph: 763-784-2501

Lfrederickson@clpdmn.com

Kayla Zelasney  
9334 Dunlap Ave  
Lexington, MN 55014

On 08-04-2014 at 11:56PM, I responded to your residence in regards to a dog bite incident that involved your German Shepherd, Diesel. Based on accounts from you, the victim, and witnesses I reasonably believe Diesel bit an individual without provocation. Furthermore, during our interaction you were unable to properly secure Diesel on your property on two separate occasions, which is also a violation of ordinance. Below you will find the city ordinances you are being cited for.

Per City of Lexington's Ordinance 10.10 Subd 10(J), Attack by an Animal, it shall be deemed an unlawful act by any animal owner in the event their animal inflicts or attempts to inflict bodily injury upon any person or other animal. The owner is held strictly liable for the actions of its animal whether or not the owner is present. This violation took place at approximately 11:30AM, on 08-04-2014.

Per City of Lexington's Ordinance 10.01 Subd 1(E), it is unlawful for any animal to be at large. An owner or person in control of the animal is responsible under this chapter for any animal that is at large. This violation took place on 08-04-2014 while we were meeting.

These ordinances are available for you to review online at [www.clpdmn.com](http://www.clpdmn.com) and I recommend that you review them. Enclosed you will find citations for the above violations.

If you have any further questions, you can reach me at the above methods of contact.

Community Service Officer Frederickson  
#303





REQUEST FOR APPEAL OF DANGEROUS/POTENTIALLY DANGEROUS  
DOG CLASSIFICATION

Within 14 days return to:

Chief of Police  
Centennial Lakes Police Department  
54 North Road  
Circle Pines, MN 55014

Check appropriate box:



Please be advised of my intent to appeal this matter to  
the City Council.




I do not intend to appeal this matter. (Please check appropriate  
line below)

The dog in question has been:

\_\_\_\_\_ Humanely euthanized.

\_\_\_\_\_ Permanently removed from the city.

\_\_\_\_\_ Brought into compliance with this declaration.


  
\_\_\_\_\_  
Signature of Dog Owner

8/12/2014  
Date

Note: In the event that you elect to appeal this matter to the City Council, the City will  
advise you as to the date and time of the hearing as well as additional rights that are  
provided to you under local ordinance.



INCIDENT INFO

Agency Name: <b>CENTENNIAL LAKES POLICE DEPT.</b>		ORI #: <b>MN0020300</b>		JCF: <input type="checkbox"/>	Add'l Pages: <input type="checkbox"/>	 * 1 4 1 6 6 8 4 7 *	
Reporting Officer(s): <b>G309 FREDRICKSON, LUCAS</b>						Total Value Stolen (Property): <b>\$0.00</b>	
Date Reported: <b>08/04/2014 01:43 PM</b>		Assigned: <b>1156</b>		Arrived: <b>1203</b>		Cleared: <b>1242</b>	
Earliest Date/Time Occurred:		Latest Date/Time Occurred:		Total Value Damaged (Property): <b>\$0.00</b>		Total Value Recovered (Property): <b>\$0.00</b>	
Location of Offense/Incident: <b>9330 DUNLAP AVE LEXINGTON, MN 55014-</b>						Apt.:      Grid: <b>03 - 03</b>	

OFFENSE(S)

MOC Code:	Classification:	Disposition:
956.1	Dog Bite	
959.3	Dog (a) Large	

NARRATIVE

## Incident Narrative 1

DOG BITE.


I WAS DISPATCHED TO THE 9300B OF DUNLAP, FOR A DOG BITE. DOG QUARANTINED AT THE HOME.

PENDING FOLLOW UP.

CSO FREDERICKSON  
#303

NAME CODES: A - Adult Arrested, AC - Arresting Citizen, C - Complainant, D - Driver, F - Family/Parent, G - Guardian, J - Juvenile Arrested, M - Mentioned, MP - Missing Person, I - Other Involved, O - Owner, P - Passenger, PT - Perpetrator, R - Reportee, S - Suspect, V - Victim, W - Witness

NAME(S)

<input checked="" type="checkbox"/> Person <input type="checkbox"/> Business	A/J/U: <b>A</b>	Code: <b>O</b>	Name: <b>ZELASNEY, KAYLA MARIE</b>		Alias:		
Address (Street, City, State, Zip): <b>9334 DUNLAP AVE LEXINGTON, MN 55014-</b>				Apt.:	Date of Birth: <b>03/04/1990</b>	Sex: <b>FEMALE</b>	Race:
Height:	Weight:	Hair Color:	Eye Color:	Home/Bus. Phone: <b>763-249-5448</b>	Work/Bus. Cell:	Cell/Pager/Fax:	
<input checked="" type="checkbox"/> Person <input type="checkbox"/> Business	A/J/U: <b>A</b>	Code: <b>C</b>	Name: <b>EGGERTH, HELEN ELSIE</b>		Alias:		
Address (Street, City, State, Zip): <b>9330 DUNLAP AVE LEXINGTON, MN 55014-</b>				Apt.:	Date of Birth: <b>04/18/1927</b>	Sex: <b>FEMALE</b>	Race:
Height:	Weight:	Hair Color:	Eye Color:	Home/Bus. Phone: <b>763-784-1854</b>	Work/Bus. Cell:	Cell/Pager/Fax:	
<input checked="" type="checkbox"/> Person <input type="checkbox"/> Business	A/J/U: <b>A</b>	Code: <b>W</b>	Name: <b>MCKEEHAN, ANTHONY DAVID</b>		Alias:		
Address (Street, City, State, Zip): <b>4077 LOVELL ROAD LEXINGTON, MN 55014-</b>				Apt.:	Date of Birth: <b>12/29/1983</b>	Sex: <b>MALE</b>	Race:
Height:	Weight:	Hair Color:	Eye Color:	Home/Bus. Phone: <b>612-741-7873</b>	Work/Bus. Cell:	Cell/Pager/Fax:	
Supervisor: 				Extra Copy To:		Related Case Number:	

CASE



# INCIDENT REPORT - NARRATIVE

Agency Name: CENTENNIAL LAKES POLICE DEPT.	ORI #: MN0020300	Report Date/Time: 08/04/2014 01:43 PM	OCA #: 14166847
---	---------------------	--	--------------------

## Incident Narrative 2

On 08-04-2014 at 1156 hours, I was dispatched to 9330 Dunlap Ave, on a report of a dog bite. The caller was the victims daughter, CHARLENE SMITH, who resides in Texas.

Upon arrival, I met with, HELEN ELSIE EGGERTH (DOB:04-18-1927) who said she was walking home from Lovell and Dunlap when a large german shepherd ran at her in the 9330b of Dunlap. The dog jumped up on her, bite her, and then ran farther into the neighbors yard to the east before turning around and barking at her. EGGERTH said the owner who she described as a 20 year old blonde female came out, grabbed the dog, and apologized for the incident before bringing it inside. EGGERTH said the dog has gotten out before and jumped up on her, but never bit her before. EGGERTH said she believed the dog came from one house to the north, 9334 Dunlap. EGGERTH also said there were a few men down the street who saw the incident happen, and pointed to 4077 Lovell.

EGGERTH showed me the small puncture wound on her right inner elbow. It should be noted EGGERTH denied medical services multiple times throughout the incident. I took pictures of both the puncture wound, and EGGERTH.

I provided EGGERTH with my business card and advised her to call immediately if the dog gets out again, or if she gets any medical attention related to the dog bite.

At 1213 hours, I located the owner of the dog at 9334 Dunlap ave, KAYLA MARIE ZELASNEY (DOB:03-04-1990) who said she was getting out of her car with her dog, DIESEL, when he ran out into the street and jumped up on EGGERTH. ZELASNEY said she did not see DIESEL bite EGGERTH. ZELASNEY said she grabbed DIESEL and put him inside at that time. ZELASNEY provided me with proof of rabies vaccinations from Rice Creek Animal Hospital showing DIESEL's rabies expires on 11-04-2016. ZELASNEY said DIESEL has never bit anyone before, but does jump up on people.

It should be noted when ZELASNEY went to go get DIESEL for me to observe his behavior she located him in her neighbors yard because she did not close the gate in the backyard. DIESEL also pushed his way out of the house during ZELASNEY and I's conversation.

I explained the quarantine period to ZELASNEY who agreed to all parameters. I also explained to ZELASNEY DIESEL would be listed as a potentially dangerous dog, and would be receiving a letter from Centennial Lakes Chief regarding the matter in the near future. ZELASNEY said she understood everything that was explained to her. ZELASNEY signed the quarantine form. DIESEL quarantined at the home for 10-days (08-14-2014) because they have a properly enclosed backyard, and ZELASNEY provided me with proof of current rabies.

At 1234 hours, I located the witness at 4077 Lovell Road, ANTHONY DAVID MCKEEHAN (DOB:12-29-1983), who said he saw a german shepherd come out into the road and at an old lady he recognized as she walks passed his home every day. MCKEEHAN said he asked is she was okay because she appeared "Frightened, scared, and shaken up." MCKEEHAN said "EGGERTH said he nipped me a second time."

Quarantine form filled out and attached to report. Photos taken and uploaded to CLPD server. Information forwarded to Captain Nelson, and other CSO.

Pending follow up after 10-day quarantine period ends.

CSO Frederickson  
#303

## SUPPLEMENT REPORT

INCIDENT INFO

Agency Name: CENTENNIAL LAKES POLICE DEPT.		ORI #: MN0020300	JCF: <input type="checkbox"/>	Add'l Pages: <input type="checkbox"/>	Case Number: 14166847
Reporting Officer(s): G309 FREDRICKSON, LUCAS					Total Value Stolen (Property): <input type="text" value="\$0.00"/>  Total Value Damaged (Property): <input type="text" value="\$0.00"/>  Total Value Recovered (Property): <input type="text" value="\$0.00"/>
Date Reported:	Assigned:	Arrived:	Cleared:		
Earliest Date/Time Occurred:		Latest Date/Time Occurred:			
Location of Offense/Incident:					
Apt.:					Grid:

OFFENSE(S)

MOC Code:	Classification:	Disposition:

NARRATIVE

Incident Narrative 1  
FOLLOW UP.

ON 08-08-2014 AT 1200 HOURS, I MAILED ZELASNEY A LETTER FROM THE CHIEF DESIGNATING DIESEL A POTENTIALLY DANGEROUS DOG. I ALSO INCLUDED WITH THE LETTER THE REQUIREMENTS SHE WILL NEED TO FULFILL WITHIN 14-DAYS. I ALSO ATTACHED THE APPEAL FORM WHICH WILL NEED TO BE RETURNED WITHIN 14-DAYS TO THE POLICE DEPARTMENT (08-22-2014).

I INCLUDED WITH THE AFOREMENTIONED ARTICLES WAS A LETTER EXPLAINING TO ZELASNEY THAT SHE WAS BEING CITED FOR, ATTACK BY AN ANIMAL AND DOG AT LARGE. INCLUDED IN THE LETTER WAS THE ORDINANCE EXPLAINING BOTH, AND THE TIME THEY OCCURRED.

CITATION #0203990011010.

NAME CODES: A - Adult Arrested, AC - Arresting Citizen, C - Complainant, D - Driver, F - Family/Parent, G - Guardian, J - Juvenile Arrested, M - Mentioned, MP - Missing Person, I - Other Involved, O - Owner, P - Passenger, PT - Perpetrator, R - Reportee, S - Suspect, V - Victim, W - Witness

NAME(S)

<input type="checkbox"/> Person	A/J/U:	Code:	Name:		Alias:	
<input type="checkbox"/> Business						
Address (Street, City, State, Zip):				Apt.:	Date of Birth:	Sex: Race:
Height:	Weight:	Hair Color:	Eye Color:	Home/Bus. Phone:	Work/Bus. Cell:	Cell/Pager/Fax:
<input type="checkbox"/> Person	A/J/U:	Code:	Name:		Alias:	
<input type="checkbox"/> Business						
Address (Street, City, State, Zip):				Apt.:	Date of Birth:	Sex: Race:
Height:	Weight:	Hair Color:	Eye Color:	Home/Bus. Phone:	Work/Bus. Cell:	Cell/Pager/Fax:
<input type="checkbox"/> Person	A/J/U:	Code:	Name:		Alias:	
<input type="checkbox"/> Business						
Address (Street, City, State, Zip):				Apt.:	Date of Birth:	Sex: Race:
Height:	Weight:	Hair Color:	Eye Color:	Home/Bus. Phone:	Work/Bus. Cell:	Cell/Pager/Fax:
Supervisor: RMB				Extra Copy To: Chief		Related Case Number:



CITATION AND COPY OF LETTERS ATTACHED.

PENDING FOLLOW UP.

CSO FREDERICKSON  
#303



Centennial Lakes Police Department  
54 North Road  
Circle Pines, MN 55014  
(763) 784-2501

Address / Location of Bite: 9336 dunlap Ave

**NOTICE:** You are to quarantine the involved animal at the agreed location below for 10 DAYS. During this period the animal should have no contact with any other animals. The animal may only be outside the location for short periods of time and must be physically restrained by the owner on the property of the quarantine location. *The animal shall not leave the quarantine location without written permission of the Centennial Lakes Police Department.* You are to contact the Police Department immediately if there is any change in the animal's behavior during this period. *If the Officer believes the animal cannot be effectively quarantined at the owner's residence, or the owner cannot provide proof of current rabies vaccination, the animal will be taken to Otter Lake Animal Care Center and the owner will be responsible for any and all costs. The animal must have current rabies vaccination and a current City license by the end of the quarantine period.*

Name: Diesel

Date: \_\_\_\_\_

**CITY OF LEXINGTON**  
**REGULAR PLANNING COMMISSION MEETING MINUTES**  
**August 12, 2014 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

**1. CALL TO ORDER**

**A. Roll Call**

*Chairperson Olsson called to order the Public Hearing of the City of Lexington on August 12, 2014 at 7:00 p.m. Commissioners Present: Mike Hoska, John Bautch, Caleb Johnson, and Mark Vanderbloomer. Also: John Hughes, Councilmember; Bill Petracek, City Administrator; Tina Northcutt, Finance Director; Bernice Bautch; Tim & Lori Glover, Bistro Leroux. .*

**2. PUBLIC HEARING – Proposed Ordinance Amendments**

*Chairperson Olsson provided an overview of the following ordinances for the public hearing.*

*1. Ordinance 14-01 - An Ordinance Amending Chapter 11 Zoning Section 11.33, Schedule of Uses by District in a B-4 Zone by Adding Restaurant With or Without Bar as a Uses Permitted*

*2. Ordinance 14-04 - An Ordinance Amending Chapter 11 Zoning Section 11.60, Subdivision 22, Performance Standards*

*3. Ordinance 14-05 - An Ordinance Amending Chapter 11 Zoning Section 11.31, Redesignating the M-2 Parcel Adjoining Lovell Road as B-4*

*Tim & Lori Glover from Bisto Leroux addressed the Planning Commission in support of Ordinance 14-01. They explained their need to have the ability to serve beer & wine to their customers primarily to enhance their food. Discussion ensued.*

*Bernice Bautch asked if the “exceptions” that are being provided for parking regulations in ordinance 14-04 are going to be the norm for all parking in Lexington. Discussion ensued.*

*No other citizens were present to address the Planning Commission about the proposed ordinances.*

**3. ADJOURNMENT PUBLIC HEARING**

*A motion was made by Olsson to adjourn the public hearing at 7:20 pm. The motion was seconded by Bautch. Motion carried 5-0.*

## **REGULAR PLANNING COMMISSION MEETING**

### **4. CALL TO ORDER**

*Chairperson Olsson called to order the Regular Planning Commission of the City of Lexington on August 12, 2014 at 7:21 p.m. Commissioners Present: Mike Hoska, John Bautch, Caleb Johnson, and Mark Vanderbloomer. Also: John Hughes, Councilmember; Bill Petracek, City Administrator; Tina Northcutt, Finance Director; Bernice Bautch; Tim & Lori Glover, Bistro Leroux. City Attorney Kurt Glaser arrived at 8:00 p.m.*

### **5. CITIZENS FORUM**

*No one was present to address the Planning Commission.*

### **6. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Olsson made a motion to approve the agenda with an amendment under discussion items by swapping item 9-B with item 9-C. Motion seconded by Olsson. Motion carried 5-0.*

### **7. LETTERS AND COMMUNICATION**

#### **A. Building Permits for July 2014**

*Some discussion, not action taken.*

### **8. APPROVAL OF PLANNING COMMISSION MINUTES**

#### **A. July 9, 2014**

*Vanderbloomer made a motion to approve the July 9, 2014 minutes. The motion was seconded Bautch. Motion carried 5-0.*

### **9. DISCUSSION ITEM:**

#### **A. Ordinance 14-01 - An Ordinance Amending Chapter 11 Zoning Section 11.33, Schedule of Uses by District in a B-4 Zone by Adding Restaurant With or Without Bar as a Uses Permitted**

*Vanderbloomer made a motion to recommend to the City Council to approve Ordinance 14-01 – an ordinance amending Chapter 11 Zoning Section 11.33, Schedule of Uses by District in a B-4 Zone by Adding Restaurant With or Without Bar as a Uses Permitted as written. The motion was seconded by Hoska. Motion carried 5-0.*



B. Ordinance 14-05 - An Ordinance Amending Chapter 11 Zoning  
Section 11.31, Redesignating the M-2 Parcel Ajoining Lovell  
Road as B-4

*A motion was made by Johnson to recommend Ordinance 14-05 - An Ordinance Amending Chapter 11 Zoning Section 11.31, Redesignating the M-2 Parcel Adjoining Lovell Road as B-4 as written. The motion was seconded by Bautch. Motion carried 5-0.*

*Chairperson Olsson requested skipping items 9-B and 9-D and move ahead on the agenda to discuss item #10 - Note Council Minutes - until the City attorney arrives*

**10. NOTE COUNCIL MINUTES:**

- A. July 2, 2014
- B. July 17, 2014

*The Commission discussed the July 2nd and July 17<sup>th</sup> City Council minutes. Petracek provide and update on Lake Drive reconstruction process, the parks master plan agreement with MSA Engineering, the promotion of Tina Northcutt to Finance Director, and the Parkview Cooperative foreclosure process. No action was taken.*

**11. DISCUSSION ITEM:** *The following discussion items were rearranged on the agenda*

C. Ordinance 14-04 - An Ordinance Amending Chapter 11 Zoning  
Section 11.60, Subdivision 22, Performance Standards.

*Olsson asked Attorney Glaser what the difference is between a "variance" and an "exception." Glaser explained that a variance is governed by State Statute, and exception is not. Discussion ensued.*

*Glaser explained that if a property owner can present a rational reason and set of plans to the planning Commission for parking, you can grant an exception to an ordinance. Olsson asked if the exception can be tied to the property. Glaser stated that you probably don't want to tie the 'exception' to the property. Discussion ensued.*

*Vanderbloomer asked if an exception can be revoked or does it expire. Glaser replied by saying that an exception would be revoked. He added that the exception would best be tied to the business license when it is issued. Discussion ensued.*

*Johnson asked if the exceptions to the parking regulations can be more restrictive. Glaser stated that the Planning Commission could apply more restrictive rules to parking regulation by an exception to the ordinance. Discussion ensued.*

*A motion was made by Olsson to recommend to the City Council to approve Ordinance 14-04 - an Ordinance Amending Chapter 11 Zoning Section 11.60, Subdivision 22, Performance Standards. The motion was seconded by Bautch. Motion carried 5-0.*

D. Planning and Zoning meeting dates and time

*Olsson wanted to discuss the meeting dates and times due to Attorney Glaser not being able to attend Planning & Zoning meetings on Wednesday evenings due to a conflict. Discussion ensued.*

*A motion was made by Bautch to move the Planning & Zoning meetings to the 2<sup>nd</sup> Tuesday of the month beginning in January of 2015. The motion was seconded by Olsson. Motion carried 5-0.*

8. **PLANNING COMMISSION INPUT** – *Some discussion. No action was taken.*

9. **ADJOURNMENT**

*A motion to adjourn was made by Hoska at 9:03 pm. The motion was seconded by Olsson. Motion carried 5-0.*

**CITY OF LEXINGTON  
WORKSHOP MINUTES  
Thursday, August 21, 2014  
Immediately following Council meeting  
City Hall**

**1. Call to Order:** Mayor Pitchford at 8:17 pm on August 21, 2014

**2. Roll Call:** Present: Bailey – Hughes – Plasch - Payment  
Also present: Bill Petracek, City Administrator; Tina Northcutt, Finance Director; Kurt Glaser, City Attorney ; Steve Winter, City Engineer; Gary Grote, Fire Chief; Mark Vanderbloomer, Assistant Fire Chief; Ron Wasmund, Building Official.

**3. Discussion Items:**

**A. Building Permit Fee / Payment Structure**

*Administrator Petracek explained that when we hired Inspectron Inc. to do our building inspections, they would review our building permit fee schedule to determine the need to change the fee structure.*

*Ron Wasmund, Building Official, was present to provide an overview of his analysis. He stated that he is currently issuing permits under the City of Lexington's existing permit fee schedule that has been approved by ordinance. He spoke with surrounding communities to provide comparisons of building permit fees and he provided the City Council with an analysis of the different valuations for permit fees. He explained that Lexington and Centerville were the highest permit fees. Discussion ensued.*

*Councilmember Bailey asked to have more valuation comparisons to determine if we are covering the costs of our building inspector. Mr. Wasmund stated he will provide more comparisons and will bring it back to the next workshop for discussion.*

**B. MSA report - Existing Lexington Fire Station**

*Steve Winter, City Engineer, provided an explanation to the City Council of the report on the fire station deficiencies that was conducted by MSA Structural Engineer, Al Szymanski. Mr. Winter stated that Mr. Szymanski was unable to attend the meeting due to a conflict.*

*The City Council discussed the report and the need to make the recommended upgrades and cost estimates that were provided in the report by MSA. Administrator Petracek asked the Council if they wanted to move ahead with the recommended upgrades to the fire station, or if they wanted to*



*explore the idea of building a new fire station. Mayor Pitchford stated that he would like to see a new station built where the Lovell Building currently sits. Discussion ensued.*

*Administrator Petracek stated that from what he was hearing from the discussion of the City Council, wished set aside funds in the 2015 budget for designing a new fire station and land acquisition for a new location of the station. He also explained that they would talk to Al Szymanski about cosmetic upgrades to the existing fire station and the costs. Administrator Petracek added that we will discuss this item again at budget time.*

#### **C. Discuss Formulating a Strategic Plan**

*Administrator Petracek asked if the City Council wanted to do a strategic plan. Adding that he has several facilitators that would provide the service to the community. Discussion ensued about waiting until after the election in November. Administrator Petracek stated he would bring this up for discussion again after the election.*

#### **D. Discuss Meeting Definition Policy**

*Councilmember Plasch had asked to discuss this item at the workshop; he stated that he wanted to make everyone aware of the provision in the Meeting Definition Policy that states, "A 'meeting' does not include attendance at a regular meeting or workshop, nor does it include discussions with constituents or the City Administrator." He added that he wanted the Council to be aware that if the city administrator is present at a meeting, they would not be compensated for that meeting. The City Council discussed this item at length.*

#### **4. Staff Input**

*No staff input*

#### **5. Council Input**

*No Council input*

#### **6. Adjourn**

*Motion was made by Mayor Pitchford, seconded by Councilmember Plasch to adjourn the meeting at 10:21 p.m. Motion carried unanimously 5-0.*



North Metro I-35W Corridor Coalition  
Board of Directors Meeting Minutes  
August 21, 2014

The meeting of the North Metro I-35W Corridor Coalition Board of Directors was called to order by President Sherry Gunn at 4:05pm. Those in attendance or joining the meeting shortly after included:

Sherry Gunn, Council Member, City of Mounds View  
Clark Arneson, City Manager, City of Blaine  
James Keinath, City Administrator, City of Circle Pines  
Mary Jo McGuire, Commissioner, Ramsey County  
Brian Strube, New Brighton City Council  
Doug Fischer, Anoka County Division Manager/County Engineer  
Kevin Rogenbuck, Ramsey County Rail Authority  
James Tolaas, Ramsey County Public Works Director  
Beth Engum, Ramsey County Public Works Project Manager  
Sheila Kauppi, MnDOT Area Engineer  
Mark Lindeberg, MnDOT Area Engineer  
Bill Goff, MnDOT Managed Lane Project Manager  
Jerome Adams, MnDOT Project Manager  
Todd Pollum, SRF  
David Nelson, SRF  
Bob Benke, Ewald Consulting, Coalition Project Manager

The Draft Agenda was reviewed and approved with motion by Arneson, seconded by Strube.

MANAGED LANE STUDY UPDATE:

Benke began the briefing with a quick overview of the status of the contract for the North Metro I-35W Managed Lane Project preliminary engineering and environmental analysis. SRF has been selected to perform the study and the contract and selection process is under standard review by the Department of Administration. Approval is expected within two weeks.

Adams explained that he would be the MnDOT project manager with support from other Staff. The Study will follow NEPA process requirements and a preferred alternative will be identified. The intent is to have all documents ready to sign when implementation funding is secured. FHWA will have review & approval given that it is responsible for oversight of the Interstate system. The plans will be brought to the 30% completion stage with either a design/build or design/bid/build option ready to go. Examples of work needed include drainage system requirements that might impact rights of ways, analysis of traffic flows, identification of possible 'add ons' etc. The Study is expected to take up to 18 months, with the final step being requests for municipal approval by the affected cities.

Nelson, SRF, reported that the Study will focus on the segment of I-35W between CR C & Blaine. The next step will be to firm up the work plan and establish the Technical Advisory Committee structure and membership with staff representing the cities, counties and agencies involved. The TAC will meet, likely bi-monthly, to review progress/ findings and recommendations and provide feedback to the project team. The first TAC meeting is estimated to be scheduled for early October and the second in December. The public involvement process will be assisted by Charleen Zimmer, Zan Associates public involvement consultant. Involvement of elected officials will be a priority. The first major public airing of findings is expected in the spring of 2015.

Following the presentations, Board members asked a series of questions with response from SRF and MnDOT staff.

#### TPP REVIEW

Roggenbuck and Commissioner McGuire reported on TAB discussions on the TPP that has been released for public comment. They reported that the main issue of concern is the proposed inclusion of a housing factor in determining funding allocations. Members were encouraged to consider submitting comments and to contact their Metro Council representative. Anoka & Ramsey County will both submit comments. Copies will be shared when completed.

#### MINUTES

Minutes of the June 12, 2014 Executive Committee meeting were approved with motion by Gunn, seconded by McGuire.

#### FINANCIAL REPORT

Benke shared the to-date summary report provided by Arneson. The report was accepted with motion by Gunn, seconded by McGuire.

#### CANDIDATE FORUMS

Benke reported that he was working with the Twin Cities North Chamber of Commerce and the North Metro Mayors Association to cosponsor Legislative Candidate Forums in the Corridor Districts 41A&B and 42A&B.

#### NEXT MEETING

The next Board meeting will be held on September 18 at 4 pm, site to be determined.

#### ADJOURNMENT

President Gunn adjourned the meeting at 5:52 pm.



**CITY OF LEXINGTON**  
**REGULAR PARK BOARD MEETING MINUTES**  
**August 4, 2014 – 6:30 P.M.**  
**9180 Lexington Avenue**  
**Lexington, MN 55014**

**1. CALL TO ORDER**

A. Roll Call: Chairperson Mitlyng, Commissioners Ames, Hylton, Koch  
*Chairperson Mitlyng called to order the Regular Park Board Meeting of the City of Lexington of August 4, 2014. Commissioners Present: Ames, Hylton and Koch. Also Present: Finance Director Northcutt, Summer Fun Representative Lynn Rossiter, City Engineer Winter and Landscape Architect Bruce Woods.*

**2. CITIZENS FORUM**

*No one wished to address the park board.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Motion was made by Commissioner Ames, seconded by Commissioner Hylton, to approve the agenda as presented. Passed unanimously. Motion carried.*

**4. LETTERS AND COMMUNICATION**

A. Invitation to stakeholders for Memorial and DuWayne Parks

**5. APPROVAL OF PARK BOARD MINUTES**

A. July 7, 2014

*Motion was made by Commissioner Hylton, seconded by Commissioner Koch, to approve the Park Board Minutes of July 7, 2014. Passed unanimously. Motion carried.*

**6. DISCUSSION ITEM:**

A. Bruce Woods, Landscape Architect and Project Manager, from MSA

Park Board and other stakeholders discussion about project goals, visions and issues for each park.

*Discussion of existing features within Memorial Park and DuWayne Park. Park Board members and others in attendance also shared what is 'right' with each park and areas that need improvement. Bruce Woods will generate 2 concept plans for each park for city to review. No action taken.*

B. Rain Garden Updates

*City Engineer Winter addressed questions/concerns that Park Board members had about the rain garden. No action taken.*

**7. NOTE COUNCIL MINUTES:**

A. July 2, 2014

**8. PARK BOARD INPUT**

*None*

## 9. ADJOURNMENT

*Motion was made by Commissioner Koch, seconded by Commissioner Ames, to adjourn the Regular Park Board Meeting of August 4, 2014. Passed unanimously. Motion carried.*



# Anoka County Sheriff's Office OPEN HOUSE



**Tuesday, September 16, 2014**

**4:00—7:00 PM**

**13301 Hanson Blvd, NW, Andover**

**Featuring:**

**Tours of Sheriff's Office**

**Tours of Forensic Laboratory**

**Specialty Unit Displays:**

**> SWAT Team**

**> Dive Team**

**> Crime Scene Unit**

**Reserve/Explorer Units**

**Chaplain Program**

**Free Child Fingerprinting**

Sheriff James Stuart and his staff invite you to an "Open House" to come and see YOUR Sheriff's Office and the diverse services that are provided to the citizens throughout Anoka County.

Many of our public safety partners will also be on hand with demonstrations, displays, and opportunities to interact and learn more about what is occurring within our communities.

We hope you can join us as we work together to develop positive changes in our communities.



***Reminder: Use this opportunity to drop off your unused prescription drugs.***

## Our Partners

Anoka County Attorney's Office  
Parks/Highway  
Midwest Medical Examiner's Office  
County 911

Emergency Management  
Public Health Emergency Preparedness  
Social Services & Mental Health  
Corrections

Safe Kids Anoka County  
North Memorial Ambulance Service  
B.U.L.L.Y. Inc.  
Alexandra House  
Andover Fire Department  
Mediation Services  
Jacob Wetterling Resource Center

Allina Health Emergency Medical Services  
A.H.S.D. Homeless Liaison  
Hope 4 Youth  
Family Promise Anoka  
Project LifeSaver/LOK8U  
Baking the Blue Line  
Know the Truth



**unapproved**  
**CITY OF LEXINGTON**  
**REGULAR COUNCIL MEETING**  
**AUGUST 21, 2014 – 7:00 P.M.**  
**9180 LEXINGTON AVENUE**

**1. CALL TO ORDER: – Mayor Pitchford**

A. Roll Call - Council Members: Bailey, Hughes, Payment, Plasch

*Mayor Pitchford called to order the Regular Council meeting of the City of Lexington of August 21, 2014 at 7:01 p.m. Councilmember's present: Bailey, Hughes, Payment and Plasch. Also Present: Bill Petracek, City Administrator; Tina Northcutt, Finance Director; Kurt Glaser, City Attorney; Steve Winter, City Engineer; Gary Grote, Fire Chief; Mark Vanderbloomer, Assistant Fire Chief; Mark Kurth, Fire Lieutenant; Don Drusch, Firefighter; Ron Wasmund, Building Official; Amy Overgaard, Quad City Press; Tim & Lori Glover, Bistro Laroux Owner's.*

**2. CITIZENS FORUM –**

*There were no citizens present for discussion under this item.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Motion was made by Councilmember Payment, seconded by Councilmember Bailey to approve the agenda as presented. Passed unanimously. Motion carried 5-0.*

**4. INFORMATIONAL REPORTS:**

**A) Lexington Fire Department 2013 Annual Report**

*Gary Grote, Fire Chief, provided an overview of the 2013 Annual Fire Department Report. Discussion ensued. No action taken.*

**B) Building Official Report -**

*Ron Wasmund, Building Official, provided an overview of his report involving his activities dealing with building inspections, property maintenance, and rental housing inspections since he started as the building official in June. Discussion ensued. No action taken.*

**C) LETTERS AND COMMUNICATIONS:**

A. Public Notice – Budget Workshop Scheduled September 4, 2014 immediately

- following regular Council meeting
- B. Notice of Public Hearing on Middle Rice Creek Restoration Project
  - C. Minnesota Management & Budget – Pay Equity Compliance

*There was some discussion on Letters and Communications agenda items. No action was taken.*

**Consent Agenda:**

**5. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – August 7, 2014
- B. Recommendation to Approve Claims and Bills:  
Check #'s 13285-13287  
Check #'s 38662-38702  
Check #'s 10015-10035
- C. Recommendation to approve Business License Renewal

*Motion was made by Councilmember Bailey, seconded by Councilmember Plasch to approve the consent agenda as presented. Passed unanimously. Motion carried 5-0.*

**Action Items:**

**6. ACTION ITEMS:**

- A. Public Works – Tire Purchase Request

*Mayor Pitchford questioned why this was on the agenda for an action item. Petracek provided an explanation as to why this item was tabled at the last City Council meeting and Councilmember Hughes providing a cheaper quote from his place of work – Goodyear Commercial Tire. Hughes provided an explanation as to why Public Works should replace six tires instead of five tires. Hughes had had some discussions with Public Works about the tire purchase. Discussion ensued.*

*Motion was made by Mayor Pitchford, seconded by Councilmember Bailey approving the low quote to purchase six tires from Goodyear Commercial Tires in the amount of \$1,826.54. Passed by majority. Motion carried 4-0. Councilmember Hughes abstained.*

- B. Proclamation – October of 2014 Is Proclaimed As Domestic Violence Awareness Month.

*Motion was made by Councilmember Bailey, seconded by Councilmember Bailey to approve the proclamation declaring October of 2014 as Domestic Violence Awareness Month. Passed unanimously Motion carried 5-0.*



- C. Recommendation from Planning & Zoning Commission to approve Ordinance NO. 14-01 An Ordinance Amending Chapter 11 Zoning Section 11.33, Schedule of Uses By District In A B-4 Zone By Adding Restaurant With Or Without Bar As A Uses Permitted.

*City Attorney Glaser provided an explanation to the proposed ordinance that currently a B-4 zone does not allow the sale of beer under these regulations, adding that this zoning ordinance amendment will allow for the sale of beer and wine in a restaurant setting in a B-4 zone. This will be the zoning regulations under which Bistro La Roux will operate their restaurant. Tim & Lori Glover, owners of Bistro La Roux provided an explanation that they want to be able to serve beer and wine to their customer's to enhance the food they serve at their establishment. They don't anticipate wanting to sell liquor.*

*Mayor Pitchford questioned if changing this ordinance to allow the sale of beer & wine would open up the door for more liquor licenses to be sold. Attorney Glaser explained that we cannot have anymore bars like Bamboo Betty's or Cowboy's that sell liquor. Discussion ensued.*

*Motion was made by Councilmember Bailey, seconded by Councilmember Plasch to approve the recommendation from the Planning and Zoning Commission to adopt Ordinance No. 14.01 – An Ordinance Amending Chapter 11 Zoning Section 11.33, Schedule of Uses by District In a B-4 Zone by Adding Restaurant With or Without Bar as a uses permitted. Passed unanimously. Motion carried 5-0.*

- D. Recommendation from Planning & Zoning Commission to approve Ordinance NO. 14-04 An Ordinance Amending Chapter 11 Zoning Section 11.60, Subdivision 22, Performance Standards

*Attorney Glaser explained that the City of Lexington has strict parking standards and we do not have any way of providing accommodations to businesses to ease these restrictions. He explained that this ordinance would provide "exceptions" to the parking regulations, but the property owner's would still need to prove a need to the Planning Commission and the City Council for an "exception" to be granted to them. Discussion ensued.*

*Motion was made by Councilmember Hughes, seconded by Councilmember Bailey to approve the recommendation from the Planning & Zoning Commission to adopt Ordinance No. 14.04 – An Ordinance Amending Chapter 11 Zoning Section 11.60, Subdivision 22 - Performance Standards. Passed unanimously. Motion carried 5-0.*

- E. Recommendation from Planning & Zoning Commission to approve Ordinance NO. 14-05 An Ordinance Amending Chapter 11 Zoning Section 11.31 Re-designating the M-2 Parcel Adjoining Lovell Road As B-4.

*Attorney Glaser explained that this proposed ordinance amendment corrects an error on the zoning map that was overlooked during the codification process, which would make the B-5 (M-2) zone on the corner of Lexington and Lovell Road a B-4 zone. Discussion ensued.*

*Motion was made by Councilmember Bailey, seconded by Councilmember Hughes to approve the recommendation from Planning & Zoning Commission to adopt Ordinance No. 14-05 – An Ordinance Amending Chapter 11 Zoning Section 11.31 – Re-designating the M-2 Parcel Adjoining Lovell Road as B-4 zone. Passed unanimously. Motion carried 5-0.*

7. Recommendation to approve Liquor License – Bistro La Roux pending Centennial Lakes Police Department approval.

*Administrator Petracek explained that we have not yet received the final background analysis of Bistro La Roux from the Centennial Lakes Police Department. Attorney Glaser recommended approving the liquor license contingent upon the completion of the background investigation from the police department.*

*Motion was made by Councilmember Bailey, seconded by Councilmember Plasch to approve the liquor license for Bistro La Roux pending the completion of the background investigation by the Centennial Lakes Police Department. Passed unanimously. Motion carried 5-0.*

8. Recommendation to approve Resolution NO. 14-17 A Resolution Amending Fee Schedule.

*Administrator Petracek provided an explanation to Resolution No. 14-17 that the fee schedule would have a charge for the City to grant an “exception” to the parking regulations. This fee would be the same amount charged for a variance or conditional use permit. Discussion ensued.*

*Councilmember Bailey made a motion, seconded by Councilmember Hughes to approve Resolution No. 14-17 – A Resolution Amending Fee Schedule. Passed unanimously. Motion carried 5-0.*

## 9. MAYOR AND COUNCIL INPUT –

*No input from the Mayor or City Council*

## 10. ADJOURNMENT

*Motion was made by Mayor Pitchford, seconded by Councilmember Plasch to adjourn the Regular Council meeting at 8:01 pm. Passed unanimously. Motion carried 5-0.*

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

**The following claims and bills have been presented to the Council for approval at the Council Meeting of September 4, 2014.**

(1) Payroll

Checks	13288 through	13300	\$	22,165.57
--------	---------------	-------	----	-----------

VOID:

Automatic Withdrawals

Federal Tax	\$2,079.33	
Social Security	\$1,784.52	
Medicare	\$417.28	
State Tax	<u>\$934.51</u>	
Total	\$5,215.64	\$ 5,215.64

(2) Automatic Data Processing	\$	239.53
-------------------------------	----	--------

(3) General and Liquor Payment Recommendations:

Check	38703		\$	28.00
Checks	38704 through	38750	\$	220,490.16

VOID:

(4) ACH and Credit Card Payments for:

(5) Wire Transfer Payment Recommendation: (Bond Payments)	\$	-
---	----	---

Total Payments and Withdrawals Approval	<u>\$</u>	<u>248,138.90</u>
---	-----------	-------------------

Centennial Lakes Police Payment Recommendations:

Checks	10036 through	10048	\$	<u>8,145.93</u>
--------	---------------	-------	----	-----------------

Total Payments	<u>\$</u>	<u>8,145.93</u>
----------------	-----------	-----------------

VOID:



WEEK 35 BATCH 4480 55 PAYS  
0 Employees With Overflow Statement  
0 Overflow Statement 1 Total Statement  
Tot Cks/Vchrs:00000000055 Tot Docs in all:00000000057  
First No. Last No. Total  
Checks: 00000013288 00000013300 00000000013  
Vouchers: 00000350001 00000350042 00000000042

## Earnings Statement

STLO M9J TOTAL DOCUMENT  
CITY OF LEXINGTON  
LOCATION 0001

COPY

COPY

30049.17 GROSS  
22165.57 NET PAY (INCLUDING ALL DEPOSITS)  
2079.33 FEDERAL TAX  
1784.52 SOCIAL SECURITY  
417.28 MEDICARE  
.00 MEDICARE SURTAX  
.00 SUI TAX  
934.51 STATE TAX  
.00 LOCAL TAX  
21418.35 DEDUCTIONS  
3415.18 NET CHECK

STLO COMPANY CODE M9J  
CITY OF LEXINGTON  
TOTAL DOCUMENT  
LOCATION 0001

COPY

COPY

©1998, 2006, ADP, LLC All Rights Reserved.

TEAR HERE

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM

NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE

THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK.

HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.

ADP, LLC  
ONE ADP DRIVE MS-100  
AUGUSTA GA 30909

**Advice of Debit # 440578410**

August 15, 2014

Page 1 of 1

Client Number:  
395512

TINA NORTHCUTT  
CITY OF LEXINGTON  
9180 LEXINGTON AVE N  
CIRCLE PINES MN 55014-3625

For Billing inquiries, please contact your ADP A/R team.  
For Product/Service inquiries, please contact your Client Service Team.

---

**Current Information National Payroll Week - September 1-5, 2014**

ADP, the proud Diamond Sponsor, salutes America's payroll professionals! To learn more, visit [www.nationalpayrollweek.com](http://www.nationalpayrollweek.com)

---

<b>Current Charges</b>	<b>Autopay II</b>	<b>Company Code 0069-10-M9J</b>	
	Processing Charges for period ending 08/09/2014		
	18 Pays		134.50
	18 Labor Distribution		18.30
	134 Personnel Reporting Sys Base Chg	<i>at no charge</i>	
	18 Tax Service	<i>\$0.28 each + \$31.65</i>	36.69
	18 YTD Download	<i>at no charge</i>	
	1 For Payroll Delivery Only		20.20
	18 24 Hr. Service	<i>at no charge</i>	
	Employee Payment Services for period ending 08/09/2014		
	23 Full Service Direct Deposit	<i>\$0.78 each + \$11.90</i>	29.84
		<b>Total debited</b>	<b>\$239.53</b>

**NO PAYMENT REQUIRED.** *This amount will be debited from your account # XXXXXXXX6090 on 08/22/2014 or the next banking day. When your account is debited, this invoice will be automatically paid in full.*

\$28.00



**\*Check Detail Register©**

September 2014

		Check Amt	Invoice	Comment
<b>10100 4M FUND</b>				
Paid Chk#	038704	9/4/2014	<b>AFSCME MN COUNCIL 5</b>	
G 101-21719	Union Dues	\$40.04		TRAVIS SCHMID
G 101-21719	Union Dues	\$40.04		DAWN GROTE
G 101-21719	Union Dues	\$40.04		MARY VINZANT
G 101-21719	Union Dues	\$30.03		ROBERT HUNT
G 101-21719	Union Dues	\$40.04		JIM FISCHER
<b>Total AFSCME MN COUNCIL 5</b>		\$190.19		
Paid Chk#	038705	9/4/2014	<b>AMERICAN BOTTLING</b>	
E 609-00000-254	Miscellaneous Purchase	\$175.94	2449810259	
<b>Total AMERICAN BOTTLING</b>		\$175.94		
Paid Chk#	038706	9/4/2014	<b>ANCOM COMMUNICATIONS</b>	
E 101-42260-323	Radio Units/User Fees	\$60.50	47139	
<b>Total ANCOM COMMUNICATIONS</b>		\$60.50		
Paid Chk#	038707	9/4/2014	<b>ANOKA CO - ASSESSOR</b>	
E 220-41500-438	Real Estate Taxes	\$1,089.15		00044-2300, STE 101/103
E 220-41500-438	Real Estate Taxes	\$345.52		00044-2310, STE 121
E 220-41500-438	Real Estate Taxes	\$910.58		00044-2320, STE 134
E 220-41500-438	Real Estate Taxes	\$2,110.59		00044-2180, STE 209/211/213
E 220-41500-438	Real Estate Taxes	\$388.77		00044-2170, STE 208
E 220-41500-438	Real Estate Taxes	\$261.48		00044-2200, STE 214
E 220-41500-438	Real Estate Taxes	\$1,595.81		00044-2240, STE 100
E 220-41500-438	Real Estate Taxes	\$696.93		00044-2040, STE 114
E 609-00000-438	Real Estate Taxes	\$86.43		26-31-23-44-0072
E 101-43100-430	Miscellaneous	\$77.77		35-31-23-21-0003
E 220-41500-438	Real Estate Taxes	\$388.77		00044-2010, STE 104
E 220-41500-438	Real Estate Taxes	\$394.57		00044-2100, STE 123
E 220-41500-438	Real Estate Taxes	\$296.48		00044-2060, STE 116
E 220-41500-438	Real Estate Taxes	\$409.78		00044-2080, STE 119
E 220-41500-438	Real Estate Taxes	\$1,441.70		00044-2110, STE 133/303
E 220-41500-438	Real Estate Taxes	\$112.09		00044-2280, STE 102
E 220-41500-438	Real Estate Taxes	\$241.68		00044-2130, STE 202
E 220-41500-438	Real Estate Taxes	\$534.64		00044-2160, STE 207
E 220-41500-438	Real Estate Taxes	\$800.78		00044-2150, STE 205
E 220-41500-438	Real Estate Taxes	\$804.29		00044-2140, STE 203/206
E 220-41500-438	Real Estate Taxes	\$223.78	8/28/14	26-31-23-41-0065
<b>Total ANOKA CO - ASSESSOR</b>		\$13,211.59		
Paid Chk#	038708	9/4/2014	<b>ARCTIC GLACIER ICE</b>	
E 609-00000-254	Miscellaneous Purchase	\$222.24	402422808N	
E 609-00000-254	Miscellaneous Purchase	\$175.40	467423507	
<b>Total ARCTIC GLACIER ICE</b>		\$397.64		
Paid Chk#	038709	9/4/2014	<b>ARMOR SECURITY INC</b>	
E 101-41500-385	Building Security	\$22.50	181149	
<b>Total ARMOR SECURITY INC</b>		\$22.50		
Paid Chk#	038710	9/4/2014	<b>ARTISAN BEER COMPANY</b>	
E 609-00000-252	Beer Purchase	\$79.99	62027	
E 609-00000-252	Beer Purchase	\$27.70	62028	
E 609-00000-252	Beer Purchase	\$177.55	62879	
<b>Total ARTISAN BEER COMPANY</b>		\$285.24		

**\*Check Detail Register©**

September 2014

			Check Amt	Invoice	Comment
Paid Chk#	038711	9/4/2014	<b>AUTO PLUS / UNI-SELECT</b>		
E 101-43100-240	Small Tools and Minor Equip		\$25.29	038863749	
<b>Total AUTO PLUS / UNI-SELECT</b>			\$25.29		
Paid Chk#	038712	9/4/2014	<b>AVESIS VISION PLAN</b>		
G 101-21722	Vision Insurance		\$19.69		SEPT 2014
<b>Total AVESIS VISION PLAN</b>			\$19.69		
Paid Chk#	038713	9/4/2014	<b>BADGER METER INC</b>		
E 730-00000-430	Miscellaneous		\$939.96	158058	
<b>Total BADGER METER INC</b>			\$939.96		
Paid Chk#	038714	9/4/2014	<b>BERNICKS BEVERAGES/VENDING</b>		
E 609-00000-252	Beer Purchase		\$524.20	156221	
<b>Total BERNICKS BEVERAGES/VENDING</b>			\$524.20		
Paid Chk#	038715	9/4/2014	<b>CAPITOL BEVERAGE SALES</b>		
E 609-00000-252	Beer Purchase		\$8,693.85	391556	
E 609-00000-252	Beer Purchase		\$119.87	396001	
E 609-00000-252	Beer Purchase		\$12,581.40	396348	
E 609-00000-252	Beer Purchase		\$118.15	400735	
<b>Total CAPITOL BEVERAGE SALES</b>			\$21,513.27		
Paid Chk#	038716	9/4/2014	<b>CENTENNIAL LAKES PD</b>		
E 101-42110-230	Contracted Services		\$55,613.50		MONTHLY POLICE SEPT
<b>Total CENTENNIAL LAKES PD</b>			\$55,613.50		
Paid Chk#	038717	9/4/2014	<b>CIRCLE PINES, CITY OF</b>		
E 599-42110-601	Bond Principal		\$4,166.66		POLICE BLDG SEPT
E 599-42110-611	Bond Interest		\$430.63		
<b>Total CIRCLE PINES, CITY OF</b>			\$4,597.29		
Paid Chk#	038718	9/4/2014	<b>CITY WIDE WINDOW SERVICES INC.</b>		
E 609-00000-400	General Maintenance		\$30.18	554678	7/1/14-7/31/14
<b>Total CITY WIDE WINDOW SERVICES INC.</b>			\$30.18		
Paid Chk#	038719	9/4/2014	<b>CLAREY S SAFETY EQUIPMENT INC</b>		
E 101-42260-404	Repair Machinery/Equipment		\$60.00	156976	
<b>Total CLAREY S SAFETY EQUIPMENT INC</b>			\$60.00		
Paid Chk#	038720	9/4/2014	<b>CLEAR RIVER BEVERAGE COMPANY</b>		
E 609-00000-252	Beer Purchase		\$651.00	119174	
<b>Total CLEAR RIVER BEVERAGE COMPANY</b>			\$651.00		
Paid Chk#	038721	9/4/2014	<b>DAHLHEIMER DISTRIBUTING</b>		
E 609-00000-252	Beer Purchase		\$10,364.15	1123858	
E 609-00000-252	Beer Purchase		\$152.75	1123877	
E 609-00000-252	Beer Purchase		\$8,285.95	1123912	
E 609-00000-252	Beer Purchase		\$90.00	95405	
E 609-00000-252	Beer Purchase		(\$30.00)	96411	
<b>Total DAHLHEIMER DISTRIBUTING</b>			\$18,862.85		
Paid Chk#	038722	9/4/2014	<b>DAY DISTRIBUTING COMPANY</b>		
E 609-00000-252	Beer Purchase		\$681.30	766157	
<b>Total DAY DISTRIBUTING COMPANY</b>			\$681.30		
Paid Chk#	038723	9/4/2014	<b>EHLERS &amp; ASSOC.</b>		

**\*Check Detail Register©**

September 2014

			Check Amt	Invoice	Comment
E 101-41500-301	Auditing/Acctg Services		\$461.25	65441	
	<b>Total EHLERS &amp; ASSOC.</b>		\$461.25		
Paid Chk# 038724	9/4/2014	<b>EXTREME BEVERAGE</b>			
E 609-00000-254	Miscellaneous Purchase		\$528.00	W-1010891	
	<b>Total EXTREME BEVERAGE</b>		\$528.00		
Paid Chk# 038725	9/4/2014	<b>FRATTALLONE S HARDWARE</b>			
E 101-42260-210	Operating Supplies		\$85.34	48715	
	<b>Total FRATTALLONE S HARDWARE</b>		\$85.34		
Paid Chk# 038726	9/4/2014	<b>HOHENSTEINS INC</b>			
E 609-00000-252	Beer Purchase		\$1,760.50	719508	
	<b>Total HOHENSTEINS INC</b>		\$1,760.50		
Paid Chk# 038727	9/4/2014	<b>HOME DEPOT</b>			
E 220-47000-406	Plumbing		\$7.54	5022401	
	<b>Total HOME DEPOT</b>		\$7.54		
Paid Chk# 038728	9/4/2014	<b>JJ TAYLOR</b>			
E 609-00000-252	Beer Purchase		(\$28.70)	2241747	
E 609-00000-252	Beer Purchase		\$73.65	2242179	
E 609-00000-252	Beer Purchase		\$7,681.95	2254239	
E 609-00000-252	Beer Purchase		\$122.00	2254251	
E 609-00000-252	Beer Purchase		\$6,659.17	2254269	
	<b>Total JJ TAYLOR</b>		\$14,508.07		
Paid Chk# 038729	9/4/2014	<b>JOHNSON BROTHERS LIQUOR</b>			
E 609-00000-253	Wine Purchase		\$212.72	1925212	
E 609-00000-253	Wine Purchase		\$13,660.41	1926532	
E 609-00000-251	Liquor Purchase		\$14,995.65	1926533	
E 609-00000-253	Wine Purchase		\$4,704.04	1926534	
E 609-00000-251	Liquor Purchase		\$615.00	1926535	
E 609-00000-253	Wine Purchase		\$14,701.72	1926536	
E 609-00000-251	Liquor Purchase		\$520.25	1930287	
E 609-00000-253	Wine Purchase		\$4,722.50	1932142	
E 609-00000-251	Liquor Purchase		\$41.98	1932143	
E 609-00000-251	Liquor Purchase		\$1,105.61	1932144	
E 609-00000-253	Wine Purchase		(\$50.83)	629963	
E 609-00000-251	Liquor Purchase		(\$20.00)	630247	
E 609-00000-253	Wine Purchase		(\$8.27)	630248	
E 609-00000-253	Wine Purchase		(\$12.41)	630249	
E 609-00000-251	Liquor Purchase		(\$201.18)	630250	
E 609-00000-253	Wine Purchase		(\$74.31)	630251	
E 609-00000-251	Liquor Purchase		(\$121.63)	630334	
	<b>Total JOHNSON BROTHERS LIQUOR</b>		\$54,791.25		
Paid Chk# 038730	9/4/2014	<b>KNOWLAN S SUPER MARKET</b>			
E 101-42260-430	Miscellaneous		\$35.88	100047133	
E 101-41500-200	Office Supplies		\$29.97	100073005	
E 101-43100-210	Operating Supplies		\$34.27	100073005	
	<b>Total KNOWLAN S SUPER MARKET</b>		\$100.12		
Paid Chk# 038731	9/4/2014	<b>LEAGUE OF MN CITIES-FINANCE</b>			
E 101-41300-433	Dues and Subscriptions		\$30.00		MN MAYORS
E 101-41500-433	Dues and Subscriptions		\$2,121.00	202125	2014/2015



**\*Check Detail Register©**

September 2014

Check Amt Invoice Comment

Total		LEAGUE OF MN CITIES-FINANCE		\$2,151.00	
Paid Chk#	038732	9/4/2014	M AMUNDSON LLP		
E 609-00000-254	Miscellaneous Purchase		\$2,105.74	179905	
E 609-00000-254	Miscellaneous Purchase		\$3,177.56	180329	
Total		M AMUNDSON LLP	\$5,283.30		
Paid Chk#	038733	9/4/2014	MN DEPT OF HEALTH		
G 730-23000	Water Testing		\$987.00	7/1/14-9/30/14	
Total		MN DEPT OF HEALTH	\$987.00		
Paid Chk#	038734	9/4/2014	NCPERS GROUP LIFE INSURANCE		
G 101-21724	Life Insurance		\$96.00	5868914	AUG
Total		NCPERS GROUP LIFE INSURANCE	\$96.00		
Paid Chk#	038735	9/4/2014	NEW FRANCE WINE COMPANY		
E 609-00000-253	Wine Purchase		\$81.50	92905	
Total		NEW FRANCE WINE COMPANY	\$81.50		
Paid Chk#	038736	9/4/2014	OTTER LAKE ANIMAL CARE CENTER		
E 101-42700-230	Contracted Services		\$195.48	153214	
Total		OTTER LAKE ANIMAL CARE CENTER	\$195.48		
Paid Chk#	038737	9/4/2014	PACE ANALYTICAL		
R 730-37100	Water Sales		\$50.00	14100073993	WATER TEST FEE
Total		PACE ANALYTICAL	\$50.00		
Paid Chk#	038738	9/4/2014	PAUSTIS & SONS		
E 609-00000-253	Wine Purchase		\$649.45	8462072-IN	
Total		PAUSTIS & SONS	\$649.45		
Paid Chk#	038739	9/4/2014	PETRACEK, BILL		
E 101-41500-205	Mileage Reimbursement		\$200.00	SEPT 2014	
E 101-41500-321	Telephone		\$66.89	SEPT 2014	
Total		PETRACEK, BILL	\$266.89		
Paid Chk#	038740	9/4/2014	PHILLIPS WINE AND SPIRITS INC		
E 609-00000-251	Liquor Purchase		\$6,832.62	2653154	
E 609-00000-251	Liquor Purchase		\$316.12	2655551	
E 609-00000-251	Liquor Purchase		\$1,633.45	2656650	
E 609-00000-251	Liquor Purchase		(\$39.60)	3533040	
E 609-00000-253	Wine Purchase		(\$348.00)	3533103	
Total		PHILLIPS WINE AND SPIRITS INC	\$8,394.59		
Paid Chk#	038741	9/4/2014	PLAYPOWER LT FARMINGTON INC.		
E 101-45200-402	Vandalism Repairs		\$2,625.00	1400184129	SLIDES
Total		PLAYPOWER LT FARMINGTON INC.	\$2,625.00		
Paid Chk#	038742	9/4/2014	RJM DISTRIBUTING		
E 609-00000-252	Beer Purchase		\$219.80	IND003373	
Total		RJM DISTRIBUTING	\$219.80		
Paid Chk#	038743	9/4/2014	SAFE OPERATION SERVICE - REHER		
E 101-43100-210	Operating Supplies		\$151.70	9628	
Total		SAFE OPERATION SERVICE - REHER	\$151.70		
Paid Chk#	038744	9/4/2014	SOUTHERN WINE & SPIRITS		

**\*Check Detail Register©**

September 2014

			Check Amt	Invoice	Comment
E 609-00000-253	Wine Purchase		\$132.50	1192571	
E 609-00000-251	Liquor Purchase		\$645.68	1192572	
E 609-00000-251	Liquor Purchase		\$455.97	1194854	
E 609-00000-253	Wine Purchase		\$888.00	1194855	
<b>Total SOUTHERN WINE &amp; SPIRITS</b>			<b>\$2,122.15</b>		
Paid Chk# 038745	9/4/2014	<b>SUBURBAN LAWN CENTER</b>			
E 101-45200-404	Repair Machinery/Equipment		\$167.00	P24444	
<b>Total SUBURBAN LAWN CENTER</b>			<b>\$167.00</b>		
Paid Chk# 038746	9/4/2014	<b>TOTAL REGISTER</b>			
E 609-00000-404	Repair Machinery/Equipment		\$200.00	52061	
<b>Total TOTAL REGISTER</b>			<b>\$200.00</b>		
Paid Chk# 038747	9/4/2014	<b>VINZANT, MARY</b>			
E 220-46000-230	Contracted Services		\$132.00		WK ENDING 8/23/14
E 220-46000-230	Contracted Services		\$132.00		WK ENDING 8/30/14
<b>Total VINZANT, MARY</b>			<b>\$264.00</b>		
Paid Chk# 038748	9/4/2014	<b>WINE COMPANY</b>			
E 609-00000-253	Wine Purchase		\$230.30	369286-00	
<b>Total WINE COMPANY</b>			<b>\$230.30</b>		
Paid Chk# 038749	9/4/2014	<b>WINE MERCHANTS</b>			
E 609-00000-253	Wine Purchase		\$1,198.30	516477	
E 609-00000-253	Wine Purchase		(\$4.30)	66427	
<b>Total WINE MERCHANTS</b>			<b>\$1,194.00</b>		
Paid Chk# 038750	9/4/2014	<b>WIRTZ BEVERAGE MINNESOTA</b>			
E 609-00000-251	Liquor Purchase		\$3,836.98	1080215709	
E 609-00000-253	Wine Purchase		\$1,912.27	1080218487	
E 609-00000-252	Beer Purchase		\$46.15	1080218488	
E 609-00000-251	Liquor Purchase		(\$18.31)	2080051766	
E 609-00000-251	Liquor Purchase		(\$23.33)	2080051801	
E 609-00000-251	Liquor Purchase		(\$660.96)	2080053805	
E 609-00000-254	Miscellaneous Purchase		(\$36.00)	2080053825	
<b>Total WIRTZ BEVERAGE MINNESOTA</b>			<b>\$5,056.80</b>		
<b>10100 4M FUND</b>			<b>\$220,490.16</b>		

**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$62,369.22
220 LOVELL BUILDING	\$13,318.93
599 PUBLIC SAFETY BUILDING	\$4,597.29
609 MUNICIPAL LIQUOR FUND	\$138,227.76
730 WATER FUND	\$1,976.96
	<b>\$220,490.16</b>

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
08/14	08/28/2014	10036	AMAZON	SALES TAX	1,139.97
08/14	08/28/2014	10037	ANOKA CO TREASURY DEPT.	SEPT BROADBAND	75.00
08/14	08/28/2014	10038	BCA	FINGERPRINT CARDS	36.50
08/14	08/28/2014	10039	CONNEXUS ENERGY	JULY ELECTRIC	2,940.46
08/14	08/28/2014	10040	DON'S CIRCLE SERVICE, INC	VEH REPAIRS & MTC	2,117.60
08/14	08/28/2014	10041	KEEPRS, INC	UNIFORMS	445.86
08/14	08/28/2014	10042	LEAGUE OF MN CITIES	LEADERSHIP TRAINING/POLICE REP	105.00
08/14	08/28/2014	10043	METRO SALES, INC	COPIER MTC CONTRACT	94.67
08/14	08/28/2014	10044	NEAL A. NOREN	BLDG MTC HOURS/SUPPLIES	248.15
08/14	08/28/2014	10045	QUILL CORPORATION	PAPER/INK	130.48
08/14	08/28/2014	10046	SHRED-N-GO, INC	SHREDDING SERVICE	40.00
08/14	08/28/2014	10047	SUN LIFE FINANCIAL	SEPT LIFE/DISABILITY	100.26
08/14	08/28/2014	10048	TOP GREEN	GROUND'S MTC	671.98
Grand Totals:					8,145.93

M = Manual Check, V = Void Check