

AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
MAY 2, 2024 – 7:00 P.M.
9180 LEXINGTON AVENUE

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Grote

- A. Roll Call - Council Members: DeVries, Winge and Benson

3. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Devries)
B. Cable Commission (Councilmember Winge) *Quarterly meetings*
C. City Administrator (Bill Petracek)

6. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 4-10 through 4-23, 2024 **pp. 1-7**
B. Council Workshop meeting synopsis **pp. 8-9**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – April 18, 2024 **pp. 10-13**
- B. Recommendation to Approve Claims and Bills: **pp. 14-20**
Check #'s 51486 through 51528

Check #'s 15187 through 15201

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

8. ACTION ITEMS:

- A. Recommendation to accept Diane Harris' resignation from Lexington City Council submitted April 21, 2024 effective immediately and declare a Council vacancy **pp. 21**
- B. Recommendation to approve Resolution NO. 24-11 A Resolution Accepting Bid for Griggs Avenue mill and overlay **(Bids provided at meeting)** **pp. 22**
- C. Recommendation to hire Joshua Baak and Damon Lundberg-Luken to the Lexington Fire Department at \$12.65 per hour **pp. 23**
- D. Recommendation to approve Lexington Fire Department's request to sell Utility Two (2) – 2007 Ford Ambulance **pp. 24**
- E. Recommendation to approve Circle Lex Lions Special Event License for Lexington Farmers Market – June 12th through October 2nd, 2024
- F. Recommendation to grant the developer Norhart – extension of time, allowing them to record their plat. This extension would be for a period of six (6) months, and if additional time is required, the City Administrator may approve additional time up to one (1) year. **pp. 25**
- G. First Reading of Proposed Ordinance Amendment Section 2.30 Board and Commission Generally and Section 2.33 Park Board **pp. 26-27**
- H. Recommendation to approve Park Board recommendation to fill Park Board vacancy with Amanda Baugh-Buys
- I. Recommendation to appoint Councilmember _____ as Vice Mayor

9. MAYOR AND COUNCIL INPUT

10. ADJOURNMENT

/mv



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24076184	Apr 10 2024	17:35	ACCIDENT-MV PD	LAKE DR / LEXINGTON AVE	CIRCLE PINES
Summary: POLICE RESPONDED TO A PROPERTY DAMAGE ACCIDENT IN THE AREA OF LAKE DRIVE AND LEXINGTON AVENUE.					
24076014	Apr 10 2024	14:37	FRAUD	20XX WILLOW CIR	CENTERVILLE
Summary: POLICE FIELDLED A PHONE CALL FRAUD REPORT FROM THE 2000 BLOCK OF WILLOW CIRCLE.					
24075990	Apr 10 2024	14:14	MEDICAL	38XX LIBERTY LN	LEXINGTON
Summary: POLICE RESPONDED TO THE 3800 BLOCK OF LIBERTY LANE ON A REPORT OF A MEDICAL. BWC.CLR.					
24075609	Apr 10 2024	00:39	ASSIST OTHER AGENCY		LINO LAKES
24076278	Apr 10 2024	19:57	TRESPASSING	XX CENTRAL ST	CIRCLE PINES
Summary: POLICE RESPONDED TO THE XX BLOCK OF CENTRAL ST ON A REPORT OF A DISORDERLY FEMALE. BWC.CLR.					
24076524	Apr 11 2024	05:35	ASSIST OTHER AGENCY		BLAINE
24076877	Apr 11 2024	14:21	DOMESTIC	18XX HAYFIELD RD	CENTERVILLE
Summary: POLICE RESPONDED TO THE 1800 BLOCK OF HAYFIELD RD ON A REPORT OF A DOMESTIC. BWC.CLR.					
24077263	Apr 11 2024	23:37	MEDICAL	XX CIRCLE DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE XX-BLK OF CIRCLE DR. FOR A MEDICAL.					
24077067	Apr 11 2024	19:17	ASSIST OTHER AGENCY		LINO LAKES
24076780	Apr 11 2024	12:39	WARRANT ARREST	MAIN ST / COTTONWOOD CT	CENTERVILLE
Summary: WT ARREST.					
OFFICERS CONDUCTED A TRAFFIC STOP IN THE AREA OF MAIN ST/COTTONWOOD CT.					
24077433	Apr 12 2024	09:27	DOMESTIC	88XX PASCAL AVE	LEXINGTON
Summary: DOMESTIC.					
OFFICERS RECEIVED A PHONE CALL REGARDING DOMESTIC QUESTIONS IN THE 8800 BLOCK OF PASCAL AVE.					
EXCEPTIONAL CLEARANCE.					
24077594	Apr 12 2024	13:07	CIVIL DISPUTE	XX OAK LEAF LN	CIRCLE PINES
Summary: POLICE FIELDLED A PHONE CALL CIVIL DISPUTE FROM THE 20 BLOCK OF OAK LEAF LANE. CLR.					
	Apr 12 2024	14:40	CRIMINAL SEXUAL CONDUCT		CIRCLE PINES
Summary: POLICE FIELDLED A PHONE CALL CSC REPORT FROM CIRCLE PINES.					
24077838	Apr 12 2024	18:09	INFORMATION	71XX PROGRESS RD	CENTERVILLE
Summary: POLICE SPOKE TO THE COMPLAINANT OVER THE PHONE REGARDING A CHILD CUSTODY ISSUE.					

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24078072	Apr 12 2024	23:36	MEDICAL	XX SHADY WAY	CIRCLE PINES
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO A MEDICAL IN THE ZERO BLOCK OF SHADY WAY. ONE PARTY TRANSPORTED VIA AMBULANCE.					
CLEAR.					
24077415	Apr 12 2024	08:55	TRAFFIC-DAS/DAR/DAC	LAKE DR / GRIGGS AVE	LEXINGTON
Summary: OFFICER CONDUCTED A TRAFFIC STOP IN THE AREA OF LAKE DR AND GRIGGS AVE.					
THE DRIVER WAS FOUND TO BE REVOKED AND THE VEHICLE WAS UNINSURED.					
THE VEHICLE WAS TOWED AND THE DRIVER GIVEN A COURTESY TRANSPORT.					
CLEAR.					
24077516	Apr 12 2024	11:02	FOUND BICYCLE	100 BLK SOUTH DR	CIRCLE PINES
Summary: COMMUNITY SERVICE OFFICER ALERTED TO A POSSIBLE STOLEN BICYCLE ON THE 100 BLOCK OF SOUTH DRIVE.					
24077591	Apr 12 2024	13:04	DISORDERLY CONDUCT	17XX CENTER ST	CENTERVILLE
Summary: OFFICER RESPONDED TO DISORDERLY CONDUCT REPORT.					
NO ON GOING DISTURBANCE WAS LOCATED.					
ONE MALE FOUND TO HAVE A WARRANT.					
24078883	Apr 13 2024	23:11	CHECK WELFARE	2XX E GOLDEN LAKE CIR	CIRCLE PINES
Summary: WELFARE CHECK.					
OFFICERS WERE DISPATCHED TO EAST GOLDEN LAKE CIRCLE ON REPORTS OF A WELFARE CHECK.					
CLEAR.					
24079275	Apr 14 2024	14:38	CHECK WELFARE	2XX TWILITE TER	CIRCLE PINES
Summary: WELFARE CHECK					
OFFICERS CONDUCTED A WELFARE CHECK IN THE 200 BLOCK OF TWILITE TER.					
CLEAR					
24079145	Apr 14 2024	10:57	ACCIDENT-MV PI	MAIN ST / 20TH AVE	CENTERVILLE
Summary: ACCIDENT-MV PI.					
OFFICERS RESPONDED TO THE INTERSECTION OF MAIN ST AND 20TH AVE FOR THE REPORT OF A POSSIBLE PI.					
EXCEPTIONAL CLEARANCE.					
24079285	Apr 14 2024	14:51	ACCIDENT-MV PD	WILLOW CIR / 20TH AVE	CENTERVILLE
Summary: PROPERTY DAMAGE ACCIDENT.					
OFFICERS WERE DISPATCHED TO THE AREA OF 20TH AVE AND WILLOW CIR ON A PERSONAL INJURY CRASH. OFFICERS ARRIVED AND DETERMINED THERE WERE NO INJURIES. OFFICERS TOOK INFORMATION FOR A REPORT.					
CLEAR.					
24079535	Apr 14 2024	21:27	MEDICAL	88XX SYNDICATE AVE	LEXINGTON
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 8800 BLOCK OF SYNDICATE ON A MEDICAL. OFFICERS ASSISTED FIRE IN CONDUCTING AN ASSESSMENT OF THE VICTIM. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION.					
CLEAR.					
24079955	Apr 15 2024	12:18	DOG AT LARGE	88XX DUNLAP AVE	LEXINGTON

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: DOG AT LARGE.					
OFFICERS RESPONDED TO THE 8800 BLOCK OF DUNLAP AVE FOR THE REPORT OF A DOG RUNNING AT LARGE.					
EXCEPTIONAL CLEARANCE.					
24079837	Apr 15 2024	10:09	MEDICAL	17XX OJIBWAY DR	CENTERVILLE
Summary: POLICE RESPONDED TO A MEDICAL EMERGENCY IN CENTERVILLE.					
EXCEPTIONAL CLEARANCE.					
24079790	Apr 15 2024	09:11	DAMAGE TO PROPERTY	88XX NAPLES ST	LEXINGTON
Summary: POLICE RESPONDED TO A DAMAGE TO PROPERTY REPORT IN LEXINGTON.					
EXCEPTIONAL CLEARANCE.					
24079989	Apr 15 2024	12:53	UNLAWFUL OUSTER	XX OAK LEAF LN	CIRCLE PINES
Summary: POLICE ASSISTED A RESIDENT OF CIRCLE PINES.					
EXCEPTIONAL CLEARANCE.					
	Apr 15 2024	13:46	COMMUNICATION OF SEXUALLY		CIRCLE PINES
Summary: POLICE FIELDÉD AN OFFENSIVE MATTER IN CIRCLE PINES.					
EXCEPTIONAL CLEARANCE.					
24080439	Apr 15 2024	21:55	MEDICAL	XX PINE DR	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 10 BLOCK OF PINE DR FOR A MEDICAL.					
EXCEPTIONAL CLEARANCE.					
24080499	Apr 15 2024	23:20	INFORMATION	69XX 20TH AVE	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 6900 BLOCK OF 20TH FOR A UNSECURED BUSINESS.					
EXCEPTIONAL CLEARANCE.					
24080642	Apr 15 2024	07:33	CIVIL DISPUTE	XX E GOLDEN LAKE RD	CIRCLE PINES
Summary: COMMUNITY SERVICE OFFICER FLAGGED DOWN BY A RESIDENT FROM THE XX BLOCK OF EAST GOLDEN LAKE ROAD WITH INFORMATION OF AN INCIDENT FROM 4/15/24 AND REQUESTING EXTRA PATROL OF THE AREA.					
EXCEPTIONAL CLEARANCE.					
24080555	Apr 16 2024	01:27	DOMESTIC	XX POINTCROSS DR	CIRCLE PINES
Summary: DOMESTIC.					
OFFICERS WERE DISPATCHED TO THE ZERO BLOCK OF POINTCROSS DR ON REPORTS OF A DOMESTIC. PARTIES SEPARATED FOR THE NIGHT.					
CI FAR 24080731	Apr 16 2024	10:30	TRAFFIC-DAS/DAR/DAC	WOODLAND RD / LAKE DR	LEXINGTON
Summary: OFFICER OBSERVED A TRAFFIC VIOLATION AT WOODLAND RD AND LAKE DR. THE DRIVER WAS REVOKED, AND HAD NO INSURANCE. A CITATION WAS ISSUED.					
CLEAR.					
24081224	Apr 16 2024	23:45	INFORMATION	73XX MAIN ST	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 7300 BLOCK OF MAIN ST FOR DAMAGED PROPERTY.					
EXCEPTIONAL CLEARANCE.					
24080574	Apr 16 2024	03:08	TRAFFIC	19XX ROBIN LN S	CENTERVILLE

Run Date/Time:



Centennial Lakes Police Department Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: TRAFFIC.					
OFFICERS CONDUCTED A TRAFFIC STOP ON MAIN ST AT 20TH AVE.					
CLEAR.					
24080780	Apr 16 2024	11:47	PARKING COMPLAINT	90XX SOUTH HIGHWAY DR	LEXINGTON
Summary: ON 04/16/2024 CSO NOTICED A SEMI TRUCK THAT FREQUENTLY PARKS ON THE ROADWAY OVER THE WEEKENDS IN VIOLATION OF THE CITY'S ANGLED PARKING ORDINANCE.					
24080602	Apr 16 2024	04:48	ASSIST OTHER AGENCY		LINO LAKES



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
24081310	Apr 17 2024	07:22	THEFT FROM MOTOR VEHICLE	68XX 20TH AVE	CENTERVILLE
Summary: POLICE TOOK A PHONE CALL DELAYED THEFT FROM VEHICLE REPORT IN THE 6800 BLK OF 20TH AVE					
24081402	Apr 17 2024	09:01	HOUSE/PROPERTY CHECK		CIRCLE PINES
24081533	Apr 17 2024	12:39	MEDICAL	18XX HOULE CIR	CENTERVILLE
Summary: POLICE ASSISTED IN A MEDICAL MATTER IN CENTERVILLE.					
24081662	Apr 17 2024	14:51	INFORMATION	73XX OLD MILL RD	CENTERVILLE
Summary: POLICE FIELDDED A PHONE CALL, QUESTIONS REGARDING ROAD SIGNAGE. CLR.					
24081752	Apr 17 2024	16:32	MEDICAL	38XX BOSTON LN	LEXINGTON
Summary: POLICE RESPONDED TO THE 3800 BLOCK OF BOSTON LN REGARDING A MEDICAL EMERGENCY. THE PATIENT WAS TRANSPORTED TO THE HOSPITAL.					
24082091	Apr 17 2024	23:38	ASSIST OTHER AGENCY		LINO LAKES
24081735	Apr 17 2024	16:07	DOMESTIC	17XX MEADOW LN	CENTERVILLE
Summary: POLICE RESPONDED TO THE 1700 BLOCK OF MEADOW LANE ON A REPORT OF A DOMESTIC. BWC. CLR.					
24081235	Apr 17 2024	00:22	SUSPICIOUS ACTIVITY	WOODLAND RD / SYNDICATE AVE	LEXINGTON
Summary: POLICE CONDUCTED A TRAFFIC STOP IN THE AREA OF WOODLAND ROAD AND SYNDICATE AVENUE.					
24081711	Apr 17 2024	15:40	INFORMATION	19XX 72ND ST	CENTERVILLE
Summary: POLICE FIELDDED DOMESTIC ESCORT QUESTIONS IN THE 1900 BLOCK OF 72ND STREET.					
24082663	Apr 18 2024	16:34	DOMESTIC	XX CIRCLE DR	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 0 BLOCK OF CIRCLE DRIVE ON A REPORT OF A DOMESTIC. BWC.CLR.					
24082952	Apr 18 2024	23:56	CHECK WELFARE	3XX HERITAGE TRL	CIRCLE PINES
Summary: POLICE DISPATCHED A PHONE CALL REGARDING A WELFARE CHECK IN THE 300-BLK OF HERITAGE TRL.					
24085226	Apr 18 2024	08:39	BURGLARY-RESIDENTIAL	XX WEST RD	CIRCLE PINES
Summary: BURGLARY-RESIDENTIAL.					
OFFICERS RESPONDED TO THE 0 BLOCK OF WEST RD FOR THE REPORT OF A RESIDENTIAL BURGLARY.					
CASE INACTIVE.					
24082998	Apr 19 2024	02:32	ASSIST OTHER AGENCY		LINO LAKES
24082987	Apr 19 2024	02:06	ASSIST OTHER AGENCY		LINO LAKES
24083103	Apr 19 2024	08:57	DANGEROUS ANIMAL	68XX MALLARD WAY	CENTERVILLE

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: ON APRIL 19TH COMMUNITY SERVICE OFFICER WAS DISPATCHED TO THE 6800 BLOCK OF MALLARD WAY FOR A DOG VERSUS DOG ATTACK REPORT.					
24083094	Apr 19 2024	08:51	WARRANT ARREST	LAKE DR / WOODLAND RD	LEXINGTON
Summary: WARRANT ARREST.					
OFFICERS CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DR/RESTWOOD RD.					
CLEARED BY ARREST.					
24083389	Apr 19 2024	15:41	DOG AT LARGE	9700-BLK LAKE DR	CIRCLE PINES
Summary: FOUND DOG IN THE 9700 BLOCK OF LAKE DRIVE. BWC.CLR.					
24083581	Apr 19 2024	20:48	MEDICAL	73XX MAIN ST	CENTERVILLE
Summary: POLICE RESPONDED TO THE 7400 BLOCK OF MAIN ST ON A REPORT OF A MEDICAL. BWC.CLR.					
24083410	Apr 19 2024	16:13	THEFT	19XX MAIN ST	CENTERVILLE
Summary: POLICE RESPONDED TO THE 1900 BLOCK OF MAIN ST REGARDING A THEFT IN PROGRESS. POLICE CHECKED THE AREA, BUT SUSPECT WAS NOT LOCATED.					
24083461	Apr 19 2024	17:43	ASSIST OTHER AGENCY		BLAINE
24083694	Apr 19 2024	23:50	SUSPICIOUS ACTIVITY	73RD ST / BRIAN DR	CENTERVILLE
Summary: SUSPICIOUS ACTIVITY					
OFFICERS OBSERVED SUSPICIOUS ACTIVITY IN THE AREA OF 73RD AVE AND BRIAN DR.					
CLEAR.					
24083709	Apr 20 2024	00:19	JUVENILE STATUS OFFENSE	93XX LEXINGTON AVE	LEXINGTON
Summary: POLICE RESPONDED TO THE 9300 BLOCK OF LEXINGTON AVE ON A REPORT OF A CURFEW VIOLATION. BWC.CLR.					
24084252	Apr 20 2024	20:41	MEDICAL	18XX MAIN ST	CENTERVILLE
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 1800 BLOCK OF MAIN FOR A MEDICAL. OFFICERS ASSISTED FIRE IN CONDUCTING A MEDICAL ASSESSMENT OF THE VICTIM. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT.					
CLEAR.					
24084284	Apr 20 2024	21:10	MEDICAL	73XX BRIAN DR	CENTERVILLE
Summary: MEDICAL.					
OFFICERS WERE DISPATCHED TO THE 7300 BLOCK OF BRIAN DR ON A MEDICAL. OFFICERS CONDUCTED AN ASSESSMENT ON THE VICTIM. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT.					
CLEAR.					
24083768	Apr 20 2024	03:12	ASST OTHER		SPRING LAKE
24083714	Apr 20 2024	00:25	ASST OTHER		LINO LAKES
24084666	Apr 21 2024	12:00	LOST PROPERTY	90XX GRIGGS AVE	LEXINGTON

Run Date/Time:



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: OFFICER TOOK A REPORT OF BELONGINGS GOING MISSING. INACTIVE DUE TO LACK OF INFORMATION AVAILABLE.					
24084712	Apr 21 2024	13:22	CIVIL DISPUTE	2XX TWILITE TER	CIRCLE PINES
Summary: OFFICER SPOKE WITH NEIGHBORS REGARDING AN ONGOING DISPUTE. CLEAR.					
24084820	Apr 21 2024	15:58	ACCIDENT-MV PD	40XX LOVELL RD	LEXINGTON
Summary: POLICE RESPONDED TO THE 4000 BLOCK OF LOVELL RD REGARDING A PROPERTY DAMAGE ACCIDENT. REPORT COMPLETED.					
24084611	Apr 21 2024	10:33	TRAFFIC-DAS/DAR/DAC	LEXINGTON AVE / WOODLAND RD	LEXINGTON
Summary: OFFICER CONDUCTED A TRAFFIC STOP AFTER OBSERVING A VIOLATION IN THE AREA OF LAKE DR AND WOODLAND RD. THE DRIVER WAS FOUND TO BE REVOKED, AND THE VEHICLE WAS UNREGISTERED AND UNINSURED. ACTIVE PENDING CHARGING CONSIDERATION BY CITY ATTORNEY.					
24084714	Apr 21 2024	13:26	PROPERTY DAMAGE	20TH AVE / ROBIN LN S	CENTERVILLE
Summary: PROPERTY DAMAGE. OFFICERS RESPONDED TO THE AREA OF 20TH AVE / ROBIN LN S FOR THE REPORT OF A TWO VEHICLE PROPERTY DAMAGE. EXCEPTIONAL CLEARANCE.					
24084842	Apr 21 2024	16:36	ASSIST OTHER AGENCY		LINO LAKES
24085338	Apr 22 2024	11:13	HARASSMENT	LAKE DR / GRIGGS AVE	LEXINGTON
Summary: POLICE TOOK A DELAYED THREAT/HARRASSMENT REPORT. EXTRA PATROL REQUESTED.					
24086036	Apr 23 2024	08:03	VEHICLE- LOCKOUT		LEXINGTON
24086051	Apr 23 2024	08:18	FRAUD	XX CENTER RD	CIRCLE PINES
Summary: POLICE TOOK A FRAUD REPORT IN THE 60 BLOCK OF CENTER RD.					
24086141	Apr 23 2024	10:20	DOMESTIC	XX FIREBARN RD	CIRCLE PINES
Summary: DOMESTIC. OFFICERS RESPONDED TO THE 0 BLOCK OF FIREBARN RD FOR THE REPORT OF A PHYSICAL DOMESTIC IN PROGRESS. EXCEPTIONAL CLEARANCE.					
24085947	Apr 23 2024	01:40	ASSIST OTHER AGENCY		LINO LAKES
24085932	Apr 23 2024	01:02	TRAFFIC	PINE DR / NORTH RD	CIRCLE PINES
Summary: TRAFFIC. OFFICERS CONDUCTED A TRAFFIC STOP. VEHICLE TOWED. CLEAR.					

Run Date/Time:

CITY OF LEXINGTON
WORKSHOP SYNOPSIS
Thursday, April 18, 2024
Immediately following Council meeting
City Hall

1. Call to Order: Mayor Grote
2. Roll Call: DeVries – Harris – Winge – Benson

Vice Mayor Harris called to order the workshop for April 18, 2024 at 7:45 p.m. Councilmembers present: Benson, Devries, and Winge. Excused Absence: Mayor Grote. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director.

3. Discussion Items:

- A. Discuss Park Board Ordinance and Duties - Councilmember DeVries

Petracek explained the ordinance and by-laws that authorizes the Park Board to operate in Lexington. Discussion ensued.

Councilmember Winge asked how much do the Park Board members make each month. Finance Director Galiov stated that Park Board members make \$100/month and the chairperson makes \$125/month. Councilmember Devries stated that since the Park Board isn't doing anything (weeding and flowerbed maintenance), he recommended that we repeal the Park Board ordinance and disband the group. Discussion ensued.

Councilmember Benson asked the city attorney if, statutorily, the City of Lexington is required to have a Park Board. Attorney Glaser stated the City is not required to have a Park Board, but they are required to have a Planning Commission. Discussion ensued.

Councilmember Devries stated he recommends bringing this ordinance to a vote at the next City Council meeting. Councilmember Winge debated having the salaries rescinded from the Park Board and make the Board all volunteer. He added the idea of using that money to hire someone during the summertime to do landscaping work on our public grounds. Discussion ensued.

Attorney Glaser stated he would have to do some research on the process to rescind Park Board salaries..

The consensus of the Council was to move forward with the process of rescinding Park Board salaries and using those funds to hire an outside person or agency to do summer landscaping on public grounds.

4. Staff Input

No staff input

5. Council Input

No Council input.

6. Adjourn

Councilmember Benson made a motion to adjourn at 8:10 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

MINUTES
CITY OF LEXINGTON
BOARD OF REVIEW
&
REGULAR COUNCIL MEETING
APRIL 18, 2024 – 7:00 P.M.
9180 LEXINGTON AVENUE

AGENDA
BOARD OF REVIEW

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER BOARD OF REVIEW – Mayor Grote

A. Roll Call- Council Members: DeVries, Harris, Hughes and Winge

Vice Mayor Harris called to order the Board of Review Hearing for April 18, 2024 at 7:00 p.m. Councilmember's present: Benson, Devries, and Winge. Excused Absence: Mayor Grote Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance; Anoka County Assessor's Office – Tedman Anderson and John Fena; Quad Press representative.

3. INTRODUCTION OF COUNTY ASSESSOR

Tedman Anderson, Anoka County Assessor, provided an overview of the 2024 Assessor's report

John Fena, Anoka County Assessor, discussed Lexington's commercial property valuation. Discussion ensued.

Mr. Anderson explained that there are two property assessment appeals from Lexington residents and businesses:

*Maytag Laundromat
9010 Griggs Ave
Lexington, MN.*

*Lexington Lofts
9001 Griggs Ave.
&
9000 Griggs Ave.
Lexington, MN*

4. CITIZENS WHO WISH TO ADDRESS ASSESSOR

No citizens were present to address the assessor.

5. CLOSE BOARD OF REVIEW

Vice Mayor Harris made motion to adjourn the Board of Review hearing at 7:12 p.m. Councilmember Winge seconded the motion. Motion carried 4-0.

**AGENDA
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
APRIL 18, 2024 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Grote

- A. Roll Call - Council Members: DeVries, Harris, Winge and Benson

Vice Mayor Harris called to order the Regular City Council meeting for April 18, 2024 at 7:12 p.m. Councilmember's present: Benson, Devries, and Winge. Excused Absence: Mayor Grote Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance; Quad Press representative.

3. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember made a motion to approve the agenda with an amendment removing the Blaine lawsuit closed session item. Councilmember Devries seconded the motion. Motion carried 4-0

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 4-1 through 4-9, 2024
B. City Report – March 2024

- C. North Metro TV – March 2024 Update
- D. Anoka County Property Records & Taxation Division RE: Tax Appeals
Filed in City of Lexington
- E. Park Board meeting minutes – April 1, 2024
- F. Planning & Zoning meeting minutes – April 9, 2024
- G. Public Notice – Board of Appeal and Equalization

No discussion on Letters and Communications.

2. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – April 4, 2024
- B. Recommendation to Approve Claims and Bills:
Check #'s 51435 through 51485
Check #'s 15167 through 15183
- C. Financial Reports
 - Cash Balances
 - Fund Summary – Budget to Actual

Councilmember Devries made a motion to approve the consent agenda items. Councilmember Winge seconded the motion. Motion carried 4-0

3. ACTION ITEMS:

- A. Recommendation to approve hiring Dale Zeinert to the Public Works
Seasonal Part-time Position at \$18.00 per hour

Councilmember Winge made a motion to approve hiring Dale Zeinert to the Public Works Seasonal Part-time Position at \$18.00 per hour. Councilmember Devries seconded the motion. Motion carried 4-0.

- B. Recommendation to approve hiring Joe Beaudet to the Public Works Permanent
Part-time Position at \$ 18.76 per hour

Councilmember Benson made a motion to approve hiring Joe Beaudet to the Public Works Permanent Part-time Position at \$ 18.76 per hour. Councilmember Devries seconded the motion. Motion carried 4-0.

- C. Recommendation to approve New Business License application for Top Dog Cleaning Crew LLC

Councilmember Devries made a motion to approve New Business License application for Top Dog Cleaning Crew LLC. Councilmember Winge seconded the motion. Motion carried 4-0.

- D. Park Board recommendation to fill Park Board vacancy with Amanda Baugh-Buys pending successful background check

Councilmember Devries made a motion to table this item until the May 2nd City Council meeting. Councilmember Benson seconded the motion. Motion carried 4-0.

4. MAYOR AND COUNCIL INPUT

Vice Mayor Harris asked about her neighbor's lawn by the fire hydrant being brown. Petracek stated that it is too early in the season to determine and Public works will be working on all of the fire hydrant landscaping.

5. ADMINISTRATOR INPUT

No input from the administrator.

CLOSED SESSION

6. This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation.

Attorney Glaser explained the need to go into closed session for personnel discussion.

Councilmember Winge made a motion to go into closed session at 7:17 pm closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation. Councilmember Devries seconded the motion. Motion carried 4-0.

Councilmember Winge made a motion at 7:45 pm to reconvene in open session. Councilmember Devries seconded the motion. Motion carried 4-0.

7. ADJOURNMENT

Councilmember Benson made motion to adjourn the meeting at 7:45 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of May 2, 2024.

(1) Payroll

Vouchers	506298 through	506317	\$ 22,327.21
Payroll Taxes			
	Federal Tax	\$2,642.98	
	Social Security	\$3,838.94	
	Medicare	\$897.80	
		<u>\$7,379.72</u>	
	State Tax	\$1,363.81	
	Total	<u>\$1,363.81</u>	\$ 8,743.53

(2) General and Liquor Payment Recommendations:

Payments	51486 through	51528	\$ 213,489.88
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(3) ACH and Credit Card Payments for:

ACH Payments:	through	\$ -
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Total Payments and Withdrawals Approval	<u>\$ 244,560.62</u>
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Centennial Lakes Police Payment Recommendations:

Checks	15187 through	15201	\$ 34,402.93
ACH	2024031 through	2024034	\$ 22,081.28
Total Payments			<u>\$ 56,484.21</u>

***Check Detail Register©**

Batch: 05022024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
51486	05/02/24	AMAZON CAPITAL SERVICES			
E 101-45200-400		General Maintenance	\$36.99		13YJ-LYJQ-V CLEANING SUPPLIES - PARKS
E 310-42260-500		Capital Expenditures	\$79.95		1ML4-MDXY- CAD SYSTEM - FIRE VEHICLES
E 310-42260-500		Capital Expenditures	\$149.95		1TRP-V36T- CAD SYSTEM - FIRE VEHICLES
E 609-00000-200		Office Supplies	\$87.56		1VRW-XFNJ- TONER - MLS
		Total	\$354.45		
51487	05/02/24	AMERICAN BOTTLING COMPANY			
E 609-00000-254		Miscellaneous Purchase	\$703.60	3562628540	
		Total	\$703.60		
51488	05/02/24	AMERICAN SWING PRODUCTS, INC.			
E 101-45200-404		Repair Machinery/Equipm	\$189.95	73992	REPAIR PARTS - PARKS
		Total	\$189.95		
51489	05/02/24	ANOKA CO FIRE PROTECTION			
E 101-42260-327		Annual Technology Mainte	\$4,084.00	320	2024 COST ALLOCATION
		Total	\$4,084.00		
51490	05/02/24	ANOKA COUNTY TREASURY			
E 101-41900-329		Cable/Internet	\$75.00	B240416X	APR 2024 FIBER OPTIC
E 101-42260-329		Cable/Internet	\$75.00	B240416X	APR 2024 FIBER OPTIC
E 101-43100-329		Cable/Internet	\$45.00	B240416X	APR 2024 FIBER OPTIC
E 101-45200-329		Cable/Internet	\$30.00	B240416X	APR 2024 FIBER OPTIC
		Total	\$225.00		
51491	05/02/24	ARTISAN BEER COMPANY			
E 609-00000-252		Beer Purchase	\$786.70	3673966	
E 609-00000-260		THC For Resale	\$46.20	3673967	
		Total	\$832.90		
51492	05/02/24	BBKG, L.L.C.			
G 101-20200		Accounts Payable	\$14,230.90	201913	JAN 2023 CIVIL SERVICES
G 101-22047		Norhart Development	\$300.00	201913	JAN 2023 CIVIL SERVICES
		Total	\$14,530.90		
51493	05/02/24	BERNICK'S			
E 609-00000-260		THC For Resale	\$222.00	10205222	
E 609-00000-252		Beer Purchase	\$994.20	10205223	
E 609-00000-252		Beer Purchase	\$1,121.80	10207616	
		Total	\$2,338.00		
51494	05/02/24	BIFFS			
E 101-45200-418		Other Rentals	\$200.00	W960907	APR 2024 RENTALS - LEX CITY PARK
		Total	\$200.00		
51495	05/02/24	BREAKTHRU BEVERAGE MN			
E 609-00000-251		Liquor Purchase	\$340.40	115251483	
E 609-00000-253		Wine Purchase	\$178.90	115251484	
E 609-00000-251		Liquor Purchase	\$3,740.93	115362393	
E 609-00000-254		Miscellaneous Purchase	\$193.98	115362394	

***Check Detail Register©**

Batch: 05022024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-251		Liquor Purchase	\$168.31	115362395	
		Total	\$4,622.52		
51496	05/02/24	BUSINESS ESSENTIALS			
E 101-41500-200		Office Supplies	\$182.39	WO-1293647	OFFICE SUPPLIES
		Total	\$182.39		
51497	05/02/24	CAPITOL BEVERAGE SALES			
E 609-00000-252		Beer Purchase	(\$63.55)	2969835	
E 609-00000-252		Beer Purchase	\$2,513.00	2969836	
E 609-00000-252		Beer Purchase	\$6,174.15	2972769	
E 609-00000-252		Beer Purchase	\$146.00	2974342	
		Total	\$8,769.60		
51498	05/02/24	CENTENNIAL LAKES PD			
E 101-42110-230		Contracted Services	\$80,058.08		MAY 2024 MONTHLY POLICE SERVICES
		Total	\$80,058.08		
51499	05/02/24	CINTAS			
E 609-00000-255		Linen	\$64.29	4187074215	MAT SERVICE
E 609-00000-255		Linen	\$105.48	4189234056	
E 609-00000-255		Linen	\$64.29	4189957514	
		Total	\$234.06		
51500	05/02/24	CLEAR RIVER BEVERAGE COMPANY			
E 609-00000-252		Beer Purchase	\$502.50	741834	
		Total	\$502.50		
51501	05/02/24	CRYSTEEL TRUCK EQUIPMENT			
E 310-43100-550		Motor Vehicles	\$9,080.80	F51641	NEW TRUCK EQUIPMENT
E 310-43100-550		Motor Vehicles	\$4,540.40	F51641	NEW TRUCK EQUIPMENT
E 730-00000-500		Capital Expenditures	\$4,540.40	F51641	NEW TRUCK EQUIPMENT
E 770-00000-500		Capital Expenditures	\$4,540.40	F51641	NEW TRUCK EQUIPMENT
		Total	\$22,702.00		
51502	05/02/24	CUSTOM FIRE RESCUE TRAINING			
E 101-42260-208		Training and Instruction	\$1,350.00	2633	TRAINING - FIRE DEPT
		Total	\$1,350.00		
51503	05/02/24	DAHLHEIMER BEVERAGE LLC			
E 609-00000-252		Beer Purchase	\$13,351.02	2158309	
E 609-00000-260		THC For Resale	\$90.00	2158309	
E 609-00000-252		Beer Purchase	\$14,498.25	2164180	
E 609-00000-260		THC For Resale	\$883.00	2164180	
E 609-00000-252		Beer Purchase	(\$68.00)	2164749	
E 609-00000-260		THC For Resale	\$180.00	977-00105	
		Total	\$28,934.27		
51504	05/02/24	DANGEROUS MAN BREWING CO			
E 609-00000-252		Beer Purchase	\$330.00	IN-3284	
		Total	\$330.00		

***Check Detail Register©**

Batch: 05022024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
51505	05/02/24	EZ TASK INC			
E 101-41500-327		Annual Technology Mainte	\$2,000.00	07911676	2024 WEB HOSTING
		Total	\$2,000.00		
51506	05/02/24	HAWKINS INC			
E 730-00000-216		Chemicals	\$40.00	6731497	
		Total	\$40.00		
51507	05/02/24	HOHENSTEINS INC			
E 609-00000-260		THC For Resale	\$824.50	59000012	
E 609-00000-260		THC For Resale	\$631.50	705295	
E 609-00000-252		Beer Purchase	\$829.00	705296	
E 609-00000-252		Beer Purchase	\$857.50	707527	
		Total	\$3,142.50		
51508	05/02/24	INSIGHT BREWING COMPANY			
E 609-00000-252		Beer Purchase	\$739.55	13903	
		Total	\$739.55		
51509	05/02/24	JOHNSON BROTHERS LIQUOR			
E 609-00000-251		Liquor Purchase	\$968.00	2521093	
E 609-00000-253		Wine Purchase	\$917.48	2521094	
E 609-00000-254		Miscellaneous Purchase	\$33.40	2521095	
E 609-00000-251		Liquor Purchase	\$3,237.20	2521096	
E 609-00000-251		Liquor Purchase	\$554.00	2524355	
E 609-00000-253		Wine Purchase	\$217.52	2524356	
		Total	\$5,927.60		
51510	05/02/24	M. AMUNDSON LLP			
E 609-00000-256		Tobacco Products For Re	\$2,632.90	380433	
E 609-00000-254		Miscellaneous Purchase	\$83.24	380433	
E 609-00000-256		Tobacco Products For Re	\$2,806.35	380834	
		Total	\$5,522.49		
51511	05/02/24	MACQUEEN EMERGENCY			
E 101-42260-404		Repair Machinery/Equipm	\$1,280.00	P28406	ANNUAL SCBA TEST - FIRE DEPT
		Total	\$1,280.00		
51512	05/02/24	MARTIN-MCALLISTER			
E 101-42260-207		Physical & Fit Training	\$1,250.00	16015	PRE-EMP. ASSESSMENT - FIRE DEPT
		Total	\$1,250.00		
51513	05/02/24	MEGA BEER			
E 609-00000-252		Beer Purchase	\$240.75	IN-10031	
		Total	\$240.75		
51514	05/02/24	MKL, LLC			
E 101-41500-400		General Maintenance	\$100.00	05022024	WEEK ENDING 04/20/2024
E 101-41500-400		General Maintenance	\$100.00	05022024	WEEK ENDING 04/27/2024
		Total	\$200.00		
51515	05/02/24	MODIST BREWING COMPANY			

***Check Detail Register©**

Batch: 05022024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-252		Beer Purchase	\$452.75	E-49713	
		Total	\$452.75		
51516	05/02/24	NCPERS GROUP LIFE INS.			
G 101-21724		Life Insurance	\$80.00	58680005202	MAY 2024 PREMIUM
		Total	\$80.00		
51517	05/02/24	PAUSTIS & SONS			
E 609-00000-253		Wine Purchase	\$247.00	233404	
		Total	\$247.00		
51518	05/02/24	BILL PETRACEK			
E 101-41500-205		Mileage Reimbursement	\$200.00		JUNE 2024
E 101-41500-321		Telephone	\$100.00		JUNE 2024
		Total	\$300.00		
51519	05/02/24	PHILLIPS WINE AND SPIRITS INC			
E 609-00000-251		Liquor Purchase	\$3,761.84	6768014	
E 609-00000-253		Wine Purchase	\$488.20	6768015	
E 609-00000-254		Miscellaneous Purchase	\$148.40	6768016	
		Total	\$4,398.44		
51520	05/02/24	PRESS PUBLICATIONS			
E 424-00000-351		Legal Notices Publishing	\$319.68	803677	2024 STREET BIDS
		Total	\$319.68		
51521	05/02/24	RED BULL DISTRIBUTION CO.			
E 609-00000-254		Miscellaneous Purchase	\$760.90	2016889706	
		Total	\$760.90		
51522	05/02/24	SHAMROCK GROUP, INC.			
E 609-00000-257		Ice For Resale	\$436.42	3007817	
		Total	\$436.42		
51523	05/02/24	SOCIABLE CIDER WERKS			
E 609-00000-260		THC For Resale	\$345.00	E-5729	
		Total	\$345.00		
51524	05/02/24	SOUTHERN GLAZER'S OF MN			
E 609-00000-251		Liquor Purchase	\$2,755.95	2466749	
E 609-00000-254		Miscellaneous Purchase	\$227.80	2466750	
E 609-00000-253		Wine Purchase	\$1,865.92	2466751	
E 609-00000-253		Wine Purchase	\$7.68	2469433	
E 609-00000-251		Liquor Purchase	\$1,524.14	2469434	
E 609-00000-253		Wine Purchase	\$708.04	2469435	
		Total	\$7,089.53		
51525	05/02/24	SPECIALTY SOLUTIONS, LLC			
E 101-41500-400		General Maintenance	\$356.79	153005	FERTILIZERS
E 101-42260-400		General Maintenance	\$275.02	153005	FERTILIZERS
E 101-45200-216		Chemicals	\$3,879.64	153005	FERTILIZERS - PARKS
E 609-00000-400		General Maintenance	\$356.79	153005	FERTILIZERS

***Check Detail Register©**

Batch: 05022024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 730-00000-400		General Maintenance	\$557.35	153005	FERTILIZERS
		Total	\$5,425.59		
51526	05/02/24	STEEL TOE BREWING, LLC			
E 609-00000-252		Beer Purchase	\$237.00	54896	
		Total	\$237.00		
51527	05/02/24	VINOCOPIA			
E 609-00000-253		Wine Purchase	\$1,417.24	0349144-IN	
		Total	\$1,417.24		
51528	05/02/24	WALTERS RECYCLING & REFUSE			
E 101-41500-384		Refuse/Garbage Disposal	\$86.88	7782222	APRIL 2024 SERVICE
E 101-43100-384		Refuse/Garbage Disposal	\$54.70	7782222	APRIL 2024 SERVICE
E 101-45200-384		Refuse/Garbage Disposal	\$54.70	7782222	APRIL 2024 SERVICE
E 651-00000-384		Refuse/Garbage Disposal	\$10.41	7782222	APRIL 2024 SERVICE
E 730-00000-384		Refuse/Garbage Disposal	\$70.33	7782222	APRIL 2024 SERVICE
E 770-00000-384		Refuse/Garbage Disposal	\$70.33	7782222	APRIL 2024 SERVICE
E 609-00000-384		Refuse/Garbage Disposal	\$145.87	7782222	APRIL 2024 SERVICE
		Total	\$493.22		
		10100	\$213,489.88		

Fund Summary

10100 4M FUND	
101 GENERAL FUND	\$110,675.04
310 CAPITAL PROJECTS	\$13,851.10
424 2024 STREET IMPROVEMENTS	\$319.68
609 MUNICIPAL LIQUOR FUND	\$78,814.84
651 STORM WATER FUND	\$10.41
730 WATER FUND	\$5,208.08
770 SEWER FUND	\$4,610.73
	\$213,489.88

Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
15187	04/18/2024	Barna, Guzy & Steffen Ltd.	181.50
15188	04/18/2024	Bills Gun Shop & Range/ BJAMCO Managerme	20.00
15189	04/18/2024	CENTENNIAL UTILITIES	1,023.37
15190	04/18/2024	CONNEXUS ENERGY	1,374.33
15191	04/18/2024	Language Line Services	59.74
15192	04/18/2024	Metro Sales, Inc.	67.13
15193	04/18/2024	Metro-INET	7,669.00
15194	04/18/2024	MIDWAY FORD INC	1,078.69
15195	04/18/2024	MMKR INC	2,300.00
15196	04/18/2024	OFFICE OF MN IT SERVICES	44.60
15197	04/18/2024	OTTER LAKE ANIMAL CARE	135.00
15198	04/18/2024	QUILL LLC	256.00
15199	04/18/2024	TACTICAL SOLUTIONS	431.00
15200	04/18/2024	VERIZON WIRELESS	1,088.75
15201	04/18/2024	AXON ENTERPRISE, INC	18,673.82
2024031	04/18/2024	CENTURY LINK	125.28
2024032	04/18/2024	DEARBORN NATIONAL	1,833.72
2024033	04/18/2024	HEALTH PARTNERS	16,676.98
2024034	04/18/2024	WEX BANK	3,445.30
Grand Totals:			56,484.21

M = Manual Check, V = Void Check

04/21/24

To: Lexington Mayor Gary Grote, Council Members, and City Administrator Bill Patracek

I am submitting this letter as notice of my immediate resignation from my elected position as a member of the Lexington City Council. It has been my honor serving the community. I have always kept the well being of Lexington front of mind. Now, however, it is time to keep my own wellbeing front of mind. The past year and a half has been more challenging than it should have been or needed to be. A divided Council is not a productive healthy environment and not what the citizens expect or deserve. I will no longer subject myself to verbal abuse, finger pointing, and derogatory comments directed at me by the City Administrator or other council members. When a City Council can no longer have healthy debate and professional respect for differences of opinions or ideas without intimidation tactics it is dead to me.

Mayor Grote, it was my privilege to be your Vice Mayor. I wish you all the best during the remainder of your term and hope you run again this Fall. We deserve your calm demeanor, great listening skills, and strong desire for a collaborative Council. You have tried to set a good example for others on Council. You have a long history of living in this city as well as serving others. Most importantly, you care about our city, its businesses, and citizens. Godspeed

Sincerely,

Diane Harris

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 24-11

A RESOLUTION ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for 2024 Street Improvements project of the following streets:

Griggs Avenue between Flowerfield Road and Restwood Road and Griggs Avenue between Approximately 375 feet North of Restwood Road (to exclude the new bituminous overlay at Lexington Lofts) and Lake Drive

WHEREAS, bids were received, opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

CONTRACTOR BID #1	\$ XX.XX
CONTRACTOR BID #2	\$ XX.XX
CONTRACTOR BID #2	\$ XX.XX

AND WHEREAS, it appears that CONTRACTOR #1 , of _____ is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEXINGTON, MINNESOTA:

1. The Mayor and City Administrator are then hereby authorized and directed to enter into the contract with _____ in the name of the City of Lexington for the 2024 Street Road Improvements as listed above according to the plans and specifications therefor approved by the City Council and on file in the office of the City Clerk.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LEXINGTON THE 2nd DAY OF MAY, 2024.

Gary Grote, Mayor

ATTEST:

Bill Petracek, City Administrator



Lexington Fire Department

To: City Administrator Patracek and Council Members
From: Fire Chief Edwards
Date: April 21st, 2024
Subject: New Hire(s): Joshua Baack and Damon Lundberg-Luken

I am seeking approval from City Administrator Patracek and the Council Members to hire Joshua Baak and Damon Lundberg-Luken as new Firefighters with the Lexington Fire Department. They have successfully completed all steps of the hiring process and have been recommended for hire after completing the Psychological Exam.

Joshua Baak Starting pay \$12.65/Hour

Josh is currently employed with Advanced Web Technologies and is new to the fire service. He is a resident of Lexington and lives 1 block away from the fire station.

Damon Lundberg-Luken Starting pay \$12.65/Hour

Damon is currently employed with J Dressel Landscaping and is new to the fire service. Landscaping in the Summer and plowing in the Winter. He is a resident of Lexington and lives in the Lots Apartments on Griggs Ave about a block from the fire station.

Sincerely,

Erik D. Edwards
Fire Chief Lexington Fire Dept.
612-961-6582
Erik.edwards@cityoflexingtonmn.org



Lexington Fire Department

To: City Administrator Patracek and Council Members
From: Fire Chief Edwards
Date: April 21st, 2024
Subject: Request to sell Utility (2) Two – 2007 Ford Ambulance Vin# 1FDXE45P57DA46399

I am requesting permission to sell Utility 2 and add the proceeds from the sale to the Fire Departments Capital Equipment Fund.

This vehicle was purchased March of 2019 and outfitted with decals, new tires, and an SCBA Air Bottle filling station with the intent of mobilizing the rehab equipment and incorporating the vehicle in the Box Alarm/Mutual Aide system. Over the years and discussing the capabilities of this vehicle with the surrounding agencies, there did not seem to be a need for it and therefore it has been sitting with very little use. The total cost of the vehicle was \$35,233.63 with the additions and upgrades and the annual mileage has been approximately 150 miles; mostly by students using it for class.

I have no idea what it can sell for but would like to post it on Govdeals.com and try to market it in the five-state area. I am available for any questions.

Sincerely,

Erik D. Edwards
Fire Chief Lexington Fire Dept.
612-961-6582
Erik.edwards@cityoflexingtonmn.org

Memorandum

TO: City Council
FROM: Kurt Glaser, City Attorney
DATE: April 26, 2024
RE: Norhart Development – extension of deadline

Summary & Motion:

The City Attorney recommends the Council grant the developer Norhart, by voice vote, an extension of time allowing them to record their Plat. This extension would be for a period of six-months, and if additional time is required, the City Administrator may approve additional time up to one-year.

Discussion:

The City and developer Norhart, are parties to a Development Agreement governing the construction of Lexington Lofts. That agreement requires the developer to complete construction and other obligations by certain deadlines. The developer has trouble fixing the legal title to a parcel that makes up part of the plat. They have made some headway on this correction but have been able to complete the fix by the deadline. Staff recommend granting them additional time to correct this issue. They should be able to make corrections within six months. However, since the district court ultimately controls the timing of this issue, please grant the City Administrator the power to give the developer additional time if it becomes necessary.

KBG

Memorandum

TO: City Council
FROM: Kurt Glaser, City Attorney
DATE: April 26, 2024
RE: Proposed Changes To Park Board

Summary:

At a previous workshop, the Council discussed alternatives for managing city parks. The City Attorney requests direction from the Council as to differing elements and alternatives for the proposed repurposing budget for the Board and suggested alternatives for managing the city's parks.

The Council may wish to table action on this topic given the recent resignation of a Councilmember.

Facts:

The Park Board consists of five paid board members. A city council liaison and staff member, usually the Finance Director, attend each meeting of the board. The current annual budget to operate the Board is \$6,200.

Relevant city code subject to modification:

SECTION 2.30. BOARDS AND COMMISSIONS GENERALLY. All Boards and Commission appointments authorized by ordinance or resolution shall be made by the Mayor, and such appointment confirmed by the Council at the first regular meeting in January of each year. The term of each appointee shall be established and stated at the time of his/her appointment and terms of present Board and Commission members may be reestablished and changed so as to give effect to this Section. New appointees shall assume office on January 1, December 31 being the date of expiration of terms. Provided, however, that all appointees to Boards and Commissions shall hold office until their successor is appointed and qualified. All vacancies shall be filled in the same manner as for an expired term, but the appointment shall be effective immediately when made and only for the unexpired term. The monthly salary of the ~~Chair of Park Board and~~ Chair of the Planning Commission shall be \$35.00. The per diem expense shall be \$15.00 per special meeting or activity. The monthly salary of the ~~Park Board and~~ Planning Commission members shall be \$30.00. The per diem expense shall be \$15.00 per special meeting or activity. The Chairperson shall be chosen from and by the Board or Commission membership, and the Secretary chosen may, but need not, be one of its members, at its first regular meeting in January of each year to serve for the next calendar year. Preferably that no Chairperson shall be elected who has not completed at least one year as a member of the Board or Commission. Any Board or Commission member may

be removed for misfeasance, malfeasance or nonfeasance in office by a two-thirds vote of the entire Council, but such member shall be entitled to a public hearing before such vote is taken. In addition, the Council, according to the rules adopted by the Board or Commission and approved by the Council, may remove any member for non-attendance at Board or Commission meetings without action. The position shall then be filled as for any other vacancy. The Chairperson shall notify the City Manager of any vacancies. The City Manager shall coordinate activities of the Board or Commission toward filling the vacancy, including recruiting, interviewing and recommending candidates. Whenever possible, appointments to any Board or Commission should be made and confirmed within thirty days. Each Board and Commission shall hold its regular meeting at a time established and approved by the Council. Ex-officio members may be appointed for annual terms, provided that membership on the Board or Commission shall terminate with the office from which ex-officio membership is derived, to serve at the pleasure of the Council or as otherwise appropriate. Except as otherwise provided, this Section shall apply to all Boards and Commissions.

SECTION 2.33. VOLUNTEER PARK BOARD.

Subd. 1. Establishment and Composition. A Volunteer Park Board is hereby established. The Board shall be composed of five (5) members who shall serve staggered three-year terms. In addition, one member from the Council and one member from the City administrative staff may be appointed ex-officio.

Subd. 2. Duties. The Park Board shall have the responsibility to recommend expansion and plans for the maintenance and development of the park system to the Council, through the City Manager's office. The Board is authorized to receive and accept, in the name of the City, gifts or devises of real or personal property to be used for park purposes.

Subd. 3. Written Communication All written communication from or through the Park Board will be routed through City Staff. City staff will prepare minutes of Park Board meetings and all outgoing communications.