

**AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
NOVEMBER 3, 2016 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Payment

2. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

4. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Harris)
B. Cable Commission (Councilmember Payment)
C. City Administrator (Bill Petracek)

5. LETTERS AND COMMUNICATIONS:

- A. Special Council meeting reminder – Canvass Election Results 11/14/16 **pp. 1**
B. Anoka County Parks & Community Services – November newsletter **pp. 2-9**
C. Centennial Lakes Police Department Media Report – 10/20 though 10/26/16 **pp. 10-14**
D. Planning & Zoning meeting minutes – October 18, 2016 **pp. 15-17**
E. Public Notice – Voting Equipment Public Accuracy Test 10/27/16 **pp. 18**
F. DRAFT - 2017 meeting dates and calendar for review **pp. 19-22**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:

Council Meeting – October 20, 2016

pp. 23-25

B. Recommendation to Approve Claims and Bills:

pp. 26-38

Check #'s 13457 through 13457

Check #'s 41296 through 41351

Check #'s 11127 through 11142

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

7. ACTION ITEMS:

A. Recommendation to approve Denial of Liability Coverage Waiver

pp. 39

B. Discuss Franchise Fee Agreements

pp. 40-41

- Connexus Energy
- Xcel Energy
- CenterPoint Gas

pp. 42

pp. 43

pp.

C.

8. MAYOR AND COUNCIL INPUT

9. ADJOURNMENT

/mv

**Please bring your copy of the Code
book for updating**

REMINDER

**SPECIAL COUNCIL
MEETING**

MONDAY,

NOVEMBER 14, 2016

@ 6:00 PM

**TO CANVASS ELECTION
RESULTS**

VOLUME 23 ISSUE 11

ANOKA
COUNTY
PARKS AND
COMMUNITY
SERVICES

the connection
november • 2016





EVENTS AND UPDATES

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FROM THE DIVISION MANAGER:

Anoka County is in the envious position among its peer counties of having a well-established and well-used county park and recreation system. Dating back some 53 years, Anoka County had an early start in the acquisition and development of lands that make up our 11,500-acre park system today. So it's probably no surprise to anyone living in the County that our citizens support the benefits of our parks that are easily accessible to our 350,000 residents.

Earlier this year, the National Recreation and Park Association published the results of a Penn State University study that found broad-based support among Americans for public park and recreation services. Here are some interesting results from that survey:

- Almost all Americans agree that their communities benefit from parks and recreation - even among those who don't use their local parks
- An overwhelming 9 out of 10 Americans identify parks and recreation as an important local government service
- The support for local parks is across all segments of the population: by generation, race, ethnicity and household composition; and is fervent among all of the major political parties, and
- In terms of key outcomes, respondents indicated an "extremely" or "very" important role for local park agencies in the areas of health and wellness (76%); conservation of lands and water (74%), and social equity (72%)

In terms of visitation data, the survey showed that Americans are frequent users of local parks:

- Two in five respondents indicated that they had visited a local park within the last seven days, and 19% in the last month,
- In all, 80% of Americans visit and use local parks at least once each year; the average number of visits is slightly less than 29 visits per year, and;
- The reasons that people visit their local parks is diverse, but these rank highest: to be with family and friends (58%), exercise or get more physical activity (52%), and be closer to nature (50%)

Lastly, the Penn State study looked at the barriers that Americans face in getting to their local parks:

- 39 percent said that they simply don't have the time in their busy schedules;
- A lack of quality facilities near their home is the second biggest issue at 20%;
- Concerns for personal safety accounts for 17% of barriers;
- Lack of awareness of opportunities is a barrier for 14% of the population, and;
- Fees and charges for services is not affordable for 14%

Perhaps most importantly, the survey demonstrated that Americans, across the board, view their local park and recreation agencies as an essential service, and not a luxury.

I think I'll take a walk in the park for lunch. See you on the trail.

John VonDeLinde

ORGANICS RECYCLING DROP-OFF PROGRAM SUCCESSES

A new county organics recycling drop-off program began in May of this year to recycle food waste, non-recyclable paper waste, and certified compostable products and turn it into compost. This type of recycling is called organics recycling. This innovative program allows residents to drop off their organics for recycling at each of the county yard waste sites in Lino Lakes and Coon Rapids.

What are organics? Organics refer to all food scraps, such as leftovers, peelings, and spoiled food; soiled, non-recyclable papers such as paper towels, napkins, delivery pizza boxes; and certified compostable products such as compostable food ware and bags labeled with a Cedar Grove Composting or Biodegradable Products Institute logo. These materials are collected separately and taken to an industrial composting facility and turned into compost, a valuable soil amendment.

Organics recycling is the next frontier in reducing waste. In the Twin Cities, there is a goal to increase recycling and organics diversion to 75% by 2030. Organics recycling will be an important aspect of reaching these goals for waste reduction and recycling as well as to help residents and businesses potentially decrease their solid waste charges.

Residents, businesses, and organizations are already beginning to recycle organics at community festivals, sports facilities, and work. Anoka County residents now also have an option to recycle organics from home through this program. The program works by residents collecting food waste and other organic materials in a kitchen pail lined with a compostable bag liner. Once full, the bag liner is tied off and brought by the resident to either county compost site and placed in the organics collection dumpster. Residents who sign up for the free program will receive a complimentary kitchen collection pail and compostable liner bags for easy collection.

Since the inception of the program, 605 households have signed up to participate and the program has diverted an estimated 16,550 pounds of material from the waste stream. This program is a win-win; Anoka County residents are being provided with a solution for their organic waste and that same material is being turned into a valuable soil amendment.



LICENSE BUREAU MANAGEMENT TEAM ATTENDS MINNESOTA DEPUTY REGISTRAR'S ASSOCIATION ANNUAL CONFERENCE



The Minnesota Deputy Registrars Association (MDRA) is a statewide organization promoting common interests of deputy registrars in providing professional licensing service to the public and liaison to the state.

Anoka County is a longstanding member of MDRA. License Bureau management is very active in the association and currently has individuals serving on the Board of Directors, the Advisory Board, and several committees, including the Conference Planning Committee. The MDRA holds its annual conference in St. Cloud each year in September.

This year the focus of the conference was on change. Deputy Registrars statewide will see many changes with the implementation of the Minnesota Licensing and Registration System (MNLARS) which is scheduled to go live across the state in March of 2017. On Friday morning, Ramona Dohman Commissioner of Public Safety; Cassandra Hern Deputy Commissioner of Public Safety; and the entire Department of Driver and Vehicle Services (DVS) leadership team was on hand to give an overview and demonstration

of the MNLARS system to the 140 attendees. MNLARS will completely change the way motor vehicle transactions are processed in the license center. The majority of the work will be done at the front counter, eliminating much of the input and auditing that is currently done at DVS in St. Paul. While this will increase wait times at the license centers requires additional training for staff, the end result will be that the customer's record will be in the system before they leave the office and the title turnaround time will go from about 90 days to 14 days. The current e-support system in place is antiquated and unstable. Although there will be growing pains, MNLARS will provide a much more robust and intuitive experience that will reduce errors and increase overall customer satisfaction.

Anoka County has been very involved with the MNLARS project since its inception, and will continue to be involved as enhancements are made and additional services; such as driver's license transactions, are added to the system.

WARGO FALL FESTIVAL



Wargo welcomed fall with over 125 other fall lovers at the annual Wargo Fall Festival. It was a beautiful day and fall cooperated as trees were in full color! Thanks to a wonderful donation of apples from Victoria Valley Orchard, guests made tasty apple cider, played pioneer games, participated in nature activities, raked and jumped into the leaves, and enjoyed a fall day in nature. Thanks to our great Wargo staff and volunteers for making the day a great success!

PARK VISITATION INCREASES AGAIN

In 2016 Anoka County Parks experienced growth in overall park visitors, which is reflected in the amount of vehicle permit sales at gatehouses. Year to date, almost 11,000 annual permits have been sold at the gates and visitor centers; already greater than the 2015 total. Daily permit sales have also eclipsed the totals from last year with nearly 60,000 daily permits sold. The growth in permit sales accounts for \$28,000 in additional revenue with two and half months to go before 2016 ends. Annual permits are also sold at all Anoka County License Bureaus; those numbers are still coming in.



PREPARING SEASONAL FACILITIES FOR WINTER



In the narrow window between the reservation season and the frost season, maintenance staff are busy winterizing unheated seasonal buildings. This includes 17 restrooms, six gatehouses, 152 campsites, six irrigation systems, and many drinking fountains and service supplies.

Compressed air is pushed through these systems until no water remains. Then the water source can be closed off for the season. This process must be done carefully and completely to prevent water line breakage over winter. No two systems are the same and each poses unique challenges and understanding.

This winterizing process begins in late September as facilities come to their closed date and concludes in mid-October. Staff closely monitor weather forecasts for hard frosts and strategize damage prevention measures. When these seasonal water systems are safely put to rest for the winter, the Maintenance Unit turns its attention to equipment maintenance, building maintenance and improvements, oak wilt abatement, and responding to all that comes with snow and ice.

ANOKA COUNTY RIVERFRONT REGIONAL PARK IMPROVEMENTS



Anoka County has received approximately \$1.8 million in Metro Parks and Trails Legacy funds for the next two years to redevelop Riverfront Regional Park, in Fridley. The park is located just south of I-694 on East River Road and is home to the Riedel Farmhouse, an 1880s farmhouse that is currently used for special events. Plans for the redevelopment include reconstructing the roadways and parking lots, reconstructing the existing boat launch, improving some of the buildings, and constructing a 13 hole disc golf course. In addition, the National Parks Service is providing funds to make additional pedestrian connections from East River Road into the park to connect with the Mississippi River Regional Trail. Design and engineering is underway and construction is expected to occur next summer.

OAK WILT MANAGEMENT



Each year the Natural Resources crew addresses the oak wilt problem with a three step process. In August the crew conducts a ground survey to identify, inventory, and mark oak wilt sites in the parks. Starting in October, the crew visits the sites with the vibratory plow (V-plow) in order to cut the root grafts between healthy and diseased trees. This inhibits the main mode of disease spread once oak wilt has entered an area. Currently the crew is working in the parks with the V-plow to halt the spread of the disease. The third step begins in early December when the Natural Resource crew enlists the help of several

Parkkeepers to assist with the removal of diseased trees. This crew is in the field throughout the winter removing diseased trees, hazard trees and trees within building sites.

UPDATES AT BANFILL-LOCKE



The annual member exhibition featured 105 works by 63 BLCA members. A wide range of media and styles were represented in the exhibition. The show was judged by Minneapolis-based Weinstein Gallery Director Leslie Hammons. Six awards of distinction were awarded for artwork, along with awards for the winners of the 2nd BLCA Members Chapbook writing contest. The writing contest was judged by Minnesota poet laureate Joyce Sutphen and the chapbook was published by Red Bird Chapbooks. This show closes October 29.

Opening November 5 is Tributaries of Earth and Water – An Exhibition Celebrating Our National Parks by Project Art for Nature. This exhibition celebrates the landscape, wildlife, and waterways encompassed by our local national parks. This collaboration of artists and illustrators from Minnesota and Wisconsin are working independently and collaboratively to create artwork which promotes stewardship of unique natural areas in our region. A reception is being held November 12 from 4 to 7 pm. This show ends November 26.

BLCA's annual end-of-year fundraising campaign kicks off November 6. Information will be posted on our website, Facebook, and at the Center. BLCA operates on a small budget that funds 11 exhibitions, provides space for our Artist in Residence and Writer in Residence, our Family Art Sundays, and much more.

The November Reading Series event features two authors who are accomplished and celebrated for their talents, Mike Finley and former BLCA Director Lia Rivamonte. The event takes place on November 11 at 7:30 pm. The readings are free and light refreshments are served.

Thursday, December 1 is the annual Holiday Tea from 6 to 8 pm. Along with the tea is the opening of the Holiday Gift mART. The market offers many perfect gifts including knitwear, pottery, jewelry, cards, framed art, books, wooden toys, dolls, ornaments, and more!

GOLF SEASON WINDING DOWN

Golfers are trying to get those last couple of rounds in as the golf season is almost over. "The weather hasn't been the best but we are playing anyway because you never know when it (the season) will end," says Women's Club President Judie Pfarr. After a terrific start to the season through June, play fell off as Chomonix rebuilt the #6 and #17 greens and had to use temporary greens. "It didn't help that we had significant rain in August and September," said Course Manager Chris Bettinger. All that said, there are many reasons for optimism in 2017 starting with the two new greens. "We are excited to have the #6 and #17 holes fixed," says Judie.



Centennial Lakes Police Department

Media Report

10/20/16 through 10/26/16

CASE NUMBER: 16240674
CASE DESCRIPTION: WARRANT ARREST
INCIDENT DATE: 10/23/16
INCIDENT LOCATION: 2X CENTER RD, CIRCLE PINES, MN
NARRATIVE: WARRANT ARREST
STOPPED A MALE ON BICYCLE FOR NO BICYCLE LIGHTING. MALE PROVIDED A FALSE NAME (NAME OF ANOTHER) AND WAS FOUND TO HAVE AN ANOKA COUNTY WARRANT. MALE ARRESTED AND TRANSPORTED TO JAIL AND HELD IN CUSTODY FOR GROSS MISDEMEANOR FALSE INFO. MALE'S BICYCLE AND PROPERTY WAS ENTERED INTO PROPERTY.
CLEAR

CASE NUMBER: 16238490
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 10/20/16
INCIDENT LOCATION: CENTERVILLE, MN
NARRATIVE:

CASE NUMBER: 16238758
CASE DESCRIPTION: VEHICLE LOCKOUT
INCIDENT DATE: 10/20/16
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE:

CASE NUMBER: 16241071
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 10/23/16
INCIDENT LOCATION: CENTERVILLE, MN
NARRATIVE:

CASE NUMBER: 16241157
CASE DESCRIPTION: VEHICLE- LOCKOUT
INCIDENT DATE: 10/23/16
INCIDENT LOCATION: LEXINGTON, MN
NARRATIVE:

CASE NUMBER: 16240531
CASE DESCRIPTION: ASSIST OTHER
INCIDENT DATE: 10/22/16
INCIDENT LOCATION: BLAINE, MN
NARRATIVE:

CASE NUMBER: 16239214
CASE DESCRIPTION: DEATH
INCIDENT DATE: 10/21/16
INCIDENT LOCATION: LEXINGTON, MN
NARRATIVE: DEAD ON ARRIVAL
POLICE WERE DISPATCHED ON A PERSON FOUND NOT BREATHING. POLICE ATTENDED TO PERSON AND DETERMINED DEAD ON ARRIVAL. SCENE WAS TURNED OVER TO THE MEDICAL EXAMINER.
CLEARED

CASE NUMBER: 16240131
CASE DESCRIPTION: FOUND ANIMAL
INCIDENT DATE: 10/22/16
INCIDENT LOCATION: 3X EAST GOLDEN LAKE RD, CIRCLE PINES, MN
NARRATIVE: FOUND DOG
OFFICERS WERE FLAGGED DOWN IN THE 30 BLOCK OF EAST GOLDEN LAKE RD. A DOG WAS FOUND LOOSE IN THE AREA. DOG WAS PICKED UP AND LATER TRANSPORTED TO THE OWNER.
CLEARED.

CASE NUMBER: 16239395
CASE DESCRIPTION: DAMAGE TO PROPERTY
INCIDENT DATE: 10/21/16
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE: VANDALISM REPORT
OFFICERS RECEIVED A PHONE CALL REGARDING A CAR THAT WAS KEYED AT MCDONALD'S IN CIRCLE PINES. NO SUSPECT IS KNOWN AT THIS TIME.
OPEN.

CASE NUMBER: 16241335
CASE DESCRIPTION: TRAFFIC
INCIDENT DATE: 10/24/16
INCIDENT LOCATION: LAKE DR/LEXINGTON AVE, LEXINGTON, MN
NARRATIVE: TRAFFIC/SMALL AMT OF MARIJUANA
OFFICERS OBSERVED A MALE DRIVER NOT WEARING HIS SEATBELT. DRIVER WAS STOPPED AND SUBSEQUENTLY CITED FOR SEVERAL TRAFFIC OFFENSES AND RELEASED.
CLEAR

CASE NUMBER: 16238484
CASE DESCRIPTION: SUSPICIOUS ACTIVITY
INCIDENT DATE: 10/20/16
INCIDENT LOCATION: 38XX MINUTEMAN LN, LEXINGTON, MN
NARRATIVE: SUSPICIOUS PHONE CALL
POLICE WERE DISPATCHED TO THE 3800 BLOCK OF MINUTEMAN LANE ON
PARTY RECEIVING SUSPICIOUS TEXT MESSAGES. POLICE WILL CONDUCT
EXTRA PATROLS IN THE AREA.
CLEARED

CASE NUMBER: 16238587
CASE DESCRIPTION: ACCIDENT-MV PD
INCIDENT DATE: 10/20/16
INCIDENT LOCATION: MAIN ST/CENTERVILLE RD, CENTERVILLE, MN
NARRATIVE: ROAD RAGE
OFFICERS RECEIVED INFORMATION OF A HIT AND RUN THAT RESULTED
FROM A ROAD RAGE INCIDENT. OFFICERS ATTEMPTED TO MAKE CONTACT
WITH THE SUSPECT BUT WERE UNABLE TO DO SO.
ACTIVE/OPEN

CASE NUMBER: 16241290
CASE DESCRIPTION: TRAFFIC
INCIDENT DATE: 10/24/16
INCIDENT LOCATION: 7000 BLOCK CENTERVILLE RD, CENTERVILLE, MN
NARRATIVE: TRAFFIC/NO PROOF OF INSURANCE
OFFICERS STOPPED A BLACK CHEV FOR A TRAFFIC/EQUIPMENT VIOLATION.
DRIVER WAS SUBSEQUENTLY CITED FOR NO PROOF OF INSURANCE.
DRIVER RELEASED AT THE SCENE.
CLEAR

CASE NUMBER: 16238800
CASE DESCRIPTION: SUSPICIOUS ACTIVITY
INCIDENT DATE: 10/20/16
INCIDENT LOCATION: 2XX TWILITE TERR, CIRCLE PINES, MN
NARRATIVE: SUSPICIOUS ACTIVITY
OFFICERS SPOKE WITH A DRIVER OF A SUSPICIOUS VEHICLE ON THE 200
BLOCK OF TWILITE TER. CHECKS ON THE DRIVER SHOWED THE DRIVER TO
BE REVOKED. DRIVER WAS ISSUED A CITATION.
CLEARED.

CASE NUMBER: 16239981
CASE DESCRIPTION: DISORDERLY CONDUCT
INCIDENT DATE: 10/22/16
INCIDENT LOCATION: 91XX LAKE DR, LEXINGTON, MN
NARRATIVE: DISORDERLY CONDUCT.
SUMMONED TO THE 9100 BLOCK OF LAKE DR ON MULTIPLE JUVENILES BEING
DISORDERLY. SITUATION MEDIATED, AND FURTHER FOLLOW UP TO BE
CONDUCTED.

CASE NUMBER: 16241342
CASE DESCRIPTION: ACCIDENT-MV PD
INCIDENT DATE: 10/24/16
INCIDENT LOCATION: 90XX GRIGGS AVE, LEXINGTON, MN
NARRATIVE: PROPERTY DAMAGE CRASH
OFFICERS RESPONDED TO 9000 BLOCK GRIGGS AVE REGARDING A CRASH THAT OCCURRED WHERE THE DRIVER LEFT THE SCENE AFTER HITTING A TREE. DRIVER LOCATED WITH NO APPARENT INJURIES. DRIVER TOWED HIS OWN VEHICLE.
CLEAR

CASE NUMBER: 16242077
CASE DESCRIPTION: ASSIST OTHER
INCIDENT DATE: 10/24/16
INCIDENT LOCATION: LINO LAKES, MN
NARRATIVE:

CASE NUMBER: 16240905
CASE DESCRIPTION: SUICIDE ATTEMPT/THREAT
INCIDENT DATE: 10/23/16
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE: MEDICAL
SUMMONED TO A FEMALE WHO ATTEMPTED SUICIDE. PROVIDED FIRST AID UNTIL EMS TOOK FEMALE AWAY.

CASE NUMBER: 16240923
CASE DESCRIPTION: SUSPICIOUS ACTIVITY
INCIDENT DATE: 10/23/16
INCIDENT LOCATION: 71XX 20TH AVE, CENTERVILLE, MN
NARRATIVE: THE POLICE WERE DISPATCHED TO THE 7100 BLOCK OF CENTERVILLE RD AFTER JUVENILES WERE SEEN AT AN ABANDONED PROPERTY. TWO JUVENILES WERE LOCATED AND LEFT IN THE CUSTODY OF ADULTS.

CASE NUMBER: 16241911
CASE DESCRIPTION: CHECK WELFARE
INCIDENT DATE: 10/24/16
INCIDENT LOCATION: CIRCLE PINES, MN
NARRATIVE: WELFARE CHECK
OFFICERS WERE DISPATCHED TO CHECK THE WELFARE OF AN 8 Y/O FEMALE IN THE 0 BLOCK OF CENTRAL ST. OFFICERS LOCATED THE FEMALE, MADE CONTACT WITH HER PARENT AND RETURNED HER HOME.
CLEAR

CASE NUMBER: 16240915
CASE DESCRIPTION: SUICIDE ATTEMPT/THREAT
INCIDENT DATE: 10/23/16
INCIDENT LOCATION: LEXINGTON, MN
NARRATIVE: SUICIDE ATTEMPT
OFFICERS WERE DISPATCHED ON A REPORT OF A MALE WHO HAD BEEN SHOT. OFFICERS ARRIVED ON SCENE, SECURED THE AREA AND BEGAN TREATING THE VICTIM. NO SUSPECT WAS LOCATED. OFFICERS LATER DETERMINED THAT THE MALE ADMITTED HE HAD SHOT HIMSELF IN A SUICIDE ATTEMPT.
CLEAR

CASE NUMBER: 16241484
CASE DESCRIPTION: FOUND PROPERTY
INCIDENT DATE: 10/24/16
INCIDENT LOCATION: 10XX LEXINGTON AVE N, CIRCLE PINES, MN
NARRATIVE: ON 10/24/2016 I WAS DISPATCHED TO FOUND PROPERTY AT LIVING FAITH CHURCH. PROPERTY WAS BROUGHT BACK TO BASE AND PLACED INTO SECURE STORAGE.
CLEAR.

CASE NUMBER: 16242551
CASE DESCRIPTION: CHECK WELFARE
INCIDENT DATE: 10/25/16
INCIDENT LOCATION: 39XX RESTWOOD RD, LEXINGTON, MN
NARRATIVE: CHECK WELFARE
POLICE WERE DISPATCHED TO THE 3900 BLOCK OF RESTWOOD RD ON A WELFARE CHECK. POLICE MADE CONTACT WITH FEMALE. FEMALE WAS FINE.
CLEARED

CASE NUMBER: 16242458
CASE DESCRIPTION: ACCIDENT-MV HR PD
INCIDENT DATE: 10/25/16
INCIDENT LOCATION: 91XX SOUTH SERVICE DR, LEXINGTON, MN
NARRATIVE: PROPERTY DAMAGE HIT AND RUN - SUMMONED TO GREAT CLIPS IN LEXINGTON REGARDING A HIT AND RUN ACCIDENT. MET WITH REPORTING PARTY UPON ARRIVAL. LOCATED OTHER HALF WHO PROVIDED INSURANCE INFORMATION UPON REQUEST. PHOTOS TAKEN. HIT AND RUN ASPECT UNFOUNDED AS THERE APPEARED TO BE A MISCOMMUNICATION BETWEEN THE DRIVERS. INACTIVE.

MINUTES
REGULAR PLANNING COMMISSION MEETING
October 18, 2016 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

- A. Roll Call: Chairperson Olsson, Commissioners Bautch, O'Neil, Thorson and Vanderbloomer

Chairperson Olsson called to order the Regular Planning Commission meeting on October 18, 2016 at 7:00 p.m. Commissioners Present: John Bautch, John O'Neill, Ron Thorson, and Mark Vanderbloomer. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Julie Vanderbloomer, Lexington Farmer's Market.

2. CITIZENS FORUM

No citizens were present to address the Commission

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Olsson to approve the agenda as typewritten. The motion was seconded by Bautch. Motion carried 5-0.

4. LETTERS AND COMMUNICATION

- A. Building Permits for September 2016

Olsson questioned the building permit for the height of a fence at 9247 Ryan Place. Discussion ensued.

5. APPROVAL OF PLANNING COMMISSION MINUTES

- A. September 12, 2016

A motion was made by O'Neil to approve the September 12, 2016 Planning Commission minutes as typewritten. The motion was seconded by Bautch. Motion carried 5-0.

6. DISCUSSION ITEM:

- A. Discuss revised Dimensional Standards of Residential Housing – Tiny Homes

Olsson asked if we need to include multi-use zones in addition to the residential zones under Subdv. 19 (A). Attorney Glaser believes we should clarify the language in Subdv. 19 (A) regarding the authorized zones. Discussion ensued.

Attorney Glaser believes it is up to the Planning Commission to tell him if the code should prohibit Tiny Homes or not. Olsson stated he would like to see language authorizing residential and multi-use zones in Subdv. 19 (A). Discussion ensued.

Olsson asked Glaser if he was proposing not to adopt the Tiny Home amendment of his memo, but do adopt Subdv. 19 of the Zoning Code. Glaser stated that yes, that is what he proposed.

Discussion ensued about the square footage of the allowable living space. Olsson suggested changing Subdv. 19(A)(3) to say less than 600 sq. ft. instead of 960 sq. ft. Discussion ensued.

A motion was made by Vanderbloomer to forward the revised ordinance amendments of Chapter 11, Subdv. 19, to a public hearing that will be held at the December Planning & Zoning meeting. The motion was seconded by Olsson. Motion carried 5-0.

B. Discuss Farmers Market regulations

Mark Vanderbloomer asked the current Lexington Farmer's Market Manager, Julie Vanderbloomer, to be present at the meeting to provide input to the regulations.

Attorney Glaser stated that Ms. Vanderbloomer suggested striking sections xi and xii regarding the WIC payments to the Farmer's Market and bicycle storage – he added that these provisions are optional items under the Minnesota Farmer's Market Association Regulations. Discussion ensued.

Glaser asked Ms. Vanderbloomer about the 75% provision of the products sold being farm products. Vanderbloomer stated the Lexington Farmer's Market already meets those requirements and didn't believe it would change, but would hope for some type of variance from the regulations if it did. Discussion ensued.

Ms. Vanderbloomer asked about the requirement of having a manager on site all of the time. She stated that the Lexington Farmer's Market may not be able to accomplish this goal. She added that market staff would be present with the manager being there intermittently. Discussion ensued.

Attorney Glaser suggested implementing language stating that the Market Manager or designee be present. Discussion ensued.

Olsson recapped the discussion stating that we would strike the provision xi, xii, xiii and maintain the permitted us in a B-1, B-2, M-1, and M-2 zoning district; and incorporating "Market Manager or designee" language. Petracek suggested adding the B-4 Zoning District. Discussion ensued.

Olsson made a motion to incorporate the changes to the Farmer's Market regulations based on the discussion and forward the revised regulations to a public hearing in

December. The motion was seconded by Mark Vanderbloomer. Motion carried 4-0. Mark Vanderbloomer – Abstained from voting.

C. Discuss Section 11.34 Dimensional requirements

The Commission discussed revising Section 11.34 Dimensional Requirements. Petracek suggested providing examples of dimensional requirements from other communities to give the Commission ideas during the revision process. Vanderbloomer agreed.

Attorney Glaser would research other communities and provide examples of dimensional requirements and driveway setback regulations at the December P & Z meeting.

7. NOTE COUNCIL MINUTES:

- A. September 1, 2016
- B. September 15, 2016

Some discussion on Council minutes.

8. PLANNING COMMISSION INPUT

No input from the Commission members.

9. ADJOURNMENT

O'Neill made a motion to adjourn at 8:25 p.m. The motion was seconded by Bautch. Motion carried 5-0.

PUBLIC NOTICE

CITY OF LEXINGTON COUNTY OF ANOKA STATE OF MINNESOTA

PUBLIC ACCURACY TEST

The City of Lexington will be conducting the Public Accessory Test on the Optical Scan Voting Equipment to ascertain that the equipment will correctly tabulate the votes for the General Election on Tuesday, November 8, 2016.

The public test is scheduled for Thursday, October 27, 2016, at Lexington City Hall, 9180 Lexington Avenue, Lexington, MN 55014. Time commencing at 10:00 A.M.

PUBLIC IS WELCOME TO ATTEND

Mary Vinzant
Deputy City Clerk

POSTED: October 17, 2016
PUBLISHED: October 25, 2016

CITY OF LEXINGTON

2017

SCHEDULE OF MEETING DATES



REGULAR COUNCIL MEETINGS

(*) Unless otherwise noted.

Regular Council Meetings will be held the first and third Thursday of each month in the Council Chambers commencing at **7:00 P.M.**

January 5th & 19th
February 2nd & 16th
March 2nd & 16th
April 6th & 20th
May 4th & 18th
June 1st & 15th

July 6th & 20th
August 3rd & 17th
September 7th & 21st
October 5th & 19th
November 2nd & 16th
December 7th & 21st



REGULAR COUNCIL WORKSHOP MEETINGS

(*) Unless otherwise noted.

Regular Mayor/Council Workshop Meetings will be held the third Thursday of the month in the Council Chambers immediately following the Regular Council meeting.

January 19th
February 16th
March 16th
April 20th
May 18th
June 15th

July 21st
August 17th
September 21st
October 19th
November 16th
December 21st



PLANNING COMMISSION MEETINGS

(*) Unless otherwise noted.

Regular Planning Commission Meetings will be held the second Tuesday of each month in the Council Chambers commencing at **7:00 P.M.**

January 10th
February 14th
March 14th
April 11th
May 9th
June 13th

July 11th
August 8th
September 12th
October 10th

* November (**No Meeting**)
December 12th



PARK BOARD MEETINGS

(*) Unless otherwise noted.

Regular Park Board Meetings will be held on the first Monday of each month in the Council Chambers commencing at **6:30 P.M.**

* January 9th
February 6th
March 6th
April 3rd
May 1st
June 5th

* July 10th
August 7th
* September 11th
October 9th
November 6th
* December (**No Meeting**)

THESE MEETINGS WILL COMMENCE AT CITY HALL. A TOUR OF THE FOLLOWING LOCATIONS MAY TAKE PLACE DURING SOME OF THE MEETINGS:
LEXINGTON MEMORIAL PARK, LEXINGTON TOT PARK, LEXINGTON DUWAYNE PARK AND LEXINGTON BERM.



FIRE RELIEF MEETINGS

(*) Unless otherwise noted.

Fire Relief Association Meetings will be held on the first Monday after the third Sunday, of each month at the Lexington Fire Hall commencing at **7:00 P.M.**

* January 23rd
* February 27th
March 20th
April 17th
May 15th
June 19th

July 17th
August 21st
September 18th
October 16th
November 20th
December 18th

NORTH METRO TELECOMMUNICATIONS COMMISSION AND OPERATIONS COMMITTEE



CABLE OPERATIONS COMMITTEE MEETINGS

Operations Committee meetings will be held the Tuesday, before the first Wednesday of each month, at the North Metro Community Television facility, at 12520 Polk St. NE, Blaine, MN 55434, beginning at 10:30 a.m.

January 3rd
February 7th
March 7th
April 4th
May 2nd
June 6th

July 11th
August 1st
September 5th
October 3rd
November 7th
December 5th



CABLE COMMISSION MEETINGS

Full Commission meetings will be held the third Wednesday of every month at Spring Lake Park City Hall, 1301 81st Ave. NE, Spring Lake Park, MN 55432, beginning at 6:00 PM.

January 18th
February 22nd
March 22nd
April 19th
May 17th
June 21st

July 19th
August 16th
September 20th
October 18th
November 22nd
December 20th



POLICE GOVERNING BOARD

(*) Unless otherwise noted.

Police Governing Board meetings will be held quarterly on the following dates at the Centennial Lakes Police Department
54 North Road, Circle Pines, MN 55014
beginning at 7:00 P.M.

The new Governing Board dates will be determined on November 14, 2016 at the next meeting.

~~February 8th~~

~~July 11th~~

~~May 9th~~

~~August 2nd~~

~~November 14th~~

ELECTION DAY(S)

No Election

CITY OF LEXINGTON RECYCLING / CLEAN UP

Regular Recycling & Clean Up Day will be held on the fourth Saturday in April in the Lovell West Parking lot commencing at **8:00 A.M.** ending at **Noon**

April 22nd

2017

City of Lexington

Lexington

JANUARY						
S	M	T	W	T	F	S
1 NEW YEAR'S	2 NEW YEAR'S	3 NEW YEAR'S	4 NEW YEAR'S	5 NEW YEAR'S	6 NEW YEAR'S	7 NEW YEAR'S
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL						
S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

MAY						
S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

AUGUST						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

- COUNCIL MEETING
- COUNCIL WORKSHOP
- PARK BOARD
- PLANNING COMMISSION
- FIRE DEPT & RELIEF MTG
- CABLE COMMISSION
- POLICE GOVERNING BOARD
- RECYCLE/CLEAN UP DAY
- HOLIDAY CLOSED
- HOLIDAY 1/2 DAY
- PAY DATES
- CABLE OPERATIONS

Mayor Mark Kurth
 Councilmembers:
 John Hughes & Kim DeVries
 Carin Payment & Diane Harris
 Centennial Comm Network
 CITY ANNIVERSARY 5/20/1950

City Administrator: Bill Petracek
 Finance Director: Hristo (Chris) Gallov
 Deputy Clerk: Mary Vinzant
 Admin Assistant/Permit Technician: Peggy McNamara
 Public Works: Jim Fischer & Travis Schmid
 Municipal Liquor: Jack Borgen - Karen Larson- Andrew Lyons

- 2017 Holidays**
 Jan 2 New Years Day
 Jan 16 MLK Day
 Feb 20 President's Day
 April 14 Good Friday
 May 29 Memorial Day
 July 3 & 4 Independence Day
 Sept 4 Labor Day
 Nov 10 Veteran's Day
 Nov 23 Thanksgiving Day
 Nov 24 After Thanksgiving
 Dec 22 Christmas Eve
 Dec 25 Christmas
 Dec 29 New Year's Eve
 (1/2 day)

**Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
OCTOBER 20, 2016– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Payment

Mayor Kurth called to order the Regular City Council meeting for October 20, 2016 at 7:00 p.m. Councilmember's present: Devries, Harris, and Hughes. Excused absence: Payment. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Collette Jurek, Excel Energy; Quad Community Press reporter.

2. CITIZENS FORUM

No citizens were present to address the Council

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Councilmember Harris to approve the agenda as typewritten. The motion was seconded by Councilmember Devries. Motion carried 4-0.

4. LETTERS AND COMMUNICATIONS:

- A. Mediation Services for Anoka County Fall Fundraiser
- B. North Metro TV – August 2016 Update
- C. North Metro TV – September 2016 Update
- D. Public Notice – October Planning & Zoning meeting change
- E. Anoka County parks & Community Services – October 2016 newsletter
- F. Centennial Schools – “Masters, Musicals & Movies” concert and fundraiser – November 13, 2016
- G. Metropolitan Airports Commission – Environment Review Process
MAC Capital Improvement Program, 2017-2013
- H. Centennial Lakes Police – Media Report -10-6-16 through 10-12-16
- I. Public Notice – Workshop meeting cancellation

No discussion on Letters & Communications

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – October 6, 2016
- B. Recommendation to Approve Claims and Bills:
Check #'s 13454 through 13456
Check #'s 41239 through 41295
Check #'s 11108 through 11826
- C. Financial Reports
 - Cash Balances
 - Fund Summary – Budget to Actual

A motion was made by Councilmember Hughes to approve the consent agenda items. The motion was seconded by Councilmember Devries. Motion carried 4-0.

6. ACTION ITEMS:

- A. Recommendation to approve Final Payment #3 for Flowerfield Road
Improvement Project to Hardrives, Inc. in the amount of \$27340.48

A motion was made by Councilmember Devries to approve the final payment #3 for Flowerfield Road Improvement Project to Hardrives, Inc. in the amount of \$27,340.48. The motion was seconded by Councilmember Harris. Motion carried 4-0.

- B. Discuss Franchise Fee Agreements
 - Connexus Energy
 - Xcel Energy
 - CenterPoint Gas

Attorney Glaser provided an update on the franchise fee agreement negotiations. He introduced Collette Jurek, Excel Energy to the Council. Ms. Jurek was present to discuss Excel Energy franchise fees collected within the City of Lexington and their franchise fee agreement.

Following discussion, the consensus is to review the information provided by the city attorney and Excel Energy and place this item on the agenda for November 3rd for more discussion. No action taken.

7. MAYOR AND COUNCIL INPUT

Councilmember Harris explained that she attended her first Community Network meeting. Discussion ensued.

No further input from Mayor and Council

8. ADMINISTRATOR INPUT

Petracek explained that the new website is Live and working. Discussion ensued.

9. ADJOURNMENT

A motion was made by Councilmember Devries to adjourn the meeting at 7:52 p.m. The motion was seconded by Councilmember Harris. Motion carried 4-0.

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of November 03, 2016.

(1) Payroll

Checks	13457 through	13457	\$	56.53
Vouchers	420001 through	420050	\$	23,655.28

VOID:

Automatic Withdrawals

Federal Tax	\$2,555.47	
Social Security	\$1,944.61	
Medicare	\$454.75	
State Tax	\$1,074.99	
Total	\$6,029.82	\$ 6,029.82

(2) Automatic Data Processing \$ 424.15

(3) General and Liquor Payment Recommendations:

Checks:	41296 through	41351	\$	348,163.99
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(4) ACH and Credit Card Payments for: Sep-16
ACH Checks: 1993E through 2001E \$ 29,992.66

(5) Wire Transfer Payment Recommendation: (Bond Payments) \$ -

Total Payments and Withdrawals Approval \$ 408,322.43

Centennial Lakes Police Payment Recommendations:

Checks	11127 through	11142	\$	27,813.31
ACH			\$	-
Total Payments			\$	<u>27,813.31</u>

VOID:

WEEK 42 BATCH 7890 51 PAYS
0 Employees With Overflow Statement
0 Overflow Statement 1 Total Statement
Tot Cks/Vchrs:00000000001 Total Pages:00000000003 - Page count not applicable for iReports
First No. Last No. Total
Checks: 00000013457 00000013457 00000000001
Vouchers: 00000420001 00000420050 00000000000

Earnings Statement

STLO M9J TOTAL DOCUMENT
CITY OF LEXINGTON
LOCATION 0001

COPY

COPY

31902.38 GROSS
23711.81 NET PAY (INCLUDING ALL DEPOSITS)
2555.47 FEDERAL TAX
1944.61 SOCIAL SECURITY
454.75 MEDICARE
.00 MEDICARE SURTAX
.00 SUI TAX
1074.99 STATE TAX
.00 LOCAL TAX
25816.03 DEDUCTIONS
56.53 NET CHECK

STLO COMPANY CODE M9J
CITY OF LEXINGTON
TOTAL DOCUMENT
LOCATION 0001

COPY

COPY

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TEAR HERE

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM

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THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.



ADVICE OF DEBIT

ADP, LLC
1851 N RESLER DRIVE MS-100
EL PASO TX 79912

Client Name : CITY OF LEXINGTON
Client Number : 395512
Advice of Debit Number : 481912910
Advice of Debit Date : 10/21/2016
Advice of Debit Due Date : 10/28/2016
Total Debited This Invoice : \$424.15

i Inquiries

For Billing inquiries, please contact NorthwestService@adp.com.
For Product/Service inquiries, please contact your Client Service Team.

HRISTO GALIOV
CITY OF LEXINGTON
9180 LEXINGTON AVE N
CIRCLE PINES, MN 55014-3625

CURRENT CHARGES

ADP PAYROLL SERVICES COMPANY CODE 0069-10-M9J	QUANTITY	RATE	BASE	TOTAL CHARGES	TAX
Processing Charges for Period Ending Date: 10/15/2016					
Pays	51			\$226.35	
Labor Distribution	51			\$19.10	
Personnel Reporting Sys Base Chg	123	at no charge			
Tax Service	51	\$0.30 each	\$33.05	\$48.35	
ADPiPayStatements	51	\$0.20 each		\$10.20	
iReports	51	\$0.08 each		\$4.08	
YTD Download	51	at no charge			
For Payroll Delivery Only	1			\$21.10	
24 Hr. Service	51	at no charge			
Employee Payment Services for Period Ending Date: 10/15/2016					
Full Service Direct Deposit	56	\$0.82 each	\$12.45	\$58.37	
Management Reports for Period Ending Date: 10/15/2016					
Inline Monthly Summary	1			\$36.60	
TOTAL CHARGES FOR COMPANY CODE: 0069-10-M9J				\$424.15	

Total Debited

\$424.15

WE APPRECIATE YOUR BUSINESS! - NO PAYMENT REQUIRED.

This amount will be processed for debit from your account # XXXXXXXX6090 on 10/28/2016 or the next banking day. Please confirm the debit was completed with your banking institution to ensure the invoice is paid in full.

***Check Detail Register©**

October 2016 to November 2016

Check Amt Invoice Comment

10100 4M FUND

Paid Chk# 041296 10/20/2016 HARDRIVES INC.

E 440-00000-310 Other Professional Services \$27,340.48

FINAL PAYMENT #3

Total HARDRIVES INC. \$27,340.48

10100 4M FUND \$27,340.48

Fund Summary**10100 4M FUND**

440 15 STREET IMPROVEMENTS \$27,340.48

\$27,340.48

***Check Detail Register©**

November 2016

Check Amt Invoice Comment

10100 4M FUND

Paid Chk# 041297 11/3/2016 AFSCME MN COUNCIL 5

G 101-21719	Union Dues	\$46.84		NOV 2016 UNION DUES
G 101-21719	Union Dues	\$46.84		NOV 2016 UNION DUES
G 101-21719	Union Dues	\$35.13		NOV 2016 UNION DUES
G 101-21719	Union Dues	\$46.84		NOV 2016 UNION DUES
G 101-21719	Union Dues	\$46.84		NOV 2016 UNION DUES

Total	AFSCME MN COUNCIL 5	\$222.49		
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Paid Chk# 041298 11/3/2016 ALL PROFESSIONAL CARPET

E 609-00000-230	Contracted Services	\$224.44	21287	FLOOR MAINTENANCE - MLS
Total	ALL PROFESSIONAL CARPET	\$224.44		

Paid Chk# 041299 11/3/2016 ALL SEASONS RENTAL

E 101-41500-401	Repair Buildings	\$46.95	1-50261	REWIRE SIGN AT CITY HALL
Total	ALL SEASONS RENTAL	\$46.95		

Paid Chk# 041300 11/3/2016 AMERIPRIDE SERVICES

E 609-00000-255	Linen	\$70.48	1003613401	MAT SERVICE - MLS
Total	AMERIPRIDE SERVICES	\$70.48		

Paid Chk# 041301 11/3/2016 ANOKA CO - FIRE PROECTION

E 101-42260-208	Training and Instruction	\$885.00	16-030	FIREFIGHTER TRAINING
Total	ANOKA CO - FIRE PROECTION	\$885.00		

Paid Chk# 041302 11/3/2016 ARMOR SECURITY INC

E 101-41500-401	Repair Buildings	\$37.50	199313	KEYS - CITY HALL
G 220-21000	Due to Other Govts	(\$7.98)	199399	RE-KEY SUITE 201
E 220-48000-385	Building Security	\$123.98	199399	RE-KEY SUITE 201
Total	ARMOR SECURITY INC	\$153.50		

Paid Chk# 041303 11/3/2016 ARTISAN BEER COMPANY

E 609-00000-252	Beer Purchase	\$237.50	3134034	
Total	ARTISAN BEER COMPANY	\$237.50		

Paid Chk# 041304 11/3/2016 ASPEN MILLS

E 101-42260-214	Fire Uniforms	\$47.80	187797	T. MESSER
E 101-42260-214	Fire Uniforms	\$653.35	187798	T. MESSER
Total	ASPEN MILLS	\$701.15		

Paid Chk# 041305 11/3/2016 AUTOPLUS AUTO PARTS

E 101-43100-404	Repair Machinery/Equipment	\$56.62	038875216	EQUIPMENT MAINT. PARTS
E 101-43100-404	Repair Machinery/Equipment	\$309.47	038875980	EQUIPMENT MAINT. PARTS
Total	AUTOPLUS AUTO PARTS	\$366.09		

Paid Chk# 041306 11/3/2016 AVESIS VISION PLAN

E 101-45200-160	Health/Dental Insurance	\$5.36	1493427	NOV 2016 VISION PREMIUM
E 101-43100-160	Health/Dental Insurance	\$8.04	1493427	NOV 2016 VISION PREMIUM
E 101-41500-160	Health/Dental Insurance	\$7.08	1493427	NOV 2016 VISION PREMIUM
E 609-00000-160	Health/Dental Insurance	\$27.56	1493427	NOV 2016 VISION PREMIUM
Total	AVESIS VISION PLAN	\$48.04		

Paid Chk# 041307 11/3/2016 BERNICKS BEVERAGES

E 609-00000-252	Beer Purchase	\$40.80	325524	
E 609-00000-252	Beer Purchase	\$1,383.30	325525	
Total	BERNICKS BEVERAGES	\$1,424.10		

***Check Detail Register©**

November 2016

Check Amt Invoice Comment

Paid Chk# 041308 11/3/2016 BREAKTHRU BEVERAGE MN

E 609-00000-251	Liquor Purchase	\$2,966.89	1080539747
E 609-00000-251	Liquor Purchase	\$6,425.77	1080543345
E 609-00000-251	Liquor Purchase	\$55.40	1080543346
E 609-00000-251	Liquor Purchase	\$495.95	1080543893
E 609-00000-251	Liquor Purchase	(\$274.50)	2080152330
E 609-00000-251	Liquor Purchase	(\$600.00)	2080152334
E 609-00000-251	Liquor Purchase	(\$55.00)	2080152338

Total BREAKTHRU BEVERAGE MN	\$9,014.51
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Paid Chk# 041309 11/3/2016 CAPITOL BEVERAGE SALES

E 609-00000-252	Beer Purchase	\$10,069.00	1042212
E 609-00000-252	Beer Purchase	\$3,136.00	1044894
E 609-00000-252	Beer Purchase	\$112.00	1044921
E 609-00000-254	Miscellaneous Purchase	\$50.12	1047648
E 609-00000-252	Beer Purchase	\$15,077.40	1048005

Total CAPITOL BEVERAGE SALES	\$28,444.52
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Paid Chk# 041310 11/3/2016 CARLOS CREEK WINERY

E 609-00000-253	Wine Purchase	\$432.00	13007
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Total CARLOS CREEK WINERY	\$432.00
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Paid Chk# 041311 11/3/2016 CENTENNIAL LAKES PD

E 101-42110-230	Contracted Services	\$61,183.41	
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NOV 2016 MONTHLY POLICE SERVICES

Total CENTENNIAL LAKES PD	\$61,183.41
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Paid Chk# 041312 11/3/2016 CIRCLE PINES, CITY OF

E 599-42110-611	Bond Interest	\$341.04	
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NOV 2016 POLICE BLDG

E 599-42110-601	Bond Principal	\$4,583.33	
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NOV 2016 POLICE BLDG

Total CIRCLE PINES, CITY OF	\$4,924.37
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Paid Chk# 041313 11/3/2016 CLEAR RIVER BEVERAGE COMPANY

E 609-00000-252	Beer Purchase	\$284.00	317052
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E 609-00000-252	Beer Purchase	\$556.29	319004
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Total CLEAR RIVER BEVERAGE COMPANY	\$840.29
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Paid Chk# 041314 11/3/2016 COCA-COLA BOTTLING CO

E 609-00000-254	Miscellaneous Purchase	\$387.32	3619200832
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Total COCA-COLA BOTTLING CO	\$387.32
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Paid Chk# 041315 11/3/2016 COTTENS INC.

E 101-43100-404	Repair Machinery/Equipment	\$33.42	875980
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EQUIPMENT MAINT. PARTS

E 101-43100-404	Repair Machinery/Equipment	\$52.49	876533
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EQUIPMENT MAINT. PARTS

Total COTTENS INC.	\$85.91
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Paid Chk# 041316 11/3/2016 DAHLHEIMER DISTRIBUTING

E 609-00000-252	Beer Purchase	\$3,262.73	1218584
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E 609-00000-252	Beer Purchase	\$4,725.00	133588
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E 609-00000-252	Beer Purchase	\$114.00	133774
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E 609-00000-252	Beer Purchase	\$112.10	134237
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Total DAHLHEIMER DISTRIBUTING	\$8,213.83
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Paid Chk# 041317 11/3/2016 DATADIRT

E 101-43100-224	Street Maint Materials	\$600.02	1206
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CLASS 5 STOCK

Total DATADIRT	\$600.02
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***Check Detail Register©**

November 2016

		Check Amt	Invoice	Comment
Paid Chk# 041318	11/3/2016 DELTA DENTAL			
E 101-41500-160	Health/Dental Insurance	\$109.35	6673662	NOV 2016 DENTAL PREMIUM
E 609-00000-160	Health/Dental Insurance	\$183.00	6673662	NOV 2016 DENTAL PREMIUM
E 101-43100-160	Health/Dental Insurance	\$88.38	6673662	NOV 2016 DENTAL PREMIUM
E 101-45200-160	Health/Dental Insurance	\$58.92	6673662	NOV 2016 DENTAL PREMIUM
	Total DELTA DENTAL	\$439.65		
Paid Chk# 041319	11/3/2016 DIESEL MINNESOTA			
E 101-43100-404	Repair Machinery/Equipment	\$172.88	W83681	DOT INSPECTION AND MAINTENANCE
E 101-43100-404	Repair Machinery/Equipment	\$156.60	W83682	DOT INSPECTION AND MAINTENANCE
	Total DIESEL MINNESOTA	\$329.48		
Paid Chk# 041320	11/3/2016 EHLERS & ASSOC.			
E 101-41500-301	Auditing/Acctg Services	\$67.09		SEPT 2016 MGMT FEES
	Total EHLERS & ASSOC.	\$67.09		
Paid Chk# 041321	11/3/2016 FIRE SMART PROMOTIONS			
E 101-42260-219	Fire Prevention	\$452.25	103582	FIRE PREVENTION SUPPLIES
E 101-42260-219	Fire Prevention	\$375.00	103583	FIRE PREVENTION SUPPLIES
	Total FIRE SMART PROMOTIONS	\$827.25		
Paid Chk# 041322	11/3/2016 FORESTEDGE WINERY			
E 609-00000-253	Wine Purchase	\$234.00	1920	
	Total FORESTEDGE WINERY	\$234.00		
Paid Chk# 041323	11/3/2016 FRATTALLONE S HARDWARE			
E 101-41500-404	Repair Machinery/Equipment	\$3.89	057778/G	REPAIR SUPPLIES - CITY HALL
E 101-41500-401	Repair Buildings	\$3.12	057857/G	REPAIR SUPPLIES - CITY HALL
	Total FRATTALLONE S HARDWARE	\$7.01		
Paid Chk# 041324	11/3/2016 GREEN LIGHTS RECYCLING INC			
E 101-43500-230	Contracted Services	\$228.98	16-6289	ELECTRONICS RECYCLING
	Total GREEN LIGHTS RECYCLING INC	\$228.98		
Paid Chk# 041325	11/3/2016 HOHENSTEINS INC			
E 609-00000-252	Beer Purchase	\$1,701.70	855775	
	Total HOHENSTEINS INC	\$1,701.70		
Paid Chk# 041326	11/3/2016 HOME DEPOT			
E 101-41500-400	General Maintenance	\$74.94	1025205	REPAIR SUPPLIES - CITY HALL
E 220-47000-401	Repair Buildings	\$57.47	5023792	REPAIR SUPPLIES - LOVELL BLDG
E 101-45200-404	Repair Machinery/Equipment	\$23.34	9012418	MAINT. SUPPLIES - PARKS
	Total HOME DEPOT	\$155.75		
Paid Chk# 041327	11/3/2016 ICMA			
G 101-15500	Prepaid Items	\$700.00		2017 MEMBERSHIP - B. PETRACEK
	Total ICMA	\$700.00		
Paid Chk# 041328	11/3/2016 IKES PLUMBING			
E 101-45200-400	General Maintenance	\$200.00	10328	PARK WINTERIZATION
	Total IKES PLUMBING	\$200.00		
Paid Chk# 041329	11/3/2016 INSPECTRON INC			
E 101-42400-100	Building Inspections	\$14,475.46		JULY-SEPT 2016 INSPECTIONS
E 101-42400-100	Building Inspections	\$15,187.66		JAN-MARCH 2016 INSPECTIONS
E 101-42400-100	Building Inspections	\$16,829.98		APR-JUNE 2016 INSPECTIONS

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Total INSPECTRON INC \$46,493.10

Paid Chk# 041330 11/3/2016 JJ TAYLOR

E 609-00000-252 Beer Purchase \$2,454.49 2578524

E 609-00000-252 Beer Purchase \$12,415.00 2578547

Total JJ TAYLOR \$14,869.49

Paid Chk# 041331 11/3/2016 JOHNSON BROTHERS LIQUOR

E 609-00000-251 Liquor Purchase \$890.26 5563459

E 609-00000-251 Liquor Purchase \$596.30 5564647

E 609-00000-253 Wine Purchase \$1,087.82 5564648

E 609-00000-254 Miscellaneous Purchase \$107.79 5564649

E 609-00000-251 Liquor Purchase \$1,324.20 5564650

E 609-00000-251 Liquor Purchase \$274.42 5567608

E 609-00000-253 Wine Purchase \$354.74 5567609

E 609-00000-251 Liquor Purchase \$10,063.50 5570115

E 609-00000-251 Liquor Purchase \$16,587.68 5570116

E 609-00000-253 Wine Purchase \$25,044.33 5570117

E 609-00000-253 Wine Purchase (\$75.68) 586439

E 609-00000-253 Wine Purchase (\$146.58) 589607

E 609-00000-253 Wine Purchase (\$52.60) 591082

E 609-00000-251 Liquor Purchase (\$3.54) 595139

E 609-00000-253 Wine Purchase (\$2.67) 595140

E 609-00000-253 Wine Purchase (\$9.65) 595142

E 609-00000-251 Liquor Purchase (\$18.66) 595257

Total JOHNSON BROTHERS LIQUOR \$56,021.66

Paid Chk# 041332 11/3/2016 M AMUNDSON LLP

E 609-00000-256 Tobacco Products For Resale \$2,600.44 225825

E 609-00000-256 Tobacco Products For Resale \$1,769.65 226195 226195

Total M AMUNDSON LLP \$4,370.09

Paid Chk# 041333 11/3/2016 MARCO

E 101-41500-300 Professional Svcs \$320.00 INV3734019 SOFTWARE SUPPORT

Total MARCO \$320.00

Paid Chk# 041334 11/3/2016 MENARDS - BLAINE

E 101-41500-430 Miscellaneous \$42.91 16571 SUPPLIES - CITY HALL

Total MENARDS - BLAINE \$42.91

Paid Chk# 041335 11/3/2016 MINNESOTA STREET WORKS INC

E 101-43100-232 Street Sweeping \$1,805.00 6608 STREET SWEEPING

Total MINNESOTA STREET WORKS INC \$1,805.00

Paid Chk# 041336 11/3/2016 MSA PROFESSIONAL SERVICES

E 101-41500-303 Engineering Fees \$269.50 12-R10481020 NORTHWAY SHOPPING CENTER

E 310-42260-520 Buildings and Structures \$490.75 13-R10481019 FIRE STATION EXTERIOR

E 445-00000-303 Engineering Fees \$15,249.00 1-R10481024. 2016 STREET IMPROVEMENTS

E 440-00000-303 Engineering Fees \$2,337.25 29-R10481016 FLOWERFIELD RD

E 651-00000-303 Engineering Fees \$416.50 42-R10481002 NPDES PHASE II MS4

E 101-41500-303 Engineering Fees \$1,053.50 45 GENERAL

E 330-00000-500 Capital Expenditures \$5,921.20 8-R10481022. WELLHOUSE IMPROVEMENT

E 310-41500-570 Office Equip and Furnishings \$502.50 9-R10481021. GIS/GPS SOLUTION

Total MSA PROFESSIONAL SERVICES \$26,240.20

Paid Chk# 041337 11/3/2016 NCPERS GROUP LIFE INSURANCE

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			Check Amt	Invoice	Comment
G 101-21724	Life Insurance		\$80.00	58681116	NOV 2016 PREMIUM
Total NCPERS GROUP LIFE INSURANCE			\$80.00		
Paid Chk# 041338	11/3/2016	PAUSTIS & SONS			
E 609-00000-253	Wine Purchase		\$1,459.53	8564167	
E 609-00000-253	Wine Purchase		\$384.48	8565483-IN	
Total PAUSTIS & SONS			\$1,844.01		
Paid Chk# 041339	11/3/2016	PETRACEK, BILL			
E 101-41500-205	Mileage Reimbursement		\$200.00		NOV 2016 MILEAGE REIMBURSEMENT
E 101-41500-321	Telephone		\$100.00		NOV 2016 TEL. REIMBURSEMENT
Total PETRACEK, BILL			\$300.00		
Paid Chk# 041340	11/3/2016	PHILLIPS WINE AND SPIRITS INC			
E 609-00000-251	Liquor Purchase		\$33.78	2058013	
E 609-00000-253	Wine Purchase		\$194.36	2058014	
E 609-00000-251	Liquor Purchase		\$231.71	2058951	
E 609-00000-253	Wine Purchase		\$358.53	2058952	
E 609-00000-251	Liquor Purchase		\$6,264.86	2062693	
E 609-00000-253	Wine Purchase		\$5,314.26	2062694	
E 609-00000-251	Liquor Purchase		\$43.68	2062695	
E 609-00000-253	Wine Purchase		(\$30.07)	245038	
E 609-00000-251	Liquor Purchase		(\$6.00)	248028	
Total PHILLIPS WINE AND SPIRITS INC			\$12,405.11		
Paid Chk# 041341	11/3/2016	POSITIVE PROMOTIONS INC			
E 101-42260-219	Fire Prevention		\$388.19	05572469	FIRE PREVENTION SUPPLIES
Total POSITIVE PROMOTIONS INC			\$388.19		
Paid Chk# 041342	11/3/2016	RED BULL DISTRIBUTION CO.			
E 609-00000-254	Miscellaneous Purchase		\$291.10	K-19881646	
Total RED BULL DISTRIBUTION CO.			\$291.10		
Paid Chk# 041343	11/3/2016	SMITH & GLASER, L.L.C.			
E 101-42110-304	Legal Fees		\$7,505.00	201454	AUG 2016 PROSECUTIONS
E 101-42110-304	Legal Fees		\$8,455.00	201454	SEP 2016 PROSECUTIONS
E 101-42110-304	Legal Fees		\$8,265.00	201454	OCT 2016 PROSECUTIONS
Total SMITH & GLASER, L.L.C.			\$24,225.00		
Paid Chk# 041344	11/3/2016	SOUTHERN GLAZERS OF MN			
E 609-00000-251	Liquor Purchase		\$1,001.93	1463355	
E 609-00000-253	Wine Purchase		\$669.58	1463356	
E 609-00000-251	Liquor Purchase		\$1,458.56	1465904	
E 609-00000-253	Wine Purchase		\$1,048.10	1465905	
E 609-00000-251	Liquor Purchase		\$72.49	1465906	
Total SOUTHERN GLAZERS OF MN			\$4,250.66		
Paid Chk# 041345	11/3/2016	SPRINT			
E 101-43100-321	Telephone		\$30.80	495076029-17	SEP-OCT 2016 CELL SERVICE - PW
E 101-45200-321	Telephone		\$30.80	495076029-17	SEP-OCT 2016 CELL SERVICE - PW
E 651-00000-321	Telephone		\$15.42	495076029-17	SEP-OCT 2016 CELL SERVICE - PW
E 730-00000-321	Telephone		\$38.51	495076029-17	SEP-OCT 2016 CELL SERVICE - PW
E 770-00000-321	Telephone		\$38.51	495076029-17	SEP-OCT 2016 CELL SERVICE - PW
Total SPRINT			\$154.04		
Paid Chk# 041346	11/3/2016	TIRES PLUS			
E 101-43100-404	Repair Machinery/Equipment		\$273.51	079140	

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Total TIRES PLUS		\$273.51		
Paid Chk# 041347	11/3/2016	TWIN CITY LOW VOLTAGE		
E 609-00000-404	Repair Machinery/Equipment	\$124.00	2116	ELECTRICAL REPAIRS - MLS
Total TWIN CITY LOW VOLTAGE		\$124.00		
Paid Chk# 041348	11/3/2016	TWIST OFFICE PRODUCTS		
E 101-41500-200	Office Supplies	\$102.69	777500-0	OFFICE SUPPLIES
E 609-00000-210	Operating Supplies	\$304.37	778154-0	OFFICE SUPPLIES
E 101-41500-200	Office Supplies	\$54.62	778163-0	OFFICE SUPPLIES
E 101-41500-200	Office Supplies	\$46.66	778362-0	OFFICE SUPPLIES
E 101-41500-200	Office Supplies	\$49.59	778598-0	OFFICE SUPPLIES
E 101-41500-200	Office Supplies	\$43.60	778962-0	OFFICE SUPPLIES
E 101-41500-200	Office Supplies	(\$46.66)	C 778362-0	OFFICE SUPPLIES
Total TWIST OFFICE PRODUCTS		\$554.87		
Paid Chk# 041349	11/3/2016	VINZANT, MARY		
E 220-46000-230	Contracted Services	\$132.00		WEEK ENDING 10/29/16
E 220-46000-230	Contracted Services	\$132.00		WEEK ENDING 10/22/16
Total VINZANT, MARY		\$264.00		
Paid Chk# 041350	11/3/2016	WALTERS RUBBISH INC		
E 609-00000-384	Refuse/Garbage Disposal	\$80.95	0001941558	0005
E 220-46000-384	Refuse/Garbage Disposal	\$400.35	0001941558	0004
E 770-00000-384	Refuse/Garbage Disposal	\$40.87	0001941558	0003
E 730-00000-384	Refuse/Garbage Disposal	\$40.87	0001941558	0003
E 651-00000-384	Refuse/Garbage Disposal	\$9.10	0001941558	0003
E 101-45200-384	Refuse/Garbage Disposal	\$30.28	0001941558	0003
E 101-41500-384	Refuse/Garbage Disposal	\$65.87	0001941558	0002
E 101-43100-384	Refuse/Garbage Disposal	\$30.28	0001941558	0003
Total WALTERS RUBBISH INC		\$698.57		
Paid Chk# 041351	11/3/2016	WINE MERCHANTS		
E 609-00000-253	Wine Purchase	(\$5.66)	709605	
E 609-00000-253	Wine Purchase	\$1,416.83	7104525	
Total WINE MERCHANTS		\$1,411.17		
10100 4M FUND		\$320,823.51		

Fund Summary**10100 4M FUND**

101 GENERAL FUND	\$142,552.98
220 LOVELL BUILDING	\$837.82
310 CAPITAL PROJECTS	\$993.25
330 WATER CAPITAL FUND	\$5,921.20
440 15 STREET IMPROVEMENTS	\$2,337.25
445 16 STREET IMPROVEMENTS	\$15,249.00
599 POLICE BUILDING	\$4,924.37
609 MUNICIPAL LIQUOR FUND	\$147,407.86
651 STORM WATER FUND	\$441.02
730 WATER FUND	\$79.38
770 SEWER FUND	\$79.38
	\$320,823.51

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			Check Amt	Invoice	Comment
10100 4M FUND					
Paid Chk#	001993E	9/30/2016	CONNEXUS ENERGY		
E 101-45200-381	Electric Utilities		\$380.62		427422-209087
E 770-00000-381	Electric Utilities		\$31.74		427421-208970
E 770-00000-381	Electric Utilities		\$0.00		427422-209070
E 770-00000-381	Electric Utilities		\$67.78		427422-301729
E 101-43100-386	Street Lights		\$353.73		427421-223056
	Total CONNEXUS ENERGY		\$833.87		
Paid Chk#	001994E	9/30/2016	LINCOLN NATIONAL LIFE		
E 101-41500-134	ST/LT Disability Insurance		\$365.99	3296943622	SEPT 2016 INS PREMIUM
E 101-43100-134	ST/LT Disability Insurance		\$76.40	3296943622	SEPT 2016 INS PREMIUM
E 101-45200-134	ST/LT Disability Insurance		\$50.93	3296943622	SEPT 2016 INS PREMIUM
E 609-00000-134	ST/LT Disability Insurance		\$167.05	3296943622	SEPT 2016 INS PREMIUM
	Total LINCOLN NATIONAL LIFE		\$660.37		
Paid Chk#	001995E	9/30/2016	HEALTHPARTNERS		
E 609-00000-160	Health/Dental Insurance		\$845.50	67438928	534411
E 101-43100-160	Health/Dental Insurance		\$889.24	67438928	4200721
E 101-41500-160	Health/Dental Insurance		\$481.16	67438928	3686073
E 101-41500-160	Health/Dental Insurance		\$1,359.91	67438928	4462734
E 609-00000-160	Health/Dental Insurance		\$341.08	67438928	2826664
E 101-43100-160	Health/Dental Insurance		\$853.39	67438928	1935199
E 101-45200-160	Health/Dental Insurance		\$592.82	67438928	4200721
E 101-45200-160	Health/Dental Insurance		\$568.92	67438928	1935199
E 609-00000-160	Health/Dental Insurance		\$341.08	67958800	2826664
E 101-45200-160	Health/Dental Insurance		\$592.82	67958800	4200721
E 101-43100-160	Health/Dental Insurance		\$889.24	67958800	4200721
E 101-41500-160	Health/Dental Insurance		\$481.16	67958800	3686073
E 101-41500-160	Health/Dental Insurance		\$1,359.91	67958800	4462734
E 101-45200-160	Health/Dental Insurance		(\$361.12)	67958800	1935199
E 609-00000-160	Health/Dental Insurance		\$845.50	67958800	534411
E 101-43100-160	Health/Dental Insurance		(\$514.69)	67958800	1935199
	Total HEALTHPARTNERS		\$9,565.92		
Paid Chk#	001996E	9/30/2016	AFLAC		
G 101-21725	Supplemental Insurance		\$143.68	785091	AUG 2016 PREMIUM
	Total AFLAC		\$143.68		
Paid Chk#	001997E	9/30/2016	XCEL ENERGY		
E 770-00000-381	Electric Utilities		\$108.38	51-7663378-6	302276156
E 609-00000-381	Electric Utilities		\$2,199.39	51-7663378-6	302320018
E 220-47500-381	Electric Utilities		\$4,110.82	51-7663378-6	303041991
E 101-42260-381	Electric Utilities		\$181.19	51-7663378-6	303539956
E 101-41500-381	Electric Utilities		\$486.85	51-7663378-6	303783926
E 101-43100-386	Street Lights		\$631.57	51-7663378-6	NON-METERED SERVICES
E 101-43100-381	Electric Utilities		\$86.71	51-7663378-6	302276156
E 101-45200-381	Electric Utilities		\$86.71	51-7663378-6	302276156
E 651-00000-381	Electric Utilities		\$43.37	51-7663378-6	302276156
E 730-00000-381	Electric Utilities		\$2,545.83	51-7663378-6	302725382
E 770-00000-381	Electric Utilities		\$145.34	51-7663378-6	LIFT STATIONS
E 101-45200-381	Electric Utilities		\$29.61	51-7663378-6	302486254
E 101-43100-386	Street Lights		\$32.70	51-7663378-6	303104680
E 730-00000-381	Electric Utilities		\$108.38	51-7663378-6	302276156
	Total XCEL ENERGY		\$10,796.85		

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		Check Amt	Invoice	Comment
Paid Chk#	001998E 9/30/2016	CENTERPOINT ENERGY PO BOX 4671		
E 101-41500-383	Gas Utilities	\$19.19		JULY-AUG 2016 GAS UTILITES
E 730-00000-383	Gas Utilities	\$6.55		JULY-AUG 2016 GAS UTILITES
E 651-00000-383	Gas Utilities	\$2.63		JULY-AUG 2016 GAS UTILITES
E 101-45200-383	Gas Utilities	\$5.24		JULY-AUG 2016 GAS UTILITES
E 101-43100-383	Gas Utilities	\$5.24		JULY-AUG 2016 GAS UTILITES
E 101-41500-383	Gas Utilities	\$21.03		JULY-AUG 2016 GAS UTILITES
E 770-00000-383	Gas Utilities	\$6.55		JULY-AUG 2016 GAS UTILITES
E 220-47500-383	Gas Utilities	\$50.70		JULY-AUG 2016 GAS UTILITES
E 730-00000-383	Gas Utilities	\$18.06		JULY-AUG 2016 GAS UTILITES
E 101-42260-383	Gas Utilities	\$27.85		JULY-AUG 2016 GAS UTILITES
E 609-00000-383	Gas Utilities	\$24.49		JULY-AUG 2016 GAS UTILITES
Total CENTERPOINT ENERGY PO BOX 4671		\$187.53		
Paid Chk#	001999E 9/30/2016	PERA		
E 101-41500-121	PERA	\$1,284.58		09/21/16 PAYROLL PAY DATE
E 101-45200-121	PERA	\$331.29		09/21/16 PAYROLL PAY DATE
E 609-00000-121	PERA	\$1,492.29		09/21/16 PAYROLL PAY DATE
E 101-43100-121	PERA	\$496.94		09/21/16 PAYROLL PAY DATE
E 609-00000-121	PERA	\$1,489.12		09/07/16 PAYROLL PAY DATE
E 101-45200-121	PERA	\$327.14		09/07/16 PAYROLL PAY DATE
E 101-41500-121	PERA	\$1,472.76		09/21/16 PAYROLL PAY DATE
E 101-43100-121	PERA	\$490.71		09/07/16 PAYROLL PAY DATE
Total PERA		\$7,384.83		
Paid Chk#	002000E 9/30/2016	HSA BANK		
G 101-21726	HSA Additional Withholding	\$177.00		SEPT 2016 EMPLOYEE HSA CONTRIBUTIONS
E 101-41500-160	Health/Dental Insurance	\$4.50		SEPT 2016 HSA SERVICE FEE
Total HSA BANK		\$181.50		
Paid Chk#	002001E 9/30/2016	PITNEY BOWES		
E 770-00000-322	Postage	\$35.71	3100439126R	Q4 2016 POSTAGE MACHINE RENTAL
E 101-43500-322	Postage	\$83.33	3100439126R	Q4 2016 POSTAGE MACHINE RENTAL
E 101-41500-322	Postage	\$19.04	3100439126R	Q4 2016 POSTAGE MACHINE RENTAL
E 101-42260-322	Postage	\$7.14	3100439126R	Q4 2016 POSTAGE MACHINE RENTAL
E 220-41500-322	Postage	\$11.90	3100439126R	Q4 2016 POSTAGE MACHINE RENTAL
E 609-00000-322	Postage	\$35.71	3100439126R	Q4 2016 POSTAGE MACHINE RENTAL
E 651-00000-322	Postage	\$9.57	3100439126R	Q4 2016 POSTAGE MACHINE RENTAL
E 730-00000-322	Postage	\$35.71	3100439126R	Q4 2016 POSTAGE MACHINE RENTAL
Total PITNEY BOWES		\$238.11		
10100 4M FUND		\$29,992.66		
Fund Summary				
10100 4M FUND				
101 GENERAL FUND		\$14,872.43		
220 LOVELL BUILDING		\$4,173.42		
609 MUNICIPAL LIQUOR FUND		\$7,781.21		
651 STORM WATER FUND		\$55.57		
730 WATER FUND		\$2,714.53		
770 SEWER FUND		\$395.50		
		\$29,992.66		

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Ck No	Payee	Description	Check Amount
10/16	10/20/2016	11127	ANOKA COUNTY	3RD QTR MDT/CJDN	673.50
10/16	10/20/2016	11128	ANOKA CO TREASURY DEPT.	NOV BROADBAND	75.00
10/16	10/20/2016	11129	ASPEN MILLS, INC	BODY ARMOR GEISE	3,170.44
10/16	10/20/2016	11130	CENTENNIAL UTILITIES	SEPT UTILITIES	750.84
10/16	10/20/2016	11131	CENTURY LINK	COMMUNICATIONS	161.65
10/16	10/20/2016	11132	CONNEXUS ENERGY	ELECTRIC SEPT	2,377.60
10/16	10/20/2016	11133	CONSOLIDATED COMMUNICATIONS	PHONES	407.09
10/16	10/20/2016	11134	DELTA DENTAL	NOV COBRA NN	1,705.00
10/16	10/20/2016	11135	DON'S CIRCLE SERVICE, INC	VEHICLE REPAIRS & MTC	219.51
10/16	10/20/2016	11136	HEALTH PARTNERS	NOV COBRA CL	8,501.40
10/16	10/20/2016	11137	HOLIDAY FLEET	FUEL	2,102.67
10/16	10/20/2016	11138	LEXIPOL LLC	1 YEAR SUBSCRIPTION TRAINING &	6,540.00
10/16	10/20/2016	11139	O'REILLY AUTOMOTIVE, INC	WIPER BLADES	40.51
10/16	10/20/2016	11140	PLEAA	FALL TRAINING KH/DA	110.00
10/16	10/20/2016	11141	TASER INTERNATIONAL	SIMULATION CARTRIDGES	306.12
10/16	10/20/2016	11142	TOP GREEN LAWN & LANDSCAPES	OCT GROUNDS MTC	671.98
Grand Totals:					27,813.31

M = Manual Check, V = Void Check



CONNECTING & INNOVATING
SINCE 1913

LIABILITY COVERAGE – WAIVER FORM

LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to psstech@lmc.org

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name

Check one:

- ☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- ☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting _____

Signature _____ Position _____

Energy Franchise Fee Analysis

MIXED FEE AMOUNTS

REVENUE PREDICTION MODEL - Connexus (Gas)					
Rate Class	# of meters	Flat Rate Fee per Month	Monthly Revenue	Franchise Fee Revenue (Yearly)	
Residential	669	\$ 4.00	\$ 2,676.00	\$	32,112.00
Com - A	36	\$ 6.50	\$ 234.00	\$	2,808.00
Com/Ind-B	31	\$ 40.00	\$ 1,240.00	\$	14,880.00
Com/Ind-C	20	\$ 170.00	\$ 3,400.00	\$	40,800.00
Dual Fuel	0	\$ -	\$ -	\$	-
TOTAL	756		\$ 7,550.00	\$	90,600.00

*Gas model uses same fees as electric but customers in these classes are not all the same as electric customers.

REVENUE PREDICTION MODEL - Xcel (Electric)			
	# of meters	Monthly Revenue	Franchise Fee Revenue (Yearly)
Residential		\$ 4.00	n/a
Small C&I - Non-Demand		\$ 6.50	n/a
Small C&I - Demand		\$ 40.00	n/a
Large C&I		\$ 170.00	n/a
Street Lighting & Municipal		\$ -	n/a
			\$48,906

REVENUE PREDICTION MODEL - Centerpoint (Electric)					
	# of meters		Monthly Revenue	Franchise Fee Revenue (Yearly)	
Residential	275	\$ 4.00	\$ 1,100	\$	13,200
Small Comm'l Demand	11	\$ 6.50	\$ 72	\$	858
Small Comm'l Non-Demand	10	\$ 40.00	\$ 400	\$	4,800
Large Commerical	0	\$ 170.00	\$ -	\$	-
	296		\$ 1,572	\$	18,858

GRAND TOTALS			
Centerpoint	\$	90,600.00	
Xcel	\$	48,906.00	
Connexus	\$	18,858.00	
	\$	158,364.00	

Franchise_fee	Count	Monthly Fee	Monthly Revenue	Annual Revenue	
Not being charged Franchise FF	4	\$ -	\$ -	\$ -	Sent to Lexington for approval
Tax - Lexington Small Comm'l Demand	11	\$ 6.50	\$ 72	\$ 858	
Tax - Lexington Small Comm'l Non-Demand	10	\$ 40.00	\$ 400	\$ 4,800	
Tax - Lexington Residential	271	\$ 4.00	\$ 1,084	\$ 13,008	
	296		\$ 1,556	\$ 18,666	

City of Lexington, MN
Xcel Energy
Franchise Fee Estimate: Electric
Revised estimate to reflect council-requested Option #4
(No Xcel Energy gas customers within city)
October 2016

The following information is being provided to assist your community in discussions regarding franchise fees. **Given market sensitivity to electric and gas rates, we strongly encourage the city to reach out to residents and businesses regarding franchise fees.**

1. Information based on a one-year average, ending July 2016.
2. Fee amounts are rounded to the nearest \$0.25 and **applied as a flat fee.**
3. The table below shows the fee that would be reflected on a customer's monthly bill.
4. Franchise fees must be applied equally by all energy providers.
5. Franchise fees are collected in lieu of any other permit fees.
6. Xcel Energy retains no portion of a franchise fee.
7. Fee collection begins within 90 days of receipt of documentation supporting city council action to implement fees.

Franchise Fee: Electric (Monthly Flat Fee)

Customer Class	Current Fee	Option 1	Option 2	Option 3	Option 4
Residential	\$2.25	\$3.00	\$3.50	\$4.00	\$4.00
Small C&I: Non-Demand	\$3.75	\$5.00	\$5.25	\$6.50	\$6.50
Small C&I: Demand	\$25.00	\$30.00	\$32.00	\$40.00	\$40.00
Large C&I	\$130.00	\$170.00	\$190.00	\$220.00	\$170.00
Street Lighting	\$3.75	\$0.00	\$0.00	\$0.00	\$0.00
Municipal Pumping: Non-Demand	\$3.75	\$0.00	\$0.00	\$0.00	\$0.00
Municipal Pumping: Demand	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00
Estimated Annual Revenue	\$29,889	\$38,292	\$43,161	\$50,706	\$48,906
Gross Revenue Percentage	2.70%	3.6%	4.0%	4.6%	4.4%

Please let me know what further questions I can answer about franchise fees and the implementation process.

Dated: October 21, 2016
Colette Jurek
Manager, Community Relations & Economic Development
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