

**AGENDA  
CITY OF LEXINGTON  
BOARD OF REVIEW  
&  
REGULAR COUNCIL MEETING  
APRIL 18, 2024 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**AGENDA  
BOARD OF REVIEW**

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER BOARD OF REVIEW – Mayor Grote**
  - A. Roll Call- Council Members: DeVries, Harris, Hughes and Winge
- 3. INTRODUCTION OF COUNTY ASSESSOR**
- 4. CITIZENS WHO WISH TO ADDRESS ASSESSOR**
- 5. CLOSE BOARD OF REVIEW**

**AGENDA  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
APRIL 18, 2024 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER: – Mayor Grote**
  - A. Roll Call - Council Members: DeVries, Harris, Winge and Benson
- 3. CITIZENS FORUM**

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed

#### 4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

#### 5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 4-1 through 4-9, 2024 **pp. 1-7**
- B. City Report – March 2024 **pp. 8-15**
- C. North Metro TV – March 2024 Update **pp. 16-23**
- D. Anoka County Property Records & Taxation Division RE: Tax Appeals  
Filed in City of Lexington **pp. 24-26**
- E. Park Board meeting minutes – April 1, 2024 **pp. 27-28**
- F. Planning & Zoning meeting minutes – April 9, 2024 **pp. 29-30**
- G. Public Notice – Board of Appeal and Equalization **pp. 31**

#### Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

#### 2. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:  
Council Meeting – April 4, 2024 **pp. 32-34**
- B. Recommendation to Approve Claims and Bills: **pp. 35-46**  
Check #'s 51435 through 51485  
Check #'s 15167 through 15183
- C. Financial Reports **pp. 47**
  - Cash Balances **pp. 48-49**
  - Fund Summary – Budget to Actual

#### Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

#### 3. ACTION ITEMS:

- A. Recommendation to approve hiring Dale Zeinert to the Public Works Seasonal Part-time Position at \$18.00 per hour
- B. Recommendation to approve hiring Joe Beaudet to the Public Works Permanent Part-time Position at \$ 18.76 per hour
- C. Recommendation to approve New Business License application for Top Dog Cleaning Crew LLC pending successful background checks
- D. Park Board recommendation to fill Park Board vacancy with Amanda Baugh-Buys pending successful background check

pp. 50-54

#### **4. MAYOR AND COUNCIL INPUT**

#### **5. ADMINISTRATOR INPUT**

#### **6. CLOSED SESSION**

- This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation.
- This portion of the meeting is closed pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems.

#### **7. ADJOURNMENT**

/mv



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
24068827	Apr 1 2024	13:37	MEDICAL	8XX CIVIC HEIGHTS DR	CIRCLE PINES
<b>Summary:</b> OFFICER RESPONDED TO THE 800 BLOCK OF CIVIC HEIGHTS DR FOR A MEDICAL. ALLINA TRANSPORTED A SICK MALE. CLEAR.					
24069734	Apr 2 2024	15:29	IDENTITY THEFT	20XX WILLOW CIR	CENTERVILLE
<b>Summary:</b> POLICE RECEIVED A PHONE CALL REPORT OF IDENTITY THEFT IN THE 2000 BLOCK OF WILLOW CIRCLE. CLR.					
24069826	Apr 2 2024	17:31	CHECK WELFARE	70XX CENTERVILLE RD	CENTERVILLE
<b>Summary:</b> POLICE RESPONDED TO THE 7000 BLOCK OF CENTERVILLE RD ON A REPORT OF A WELFARE CHECK. BWC.CLR.					
24069874	Apr 2 2024	18:38	HARASSMENT	39XX RESTWOOD RD	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO THE 3900 BLOCK OF RESTWOOD RD ON A REPORT OF HARASSMENT. BWC.CLR.					
24069913	Apr 2 2024	19:28	FOUND PROPERTY	90XX GRIGGS AVE	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO A FOUND WALLET IN THE 9000 BLOCK OF GRIGGS AVENUE.					
24069469	Apr 2 2024	09:47	DOMESTIC-VERBAL	41XX LOVELL RD	LEXINGTON
<b>Summary:</b> DOMESTIC-VERBAL. OFFICERS RESPONDED TO THE 4100 BLOCK OF LOVELL RD FOR A VERBAL DOMESTIC. EXCEPTIONAL CLEARANCE.					
24069385	Apr 2 2024	07:27	SUSPICIOUS ACTIVITY	3XX LITTLE JOHN DR	CIRCLE PINES
<b>Summary:</b> OFFICER DISPATCHED TO CALL OF A SUSPICIOUS VEHICLE. NO CRIMINAL ACTIVITY FOUND. CLEAR.					
24065382	Mar 27 2024	18:41	INFORMATION	90XX GRIGGS AVE	LEXINGTON
<b>Summary:</b> INFORMATION. OFFICERS WERE DISPATCHED TO THE 9000 BLOCK OF GRIGGS AVE ON A POSSIBLE DOMESTIC. OFFICERS SPOKE WITH INVOLVED PARTIES WHO REFUSED POLICE ASSISTANCE. CLEAR.					
24065315	Mar 27 2024	17:06	INFORMATION	38XX LIBERTY LN	LEXINGTON
<b>Summary:</b> INFORMATION OFFICERS DISPATCHED TO THE CENTENNIAL LAKES POLICE DEPARTMENT FOR QUESTIONS REGARDING A PROTECTION ORDER. CLEAR.					
24065853	Mar 28 2024	11:20	BARKING DOG - DISTURBING	72XX MILL RD	CENTERVILLE
<b>Summary:</b> DISPATCHED TO THE 7200 BLOCK OF MILL ROAD FOR A BARKING DOG DISTURBING CALL. CONTACT MADE WITH HOMEOWNER AND A VERBAL WARNING ISSUED.					
24065829	Mar 28 2024	10:54	CHECK WELFARE	XX OAK LEAF LN	CIRCLE PINES

Run Date/Time:



# Centennial Lakes Police Department Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> POLICE RESPONDED TO THE 30 BLOCK OF OAK LEAF LN FOR A WELFARE CHECK. NO ISSUES. BWC CLEAR					
24066200	Mar 28 2024	19:30	MEDICAL	8XX CIVIC HEIGHTS DR	CIRCLE PINES
<b>Summary:</b> MEDICAL. OFFICERS WERE DISPATCHED TO THE 800 BLOCK OF CIVIC HEIGHTS DR ON A MEDICAL. OFFICERS CONDUCTED A MEDICAL ASSESSMENT. OFFICERS WERE CLEARED PRIOR TO A TRANSPORT DECISION BEING MADE. CLEAR.					
24066180	Mar 28 2024	18:59	MEDICAL	20XX MICHAUD WAY	CENTERVILLE
<b>Summary:</b> MEDICAL OFFICERS WERE DISPATCHED TO THE 2000 BLOCK OF MICHAUD WAY FOR A MEDICAL EMERGENCY. CLEAR.					
24066368	Mar 29 2024	00:20	MEDICAL	XX CIRCLE DR	CIRCLE PINES
<b>Summary:</b> MEDICAL. OFFICERS WERE DISPATCHED TO A MEDICAL IN TH 40 BLOCK OF CIRCLE DR. CLEAR.					
24066804	Mar 29 2024	15:03	TRESPASSING	93XX LEXINGTON AVE	LEXINGTON
<b>Summary:</b> TRESPASSING OFFICERS DISPATCHED TO THE 9300 BLOCK OF LEXINGTON AVE FOR A TRESPASSING REPORT. CLEAR.					
24066870	Mar 29 2024	16:33	MEDICAL	89XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> MEDICAL OFFICERS DISPATCHED TO THE 8900 BLOCK OF SYNDICATE AVE FOR A MEDICAL EMERGENCY. CLEAR.					
24066882	Mar 29 2024	16:45	FRAUD	3XX HERITAGE TRL	CIRCLE PINES
<b>Summary:</b> FRAUD OFFICERS DISPATCHED TO A FRAUD COMPLAINT 300 BLOCK OF HERITAGE TRAIL. CLEAR.					
24066959	Mar 29 2024	19:01	CHECK WELFARE	1XX E GOLDEN LAKE LN	CIRCLE PINES
<b>Summary:</b> OFFICERS RESPONDED TO THE 100 BLK OF E GOLDEN LAKE LN REGARDING A WELFARE CHECK. NO ISSUE. CLEAR.					
24066722	Mar 29 2024	13:09	NO INSURANCE	21ST AVE / MAIN ST	CENTERVILLE
<b>Summary:</b> VEHICLE STOPPED FOR A TRAFFIC INFRACTION AT 21ST AVE AND MAIN ST. THE VEHICLE WAS UNINSURED AND HAD NO VALID DRIVER PRESENT. VEHICLE WAS TOWED TO TWIN CITIES TOWING. CLEAR.					
24067368	Mar 30 2024	10:12	INFORMATION	69XX MEADOW CT	CENTERVILLE
<b>Summary:</b> POLICE RESPONDED TO THE 6900 BLOCK OF MEADOW CT REGARDING HARRASSMENT OF THE RESIDENTS BY A KNOWN PERSON. INFORMATION REPORT WAS COMPLETED.					
24067972	Mar 31 2024	01:18	TRAFFIC	MAIN ST / LAKELAND CIR	CENTERVILLE
<b>Summary:</b> OFFICER MADE A TRAFFIC STOP IN THE AREA OF MAIN ST AND LAKELAND CIR. EXCEPTIONAL CLEARANCE.					

Run Date/Time:



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
24068468	Mar 31 2024	22:56	DOMESTIC-VERBAL	6XX VILLAGE PKWY	CIRCLE PINES

**Summary:** POLICE DISPATCHED TO THE 600-BLK OF VILLAGE PARKWAY FOR A VERBAL DOMESTIC BETWEEN FAMILY MEMBERS. INCIDENT MEDIATED BY POLICE. EXCEPTIONAL CLEARANCE.



# Centennial Lakes Police Department Media Report



Case Number	Incident Date	Time	Description	Location	City
24070541	Apr 3 2024	16:14	TRESPASSING	90XX LEXINGTON AVE	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO THE 9000 BLOCK OF LEXINGTON AVE ON A CALL OF A TRESPASS NOTICE. BWC.CLR.					
24070282	Apr 3 2024	09:57	DISORDERLY CONDUCT	91XX SOUTH HIGHWAY DR	LEXINGTON
<b>Summary:</b> DISORDERLY.					
OFFICERS RESPONDED TO THE 9100 BLOCK OF SOUTH HWY DR FOR THE REPORT OF DISORDERLY CONDUCT.					
EXCEPTIONAL CLEARANCE.					
24070217	Apr 3 2024	08:26	ALARM-MEDICAL	89XX HAMLINE AVE	LEXINGTON
<b>Summary:</b> MEDICAL.					
OFFICERS RESPONDED TO THE 8900 BLOCK OF HAMLINE AVE FOR THE REPORT OF A MEDICAL.					
EXCEPTIONAL CLEARANCE.					
24070476	Apr 3 2024	14:59	HARASSMENT	69XX 21ST AVE SOUTH	CENTERVILLE
<b>Summary:</b> POLICE FIELDLED A PHONE CALL HARASSMENT REPORT IN THE 6900 BLOCK OF 21ST AVE. CLR.					
24070797	Apr 3 2024	21:27	MEDICAL	8XX CIVIC HEIGHTS DR	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO THE 800 BLOCK OF CIVIC HEIGHTS DR ON A REPORT OF A MEDICAL. BWC.CLR.					
24071028	Apr 3 2024	08:22	THEFT	18XX MAIN ST	CENTERVILLE
<b>Summary:</b> THEFT.					
OFFICERS RESPONDED TO THE 1800 BLOCK OF MAIN ST FOR A THEFT/THEFT-BY SWINDLE REPORT.					
EXCEPTIONAL CLEARANCE.					
24071167	Apr 4 2024	11:00	MEDICAL	71XX BRIAN WAY	CENTERVILLE
<b>Summary:</b> POLICE RESPONDED TO THE 7100 BLOCK OF BRIAN WAY REGARDING A MEDICAL CALL. PATIENT WAS EVALUATED BY EMS AND TRANSPORTED TO THE HOSPITAL.					
24071308	Apr 4 2024	13:45	EXTRA PATROL	19XX EAGLE TRL	CENTERVILLE
<b>Summary:</b> POLICE RECEIVED AN EXTRA PATROL REQUEST FROM THE 1900 BLOCK OF EAGLE TRAIL.					
24070985	Apr 4 2024	06:44	MEDICAL	20XX MICHAUD WAY	CENTERVILLE
<b>Summary:</b> MEDICAL.					
OFFICERS RESPONDED TO THE 2000 BLOCK OF MICHAUD WAY FOR THE REPORT OF A MEDICAL.					
EXCEPTIONAL CLEARANCE.					
24071648	Apr 4 2024	20:36	INFORMATION	XX EAST RD	CIRCLE PINES

Run Date/Time:



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
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**Summary:** INFORMATION.

OFFICERS WERE DISPATCHED TO THE 70 BLOCK OF EAST RD ON A DOMESTIC SITUATION. OFFICERS DETERMINED NO CRIME OCCURRED. INFORMATION ONLY.

CLEAR.

24071812	Apr 5 2024	02:33	INFORMATION	XX SHADY WAY	CIRCLE PINES
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**Summary:** OFFICERS RESPONDED TO THE 0 BLOCK OF SHADY WAY FOR A NOISE COMPLAINT.

EXCEPTIONAL CLEARANCE.

24071837	Apr 5 2024	04:45	DAMAGE TO CITY PROPERTY	91XX HAMLINE AVE	LEXINGTON
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**Summary:** OFFICERS LOCATED DAMAGE TO PROPERTY IN THE 9100 BLOCK OF HAMLINE AVE.

EXCEPTIONAL CLEARANCE.

24071916	Apr 5 2024	08:55	MEDICAL	1XX SOUTH DR	CIRCLE PINES
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**Summary:** MEDICAL.

OFFICERS RESPONDED TO THE 100 BLOCK OF SOUTH DR FOR THE REPORT OF A MEDICAL.

EXCEPTIONAL CLEARANCE.

24072002	Apr 5 2024	10:46	DOMESTIC	17XX MEADOW LN	CENTERVILLE
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**Summary:** DOMESTIC QUESTIONS.

OFFICERS RESPONDED TO THE 1700 BLOCK OF MEADOW LN FOR THE REPORT OF A DOMESTIC.

EXCEPTIONAL CLEARANCE.

24072014	Apr 5 2024	10:59	ANIMAL COMPLAINT	70XX CENTERVILLE RD	CENTERVILLE
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**Summary:** COMMUNITY SERVICE OFFICER WAS DISPATCHED A PHONE CALL REGARDING QUESTIONS RELATED TO AN INJURY THAT HAPPENED AS A RESULT OF A DOG JUMPING UP ON A FEMALE IN THE 7000 BLOCK OF CENTERVILLE ROAD.

24072155	Apr 5 2024	13:35	MEDICAL	38XX LIBERTY LN	LEXINGTON
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**Summary:** POLICE RESPONDED TO THE 3800 BLOCK OF LIBERTY LANE REGARDING A MEDICAL EMERGENCY. PATIENT TRANSPORTED TO HOSPITAL BY EMS.

24072221	Apr 5 2024	14:50	CHECK WELFARE	90XX LEXINGTON AVE	LEXINGTON
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**Summary:** CHECK WELFARE.

OFFICERS WERE DISPATCHED TO THE 9000 BLOCK OF LEXINGTON AVE ON A CHECK WELFARE. OFFICERS MADE CONTACT AND DETERMINED THE PERSON WAS SAFE.

CLEAR.

24072254	Apr 5 2024	15:17	CHECK WELFARE	18XX MAIN ST	CENTERVILLE
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**Summary:** WELFARE CHECK  
OFFICERS REQUESTED TO CHECK THE WELFARE OF A FEMALE ASSOCIATED WITH CENTERVILLE.  
ACTIVE.

24072552	Apr 5 2024	21:15	MEDICAL	38XX FLOWERFIELD RD	LEXINGTON
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**Summary:** MEDICAL  
OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF FLOWERFIELD RD FOR A MEDICAL EMERGENCY.  
CLEAR.

24072612	Apr 5 2024	22:28	DOMESTIC	17XX MEADOW LN	CENTERVILLE
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**Run Date/Time:**





# Centennial Lakes Police Department Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> OFFICERS RESPONDED TO THE 1700 BLOCK OF MEADOW LN FOR A DOMESTIC. EXCEPTIONAL CLEARANCE.					
24072759	Apr 6 2024	01:39	TRAFFIC	LAKE DR / WOODLAND RD	LEXINGTON
<b>Summary:</b> TRAFFIC. OFFICERS CONDUCTED A TRAFFIC STOP ON LAKE DR/GOLDEN LAKE RD. DRIVER ARRESTED. CLEARED BY ARREST.					
24073258	Apr 6 2024	19:49	MEDICAL	2XX LITTLE JOHN DR	CIRCLE PINES
<b>Summary:</b> OFFICERS RESPONDED TO THE 200TH BLOCK OF LITTLE JOHN DR FOR A MEDICAL. EXCEPTIONAL CLEARANCE.					
24073285	Apr 6 2024	20:39	MEDICAL	8XX CIVIC HEIGHTS DR	CIRCLE PINES
<b>Summary:</b> OFFICERS RESPONDED TO THE 800 BLOCK OF CIVIC HEIGHTS DR FOR A MEDICAL. EXCEPTIONAL CLEARANCE.					
24073323	Apr 6 2024	21:16	MEDICAL	XX E GOLDEN LAKE RD	CIRCLE PINES
<b>Summary:</b> OFFICERS RESPONDED TO THE 20 BLOCK OF E GOLDEN LAKE RD FOR A MEDICAL. EXCEPTIONAL CLEARANCE.					
24073121	Apr 6 2024	16:13	ACCIDENT-MV HR PI	20TH AVE / GATEWAY CIR	CENTERVILLE
<b>Summary:</b> MV ACCIDENT OFFICERS WERE DISPATCHED TO THE AREA OF 20TH AVE/ GATEWAY CIR FOR A POSSIBLE MV HR ACCIDENT. MALE TAKEN INTO CUSTODY. CLEAR.					
24073027	Apr 6 2024	14:09	THEFT-SHOPLIFTING	XX CENTRAL ST	CIRCLE PINES
<b>Summary:</b> THEFT-SHOPLIFTING. OFFICERS RESPONDED TO THE 0 BLOCK OF CENTRAL ST FOR THE REPORT OF A THEFT. CASE ACTIVE.					
24073574	Apr 7 2024	07:07	UNWANTED PERSON	XX CENTER RD	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO THE 40 BLOCK OF CENTER RD REGARDING AN UNWANTED PERSON. THE UNWANTED PERSON WAS SENT FROM THE ADDRESS.					
24073698	Apr 7 2024	12:29	DAMAGE TO PROPERTY	88XX NAPLES ST	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO THE 8800 BLOCK OF NAPLES AVE REGARDING DAMAGE TO PROPERTY. POLICE REPORT COMPLETED.					
24073627	Apr 7 2024	10:03	MEDICAL	88XX NAPLES ST	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO THE 8000 BLOCK OF NAPLES ST REGARDING A MEDICAL EMERGENCY. THE PATIENT WAS TRANSPORTED TO THE HOSPITAL BY EMS FOR TREATMENT.					
24073923	Apr 7 2024	19:54	DOMESTIC	88XX PASCAL AVE	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO THE 8800 BLOCK OF PASCAL AVENUE ON A REPORT OF A DOMESTIC. BWC.CLR.					
24073823	Apr 7 2024	16:41	MEDICAL	94XX LEXINGTON AVE	LEXINGTON

Run Date/Time:



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> POLICE RESPONDED TO THE 9400 BLOCK OF LEXINGTON AVENUE ON A REPORT OF A MEDICAL. BWC.CLR.					
24073869	Apr 7 2024	18:02	TRESPASSING	70XX 21ST AVE SOUTH	CENTERVILLE
<b>Summary:</b> POLICE RESPONDED TO THE 7000 BLOCK OF 21ST AVENUE ON A REPORT OF A TRESPASS. BWC.CLR					
24074056	Apr 8 2024	01:06	MEDICAL	6XX VILLAGE PKWY	CIRCLE PINES
<b>Summary:</b> POLICE DISPATCHED TO THE 600-BLK OF VILLAGE PKWY FOR A MEDICAL.					
24074329	Apr 8 2024	12:03	CHILD PROTECTION INTAKE		CIRCLE PINES
<b>Summary:</b> CPS REPORT.					
DETECTIVE RECEIVED CPS INTAKE SUMMARY REPORT.					
INFO ONLY.					
24074476	Apr 8 2024	15:19	INFORMATION	XX W GOLDEN LAKE RD	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO THE 10 BLOCK OF WEST GOLDEN LAKE ROAD ON A REPORT OF A DOMESTIC. BWC. CLR.					
24074510	Apr 8 2024	15:56	MEDICAL	8XX CIVIC HEIGHTS DR	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO A MEDICAL IN THE 800 BLOCK OF CIVIC HEIGHTS DRIVE.					
24074552	Apr 8 2024	16:48	MEDICAL	91XX DUNLAP AVE	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO A MEDICAL IN THE 9100 BLOCK OF DUNLAP AVENUE.					
24074871	Apr 9 2024	06:03	ASSIST OTHER AGENCY		LINO LAKES
24075194	Apr 9 2024	14:41	MEDICAL	94XX LEXINGTON AVE	LEXINGTON
<b>Summary:</b> POLICE RESPONDED TO THE 9400 BLOCK OF LEXINGTON AVE ON A REPORT OF A MEDICAL. BWC.CLR.					

## Video Production



In March, Municipal Producer Trevor Scholl completed work on the Lino Lakes Police Department Recruitment video. The thrilling new video features numerous action shots, including dynamic footage of the Lino Lakes K-9 unit and some eye catching drone footage from TJ Tronson. Trevor also produced a fun look at the Animal Humane Society’s annual Walk for Animals fundraiser. He assisted on numerous projects also airing on city channels and continues to work on the Blaine Community Outreach video, a project he describes as seven videos in one! TJ Tronson once again produced the month’s Anoka County Board Meetings and found the time to create a highlight video for Guns-N-Hoses. Thanks to our new emphasis on short form videos, Trevor, TJ, news producers Eric Nelson and Danika Peterson, studio manager Eric Houston, and sports producers Kenton Kipp and Ted Leroux all contributed several short videos to city channels this month.

### March Completed Videos Playing In-Between Scheduled Programming on City Cable Channels and Streaming

Title	Producer	Runtime
Animal Humane Society Walk for Animals	Trevor Scholl	3 minutes
Anoka-Ramsey Hoops	Danika Peterson and Eric Nelson	3 minutes
Anoka-Ramsey Women's Basketball	Danika Peterson and Eric Nelson	3 minutes
Do You Have a Great Story to Share?	TJ Tronson	1 minute
Dorcas Aroloye: Student of the Month	Danika Peterson and Eric Nelson	3 minutes
Circle Pines Celebrates a "Golden" Comeback	Danika Peterson and Eric Nelson	4 minutes
Guns-N-Hoses Highlights	TJ Tronson	2 minutes
Girls Basketball Semi-Final Blaine and Centennial Highlights	Kenton Kipp and Ted Leroux	4 minutes
Lino Lakes Police Department Recruitment	Trevor Scholl	2 minutes
North Metro Wildfire Potential High Despite Snow	Danika Peterson and Eric Nelson	3 minutes
Pi Day	Eric Houston	3 minutes
Pi Day (Twitter Edit)	Eric Houston	2 minute

School Resource Officers Return to Schools in Blaine	Danika Peterson and Eric Nelson	2 minutes
Spring Has Sprung at Wargo	Danika Peterson and Eric Nelson	2 minutes

## Equipment Consulting/Technical Support



### Blaine

- No assistance required.

### Centerville

- 3/19/24 – Installed new, temporary equipment at city hall to allow staff to present Power Point slides on multiple screens at once throughout city hall.

### Circle Pines

- 3/13 – Replaced the battery in the control room uninterrupted power supply, a device which provides power to the equipment even during a blackout. Matt's foresight made this repair an easy one, as he already had a backup battery on hand.

### Ham Lake

- No assistance required.

### Lexington

- No assistance required.

### Lino Lakes

- No assistance required.

### Spring Lake Park

- 3/3 – 3/11/24 – Matt met with Dan Buchholtz and Freddie from Z Systems over several sessions to discuss the quote for the new Spring Lake Park video control room. Matt worked aggressively to lower the bid, which he was concerned had swelled with unnecessary equipment and work hours. In the end, he managed to get the quote down by more than \$100,000. A significant savings came from eliminating the installer service contract, an unnecessary \$17,000 expense that simply is not needed as Matt can provide these same services himself.
- 3/4 – 3/19/24 – Went to the Able Park Building and attended city meetings to ensure that the temporary video set up for recording and streaming city meetings worked adequately.

## Additional City Support



From time to time, one of our cities requires help with a special project. In these cases, the one or two members of staff best suited to the job step up and help out however needed.

This month, TJ Tronson offered support to the City of Ham Lake. City Administrator Denise Webster reached out looking for help finding a suitable photograph for the cover Ham Lake's 2024 edition of the North Metro Guide. Over the course of the past year, TJ had taken hundreds of photographs of Ham Lake parks. He organized the images and sent them to Ms. Webster to choose the best one.

Eric Houston responded to a request from Patrick Antonen at Circle Pines. Mr. Antonen requested a watershed district presentation on Golden Lake be excerpted from a city council meeting and placed online in such a way that it could be easily linked to from the city website. Eric retrieved the requested footage and posted it to the North Metro TV YouTube channel and provided the city with a link.

## Channel Management



Programming Coordinator Michele Silvester, along with help from Eric Houston and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels: live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or uploaded to our CG servers, formerly known as Carousel. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out live over the cable system. It is also simultaneously encoded on a server for future playbacks. The following meetings were processed in January:

Title	Producer	Runtime
Blaine City Council Meeting (3/4)	TJ Tronson	1 hour 36 minutes
Ham Lake City Council Meeting (3/4)	Payton Nelson	10 minutes
Spring Lake Park City Council Meeting (3/4)	Ray Flint and Matt Waldron	1 hour 1 minute
Centerville Planning and Zoning Commission Meeting (3/4)	Trevor Scholl	1 hour 23 minutes
Blaine City Workshop (3/4) (Not Televised)	TJ Tronson	1 hour 30 minutes
Centerville Park and Recreation Committee Meeting (3/7)	John Murphy	1 hour 28 minutes
Lexington City Council Meeting (3/7)	City Staff	6 minutes
Lino Lakes City Council Meeting (3/11)	Ann Serwe	12 minutes
Anoka County Board Meeting (3/12)	TJ Tronson	1 hour 35 minutes
Circle Pines City Council Meeting (3/12)	Ray Flint	1 hour 11 minutes
Blaine Planning Commission Meeting (3/12)	Trevor Scholl	1 hour 41 minutes
Centerville City Council Meeting (3/13)	John Murphy	1 hour 31 minutes
Lino Lakes Planning and Zoning Commission Meeting (3/13)	Ann Serwe	1 hour 13 minutes
Spring Lake Park City Council Meeting (3/18)	Ray Flint	1 hour 15 minutes
Ham Lake City Council Meeting (3/18)	Payton Nelson	11 minutes
Blaine City Council Meeting (3/18)	Trevor Scholl	18 minutes
Blaine City Workshop (3/18) (Not Televised)	Trevor Scholl	1 hour 30 minutes
Blaine Natural Resources Meeting (3/19)	TJ Tronson	1 hour 34 minutes
Centerville Economic Development Authority (EDA) Meeting (3/20)	John Murphy	1 hour 11 minutes
Lexington City Council Meeting (3/21)	City Staff	27 minutes
Spring Lake Park Planning Commission Meeting (3/25)	Ray Flint	25 minutes
Lino Lakes City Council Meeting (3/25)	Ann Serwe	32 minutes
Anoka County Board Meeting (3/26)	TJ Tronson	1 hour 35 minutes

Circle Pines Utility Commission Meeting (3/26)	Ray Flint	17 minutes
Circle Pines City Council Meeting (3/26)	Ray Flint	1 hour 6 minutes
Centerville City Council Meeting (3/27)	John Murphy	58 minutes
<b>26 Meetings</b>		<b>27 Hours</b>

Meetings are scheduled for replay based on schedules requested by each City. Additional, full length video programs, produced by NMTV staff, are also scheduled on the channels. Shorter videos and promos are loaded onto the CG servers, rather than being scheduled as separate playbacks. These short videos play back in a repeating cycle, along with graphics pages, and air on the channels between scheduled programs, 24 hours a day. The table below outlines how many times a regular length video program was entered into the Tightrope system and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	191	223 hours 23 minutes
Centerville	74	90 hours 23 minutes
Circle Pines	158	127 hours 41 minutes
Ham Lake	79	38 hours 17 minutes
Lexington	111	45 hours 24 minutes
Lino Lakes	88	52 hours 46 minutes
Spring Lake Park	140	135 hours 51 minutes

The last category of programming on City channels consists of a bulletin board, or graphics pages, that display information about the City, local events, and other issues of interest to citizens. With the installation of the CG servers, Eric Houston updates the information on all seven channels. He works closely with City staff to ensure that all requested informational slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the informational pages, the Cities maintain editorial control. In addition to the graphics pages, the CG units play video. Each video's producer is responsible for posting any short videos that are displayed. The following work was done for City CG servers in January:

- Blaine**
  - Uploaded 3 videos to CG.
- Centerville**
  - Uploaded 1 video to CG.
  - Created 4 new CG slides
- Circle Pines**
  - Uploaded 1 video to CG.
- Ham Lake**
  - Uploaded 2 videos to CG.
- Lexington**
  - Uploaded 1 video to CG.
- Lino Lakes**
  - Uploaded 3 videos to CG.
- Spring Lake Park**
  - Uploaded 1 vides to CG.
  - Created 10 new CG slides.

## Closed Captioning



Closed captioning is an additional service provided by North Metro TV. Every city meeting is closed captioned live via our Tightrope system. That process is assigned a per-minute price by Tightrope. Once the meeting is recorded on our servers for repeat airings, that version of the meeting must be captioned separately. This is accomplished through a system owned by North Metro TV and does not incur an additional cost. The following table tallies the number of minutes of captioning provided to each city for the month of January.

City	Minutes of Live Closed Captioning	Minutes of Post Closed Captioning
Blaine	309	309
Centerville	392	392
Circle Pines	54	54
Ham Lake	21	21
Lexington	43	43
Lino Lakes	118	118
Spring Lake Park	161	161
<b>Totals:</b>	<b>1,098 Minutes</b>	<b>1,098 Minutes</b>

## Meetings on Demand



NMTV has created a Video on Demand service, with agenda item bookmarking, for our Cities' meetings. In order to accomplish this, each meeting goes through several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting, entering a bookmark at the start of each agenda item and entering the corresponding chapter titles. Next, the meeting is linked to the NMTV website's city meeting page for Video on Demand. Finally, PDF copies of the meeting agenda are attached to the video. The following meetings were bookmarked and/or placed on VOD for the Cities in January:

- **Blaine**  
4 meetings bookmarked and placed on VOD.
- **Centerville**  
5 meetings bookmarked and placed on VOD.
- **Circle Pines**  
3 meetings bookmarked and placed on VOD.
- **Ham Lake**  
2 meetings bookmarked and placed on VOD.
- **Lexington**  
2 meeting placed on VOD.
- **Lino Lakes**  
3 meetings bookmarked and placed on VOD.
- **Spring Lake Park**  
3 meetings bookmarked and placed on VOD

## Meeting Podcasts

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NMTV provides a city meeting podcast service. Depending on each city's wishes, any or all meetings can be converted. All podcasts are available across six platforms: Apple Podcasts, Spotify, Podbean, Amazon Music/Audible, iHeart Radio, and Pocket Casts. Links to each platform are available on each individual channel's website and at [northmetrotv.com/podcasts](http://northmetrotv.com/podcasts).

### **Blaine**

- Uploaded 4 city meeting podcasts.
- 34 total downloads

### **Centerville**

- Uploaded 5 city meeting podcasts.
- 25 total downloads

### **Circle Pines**

- Uploaded 2 city meeting podcast.
- 20 total downloads

### **Ham Lake**

- Uploaded 2 city meeting podcasts.
- 5 total downloads

### **Lexington**

- Uploaded 2 city meeting podcasts.
- 11 total downloads

### **Lino Lakes**

- Has decided not to convert city meetings to podcasts.

### **Spring Lake Park**

- Uploaded 3 city meeting podcasts.
- 14 total downloads

## Meeting Transcripts

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NMTV also provides a city meeting transcription service. Depending on each city's wishes, any or all meetings can be transcribed. The transcripts are generated using an online platform called Otter.ai, which creates an interactive transcript that is broken down by speaker. Anyone using the transcript can click on any word to hear the meeting audio. Once created, links to each transcript are sent to relevant city staff, who often use the transcripts to help with creating meeting minutes.

### **Blaine**

- Not participating.

### **Centerville**

- Created 5 meeting transcript.

### **Circle Pines**

- Created 3 meeting transcripts.

### **Ham Lake**

- Created 2 meeting transcripts.



- **Lexington**
- Not participating.
- **Lino Lakes**
- Created 3 meeting transcripts.
- **Spring Lake Park**
- Created 3 meeting transcripts.



## Administrative

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### **2025 Budget**

- Began budgeting station operating costs for 2025.
- Worked with staff to determine necessary equipment upgrades and purchases.
- Worked on 5 year projections of income versus expenses, factoring in franchise and PEG fee attrition.

### **Broadband Franchising Bill**

- Attended a Minnesota State House hearing on HF-4182, the Broadband Franchising bill shepherded by Commission lawyer Mike Bradley.

### **Building Maintenance**

- Had new building master keys cut.
- Had building back door repaired.
- Continued to obtain quotes for long term building maintenance issues:
  - Dry system repair
  - HVAC contracting
  - Updated alarm system

### **Cost Studies**

- Worked with staff to create an accurate estimate of the cost for any shoot involving the production truck.

### **Fridley**

- Received draft agreement from the City of Fridley.
- Sent copy of agreement to counsel for review.
- Reviewed and revised agreement before returning to Fridley for further notes.

### **Rules of Decorum**

- Working from Lino Lakes city documents, drafted a Code of Conduct and Rules of Decorum for the Cable Commission.

## **Cable Customer Requests**

- Requests forwarded to Comcast:
  - Alan Irwin reached out to the City of Lino Lakes, who referred the issue to us. Alan was concerned that he seemed to be receiving fewer channels after upgrading his cable box. Comcast was able to confirm that Alan had been getting channels he was not supposed to be getting in the first place and that the new box actually corrected that issue.
  - Thao Tran wanted to cancel her internet service for her business, a Vietnamese restaurant. Thoa's native language is Vietnamese and was having trouble navigating the Comcast phone tree. We reached out to Comcast on her behalf and they were able to respond to her with a translator and resolve the issue.
- We also receive a steady stream of phone calls from Comcast customers who call us in error after finding our number on their bill. We typically provide them with the proper number for Comcast and recommend calling them directly to resolve the issue. If they cannot resolve the issue in this way, we invite them to call back. We received 17 such calls in March.
  - 6 were general billing questions
  - 1 was a general service request (upgrade/downgrade/cancel/replace equipment)
  - 1 could not find the Comcast phone number
  - 4 were general technology issues (slow internet, bad signal, etc)
  - 1 person was moving
  - 2 were calling on behalf of deceased relatives
  - 2 were for unspecified issues

## **Miscellaneous**

- Received and documented monthly Comcast subscriber reports
- Reached out to Comcast about missing reports
- Reviewed March Legal Report
- Read industry articles

## Program Production

In March, **79 new programs** were produced using the North Metro TV facilities, funds, and services. That's **79 hours of new programming**.

- 35 programs were produced by the public
- 44 programs were produced by NMTV staff
- 2 programs were produced by city staff



## Truck Shoots

As the winter sports season petered to a close, the HD production truck was used for 8.5 hours of production. The following events were produced live and/or recorded for additional playback:

- Girls Basketball 7AAAA Semi-Final Anoka vs Centennial
- Girls Basketball 7AAAA Semi-Final Blaine vs Andover



## vMix Live Streaming Shoots

Staff used the vMix single camera production system to record and stream 1 event. The vMix system requires significantly fewer staff members than the production truck. Often, a single staff member can film and stream a game live, all at the same time.

- Boys Basketball 5AAAA Quarter-Final Spring Lake Park at Mounds View



### Most Watched Sports Video on Social Media

Girls Basketball Semi-Final Blaine and Centennial Highlights

345 views

## Live, In Person Classes

Eric Houston hosted a trio of live, in person classes this past month.

- 3/1 Studio Tour for 5 students from the Anoka-Hennepin Schools Pathways Program
- 3/12 Studio Tour and Introductory Class for 4 recent Blaine High School graduates interested in public access television and future careers in the television industry
- 3/12 Studio Tour and Introductory Class for a Blaine resident interested in public access television.

Class	Type	# of Views	Hours Viewed
Diana Rigg: Avenger	Mini	1,011	98 hrs
Batman's Greatest Villains	Mini	105	7 hrs
Columbo: One More Thing	Mini	1,219	137 hrs
King of the Cowboys 4 – John Wayne	Mini	20	.75 hrs
King of the Cowboys 3 – Randolph Scott	Mini	74	3 hrs
King of the Cowboys 2 – Autry/Rogers	Mini	218	11 hrs
King of the Cowboys 1 – Strong and Silent	Mini	32	.75 hrs
Great British Game Shows	Mini	21	.5 hrs
We Love Lucy: The Lucille Ball Story	Full	5	.75 hrs
The Immortal Ingrid Pitt	Mini	335	16.75 hrs
The Oscars: 90 Years of the Academy Awards	Full	102	17.5 hrs
Tim Curry Horror Picture Show	Mini	19	.75 hrs
Back to the Eighties: The Decade's Biggest...	Full	13	.25 hrs
James Bond: 50 Years of 007	Full	NA	NA
Eurovision: A Celebration	Mini	NA	NA
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	315	57.75 hrs
Superman: The Man of Steel on the Silver Screen	Full	33	18.75 hrs
The Fantastic Four on the Silver Screen	Mini	NA	NA
Christmas in Hollywood	Full	4	1.5 hrs
TV's Greatest Christmas Specials	Full	NA	NA
Chicago Christmas Classics	Mini	201	8.25 hrs
Let's Go Ghostbusters: Filmaton's Haunted Heroes	Mini	5	.25 hrs
Monster Movies of the 40s and 50s	Full	180	11.25 hrs
Monster Movies of the 20s and 30s	Full	NA	NA
The Presidency on Film JQA to JFK	Full	NA	NA
Monstervision: The Legend of Joe Bob Briggs	Mini	5	.25 hrs
The Cult of Caroline Munro	Mini	2,636	88 hrs
The Marilyn Monroe Story	Full	NA	NA
Nick at Nite: A TV Viewer's Dream	Mini	29	1 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	12	1.5 hrs
Hollywood Goes to War: World War II	Full	NA	NA
Come on Down: Game Shows of the 70s and 80s	Full	36	7.75 hrs
The Quiz Show Scandals and Other Game Shows...	Full	150	35 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	NA	NA
The Marx Brothers: Groucho, Harpo, Chico...	Full	125	6.25 hrs
Mary Pickford: The World's First Movie Star	Full	NA	NA
Hollywood Goes to the Dogs: Lassie, Benji...	Full	9	.25 hrs
<b>36 VOD Workshops</b>		<b>6,914 Total Views</b>	<b>531.75 Hours Viewed</b>



**Most Viewed YouTube Class**

The Cult of Caroline Munro  
2,636 Views

## Short Form Videos on Social Media

Each month, North Metro TV produces several short form videos. These include individual news stories, municipal videos, sports highlight reels, and more. These videos air in between scheduled programming on Channels 15 and 16. They are also posted across all of our social media accounts, including YouTube, Facebook, and X (formerly Twitter).

Title	Producer	Views Across All Social Media	Length
Animal Humane Society Walk for Animals	Trevor Scholl	43	3 minutes
Anoka-Ramsey Hoops	Danika Peterson and Eric Nelson	74	3 minutes
Anoka-Ramsey Women's Basketball	Danika Peterson and Eric Nelson	198	3 minutes
Do You Have a Great Story to Share?	TJ Tronson	186	1 minute
Dorcas Aroloye: Student of the Month	Danika Peterson and Eric Nelson	1,258	3 minutes
Circle Pines Celebrates a "Golden" Comeback	Danika Peterson and Eric Nelson	540	4 minutes
Guns-N-Hoses Highlights	TJ Tronson	1,013	2 minutes
Girls Basketball Semi-Final Blaine and Centennial Highlights	Kenton Kipp and Ted Leroux	345	4 minutes
Lino Lakes Police Department Recruitment	Trevor Scholl	344	2 minutes
North Metro Wildfire Potential High Despite Snow	Danika Peterson and Eric Nelson	141	3 minutes
Pi Day	Eric Houston	52	3 minutes
Pi Day (Twitter Edit)	Eric Houston	156	2 minute
School Resource Officers Return to Schools in Blaine	Danika Peterson and Eric Nelson	352	2 minutes
Spring Has Sprung at Wargo	Danika Peterson and Eric Nelson	109	2 minutes
<b>14 New Short Form Videos</b>		<b>4,811 Total Views</b>	<b>37 minutes</b>

## YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,260	25,412	1,379	67	299,264
February	20,070	28,271	1,426	53	313,072
March	27,800	38,100	1,514	31	299,100
<b>TOTAL:</b>	<b>66,130</b>	<b>91,783</b>	<b>4,319</b>	<b>151</b>	<b>911,436</b>

## NMTV Website Stats

This month, we were able to regain partial statistics for our website, allowing us to see how many people visited the site. Video streaming data remains down. We continue to work with our web designers to fix the problem.

Month	Number of Users	Number of Views	Live Stream Views
January	NA	NA	NA
February	NA	NA	NA
March	8,794	NA	NA
<b>TOTAL:</b>	<b>8,794</b>	<b>NA</b>	<b>NA</b>

## Home Movie Transfers

Home movie transfers are one of our most popular public services. Residents can transfer their family videos themselves for free or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Transfer Hours	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	578.5	129	88	131	0	\$2,321.46
February	147.75	51	20	66	2	\$2,753.93
March	116.25	35	5	27	47	\$1,160.17
<b>TOTAL:</b>	<b>842.5</b>	<b>215</b>	<b>113</b>	<b>224</b>	<b>49</b>	<b>\$6,235.56</b>

## Station Highlights

### NMTV News Highlights

Each week, Danika Peterson and Eric Nelson create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some March highlights include:

- Anoka-Ramsey Women's Basketball
- School Resource Officers Return to Schools in Blaine
- Spring Has Sprung at Wargo



In addition to daily playbacks of North Metro TV News on the cable systems, there are **1,311 local stories** archived for viewers on the **NMTV YouTube channel**. The channel can be also be accessed through [northmetrotv.com](http://northmetrotv.com).



### Most Viewed Online News Story

Dorcas Aroloye: Student of the Month

1,258 Views

### Student of the Month

Interim Co-Executive Director and News Director Danika Peterson pioneered a whole new video series this month and it is already proving popular. Student of the Month is a new, monthly look at an exceptional student from one of our three school districts. For the inaugural video, Danika, Eric Nelson, and Trevor Scholl visited Blaine High School to interview senior Dorcas Aroloye. A tennis captain and president of the Minnesota chapter of the Business Professionals of America, Dorcas' future is unbelievably bright and North Metro TV was delighted to feature her as our first ever student of the month. The video was a big hit with Dorcas' family, the Anoka-Hennepin school district, and with our viewers.

### Lino Lakes Police Recruitment Video

Following up on last month's terrific Lino Lakes Fire Department video, Municipal Producer Trevor Scholl wrapped another long term Lino Lakes project, with a thrilling new recruitment video for the Lino Lakes Police Department. Featuring tons of great action shots, including dynamic video of the Lino Lakes K-9 unit and some picturesque drone footage from TJ Tronson, the video is sure to catch the eye of the public service minded and help add even more brave souls to the ranks of the LLLPD.



### Guns N Hoses Highlight Video

Embracing our new focus on shorter form videos, Special Events Coordinator TJ Tronson took on the task of editing last month's Guns-N-Hoses hockey game into an edge of your seat highlight reel. TJ captured all the action of the annual charity match and condensed it into a format more friendly to today's social media minded viewers. The highlight reel itself has already attracted more than 1,000 views and should prove to be a valuable promotional tool in the lead up to next year's game.



### Broadband Franchising Hearings

March 11 saw the first committee hearing for HF-4182, the Broadband Franchising bill shepherded by Commission lawyer Mike Bradley. Mike gave extremely articulate and convincing testimony alongside several local community leaders as the bill went before the House Commerce Committee. Executive Directors from a number of metro PEG stations attended to show support, including our own Interim Co-Executive Director Eric Houston. The bill passed out of committee by a vote of 10 – 6.



Since then, it has been added to the House Commerce Policy Omnibus Bill, HF 4077, and passed out of committee to the House floor. If successful, the bill will allow city governments to franchise internet service providers just as they do cable television, allowing for much needed oversight and funding for both the NMTC and our individual cities. The participation of Mr. Bradley means our Cable Commission has had a direct hand in shaping some truly meaningful legislation.

### **Circle Pines' "Golden" Comeback**

After decades of hard work, Circle Pines' Golden Lake is about to come off the impaired water list. News Producer Eric Nelson visited the lake to chat with a representative from the Rice Creek Watershed District and with Mayor Dave Bartholomay about the momentous and rare occasion. TJ Tronson provided some breathtaking drone footage of the lake to help make the story sing. Eric Houston also pitched in on the effort to help inform Circle Pines residents of the news by excerpting a city council presentation on the lake and putting it on the NMTV YouTube channel.



### **Blaine High School Business Professionals of America**

Each year, one or two teams from Blaine High School's Business Professionals of America Club use the NMTV studios to film mock news programs as part of a national competition. This year, two teams used our facility and we are thrilled to announce that one team has advanced to nationals. Blaine students Kreem Ibrahim, Ali Khan, and Bona Terfassa took third place at the state competition, earning them a spot in the nationals in Chicago. The group received training and advice from Interim Co-Executive Director and Studio Manager Eric Houston early in the year, learning how to film on set and in front of the NMTV blue screen. They returned in March to film additional material for their national bid. We at NMTV wish them the best of luck!



### **City Productions**

In addition to the projects mentioned above, Trevor Scholl completed a video about the Animal Humane Society Walk for Animals this month. Trevor is also hard at work behind the scenes on several more productions, including a Blaine Community Outreach video that he describes as seven videos in one!

Also in the pipeline are a video about Snapt Cat Rescue, an EPA Water Service Line video, and some promotional videos for The Rookery in Lino Lakes.

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him with ideas for new videos.





## Public Access Programs

Title	Producer	Runtime
Chit Chat (1 episode)	Sharon Carlson	19 minutes
Christ Lutheran Church (4 episodes)	Chance Amundsen	3 hours 55 minutes
Christ Lutheran Church Worship Message (4 episodes)	Chance Amundsen	1 hour 59 minutes
Glen Cary Lutheran Church Worship (4 episodes)	Vincent Schneider	3 hours 53 minutes
Lord of Life (4 episodes)	Jean Stauffer	3 hours 58 minutes
Lovepower (4 episodes)	Rick Larson	4 hours
Power of Love (4 episodes)	Rick Larson	2 hours
Rice Creek Watershed District Board Meeting (2 episodes)	Theresa Stasica	1 hour 52 minutes
The Hidden Truth (4 episodes)	Paul Dendy	3 hours 56 minutes
What Does the Bible Say (4 episodes)	George DeGidio	1 hour 57 minutes
<b>35 New Programs</b>		<b>28 New Hours</b>



## NMTV Staff Full Length Programs

Title	Producer	Runtime
Circle Pines City Council RCWD Golden Lake Presentation	Eric Houston	1 hour 5 minutes
NMTV News (2 episodes)	Danika Peterson and Eric Nelson	44 minutes
Girls Basketball 7AAAA Semi-Final Anoka vs Centennial	Kenton Kipp and Ted Leroux	1 hour 23 minutes
Girls Basketball 7AAAA Semi-Final Blaine vs Andover	Kenton Kipp and Ted Leroux	1 hour 24 minutes
Boys Basketball 5AAAA Quarter-Final Spring Lake Park at Mounds View	Kenton Kipp and Ted Leroux	1 hour 15 minutes
Sports Den (1 episode)	Kenton Kipp and Ted Leroux	56 minutes
<b>7 New Programs</b>		<b>7 New Hours</b>



## City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (3/4)	TJ Tronson	1 hour 36 minutes
Ham Lake City Council Meeting (3/4)	Payton Nelson	10 minutes
Spring Lake Park City Council Meeting (3/4)	Ray Flint and Matt Waldron	1 hour 1 minute
Centerville Planning and Zoning Commission Meeting (3/4)	Trevor Scholl	1 hour 23 minutes
Blaine City Workshop (3/4) (Not Televised)	TJ Tronson	1 hour 30 minutes
Centerville Park and Recreation Committee Meeting (3/7)	John Murphy	1 hour 28 minutes
Lino Lakes City Council Meeting (3/11)	Ann Serwe	12 minutes
Anoka County Board Meeting (3/12)	TJ Tronson	1 hour 35 minutes
Circle Pines City Council Meeting (3/12)	Ray Flint	1 hour 11 minutes
Blaine Planning Commission Meeting (3/12)	Trevor Scholl	1 hour 41 minutes
Centerville City Council Meeting (3/13)	John Murphy	1 hour 31 minutes

Lino Lakes Planning and Zoning Commission Meeting (3/13)	Ann Serwe	1 hour 13 minutes
Spring Lake Park City Council Meeting (3/18)	Ray Flint	1 hour 15 minutes
Ham Lake City Council Meeting (3/18)	Payton Nelson	11 minutes
Blaine City Council Meeting (3/18)	Trevor Scholl	18 minutes
Blaine City Workshop (3/18) (Not Televised)	Trevor Scholl	1 hour 30 minutes
Blaine Natural Resources Meeting (3/19)	TJ Tronson	1 hour 34 minutes
Centerville Economic Development Authority (EDA) Meeting (3/20)	John Murphy	1 hour 11 minutes
Spring Lake Park Planning Commission Meeting (3/25)	Ray Flint	25 minutes
Lino Lakes City Council Meeting (3/25)	Ann Serwe	32 minutes
Anoka County Board Meeting (3/26)	TJ Tronson	1 hour 35 minutes
Circle Pines Utility Commission Meeting (3/26)	Ray Flint	17 minutes
Circle Pines City Council Meeting (3/26)	Ray Flint	1 hour 6 minutes
Centerville City Council Meeting (3/27)	John Murphy	58 minutes
<b>24 New Programs</b>		<b>26 New Hours</b>

If you have any questions or comments regarding this monthly report please contact Eric Houston (at 763-231-2803 or [eric@northmetrotv.com](mailto:eric@northmetrotv.com)) or Danika Peterson (at 763-231-2810 or [danika@northmetrotv.com](mailto:danika@northmetrotv.com)).



# Anoka County

## PROPERTY RECORDS & TAXATION DIVISION

Respectful, Innovative, Fiscally Responsible

April 3, 2024

City of Lexington  
C/O Finance Director  
Chris Galiov  
9180 Lexington Avenue  
Lexington, MN 55014-3531

APR 08 2024

RE: Tax Appeals Filed in City of Lexington

Dear Chris:

This is to advise you of the tax appeals filed in the City of Lexington for the assessment year 2023, taxes payable in 2024.

Enclosed are the copies for your files.

Sincerely,

Molly Meyer  
Division of Property Records and Taxation

COURT FILE NUMBER: \_\_\_\_\_

-----  
Menlo Capital Partners LLC,

Petitioner,

vs.

Petition for Review of  
the 2023 Real Property  
Tax Assessment for Taxes  
Payable in 2024

County of Anoka,

Respondent.  
-----

Petitioner for its petition alleges as follows:

1. Petitioner has an estate, right, title or interest in or lien upon the parcel(s) identified below (hereinafter the "property") sufficient to maintain this petition.

2. The property is identified by address and parcel number(s) having the January 2, 2022 estimated market value(s):

Address:	PID:	EMV:			
9101 Lake Dr	R35-31-23-11-0081	\$6,766,600	Lexington	34012-B	SD# 12
unassigned	R35-31-23-12-0046	\$147,400	Lexington	"	12
9012 Griggs Ave	R35-31-23-12-0047	\$828,200	Lexington	34012-B	12

and being in the City of Lexington.

3. The property has been partially, unfairly, or unequally assessed in comparison with other property in the city or county.

4. The property has been assessed at a valuation greater than its real or actual value.

5. The tax levied against the property is illegal.

6. The limitation on relief contained in Minn. Stat. §278.05 subd. 4(d) violates among other provisions, the state and federal constitutional prohibitions against the denial of due process, the denial of equal protection of the laws, the lack of uniformity in taxation, the denial of redress of injuries or wrongs, and the exercise by the legislature of powers properly belonging to the judiciary.

7. The property has been improperly classified, or is fully or partially exempt from property tax.

WHEREFORE, Petitioner asks that the court:

1. Reduce the property's assessment and general taxes payable.
2. Award costs, disbursements and interest to Petitioner.

3. Award such other relief as the court deems just and equitable.
4. Declare the limitation on relief contained in Minn. Stat. §278.05 subd. 4(d) to be violative of the State and Federal Constitutions.
5. Classify the property in accordance with the law.

The undersigned hereby acknowledges that costs, disbursements, and reasonable attorney and witness fees may be awarded pursuant to Minn. Stat. §549.21 subd. 2, to the party against whom the allegations in this pleading are asserted.

SMITH GENDLER, P.A.

By /s/ Nathaniel J. Maher  
 Nathaniel J. Maher (399673)  
 Attorneys for Petitioner  
 800 Nicollet Mall  
 Suite 2950  
 Minneapolis, MN 55402  
 (612) 332-1000

Dated: 3/20/2024

Due and personal service of a copy of the within Petition is admitted at \_\_\_\_\_, Minnesota, on \_\_\_\_\_.

\_\_\_\_\_  
 County Treasurer

Due and personal service of two copies of the within Petition is admitted at \_\_\_\_\_, Minnesota, on \_\_\_\_\_.

\_\_\_\_\_  
 County Auditor

Due and personal service of a copy of the within Petition is admitted at \_\_\_\_\_, Minnesota, on \_\_\_\_\_.

\_\_\_\_\_  
 County Attorney

Due and personal service of a copy of the within Petition is admitted at \_\_\_\_\_, Minnesota, on \_\_\_\_\_.

\_\_\_\_\_  
 County Assessor

**MINUTES**  
**CITY OF LEXINGTON**  
**REGULAR PARK BOARD MEETING MINUTES**  
**April 1, 2024 – 4:45 P.M.**  
**9180 Lexington Avenue**  
**Lexington, MN 55014**

**1. CALL TO ORDER**

Roll Call: Present Chairperson Koch, Commissioners Rose, Ginter and Murphy. Absent – Commissioner Ginter. Also present - Finance Director Galiov, Council liaison Harris, and Lexington residents.

Call to order 4:54 pm

**2. CITIZENS FORUM**

*Nicholas Mancl, a boy scout with Troop 439, presented to the Board his project for constructing a Gaga Ball Pit/court at Memorial Park. He described the game; he also explained the details of his project and answered questions. Finance Director Galiov outlined the process of presenting the project for approval to the City Council. The Board recommended the project to be presented to the Council at the next Council Workshop.*

*Lexington resident Amanda Baugh-Buys addressed the Board to express her concerns with the rubber mulch installed at the Memorial Park playground. Ms. Baugh-Buys pointed out that the rubber mulch caused stains, and may be potentially harmful to the environment from leaking blue paint. The finance director explained that staff is aware of the issue and is working with the vendor and Public Works to resolve the issue. Discussion ensued. Council liaison Harris advised Ms. Baugh-Buys to address the City Council with her concerns too.*

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

Commissioner Murphy, seconded by Commissioner Rose, made a motion to approve the agenda. Motion carried.

**4. LETTERS AND COMMUNICATION**

A. None.

**5. APPROVAL OF PARK BOARD MINUTES**

Commissioner Ginter, seconded by Commissioner Murphy made a motion to approve the Park Board Minutes of November 6<sup>th</sup>, 2023. Motion carried 4-0.

**6. ACTION ITEMS:**

A. Review and discuss the application for serving on the Park Board by Amanda Baugh-Buys. Recommendation to City Council to approve appointment.

*The Board discussed with Ms. Baugh-Buys her appointment to the Board. Chairperson Koch, seconded by Commissioner Murphy, made a motion to recommend to the City Council to approve the appointment of Ms. Baugh-Buys to the Lexington Park Board. Motion carried 4-0.*

**7. NOTE COUNCIL MINUTES:**

- A. March 7, 2024
- B. March 21, 2024

**8. PARK BOARD INPUT**

*Council liaison Harris shared ideas for the involvement of the Park Board in beautification projects around Lexington.*

*The Board agreed to meet in May in place of the regular meeting to do a walk-around of the city parks.*

**9. ADJOURNMENT**

Chairperson Koch made a motion to adjourn the meeting. Commissioner Rose seconded the motion. The meeting adjourned at 5.25 pm.

**MINUTES**  
**REGULAR PLANNING COMMISSION MEETING**  
**April 9, 2024 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

- A. Roll Call: Chairperson Bautch, Commissioners Thorson, Koch, Murphy and Ogden

*Chairperson Bautch called to order the Regular Planning Commission meeting on April 9, 2024 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy Ron Thorson and Chuck Ogden. Also present: Brandon Winge, Councilmember; Bill Petracek, City Administrator.*

2. CITIZENS FORUM

*No citizens were present to discuss items not on the agenda*

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

*Murphy made a motion to approve the agenda as typewritten. Thorson seconded the motion. Motion carried 5-0.*

4. LETTERS AND COMMUNICATION

- A. Building Permits for March 2024

*Some discussion on AutoZone's building permit.*

5. APPROVAL OF PLANNING COMMISSION MINUTES

- B. March 12, 2024

*Bautch asked if Mr. Bennett showed up to a City Council meeting. Petracek stated he did not show up to the March 21st meeting. Discussion ensued.*

*Murphy made a motion to approve the March 12, 2024 Planning Commission Minutes as typewritten. Murphy seconded the motion. Motion carried 5-0.*

6. DISCUSSION ITEM:

- C. None

7. NOTE COUNCIL MINUTES:

- A. March 7, 2024  
B. March 21, 2024

*Some discussion on City Council minutes and the Curious Crow Company leasing of the Lyke's boxing space in Northway Mall.*



8. PLANNING COMMISSION INPUT

*Ogden asked Councilmember Winge if Anoka County was going to fix the issue on Lovell Road regarding snow removal and road curbing. Discussion ensued.*

9. ADJOURNMENT

*Murphy made a motion to adjourn at 7:11 p.m. Murphy seconded the motion. Motion carried 5-0.*

## **Important Information Regarding Assessment and Classification of Property**

**This may affect your 2025 property tax payments.**

Notice is hereby given that the Board of Appeal and Equalization for the City of Lexington shall meet on April 18, 2024, 7:00 p.m., at Lexington City Hall. The purpose of this meeting is to determine whether taxable property in the jurisdiction has been properly valued and classified by the assessor, and to determine whether corrections need to be made.

If you believe the value or classification of your property is incorrect, please contact your assessor's office to discuss your concerns. If you are still not satisfied with the valuation or classification after discussing it with your assessor, you may appear before the local board of appeal and equalization. The board shall review the valuation, classification, or both if necessary, and shall correct it as needed. Generally, an appearance before your local board of appeal and equalization is required by law before an appeal can be taken to the county board of appeal and equalization.

Given under my hand this 11th day of April, 2024.

Bill Petracek  
City Administrator of City of Lexington

Posted: April 11, 2024

**MINUTES  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
APRIL 4, 2024– 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER:** – Mayor Grote

- A. Roll Call - Council Members: DeVries, Harris, Winge and Benson

*Mayor Grote called to order the Regular City Council meeting for March 21, 2024, at 7:00 p.m. Councilmembers present: Benson, DeVries, Winge and Harris. Also Present: Chris Galiov, Finance Director, City Attorney Kurt Glaser, and Jim Fischer, Public Works.*

**3. CITIZENS FORUM**

*Sam Bennett, Lino Lake Resident, was present to discuss an initiative for clean-up along Lake Drive. He inquired about promoting the effort on social and other media to City residents. Mr. Bennett is currently planning for an event on May 4, and one more in the fall. Councilmembers and staff present informed him about the next scheduled City newsletter. Discussion ensued.*

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Attorney Glaser informed the Council that there is no need to hold any of the closed sessions. Councilmember DeVries made a motion to approve the agenda with an amendment to remove both closed sessions. Councilmember Benson seconded the motion. Motion carried 5-0.*

**5. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department Media Reports – 3-13 through 3-26, 2024

*Mayor Grote referred to a recent shooting at Landings of Lexington. He noted that he learned about it from residents' concerns; he noted that in the future Council should be informed of such serious incidents. Attorney Glaser said he'd discuss this with Chief Mork.*

- B. Council Workshop Synopsis – March 21, 2024  
C. Anoka Count EMV's Assessments 2023 & 2024  
D. Median Estimated Market Value 2024 Assessment  
E. Mediation and Restorative Services

*Councilmember Benson inquired about the letter. Finance Director Galiov gave a summary of the service, and the savings provided to the city. Councilmember Harris, who is also a liaison to the Park Board, was aware of Ms. Baugh-Buys' intent to address is also a liaison to the Park Board, was aware of Ms. Baugh-Buys' intent to address the Council.*

*Councilmember Harris Lexington made a motion to reopen the Citizens Forum at 7.11 p.m. due to the arrival of Lexington resident Amanda Baugh-Buys. Councilmember Winge seconded the motion.*

*Ms. Baugh-Buys raised an issue regarding the rubber mulch installed at the Memorial Park playground. She expressed her concerns with the possible harm from the staining that the rubber mulch caused, as well as potential harm to the environment and pollution. The finance director explained that staff is aware of the issue and is working with the vendor and Public Works to resolve the issue. PW Lead Fischer and Finance Director Galiov described the process and reasons for using rubber mulch vs wood chips. Discussion ensued.*

**2. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – March 21, 2024
- B. Recommendation to Approve Claims and Bills:  
Check #'s 51397 through 51434  
Check #'s 15145 through 15163

*Councilmember Harris made a motion to approve the consent agenda items. Councilmember Winge seconded the motion. Motion carried 5-0.*

**3. ACTION ITEMS:**

- A. Recommendation to approve Solicitors/Peddlers License (Edward Jones).

*Councilmember Winge made a motion to approve Solicitors/Peddlers License for Edward Jones. Councilmember Harris seconded the motion. Motion carried 5-0.*

- B. Recommendation to approve City Hall sign specifications and quote of \$53,855.00.

*Councilmember Devries made a motion to Approve City Hall sign specifications and quote of \$53,855.00. Councilmember Winge seconded the motion. Motion carried 5-0.*

- C. Recommendation to approve Resolution NO. 24-10 A Resolution Approving Plans and Specifications and Ordering Advertisement For Bids For 2024 Street Improvements of Griggs Avenue between Flowerfield Road and Restwood Road and Griggs Avenue between approximately 375 Feet North of Restwood Road (to exclude the new bituminous overlay at Lexington Lofts) and Lake Drive

*Councilmember Winge made a motion to approve Resolution NO. 24-10 A Resolution Approving Plans and Specifications and Ordering Advertisement For Bids For 2024 Street Improvements. Councilmember Devries seconded the motion. Motion carried 5-0.*

#### 4. MAYOR AND COUNCIL INPUT

*Councilmember Devries asked staff to contact Lexington Lofts so they can correct issues with their garbage enclosure.*

#### 5. ADMINISTRATOR INPUT

*Attorney Glaser informed the Council that mediation in the personnel matter is scheduled for the following week. Attorney Glaser also informed the Council the trial in the matter of City of Blaine is postponed for later this year, and possibly even January of 2025.*

#### 6. ADJOURNMENT

*Councilmember Devries made motion to adjourn the meeting at 7:25 p.m. Councilmember Benson seconded the motion. Motion carried 5-0.*

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval at the Council Meeting of April 18, 2024.

**(1) Payroll**

Vouchers	506250 through	506268	\$	21,404.66
	506270 through	506296	\$	9,427.68
Payroll Taxes				
	Federal Tax	\$3,243.89		
	Social Security	\$5,085.30		
	Medicare	\$1,189.30		
				\$9,518.49
	State Tax	\$1,586.17	\$1,586.17	
	Total			\$ 11,104.66

**(2) General and Liquor Payment Recommendations:**

Payments	51435 through	51485	\$	185,955.24
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**(3) ACH and Credit Card Payments for:**

**MARCH 2024**

ACH Payments:	3500E through	3522E	\$	27,361.30
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Total Payments and Withdrawals Approval			\$	255,253.54
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**Centennial Lakes Police Payment Recommendations:**

Checks	15167 through	15183	\$	10,354.42
ACH	2024027 through	2024030	\$	28,174.18
Total Payments			\$	38,528.60

**\*Check Detail Register©**

Batch: 04182024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 4M FUND</b>					
<b>51435</b>	04/18/24	<b>ALBRECHT SIGN COMPANY</b>			
E 310-41500-520		Buildings and Structures	\$26,815.00	29844	CITY SIGN
		Total	\$26,815.00		
<b>51436</b>	04/18/24	<b>ARTISAN BEER COMPANY</b>			
E 609-00000-252		Beer Purchase	\$840.05	3669246	
E 609-00000-252		Beer Purchase	\$309.10	3670758	
E 609-00000-260		THC For Resale	\$189.25	3670759	
E 609-00000-252		Beer Purchase	\$212.30	3672327	
E 609-00000-260		THC For Resale	\$346.20	3672328	
E 609-00000-252		Beer Purchase	(\$93.36)	387854	
		Total	\$1,803.54		
<b>51437</b>	04/18/24	<b>BADGER METER INC</b>			
E 730-00000-309		EDP, Software and Desig	\$141.68	80154400	MARCH 2024 CELLULAR BACKHAUL
		Total	\$141.68		
<b>51438</b>	04/18/24	<b>BARREL THEORY BEER COMPANY</b>			
E 609-00000-252		Beer Purchase	\$258.00	4286	
E 609-00000-252		Beer Purchase	\$422.00	4404	
		Total	\$680.00		
<b>51439</b>	04/18/24	<b>BERNICK'S</b>			
E 609-00000-260		THC For Resale	\$74.00	10199469	
E 609-00000-252		Beer Purchase	\$625.90	10199470	
E 609-00000-252		Beer Purchase	(\$51.72)	10199471	
E 609-00000-252		Beer Purchase	\$1,160.40	10202547	
		Total	\$1,808.58		
<b>51440</b>	04/18/24	<b>BLAINE LOCK &amp; SAFE</b>			
E 609-00000-401		Repair Buildings	\$1,872.00	31066	DOOR CLOSERS REPAIRS
		Total	\$1,872.00		
<b>51441</b>	04/18/24	<b>BLUE CLOUD DISTRIBUTION, INC.</b>			
E 609-00000-252		Beer Purchase	\$1,404.00	100942824	
		Total	\$1,404.00		
<b>51442</b>	04/18/24	<b>BREAKTHRU BEVERAGE MN</b>			
E 609-00000-251		Liquor Purchase	\$4,907.00	115009544	
E 609-00000-253		Wine Purchase	\$611.60	115009545	
E 609-00000-253		Wine Purchase	\$428.35	115144032	
E 609-00000-251		Liquor Purchase	\$2,419.36	115144033	
E 609-00000-254		Miscellaneous Purchase	\$98.42	115144034	
		Total	\$8,464.73		
<b>51443</b>	04/18/24	<b>BROKEN CLOCK BREWING COOP</b>			
E 609-00000-252		Beer Purchase	\$331.00	7711	
E 609-00000-253		Wine Purchase	\$230.00	8632	
E 609-00000-252		Beer Purchase	(\$145.00)	8649	
		Total	\$416.00		

**\*Check Detail Register©**

Batch: 04182024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>51444</b>	04/18/24	<b>CAPITOL BEVERAGE SALES</b>			
E 609-00000-252		Beer Purchase	(\$18.60)	2964114	
E 609-00000-252		Beer Purchase	\$8,532.90	2964115	
E 609-00000-252		Beer Purchase	\$6,248.25	2966931	
		Total	\$14,762.55		
<b>51445</b>	04/18/24	<b>CHET'S SHOES, INC</b>			
E 101-43100-210		Operating Supplies	\$195.49	776267	SAFETY SHOES
		Total	\$195.49		
<b>51446</b>	04/18/24	<b>CINTAS</b>			
E 609-00000-255		Linen	\$64.29	4188508546	MAT SERVICE
		Total	\$64.29		
<b>51447</b>	04/18/24	<b>CITY OF CIRCLE PINES</b>			
G 101-20200		Accounts Payable	\$980.10	729	2023 SAFETY MEETINGS
G 609-20200		Accounts Payable	\$98.01	729	2023 SAFETY MEETINGS
G 651-20200		Accounts Payable	\$98.01	729	2023 SAFETY MEETINGS
G 730-20200		Accounts Payable	\$392.04	729	2023 SAFETY MEETINGS
G 770-20200		Accounts Payable	\$392.04	729	2023 SAFETY MEETINGS
		Total	\$1,960.20		
<b>51448</b>	04/18/24	<b>CITYWIDE WINDOW SERVICES INC.</b>			
E 609-00000-400		General Maintenance	\$32.34	731913	MARCH 2024 SERVICES
		Total	\$32.34		
<b>51449</b>	04/18/24	<b>CLEAR RIVER BEVERAGE COMPANY</b>			
E 609-00000-252		Beer Purchase	\$885.29	739604	
E 609-00000-252		Beer Purchase	(\$201.85)	739665	
E 609-00000-252		Beer Purchase	(\$190.05)	739666	
E 609-00000-252		Beer Purchase	\$581.77	740733	
		Total	\$1,075.16		
<b>51450</b>	04/18/24	<b>DAHLHEIMER BEVERAGE LLC</b>			
E 609-00000-252		Beer Purchase	\$7,774.15	2144764	
E 609-00000-260		THC For Resale	\$196.00	2144764	
E 609-00000-252		Beer Purchase	\$2,130.00	2146185	
E 609-00000-252		Beer Purchase	\$13,774.90	2153795	
E 609-00000-252		Beer Purchase	\$392.50	2153988	
		Total	\$24,267.55		
<b>51451</b>	04/18/24	<b>KNOWLAN'S SUPER MARKET</b>			
E 101-43100-400		General Maintenance	\$68.94	0003	SUPPLIES - CITY HALL
		Total	\$68.94		
<b>51452</b>	04/18/24	<b>GOPHER STATE ONE-CALL INC</b>			
E 730-00000-228		Gopher State One Call	\$12.82	4030544	MARCH 2024 LOCATES
E 770-00000-228		Gopher State One Call	\$12.83	4030544	MARCH 2024 LOCATES
		Total	\$25.65		
<b>51453</b>	04/18/24	<b>HOHENSTEINS INC</b>			
E 609-00000-252		Beer Purchase	(\$26.25)	701344	



**\*Check Detail Register©**

Batch: 04182024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-252		Beer Purchase	\$604.40	701345	
E 609-00000-252		Beer Purchase	\$1,608.90	703281	
		Total	\$2,187.05		
<b>51454</b>	04/18/24	<b>IKE'S PLUMBING</b>			
E 101-45200-400		General Maintenance	\$340.00	25416	CONCESSION STAND START UP
		Total	\$340.00		
<b>51455</b>	04/18/24	<b>IMAGE PRINTING &amp; GRAPHICS</b>			
E 101-41500-350		Print/Binding	\$680.65	166623	2ND QTR 2024 NEWSLETTER
E 101-43500-203		Printing	\$291.71	166623	2ND QTR 2024 NEWSLETTER
		Total	\$972.36		
<b>51456</b>	04/18/24	<b>INBOUND BREWCO</b>			
E 609-00000-252		Beer Purchase	\$49.67	18178	
E 609-00000-260		THC For Resale	\$425.00	18178	
		Total	\$474.67		
<b>51457</b>	04/18/24	<b>INITIAL ATTACK FIRE TRAINING</b>			
E 101-42260-208		Training and Instruction	\$1,500.00		LIVE BURN TRAINING - FD
		Total	\$1,500.00		
<b>51458</b>	04/18/24	<b>INSIGHT BREWING COMPANY</b>			
E 609-00000-252		Beer Purchase	\$55.34	13526	
E 609-00000-260		THC For Resale	\$330.00	13526	
		Total	\$385.34		
<b>51459</b>	04/18/24	<b>INSPECTRON, INC</b>			
E 101-42400-100		Building Inspections	\$16,863.76	1229	1ST QTR 2024 INSPECTIONS
		Total	\$16,863.76		
<b>51460</b>	04/18/24	<b>INSTRUMENTAL RESEARCH, INC.</b>			
E 730-00000-306		Water Testing	\$80.00	5484	MARCH 2024 TESTING
		Total	\$80.00		
<b>51461</b>	04/18/24	<b>JOHNSON BROTHERS LIQUOR</b>			
E 609-00000-251		Liquor Purchase	\$2,928.01	2507525	
E 609-00000-253		Wine Purchase	\$10,128.74	2507526	
E 609-00000-251		Liquor Purchase	\$2,025.10	2507527	
E 609-00000-253		Wine Purchase	\$993.60	2511514	
E 609-00000-251		Liquor Purchase	\$136.40	2512340	
E 609-00000-253		Wine Purchase	\$695.73	2512341	
E 609-00000-251		Liquor Purchase	\$814.37	2512342	
E 609-00000-251		Liquor Purchase	\$298.46	2515424	
E 609-00000-251		Liquor Purchase	\$3,942.46	2516621	
E 609-00000-253		Wine Purchase	\$1,094.98	2516622	
E 609-00000-251		Liquor Purchase	\$2,130.70	2516623	
E 609-00000-253		Wine Purchase	(\$562.00)	289799	
		Total	\$24,626.55		
<b>51462</b>	04/18/24	<b>THE KNOX COMPANY</b>			
E 101-42260-404		Repair Machinery/Equipm	\$1,148.00	INV-KA-2787	EQUIPMENT - FIRE DEPT

**\*Check Detail Register©**

Batch: 04182024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>Total</b>			<b>\$1,148.00</b>		
<b>51463</b>	<b>04/18/24</b>	<b>LEAGUE OF MN CITIES INS. TRUST</b>			
E 101-41500-150		Worker s Comp	\$48.00		W/C AUDIT BALANCE
<b>Total</b>			<b>\$48.00</b>		
<b>51464</b>	<b>04/18/24</b>	<b>CITY OF LEXINGTON</b>			
E 101-43100-382		Water/Sewer Utilities	\$71.28		1ST QTR 2024 UTILITIES
E 101-45200-382		Water/Sewer Utilities	\$71.28		1ST QTR 2024 UTILITIES
E 651-00000-382		Water/Sewer Utilities	\$21.38		1ST QTR 2024 UTILITIES
E 730-00000-382		Water/Sewer Utilities	\$96.22		1ST QTR 2024 UTILITIES
E 770-00000-382		Water/Sewer Utilities	\$96.22		1ST QTR 2024 UTILITIES
E 101-45200-382		Water/Sewer Utilities	\$300.50		1ST QTR 2024 UTILITIES
E 101-41500-382		Water/Sewer Utilities	\$171.60		1ST QTR 2024 UTILITIES
E 101-42260-382		Water/Sewer Utilities	\$103.64		1ST QTR 2024 UTILITIES
E 101-45200-382		Water/Sewer Utilities	\$299.74		1ST QTR 2024 UTILITIES
E 609-00000-382		Water/Sewer Utilities	\$330.67		1ST QTR 2024 UTILITIES
<b>Total</b>			<b>\$1,562.53</b>		
<b>51465</b>	<b>04/18/24</b>	<b>M. AMUNDSON LLP</b>			
E 609-00000-256		Tobacco Products For Re	\$2,615.80	379632	
E 609-00000-254		Miscellaneous Purchase	\$79.72	379632	
E 609-00000-256		Tobacco Products For Re	\$1,109.84	380043	
E 609-00000-254		Miscellaneous Purchase	\$80.05	380043	
<b>Total</b>			<b>\$3,885.41</b>		
<b>51466</b>	<b>04/18/24</b>	<b>METROPOLITAN COUNCIL</b>			
E 770-00000-389		MWCC Charges	\$14,135.12	0001170568	MAY 2024 SEWER CHARGES
<b>Total</b>			<b>\$14,135.12</b>		
<b>51467</b>	<b>04/18/24</b>	<b>METRO SALES, INC.</b>			
E 101-41500-350		Print/Binding	\$78.00	INV2491106	MARCH 2024 COPIER CONTRACT
<b>Total</b>			<b>\$78.00</b>		
<b>51468</b>	<b>04/18/24</b>	<b>METRO-INET</b>			
E 101-41900-230		Contracted Services	\$1,109.15	1840	APRIL 2024 IT SERVICES
E 101-42260-230		Contracted Services	\$316.90	1840	APRIL 2024 IT SERVICES
E 101-43100-230		Contracted Services	\$316.90	1840	APRIL 2024 IT SERVICES
E 101-45200-230		Contracted Services	\$316.90	1840	APRIL 2024 IT SERVICES
E 609-41900-230		Contracted Services	\$316.90	1840	APRIL 2024 IT SERVICES
E 651-41900-230		Contracted Services	\$158.45	1840	APRIL 2024 IT SERVICES
E 730-41900-230		Contracted Services	\$316.90	1840	APRIL 2024 IT SERVICES
E 770-41900-230		Contracted Services	\$316.90	1840	APRIL 2024 IT SERVICES
<b>Total</b>			<b>\$3,169.00</b>		
<b>51469</b>	<b>04/18/24</b>	<b>AUL SPECIAL PAY TRUST</b>			
G 101-21716		Other Retirement	\$50.00		EMPLOYEE CONTRIBUTIONS
<b>Total</b>			<b>\$50.00</b>		
<b>51470</b>	<b>04/18/24</b>	<b>MILK AND HONEY, LLC</b>			
E 609-00000-254		Miscellaneous Purchase	\$533.00	13660	

**\*Check Detail Register©**

Batch: 04182024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$533.00		
<b>51471</b>	04/18/24	<b>MKL, LLC</b>			
E 101-41500-400		General Maintenance	\$100.00	04182024	WEEK ENDING 04/06/2024
E 101-41500-400		General Maintenance	\$100.00	04182024	WEEK ENDING 04/13/2024
Total			\$200.00		
<b>51472</b>	04/18/24	<b>MN DEPT OF LABOR/INDUSTRY_</b>			
G 101-21710		State Inspection - Surchar	\$233.70		1ST QTR 2024 SURCHARGES
R 101-36200		Miscellaneous Revenues	(\$25.00)		SURCHARGES - RETENTION
Total			\$208.70		
<b>51473</b>	04/18/24	<b>O'REILLY AUTOMOTIVE STORES</b>			
E 101-42260-210		Operating Supplies	\$56.45	3472-323571	OPER. SUPPLIES - FIRE DEPT
Total			\$56.45		
<b>51474</b>	04/18/24	<b>OXYGEN SERVICE COMPANY</b>			
E 101-42260-210		Operating Supplies	\$181.84	0003581415	MARCH 2024 SERVICE
Total			\$181.84		
<b>51475</b>	04/18/24	<b>PAUSTIS &amp; SONS</b>			
E 609-00000-253		Wine Purchase	\$377.50	232136	
E 609-00000-251		Liquor Purchase	\$692.25	232857	
Total			\$1,069.75		
<b>51476</b>	04/18/24	<b>PERFORMANCE PLUS</b>			
E 101-42260-207		Physical & Fit Training	\$208.00	124028	PRE-EMPLOYMENT MEDICAL - FD
Total			\$208.00		
<b>51477</b>	04/18/24	<b>PHILLIPS WINE AND SPIRITS INC</b>			
E 609-00000-251		Liquor Purchase	\$5,840.25	6757434	
E 609-00000-253		Wine Purchase	\$4,644.15	6757435	
E 609-00000-253		Wine Purchase	\$89.40	6757436	
E 609-00000-251		Liquor Purchase	\$195.15	6761073	
E 609-00000-253		Wine Purchase	\$770.75	6761074	
E 609-00000-254		Miscellaneous Purchase	\$64.85	6761075	
E 609-00000-251		Liquor Purchase	\$972.00	6764489	
E 609-00000-253		Wine Purchase	\$740.80	6764490	
E 609-00000-254		Miscellaneous Purchase	\$35.40	67644901	
Total			\$13,352.75		
<b>51478</b>	04/18/24	<b>POPP COMMUNICATIONS</b>			
E 101-43100-321		Telephone	\$8.12	992828292	APRIL 2024 ANALOG LINES
E 101-45200-321		Telephone	\$8.12	992828292	APRIL 2024 ANALOG LINES
E 651-00000-321		Telephone	\$1.55	992828292	APRIL 2024 ANALOG LINES
E 730-00000-321		Telephone	\$10.44	992828292	APRIL 2024 ANALOG LINES
E 770-00000-321		Telephone	\$10.44	992828292	APRIL 2024 ANALOG LINES
E 101-41500-321		Telephone	\$79.95	992828292	APRIL 2024 ANALOG LINES
E 609-00000-321		Telephone	\$41.65	992828292	APRIL 2024 ANALOG LINES
Total			\$160.27		
<b>51479</b>	04/18/24	<b>PREMIUM WATERS, INC.</b>			

**\*Check Detail Register©**

Batch: 04182024 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-411		Culligan	\$4.32	310015417	APRIL 2024 SERVICE
E 101-41500-411		Culligan	\$4.32	310015456	APRIL 2024 SERVICE
E 101-42260-411		Culligan	\$4.32	310015456	APRIL 2024 SERVICE
Total			\$12.96		
<b>51480</b>	<b>04/18/24</b>	<b>PRESS PUBLICATIONS</b>			
E 101-41500-352		General Notices and Pub l	\$550.00	798519	EMPLOYMENT AD - PW PART TIME
E 424-00000-351		Legal Notices Publishing	\$118.40	801640	2024 STREET IMPR. HEARING
E 101-41500-351		Legal Notices Publishing	\$59.20	802432	2024 ASSESSMENT NOTICE
Total			\$727.60		
<b>51481</b>	<b>04/18/24</b>	<b>SHAMROCK GROUP, INC.</b>			
E 609-00000-257		Ice For Resale	\$166.56	3004123	
Total			\$166.56		
<b>51482</b>	<b>04/18/24</b>	<b>SOUTHERN GLAZER'S OF MN</b>			
E 609-00000-251		Liquor Purchase	\$7.68	2461351	
E 609-00000-251		Liquor Purchase	\$5,636.97	2461352	
E 609-00000-254		Miscellaneous Purchase	\$400.45	2461353	
E 609-00000-253		Wine Purchase	\$2,182.41	2461354	
E 609-00000-251		Liquor Purchase	\$1,937.36	2464140	
E 609-00000-254		Miscellaneous Purchase	\$47.28	2464141	
E 609-00000-253		Wine Purchase	\$826.91	2464142	
Total			\$11,039.06		
<b>51483</b>	<b>04/18/24</b>	<b>STARRY EYED BREWING CO., LLC</b>			
E 609-00000-252		Beer Purchase	\$215.00	10565	
Total			\$215.00		
<b>51484</b>	<b>04/18/24</b>	<b>TOSHIBA BUSINESS SOLUTIONS</b>			
E 101-42260-400		General Maintenance	\$19.81	6250676	APR 2024 COPIER MAINTENANCE
Total			\$19.81		
<b>51485</b>	<b>04/18/24</b>	<b>UDOFOT BEER &amp; BEVERAGE CO.</b>			
E 609-00000-252		Beer Purchase	\$440.00	299200	
Total			\$440.00		
<b>10100</b>			<b>\$185,955.24</b>		

**Fund Summary**

**10100 4M FUND**

101 GENERAL FUND	\$26,911.37
310 CAPITAL PROJECTS	\$26,815.00
424 2024 STREET IMPROVEMENTS	\$118.40
609 MUNICIPAL LIQUOR FUND	\$115,817.43
651 STORM WATER FUND	\$279.39
730 WATER FUND	\$1,050.10
770 SEWER FUND	\$14,963.55
	<b>\$185,955.24</b>

**\*Check Detail Register©**  
 Batch: MAR 2024 AUTO,MAR 2024 CCPMT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 4M FUND</b>					
<b>3500 e</b>	03/01/24	<b>CONNEXUS ENERGY</b>			
E 101-45200-381		Electric Utilities	\$95.12		JAN 2024 UTILITIES
E 101-43100-386		Street Lights	\$249.49		JAN 2024 UTILITIES
E 770-00000-381		Electric Utilities	\$81.86		JAN 2024 UTILITIES
E 770-00000-381		Electric Utilities	\$23.35		JAN 2024 UTILITIES
		Total	\$449.82		
<b>3501 e</b>	03/04/24	<b>LINCOLN NATIONAL LIFE</b>			
E 101-41500-134		ST/LT Disability Insurance	\$380.68	4667539607	MAR 2024 PREMIUM
E 101-43100-134		ST/LT Disability Insurance	\$113.24	4667539607	MAR 2024 PREMIUM
E 101-45200-134		ST/LT Disability Insurance	\$75.48	4667539607	MAR 2024 PREMIUM
E 609-00000-134		ST/LT Disability Insurance	\$231.23	4667539607	MAR 2024 PREMIUM
		Total	\$800.63		
<b>3502 e</b>	03/01/24	<b>HEALTHPARTNERS</b>			
E 609-00000-160		Health/Dental Insurance	\$1,269.63	41396054725	MARCH 2024 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$729.53	41396054725	MARCH 2024 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$486.35	41396054725	MARCH 2024 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,579.43	41396054725	MARCH 2024 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$1,269.63	41396054725	MARCH 2024 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$943.76	41396054725	MARCH 2024 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$320.45	41396054725	MARCH 2024 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$213.64	41396054725	MARCH 2024 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,249.32	41396054725	MARCH 2024 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$2,295.50	41396054725	MARCH 2024 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,364.01	41396054725	MARCH 2024 PREMIUM
		Total	\$11,721.25		
<b>3503 e</b>	03/28/24	<b>AFLAC</b>			
G 101-21725		Supplemental Insurance	\$197.26	480866	MARCH 2024 PREMIUM
		Total	\$197.26		
<b>3504 e</b>	03/28/24	<b>CENTER POINT ENERGY</b>			
E 101-42260-383		Gas Utilities	\$359.74		FEB 2024 UTILITIES
E 101-43100-383		Gas Utilities	\$152.97		FEB 2024 UTILITIES
E 101-45200-383		Gas Utilities	\$152.97		FEB 2024 UTILITIES
E 651-00000-383		Gas Utilities	\$29.14		FEB 2024 UTILITIES
E 730-00000-383		Gas Utilities	\$196.67		FEB 2024 UTILITIES
E 770-00000-383		Gas Utilities	\$288.10		FEB 2024 UTILITIES
E 101-41500-383		Gas Utilities	\$391.69		FEB 2024 UTILITIES
E 609-00000-383		Gas Utilities	\$641.24		FEB 2024 UTILITIES
		Total	\$2,212.52		
<b>3505 e</b>	03/13/24	<b>PUBLIC EMPLOYEES RETIREMENT</b>			
G 101-21704		PERA	\$2,125.86		03/13/2024 PAYROLL
G 101-21717		PERA	\$2,452.91		03/13/2024 PAYROLL
G 101-21704		PERA	\$2,086.76		03/27/2024 PAYROLL
G 101-21717		PERA	\$2,407.81		03/27/2024 PAYROLL
		Total	\$9,073.34		
<b>3506 e</b>	03/08/24	<b>HSA BANK</b>			
G 101-21726		HSA Additional Withholdin	\$240.24		EMPLOYEE CONTRIBUTIONS

**\*Check Detail Register©**  
 Batch: MAR 2024 AUTO,MAR 2024 CCPMT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41500-160		Health/Dental Insurance	\$13.50		HSA SERVICE FEE
		Total	\$253.74		
<b>3507 e</b>	03/26/24	<b>PITNEY BOWES GLOBAL FINANCIAL</b>			
E 101-43500-322		Postage	\$42.61	3106525001	Q1 2024 POSTAGE EQUIPMENT
E 101-41500-322		Postage	\$23.86	3106525001	Q1 2024 POSTAGE EQUIPMENT
E 101-42260-322		Postage	\$5.11	3106525001	Q1 2024 POSTAGE EQUIPMENT
E 609-00000-322		Postage	\$25.56	3106525001	Q1 2024 POSTAGE EQUIPMENT
E 651-00000-322		Postage	\$5.11	3106525001	Q1 2024 POSTAGE EQUIPMENT
E 730-00000-322		Postage	\$34.09	3106525001	Q1 2024 POSTAGE EQUIPMENT
E 770-00000-322		Postage	\$34.09	3106525001	Q1 2024 POSTAGE EQUIPMENT
		Total	\$170.43		
<b>3508 e</b>	03/11/24	<b>KWIK TRIP</b>			
E 101-43100-212		Gas & Oil	\$141.45		FEB 2024 FUEL
E 101-45200-212		Gas & Oil	\$141.45		FEB 2024 FUEL
E 651-00000-212		Gas & Oil	\$56.58		FEB 2024 FUEL
E 730-00000-212		Gas & Oil	\$113.16		FEB 2024 FUEL
E 770-00000-212		Gas & Oil	\$113.17		FEB 2024 FUEL
E 101-43100-212		Gas & Oil	\$341.30		FEB 2024 FUEL
E 101-42260-212		Gas & Oil	\$155.19		FEB 2024 FUEL
		Total	\$1,062.30		
<b>3509 e</b>	03/04/24	<b>FIDELITY SECURITY LIFE</b>			
E 101-41500-160		Health/Dental Insurance	\$30.06	3063373	MAR 2024 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$11.60	3063373	MAR 2024 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$7.74	3063373	MAR 2024 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$11.98	3063373	MAR 2024 PREMIUM
		Total	\$61.38		
<b>3510 e</b>	03/11/24	<b>CAPITAL ONE TRADE CREDIT</b>			
E 770-00000-404		Repair Machinery/Equipm	\$1.69	H62287/G	PARTS
E 101-41500-404		Repair Machinery/Equipm	\$32.99	H62684/G	REPAIRS - CITY HALL
		Total	\$34.68		
<b>3511 e</b>	03/14/24	<b>TASC</b>			
G 101-21723		Flex Insurance	\$127.00		EMPLOYEE CONTRIBUTIONS
G 101-21723		Flex Insurance	\$127.00		EMPLOYEE CONTRIBUTIONS
		Total	\$254.00		
<b>3512 e</b>	03/01/24	<b>METROPOLITAN LIFE INS CO</b>			
E 101-41500-160		Health/Dental Insurance	\$179.40		MAR 2024 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$65.12		MAR 2024 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$43.42		MAR 2024 PREMIUM
		Total	\$287.94		
<b>3513 e</b>	03/04/24	<b>879027509</b>			
E 101-43100-240		Small Tools and Minor Eq	\$111.35	30e1b3ef tax	TOOLS - PW
E 101-45200-240		Small Tools and Minor Eq	\$111.35	30e1b3ef tax	TOOLS - PW
		Total	\$222.70		
<b>3514 e</b>	03/15/24	<b>HOME DEPOT</b>			
E 101-43100-210		Operating Supplies	\$19.40	89171	SHOP SUPPLIES

**\*Check Detail Register©**  
 Batch: MAR 2024 AUTO,MAR 2024 CCPMT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-210		Operating Supplies	\$25.53	94654	SHOP SUPPLIES
E 101-43100-210		Operating Supplies	\$7.16	94803	SHOP SUPPLIES
		Total	\$52.09		
<b>3515 e</b>	03/15/24	<b>PLOW WORLD POWER EQUIPMENT</b>			
E 101-45200-404		Repair Machinery/Equipm	\$60.32	19504	PARTS - PARKS
		Total	\$60.32		
<b>3516 e</b>	03/15/24	<b>FLEET FARM</b>			
E 101-43100-210		Operating Supplies	\$22.70	2479	SHOP SUPPLIES
		Total	\$22.70		
<b>3517 e</b>	03/15/24	<b>BLUE TARP FINANCIAL</b>			
E 101-43100-210		Operating Supplies	\$123.46	26960	SHOP SUPPLIES
		Total	\$123.46		
<b>3518 e</b>	03/15/24	<b>MISC CUSTOMERS</b>			
E 101-43100-240		Small Tools and Minor Eq	\$54.03		TOOLS
		Total	\$54.03		
<b>3519 e</b>	03/15/24	<b>ST PAUL STAMP WORKS, INC.</b>			
E 101-41500-200		Office Supplies	\$31.68	5000001690	NOTARY STAMP
		Total	\$31.68		
<b>3520 e</b>	03/15/24	<b>ZOOM VIDEO COMMUNICATIONS</b>			
E 101-41500-300		Professional Svcs	\$15.99	INV23772950	FEB 2024 SERVICE
E 101-42260-327		Annual Technology Mainte	\$15.99	INV23772950	FEB 2024 SERVICE
		Total	\$31.98		
<b>3521 e</b>	03/15/24	<b>T-MOBILE</b>			
E 101-43100-321		Telephone	\$23.74		JAN 2024 SERVICE
E 101-45200-321		Telephone	\$23.74		JAN 2024 SERVICE
E 651-00000-321		Telephone	\$4.52		JAN 2024 SERVICE
E 730-00000-321		Telephone	\$30.52		JAN 2024 SERVICE
E 770-00000-321		Telephone	\$30.53		JAN 2024 SERVICE
		Total	\$113.05		
<b>3522 e</b>	03/15/24	<b>MN GFOA</b>			
E 101-41500-208		Training and Instruction	\$70.00	16988	2024 MEMBERSHIP
		Total	\$70.00		
		<b>10100</b>	<b>\$27,361.30</b>		

Fund Summary

<b>10100 4M FUND</b>	
101 GENERAL FUND	\$20,573.95
609 MUNICIPAL LIQUOR FUND	\$5,744.77
651 STORM WATER FUND	\$95.35
730 WATER FUND	\$374.44
770 SEWER FUND	\$572.79
	<u>\$27,361.30</u>

Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
15167	04/04/2024	Amazon Capital Services	35.75
15168	04/04/2024	ANOKA CO TREASURY OFFICE	75.00
15169	04/04/2024	ANOKA COUNTY	545.16
15170	04/04/2024	ASPEN MILLS, INC	1,869.03
15171	04/04/2024	CITY OF ST PAUL	180.00
15172	04/04/2024	COVERALL NORTH AMERICA, INC	820.00
15173	04/04/2024	EMERGENCY CONTRACTORS	815.00
15174	04/04/2024	Frattallone's Hardware & Garden	9.99
15175	04/04/2024	GEORGE'S INC	80.00
15176	04/04/2024	LEAGUE OF MN CITIES INS TRUST	1,000.00
15177	04/04/2024	Marie Ridgeway LICSW, LLC	680.00
15178	04/04/2024	NARTEC, INC	188.51
15179	04/04/2024	NovaCare Rehabilitation	185.00
15180	04/04/2024	Pinnacle Roofing Systems	374.05
15181	04/04/2024	SHRED-N-GO, INC	103.93
15182	04/04/2024	Traffic Logix Corporation	3,318.00
15183	04/04/2024	TRANSUNION RISK & ALTERNATIVE	75.00
2024027	04/04/2024	DELTA DENTAL	1,120.11
2024028	04/04/2024	OPTUM FINANCIAL, INC.	25,639.27
2024029	04/04/2024	OPTUM FINANCIAL, INC.	15.00
2024030	04/04/2024	US Bank Credit Card	1,399.80
Grand Totals:			38,528.60

M = Manual Check, V = Void Check



**City of Lexington**  
**\*Cash Balances**

Current Period March 2024

Fund	2024 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
<b>10100 4M FUND</b>							
101 GENERAL FUND	\$1,638,123.75	\$76,047.34	\$509,822.31	\$0.00	\$118,264.93	(\$23,645.25)	In Bal \$1,298,968.46
220 LOVELL BUILDING	\$612,667.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$612,667.15
229 ARPA FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
310 CAPITAL PROJEC	\$943,682.64	\$108,087.59	\$90,650.96	\$0.00	(\$201,500.00)	\$0.00	In Bal \$759,619.27
320 TIF #3	\$88,310.98	\$0.00	\$76,722.25	\$0.00	\$0.00	\$0.00	In Bal \$11,588.73
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
405 PARK DEDICATIO	\$59,787.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$59,787.39
417 17 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
418 LAKE DRIVE PROJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
419 19 JACKSON AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
421 2021 STREET IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
422 2022 STREET IMP	\$71,448.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$71,448.17
423 2023 STREET IMP	\$2,693.91	\$976.48	\$788.34	\$0.00	\$0.00	\$0.00	In Bal \$2,882.05
424 2024 STREET IMP	\$0.00	\$0.00	\$10,137.50	\$0.00	\$201,500.00	\$0.00	In Bal \$191,362.50
430 12 HAMLIN AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$16,500.00
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
551 16 NORTH METRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
585 04 STREET-OAK L	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
591 14 STREET-VARIO	\$135,193.79	\$576.66	\$55,413.20	\$0.00	\$0.00	\$0.00	In Bal \$80,357.25
592 15 STREET-VARIO	\$317,275.49	\$805.88	\$93,500.00	\$0.00	\$0.00	\$0.00	In Bal \$224,581.37
599 POLICE BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
609 MUNICIPAL LIQUO	\$633,087.99	\$862.46	\$632,352.17	\$0.00	\$570,370.87	(\$126,352.37)	In Bal \$445,616.78
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal \$0.00
651 STORM WATER F	(\$95,664.22)	\$21,996.30	\$23,866.07	\$0.00	\$0.00	(\$5,445.05)	In Bal (\$102,979.04)
730 WATER FUND	\$420,648.06	\$68,049.43	\$79,057.65	\$0.00	(\$786.00)	(\$23,622.74)	In Bal \$385,231.10
770 SEWER FUND	\$1,096,294.15	\$73,994.74	\$150,138.38	\$0.00	\$0.00	(\$21,353.84)	In Bal \$998,796.67
	\$5,940,049.25	\$351,396.88	\$1,722,448.83	\$0.00	\$687,849.80	(\$200,419.25)	\$5,056,427.85

**City of Lexington**  
**\*Fund Summary -**  
**Budget to Actual©**

04/11/24 4:06 PM

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March 2024

	2024 YTD Budget	March MTD Amount	2024 YTD Amount	2024 YTD Balance	2024 % YTD Budget
<b>FUND 101 GENERAL FUND</b>					
Revenue	\$2,466,901.35	\$29,631.00	\$218,253.64	\$2,248,647.71	8.85%
Expenditure	\$2,466,901.36	\$182,972.54	\$547,976.33	\$1,918,925.03	22.21%
		-\$153,341.54	-\$329,722.69		
<b>FUND 220 LOVELL BUILDING</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 229 ARPA FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 310 CAPITAL PROJECTS</b>					
Revenue	\$389,624.62	\$40,712.40	\$50,712.40	\$338,912.22	13.02%
Expenditure	\$511,000.00	\$139.76	\$279,875.22	\$231,124.78	54.77%
		\$40,572.64	-\$229,162.82		
<b>FUND 320 TIF #3</b>					
Revenue	\$190,351.00	\$0.00	\$0.00	\$190,351.00	0.00%
Expenditure	\$269,381.10	\$350.00	\$76,722.25	\$192,658.85	28.48%
		-\$350.00	-\$76,722.25		
<b>FUND 405 PARK DEDICATION FEE FUND</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
		\$0.00	\$0.00		
<b>FUND 419 19 JACKSON AVE</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 421 2021 STREET IMPROVEMENTS</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 422 2022 STREET IMPROVEMENTS</b>					
Revenue	\$4,196.22	\$0.00	\$0.00	\$4,196.22	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 423 2023 STREET IMPROVEMENTS</b>					
Revenue	\$4,649.30	\$976.48	\$976.48	\$3,672.82	21.00%
Expenditure	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
		\$976.48	\$976.48		

**City of Lexington**  
**\*Fund Summary -**  
**Budget to Actual©**  
 March 2024

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	2024 YTD Budget	March MTD Amount	2024 YTD Amount	2024 YTD Balance	2024 % YTD Budget
<b>FUND 424 2024 STREET IMPROVEMENTS</b>					
Revenue	\$201,500.00	\$0.00	\$201,500.00	\$0.00	100.00%
Expenditure	\$201,500.00	\$9,332.50	\$10,137.50	\$191,362.50	5.03%
		-\$9,332.50	\$191,362.50		
<b>FUND 551 16 NORTH METRO GO</b>					
Revenue	\$4,121.75	\$0.00	\$0.00	\$4,121.75	0.00%
Expenditure	\$4,121.75	\$0.00	\$0.00	\$4,121.75	0.00%
		\$0.00	\$0.00		
<b>FUND 591 14 STREET-VARIOUS</b>					
Revenue	\$58,120.19	\$0.00	\$0.00	\$58,120.19	0.00%
Expenditure	\$60,478.98	\$0.00	\$55,413.20	\$5,065.78	91.62%
		\$0.00	-\$55,413.20		
<b>FUND 592 15 STREET-VARIOUS</b>					
Revenue	\$101,669.58	\$0.00	\$0.00	\$101,669.58	0.00%
Expenditure	\$106,275.00	\$0.00	\$93,500.00	\$12,775.00	87.98%
		\$0.00	-\$93,500.00		
<b>FUND 609 MUNICIPAL LIQUOR FUND</b>					
Revenue	\$3,696,000.00	\$265,457.45	\$740,287.25	\$2,955,712.75	20.03%
Expenditure	\$3,696,000.00	\$247,444.17	\$742,964.94	\$2,953,035.06	20.10%
		\$18,013.28	-\$2,677.69		
<b>FUND 651 STORM WATER FUND</b>					
Revenue	\$95,569.00	\$22,989.71	\$22,989.71	\$72,579.29	24.06%
Expenditure	\$95,569.30	\$4,676.73	\$22,871.51	\$72,697.79	23.93%
		\$18,312.98	\$118.20		
<b>FUND 730 WATER FUND</b>					
Revenue	\$286,530.00	\$56,231.72	\$64,919.77	\$221,610.23	22.66%
Expenditure	\$286,529.96	\$9,440.63	\$79,477.23	\$207,052.73	27.74%
		\$46,791.09	-\$14,557.46		
<b>FUND 770 SEWER FUND</b>					
Revenue	\$297,500.00	\$74,069.89	\$82,660.59	\$214,839.41	27.79%
Expenditure	\$473,810.96	\$22,881.68	\$164,617.40	\$309,193.56	34.74%
		\$51,188.21	-\$81,956.81		
<b>Report Total</b>		\$12,830.64	-\$691,255.74		

**BUSINESS LICENSE APPLICATION**  
 9180 Lexington Avenue • Lexington, MN • 55014 Phone  
 (763) 784-2792 Fax (763) 785-8951

License Application for (please check all that apply):

- Amusement Devices \$15.00
- Commercial Business \$100.00
- Fireworks-Commercial \$350.00
- Fireworks-Retail \$100.00
- New/Used Car Sales \$500.00
- Tobacco Sales \$100.00
- Vending Machines \$150.00 (Each)
- Temporary Business \$75.00/mo. (Five Month Max.)
- Background Check \$100.00 (New Licensees Only)

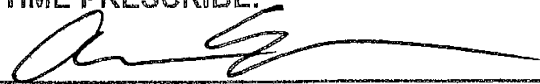
CHECK ONE: NEW BUSINESS  RENEWAL

\*THE COMPLETED APPLICATION FOR RENEWAL MUST BE RECEIVED ON OR BEFORE 12:00 NOON ON THE 2nd THURSDAY IN JUNE (FOR APPROVAL AT THE 2ND JUNE COUNCIL MEETING). AN INCOMPLETE APPLICATION OR ANY PART THEREOF RECEIVED ON OR AFTER JULY 1 WILL INCURR A \$50.00 LATE FEE FOR EXPEDITED PROCESSING. Applications received on or after August 1st will incur a \$100.00 fee for expedited processing. \*See cover letter.

TOTAL FEE ENCLOSED \$ 100 Non-Profit Organization (exempt from fee)

BUSINESS NAME: Top Dog Cleaning Crew LLC  
 BUSINESS ADDRESS: 9073 South Service Drive Lexington, MN 55014  
 BUSINESS PHONE: 651-895-5763  
 TYPE OF BUSINESS: Carpet/Air Duct Cleaning  
 APPLICANT NAME: Andrew Elms  
 APPLICANT ADDRESS: 8400 216th St N  
 APPLICANT PHONE: 651-895-5763  
 APPLICANT EMAIL: topdogcleaningcrew@gmail.com  
 EMAIL/WEBSITE: www.TopDogCleaningCrew.com

THE UNDERSIGNED APPLICANT MAKES THIS APPLICATION PURSUANT TO ALL THE LAWS OF THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF MINNESOTA AND SUCH RULES AND REGULATIONS AS THE CITY COUNCIL OF THE CITY OF LEXINGTON MAY FROM TIME TO TIME PRESCRIBE.

Applicant's Signature  Date 3/26/2024

**NOTE: License Expires June 30th of Each Year**

*****OFFICE USE ONLY*****			
Lic. #: _____	Date Rec'd: _____	Amt. Pd.: _____	Late Fee Pd.: _____
Bkgd Chk <input type="checkbox"/> P <input type="checkbox"/> F	FD Insp.: _____	BO Insp.: _____	Council Appr.: _____

**MINNESOTA BUSINESS TAX IDENTIFICATION NUMBER  
AND  
SOCIAL SECURITY NUMBER**

Pursuant to Laws of Minnesota, 1984, Chapter 502, Article 8, Section 2 (270.72) (Tax Clearance; Issuance of Licenses), the licensing authority is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance of renewal of your license in the event you owe Minnesota sales, employers withholding or motor vehicle excise taxes:

2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal exchange of Information Agreement the Department of Revenue may supply this information to the Internal Revenue Service.

3. FAILURE TO SUPPLY THIS INFORMATION MAY JEOPARDIZE OR DELAY THE PROCESSING OF YOUR LICENSE ISSUANCE OR RENEWAL APPLICATION.

Please supply the following information and return along with your application to the licensing authority.

Elms	Andrew	J
Applicant's Last Name	First Name	Middle Initial

8400 216th St N Forest Lake, MN 55025

Applicant's Address

Applicant's Social Security Number	Position (Officer, Partner, etc.)
Top Dog Cleaning Crew LLC	

Business Name			
9073 S Service Dr	Lexington	MN	55014
Business Address	City	State	Zip Code

46-3419222

\*Minnesota Tax Identification Number  MN Tax ID Number NOT Required

	03/26/2024
Signature	Date

\*If a Minnesota Tax ID Number is not required for the business being operated, indicate that by placing an X in the box.

**CERTIFICATION OF COMPLIANCE  
MINNESOTA WORKER'S COMPENSATION LAW**

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

Law requires this information, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: Amtrust  
(NOT the insurance agent)

Policy Number: KWC1283167

Dates of Coverage: 5/18/2023 to 5/18/2024

or

I am not required to have workers' compensation liability coverage because:

- I have no employees
- I am self-insured (include permit to self-insure)
- I have no employees who are covered by the workers' compensation law (these include: Spouse, Parents, Children and Certain Farm Employees)

I certify that the information provided above is accurate and complete and that valid workers' compensation policy will be kept in effect at all times as required by law.

Name: Elms, Andrew John  
(Last, First, Middle)

Doing Business As: Top Dog Cleaning Crew LLC  
(Business Name)

Business Address: 9073 S Service Dr

City, State, Zip: Lexington, MN 55014 Phone: 651-895-5763

Signature:  Date: 3/26/24

MANDATORY 1<sup>st</sup> Response Building Information

(Please print)

Business Name: Top Dog Cleaning Crew LLC  
 Type of Business: Carpet/Air Duct Cleaning  
 Address: 9073 S Service Dr Lexington, MN 55014  
 Business Phone: 651-895-5763

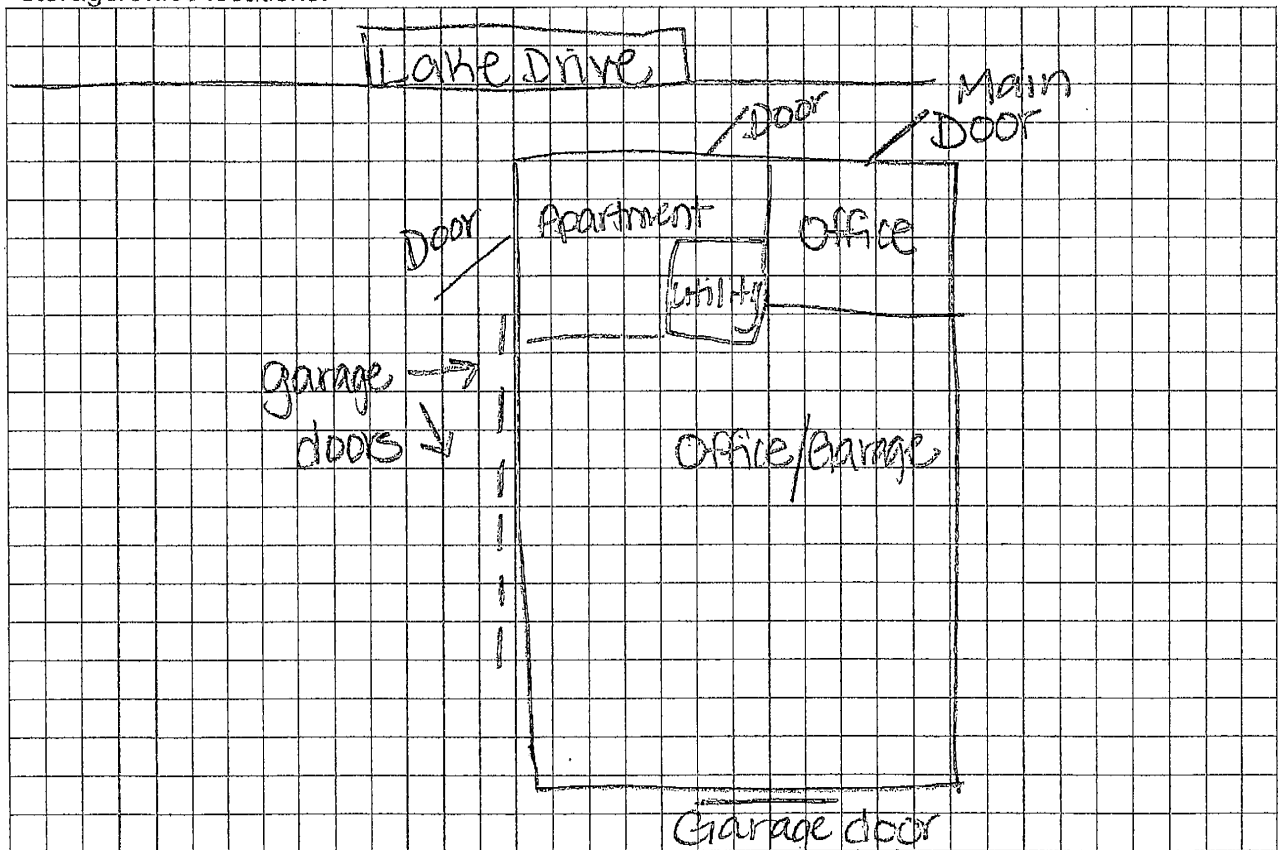
Primary Contact

Name: Andrew Phone: 651-895-5763  
 Cell: \_\_\_\_\_

Emergency Contact / Key Holder

Name: Amy Elms Phone: 651-245-3022  
 Cell: \_\_\_\_\_

Please sketch building layout showing entrance and exit doors, utility shut offs and storage/office locations.



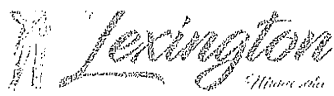
Please check any chemicals stored on premises of 5 gallons or more:

<input type="checkbox"/>	Acids	<input type="checkbox"/>	Cleaning Fluids	<input type="checkbox"/>	Solvents
<input type="checkbox"/>	Petroleum Products	<input type="checkbox"/>	Paint Products	<input type="checkbox"/>	Other

Do you have any compressed air / LP gas / oxygen / other cylinders on site?  Y  N

Do you have a fire sprinkler system (must provide proof of yearly inspection)?  Y  N

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_



City of Lexington  
1000 Lexington Avenue  
Lexington, MN 55025  
763.780.1234

**GENERAL AUTHORIZATION AND RELEASE**

Pursuant to Minnesota Statute 13.05, Subd. 4

Minnesota Data Practices Act (Tennessee Warning)


TO: City of Lexington and Agents

I, Andrew Elms, hereby authorize and grant my informed consent to permit you, BCA, FBI, NCIC, Department of Motor Vehicles, City Attorney and Centennial Lakes Police Department to release to and make available to the City of Lexington, their agents or representatives, data classified as private which concerns me and which may be in your possession. The data which I authorize to be released consists of private data, as defined by Minn. Statute 13.02, Subd. 12, and has been collected by you as a result of my contacts and/or associations with you and/or your agents and representatives. The information for which release is authorized includes all data which has been collected, created, received, retained or disseminated in whatever form, which in any way relates to my dealings with you or your agency. I understand that the purpose of permitting the City of Lexington to have access to this information is to determine my suitability to obtain:

- Employment
- Solicitors/Peddlers License
- Business License
- Other : \_\_\_\_\_

This authorization shall be valid for a period of one (1) year, but I reserve the right to, at any time prior to that expiration, cancel the written authorization by providing written notice to the City of Lexington.

Please Print:

<u>Andrew</u>	<u>John</u>	<u>Elms</u>
First Name	Middle Name	Last Name
<u>8400 216th St N</u>	<u>Forest Lake, MN 55025</u>	
Current Address	City/State	
<u>05/03/1984</u>	<u>        </u>	<u>651-895-5763</u>
Date of Birth	Driver's License Number	Cell Phone #
		<u>3/26/2024</u>
Signature		Date