

**AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 17, 2015 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Hughes, Payment, Plasch

2. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

**4. PRESENTATION OF CERTIFICATE OF ACHIEVEMENT -
DARIN NELSON, GFOA STATE REPRESENTATIVE**

5. LETTERS AND COMMUNICATIONS:

- | | |
|---|-----------|
| A. Memo – Finance Director – Tina Meyer | pp. 1 |
| B. Planning and Zoning meeting minutes – December 8, 2015 | pp. 2-4 |
| C. Anoka County Park and Community Services – December Newsletter | pp. 5-11 |
| D. North Metro TV – November 2015 Update | pp. 12-15 |

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

6. CONSENT ITEMS:

- | | |
|---|-----------|
| A. Recommendation to Approve Council Minutes:
Public Hearing - TNT & Council Meeting – December 3, 2015 | pp. 16-18 |
| B. Recommendation to Approve Claims and Bills:
Check #'s 13412 through 13412
Check #'s 40242 through 40287
Check #'s 10616 through 10627 | pp. 19-37 |

Check #'s 10628 through 10647

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

pp. 38
pp. 39-40

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

7. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 15-41 A Resolution Abating 2015 Delinquent Sewer and Water Assessment Certified pp. 41
- B. Recommendation to approve Resolution NO. 15-42 A Resolution Authorizing Signatories for the City of Lexington Safe Deposit Box pp. 42
- C. Recommendation to approve Partial Payment #3 for Fire Station Project in the amount of \$40,091.52 pp. 43-46
- D. Discuss Carbone's Liquor License Violation

8. MAYOR AND COUNCIL INPUT

9. ADMINISTRATOR INPUT

10. ADJOURNMENT

/mv

MEMO . . .

DATE: December 8, 2015

TO: Lexington Mayor and Councilmembers

FROM: Tina Meyer, Finance Director

RE: 2016 Approved Budget Documents

On Thursday, December 3, 2015, the Lexington City Council approved the 2016 Operating Budget.

The budget has been posted to the city's website for distribution:

<http://www.ci.lexington.mn.us/>.

If you would like to receive a printed version of the budget, please let me know.

**unapproved
CITY OF LEXINGTON**

REGULAR PLANNING COMMISSION MEETING MINUTES

December 8, 2015 - 7:00 P.M.

9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

Chairperson Olsson called to order the Regular Planning Commission meeting on December 8, 2015 at 7:01 p.m. Commissioners Present: John Bautch, John O'Neill, Ron Thorson, and Mark Vanderbloomer. Absent: John Hughes, Councilmember. Also present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney.

2. CITIZENS FORUM

No citizens were present to address the planning commission

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Olsson made a motion to approve the agenda as typewritten. The motion was seconded by Bautch. Motion carried unanimously 5-0.

4. LETTERS AND COMMUNICATION

A. Building Permits for October & November 2015

No discussion on building permits.

5. APPROVAL OF PLANNING COMMISSION MINUTES

A. October 13, 2015

Thorson made a motion to approve the December 8, 2015 Planning Commission minutes with a correction to the spelling of his last name from Thorsen to Thorson. The motion was seconded by Vanderbloomer. Motion carried 5-0.

6. DISCUSSION ITEM:

A. P&Z December Public Hearing postponed until January 2016 meeting

Petracek explained that the public hearing for the proposed parking ordinance had to be postponed due to the Quad Press not being able to print the public hearing notice in the newspaper when we had asked them to; publishing it the next week would not have met the time requirements for publications.

O'Neill asked to have a list of the addresses of properties in the community that would receive letters of notifications for the public hearing. Discussion ensued. No action taken.

B. Discuss August meeting date change

Petracek explained the August 2016 P & Z meeting needs to be rescheduled due to a conflict in city hall with the primary election. Discussion ensued.

A motion was made by Olsson to schedule the August 2016 Planning & Zoning meeting on Tuesday, August 16th at 7:00 p.m. The motion was seconded by O'Neill. Motion carried 5-0.

C. Discuss Limitation of rental housing – “30% Rule”

Attorney Glaser presented discussion about the City of Winona's ordinance regarding rental housing “30 percent” rule. He explained that in Winona, around the college, no more than 30% of the single family dwellings are allowed to be rental housing property. He added that this ordinance has been challenged in the Minnesota Supreme Court, and has been upheld by the court. Glaser stated he has taken this ordinance word-for-word, except two areas where he has modified it for Lexington.

Glaser asked the Commission if they want to have this rule in Lexington, and if they wanted to apply this rule to Parkview, or other areas of Lexington.

O'Neill asked about the rental housing program in Lexington. Petracek explained that the current rental housing program in Lexington is still in its early stages of development and needs to be on more stable ground before we apply this ordinance too much in Lexington. Petracek stated to the Commission that we should only apply it to areas where there is potential for problems in the future. Petracek suggested restricting the regulations to the M-1 and M-2 zones due to the combination of commercial and residential properties, and the potential for residential development and redevelopment in those zones. Discussion ensued.

The Commission discussed zoning districts of Lexington for the “30 % rule” to be applied.

Olsson asked Attorney Glaser to revise the proposed ordinance to apply the regulations to the M-1 and M-2 zones to include within these districts for the rule to apply specifically to single family homes, manufactured homes, duplexes, townhomes, and fourplexes. He added that the ordinance shall not apply to apartment complexes in the M-1 and M-2 zones; exempt districts to this regulation will be every zoning district except the M-1 and M-2 zone in the City of Lexington.

Discussion ensued. No action taken. Glaser would provide the revised ordinance for the January meeting.

B. NOTE COUNCIL MINUTES:

- A. October 1, 2015, 2015
- B. October 15, 2015
- C. November 5, 2015
- D. November 19, 2015

Some discussion was had by the Commission on the City Council minutes.

C. PLANNING COMMISSION INPUT

Vanderbloomer asked about parking on the unimproved City right-of-way in Lexington and how that will affect the new parking regulations the Commission is considering. Discussion ensued.

Vanderbloomer also asked about the potential to allow "tiny homes" as an exemption for properties in Lexington for senior living. Discussion ensued. Petracek stated he would add this as a discussion item on the February meeting agenda.

Olsson brought up an issue dealing with the new street sign advertising the Vaping Lounge/E-cig business in the mall at Lexington and Lake Drive. He stated it has a 'strobing' effect, and believes it could be potentially dangerous for drivers. Discussion ensued. Attorney Glaser stated it could be declared a public nuisance. Petracek said he would bring it up to the building inspector's attention to work with the business owner to change it.

D. ADJOURNMENT

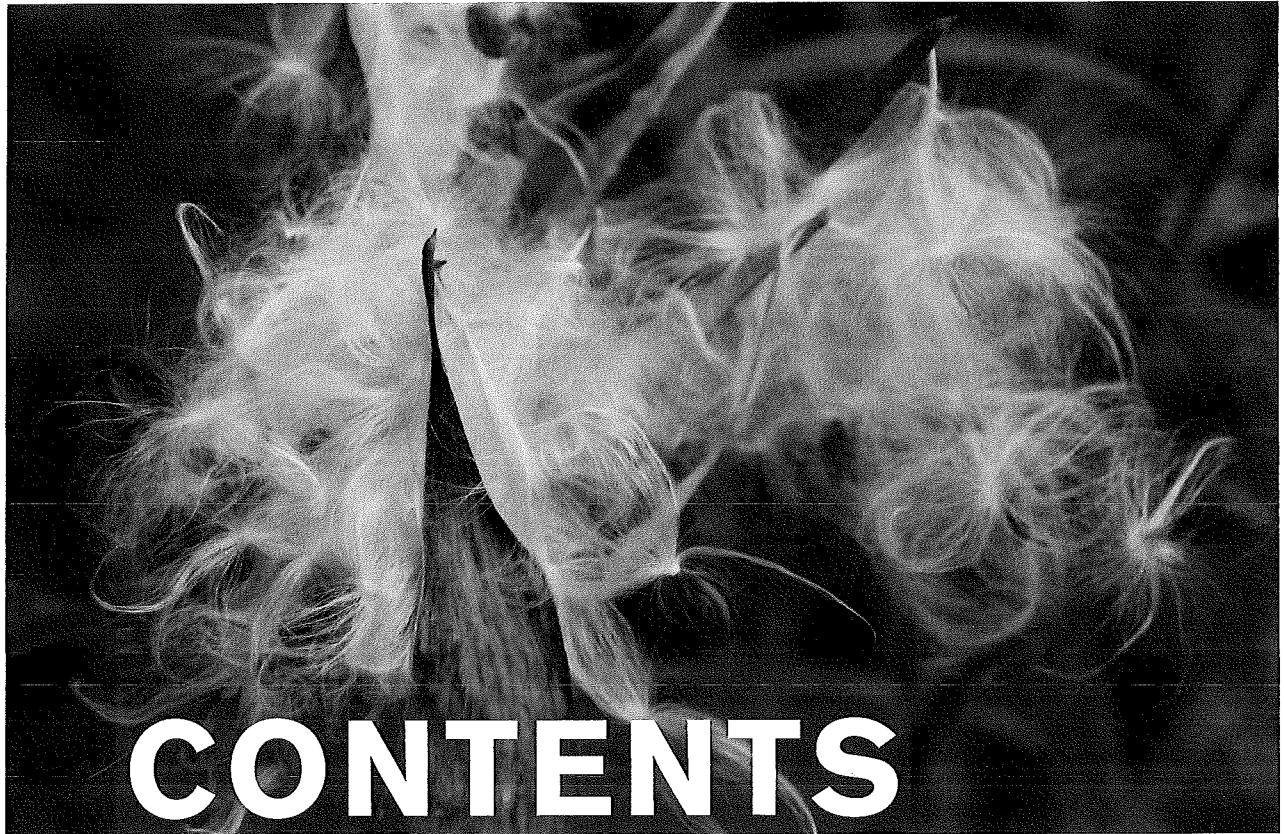
A motion to adjourn was made by Bautch at 8:29 pm. The motion was seconded by Olsson. Motion carried unanimously 5-0.

ANOKA
COUNTY
PARKS AND
COMMUNITY
SERVICES

the connection
december • 2015

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FROM THE DIVISION MANAGER:

My friends and relatives sometimes say, "I'll bet things really slow down in the park system during the winter months." My short answer is, "I hear that a lot, but it's really not the case."

Surprising to many, about half of our annual park use occurs between Labor Day and Memorial Day. That's about 1.9 million out of the 3.8 million visits to the Anoka County Park System each year.

While the summer is an obvious busy time with swimming, biking, camping and other warm weather pursuits, so too are the non-summer months - referred to in the business as the "shoulder seasons." Let me explain.

The autumn months are filled with a variety of cooler season activities. This is the busiest time of the year at the Bunker Park Riding Stables. Over 3,000 children attend the award winning Outdoor Heritage Lab at the Wargo Nature Center. The Bunker Archery Center fills with outdoor enthusiasts readying their skills for fall hunting. And, if you're into camping, there is no better time of the year.

Winter is close upon us, as evidenced by the driving snow outside my office window today. Those who enjoy ice fishing are probably getting on their favorite lake through one of 13 access points maintained by the Anoka County parks staff. Cross country skiing is available at four locations, snowshoeing is growing in popularity, and winter walking is enjoyed by visitors on 25 miles of cleared trails.

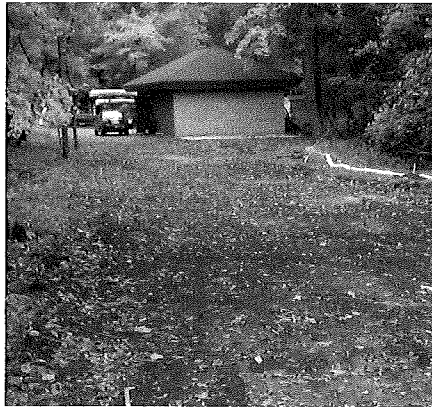
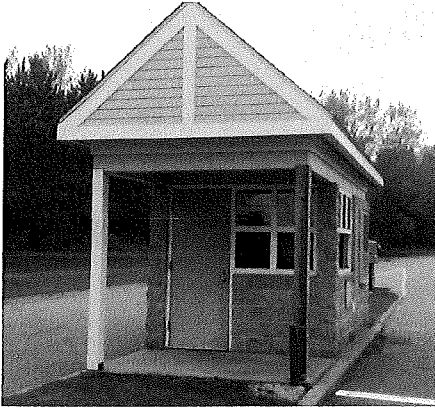
By early spring our staff is finishing up the removal of oak wilt infection sites scattered across the 11,500 acre park system. The Chomonix Golf Course normally opens the first week of April, as folks work out the hooks and slices in their drives. This is also a time when the two County campgrounds get going and the visitor centers are back in gear. And, the last of the 300 presentations are made to 20,000 elementary students in Anoka County schools.

Behind all of this activity we best not forget that the County Parks System is also host to 10 indoor rental facilities popular for weddings, family reunions, and church gatherings throughout the year. Not to be overlooked are the year round programs offered at the Banfill Locke Center for the Arts, Wargo Nature Center, and the Coon Rapids Dam Interpretive Center.

I hope this helped to answer the question of "what exactly goes on in the parks in the off-season." If you're ever asked, just say "a whole lot more than I ever thought."

I'll see you on the trail.

John VonDeLinde



MAINTENANCE AND RESTORATION PROJECTS

The Maintenance Unit has been able to take advantage of the beautiful weather this fall to complete additional maintenance and development projects. Typically, Maintenance would have "run out of weather" by this time of the year and not been able to address these type of projects.

The projects include:

- Renovation of Rice Creek Chain of Lake gatehouse exterior.
- Installation of a new service drive at Wargo Nature Center.
- Removal and site restoration of the Kordiak County Park tennis court.
- Comprehensive ski trail preparation, including tree removals, pruning, mowing, and signage placement.
- Painting the exterior of park buildings.
- Trail and roadway stabilization work.
- County wide bituminous trail, tree, and understory pruning.
- Irrigation repairs

These are a sampling of projects the Maintenance Unit, with assistance from the Conservation Corps Minnesota crew, has been able to complete. Looks like the good weather may be coming to a close but many thanks to our staff for all their hard work and timely completion of all projects.

YEAR ROUND DOG SOCIALIZATION



Dog parks are a place where dogs of all breeds and sizes gather for a social time with their owners. The fenced in area is a perfect environment for dogs to run leash free in a large and safe space. In addition to furry friends getting exercise and socialization, a dog park is an awesome place for owners to meet and discuss all aspects of dog ownership with one and another.

Anoka County has two beautiful dog parks. One is located at Locke County Park in Fridley, and the other at Bunker Hills Regional Park in Coon Rapids. These dog parks are open year round from 6:00 AM til 30 minutes after sunset. For more information, and/or dog park rules, please visit the Anoka County Parks and Recreation Department website or call 763-757-3920.



Coon Lake County Park is a gem located on Coon Lake in the City of Columbus. The park receives many visitors during the summer and throughout the fishing season. To provide a more pleasant experience at Coon Lake, the County will be making improvements in the next year. The County has recently hired HCM Architects to design a new restroom building. The new restroom building will sit opposite of the comfort station and have three family restrooms. The existing comfort station will be converted into changing rooms and a vending area. In addition, the County also plans on expanding one of the beach parking lots to accommodate 30 additional stalls. That will bring the total stalls to 110. Construction is anticipated to begin spring of 2016 and will be completed by fall of 2016.

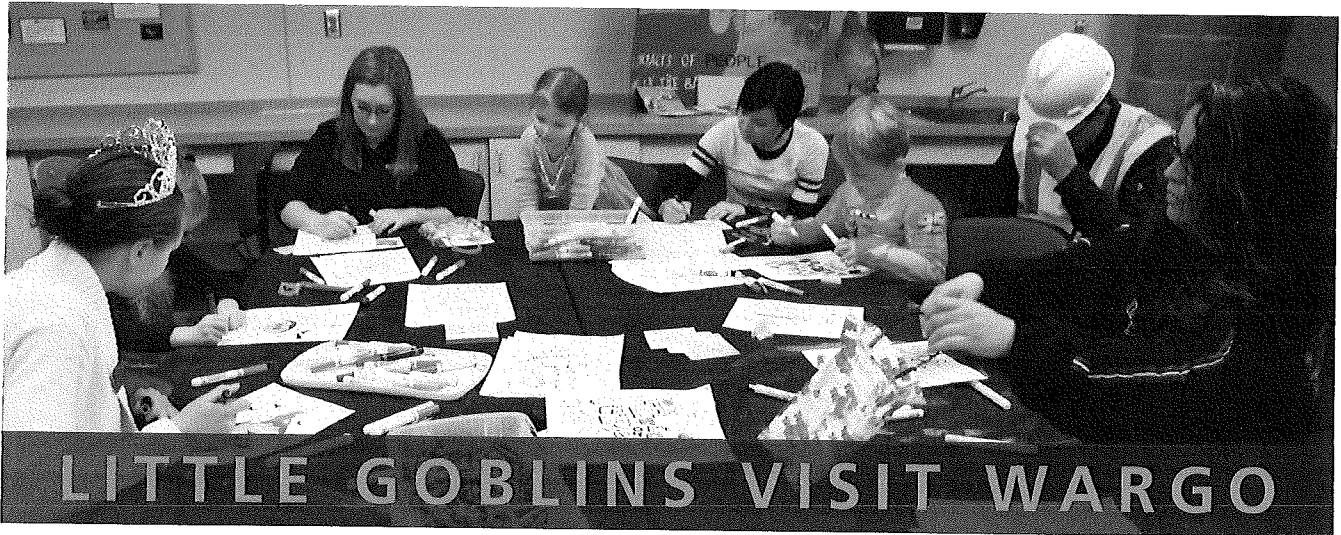
ORGANICS COLLECTION AT COMMUNITY EVENTS

In 2015, Recycling & Resource Solutions staff provided direct assistance to 19 community events held in Anoka County. Working with event coordinators and vendors, staff shared knowledge on how to set up a successful waste reduction program at their community event. Staff assisted with providing public information, vendor outreach, on-site assistance, and coordination of station monitoring volunteers. In addition, Recycling & Resource Solutions provided containers, signage, and bags at several events. Targeting community events to increase recycling and adding organics where feasible provides many benefits:

- Helps achieve county state mandated recycling and organics goals.
- Provides more places for residents to recycle in their community.
- Introduces the concept of organics collection for composting.
- Provides educational opportunities to answer questions.

Watch for organics collection containers at events; most containers have signs to identify types of items accepted. Several schools and restaurants in Anoka County have started organics collection programs. Organics collection is also happening at community events and high traffic destinations such as the 3M Championship Golf Tournament and Bunker Beach Water Park. Anoka County is working with public and private partners to offer more organics recycling opportunities for residents. Stay tuned for more information on local organics collection opportunities.





LITTLE GOBLINS VISIT WARGO

It was a beautiful October evening at Wargo Nature Center, when one of the staff noticed a little goblin walking up the path. A few minutes later another and then another; before the evening was over Wargo was visited by more than 100 Little Goblins! Luckily our Wargo staff, along with staff from Lino Lakes Parks & Recreation, were prepared for such an event. Staff had been prepared all week for the second annual Little Goblins Party! Along with the Goblins (kids 8 – under) more than 200 parents and grandparents participated in a variety of “not so spooky” crafts, games, a night hike, face painting, star gazing, and refreshments. Children (and many adults) dressed in their favorite Halloween costumes. All the little goblins left with a bag full of goodies and very happy about their visit to Wargo.



GOLF SEASON COMES TO AN END

On November 15, the golf season ended on a high note with a high temperature of 60 degrees. “We were packed all day on Sunday,” said Assistant Manager Matt Wollmering. 2015 finished with one of the longest seasons in Chomonix’s history: 228 days. Revenue numbers indicate 2015 as the third highest in course history. “It was a great year for Chomonix! Leagues were up, tournaments were up and overall customer satisfaction was fantastic. I can’t wait until next year!” said Matt.

EMPLOYEE PROFILES



Name:
Angela Odeen
"Angie"

**Position &
Department:**
Columbia Heights
License Center

**Length of time in
current role:**
4.5 years

Angie attended Vermillion Community College in Ely, right out of high school. She enlisted and was honorably separated from the U.S. Army before she was married in 1995. Angie started licensing with Hennepin County in about 1997. She later left Hennepin County and went to work as a titling clerk for Gould Chevrolet in 2002.

When Angie became a mom, she took a break from full-time work to be with her young children, and had a part-time job as a school bus driver. Angie was hired as a temporary employee at the Ramsey office, was hired on as a part-time permanent employee shortly thereafter, and transferred to Columbia Heights where she is today.

In her spare time, Angie is very interested in genealogy.

Fun Fact:

I used to teach swim lessons.



Name:
Cory Hinz

**Position &
Department:**
Recreation Services
Manager

**Length of time in
current role:**
Six years on
March 20, 2016

Cory was hired in 2009 as the Golf & Aquatics Manager, then promoted in 2013 to the Recreation Services Manager.

Cory graduated from Minnesota State University, Mankato with a Bachelor of Science Degree. His major was Recreation, Parks, and Leisure Services with an emphasis on Leisure Planning and Management. He also was a 2014 graduate from the Anoka County Integrity in Leadership program.

Cory was previously employed for nine years with Ramsey County as the Recreation Services Supervisor and three summers working for the City of Mankato Parks Department.

His hobbies include motorcycling, snowmobiling, boating, and traveling. Interests also include researching and locating VW buses and Mastercraft ski boats.

Fun Fact:

I enjoy moving and living in different parts of the Twin Cities. I have resided in down town St. Paul, Grand Avenue, Uptown, Lake Minnetonka, Northeast Minneapolis, and soon the Minneapolis North Loop.

North Metro TV

November 2015 Update

Program Production

In November, a total of **73 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **61:15:00 hours of new programming**.

- 38 programs were produced by the public
- 19 programs were produced by NMTV staff
- 16 programs were produced by City staff



Van Shoots

The van was used for **22:00:00 hours of production**. The following events were videotaped:

- Youth Football Championship Games:
 - 5th Grade Game
 - 6th Grade Game
 - 7th Grade Game
 - 8th Grade Game
- Girls Hockey: Blaine vs. Irondale
- Girls Hockey: Centennial vs. Spring Lake Park/Coon Rapids



Workshops

Workshop	Instructor	Organization	Students
Intro to NMTV	Eric Houston	General Public	1
Tips & Tricks Taping	Eric Houston	Video Club	3
Tips & Tricks Taping	Eric Houston	Video Club	3
Advanced Editing	Eric Houston	General Public	7
Musical Month #1 Discussion	Eric Houston	Video Club	6
Musical Month #2 Discussion	Eric Houston	Video Club	8
Bad Movie Bros Taping	Eric Houston	Video Club	3
Field Production	Eric Houston	General Public	1
Musical Month #3 Discussion	Eric Houston	Video Club	6
9 Workshops			38Students

Production Highlights

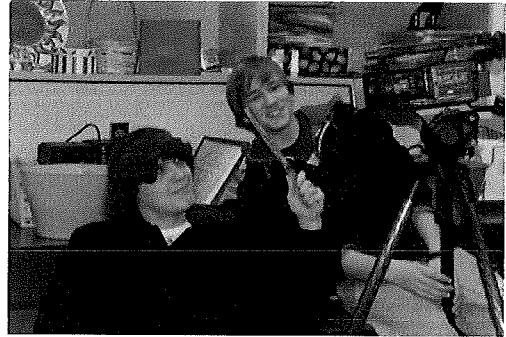
Veterans Day Program

Educational Coordinator, T.J. Tronson, worked with Blaine High School to record the annual Veterans Day program. Prior to the event, Blaine Vet Day Coordinator, Steve Guider, was invited into the studio for an interview, which was used at the beginning of the show. In addition to recording the event, T.J. also set up an audio and video feed to the over-flow crowd in the auditorium.

Local School Outreach

After several successful experiences bringing NMTV video production classes to students in their own schools, Studio Manager, Eric Houston, reached out to more local schools to offer our on-location instructional services.

The response has been very encouraging. He will begin instructing an eight class series at the DaVinci Academy, in Blaine, in January, and has already been scheduled to return to that school for a ten week series in April. The Northside Christian School, in Blaine, has signed up for weekly sessions starting in the 4th quarter of their school year, and Christ Lutheran Preschool has asked for a small one or two day project. Another school, the North Metro Home School Group, has expressed interest in what NMTV has to offer, and came in with their students for a tour.

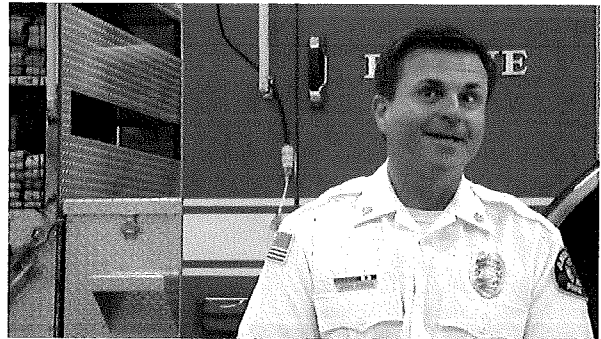


Musical Month

Eric Houston continues to seek out entertaining ways to teach his volunteers various aspects of storytelling and video production. In November he hosted NMTV's first "Musical Month." Three Hollywood musicals were screened, including "Singin' In The Rain," "White Christmas," and "Moulin Rouge." After watching the films the students traced the evolution of the genre and learned what separates a movie musical from a stage musical.

MN Fire Hire

Eric and his crew didn't spend all month watching musicals. They also finished editing a series of short videos to help promote MN Fire Hire and Anoka County Fire Departments. In total, they produced 19 videos, ranging in length from 30 seconds to 2 minutes. The project came about after a request by Firefighter Mike Schweigert. Eric thought it would be a perfect learning experience for his video club so he agreed to oversee the production of the informational shorts. Video Club members Rick Bostrom, Joe Scholz, Laurie Sigler, Brett Wong, Aaron Miles, Fran Sorensen, and Michele Kurak were able to work in small crews on location, observing interviewing and then shooting interviews and b-roll on their own. It was a great way for NMTV volunteers to learn new skills and produce a meaningful final product.



City Meeting Bookmarking Software Up and Running

The meeting bookmarking software is now being used on all requested Member City meetings. Programming Coordinator, Michele Silvester, works with City staff to identify the jump points for each meeting and then posts the meetings to the NMTV website. Viewers are able to click on an agenda item and are then taken to that point in the meeting. The ability to bookmark meetings has been around for a while, but usually at a monthly fee. NMTV's software was created for us as part of our website upgrade and does not have a monthly fee. The service is provided to our Member Cities at no cost.

PR bits and pieces

- Shot several interviews for art series, Make.
- Exporting interviews with burned in time-code for transcription.

- Helped with Veterans Day shoot at Blaine High School.
- Attended Metro North Chamber Board retreat.
- Completed Dixie Blue sponsor spot for use on sports programming.

Production equipment consulting for cities and schools

No assistance was requested.

Computer/Networking consulting for cities and schools

No assistance was requested.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	154	175:17:14
Centerville	16	19:16:16
Circle Pines	130	86:56:23
Ham Lake	26	38:54:14
Lexington	74	56:12:38
Lino Lakes	10	10:01:30
Spring Lake Park	83	54:22:28
Totals:	493 Program Playbacks	441:00L43 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
It's Only Food: Rosemary Chicken	John Politte	00:08:41
It's Only Food: Shrimp Stir Fry	John Politte	00:04:57
NMTV At The Movies #3	Anita Wardlaw	01:59:17
Nature Facts	North Metro Home School	00:01:38
MN Fire Hire (17 shorts)	Video Club	00:22:11
Cornerstone Church (3 episodes)	Rick Bostrom	01:29:08
Lovepower (2 episodes)	Ann Sandell	02:00:00
The Power of Love (2 episodes)	Rick Larson	01:00:00
Rice Creek Watershed District Meeting (1 episode)	Theresa Stasica	00:46:15
Peace Lutheran Church (4 episodes)	Walter Voss	03:45:19
Hope Church (1 episode)	Cindy Hardy	00:46:53
Sunday Senior Moments (4 episodes)	David Turnidge	03:19:22
38 New Programs		15:43:41 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (11/10/15)	T.J. Tronson	00:50:06
Anoka County Board Meeting (11/24/15)	T.J. Tronson	01:04:06
Blaine HS Veterans Day Program 2015	T.J. Tronson	01:06:47
North Metro TV News (3 episodes)	Danika Peterson/Ben Hayle	01:05:30
On Tap	Danika Peterson/Ben Hayle	00:29:47
Dixie Blue Sponsor Spot	Damian Kussian	00:30:00
Girls Hockey: Blaine/Irondale	Kenton Kipp/Matt Waldron	01:24:30
Girls Hockey: Centennial/Spring Lake Park-Coon Rapids	Kenton Kipp/Matt Waldron	01:33:07

Title cont.	Producer cont.	Runtime cont.
Section 7AA Swim & Dive Finals	Kenton Kipp/Matt Waldron	02:52:29
Boys Hockey: Blaine/Spring Lake Park	Kenton Kipp/Matt Waldron	01:56:21
Youth Football: 5th Grade Championship	Kenton Kipp/Matt Waldron	01:35:38
Youth Football: 6th Grade Championship	Kenton Kipp/Matt Waldron	01:52:51
Youth Football: 7th Grade Championship	Kenton Kipp/Matt Waldron	01:52:51
Youth Football: 8th Grade Championship	Kenton Kipp/Matt Waldron	01:28:00
Sports Den (2 episodes)	Kenton Kipp/Matt Waldron	00:58:09
Sports Den Fall Season Finale	Kenton Kipp/Matt Waldron	01:03:51
19 New Programs		20:54:12 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (11/5/15)	Blaine Staff	00:58:31
Blaine Planning Commission Meeting (11/10/15)	Blaine Staff	00:38:44
Blaine City Council Meeting (11/19/15)	Blaine Staff	02:08:04
Blaine Park Board Meeting (11/24/15)	Blaine Staff	01:08:25
Centerville City Council Meeting (11/12/15)	Centerville Staff	01:57:11
Centerville City Council Meeting (11/24/15)	Centerville Staff	00:26:13
Circle Pines City Council Meeting (11/10/15)	Circle Pines Staff	00:32:49
Circle Pines Utility Commission Meeting (11/18/15)	Circle Pines Staff	00:20:36
Circle Pines City Council Meeting (11/24/15)	Circle Pines Staff	00:59:28
Ham Lake City Council Meeting (11/2/15)	Ham Lake Staff	01:20:57
Ham Lake City Council Meeting (11/16/15)	Ham Lake Staff	01:47:42
Lexington City Council Meeting (11/5/15)	Lexington Staff	01:06:25
Lexington City Council Meeting (11/19/15)	Lexington Staff	00:19:41
Lino Lakes City Council Meeting (11/9/15)	Lino Lakes Staff	01:00:09
Spring Lake Park City Council Meeting (11/2/15)	Spring Lake Park Staff	00:26:29
Spring Lake Park City Council Meeting (11/16/15)	Spring Lake Park Staff	00:53:58
16 New Programs		16:05:22 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

Unapproved Minutes
CITY OF LEXINGTON
PUBLIC HEARING – TRUTH IN TAXATION 7:00 PM
&
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 3, 2015 - Immediately Following Public Hearing
9180 LEXINGTON AVENUE

1. CALL TO ORDER: - Mayor Kurth

A. Roll Call - Council Members: DeVries, Hughes, Payment, Plasch

Mayor Kurth called to order the Truth in Taxation Public Hearing for December 3, 2015 at 7:00 p.m. Councilmember's present: Devries, Hughes, and Payment. Excused absence: Plasch. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Tina Meyer, Finance Director.

2. PUBLIC HEARING: TRUTH IN TAXATION

Jerry Evans, 3620 Flowerfield Road, addressed the City Council about the 2016 budget and tax levy. Discussion ensued.

Sean O'Conner, 3832 Boston Lane – Parkview, was present to ask questions about the 2016 Budget and Tax Levy. Mr. O'Connor asked if the City of Lexington was planning to cut any law enforcement positions. Mayor Kurth responded by saying that no positions were being cut from this year's budget. Discussion ensued.

Tina Meyer, Finance Director, read comments from former City Councilmember, Barb Mahr, which questioned the percentage increase in the General Levy. Mahr had asked for a copy of the 2016 Budget, but was unable to attend the public hearing.

3. ADJOURN PUBLIC HEARING

A motion was made by Councilmember Hughes to adjourn the Truth in Taxation Public Hearing at 7:07 p.m. The motion was seconded by Councilmember DeVries. Motion carried 4-0.

1. CALL TO ORDER: – Mayor Kurth

A. Roll Call - Council Members: DeVries, Hughes, Payment, Plasch

Mayor Kurth called to order the Regular City Council meeting for December 3, 2015 at 7:08 p.m. Councilmember's present: Devries, Hughes, and Payment. Excused absence: Plasch. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Tina Meyer, Finance Director.

2. CITIZENS FORUM

No citizens were present to address the Council.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Payment made a motion to approve the agenda as typewritten. The motion was seconded by Councilmember Devries. Motion carried 4-0.

4. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Plasch) – *No report*
- B. Cable Commission (Councilmember Payment) – *Councilmember Payment stated the November Cable Commission meeting was cancelled*
- C. City Administrator (Bill Petracek) - *Petracek provided an update on the Lovell Building, the fire station upgrades, and his leadership training.*

5. LETTERS AND COMMUNICATIONS:

- A. Public Notice - Closed Executive Session – The purpose of this meeting is an Attorney-Client privileged Matter
- B. North Metro TV October 2015 Update
- C. Council Workshop meeting minutes – November 19, 2015

No discussion on Letters and Communications.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – November 19, 2015
- B. Recommendation to Approve Claims and Bills:
Check #'s 13411 through 13411
Check #'s 40195 through 40241

A motion was made by Councilmember Payment to approve the consent agenda. The motion was seconded by Councilmember Hughes. Motion carried 4-0.

7. ACTION ITEMS:

- A. Recommendation to Approve Resolution NO. 15-39 A Resolution Certifying 2015 Tax Levy Collectable in 2016.

A motion was made by Councilmember Devries to approve Resolution No. 15-39 – A Resolution Certifying Tax Levy Collectable in 2016. The motion was seconded by Councilmember Hughes. Motion carried 4-0.

- B. Recommendation to Approve Resolution NO. 15-40 A Resolution Adopting Final 2016 Operating Budget For The City of Lexington.

A motion was made by Councilmember Hughes to approve Resolution No. 15-40 – A Resolution Adopting Final 2016 Operating Budget for the City of Lexington. The motion was seconded by Councilmember Payment. Motion carried 4-0.

- C. Recommendation to Approve Denial of Liability Coverage Waiver Form.

A motion was made by Councilmember Devries to approve denial of Liability Coverage Waiver form. The motion was seconded by Councilmember Payment. Motion carried 4-0.

8. MAYOR AND COUNCIL INPUT

Councilmember Devries discussed the light on the flagpole in front of the fire station. Discussion ensued.

Councilmember Hughes stated that Connexus is in the process of changing street lights with new LED lights. Discussion ensued.

Mayor Kurth discussed the Christmas lighting contest. Discussion ensued.

9. CONVENE TO CLOSED EXECUTIVE SESSION

A motion was made by Councilmember Devries to convene to closed session at 7:30 p.m. The motion was seconded by Councilmember Hughes. Motion carried 4-0.

10. CLOSED EXECUTIVE SESSION

11. RECONVENE FROM CLOSED EXECUTIVE SESSION

A motion was made by Councilmember Hughes to reconvene from closed session into open session at 8:00 p.m. The motion was seconded by Councilmember Devries. Motion carried 4-0.

Motion in Closed Session for announcement in Open Session: City to take no action on the letter from Jeff Moore to Mike Delmont re: Moore's Preserve dated 10/27/2004

12. ADJOURNMENT

A motion was made by Councilmember Hughes to adjourn the Regular Council meeting at 8:01 p.m. The motion was seconded by Councilmember Devries. Motion carried 4-0.

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of December 17, 2015.

(1) Payroll

Checks	13412 through	13412	\$	17,877.10
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VOID:

Automatic Withdrawals

Federal Tax	\$2,327.14	
Social Security	\$1,597.07	
Medicare	\$373.52	
State Tax	<u>\$995.18</u>	
Total	\$5,292.91	\$ 5,292.91

(2) Automatic Data Processing	\$ 249.37
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(3) General and Liquor Payment Recommendations:

Checks	40242 through	40287	\$	250,593.77
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VOID:

(4) ACH and Credit Card Payments for:	NOVEMBER	\$	31,323.71
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(5) Wire Transfer Payment Recommendation: (Bond Payments)

Total Payments and Withdrawals Approval	<u>\$ 305,336.86</u>
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Centennial Lakes Police Payment Recommendations:

Checks	10616 through	10627	\$	18,428.37
Checks	10628 through	10647	\$	10,656.33
ACH	201504		\$	<u>13,084.92</u>

Total Payments	<u>\$ 42,169.62</u>
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VOID:

WEEK 49 BATCH 8563 16 PAYS

0 Employees With Overflow Statement

0 Overflow Statement 1 Total Statement

Tot Cks/Vchrs:00000000001 Total Pages:00000000003 - Page count not applicable for iReports

First No. Last No. Total

Checks: 00000013412 00000013412 00000000001

Vouchers: 00000490001 00000490015 00000000000

Earnings Statement

STLO M9J TOTAL DOCUMENT

CITY OF LEXINGTON

LOCATION 0001

COPY

COPY

26227.12 GROSS
17877.10 NET PAY (INCLUDING ALL DEPOSITS)
2327.14 FEDERAL TAX
1597.07 SOCIAL SECURITY
373.52 MEDICARE
.00 MEDICARE SURTAX
.00 SUI TAX
995.18 STATE TAX
.00 LOCAL TAX
20712.80 DEDUCTIONS
221.41 NET CHECK

STLO COMPANY CODE M9J
CITY OF LEXINGTON
TOTAL DOCUMENT
LOCATION 0001

COPY

COPY

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TEAR HERE

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM

NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE

THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.



ADP, LLC
ONE ADP DRIVE MS-100
AUGUSTA GA 30909

ADVICE OF DEBIT

Client Name : CITY OF LEXINGTON
Client Number : 395512
Advice of Debit Number : 464822853
Advice of Debit Date : 12/04/2015
Advice of Debit Due Date : 12/11/2015
Total Debited This Invoice : \$249.37

TINA NORTHCUTT
CITY OF LEXINGTON
9180 LEXINGTON AVE N
CIRCLE PINES, MN 55014-3625

i Inquiries

For Product/Service inquiries, please contact your Client Service Team.

****IMPORTANT MESSAGE******Introducing the New ADP Invoice!**

You spoke and we listened! We've refreshed the invoice to make it clearer, easier to read, while utilizing double-sided print to save paper. For specific details about the changes, visit <https://support.adp.com/secure/region/USC/Portal/2/2342>. Be on the lookout for additional changes coming soon! Please let us know what you think when you receive our survey in the coming months. Thank you for your business - ADP

CURRENT CHARGES

PAYROLL SERVICES	QUANTITY	RATE	BASE	TOTAL CHARGES	TAX
COMPANY CODE 0069-10-M9J					
Processing Charges for Period Ending Date: 11/28/2015					
Pays	16			\$135.35	
New Hires	1	\$1.00 each		\$1.00	
New Hire Reporting Service	1	at no charge			
Labor Distribution	16			\$19.10	
Personnel Reporting Sys Base Chg	149	at no charge			
Tax Service	16	\$0.30 each	\$33.05	\$37.85	
ADPiPayStatements	16	\$0.20 each		\$3.20	
iReports	16	\$0.08 each		\$1.28	
YTD Download	16	at no charge			
For Payroll Delivery Only	1			\$21.10	
24 Hr. Service	16	at no charge			
Employee Payment Services for Period Ending Date: 11/28/2015					
Full Service Direct Deposit	22	\$0.82 each	\$12.45	\$30.49	

TOTAL CHARGES FOR COMPANY CODE: 0069-10-M9J \$249.37

Total Debited \$249.37

WE APPRECIATE YOUR BUSINESS! - NO PAYMENT REQUIRED.

This amount will be processed for debit from your account # XXXXXXXX6090 on 12/11/2015 or the next banking day. Please confirm the debit was completed with your banking institution to ensure the invoice is paid in full.

***Check Detail Register©**

December 2015

Check Amt Invoice Comment

10100 4M FUND

Paid Chk# 040242 12/17/2015 AMERICAN BOTTLING

E 609-00000-254 Miscellaneous Purchase \$238.20 5450568015

Total AMERICAN BOTTLING \$238.20

Paid Chk# 040243 12/17/2015 ARCADE ASPHALT, INC

E 730-00000-430 Miscellaneous \$3,000.00 WATER MAIN BREAK

Total ARCADE ASPHALT, INC \$3,000.00

Paid Chk# 040244 12/17/2015 ARTISAN BEER COMPANY

E 609-00000-252 Beer Purchase \$136.00 3069600

Total ARTISAN BEER COMPANY \$136.00

Paid Chk# 040245 12/17/2015 BANYON DATA SYSTEMS INC

E 310-00000-500 Capital Expenditures \$2,080.00 00153657 ANNUAL SUPPORT

Total BANYON DATA SYSTEMS INC \$2,080.00

Paid Chk# 040246 12/17/2015 BELLBOY CORPORATION

E 609-00000-251 Liquor Purchase \$2,243.85 51310300

E 609-00000-210 Operating Supplies \$395.95 93121600

E 609-00000-254 Miscellaneous Purchase \$90.20 93121700

Total BELLBOY CORPORATION \$2,730.00

Paid Chk# 040247 12/17/2015 CAPITOL BEVERAGE SALES

E 609-00000-252 Beer Purchase \$9,330.24 761227

E 609-00000-252 Beer Purchase \$7,553.49 766910

E 609-00000-252 Beer Purchase \$85.12 772618

Total CAPITOL BEVERAGE SALES \$16,968.85

Paid Chk# 040248 12/17/2015 CARBONES PIZZA

R 730-37100 Water Sales \$1,508.06 REFUND OF OVERPAYMENT

Total CARBONES PIZZA \$1,508.06

Paid Chk# 040249 12/17/2015 CHANKASKA CREEK

E 609-00000-253 Wine Purchase \$1,033.20 145483

Total CHANKASKA CREEK \$1,033.20

Paid Chk# 040250 12/17/2015 CITY WIDE WINDOW SERVICES INC.

E 609-00000-400 General Maintenance \$30.18 586603 11/1/15-11/30/15

Total CITY WIDE WINDOW SERVICES INC. \$30.18

Paid Chk# 040251 12/17/2015 CLEAR RIVER BEVERAGE COMPANY

E 609-00000-252 Beer Purchase \$424.75 225725

E 609-00000-252 Beer Purchase \$1,708.00 230714

Total CLEAR RIVER BEVERAGE COMPANY \$2,132.75

Paid Chk# 040252 12/17/2015 DAHLHEIMER DISTRIBUTING

E 609-00000-252 Beer Purchase \$5,746.96 1180899

E 609-00000-252 Beer Purchase \$1,355.05 118650

Total DAHLHEIMER DISTRIBUTING \$7,102.01

Paid Chk# 040253 12/17/2015 DIESEL MINNESOTA

E 101-43100-404 Repair Machinery/Equipment \$189.88 W77986

E 101-43100-404 Repair Machinery/Equipment \$147.44 W77987

Total DIESEL MINNESOTA \$337.32

Paid Chk# 040254 12/17/2015 EHLERS & ASSOC.

***Check Detail Register©**

December 2015

Check Amt Invoice Comment

E 101-41500-208	Training and Instruction	\$280.00	88024974	PETRACEK
	Total EHLERS & ASSOC.	\$280.00		
Paid Chk# 040255	12/17/2015 EMBEDDED SYSTEMS INC			
E 101-41500-410	Sirens/Flags	\$263.58	33827	JAN 2016-JUNE 2016
	Total EMBEDDED SYSTEMS INC	\$263.58		
Paid Chk# 040256	12/17/2015 EMERGENCY AUTOMOTIVE TECH			
E 101-43100-404	Repair Machinery/Equipment	\$212.38	DJS12072015-	
	Total EMERGENCY AUTOMOTIVE TECH	\$212.38		
Paid Chk# 040257	12/17/2015 G & N ENTERPRISES			
E 220-47000-400	General Maintenance	\$118.50	4059	
	Total G & N ENTERPRISES	\$118.50		
Paid Chk# 040258	12/17/2015 GOPHER STATE ONE CALL			
E 770-00000-228	Gopher State One Call	\$41.33	150367	
E 730-00000-228	Gopher State One Call	\$41.32	150367	
	Total GOPHER STATE ONE CALL	\$82.65		
Paid Chk# 040259	12/17/2015 GRAPE BEGINNINGS, INC.			
E 609-00000-253	Wine Purchase	\$294.75	190299	
	Total GRAPE BEGINNINGS, INC.	\$294.75		
Paid Chk# 040260	12/17/2015 GREENMAN IRRIGATION			
E 440-00000-310	Other Professional Services	\$260.00	1390	4041 FLOWERFIELD RD
	Total GREENMAN IRRIGATION	\$260.00		
Paid Chk# 040261	12/17/2015 GURSTEL CHARGO PA			
G 101-21714	Garnishment	\$1,333.25		FILE #420807
	Total GURSTEL CHARGO PA	\$1,333.25		
Paid Chk# 040262	12/17/2015 HARDRIVES INC.			
R 730-37100	Water Sales	\$750.65		REFUND OF OVERPAYMENT
	Total HARDRIVES INC.	\$750.65		
Paid Chk# 040263	12/17/2015 HOHENSTEINS INC			
E 609-00000-252	Beer Purchase	\$660.60	798270	
	Total HOHENSTEINS INC	\$660.60		
Paid Chk# 040264	12/17/2015 HOLIDAY STATIONSTORES			
E 730-00000-212	Gas & Oil	\$86.50		ACCT #012-558-511
E 770-00000-212	Gas & Oil	\$86.52		ACCT #012-558-511
E 101-43100-212	Gas & Oil	(\$4.31)		
E 101-43100-212	Gas & Oil	(\$8.77)		
E 101-43100-212	Gas & Oil	\$69.20		ACCT #012-558-511
E 651-00000-212	Gas & Oil	\$34.60		ACCT #012-558-511
E 101-45200-212	Gas & Oil	\$69.20		ACCT #012-558-511
	Total HOLIDAY STATIONSTORES	\$332.94		
Paid Chk# 040265	12/17/2015 INDIAN ISLAND WINERY			
E 609-00000-253	Wine Purchase	\$335.52	2840	
	Total INDIAN ISLAND WINERY	\$335.52		
Paid Chk# 040266	12/17/2015 JJ TAYLOR			
E 609-00000-252	Beer Purchase	(\$0.30)		CREDIT PER STATEMENT
E 609-00000-252	Beer Purchase	\$49.15	2439635	

***Check Detail Register©**

December 2015

		Check Amt	Invoice	Comment
E 609-00000-252	Beer Purchase	\$15,960.59	2439706	
E 609-00000-252	Beer Purchase	\$5,015.08	2439728	
Total JJ TAYLOR		\$21,024.52		
<hr/>				
Paid Chk# 040267	12/17/2015	JOHNSON BROTHERS LIQUOR		
E 609-00000-253	Wine Purchase	\$133.54	5309795	
E 609-00000-253	Wine Purchase	\$953.50	5313559	
E 609-00000-251	Liquor Purchase	\$274.71	5313560	
E 609-00000-251	Liquor Purchase	\$283.79	5313561	
E 609-00000-253	Wine Purchase	\$199.56	5313773	
E 609-00000-251	Liquor Purchase	\$1,279.96	5314090	
E 609-00000-253	Wine Purchase	\$4,269.12	5314091	
E 609-00000-251	Liquor Purchase	\$14,255.40	5314092	
E 609-00000-253	Wine Purchase	\$2,908.85	5314093	
E 609-00000-251	Liquor Purchase	\$3,167.04	5315297	
E 609-00000-251	Liquor Purchase	\$132.49	5315298	
E 609-00000-251	Liquor Purchase	\$379.18	5315299	
E 609-00000-253	Wine Purchase	\$240.72	5319318	
E 609-00000-251	Liquor Purchase	\$1,220.86	5320718	
E 609-00000-253	Wine Purchase	\$828.24	5320719	
E 609-00000-251	Liquor Purchase	\$35.43	5320720	
E 609-00000-251	Liquor Purchase	\$1,237.27	5320721	
E 609-00000-251	Liquor Purchase	(\$107.68)	552374	
E 609-00000-253	Wine Purchase	(\$185.88)	552631	
Total JOHNSON BROTHERS LIQUOR		\$31,506.10		
<hr/>				
Paid Chk# 040268	12/17/2015	JPMI CONSTRUCTION CO		
E 310-42260-520	Buildings and Structures	\$40,091.52		PARTIAL PAYMENT #3
Total JPMI CONSTRUCTION CO		\$40,091.52		
<hr/>				
Paid Chk# 040269	12/17/2015	LAKES AREA ELECTRIC, INC		
E 609-00000-404	Repair Machinery/Equipment	\$180.00	4047	
Total LAKES AREA ELECTRIC, INC		\$180.00		
<hr/>				
Paid Chk# 040270	12/17/2015	LEASE FINANCE GROUP INC		
E 609-00000-614	Lease Hold Interest	\$8,195.05	15676	
E 609-00000-604	Lease Hold Principal	\$22,856.65	15676	
Total LEASE FINANCE GROUP INC		\$31,051.70		
<hr/>				
Paid Chk# 040271	12/17/2015	M AMUNDSON LLP		
E 609-00000-254	Miscellaneous Purchase	\$1,297.61	207063	
E 609-00000-254	Miscellaneous Purchase	\$2,934.21	207768	
Total M AMUNDSON LLP		\$4,231.82		
<hr/>				
Paid Chk# 040272	12/17/2015	MET COUNCIL - WASTEWATER		
E 770-00000-389	MWCC Charges	\$7,193.48	0001050156	JAN 2016
Total MET COUNCIL - WASTEWATER		\$7,193.48		
<hr/>				
Paid Chk# 040273	12/17/2015	MSA PROFESSIONAL SERVICES		
E 310-42260-520	Buildings and Structures	\$6,473.68		FIRE STATION EXTERIOR
E 310-41500-570	Office Equip and Furnishings	\$3,997.00		GIS/GPS SOLUTION
E 440-00000-303	Engineering Fees	\$7,479.58		FLOWERFIELD RD
E 101-43100-303	Engineering Fees	\$458.25		PAVEMENT MANAGEMENT
E 101-41500-303	Engineering Fees	\$273.00		GENERAL
Total MSA PROFESSIONAL SERVICES		\$18,681.51		

***Check Detail Register©**

December 2015

Check Amt Invoice Comment

Paid Chk# 040274 12/17/2015 NCPERS GROUP LIFE INSURANCE

G 101-21724 Life Insurance	\$80.00	58681215	NOVEMBER
Total NCPERS GROUP LIFE INSURANCE	\$80.00		

Paid Chk# 040275 12/17/2015 NORTH STAR PUMP SERVICE

E 770-00000-403 Lift Station Maintenance	\$825.00	4761	
Total NORTH STAR PUMP SERVICE	\$825.00		

Paid Chk# 040276 12/17/2015 ORKIN PEST CONTROL

E 220-47000-230 Contracted Services	\$109.49	106173252	
Total ORKIN PEST CONTROL	\$109.49		

Paid Chk# 040277 12/17/2015 PACE ANALYTICAL

R 730-37100 Water Sales	\$50.00	15100122461	WATER TEST FEE
R 730-37100 Water Sales	\$50.00	15100123020	WATER TEST FEE
Total PACE ANALYTICAL	\$100.00		

Paid Chk# 040278 12/17/2015 PAUSTIS & SONS

E 609-00000-253 Wine Purchase	\$946.30	8526181-IN	
Total PAUSTIS & SONS	\$946.30		

Paid Chk# 040279 12/17/2015 PEPSI COLA COMPANY

E 609-00000-254 Miscellaneous Purchase	\$194.92	50241406	
Total PEPSI COLA COMPANY	\$194.92		

Paid Chk# 040280 12/17/2015 PHILLIPS WINE AND SPIRITS INC

E 609-00000-251 Liquor Purchase	\$57.88		SHORT PD - #2869100
E 609-00000-251 Liquor Purchase	(\$60.07)	225959	
E 609-00000-251 Liquor Purchase	\$190.49	2889365	
E 609-00000-253 Wine Purchase	\$1,356.20	2889646	
E 609-00000-251 Liquor Purchase	\$64.50	2889647	
E 609-00000-251 Liquor Purchase	\$75.18	2890506	
E 609-00000-251 Liquor Purchase	\$709.57	2890507	
E 609-00000-251 Liquor Purchase	\$65.18	2890508	
E 609-00000-251 Liquor Purchase	\$167.36	2894185	
E 609-00000-253 Wine Purchase	\$862.66	2894186	
Total PHILLIPS WINE AND SPIRITS INC	\$3,488.95		

Paid Chk# 040281 12/17/2015 RONS LAWN SPRINKLING

E 440-00000-310 Other Professional Services	\$440.00	1222	8701 GRIGGS AVE
Total RONS LAWN SPRINKLING	\$440.00		

Paid Chk# 040282 12/17/2015 SMITH & GLASER, L.L.C.

E 101-42110-304 Legal Fees	\$8,265.00	201396	NOVEMBER
E 101-42110-304 Legal Fees	\$7,980.00	201396	OCTOBER
E 101-42110-304 Legal Fees	\$6,935.00	201396	SEPTEMBER
E 101-41500-304 Legal Fees	\$5,466.00	201397	2ND QTR
E 101-41500-304 Legal Fees	\$4,588.50	201397	3RD QTR
Total SMITH & GLASER, L.L.C.	\$33,234.50		

Paid Chk# 040283 12/17/2015 SOUTHERN WINE & SPIRITS

E 609-00000-251 Liquor Purchase	\$1,208.19	1353739	
E 609-00000-253 Wine Purchase	\$2,189.07	1353740	
Total SOUTHERN WINE & SPIRITS	\$3,397.26		

Paid Chk# 040284 12/17/2015 TWIN CITY LOW VOLTAGE

***Check Detail Register©**

December 2015

		Check Amt	Invoice	Comment
E 609-00000-385	Building Security	\$193.62	1924	
	Total TWIN CITY LOW VOLTAGE	\$193.62		
Paid Chk# 040285	12/17/2015 VINZANT, MARY			
E 220-46000-230	Contracted Services	\$132.00		WK ENDING 12/12/15
E 220-46000-230	Contracted Services	\$132.00		WK ENDING 12/5/15
	Total VINZANT, MARY	\$264.00		
Paid Chk# 040286	12/17/2015 WINE MERCHANTS			
E 609-00000-251	Liquor Purchase	(\$9.52)	705520	
E 609-00000-251	Liquor Purchase	\$631.67	7057560	
E 609-00000-253	Wine Purchase	\$1,136.15	7057903	
E 609-00000-253	Wine Purchase	\$121.18	7059037	
	Total WINE MERCHANTS	\$1,879.48		
Paid Chk# 040287	12/17/2015 WIRTZ BEVERAGE MINNESOTA			
E 609-00000-251	Liquor Purchase	\$982.64	1080402187	
E 609-00000-251	Liquor Purchase	\$5,998.26	1080406125	
E 609-00000-253	Wine Purchase	\$2,277.31	1080406126	
	Total WIRTZ BEVERAGE MINNESOTA	\$9,258.21		
	10100 4M FUND	\$250,593.77		

Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$36,597.60
220 LOVELL BUILDING	\$491.99
310 CAPITAL PROJECTS	\$52,642.20
440 15 STREET IMPROVEMENTS	\$8,179.58
609 MUNICIPAL LIQUOR FUND	\$139,014.94
651 STORM WATER FUND	\$34.60
730 WATER FUND	\$5,486.53
770 SEWER FUND	\$8,146.33
	\$250,593.77

LEXINGTON, MN

12/08/15 2:46 PM

Page 1

Payments

Current Period: November 2015

Batch Name	1115ACH	User Dollar Amt	\$25,658.23			
	Payments	Computer Dollar Amt	\$25,658.23			
			\$0.00	In Balance		
Refer	16774 CONNEXUS ENERGY	Ck# 001665E 11/30/2015				
Cash Payment	E 101-43100-386 Street Lights	427421-202875			\$0.00	
Invoice						
Cash Payment	E 101-43100-386 Street Lights	427421-223056			\$349.49	
Invoice	10/9/2015					
Cash Payment	E 101-45200-381 Electric Utilities	427422-209087			\$350.78	
Invoice	10/9/2015					
Cash Payment	E 770-00000-381 Electric Utilities	427421-208970			\$31.84	
Invoice	10/9/2015					
Cash Payment	E 770-00000-381 Electric Utilities	427422-209070			\$0.00	
Invoice						
Cash Payment	E 770-00000-381 Electric Utilities	427422-301729			\$65.94	
Invoice	10/9/2015					
Transaction Date	12/8/2015	4M FUND	10100	Total	\$798.05	
Refer	16775 LINCOLN NATIONAL LIFE	Ck# 001666E 11/30/2015				
Cash Payment	E 101-41500-134 ST/LT Disability Insuranc				\$214.52	
Invoice	3115281167 10/10/2015					
Cash Payment	E 101-43100-134 ST/LT Disability Insuranc				\$69.78	
Invoice	3115281167 10/10/2015					
Cash Payment	E 101-45200-134 ST/LT Disability Insuranc				\$46.52	
Invoice	3115281167 10/10/2015					
Cash Payment	E 609-00000-134 ST/LT Disability Insuranc				\$152.84	
Invoice	3115281167 10/10/2015					
Transaction Date	12/8/2015	4M FUND	10100	Total	\$483.66	
Refer	16776 INTEGRA TELECOM	Ck# 001667E 11/30/2015				
Cash Payment	E 101-43100-321 Telephone	867878			\$23.70	
Invoice	13367889 10/11/2015					
Cash Payment	E 101-45200-321 Telephone	867878			\$23.70	
Invoice	13367889 10/11/2015					
Cash Payment	E 651-00000-321 Telephone	867878			\$11.87	
Invoice	13367889 10/11/2015					
Cash Payment	E 730-00000-321 Telephone	867878			\$29.62	
Invoice	13367889 10/11/2015					
Cash Payment	E 770-00000-321 Telephone	867878			\$29.62	
Invoice	13367889 10/11/2015					
Cash Payment	E 101-41500-321 Telephone	810830			\$287.94	
Invoice	13367889 10/11/2015					
Cash Payment	E 101-42260-321 Telephone	757119			\$134.35	
Invoice	13367889 10/11/2015					
Cash Payment	E 609-00000-321 Telephone	867880			\$188.50	
Invoice	13367889 10/11/2015					
Transaction Date	12/8/2015	4M FUND	10100	Total	\$729.30	
Refer	16777 RICOH USA INC	Ck# 001668E 11/30/2015				
Cash Payment	E 101-41500-350 Print/Binding				\$339.36	
Invoice	5038706667 10/25/2015					

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Cash Payment	E 101-41500-350 Print/Binding				\$1,402.47
Invoice	5038706710	10/25/2015			
Transaction Date	12/8/2015	4M FUND	10100	Total	\$1,741.83
Refer	16778 MN DEPT OF REVENUE	Ck# 001669E 11/30/2015			
Cash Payment	G 730-20100 Sales Tax Payable	2015 3RD QTR			\$636.53
Invoice	0-166-854-720	11/3/2015			
Transaction Date	12/8/2015	4M FUND	10100	Total	\$636.53
Refer	16779 PERA	Ck# 001670E 11/30/2015			
Cash Payment	E 101-41500-121 PERA	PAYROLL PAY DATE 11/4/15			\$1,454.73
Invoice		11/4/2015			
Cash Payment	E 101-43100-121 PERA	PAYROLL PAY DATE 11/4/15			\$481.76
Invoice		11/4/2015			
Cash Payment	E 101-45200-121 PERA	PAYROLL PAY DATE 11/4/15			\$321.17
Invoice		11/4/2015			
Cash Payment	E 609-00000-121 PERA	PAYROLL PAY DATE 11/4/15			\$1,503.68
Invoice		11/4/2015			
Cash Payment	E 101-41500-121 PERA	PAYROLL PAY DATE 11/18/15			\$1,242.09
Invoice		11/18/2015			
Cash Payment	E 101-43100-121 PERA	PAYROLL PAY DATE 11/18/15			\$476.48
Invoice		11/18/2015			
Cash Payment	E 101-45200-121 PERA	PAYROLL PAY DATE 11/18/15			\$317.65
Invoice		11/18/2015			
Cash Payment	E 609-00000-121 PERA	PAYROLL PAY DATE 11/18/15			\$1,273.97
Invoice		11/18/2015			
Transaction Date	12/8/2015	4M FUND	10100	Total	\$7,071.53
Refer	16780 AFLAC	Ck# 001671E 11/30/2015			
Cash Payment	G 101-21725 Supplemental Insurance				\$143.68
Invoice	483553	10/26/2015			
Transaction Date	12/8/2015	4M FUND	10100	Total	\$143.68
Refer	16781 HEALTHPARTNERS	Ck# 001672E 11/30/2015			
Cash Payment	E 609-00000-160 Health/Dental Insurance	534411			\$821.81
Invoice	62351487	11/10/2015			
Cash Payment	E 101-43100-160 Health/Dental Insurance	1935199			\$374.64
Invoice	62351487	11/10/2015			
Cash Payment	E 101-45200-160 Health/Dental Insurance	1935199			\$249.76
Invoice	62351487	11/10/2015			
Cash Payment	E 609-00000-160 Health/Dental Insurance	2826664			\$331.94
Invoice	62351487	11/10/2015			
Cash Payment	E 101-41500-160 Health/Dental Insurance	2277931			\$1,023.61
Invoice	62351487	11/10/2015			
Cash Payment	E 101-41500-160 Health/Dental Insurance	3686073			\$457.11
Invoice	62351487	11/10/2015			
Cash Payment	E 101-43100-160 Health/Dental Insurance	4200721			\$875.27
Invoice	62351487	11/10/2015			
Cash Payment	E 101-45200-160 Health/Dental Insurance	4200721			\$583.52
Invoice	62351487	11/10/2015			
Transaction Date	12/8/2015	4M FUND	10100	Total	\$4,717.66
Refer	16782 XCEL ENERGY	Ck# 001673E 11/30/2015			

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Current Period: November 2015

Cash Payment	E 609-00000-381 Electric Utilities	302320018		\$1,604.24
Invoice	475702081 10/15/2015			
Cash Payment	E 220-47500-381 Electric Utilities	303041991		\$2,661.44
Invoice	475702081 10/15/2015			
Cash Payment	E 101-42260-381 Electric Utilities	303539956		\$158.95
Invoice	475702081 10/15/2015			
Cash Payment	E 101-41500-381 Electric Utilities	303783926		\$529.05
Invoice	475702081 10/15/2015			
Cash Payment	E 101-43100-386 Street Lights	NON-METERED SERVICES		\$643.79
Invoice	475702081 10/15/2015			
Cash Payment	E 101-43100-381 Electric Utilities			\$654.82
Invoice	475702081 10/15/2015			
Cash Payment	E 101-45200-381 Electric Utilities			\$654.82
Invoice	475702081 10/15/2015			
Cash Payment	E 651-00000-381 Electric Utilities			\$327.42
Invoice	475702081 10/15/2015			
Cash Payment	E 730-00000-381 Electric Utilities			\$818.52
Invoice	475702081 10/15/2015			
Cash Payment	E 770-00000-381 Electric Utilities			\$818.52
Invoice	475702081 10/15/2015			
Cash Payment	E 730-00000-381 Electric Utilities	51-0440323-0		\$28.90
Invoice	478219633 11/5/2015			
Transaction Date	12/8/2015	4M FUND	10100	Total \$8,900.47
Refer	16783 MN CHILD SUPPORT	Ck# 001674E 11/30/2015		
Cash Payment	G 101-21708 Child Support	#001425530001		\$132.36
Invoice	1117150309 11/18/2015			
Transaction Date	12/8/2015	4M FUND	10100	Total \$132.36
Refer	16784 CENTERPOINT ENERGY PO BOX 4	Ck# 001675E 11/30/2015		
Cash Payment	E 101-43100-383 Gas Utilities	5912428		\$4.16
Invoice	10/23/2015			
Cash Payment	E 101-45200-383 Gas Utilities	5912428		\$4.16
Invoice	10/23/2015			
Cash Payment	E 651-00000-383 Gas Utilities	5912428		\$2.08
Invoice	10/23/2015			
Cash Payment	E 730-00000-383 Gas Utilities	5912428		\$5.20
Invoice	10/23/2015			
Cash Payment	E 770-00000-383 Gas Utilities	5912428		\$5.20
Invoice	10/23/2015			
Cash Payment	E 101-43100-383 Gas Utilities	5929780		\$4.16
Invoice	10/26/2015			
Cash Payment	E 101-45200-383 Gas Utilities	5929780		\$4.16
Invoice	10/26/2015			
Cash Payment	E 651-00000-383 Gas Utilities	5929780		\$2.09
Invoice	10/26/2015			
Cash Payment	E 730-00000-383 Gas Utilities	5929780		\$5.20
Invoice	10/26/2015			
Cash Payment	E 770-00000-383 Gas Utilities	5929780		\$5.20
Invoice	10/26/2015			

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Current Period: November 2015

Cash Payment	E 101-42260-383 Gas Utilities	5912072			\$26.59
Invoice	10/23/2015				
Cash Payment	E 220-47500-383 Gas Utilities	5924727			\$65.31
Invoice	10/23/2015				
Cash Payment	E 609-00000-383 Gas Utilities	5929733			\$31.31
Invoice	10/26/2015				
Cash Payment	E 101-41500-383 Gas Utilities	6203790			\$20.97
Invoice	10/26/2015				
Cash Payment	E 101-41500-383 Gas Utilities	6252444			\$38.83
Invoice	10/26/2015				
Transaction Date	12/8/2015	4M FUND	10100	Total	\$224.62
Refer	16785 CULLIGAN BOTTLED WATER				
Cash Payment	E 101-41500-411 Culligan				\$33.64
Invoice	1916069 10/31/2015				
Cash Payment	E 101-42260-430 Miscellaneous				\$33.65
Invoice	1916069 10/31/2015				
Transaction Date	12/8/2015	4M FUND	10100	Total	\$67.29
Refer	16786 HSA BANK				
Cash Payment	E 101-41500-160 Health/Dental Insurance			HSA SERVICE FEE	\$11.25
Invoice	11/4/2015				
Transaction Date	12/8/2015	4M FUND	10100	Total	\$11.25

Fund Summary

	10100 4M FUND
101 GENERAL FUND	\$14,199.44
220 LOVELL BUILDING	\$2,726.75
609 MUNICIPAL LIQUOR FUND	\$5,908.29
651 STORM WATER FUND	\$343.46
730 WATER FUND	\$1,523.97
770 SEWER FUND	\$956.32
	<hr/>
	\$25,658.23

Pre-Written Checks	\$25,579.69
Checks to be Generated by the Computer	\$78.54
Total	<hr/>
	\$25,658.23

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Payments

Current Period: November 2015

Batch Name	1115CC	User Dollar Amt	\$5,665.48		
	Payments	Computer Dollar Amt	\$5,665.48		
			\$0.00	In Balance	
Refer	16787 FLEET FARM	Ck# 001676E 11/30/2015			
Cash Payment	E 730-00000-404 Repair Machinery/Equip				\$39.16
Invoice	56054 9/25/2015				
Cash Payment	E 101-45200-210 Operating Supplies				\$234.36
Invoice	57871 10/7/2015				
Cash Payment	E 101-45200-404 Repair Machinery/Equip				\$42.12
Invoice	53617 10/13/2015				
Cash Payment	E 730-00000-210 Operating Supplies				\$188.26
Invoice	56402 10/19/2015				
Cash Payment	E 101-43100-210 Operating Supplies				\$81.14
Invoice	54421 9/22/2015				
Cash Payment	E 101-42260-210 Operating Supplies				\$139.75
Invoice	59461 10/8/2015				
Cash Payment	E 101-42260-210 Operating Supplies				\$23.76
Invoice	57437 10/8/2015				
Cash Payment	E 101-45200-210 Operating Supplies				-\$213.17
Invoice	37379 11/6/2015				
Transaction Date	12/9/2015	4M FUND	10100	Total	\$535.38
Refer	16788 POSTMASTER	Ck# 001677E 11/30/2015			
Cash Payment	E 730-00000-322 Postage				\$17.52
Invoice	115074 10/5/2015				
Cash Payment	E 220-41500-322 Postage				\$94.36
Invoice	596 9/24/2015				
Cash Payment	E 220-41500-322 Postage				\$6.74
Invoice	684 9/24/2015				
Transaction Date	12/9/2015	4M FUND	10100	Total	\$118.62
Refer	16789 WALMART	Ck# 001678E 11/30/2015			
Cash Payment	E 101-43100-210 Operating Supplies				\$5.55
Invoice	9/22/2015				
Cash Payment	E 101-42260-210 Operating Supplies				\$46.71
Invoice	10/8/2015				
Transaction Date	12/9/2015	4M FUND	10100	Total	\$52.26
Refer	16790 SPRING LAKE PARK LUMBER	Ck# 001679E 11/30/2015			
Cash Payment	E 101-43100-401 Repair Buildings				\$186.53
Invoice	00092543 10/14/2015				
Transaction Date	12/9/2015	4M FUND	10100	Total	\$186.53
Refer	16791 MISC CUSTOMERS	Ck# 001680E 11/30/2015			
Cash Payment	E 609-00000-254 Miscellaneous Purchase TRUE FABRICATIONS				\$63.36
Invoice	C31674 10/9/2015				
Cash Payment	E 609-00000-401 Repair Buildings ACCENT STORE FIXTURES				\$43.11
Invoice	R2011388 10/14/2015				
Transaction Date	12/9/2015	4M FUND	10100	Total	\$106.47
Refer	16792 FRATTALLONE S HARDWARE	Ck# 001681E 11/30/2015			

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Current Period: November 2015

Cash Payment	E 609-00000-400 General Maintenance				\$46.57
Invoice	A89666	10/15/2015			
Transaction Date	12/9/2015	4M FUND	10100	Total	\$46.57
Refer	16793 IAFC MEMBERSHIP	Ck# 001682E	11/30/2015		
Cash Payment	E 101-42260-433 Dues and Subscriptions	2016 DUES			\$209.00
Invoice	231930	10/4/2015			
Transaction Date	12/9/2015	4M FUND	10100	Total	\$209.00
Refer	16794 NFPA	Ck# 001683E	11/30/2015		
Cash Payment	E 101-42260-210 Operating Supplies				\$124.70
Invoice	6557692Y	10/16/2015			
Transaction Date	12/9/2015	4M FUND	10100	Total	\$124.70
Refer	16795 COMCAST	Ck# 001684E	11/30/2015		
Cash Payment	E 310-47500-329 Cable/Internet	8772 10 519 0007159			\$83.82
Invoice		9/16/2015			
Cash Payment	E 310-47500-329 Cable/Internet	8772 10 519 0024097			\$118.84
Invoice		9/2/2015			
Cash Payment	E 310-47500-329 Cable/Internet	8772 10 519 0023966			\$77.45
Invoice		9/9/2015			
Transaction Date	12/9/2015	4M FUND	10100	Total	\$280.11
Refer	16796 TWIST OFFICE PRODUCTS	Ck# 001685E	11/30/2015		
Cash Payment	E 101-41500-200 Office Supplies				\$47.97
Invoice	737053-0	9/28/2015			
Cash Payment	E 101-41500-200 Office Supplies				\$213.78
Invoice	738028-0	10/6/2015			
Cash Payment	E 101-41500-200 Office Supplies				\$11.59
Invoice	738269-0	10/7/2015			
Cash Payment	E 101-41500-200 Office Supplies				\$15.57
Invoice	738200-0	10/7/2015			
Cash Payment	E 101-41500-200 Office Supplies				\$91.62
Invoice	738678-0	10/12/2015			
Cash Payment	E 101-41500-200 Office Supplies				\$246.45
Invoice	738692-0	10/12/2015			
Transaction Date	12/9/2015	4M FUND	10100	Total	\$626.98
Refer	16797 OXYGEN SERVICE COMPANY	Ck# 001686E	11/30/2015		
Cash Payment	E 101-42260-210 Operating Supplies				\$108.00
Invoice	03319277	9/30/2015			
Cash Payment	E 101-42260-210 Operating Supplies				\$108.00
Invoice	03319277	9/30/2015			
Transaction Date	12/9/2015	4M FUND	10100	Total	\$216.00
Refer	16798 CDW GOVERNMENT INC	Ck# 001687E	11/30/2015		
Cash Payment	E 310-41500-570 Office Equip and Furnish	NETWORK RACK			\$286.62
Invoice	1BL7ZDR	10/1/2015			
Transaction Date	12/9/2015	4M FUND	10100	Total	\$286.62
Refer	16799 AMERIPRIDE SERVICES	Ck# 001688E	11/30/2015		
Cash Payment	E 609-00000-255 Linen				\$29.94
Invoice		9/1/2015			

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Current Period: November 2015

Cash Payment	E 609-00000-255 Linen				\$29.94
Invoice	9/29/2015				
Transaction Date	12/9/2015	4M FUND	10100	Total	\$59.88
Refer	16800 RICOH USA INC			Ck# 001689E 11/30/2015	
Cash Payment	E 101-41500-350 Print/Binding				\$14.40
Invoice	10/5/2015				
Transaction Date	12/9/2015	4M FUND	10100	Total	\$14.40
Refer	16801 IMAGE PRINTING & GRAPHICS			Ck# 001690E 11/30/2015	
Cash Payment	E 101-41500-350 Print/Binding				\$427.70
Invoice	145218 10/8/2015				
Cash Payment	E 101-43500-203 Printing				\$183.30
Invoice	145218 10/8/2015				
Cash Payment	E 101-41500-200 Office Supplies				\$142.05
Invoice	145251 10/9/2015				
Transaction Date	12/9/2015	4M FUND	10100	Total	\$753.05
Refer	16802 SPRINT			Ck# 001691E 11/30/2015	
Cash Payment	E 101-43100-321 Telephone				\$32.08
Invoice	495076029-157 9/18/2015				
Cash Payment	E 101-45200-321 Telephone				\$32.08
Invoice	495076029-157 9/18/2015				
Cash Payment	E 651-00000-321 Telephone				\$16.04
Invoice	495076029-157 9/18/2015				
Cash Payment	E 730-00000-321 Telephone				\$40.10
Invoice	495076029-157 9/18/2015				
Cash Payment	E 770-00000-321 Telephone				\$40.12
Invoice	495076029-157 9/18/2015				
Transaction Date	12/9/2015	4M FUND	10100	Total	\$160.42
Refer	16803 BIFFS			Ck# 001692E 11/30/2015	
Cash Payment	E 101-45200-210 Operating Supplies			9/16/15-10/13/15	\$63.75
Invoice	W577332 10/14/2015				
Transaction Date	12/9/2015	4M FUND	10100	Total	\$63.75
Refer	16804 WALTERS RUBBISH INC			Ck# 001693E 11/30/2015	
Cash Payment	E 101-41500-384 Refuse/Garbage Dispos	0002			\$50.29
Invoice	0001270587 10/10/2015				
Cash Payment	E 101-43100-384 Refuse/Garbage Dispos	0003			\$24.14
Invoice	0001270587 10/10/2015				
Cash Payment	E 101-45200-384 Refuse/Garbage Dispos	0003			\$24.14
Invoice	0001270587 10/10/2015				
Cash Payment	E 651-00000-384 Refuse/Garbage Dispos	0003			\$23.15
Invoice	0001270587 10/10/2015				
Cash Payment	E 730-00000-384 Refuse/Garbage Dispos	0003			\$30.17
Invoice	0001270587 10/10/2015				
Cash Payment	E 770-00000-384 Refuse/Garbage Dispos	0003			\$30.18
Invoice	0001270587 10/10/2015				
Cash Payment	E 220-46000-384 Refuse/Garbage Dispos	0004			\$370.51
Invoice	0001270587 10/10/2015				
Cash Payment	E 609-00000-384 Refuse/Garbage Dispos	0005			\$73.28
Invoice	0001270587 10/10/2015				

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Current Period: November 2015

Transaction Date	12/9/2015	4M FUND	10100	Total	\$625.86
Refer	16805 PITNEY BOWE-PO 856179	Ck# 001694E 11/30/2015			
Cash Payment	E 101-43500-322 Postage				\$36.44
Invoice	4162117 10/12/2015				
Cash Payment	E 101-41500-322 Postage				\$2.42
Invoice	4162117 10/12/2015				
Cash Payment	E 101-42260-322 Postage				\$2.42
Invoice	4162117 10/12/2015				
Cash Payment	E 220-41500-322 Postage				\$6.07
Invoice	4162117 10/12/2015				
Cash Payment	E 609-00000-322 Postage				\$18.22
Invoice	4162117 10/12/2015				
Cash Payment	E 651-00000-322 Postage				\$18.22
Invoice	4162117 10/12/2015				
Cash Payment	E 730-00000-322 Postage				\$18.22
Invoice	4162117 10/12/2015				
Cash Payment	E 770-00000-322 Postage				\$18.22
Invoice	4162117 10/12/2015				
Cash Payment	E 650-00000-322 Postage				\$2.46
Invoice	4162117 10/12/2015				
Transaction Date	12/9/2015	4M FUND	10100	Total	\$122.69
Refer	16806 LEXINGTON, CITY OF	Ck# 001695E 11/30/2015			
Cash Payment	E 220-47500-382 Water/Sewer Utilities				\$1,076.19
Invoice					
Transaction Date	12/9/2015	4M FUND	10100	Total	\$1,076.19

Fund Summary

	10100 4M FUND
101 GENERAL FUND	\$2,758.64
220 LOVELL BUILDING	\$1,553.87
310 CAPITAL PROJECTS	\$566.73
609 MUNICIPAL LIQUOR FUND	\$304.42
650 PROPERTY MAINTENANCE PROGRAM	\$2.46
651 STORM WATER FUND	\$57.41
730 WATER FUND	\$333.43
770 SEWER FUND	\$88.52
	<u>\$5,665.48</u>

Pre-Written Checks	\$5,665.48
Checks to be Generated by the Computer	\$0.00
Total	<u>\$5,665.48</u>

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
11/15	11/25/2015	10616	ANOKA COUNTY ATTORNEY	FOREFEITURE DISTRIBUTION WU	489.40
11/15	11/25/2015	10617	COCHRAN RECOVERY SERVICES INC	DETOX TRANSPORT	67.00
11/15	11/25/2015	10618	CONNEXUS ENERGY	OCT ELECTRIC	1,896.06
11/15	11/25/2015	10619	GALES AUTO BODY, INC	2013 SQUAD REPAIR	847.27
11/15	11/25/2015	10620	GRAFIX SHOPPE, INC	VEH SETUP 2016 FORD	1,278.00
11/15	11/25/2015	10621	HEALTH PARTNERS	DEC HEALTH INS	11,683.18
11/15	11/25/2015	10622	METRO SALES, INC	COPIER CONTRACT	109.54
11/15	11/25/2015	10623	MN DEPT OF FINANCE	FORFEITURE DISTRIBUTION JD	244.70
11/15	11/25/2015	10624	NAC	PREVENTATIVE MTC AGREE	842.00
11/15	11/25/2015	10625	QUILL CORPORATION	BATTERIES	108.74
11/15	11/25/2015	10626	SUN LIFE FINANCIAL	DEC LIFE/DISABILITY	99.36
11/15	11/25/2015	10627	TELECIDE PRODUCTIONS, INC	COMPUTER MTC/SUPPORT	763.12
Grand Totals:					18,428.37

M = Manual Check, V = Void Check

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
12/15	12/10/2015	10628	FIESTA CANCUN	RESERVE HOLIDAY PARTY	251.75
12/15	12/10/2015	10629	ABRAMS & SCHMIDT LLC	NOV LEGAL FEES	72.50
12/15	12/10/2015	10630	ANOKA COUNTY	3RD QTR CJDN/MDT	540.00
12/15	12/10/2015	10631	CENTENNIAL UTILITIES	NOV UTILITIES	420.16
12/15	12/10/2015	10632	CITY OF CIRCLE PINES	3 BULBS FOR BLDG-HOME DEPOT CH	109.17
12/15	12/10/2015	10633	COVERALL OF THE TWIN CITIES INC	DEC CLEANING SERVICE	796.22
12/15	12/10/2015	10634	DELTA DENTAL	JANUARY DENTAL	1,385.00
12/15	12/10/2015	10635	DEPUTY REGISTRAR #150	FORFEITURE VEH TITLE TRANSFER	20.75
12/15	12/10/2015	10636	DON'S CIRCLE SERVICE, INC	VEH MTC & REPAIRS	220.71
12/15	12/10/2015	10637	FOREST LAKE SPORTSMAN'S CLUB	RANGE LOW LIGHT TRAINING	270.00
12/15	12/10/2015	10638	FRATTALLONES HARDWARE, INC.	VEH MTC	63.24
12/15	12/10/2015	10639	HOLIDAY FLEET	NOV FUEL	2,189.26
12/15	12/10/2015	10640	IMAGE PRINTING & GRAPHICS, INC	BUSINESS CARDS J GRUBBS	146.02
12/15	12/10/2015	10641	KNOWLAN'S SUPER MARKETS	GOVERNING BOARD MEETING SUPP	36.57
12/15	12/10/2015	10642	MN SHERIFFS ASSOCIATION	DATA PRACTICES TRAINING KH/DA	240.00
12/15	12/10/2015	10643	NEAL A. NOREN	NOV BLDG HOURS	165.00
12/15	12/10/2015	10644	NAC	BLDG HEATER MTC	2,633.00
12/15	12/10/2015	10645	OPG-3, INC	LSAP RENEWAL	340.00
12/15	12/10/2015	10646	SHRED-N-GO, INC	SHREDDING SERVICE NOV	85.00
12/15	12/10/2015	10647	TOP GREEN	NOV GROUNDS MTC	671.98
Grand Totals:					10,656.33

M = Manual Check, V = Void Check

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
12/15	12/11/2015	201504	WELLS FARGO	DEC HSA EFT	13,084.92
Grand Totals:					13,084.92

M = Manual Check, V = Void Check

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Cash Balances

Current Period: November 2015

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
Cash				
GENERAL FUND	G 101-10100	\$36,931.84	\$157,322.06	\$303,515.40
LOVELL BUILDING	G 220-10100	\$11,299.12	\$8,501.30	\$321,344.29
CAPITAL PROJECTS	G 310-10100	\$5,298.89	\$143,890.93	\$396,490.09
WATER CAPITAL FUND	G 330-10100	\$0.00	\$0.00	\$107,613.96
05 STREET-EDGEWOOD	G 360-10100	\$0.00	\$0.00	\$0.00
SEWER CAPITAL FUND	G 370-10100	\$0.00	\$0.00	\$124,348.28
12 HAMLINE AVE	G 430-10100	\$0.00	\$0.00	\$0.00
13 STREET IMPROVEMENTS	G 435-10100	\$0.00	\$0.00	\$0.00
15 STREET IMPROVEMENTS	G 440-10100	\$0.00	\$206,284.50	-\$606,053.72
04 STREET-OAK LANE	G 585-10100	\$0.00	\$0.00	\$57,364.28
14 STREET-VARIOUS	G 591-10100	\$0.00	\$0.00	\$57,906.57
15 STREET-VARIOUS	G 592-10100	\$8,557.68	\$116.28	\$13,380.24
POLICE BUILDING	G 599-10100	\$0.00	\$4,970.21	-\$5,860.62
MUNICIPAL LIQUOR FUND	G 609-10100	\$276,512.71	\$348,225.52	\$346,926.72
FARMERS MARKET	G 625-10100	\$0.00	\$0.00	\$0.00
PROPERTY MAINTENANCE PROGRAM	G 650-10100	\$100.00	\$2.46	-\$4,652.37
STORM WATER FUND	G 651-10100	\$2,303.11	\$2,687.84	-\$16,150.18
WATER FUND	G 730-10100	\$20,214.90	\$13,414.52	\$360,034.91
SEWER FUND	G 770-10100	\$27,433.05	\$19,123.50	\$1,012,549.14
Total Cash		\$388,651.30	\$904,539.12	\$2,468,756.99
Held by Fiscal Agent				
POLICE BUILDING	G 599-10110	\$0.00	\$0.00	\$0.00
Total Held by Fiscal Agent		\$0.00	\$0.00	\$0.00
Petty Cash				
GENERAL FUND	G 101-10200	\$0.00	\$0.00	\$100.00
Total Petty Cash		\$0.00	\$0.00	\$100.00
Change Fund				
MUNICIPAL LIQUOR FUND	G 609-10250	\$0.00	\$0.00	\$2,500.00
Total Change Fund		\$0.00	\$0.00	\$2,500.00
Credit Card Sales Receivable				
MUNICIPAL LIQUOR FUND	G 609-10350	\$202,527.17	\$193,524.45	\$53,894.20
Total Credit Card Sales Receivable		\$202,527.17	\$193,524.45	\$53,894.20
Interest Receivable on Invest				
GENERAL FUND	G 101-10450	\$0.00	\$0.00	\$6,206.46
Total Interest Receivable on Invest		\$0.00	\$0.00	\$6,206.46
Taxes Receivable-Delinquent				
GENERAL FUND	G 101-10700	\$0.00	\$0.00	\$30,440.90
04 STREET-OAK LANE	G 585-10700	\$0.00	\$0.00	\$155.15
POLICE BUILDING	G 599-10700	\$0.00	\$0.00	\$2,260.92
Total Taxes Receivable-Delinquent		\$0.00	\$0.00	\$32,856.97
Accounts Receivable				

LEXINGTON, MN
***Fund Summary -**
Budget to Actual©
November 2015

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	2015 YTD Budget	November MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$1,630,209.00	\$11,678.41	\$994,454.13	\$635,754.87	61.00%
Expenditure	\$1,759,488.00	\$131,235.25	\$1,647,424.93	\$112,063.07	93.63%
		-\$119,556.84	-\$652,970.80		
FUND 220 LOVELL BUILDING					
Revenue	\$208,580.00	\$10,481.68	\$174,273.94	\$34,306.06	83.55%
Expenditure	\$206,468.00	\$7,498.86	\$133,819.42	\$72,648.58	64.81%
		\$2,982.82	\$40,454.52		
FUND 310 CAPITAL PROJECTS					
Revenue	\$294,920.00	\$5,298.89	\$315,626.83	-\$20,706.83	107.02%
Expenditure	\$471,640.00	\$143,890.93	\$455,545.29	\$16,094.71	96.59%
		-\$138,592.04	-\$139,918.46		
FUND 330 WATER CAPITAL FUND					
Revenue	\$7,000.00	\$0.00	\$7,000.00	\$0.00	100.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$7,000.00		
FUND 360 05 STREET-EDGEWOOD					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 370 SEWER CAPITAL FUND					
Revenue	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
Expenditure	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
		\$0.00	\$6,000.00		
FUND 430 12 HAMLINE AVE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 435 13 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 440 15 STREET IMPROVEMENTS					
Expenditure	\$797,000.00	\$206,284.50	\$622,553.72	\$174,446.28	78.11%
		-\$206,284.50	-\$622,553.72		
FUND 585 04 STREET-OAK LANE					
Revenue	\$25,700.00	\$0.00	\$12,676.93	\$13,023.07	49.33%
Expenditure	\$20,050.00	\$0.00	\$20,050.00	\$0.00	100.00%
		\$0.00	-\$7,373.07		
FUND 591 14 STREET-VARIOUS					
Revenue	\$12,000.00	\$0.00	\$9,267.22	\$2,732.78	77.23%

LEXINGTON, MN

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*Fund Summary - Budget to Actual©

November 2015

	2015 YTD Budget	November MTD Amount	2015 YTD Amount	2015 YTD Balance	2015 % YTD Budget
Expenditure	\$19,766.00	\$0.00	\$20,216.44	-\$450.44	102.28%
		\$0.00	-\$10,949.22		
FUND 592 15 STREET-VARIOUS					
Revenue	\$0.00	\$8,441.40	\$13,380.24	-\$13,380.24	0.00%
		\$8,441.40	\$13,380.24		
FUND 599 POLICE BUILDING					
Revenue	\$62,900.00	\$0.00	\$33,055.14	\$29,844.86	52.55%
Expenditure	\$59,643.00	\$4,970.21	\$54,672.31	\$4,970.69	91.67%
		-\$4,970.21	-\$21,617.17		
FUND 609 MUNICIPAL LIQUOR FUND					
Revenue	\$2,936,400.00	\$257,738.99	\$2,832,264.34	\$104,135.66	96.45%
Expenditure	\$2,936,439.00	\$318,561.89	\$2,942,995.48	-\$6,556.48	100.22%
		-\$60,822.90	-\$110,731.14		
FUND 625 FARMERS MARKET					
Revenue	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Expenditure	\$3,692.00	\$0.00	\$0.00	\$3,692.00	0.00%
		\$0.00	\$0.00		
FUND 650 PROPERTY MAINTENANCE PROGRAM					
Revenue	\$15,541.00	\$100.00	\$1,070.00	\$14,471.00	6.89%
Expenditure	\$15,000.00	\$2.46	\$82.80	\$14,917.20	0.55%
		\$97.54	\$987.20		
FUND 651 STORM WATER FUND					
Revenue	\$17,137.83	\$0.00	\$13,921.78	\$3,216.05	81.23%
Expenditure	\$49,828.00	\$2,687.84	\$37,198.59	\$12,629.41	74.65%
		-\$2,687.84	-\$23,276.81		
FUND 730 WATER FUND					
Revenue	\$202,815.27	-\$100.00	\$71,369.86	\$131,445.41	35.19%
Expenditure	\$190,188.00	\$12,677.99	\$132,602.68	\$57,585.32	69.72%
		-\$12,777.99	-\$61,232.82		
FUND 770 SEWER FUND					
Revenue	\$209,552.73	\$0.00	\$113,097.72	\$96,455.01	53.97%
Expenditure	\$310,148.00	\$14,153.50	\$213,406.60	\$96,741.40	68.81%
		-\$14,153.50	-\$100,308.88		
Report Total		-\$548,324.06	-\$1,683,110.13		

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 15-41

**A RESOLUTION ABATING 2015 DELINQUENT SEWER AND WATER
ASSESSMENT CERTIFIED**

WHEREAS, the City of Lexington certified delinquent sewer and water charges to Anoka County in November, 2015, for collection with the 2016 taxes; and

WHEREAS, the following parcels were charged inadvertently with delinquent sewer and water charges; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Lexington City Council does hereby abate the delinquent sewer and water bill charges for the following parcels within the City of Lexington:

Total	Property Address	PIN #
\$589.06	9460 GRIGGS AVE	26 31 23 42 0024
\$845.81	9330 SYNDICATE AVE	26 31 23 43 0002
\$757.15	3872 LOVELL RD	26 31 23 43 0004

- 2) That the Lexington City Council does hereby authorize and direct the Finance Director to forward a certified copy of this resolution and appropriate forms to the County Auditor of Anoka County.

PASSED and adopted by the Lexington City Council this the 17th day of December, 2015.

Mayor

ATTEST:

City Administrator

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 15-42

**AUTHORIZING SIGNATORIES FOR THE CITY OF LEXINGTON
SAFE DEPOSIT BOX**

WHEREAS, signatories for the City's safe deposit box shall by resolution be the City Administrator – William Petracek, and Liquor Store Manager – Jack Borgen.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF
MINNESOTA**, as follows:

1. That the City of Lexington's City Administrator – William Petracek, and Liquor Store Manager – Jack Borgen, shall be authorized as the City Signatories for the safe deposit box.

PASSED and adopted by the Lexington City Council this the 17th day of December, 2015.

Mayor

ATTEST:

City Administrator

William Petracek, City Administrator

Jack Borgen, Liquor Store Manager



Memo

To: Bill Petracek, City Administrator
From: Steven M. Winter, P.E.
Subject: Application for Payment #3 for Fire Station Project
Date: December 10, 2015

Please find the attached Partial Payment #3. The Contractor has submitted a cost breakdown attached to the payment application. They have estimated they are about 88% complete on the project as of November 30th, 2015. At this point they have completed more than what is listed in the breakdown.

Attached is on copy of the Application and Certificate for Payment #3 for your review and consideration. We recommend that the Council approve this payment request at the upcoming council meeting. The payment amount is to JPMI Construction Company in the amount of \$40,091.52.

If you have any questions, please feel free to contact us at (612) 548-3132. Thank you very much.

SMW

Offices in Illinois, Iowa, Minnesota, and Wisconsin

60 Plato Blvd. East, Suite 140, St. Paul, MN 55107-1835
(612) 548-3132 (866) 452-9454
FAX: (763) 786-4574 WEB ADDRESS: www.msa-ps.com

Application and Certificate for Payment

TO OWNER: PROJECT: **APPLICATION NO:** 03 **Distribution to:**
 CITY OF LEXINGTON LEXINGTON FIRE STATION PERIOD TO: 30 NOV-2015 OWNER ☐
 9035 SOUTH HIGHWAY DRIVE CONTRACT FOR: LEXINGTON FIRE STATION ARCHITECT ☒
 LEXINGTON, MN 55014 LEXINGTON, MN 55014 CONTRACTOR ☐
FROM CONTRACTOR: VIA ARCHITECT: CONTRACT DATE: 21 AUG 2015 FIELD ☐
 IPMI CONSTRUCTION CO. MISA PROFESSIONAL SERVICES PROJECT NOS: 10451019 OTHER ☐
 2310 COUNTY RD DW #105 60 PLATO BLVD EAST SAINT PAUL, MN 55112 SAINT PAUL, MN 55107

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract, AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 255,800.00
 2. NET CHANGE BY CHANGE ORDERS \$ -
 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 255,800.00
 4. TOTAL COMPLETED & STORED TO DATE (Column 1 of G703) \$ 226,470.00

5. RETAINAGE:

a. $\frac{5}{100}$ % of Completed Work \$ 11,323.00
 (Column D + E on G703)
 b. $\frac{0}{100}$ % of Stored Material \$ -
 (Column F on G703)

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 11,323.00

6. TOTAL EARNED LESS RETAINAGE \$ 215,152.00
 (Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 172,000.00
 (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 40,091.52
 (Line 6 minus Line 7)

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 40,643.80
 (Line 3 minus Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NFT CHANGES by Change Order	\$	\$

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 11/24/2015

State of: MINNESOTA

County of: RAMSEY

Subscribed and sworn to before me this 14th day of NOV 2015

Notary Public:

My commission expires: 01/31/19



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 40,091.52
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [Signature] Date: 12-10-15

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

JPMI CONSTRUCTION CO.

2310 County Rd. D, West, # 105, St. Paul, MN 55112

General Contractors

Engineers

Ph: 651-636-1499 Fax: 651-636-1699

Construction Managers

Invoice

To: **MSA Professional Services**
60 Plato Boulevard East
St. Paul, MN 55107

Date : 24-Nov-15

Job Name: **Lexington Fire Station**

Attn: **Mr. Allen Szymanski**
[612] 548-3132
[763]786-4574

Project No: **10481019**

JPMI Job No: **992505**

aszymanski@msa-ps.com

Invoice # **992505-3**

For the Period from : 01-Nov-15

To : 30-Nov-15

CONTRACT SUMMARY:

1.	ORIGINAL BASE CONTRACT AMOUNT :	\$255,800.00
2.	ADDITIONS APPROVED TO DATE- ALTERNATE BID :	\$0.00
3.	DEDUCTIONS APPROVED TO DATE :	\$0.00
4.	REVISED PO AMOUNT TO DATE :	\$255,800.00

STATUS OF ACCOUNT:

5.	PURCHASE ORDER AMOUNT TO DATE :	\$255,800.00
6.	COMPLETED TO DATE :	\$226,476.00
7.	LESS RETAINER 5.00%	(\$11,323.80)
8.	TOTAL EARNED LESS RETAINAGE:	\$215,152.20
7.	LESS PREVIOUS CERTIFICATES OF PAYMENTS:	\$172,060.67
8.	AMOUNT DUE THIS ESTIMATE :	<u>\$43,091.53</u>