

**AGENDA  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
JANUARY 19, 2023– 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER: – Mayor Grote**

- A. Roll Call - Council Members: DeVries, Harris, Winge and Benson

**3. CITIZENS FORUM**

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

**5. LETTERS AND COMMUNICATIONS:**

- |    |   |           |
|----|---|-----------|
| A. | MSA – 2023 Rate Schedule  | pp. 1-2   |
| B. | Centennial Lakes Police Department Media Reports – 12-28-2022<br>through 1-10- 2023 | pp. 3-11  |
| C. | North Metro TV – December 2022 Update   | pp. 12-18 |
| D. | City Report – December 2022   | pp. 19-23 |
| E. | Planning & Zoning meeting minutes – January 10, 2023                                | pp. 24-25 |

**Consent Agenda:**

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

**2. CONSENT ITEMS:**

- |    |   |           |
|----|---|-----------|
| A. | Recommendation to Approve Council Minutes:<br>Council Meeting – January 5, 2023                               | pp. 26-29 |
| B. | Recommendation to Approve Claims and Bills:<br>Check #'s 49815 through 49816<br>Check #'s 49817 through 49865 | pp. 30-43 |

Check #'s 14586 through 14593  
Check #'s 14594 through 14605

**Action Items:**

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

**3. ACTION ITEMS:**

- A. Recommendation to approve Resolution NO. 23-05 A Resolution Authorizing Signatories for the City of Lexington Financial Accounts and Checks and Granting Finance Director Access to the City's Financial Account for the Year 2023 pp. 44-45
- B. Recommendation to approve Resolution NO. 23-06 A Resolution Receiving Feasibility Report and Calling Hearing on Improvement on February 16, 2023 pp. 46-59
- C. Recommendation to approve request for 2 new hires to the Lexington Fire Department: pp. 60
  - John Jackson
  - Diego Rivera

**4. MAYOR AND COUNCIL INPUT**

**5. CLOSED SESSION**

- This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation.
- This portion of the meeting is closed pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems.

**6. ADMINISTRATOR INPUT**

**7. ADJOURNMENT**





January 7, 2023

Honorable Mayor and City Council  
City of Lexington  
9180 Lexington Avenue  
Lexington, MN 55014

Re: Proposed 2023 Rate Schedule

Dear Honorable Mayor and City Council:

MSA has enjoyed serving you another year and looks forward to serving you in 2023. We value your expectations of excellency and efficiency in a consultant, and always seek to meet those standards in our work.

You as our client, are our most valuable asset, and we take our job of serving you very seriously. However, second to our clients is our staff, and without them we are unable to effectively serve you. Most of our staff are advancing in their careers, and also seeing increased costs of living. We need to retain them to continue to provide excellent service to you and we must do so through competitive compensation, benefits and ongoing professional education.

The "Lexington Team" has been updated to include the staff that you have been heavily involved with this past year through City projects and who we feel are a great fit for your community. Key staff and standard rate schedules are attached, for your consideration. We will continue to discount our standard rates to a special city project rates for the Lexington Team. The key staff rates will be used for all City projects while the standard rates schedule will be used for all development projects in the City.

We hope you will understand this need for a small rate increase, and will continue to appoint us as your engineer.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in black ink that reads "Steve Winter".

Steve Winter, PE  
Senior Project Engineer

Attachement A

60 Plato Boulevard E.  
Suite 140  
St. Paul, MN 55107

P (612) 548-3132  
TF (866) 452-9454  
F (763) 786-4574

[www.msa-ps.com](http://www.msa-ps.com)

**ATTACHMENT A:  
RATE SCHEDULE  
2023\***

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Architects .....	\$130-\$205/hr.
Clerical .....	\$65-\$90/hr.
CAD Technician .....	\$70-\$130/hr.
Geographic Information Systems (GIS).....	\$90-\$175/hr.
Planners .....	\$90-\$170/hr.
Principals.....	\$200-\$300/hr.
Professional Engineers .....	\$140-\$175/hr.
Project Manager .....	\$145-\$220/hr.
Professional Land Surveyors .....	\$100-\$165/hr.
Staff Engineers.....	\$70-\$130/hr.
Technicians .....	\$90-\$140/hr.

REIMBURSABLE EXPENSES

Copies/Prints .....	Rate based on volume
Specs/Reports .....	\$10
Copies .....	\$0.20/page
Plots .....	\$0.015/sq.in.
Flash Drive .....	\$10
GPS Equipment .....	\$30/hour
Laser Level .....	\$10/per day
Mailing/UPS .....	At cost
Mileage – Reimbursement .....	IRS Rate – IRS Rate + \$5/day
Mileage – MSA Vehicle .....	\$0.70 mile

<u>LEXINGTON TEAM</u>	<u>2023 City Rate / Standard Rate /hr</u>
Steve Winter .....	\$140.00 / \$160.00
Bob Uelman .....	\$130.00 / \$150.00
Michelle Pasko .....	\$105.00 / \$115.00

\* Labor rates represent an average or range for a particular job classification. These rates are in effect until January 1, 2024.





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
22287131	Dec 28 2022	01:13	TRAFFIC	LAKE DR / ALBERT AVE	LEXINGTON
Summary: OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF LAKE DR AND ALBERT AVE. PROBABLE CAUSE SEARCH OF THE VEHICLE WAS CONDUCTED. VERBAL WARNINGS ISSUED.					
22287360	Dec 28 2022	10:53	INFORMATION	2XX LITTLE JOHN DR	CIRCLE PINES
Summary: POLICE FIELDED AN INFORMATIONAL REPORT.					
22287547	Dec 28 2022	14:55	MEDICAL	17XX MEADOW LN	CENTERVILLE
Summary: OFFICERS RESPONDED TO 1700 BLOCK OF MEADOW LN FOR A MEDICAL.					
22287610	Dec 28 2022	16:22	CHECK WELFARE	89XX SYNDICATE AVE	LEXINGTON
Summary: OFFICERS RESPONDED TO 8900 BLOCK OF SYNDICATE FOR A WELFARE CHECK.					
22287778	Dec 28 2022	20:14	MEDICAL	70XX DUPRE RD	CENTERVILLE
Summary: OFFICERS RESPONDED TO 7000 BLOCK OF DUPRE RD FOR A MEDICAL.					
22287847	Dec 28 2022	22:32	FRAUD	XX EAST RD	CIRCLE PINES
Summary: POLICE TOOK A PHONE CALL FRAUD REPORT					
22287752	Dec 28 2022	19:37	MEDICAL	89XX ARONA AVE	LEXINGTON
Summary: MEDICAL OFFICERS WERE DISPATCHED TO THE 8900 BLOCK OF ARONA AVE ON A MEDICAL. OFFICERS BEGAN A MEDICAL ASSESSMENT WITH THE VICTIM. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT. CLEAR.					
22287809	Dec 28 2022	21:07	FRAUD	XX E GOLDEN LAKE RD	CIRCLE PINES
Summary: THEFT OFFICERS WERE DISPATCHED TO A PHONE CALL, FRAUD REPORT IN THE 49 BLOCK OF EAST GOLDEN LAKE RD. OFFICERS TOOK INFORMATION REGARDING A THEFT THROUGH FRAUD OF \$1,000. CURRENTLY UNDER INVESTIGATION.					
22287349	Dec 28 2022	10:44	THEFT	XX VILLAGE PARKWAY	CIRCLE PINES
Summary: THEFT: RESPONDED TO A THEFT REPORT IN THE 30 BLOCK OF VILLAGE PARKWAY IN CIRCLE PINES. UPON ARRIVAL, DETERMINED UNKNOWN MALE/FEMALE SUSPECT REMOVED SEVERAL AMAZON PACKAGES FROM LOCKED COMMONWAY IN THE BUILDING. ESTIMATED LOSS \$500.00					
22287927	Dec 29 2022	01:55	TRAFFIC	XX OAK LEAF LN	CIRCLE PINES
Summary: OFFICER OBSERVED A TRAFFIC VIOLATION IN THE 10 BLOCK OF OAK LEAF LN. OFFICER INITIATED A TRAFFIC STOP, HOWEVER, THE VEHICLE FLED. OFFICER DID NOT ENGAGE IN PURSUIT. THE DRIVER WAS LATER IDENTIFIED.					
22288325	Dec 29 2022	15:36	MEDICAL	38XX LIBERTY LN	LEXINGTON
Summary: OFFICERS RESPONDED TO THE 3800 BLK OF LIBERTY LN REGARDING A MEDICAL. AMBULANCE CLEARED OFFICERS. CLEAR.					
22288548	Dec 29 2022	20:56	MEDICAL	17XX PELTIER LAKE DR	CENTERVILLE



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> OFFICERS RESPONDED TO THE 1700 BLK OF PELTIER LAKE DR REGARDING A MEDICAL. CLEAR.					
22288841	Dec 30 2022	10:28	SUSPICIOUS ACTIVITY	2XX STARDUST BLVD	CIRCLE PINES
<b>Summary:</b> REPORT OF FRAUD / SUSPICIOUS ACTIVITY.					
22288842	Dec 30 2022	10:32	PROPERTY DAMAGE	2XX NORTH STAR LN	CIRCLE PINES
<b>Summary:</b> PROPERTY DAMAGE OFFICERS DISPATCHED TO THE 260 BLOCK OF NORTH STAR LN FOR A DAMAGE TO PROPERTY REPORT. CLEAR.					
22288950	Dec 30 2022	13:14	HARASSMENT	89XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> HARASSMENT OFFICERS DISPATCHED TO THE 8900 BLOCK OF SYNDICATE AVE FOR A HARASSMENT REPORT. CLEAR.					
22288973	Dec 30 2022	13:41	MEDICAL	87XX GRIGGS AVE	LEXINGTON
<b>Summary:</b> OFFICERS DISPATCHED TO THE 8700 BLOCK OF GRIGGS AVE FOR A MEDICAL EMERGENCY. MALE TRANSPORTED TO THE HOSPITAL. CLEAR.					
22289153	Dec 30 2022	17:30	INFORMATION	XX SOUTH DR	CIRCLE PINES
<b>Summary:</b> HARASSMENT REPORT.  OFFICERS RECEIVED A PHONE CALL FROM THE 90 BLOCK OF SOUTH DR REGARDING A HARASSMENT REPORT. EXCEPTIONAL CLEARANCE.					
22289264	Dec 30 2022	20:46	MISCELLANEOUS OFFICER	89XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> MISCELLANEOUS OFFICER  OFFICERS WERE DISPATCHED TO THE 8900 BLOCK OF SYNDICATE AVE ON A SEWER GAS ODOR INSIDE. OFFICERS ASSISTED FIRE IN CHECKING. NO DANGEROUS CONDITIONS WERE FOUND. CLEAR.					
22289292	Dec 30 2022	21:26	DOMESTIC	70XX CENTERVILLE RD	CENTERVILLE
<b>Summary:</b> DOMESTIC.  OFFICERS RESPONDED TO THE 7000 BLOCK OF CENTERVILLE RD FOR THE REPORT OF A FATHER AND DAUGHTER DOMESTIC. EXCEPTIONAL CLEARANCE.					
22289571	Dec 31 2022	11:30	SUSPICIOUS ACTIVITY	1XX CIVIC HEIGHTS CIR	CIRCLE PINES
<b>Summary:</b> SUSPICIOUS ACTIVITY  OFFICERS WERE DISPATCHED TO CIVIC HEIGHTS CIRCLE ON AN UNSECURE BUILDING. OFFICERS CHECKED THE BUILDING AND CONTACTED KEY HOLDERS TO SECURE.					
22289581	Dec 31 2022	12:36	HARASSMENT	92XX SYNDICATE AVE	LEXINGTON
<b>Summary:</b> HARASSMENT  OFFICERS WERE DISPATCHED TO A PHONE CALL REPORT REGARDING HARASSMENT. OFFICERS CALLED AND TOOK INFORMATION FOR THIS REPORT. CLEAR.					
22289621	Dec 31 2022	13:11	ALARM-RESIDENTIAL	38XX OAK LN	LEXINGTON





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary: RESIDENTIAL ALARM</b>					
OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF OAK LN ON A RESIDENTIAL BURGLAR ALARM. OFFICERS DETERMINED IT WAS ACCIDENTAL.					
CLEAR.					
22289737	Dec 31 2022	16:25	MEDICAL	17XX OJIBWAY DR	CENTERVILLE
<b>Summary: MEDICAL.</b>					
OFFICERS RESPONDED TO THE 1700 BLOCK OF OJIBWAY DR FOR THE REPORT OF AN ADULT MALE WITH CHEST PAIN.					
EXCEPTIONAL CLEARANCE.					
22289843	Dec 31 2022	19:05	ASSIST OTHER AGENCY		LINO LAKES
22289974	Dec 31 2022	22:20	MEDICAL	90XX JACKSON AVE	LEXINGTON
<b>Summary: OFFICER RESPONDED TO MEDICAL ON THE 9000 BLOCK OF JACKSON AVE ONE MALE TRANSPORTED BY ALLINA</b>					
CLEAR.					
22289657	Dec 31 2022	14:18	INFORMATION	95XX ASPEN AVE	LEXINGTON
<b>Summary: INFORMATION.</b>					
OFFICERS RECEIVED A PHONE CALL FROM THE 9500 BLOCK OF ASPEN AVE REGARDING DEFAMATION OF CHARACTER QUESTIONS. INFORMATION ONLY.					
EXCEPTIONAL CLEARANCE.					
22289930	Dec 31 2022	21:08	THEFT	XX CENTRAL ST	CIRCLE PINES
<b>Summary: THEFT.</b>					
OFFICERS RESPONDED TO A THEFT IN PROGRESS IN THE 30 BLOCK OF CENTRAL ST.					
EXCEPTIONAL CLEARANCE.					
23000711	Jan 1 2023	23:31	ASSIST OTHER AGENCY		BLAINE
23000226	Jan 1 2023	09:28	OFF VIOLATION	XX WEST RD	CIRCLE PINES
<b>Summary: OFF VIOLATION.</b>					
AN OFFICER OBSERVED AN OFF VIOLATION IN THE 20 BLK OF WEST RD.					
SUSPECT TAKEN INTO CUSTODY.					
CLEARED BY ARREST.					
23001495	Jan 2 2023	23:44	ASSIST OTHER AGENCY		LINO LAKES
23001087	Jan 2 2023	14:23	ASSIST OTHER AGENCY		BLAINE
23001489	Jan 2 2023	23:27	MEDICAL	72XX PETERSON TRL	CENTERVILLE
<b>Summary: OFFICER DISPATCHED TO THE 7200 BLK OF PETERSON TRL FOR A MEDICAL.</b>					
23001099	Jan 2 2023	14:36	ASSIST OTHER		BLAINE
23001187	Jan 2 2023	16:44	MEDICAL	92XX LEXINGTON AVE	LEXINGTON



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> MEDICAL. OFFICERS RESPONDED TO THE 9200 BLOCK OF LEXINGTON AVE FOR THE REPORT OF A MEDICAL. EXCEPTIONAL CLEARANCE.					
23000959	Jan 2 2023	10:57	FOUND PROPERTY	MAIN ST / COUNTY PARKWAY E	CENTERVILLE
<b>Summary:</b> FOUND PROPERTY OFFICERS LOCATED LOST PROPERTY AND PLACED IT INTO SECURED STORAGE. CLEAR.					
23000945	Jan 2 2023	10:39	CIVIL DISPUTE	95XX ASPEN AVE	LEXINGTON
<b>Summary:</b> AN OFFICER TOOK AN INFORMATIONAL REPORT AT BASE REGARDING A CIVIL MATTER. EXCEPTIONAL CLEARANCE.					
23000776	Jan 2 2023	01:55	TRAFFIC	NORTH HIGHWAY DR / GRIGGS AVE	LEXINGTON
<b>Summary:</b> OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF NORTH HIGHWAY DR AN GRIGGS AVE. AN ADULT MALE DRVIER WAS SUBSEQUENTLY ARRESTED FOR DWI.					
23001520	Jan 3 2023	00:09	MEDICAL	94XX LEXINGTON AVE	LEXINGTON
<b>Summary:</b> OFFICER RESPONDED TO THE 9400 BLOCK OF LEXINGTON AVE FOR A MEDICAL. NO PATIENTS TRANSPORTED. CLEAR.					
23002459	Jan 3 2023	22:41	WARRANT ARREST	XX OAK LEAF LN	CIRCLE PINES
<b>Summary:</b> OFFICER CONDUCTED A WARRANT ATTEMPT IN THE 10 BLOCK OF OAK LEAF LN. ADULT MALE WAS SUBSEQUENTLY ARRESTED ON HIS OUTSTANDING WARRANT AND FOR PC FLEEING IN A MV THAT OCCURED ON 12/29/2022.					
23001662	Jan 3 2023	07:49	DOMESTIC	93XX RYAN PL	LEXINGTON
<b>Summary:</b> DOMESTIC OFFICERS DISPATCHED TO THE 9300 BLOCK OF RYAN PLACE FOR A DOMESTIC SITUTATION. CLEAR.					
23002115	Jan 3 2023	15:36	LIFT ASSIST	XX WEST RD	CIRCLE PINES
<b>Summary:</b> OFFICERS RESPONDED TO 20 BLOCK OF WEST ROAD FOR A LIFT ASSIST.					
23002204	Jan 3 2023	16:56	CRIMINAL SEXUAL CONDUCT		CIRCLE PINES
<b>Summary:</b> CRIMINAL SEXUAL CONDUCT. OFFICERS RECEIVED A PHONE CALL FROM CIRCLE PINES REGARDING CRIMINAL SEXUAL CONDUCT. CASE ACTIVE.					
23001509	Jan 3 2023	00:12	VEHICLE- LOCKOUT		CENTERVILLE





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
23003105	Jan 4 2023	17:11	CHECK WELFARE	XX WEST RD	CIRCLE PINES
Summary: POLICE CONDUCTED A WELFARE CHECK IN THE 0 BLOCK OF WEST ROAD.					
23002733	Jan 4 2023	09:13	MEDICAL	73XX DEER PASS DR	CENTERVILLE
Summary: OFFICERS RESPONDED TO 7300 BLOCK OF DEER PASS DR FOR A MEDICAL. EXCEPTIONAL CLEARANCE					
23002723	Jan 4 2023	09:05	MEDICAL	2XX STARDUST BLVD	CIRCLE PINES
Summary: MEDICAL: RESPONDED TO MEDICAL EMERGENCY CALL IN THE 200 BLOCK OF STARDUST BLVD IN CIRCLE PINES. UPON ARRIVAL WITH CFDIEMS WE LOCATED ELDERLY FEMALE AND RENDERED MEDICAL TREATMENT UNTIL SHE WAS TRANSPORTED TO THE HOSPITAL.					
23002647	Jan 4 2023	07:01	MEDICAL	1XX SOUTH DR	CIRCLE PINES
Summary: OFFICERS RESPONDED TO 100 BLOCK OF SOUTH DR FOR A MEDICAL. INVOLVED WAS TRANSPORTED TO THE HOSPITAL. EXCEPTIONAL CLEARANCE					
23002636	Jan 4 2023	06:10	DOMESTIC-VERBAL	38XX LIBERTY LN	LEXINGTON
Summary: DOMESTIC: OFFICERS RESPONDED TO 911 OPEN LINE CALL IN THE 3800 BLOCK OF BOSTON LANE WITH ARGUING HEARD IN THE BACKGROUND. UPON ARRIVAL, LOCATED BOTH PARTIES IN THE 3800 BLOCK OF LIBERTY LANE. VERBAL DOMESTIC AND NO ISSUES.					
23002993	Jan 4 2023	14:53	MEDICAL	20XX MICHAUD WAY	CENTERVILLE
Summary: MEDICAL OFFICERS WERE DISPATCHED TO THE 2000 BLOCK OF MICHAUD WAY ON A MEDICAL. OFFICERS ASSISTED FIRE IN CONDUCTING A MEDICAL ASSESSMENT OF THE VICTIM. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT. CLEAR.					
23003365	Jan 5 2023	00:39	TRAFFIC	SOUTH HIGHWAY DR / RESTWOOD	LEXINGTON
Summary: OFFICER DISPATCHED TO THE INTERSECTION OF SOUTH HIGHWAY DR AND RESTWOOD RD FOR AN INDIVIDUAL SLUMPED OVER IN A VEHICLE. AN ADULT FEMALE WAS SUBSEQUENTLY ARRESTED FOR DWI.					
23003787	Jan 5 2023	13:00	HOUSE/PROPERTY CHECK		CIRCLE PINES
23003549	Jan 5 2023	08:51	ACCIDENT-MV PD	3XX HERITAGE TRAIL	CIRCLE PINES
Summary: MV PD ACCIDENT: RESPONDED TO THE 300 BLOCK OF HERITAGE TRAIL IN CIRCLE PINES FOR A MV PD ACCIDENT. UPON ARRIVAL, FOUND ACCIDENT OCCURRED ON PRIVATE PROPERTY IN THE ALLEY AND BOTH DRIVERS HAD EXCHANGED THEIR INFORMATION.					
23003387	Jan 5 2023	02:38	SUSPICIOUS ACTIVITY	20XX MAIN ST	CENTERVILLE
Summary: SUSP ACTIVITY: RESPONDED TO THE 2000 BLOCK OF MAIN STREET ON A POSSIBLE IMPAIRED DRIVER CALL AT KWIK TRIP. UPON ARRIVAL, WHICH HAD BEEN DELAYED DUE TO OTHER EMERGENCY CALLS, MALE PASSENGER WAS LOCATED AND TRANSPORTED TO VADNAIS HEIGHTS. VEHICLE WAS GOA.					
23003711	Jan 5 2023	12:26	COUNTERFEIT	92XX SOUTH HIGHWAY DR	LEXINGTON
Summary: COUNTERFIT BILL. AN OFFICER TOOK A PHONE CALL REPORT OF ATTEMPTED COUNTERFEITING. SUSPECT UNKNOWN. CASE INACTIVE.					
23003485	Jan 5 2023	06:45	VEHICLE- LOCKOUT		LEXINGTON
23003470	Jan 5 2023	06:11	MEDICAL	XX SHADY WAY	CIRCLE PINES



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: POLICE RESPONDED TO A MEDICAL EMERGENCY IN CIRCLE PINES.					
23003902	Jan 5 2023	16:02	INFORMATION	41XX LOVELL RD	LEXINGTON
Summary: POLICE RESPONDED TO THE 4100 BLOCK OF LOVELL ROAD ON A REPORT OF A FIGHT BETWEEN 2 CHILDREN AT THE BUS STOP.					
23003912	Jan 5 2023	17:18	ACCIDENT-MV HR PD	92XX SOUTH HIGHWAY DR	LEXINGTON
Summary: PROPERTY DAMAGE HIT AND RUN ACCIDENT					
OFFICERS WERE DISPATCHED TO A PHONE CALL, HIT AND RUN ACCIDENT REPORT, IN THE 9200 BLOCK OF LEXINGTON AVE. OFFICERS TOOK INFORMATION FOR THIS REPORT. NO KNOWN SUSPECTS.					
CLEAR.					
23003975	Jan 5 2023	17:44	ASSIST OTHER AGENCY		BLAINE
23004039	Jan 5 2023	18:51	DOMESTIC	15XX PELTIER LAKE DR	CENTERVILLE
Summary: POLICE RESPONDED TO THE 1500 BLOCK OF PELTIER LAKE DRIVE ON A REPORT OF A DOMESTIC INCIDENT.					
23004164	Jan 5 2023	22:23	DOMESTIC	16XX PELTIER LAKE DR	CENTERVILLE
Summary: POLICE RESPONDED TO A DOMESTIC SITUATION IN THE 1600 BLOCK OF PELTIER LAKE DRIVE.					
23003900	Jan 5 2023	16:01	PROPERTY DAMAGE	RESTWOOD RD / SYNDICATE AVE	LEXINGTON
Summary: POLICE RESPONDED TO A PROPERTY DAMAGE ACCIDENT IN THE AREA OR SYNDICATE AND RESTWOOD ROAD.					
23004650	Jan 6 2023	14:17	HOUSE/PROPERTY CHECK		CIRCLE PINES
23004301	Jan 6 2023	04:36	MEDICAL	19XX ROBIN LN S	CENTERVILLE
Summary: POLICE RESPONDED TO A MEDICAL EMERGENCY.					
23004276	Jan 6 2023	03:24	MEDICAL	39XX RESTWOOD RD	LEXINGTON
Summary: POLICE RESPONDED TO THE 3900 BLK OF RESTWOOD RD. FOR A MEDICAL EMERGENCY.					
	Jan 6 2023	22:18	MEDICAL		CENTERVILLE
Summary: MEDICAL					
OFFICERS WERE DISPATCHED TO CENTERVILLE ON A REPORT OF A PERSON WHO CALLED 911 AND MADE SUICIDAL COMMENTS. OFFICERS CHECKED THE AREA BUT DID NOT LOCATE ANYONE. THE PERSON WAS LATER LOCATED BY WASHINGTON COUNTY SHERIFF'S OFFICE.					
CLEAR.					
23005058	Jan 6 2023	23:28	ASSIST OTHER AGENCY		HUGO
23005734	Jan 7 2023	23:13	MEDICAL	19XX ROBIN LN S	CENTERVILLE
Summary: POLICE RESPONDED TO THE 1900 BLOCK OF S ROBIN LN FOR A MEDICAL EMERGENCY.					
23005451	Jan 7 2023	16:06	INFORMATION	17XX PELTIER LAKE DR	CENTERVILLE





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary: INFORMATION.</b> OFFICERS RESPONDED TO THE 1700 BLOCK OF PELTIER LAKE DR FOR A HARASSMENT REPORT. CASE INACTIVE.					
23005447	Jan 7 2023	15:41	TRESPASSING	92XX SOUTH HIGHWAY DR	LEXINGTON
<b>Summary: TRESPASSING</b> OFFICERS WERE DISPATCHED TO THE 9200 BLOCK OF LEXINGTON AVE ON A PERSON TRESPASSING. THE SUSPECT WAS LOCATED. A CITATION WAS ISSUED FOR TRESPASSING. CLEAR.					
23005699	Jan 7 2023	22:29	DOMESTIC	1968 72ND 1/2 ST	CENTERVILLE
<b>Summary: POLICE RESPONDED TO THE 1900 BLK OF 72 1/2 ST FOR A DOMESTIC/CIVIL ISSUES. ONE PERSON ARRESTED AND TRANSPORTED TO JAIL.</b>					
23005370	Jan 7 2023	13:38	VEHICLE- LOCKOUT		CIRCLE PINES
23005648	Jan 7 2023	21:22	ASSIST OTHER AGENCY		COLUMBUS
23006274	Jan 8 2023	19:15	CHECK WELFARE	2XX TWILITE TER	CIRCLE PINES
<b>Summary: WELFARE CHECK.</b> OFFICERS RESPONDED TO THE 260 BLOCK OF TWILIGHT TERRACE FOR A CHECK THE WELFARE. EXCEPTIONAL CLEARANCE.					
23006254	Jan 8 2023	18:36	VEHICLE- LOCKOUT		LEXINGTON
<b>Summary: VEHICLE LOCKOUT</b> OFFICERS WERE DISPATCHED TO A VEHICLE LOCKOUT IN THE 9100 BLOCK OF SOUTH HIGHWAY DR. OFFICERS TRANSPORTED THE OWNER TO GET A SPARE KEY. CLEAR.					
23005857	Jan 8 2023	03:31	ASSIST OTHER AGENCY		WHITE BEAR
23006067	Jan 8 2023	13:23	MEDICAL	XX INNER DR	CIRCLE PINES
<b>Summary: MEDICAL</b> OFFICERS DISPATCHED TO THE 0 BLOCK OF INNER DR FOR A MEDICAL EMERGENCY. CLEAR.					
23005996	Jan 8 2023	11:06	HARASSMENT	2XX TWILITE TER	CIRCLE PINES
<b>Summary: HARASSMENT REPORT</b> OFFICERS DISPATCHED TO THE 260 BLOCK OF TWILITE TER FOR A HARASSMENT REPORT. CLEAR.					
23006499	Jan 9 2023	02:39	DOMESTIC-VERBAL	95XX DUNLAP AVE	LEXINGTON
<b>Summary: OFFICERS RESPONDED TO DOMESTIC ON 9500 BLOCK OF DUNLAP AVE</b> TWO PARTIES IN THE HOUSE ARGUING OFFICERS MEDIATED THE ARGUMENT AND PARTIES AGREED TO SEPERATE CLEAR.					
22006804	Jan 9 2023	13:28	ROAD AND DRIVING	LEXINGTON AVE / LAKE DR	LEXINGTON
<b>Summary: ROAD/DRIVING COMPLAINT. RESPONDED TO PHONE CALL ROAD AND DRIVING COMPLAINT NEAR THE AREA OF LEXINGTON AVE AND LAKE DRIVE IN THE CITY OF LEXINGTON. UPON INVESTIGATION, IT WAS DETERMINED BOTH DRIVERS GAVE DIFFERENT STORIES AND NO ASSAULT OR DAMAGE WAS ADVISED.</b>					



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
23006691	Jan 9 2023	10:34	ORDINANCE COMPLAINT	XX EAST RD	CIRCLE PINES
Summary: OFFICER WAS SENT TO THE 20 BLOCK OF EAST RD IN REGARDS TO AN ORDINANCE COMPLAINT.					
23006522	Jan 9 2023	04:48	PROPERTY DAMAGE	GOLDEN LAKE RD / CIVIC HEIGHTS	CIRCLE PINES
Summary: OFFICER RESPONDED TO CAR VS DEER COLLISION NO INJURIES REPORTED CLEAR.					
23006626	Jan 9 2023	08:56	MEDICAL	XX CENTER RD	CIRCLE PINES
Summary: MEDICAL: RESPONDED WITH FIRE/EMS TO THE 10 BLOCK OF CENTER RD IN CIRCLE PINES FOR A MEDICAL EMERGENCY CALL. UPON ARRIVAL, I ASSISTED EMS WITH ADULT MALE AND GETTING HIM TRANSPORTED TO THE HOSPITAL.					
23006806	Jan 9 2023	13:11	WARRANT ARREST	XX PLEASANT VIEW LN	CIRCLE PINES
Summary: WARRANT ARREST OFFICERS LOCATED A MALE WITH A WARRANT IN THE 0 BLOCK OF PLEASANT VIEW LN. MALE ARRESTED. CLEAR.					
	Jan 9 2023	14:40	CHECK WELFARE		LEXINGTON
Summary: CHECK WELFARE.  OFFICERS RESPONDED TO LEXINGTON FOR THE REPORT OF A SUICIDAL MALE.  EXCEPTIONAL CLEARANCE.					
23006936	Jan 9 2023	15:52	CHECK WELFARE	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: CHECK WELFARE.  OFFICERS RESPONDED TO THE 9100 BLOCK OF SOUTH HIGHWAY DR FOR THE REPORT OF A CHECK THE WELFARE.  EXCEPTIONAL CLEARANCE.					
23006932	Jan 9 2023	16:15	COUNTERFEIT	XX SOUTH PINE DR	CIRCLE PINES
Summary: COUNTERFEIT CURRENCY.  OFFICERS RESPONDED TO THE 5 BLOCK OF SOUTH PINE DR FOR THE REPORT OF COUNTERFEIT CURRENCY.  CASE INACTIVE.					
23006531	Jan 9 2023	05:48	ACCIDENT-MV PD	LEXINGTON AVE NE / WEST RD	CIRCLE PINES
Summary: OFFICER RESPONDED TO PROPERTY DAMAGE COLLISION AT LEXINGTON AVE AND WEST RD TWO VEHICLES INVOLVED NO INJURIES CLEAR.					
23006550	Jan 9 2023	06:49	ACCIDENT-MV PD	MAIN ST / CENTERVILLE RD	CENTERVILLE
Summary: PD ACCIDENT OFFICERS DISPATCHED TO A PROPERTY DAMAGE ACCIDENT AT MAIN ST/ CENTERVILLE RD. CLEAR.					
23006830	Jan 9 2023	13:44	ACCIDENT-MV PD	FIREBARN RD / LAKE DR	CIRCLE PINES
Summary: MV PD ACCIDENT OFFICERS DISPATCHED TO THE AREA OF LAKE DR AND FIREBARN RD FOR A PROPERTY DAMAGE ACCIDENT. CLEAR.					
23007323	Jan 10 2023	01:28	TRAFFIC	LAKE DR / PINE DR	CIRCLE PINES





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> POLICE CONDUCTED A TRAFFIC STOP IN THE 9700 BLK OF LAKE DR. THE VEHICLE WAS FOUND TO BE STOLEN. DRIVER ARRESTED AND TAKEN TO JAIL. VEHICLE TOWED AND ENTERING AGENCY ADVISED.					
23007774	Jan 10 2023	16:01	FRAUD	2XX GALAXY DR	CIRCLE PINES
<b>Summary:</b> FRAUD. OFFICERS RECEIVED A PHONE CALL FROM THE 220 BLOCK OF GALAXY DR FOR A FRAUD REPORT. EXCEPTIONAL CLEARANCE.					
23007561	Jan 10 2023	11:00	MEDICAL	XX OAK LEAF LN	CIRCLE PINES
<b>Summary:</b> MEDICAL. AN OFFICER WAS DISPATCHED TO THE 10 BLK OF OAK LEAF LN FOR A MEDICAL INVOLVING AN ADULT FEMALE. FEMALE TRANSPORTED BY EMS. EXCEPTIONAL CLEARANCE.					

# North Metro TV

December 2022 Update

## Program Production

In December, a total of **56 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **47:00:00 hours of new programming**.

- 20 programs were produced by the public
- 33 programs were produced by NMTV staff
- 3 programs were produced by City staff



## Van Shoots

The HD production truck was utilized for 11:45:00 hours of production in December. The following events were produced live and/or recorded for additional playback:

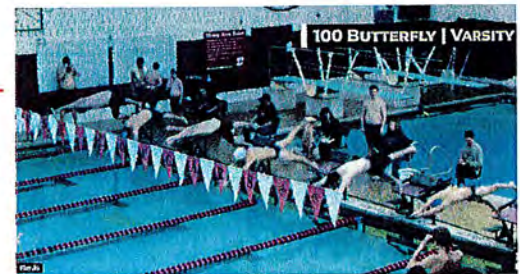
- Boys Hockey: Blaine vs. Centennial
- Boys Basketball: Andover vs. Spring Lake Park



## vMix Live Streaming Shoots

The vMix single camera production system was utilized to record/stream 4 events. The vMix system requires significantly fewer staff members than the production truck. vMix crews are spread out over multiple locations and connected via the internet.

- Wrestling: Blaine vs. Centennial
- Girls Hockey: Rogers vs. Blaine
- Boys Swim & Dive: Blaine vs. Centennial
- Centennial High School Winter Choir Concert



## Most Viewed YouTube School Event

Centennial Winter Choir Concert  
548 Views



## Live Workshops

Workshop	Instructor	Organization	Students
<b>0 Live Workshop</b>			<b>0 Students</b>

## VOD Workshop Views

Workshop	Type	# of Views	Hours Viewed
Batman's Greatest Villains	Mini	113	10.25 hrs
Columbo: One More Thing	Mini	2622	349hrs
King of the Cowboys 4 – John Wayne	Mini	66	3.75 hrs
King of the Cowboys 3 – Randolph Scott	Mini	284	21.25 hrs
King of the Cowboys 2 – Autry/Rogers	Mini	191	10.25 hrs
King of the Cowboys 1 – Strong and Silent	Mini	38	4.5 hrs
Great British Game Shows	Mini	40	1.5 hrs
We Love Lucy: The Lucille Ball Story	Full	60	7.75 hrs
The Immortal Ingrid Pitt	Mini	958	40 hrs
The Oscars: 90 Years of the Academy Awards	Full	37	4.25 hrs
Tim Curry Horror Picture Show	Mini	30	1 hrs
Back to the Eighties: The Decade's Biggest...	Full	5	1 hrs
James Bond: 50 Years of 007	Full	10	.25 hrs
Eurovision: A Celebration	Mini	NA	NA
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	505	52.5 hrs
Superman: The Man of Steel on the Silver Screen	Full	NA	NA
The Fantastic Four on the Silver Screen	Mini	NA	NA
Christmas in Hollywood	Full	10	.25 hrs
TV's Greatest Christmas Specials	Full	92	8.5 hrs
Chicago Christmas Classics	Mini	6773	338.5 hrs
Let's Go Ghostbusters: Filmmakers' Haunted Heroes	Mini	NA	NA
Monster Movies of the 40s and 50s	Full	270	18 hrs
Monster Movies of the 20s and 30s	Full	13	.25 hrs
The Presidency on Film JQA to JFK	Full	NA	NA
Monstervision: The Legend of Joe Bob Briggs	Mini	12	.5 hrs
The Cult of Caroline Munro	Mini	2501	83.25 hrs
The Marilyn Monroe Story	Full	NA	NA
Nick at Nite: A TV Viewer's Dream	Mini	30	.75 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	10	1.25 hrs
Hollywood Goes to War: World War II	Full	51	5 hrs
Come on Down: Game Shows of the 70s and 80s	Full	50	2 hrs
The Quiz Show Scandals and Other Game Shows...	Full	250	113.5 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	NA	NA
The Marx Brothers: Groucho, Harpo, Chico...	Full	59	4 hrs
Mary Pickford: The World's First Movie Star	Full	NA	NA
Hollywood Goes to the Dogs: Lassie, Benji...	Full	9	1 hrs
<b>36 VOD Workshops</b>		<b>13,089 Total Views</b>	<b>1,084 Hours Viewed</b>





## Most Viewed YouTube Workshop

Chicago Christmas Classics  
6,773 Views

### YouTube Stats

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Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,800	28,923	2,355	74	459,857
February	18,312	29,142	2,382	29	448,149
March	19,378	29,639	1,981.50	49	463,807
April	18,750	26,754	1,631.5	48	365,914
May	20,925	30,788	2,215.25	68	444,612
June	21,792	34,138	3,073	104	382,258
July	21,999	32,663	2,252	50	346,531
August	47,542	59,753	2,281	61	394,342
September	25,107	44,813	6,611	223	432,853
October	30,304	46,767	4,502.5	196	460,186
November	33,620	38,825	2,194	93	418,215
December	30,388	35,598	1,915	142	417,251
<b>TOTAL:</b>	<b>306,917</b>	<b>437,803</b>	<b>33,394.25</b>	<b>1,137</b>	<b>5,033,975</b>

### NMTV Website Stats

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Month	Number of Users	Number of Views	Live Stream Views
January	4,665	6,102	1,681
February	4,121	10,999	1,945
March	5,916	11,617	976
April	10,913	16,299	611
May	13,815	15,970	1,030
June	5,440	10,253	1,040
July	8,900	14,724	948
August	7,291	13,460	667
September	7,996	20,346	4,185
October	9,084	23,273	3,562
November	10,117	12,469	1,733
December	5,178	10,208	1,285
<b>TOTAL:</b>	<b>93,436</b>	<b>165,720</b>	<b>19,663</b>



## Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	327.5	141	8	58	75	\$878.44
February	262.2	36	85	10	0	\$2,028.95
March	249.75	46	79	10	603	\$1,560.82
April	359.75	104	34	24	100	\$1,947.54
May	339.5	116	36	2	215	\$1,482.63
June	96.5	24	8	0	0	\$592.42
July	303.75	51	100	0	939	\$1,678.66
August	332	52	118	0	149	\$2,112.53
September	364.5	103	22	5	726	\$1,767.59
October	326	69	16	0	998	\$1,538.34
November	262.75	65	47	0	0	\$1,081.98
December	157.75	37	43	0	0	\$1,639.04
<b>TOTAL:</b>	<b>3,382</b>	<b>844</b>	<b>596</b>	<b>109</b>	<b>3,805</b>	<b>\$18,308.94</b>

## Production Highlights

### NMTV News Highlights

Each week Danika Peterson and Eric Nelson create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some December highlights include:

- Barno Family Lights Light Up Circle Pines
- Digitizing History with the Anoka County Historical Society
- Apartment Proposals in Blaine Draw Scrutiny from Neighborhood
- Ice Advice: DNR Tips for Going on a Frozen Lake
- Spire Credit Union in Blaine is Collecting Toys for the Holiday
- Gas Prices Dropping in Anoka County
- Pickleball Comes to National Sports Center
- North Central Branch Library in Ham Lake Reopens after a Remodel
- Minnesota Moose: A Local Team Giving Back
- Local Legislator Makes Push for Passenger Rail to Duluth
- SBM Fire Department Welcomes Dan Retka as New Chief
- Prioritizing Health During the Holidays
- Spring Lake Park High School Students Face the "Shark Tank"
- Wes Hovland Retires from Blaine City Council
- Rookery Activity Center in Lino Lakes is Warm Year-round
- Blaine Lands \$4M in Federal Funding to Help Rebuild Highway 65
- Dome at National Sport Center Provides Winter Baseball Training Opportunities
- NSC's Dome Keeps Flag Football Players Warm



In addition to daily playbacks of North Metro TV News on the cable systems, there are **1,167 local stories** archived for viewers on the **NMTV YouTube channel**. The channel can be accessed through the [northmetrotv.com](http://northmetrotv.com) website.





## Most Viewed YouTube News Story

Spire Credit Union in Blaine is Collecting Toys for the Holiday  
584 Views

### Arrive Alive Update

Special Events Coordinator, T.J. Tronson, continues to prepare for this year's Arrive Alive event. He has been meeting with Dani Anderson of Centennial High School and Emily Douglas, with the Blaine Police Department to work out the details. The show will be made up of five scenes and the final funeral presentation. Some of the scenes will be shot in late February or early March, with the main event taking place on April 17<sup>th</sup> and 18<sup>th</sup>. It's a very labor intensive project that requires a lot of planning and preparation.



### New City Programming

Municipal Coordinator, Trevor Scholl, is working to develop new programming for the city channels. Get Connected with Anoka County is an older series idea that is getting a reboot. It showcases local organizations, events and businesses. The newest episode looks at Lino Lakes' new Rookery Activity Center and the opportunities that the Center provides. The second show will be a recurring segment that highlights public safety employees who work for our member cities. New episodes of each show have been produced and are available on the NMTV YouTube page and the city channels.



### MN Media Archive Update

Studio Manager, Eric Houston continued to develop and add media to the newly launched MN Media Archive, which is a YouTube channel designed to host older videos the public may find exciting to revisit. Figuring out the workflow and ironing out bugs has been the focus this month. So far 12 NMTV videos have been posted with dozens more being processed. Eric will use the winter to build up a substantial library of videos, then in the Spring he will begin reaching out to schools, local governments, alumni groups, and booster clubs to interest them in contributing videos.

Anyone who would like to have their videos displayed on the channel will be asked to pay a digitizing fee. The videos could include sports, parades, graduations and other events. We will also be using the channel to promote our Home Movie transfer service by tagging all the content we post with a promo.



### NMTV Strategic Plan

Work was completed on a three year strategic plan for North Metro TV. Priorities include diversifying income, determining desired services and staffing, and preparing for a leadership transition.



## City Productions

In December, Municipal Producer, Trevor Scholl, completed one production. It was the first, in what he plans to be a series of shows, about the Rookery. He also did a lot of legwork for another series highlighting public safety employees. Completed programs include:

- Get Connected With Anoka County: Rookery Activity Center

New and ongoing projects include:

- Winter Mayor's Minutes
- Lino Lakes curb recycling promo
- Business profiles
- Public safety employee profiles
- Blaine Facebook live town halls

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him with ideas for new videos.



## Public Access Programs

Title	Producer	Runtime
MN Heals (3 episodes)	Lorrie Henderson	01:48:12
Rice Creek Watershed District Meeting	Theresa Stasica	00:43:44
Christ Lutheran Church Worship (8 episodes)	Chance Amundson	05:21:35
Lovepower (2 episodes)	Rick Larson	02:00:00
The Power of Love (2 episodes)	Rick Larson	01:00:00
Oak Park Community Church (4 episodes)	David Turnidge	02:17:58
<b>20 New Programs</b>		<b>13:11:29 New Hours</b>

## NMTV Staff Programs

Title	Producer	Runtime
Anoka County Board Meeting (12/2/22)	T.J. Tronson	01:01:54
Anoka County Board Meeting (12/13/22)	T.J. Tronson	01:43:57
North Metro Telecommunications Commission Meeting (12/29/22)	T.J. Tronson	00:15:39
NMTV News (3 episodes)	Danika Peterson/Eric Nelson	00:59:41
SBM Fire Welcomes New Chief	Danika Peterson/Eric Nelson	00:01:57
Digitizing History at the Anoka County Historical Society	Danika Peterson/Eric Nelson	00:04:09
Barno Family Lights Light Up Circle Pines	Danika Peterson/Eric Nelson	00:02:42
Get Connected With Anoka County: Rookery Activity Center	Trevor Scholl	00:09:07
Boys Hockey: Blaine/Centennial	Kenton Kipp/Ted Leroux	01:24:21
Boys Basketball: Andover/Spring Lake Park	Kenton Kipp/Ted Leroux	01:19:06
Wrestling: Blaine/Centennial	Kenton Kipp/Ted Leroux	01:27:03
Girls Hockey: Rogers/Blaine	Kenton Kipp/Ted Leroux	01:32:29
Boys Swim & Dive: Blaine/Centennial	Kenton Kipp/Ted Leroux	01:09:17
Centennial High School Winter Choir	Kenton Kipp/Ted Leroux	01:57:27

Concert		
Sports Den (2 episodes)	Kenton Kipp/Ted Leroux	00:37:24
<b>18 New Programs</b>		<b>13:46:23 New Hours</b>

## City Meetings

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Title	Producer	Runtime
Blaine City Council Meeting (12/5/22)	T.J. Tronson	02:30:12
Blaine Truth In Taxation Meeting (12/12/22)	T.J. Tronson	00:26:08
Blaine Planning Commission Meeting (12/13/22)	T.J. Tronson	01:08:58
Blaine City Council Meeting (12/19/22)	Trevor Scholl	02:38:36
Centerville Planning & Zoning Meeting (12/6/22)	John Murphy	01:26:27
Centerville Park & Rec Meeting (12/7/22)	John Murphy	01:01:44
Centerville City Council Meeting (12/14/22)	Teresa Bender	01:57:18
Centerville EDA Meeting (12/28/22)	John Murphy	00:51:17
Circle Pines City Council Meeting (12/13/22)	Patrick Willson	01:07:24
Circle Pines Planning Commission Meeting (12/19/22)	Patrick Willson	01:03:58
Circle Pines Utility Commission Meeting (12/21/22)	Eric Houston	00:21:24
Ham Lake City Council Meeting (12/5/22)	Ray Campos	01:03:05
Ham Lake City Council Meeting (12/19/22)	Patrick Willson	01:06:57
Lexington City Council Meeting (12/1/22)	Lexington Staff	00:24:38
Lexington City Council Meeting (12/15/22)	Lexington Staff	00:08:31
Lino Lakes City Council Meeting (12/12/22)	Anne Serwe	00:56:50
Spring Lake Park City Council Meeting (12/5/22)	Eric Houston	01:05:02
Spring Lake Park City Council Meeting (12/19/22)	Ray Flint	00:54:46
<b>18 New Programs</b>		<b>20:13:15 New Hours</b>

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or [harnson@northmetrotv.com](mailto:harnson@northmetrotv.com).



## Video Production



Municipal Producer, Trevor Scholl, completed one production in December, and started work on another show, which will be recurring. Get Connected With Anoka County, which features Lino Lakes' Rookery Activity Center was completed, with a new episode in production quarterly. He is also wrapping up production on the first episode of a segment highlighting city public safety employees. Programs were also produced by T.J. Tronson, Danika Peterson, and Eric Nelson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

### December Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Get Connected With Anoka County: Rookery Activity Center	Trevor Scholl	00:09:07
SBM Fire Welcomes New Chief	Danika Peterson/Eric Nelson	00:01:57
Digitizing History at the Anoka County Historical Society	Danika Peterson/Eric Nelson	00:04:09
Barno Family Lights Light Up Circle Pines	Danika Peterson/Eric Nelson	00:02:42
North Metro Telecommunications Commission Meeting (12/29/22)	T.J. Tronson	00:15:39
Anoka County Board Meeting (12/2/22)	T.J. Tronson	01:01:54
Anoka County Board Meeting (12/13/22)	T.J. Tronson	01:43:57

Some projects that Trevor is working on or is scheduled to produce include:

- Winter Mayor's Minutes
- Lino Lakes curb recycling promo
- Business profiles
- Public safety employee profiles
- Blaine Facebook live town halls

## Equipment Consulting/Technical Support

Blaine





- No assistance required.

#### **Centerville**

- No assistance required.

#### **Circle Pines**

- No assistance required.

#### **Ham Lake**

- 12.1.22: Issues with one of the TVs on the dais. Switched out the power supplies and the TVs are working again.

#### **Lexington**

- No assistance required.

#### **Lino Lakes**

- No assistance required.

#### **Spring Lake Park**

- No assistance required.

## Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in December:

<b>Title</b>	<b>Producer</b>	<b>Runtime</b>
Blaine City Council Meeting (12/5/22)	T.J. Tronson	02:30:12
Blaine Truth In Taxation Meeting (12/12/22)	T.J. Tronson	00:26:08
Blaine Planning Commission Meeting (12/13/22)	T.J. Tronson	01:08:58
Blaine City Council Meeting (12/19/22)	Trevor Scholl	02:38:36
Centerville Planning & Zoning Meeting (12/6/22)	John Murphy	01:26:27
Centerville Park & Rec Meeting (12/7/22)	John Murphy	01:01:44
Centerville City Council Meeting (12/14/22)	Teresa Bender	01:57:18
Centerville EDA Meeting (12/28/22)	John Murphy	00:51:17
Circle Pines City Council Meeting (12/13/22)	Patrick Willson	01:07:24
Circle Pines Planning Commission Meeting (12/19/22)	Patrick Willson	01:03:58
Circle Pines Utility Commission Meeting (12/21/22)	Eric Houston	00:21:24
Ham Lake City Council Meeting (12/5/22)	Ray Campos	01:03:05



Ham Lake City Council Meeting (12/19/22)	Patrick Willson	01:06:57
Lexington City Council Meeting (12/1/22)	Lexington Staff	00:24:38
Lexington City Council Meeting (12/15/22)	Lexington Staff	00:08:31
Lino Lakes City Council Meeting (12/12/22)	Anne Serwe	00:56:50
Spring Lake Park City Council Meeting (12/5/22)	Eric Houston	01:05:02
Spring Lake Park City Council Meeting (12/19/22)	Ray Flint	00:54:46
<b>18 New Programs</b>		<b>20:13:15 New Hours</b>

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

<b>City</b>	<b>Number of Times Programs Played</b>	<b>Hours Programmed on Channel</b>
Blaine	259	429:02:58
Centerville	87	106:34:24
Circle Pines	177	192:58:01
Ham Lake	77	70:03:38
Lexington	157	52:12:57
Lino Lakes	90	73:49:26
Spring Lake Park	151	128:32:16
<b>Totals:</b>	<b>998 Program Playbacks</b>	<b>1,053:13:40 Hours of Video Programming on Channels</b>

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in December:

- Blaine**
  - Transcoded and uploaded 2 videos to Carousel.
- Centerville**
  - Transcoded and uploaded 1 video to Carousel.
  - Created 1 new Carousel slide.



- **Circle Pines**  
Transcoded and uploaded 3 videos to Carousel.
- **Ham Lake**  
Transcoded and uploaded 1 videos to Carousel.
- **Lexington**  
Transcoded and uploaded 3 videos to Carousel.
- **Lino Lakes**  
Transcoded and uploaded 3 video to Carousel.
- **Spring Lake Park**  
Transcoded and uploaded 2 videos to Carousel.
- Created 3 new Carousel slides.

## Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in December:

- **Blaine**  
4 meetings bookmarked and placed on VOD.
- **Centerville**  
4 meetings bookmarked and placed on VOD.
- **Circle Pines**  
3 meetings bookmarked and placed on VOD.
- **Ham Lake**  
2 meetings bookmarked and placed on VOD.
- **Lexington**  
2 meeting placed on VOD.
- **Lino Lakes**  
1 meetings bookmarked and placed on VOD.
- **Spring Lake Park**  
2 meetings bookmarked and placed on VOD

## Administrative

Issues dealt with in December include finalizing work with Dan Tesch on the pay study, presenting the Strategic Plan, and working with the City of Blaine to request ARP funds.



- **Pay Study**  
12.5.22: Talked with Dan Tesch. Answered his questions regarding current step pay ranges.



- 12.13.22: Talked with Dan Tesch. Answered his questions regarding job titles. Sent him all current job titles.

### **Strategic Plan**

- Presented plan to Operations Committee

### **Request ARP Funds**

- Learned that NMTV was approved for \$10,000 of ARP funds from the City of Blaine.
- Sent request for funds to Joe Huss.
- Received funds. Thank you very much!

### **Miscellaneous**

- Answered questions from Commissioner Stoesz regarding Commission members for 2023.
- Referred Commissioner Stoesz to staff for information regarding Home Movie Transfers.
- Create 2023 meeting schedule.
- Attended eNATOA seminar: The Courts, the Hill, and the FCC.
- Did self evaluation for annual review.
- Had annual performance review.
- Re-scheduled and coordinated cable commission meeting due to very bad weather.
- Received and documented monthly Comcast subscriber reports.
- Read December Legal Report.
- Read industry articles.

**MINUTES**  
**REGULAR PLANNING COMMISSION MEETING**  
**January 10, 2023 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

A. Roll Call: Chairperson Bautch, Commissioners, Thorson, Koch and Murphy

*Chairperson Bautch called to order the Regular Planning Commission meeting on January 10, 2023 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, and Ron Thorson. Also present: Brandon Winge, City Councilmember; Bill Petracek, City Administrator.*

2. CITIZENS FORUM

*No citizens were present to address the Planning Commission on items not on the agenda.*

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

*Murphy made a motion to approve the agenda as typewritten. Koch seconded the motion. Motion carried 4-0.*

4. LETTERS AND COMMUNICATION

A. Building Permits for December 2022

*Some discussion on Parkview Manufactured Home Park, and the permits issued for new homes.*

5. APPROVAL OF PLANNING COMMISSION MINUTES

B. December 13, 2022

*Koch made a motion to approve the December 13, 2023 Planning Commission Minutes as typewritten. Murphy seconded the motion. Motion carried 4-0.*

6. DISCUSSION ITEM:

A. Proposed Native Landscape Ordinance

*Petracek explained the additional language that the city attorney incorporated into the draft ordinance that requires a zoning permit for native grass landscape. Discussion ensued.*

*Thorson made a motion to approve and recommend to the City Council the approval of the proposed native landscape ordinance. Bautch seconded the motion. Motion carried 4-0.*



7. NOTE COUNCIL MINUTES:

A. December 1, 2022

B. December 15, 2022

*Some discussion on Little Rabbit's Hole Daycare business license and the Landings of Lexington Letter of Credit.*

8. PLANNING COMMISSION INPUT

*Koch invited everyone to the Chamber of Commerce meeting to be held at Lexington Lofts January 18th from 11:30 a.m. to 1:00 p.m. There will be a tour of the new facility and Lunch will be served.*

*Bautch asked to have a schedule of meetings.*

*Murphy stated that the street sign on Edith Lane and Aspen Road was tipped over by the snow plow.*

*Thorson discussed the snow plowing.*

9. ADJOURNMENT

*Koch made a motion to adjourn at 7:44 p.m. Thorson seconded the motion. Motion carried 4-0.*

**MINUTES  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
JANUARY 5, 2023 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. SWEARING IN CEREMONY**

- A. Mayor Grote
- B. Councilmember Devries
- C. Councilmember Benson

**3. CALL TO ORDER: – Mayor Grote**

- A. Roll Call - Council Members: DeVries, Harris, Winge and Benson

*Mayor Grote called to order the Regular City Council meeting for January 5, 2023 at 7:03 p.m. Councilmember's present: Benson, Devries, Harris, and Winge. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Kurt Glaser, City Attorney. Numerous citizens attended for the swearing ceremony.*

**4. CITIZENS FORUM**

*No citizens were present to address the Council on items not on the agenda.*

**5. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 5-0.*

**6. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Devries) – *No meeting held*
- B. Cable Commission (Councilmember Winge) *Quarterly meetings – Councilmember Winge gave an update on North Metro TV happenings.*
- C. City Administrator (Bill Petracek)

*Petracek explained the need for the new Mayor and Councilmembers to attend the Newly Elected Officials conference. He also offered the advanced conference to existing elected officials to attend. Discussion ensued.*



*Petracek also explained the two articles that he provided from the StarTribune regarding daycare facility licensing and the City of Blaine's issues with the DNR. He stated the importance of reading both articles. Discussion ensued.*

*Finally, he added that discussions are being had at the police operations level regarding the CLPD JPA formula.*

**7. LETTERS AND COMMUNICATIONS:**

- A. 2023 Meeting Calendar – Meeting Dates
- B. Centennial Lakes Police Department Media Reports 12-7 through 12-27, 2022
- C. Minnesota Department of Health Maximum Contaminant Level Violation Monitoring
- D. Council Workshop meeting synopsis – December 15, 2022

*Some discussion was had regarding the Gross Alpha levels reported by the Minnesota Department of Health. Petracek stated that our Gross Alpha levels have fallen below the limits required by the MDH, and our rolling average has also fallen below the limits. He added that we are still being required to notify residence, but we haven't been given a good explanation why we need to notify residence if we are within the level limits. Discussion ensued*

**8. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – December 15, 2022
- B. Recommendation to Approve Claims and Bills:  
Check #'s 49744 through 49798  
Check #'s 49799 through 49814  
Check #'s 14580 through 14583
- C. Pay Equity Compliance/Implementation Reports
- D. 2022 Holiday Lighting Contest Winners

*Councilmember Devries made a motion to approve the consent agenda items. Councilmember Winge seconded the motion. Motion carried 5-0.*

**9. ACTION ITEMS:**

- A. Discuss Vacant Appointments/Recommendation to Approve Resolution  
NO. 23-01 – A Resolution Approving the Naming of Appointees for 2023

*Following discussion on appointments the Resolution would be amended to reflect the following appointments:*

***Anoka County Fire Protection Council Alternate: Councilmember Devries  
Identity Theft Committee: Councilmember Benson  
Park Board Council Representative: Councilmember Harris  
Planning and Zoning Council Representative: Councilmember Winge  
Vice Mayor: Councilmember Harris***

***Councilmember Devries made a motion to Approve Resolution NO. 23-01 – A Resolution Approving the Naming of Appointees for 2023 with the changes made to the appointments. Councilmember Harris seconded the motion. Motion carried 5-0.***

- B. Recommendation to Approve Resolution NO. 23-02 – A Resolution Adopting 2023 Fee Schedule

***Councilmember Harris made a motion to Approve Resolution NO. 23-02 – A Resolution Adopting 2023 Fee Schedule. Councilmember Winge seconded the motion. Motion carried 5-0.***

- C. Recommendation to Approve Resolution NO. 23-03 – A Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code

***Councilmember Benson made a motion to Approve Resolution NO. 23-03 – A Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code. Councilmember Devries seconded the motion. Motion carried 5-0.***

- D. Second Reading and Recommendation to Approve Ordinance No. 23-01 – An Ordinance Amending Chapter 13- Storm water Management Regulations.

***Petracek provided an overview of Ordinance No. 23-01 and the need to incorporate the amendments into the ordinance required by Minnesota Pollution Control Agency (MPCA).***

***Councilmember Devries made a motion to approve Ordinance No. 23-01 – An Ordinance Amending Chapter 13- Storm water Management Regulations. Councilmember Harris seconded the motion. Motion carried 5-0.***

- E. Recommendation to Approve Resolution NO. 23-04 – A Resolution Approving Summary Publication of Ordinance 23-01.

***Councilmember Benson made a motion to Approve Resolution NO. 23-04 – A Resolution Approving Summary Publication of Ordinance 23-01. Councilmember Winge seconded the motion. Motion carried 5-0.***

- F. Recommendation to Approve Memorandum of Understanding (MOU) Option #1 and Option #2 with Centennial Lakes Little League.



***Councilmember Devries made a motion to Approve Memorandum of Understanding (MOU) Option #1 and Option #2 with Centennial Lakes Little League. Councilmember Harris seconded the motion. Motion carried 5-0.***

## **10. MAYOR AND COUNCIL INPUT**

***Councilmember Devries wanted to thank public works for their hard work getting the streets plowed. Discussion ensued.***

***Councilmember Harris congratulated Mayor Grote on winning the mayoral election.***

***Mayor Grote thanked everyone for supporting him.***

## **11. CLOSED SESSION**

***Attorney Glaser explained the need to go into closed session.***

***Councilmember Winge made a motion to go into closed session at 7:35 pm. pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation. Councilmember Devries seconded the motion. Motion carried 5-0.***

- This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss the legal aspects surrounding personnel matters under investigation.

***Councilmember Benson made a motion to go into closed session at 7:45 pm pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems. Councilmember Harris seconded the motion. Motion carried 5-0.***

- This portion of the meeting is closed pursuant to Minnesota Statute Section 13D.05, subdivision 3(b), and is permitted by the attorney-client privilege to discuss the pending litigation versus the City of Blaine regarding the interconnected water and sewer systems

***Councilmember Benson made a motion to reconvene into open session at 8:30 pm. Councilmember Winge seconded the motion. Motion carried 5-0.***

## **12. ADJOURNMENT**

***Councilmember Devries made motion to adjourn the meeting at 8:30 p.m. Councilmember Winge seconded the motion. Motion carried 5-0.***

/mv

**CITY OF LEXINGTON**

**RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS**

<p><b>The following claims and bills have been presented to the Council for approval at the Council Meeting of January 19, 2023.</b></p>
--

**(1) Payroll**

	13741	13741	\$170.60
Vouchers	505118 through	505136	\$ 24,625.46
Vouchers	505138 through	505164	\$ 13,541.72
Payroll Taxes			
	Federal Tax	\$4,435.30	
	Social Security	\$6,289.78	
	Medicare	\$1,471.00	
		<hr/>	
		\$12,196.08	
	State Tax	\$1,997.75	
	Total	<hr/>	\$14,193.83

**(2) General and Liquor Payment Recommendations:**

Checks	49815 through	49816	\$ 600.64
Checks	49817 through	49865	\$ 347,719.95

**(3) ACH and Credit Card Payments for:**

**DEC 2022**

ACH Checks: 3209E	through 3229E	\$ 30,691.17
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Total Payments and Withdrawals Approval

\$431,372.77

**Centennial Lakes Police Payment Recommendations:**

Checks	14586 through	14593	\$ 4,655.01
	14594 through	14605	\$ 9,638.10
ACH	2022096 through	2022097	\$ 5,268.37
ACH	2023001 through	2023003	\$ 23,678.00
Total Payments			<u><u>\$ 43,239.48</u></u>



## CITY OF LEXINGTON

01/11/23 9:40 AM

Page 1

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Checks 49815-49816

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 4M FUND</b>					
<b>49815</b>	01/11/23	<b>HULTS, DAVID</b>			
E 101-42260-208		Training and Instruction	\$98.00	171037	TESTING FEE REIMBURSEMENT
		Total	\$98.00		
<b>49816</b>	01/11/23	<b>ENERGY MECHANICAL SERVICES INC</b>			
E 730-00000-401		Repair Buildings	\$502.64	6626	HVAC REPAIRS - WELL HOUSE
		Total	\$502.64		
		<b>10100 4M FUND</b>	<b>\$600.64</b>		

**Fund Summary**

<b>10100 4M FUND</b>	
101 GENERAL FUND	\$98.00
730 WATER FUND	\$502.64
	<b>\$600.64</b>

## CITY OF LEXINGTON

01/12/23 3:32 PM

Page 1

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Batch: 01192023 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 4M FUND</b>					
<b>49817</b>	01/19/23	<b>ABDO, LLC</b>			
G 101-20200		Accounts Payable	\$1,950.00	466019	2022 AUDIT SERVICES
G 320-20200		Accounts Payable	\$325.00	466019	2022 AUDIT SERVICES
G 609-20200		Accounts Payable	\$1,300.00	466019	2022 AUDIT SERVICES
G 651-20200		Accounts Payable	\$325.00	466019	2022 AUDIT SERVICES
G 730-20200		Accounts Payable	\$1,300.00	466019	2022 AUDIT SERVICES
G 770-20200		Accounts Payable	\$1,300.00	466019	2022 AUDIT SERVICES
		Total	\$6,500.00		
<b>49818</b>	01/19/23	<b>ALEX AIR APPARATUS, INC.</b>			
G 101-20200		Accounts Payable	\$790.79	6317	AIR COMPRESSOR SERVICE
		Total	\$790.79		
<b>49819</b>	01/19/23	<b>AMAZON CAPITAL SERVICES</b>			
E 101-41500-200		Office Supplies	\$29.99	1HDJ-P6W4-	OFFICE SUPPLIES
E 101-42260-210		Operating Supplies	\$98.25	1HDJ-P6W4-	BATTERIES - FIRE DEPT
G 101-20200		Accounts Payable	\$67.96	1JFM-P6KM-	TAX FORMS - ADMIN
G 101-20200		Accounts Payable	\$233.71	1TL4-YQLT-F	EQUIPMENT - PW
		Total	\$429.91		
<b>49820</b>	01/19/23	<b>ANOKA COUNTY TREASURY OFFICE</b>			
E 101-41410-327		Annual Technology Mainte	\$31.45	ELEC123022	2023 JPA - ELECTIONS
		Total	\$31.45		
<b>49821</b>	01/19/23	<b>ANOKA CO FIRE PROTECTION</b>			
E 101-42260-433		Dues and Subscriptions	\$700.00	260	2023 DUES
		Total	\$700.00		
<b>49822</b>	01/19/23	<b>BELLBOY CORPORATION</b>			
E 609-00000-251		Liquor Purchase	\$2,547.03	0098029900	
G 609-20200		Accounts Payable	\$265.21	0106151600	OPERATING SUPPLIES
E 609-00000-254		Miscellaneous Purchase	\$73.33	0106280100	
		Total	\$2,885.57		
<b>49823</b>	01/19/23	<b>BERNICK'S</b>			
G 609-20202		Accounts Payable - Resal	\$2,260.65	10030111	
E 609-00000-252		Beer Purchase	\$267.70	10032733	
		Total	\$2,528.35		
<b>49824</b>	01/19/23	<b>BLACK STACK BREWING, INC.</b>			
E 609-00000-252		Beer Purchase	\$377.00	20777	
		Total	\$377.00		
<b>49825</b>	01/19/23	<b>BREAKTHRU BEVERAGE MN</b>			
G 609-20202		Accounts Payable - Resal	\$4,570.73	347160858	
E 609-00000-251		Liquor Purchase	\$2,575.66	347263608	
		Total	\$7,146.39		
<b>49826</b>	01/19/23	<b>BUSINESS ESSENTIALS</b>			
G 609-20200		Accounts Payable	\$11.35	OE-612567-1	OFFICE SUPPLIES
G 101-20200		Accounts Payable	\$50.99	WO-1221632	OFFICE SUPPLIES



## CITY OF LEXINGTON

01/12/23 3:32 PM

Page 2

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Batch: 01192023 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$62.34		
<b>49827</b>	01/19/23	<b>CAPITOL BEVERAGE SALES</b>			
G 609-20202		Accounts Payable - Resal	(\$57.28)	2779779	
G 609-20202		Accounts Payable - Resal	\$8,961.79	2779780	
E 609-00000-252		Beer Purchase	(\$35.70)	2782224	
E 609-00000-252		Beer Purchase	\$7,357.79	2782225	
Total			\$16,226.60		
<b>49828</b>	01/19/23	<b>CINTAS</b>			
G 609-20200		Accounts Payable	\$146.06	4141360871	MAT SERVICE
E 609-00000-255		Linen	\$39.35	4142708957	MAT SERVICE
Total			\$185.41		
<b>49829</b>	01/19/23	<b>CITYWIDE WINDOW SERVICES INC.</b>			
G 609-20200		Accounts Payable	\$32.49	714863	DEC 2022 SERVICE
Total			\$32.49		
<b>49830</b>	01/19/23	<b>CLEAR RIVER BEVERAGE COMPANY</b>			
E 609-00000-252		Beer Purchase	\$567.75	667395	
Total			\$567.75		
<b>49831</b>	01/19/23	<b>CUSTOM FIRE RESCUE TRAINING</b>			
G 101-20200		Accounts Payable	\$1,400.00	2259	SCBA TRAINING - FIRE DEPT
Total			\$1,400.00		
<b>49832</b>	01/19/23	<b>DAHLHEIMER BEVERAGE LLC</b>			
G 609-20202		Accounts Payable - Resal	\$9,666.83	1808787	
E 609-00000-252		Beer Purchase	\$1,310.40	1810850	
E 609-00000-252		Beer Purchase	\$0.01	1813350	
E 609-00000-252		Beer Purchase	\$8,400.14	1813588	
E 609-00000-252		Beer Purchase	\$1,576.95	1815477	
Total			\$20,954.33		
<b>49833</b>	01/19/23	<b>LEXINGTON LEASED HOUSING</b>			
E 320-46300-470		Tax Increments	\$125,763.95		2023 TAX INCREMENT 1
Total			\$125,763.95		
<b>49834</b>	01/19/23	<b>ENERGY MECHANICAL SERVICES INC</b>			
G 101-20200		Accounts Payable	\$917.18	6651	HEATER REPAIRS - PW
Total			\$917.18		
<b>49835</b>	01/19/23	<b>GOPHER STATE ONE-CALL INC</b>			
G 730-20200		Accounts Payable	\$15.53	2120541	DEC 2022 LOCATES
G 770-20200		Accounts Payable	\$15.52	2120541	DEC 2022 LOCATES
Total			\$31.05		
<b>49836</b>	01/19/23	<b>HOHENSTEINS INC</b>			
G 609-20202		Accounts Payable - Resal	\$954.75	570547	
E 609-00000-252		Beer Purchase	\$409.00	572133	
Total			\$1,363.75		
<b>49837</b>	01/19/23	<b>IAFC MEMBERSHIP</b>			

## CITY OF LEXINGTON

01/12/23 3:32 PM

Page 3

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Batch: 01192023 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42260-433		Dues and Subscriptions	\$215.00		2023 DUES
		Total	\$215.00		
<b>49838</b>	01/19/23	<b>IMAGE PRINTING &amp; GRAPHICS</b>			
E 101-41500-350		Print/Binding	\$638.50	163196	JAN-MAR 2023 NEWSLETTER
E 101-43500-203		Printing	\$273.65	163196	JAN-MAR 2023 NEWSLETTER
		Total	\$912.15		
<b>49839</b>	01/19/23	<b>INSPECTRON, INC</b>			
G 101-20200		Accounts Payable	\$55,568.52	2022-487	4TH QTR 2022 INSPECTIONS
		Total	\$55,568.52		
<b>49840</b>	01/19/23	<b>JOHNSON BROTHERS LIQUOR</b>			
G 609-20202		Accounts Payable - Resal	\$260.37	2211303	
G 609-20202		Accounts Payable - Resal	\$48.36	2211304	
G 609-20202		Accounts Payable - Resal	\$136.70	2211305	
E 609-00000-251		Liquor Purchase	\$206.45	2212744	
E 609-00000-253		Wine Purchase	\$597.97	2212745	
E 609-00000-251		Liquor Purchase	\$1,735.02	2212746	
E 609-00000-251		Liquor Purchase	\$2,735.87	2216579	
E 609-00000-251		Liquor Purchase	\$3,838.01	2216580	
E 609-00000-253		Wine Purchase	\$2,230.72	2216581	
E 609-00000-254		Miscellaneous Purchase	\$165.35	2216582	
		Total	\$11,954.82		
<b>49841</b>	01/19/23	<b>LEAGUE OF MN CITIES INS. TRUST</b>			
E 101-41500-361		General Liability Ins	\$19,438.00		2023 P/C INSURANCE
E 101-42260-361		General Liability Ins	\$2,904.00		2023 P/C INSURANCE
E 101-43100-361		General Liability Ins	\$4,769.80		2023 P/C INSURANCE
E 101-45200-361		General Liability Ins	\$4,806.20		2023 P/C INSURANCE
E 609-00000-361		General Liability Ins	\$4,111.00		2023 P/C INSURANCE
E 770-00000-361		General Liability Ins	\$4,138.00		2023 P/C INSURANCE
E 609-00000-361		General Liability Ins	\$3,915.00		2023 P/C INSURANCE - LIQUOR LIABILITY
E 609-00000-361		General Liability Ins	\$4,397.00		2023 P/C INSURANCE - EXCESS LIABILITY
		Total	\$48,479.00		
<b>49842</b>	01/19/23	<b>CITY OF LEXINGTON</b>			
G 101-20200		Accounts Payable	\$632.90		4TH QTR 2022 UTILITIES
G 651-20200		Accounts Payable	\$11.45		4TH QTR 2022 UTILITIES
G 730-20200		Accounts Payable	\$51.50		4TH QTR 2022 UTILITIES
G 770-20200		Accounts Payable	\$51.50		4TH QTR 2022 UTILITIES
G 609-20200		Accounts Payable	\$217.60		4TH QTR 2022 UTILITIES
		Total	\$964.95		
<b>49843</b>	01/19/23	<b>M. AMUNDSON LLP</b>			
G 609-20202		Accounts Payable - Resal	\$4,003.98	354433	
E 609-00000-256		Tobacco Products For Re	\$1,747.09	354760	
E 609-00000-256		Tobacco Products For Re	\$2,626.79	355100	
		Total	\$8,377.86		
<b>49844</b>	01/19/23	<b>MENARDS - BLAINE</b>			
G 101-20200		Accounts Payable	\$458.84	44890	LUMBER - SNOW REMOVAL



## CITY OF LEXINGTON

01/12/23 3:32 PM

Page 4

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Batch: 01192023 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-20200		Accounts Payable	\$47.44	44895	LUMBER - SNOW REMOVAL
		Total	\$506.28		
<b>49845</b>	01/19/23	<b>METROPOLITAN COUNCIL</b>			
E 770-00000-389		MWCC Charges	\$12,142.13	0001150251	FEB 2023 SEWER CHARGES
		Total	\$12,142.13		
<b>49846</b>	01/19/23	<b>METRO-INET</b>			
E 101-41900-230		Contracted Services	\$1,018.15	1026	JAN 2023 IT SERVICES
E 101-42260-230		Contracted Services	\$290.90	1026	JAN 2023 IT SERVICES
E 101-43100-230		Contracted Services	\$290.90	1026	JAN 2023 IT SERVICES
E 101-45200-230		Contracted Services	\$290.90	1026	JAN 2023 IT SERVICES
E 609-41900-230		Contracted Services	\$290.90	1026	JAN 2023 IT SERVICES
E 651-41900-230		Contracted Services	\$145.45	1026	JAN 2023 IT SERVICES
E 730-41900-230		Contracted Services	\$290.90	1026	JAN 2023 IT SERVICES
E 770-41900-230		Contracted Services	\$290.90	1026	JAN 2023 IT SERVICES
		Total	\$2,909.00		
<b>49847</b>	01/19/23	<b>MKL, LLC</b>			
E 101-41500-400		General Maintenance	\$100.00	01192023	WEEK ENDING 01/07/2023
E 101-41500-400		General Maintenance	\$100.00	01192023	WEEK ENDING 01/14/2023
		Total	\$200.00		
<b>49848</b>	01/19/23	<b>MN DEPT OF LABOR/INDUSTRY_</b>			
G 101-20200		Accounts Payable	\$769.44		4TH QTR 2022 SURCHARGES
		Total	\$769.44		
<b>49849</b>	01/19/23	<b>NCPERS GROUP LIFE INS.</b>			
G 101-21724		Life Insurance	\$80.00	58680002202	FEB 2023 PREMIUM
		Total	\$80.00		
<b>49850</b>	01/19/23	<b>O'REILLY AUTOMOTIVE STORES</b>			
E 101-43100-210		Operating Supplies	\$37.08	3472-240806	WIPER FLUID - PW
		Total	\$37.08		
<b>49851</b>	01/19/23	<b>ORIGIN WINE &amp; SPIRITS</b>			
E 609-00000-253		Wine Purchase	\$105.35	0020072	
		Total	\$105.35		
<b>49852</b>	01/19/23	<b>OXYGEN SERVICE COMPANY</b>			
G 101-20200		Accounts Payable	\$173.17	0003542144	DEC 2022 SERVICE
		Total	\$173.17		
<b>49853</b>	01/19/23	<b>PAUSTIS &amp; SONS</b>			
G 609-20202		Accounts Payable - Resal	\$426.50	189024	
		Total	\$426.50		
<b>49854</b>	01/19/23	<b>PHILLIPS WINE AND SPIRITS INC</b>			
G 609-20202		Accounts Payable - Resal	\$510.05	6522937	
E 609-00000-251		Liquor Purchase	\$1,044.10	6523908	
E 609-00000-253		Wine Purchase	\$898.29	6523909	
E 609-00000-254		Miscellaneous Purchase	\$64.05	6523910	
E 609-00000-251		Liquor Purchase	\$1,633.15	6526902	

## CITY OF LEXINGTON

01/12/23 3:32 PM

Page 5

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Batch: 01192023 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-253		Wine Purchase	\$1,347.45	6526903	
		Total	\$5,497.09		
<b>49855</b>	01/19/23	<b>POPP COMMUNICATIONS</b>			
E 101-43100-321		Telephone	\$8.07	992766390	JAN 2023 ANALOG LINES
E 101-45200-321		Telephone	\$8.07	992766390	JAN 2023 ANALOG LINES
E 651-00000-321		Telephone	\$1.53	992766390	JAN 2023 ANALOG LINES
E 730-00000-321		Telephone	\$10.38	992766390	JAN 2023 ANALOG LINES
E 770-00000-321		Telephone	\$10.38	992766390	JAN 2023 ANALOG LINES
E 101-41500-321		Telephone	\$79.47	992766390	JAN 2023 ANALOG LINES
E 609-00000-321		Telephone	\$41.02	992766390	JAN 2023 ANALOG LINES
		Total	\$158.92		
<b>49856</b>	01/19/23	<b>PREMIUM WATERS, INC.</b>			
G 101-20200		Accounts Payable	\$21.75	319179365	DEC 2022 SERVICE
E 101-41500-411		Culligan	\$4.00	319189402	JAN 2023 SERVICE
E 101-42260-411		Culligan	\$4.00	319189402	JAN 2023 SERVICE
		Total	\$29.75		
<b>49857</b>	01/19/23	<b>PRESS PUBLICATIONS</b>			
G 609-20200		Accounts Payable	\$279.00	757223	DEC 2022 ADVERTISING - MLS
E 101-41500-352		General Notices and Pub l	\$64.50	762392	2023 SUMMARY BUDGET
		Total	\$343.50		
<b>49858</b>	01/19/23	<b>PRYES BREWING COMPANY, LLC</b>			
G 609-20202		Accounts Payable - Resal	\$776.50	W-48342	
		Total	\$776.50		
<b>49859</b>	01/19/23	<b>ROCK GARDENS</b>			
G 101-20200		Accounts Payable	\$77.26	150210	BERM MAINTENANCE
G 101-20200		Accounts Payable	\$154.51	150211	BERM MAINTENANCE
		Total	\$231.77		
<b>49860</b>	01/19/23	<b>SHAMROCK GROUP, INC.</b>			
G 609-20202		Accounts Payable - Resal	\$90.60	2848052	
		Total	\$90.60		
<b>49861</b>	01/19/23	<b>SILENT KNIGHT SECURITY SYSTEMS</b>			
E 101-41500-385		Building Security	\$299.40	139970	2023 SECURITY MONITORING
		Total	\$299.40		
<b>49862</b>	01/19/23	<b>SOUTHERN GLAZER'S OF MN</b>			
G 609-20202		Accounts Payable - Resal	\$2,328.26	2298969	
G 609-20202		Accounts Payable - Resal	\$1,327.68	2298970	
E 609-00000-251		Liquor Purchase	\$2,336.22	2300542	
E 609-00000-254		Miscellaneous Purchase	\$121.40	2300543	
E 609-00000-253		Wine Purchase	\$174.48	2300544	
		Total	\$6,288.04		
<b>49863</b>	01/19/23	<b>TOTAL COMPLIANCE SOLUTIONS</b>			
G 609-20200		Accounts Payable	\$49.00	71687	PRE-EMP. SCREENING - MLS
G 101-20200		Accounts Payable	\$98.00	71687	PRE-EMP. SCREENING - FIRE DEPT



## CITY OF LEXINGTON

01/12/23 3:32 PM

Page 6

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Batch: 01192023 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$147.00		
<b>49864</b>	01/19/23	<b>MARY VINZANT</b>			
G 101-20200		Accounts Payable	\$122.72		4TH QTR 2022 MILEAGE REIMBURSEMENT
Total			\$122.72		
<b>49865</b>	01/19/23	<b>WINE MERCHANTS</b>			
E 609-00000-253		Wine Purchase	\$1,019.10	7411072	
Total			\$1,019.10		
<b>10100 4M FUND</b>			\$347,719.95		

**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$100,115.46
320 TIF #3	\$126,088.95
609 MUNICIPAL LIQUOR FUND	\$101,415.37
651 STORM WATER FUND	\$483.43
730 WATER FUND	\$1,668.31
770 SEWER FUND	\$17,948.43
	<u>\$347,719.95</u>

## CITY OF LEXINGTON

01/12/23 3:48 PM

Page 1

**\*Check Detail Register©**

Batch: DEC2022 AUTO,DEC2022CCPMT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 4M FUND</b>					
<b>3209 e</b>	12/01/22	<b>CONNEXUS ENERGY</b>			
E 101-45200-381		Electric Utilities	\$151.16		OCT 2022 UTILITIES
E 101-43100-386		Street Lights	\$128.00		OCT 2022 UTILITIES
E 770-00000-381		Electric Utilities	\$69.91		OCT 2022 UTILITIES
E 770-00000-381		Electric Utilities	\$21.99		OCT 2022 UTILITIES
		Total	\$371.06		
<b>3210 e</b>	12/02/22	<b>LINCOLN NATIONAL LIFE</b>			
E 101-41500-134		ST/LT Disability Insurance	\$380.68	4479261819	DEC 2022 PREMIUM
E 101-43100-134		ST/LT Disability Insurance	\$113.24	4479261819	DEC 2022 PREMIUM
E 101-45200-134		ST/LT Disability Insurance	\$75.48	4479261819	DEC 2022 PREMIUM
E 609-00000-134		ST/LT Disability Insurance	\$238.15	4479261819	DEC 2022 PREMIUM
		Total	\$807.55		
<b>3211 e</b>	12/01/22	<b>HEALTHPARTNERS</b>			
E 609-00000-160		Health/Dental Insurance	\$1,209.42	41396815275	DEC 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$679.69	41396815275	DEC 2022 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$453.13	41396815275	DEC 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,469.44	41396815275	DEC 2022 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$2,157.59	41396815275	DEC 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$860.70	41396815275	DEC 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$947.20	41396815275	DEC 2022 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$631.48	41396815275	DEC 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,158.22	41396815275	DEC 2022 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$1,209.42	41396815275	DEC 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$899.00	41396815275	DEC 2022 PREMIUM
		Total	\$11,675.29		
<b>3212 e</b>	12/01/22	<b>AFLAC</b>			
G 101-21725		Supplemental Insurance	\$208.74	812795	NOV 2022 PREMIUM
		Total	\$208.74		
<b>3213 e</b>	12/14/22	<b>XCEL ENERGY</b>			
E 101-43100-381		Electric Utilities	\$105.70	804653956	OCT 2022 UTILITIES
E 101-45200-381		Electric Utilities	\$105.70	804653956	OCT 2022 UTILITIES
E 651-00000-381		Electric Utilities	\$20.15	804653956	OCT 2022 UTILITIES
E 730-00000-381		Electric Utilities	\$319.44	804653956	OCT 2022 UTILITIES
E 770-00000-381		Electric Utilities	\$135.90	804653956	OCT 2022 UTILITIES
E 609-00000-381		Electric Utilities	\$1,944.42	804653956	OCT 2022 UTILITIES
E 101-45200-381		Electric Utilities	\$26.68	804653956	OCT 2022 UTILITIES
E 770-00000-381		Electric Utilities	\$207.62	804653956	OCT 2022 UTILITIES
E 101-43100-381		Electric Utilities	\$60.38	804653956	OCT 2022 UTILITIES
E 101-42260-381		Electric Utilities	\$193.55	804653956	OCT 2022 UTILITIES
E 101-41500-381		Electric Utilities	\$268.05	804653956	OCT 2022 UTILITIES
E 101-43100-386		Street Lights	\$688.85	804653956	OCT 2022 UTILITIES
E 770-00000-381		Electric Utilities	\$158.72	806872566	NOV 2022 UTILITIES
		Total	\$4,235.16		
<b>3214 e</b>	12/28/22	<b>CENTER POINT ENERGY</b>			
E 101-42260-383		Gas Utilities	\$276.56		NOV 2022 UTILITIES

## CITY OF LEXINGTON

01/12/23 3:48 PM

Page 2

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Batch: DEC2022 AUTO,DEC2022CCPMT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-383		Gas Utilities	\$75.83		NOV 2022 UTILITIES
E 101-45200-383		Gas Utilities	\$75.83		NOV 2022 UTILITIES
E 651-00000-383		Gas Utilities	\$14.44		NOV 2022 UTILITIES
E 730-00000-383		Gas Utilities	\$97.49		NOV 2022 UTILITIES
E 770-00000-383		Gas Utilities	\$183.41		NOV 2022 UTILITIES
E 101-41500-383		Gas Utilities	\$263.44		NOV 2022 UTILITIES
E 609-00000-383		Gas Utilities	\$424.15		NOV 2022 UTILITIES
Total			\$1,411.15		
<b>3215 e</b>	12/07/22	<b>PUBLIC EMPLOYEES RETIREMENT</b>			
G 101-21704		PERA	\$2,013.00		12/07/2022 PAYROLL
G 101-21717		PERA	\$2,322.69		12/07/2022 PAYROLL
G 101-21704		PERA	\$2,107.03		12/21/2022 PAYROLL
G 101-21717		PERA	\$2,431.18		12/21/2022 PAYROLL
Total			\$8,873.90		
<b>3216 e</b>	12/08/22	<b>HSA BANK</b>			
G 101-21726		HSA Additional Withholdin	\$298.30		EMPLOYEE CONTRIBUTIONS
E 101-41500-160		Health/Dental Insurance	\$4.50		HSA SERVICE FEE
Total			\$302.80		
<b>3217 e</b>	12/02/22	<b>PITNEY BOWES GLOBAL FINANCIAL</b>			
E 101-43500-322		Postage	\$192.94		DEC 2022 NEWSLETTER MAILING
E 101-41500-322		Postage	\$108.04		DEC 2022 NEWSLETTER MAILING
E 101-42260-322		Postage	\$23.16		DEC 2022 NEWSLETTER MAILING
E 609-00000-322		Postage	\$115.76		DEC 2022 NEWSLETTER MAILING
E 651-00000-322		Postage	\$23.15		DEC 2022 NEWSLETTER MAILING
E 730-00000-322		Postage	\$154.35		DEC 2022 NEWSLETTER MAILING
E 770-00000-322		Postage	\$154.35		DEC 2022 NEWSLETTER MAILING
E 101-43500-322		Postage	\$42.61	3105814429	4TH QTR 2022 POSTAGE EQUIPMENT
E 101-41500-322		Postage	\$23.86	3105814429	4TH QTR 2022 POSTAGE EQUIPMENT
E 101-42260-322		Postage	\$5.11	3105814429	4TH QTR 2022 POSTAGE EQUIPMENT
E 609-00000-322		Postage	\$25.56	3105814429	4TH QTR 2022 POSTAGE EQUIPMENT
E 651-00000-322		Postage	\$5.11	3105814429	4TH QTR 2022 POSTAGE EQUIPMENT
E 730-00000-322		Postage	\$34.09	3105814429	4TH QTR 2022 POSTAGE EQUIPMENT
E 770-00000-322		Postage	\$34.09	3105814429	4TH QTR 2022 POSTAGE EQUIPMENT
Total			\$942.18		
<b>3218 e</b>	12/06/22	<b>KWIK TRIP</b>			
E 101-43100-212		Gas & Oil	\$124.68		NOV 2022 FUEL
E 101-45200-212		Gas & Oil	\$124.68		NOV 2022 FUEL
E 651-00000-212		Gas & Oil	\$49.87		NOV 2022 FUEL
E 730-00000-212		Gas & Oil	\$99.75		NOV 2022 FUEL
E 770-00000-212		Gas & Oil	\$99.75		NOV 2022 FUEL
E 101-43100-212		Gas & Oil	\$458.76		NOV 2022 FUEL
E 101-42260-212		Gas & Oil	\$116.11		NOV 2022 FUEL
Total			\$1,073.60		
<b>3219 e</b>	12/01/22	<b>FIDELITY SECURITY LIFE</b>			
E 101-41500-160		Health/Dental Insurance	\$30.06		DEC 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$11.60		DEC 2022 PREMIUM



## CITY OF LEXINGTON

01/12/23 3:48 PM

Page 3

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Batch: DEC2022 AUTO,DEC2022CCPMT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-160		Health/Dental Insurance	\$7.74		DEC 2022 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$26.70		DEC 2022 PREMIUM
		Total	\$76.10		
<b>3220 e</b>	12/29/22	<b>CAPITAL ONE TRADE CREDIT</b>			
E 101-43100-210		Operating Supplies	\$26.45	77249/G	OPERATING SUPPLIES - PW
E 101-43100-210		Operating Supplies	\$3.38	77250/G	OPERATING SUPPLIES - PW
E 101-43100-400		General Maintenance	\$15.48	77604/G	OPERATING SUPPLIES - PW
E 101-41500-410		Sirens/Flags	\$5.09	84694/G	FLAGPOLE REPAIR
E 101-43100-400		General Maintenance	\$107.99	87563/G	OPERATING SUPPLIES - PW
		Total	\$158.39		
<b>3221 e</b>	12/15/22	<b>HOME DEPOT</b>			
E 101-43100-400		General Maintenance	\$23.78		OPERATING SUPPLIES
E 101-43100-400		General Maintenance	\$175.95		OPERATING SUPPLIES
		Total	\$199.73		
<b>3222 e</b>	12/15/22	<b>MN MUNICIPAL BEVERAGE ASSOC</b>			
E 609-00000-208		Training and Instruction	\$20.00	000035	REGISTRATION - MLS
		Total	\$20.00		
<b>3223 e</b>	12/15/22	<b>CAPITAL ONE TRADE CREDIT</b>			
E 609-00000-400		General Maintenance	\$20.26	G77856/G	MAINT. SUPPLIES - MLS
		Total	\$20.26		
<b>3224 e</b>	12/15/22	<b>MISC CUSTOMERS</b>			
E 609-00000-430		Miscellaneous	\$99.38	2	JOBS ADVERTISING - MLS
		Total	\$99.38		
<b>3225 e</b>	12/15/22	<b>A-1 VACUUM CLEANER CO</b>			
E 609-00000-404		Repair Machinery/Equipm	\$17.17	10542423	PARTS
		Total	\$17.17		
<b>3226 e</b>	12/15/22	<b>ZOOM VIDEO COMMUNICATIONS</b>			
E 101-41500-300		Professional Srvs	\$14.99	INV17249949 NOV 2022 SERVICES	
E 101-42260-327		Annual Technology Mainte	\$14.99	INV17249949 NOV 2022 SERVICES	
		Total	\$29.98		
<b>3227 e</b>	12/15/22	<b>US POSTAL SERVICE</b>			
E 101-41500-322		Postage	\$7.85		CERTIFIED MAILINGS
		Total	\$7.85		
<b>3228 e</b>	12/15/22	<b>DOMINO'S PIZZA</b>			
E 101-41410-432		Election Expense	\$67.72		ELECTION SUPPLIES
		Total	\$67.72		
<b>3229 e</b>	12/15/22	<b>MISC CUSTOMERS</b>			
E 101-41410-432		Election Expense	\$93.16		ELECTION SUPPLIES
		Total	\$93.16		
		<b>10100 4M FUND</b>	<b>\$30,691.17</b>		

## CITY OF LEXINGTON

01/12/23 3:48 PM

Page 4

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Batch: DEC2022 AUTO,DEC2022CCPMT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$21,299.61
609 MUNICIPAL LIQUOR FUND	\$7,507.98
651 STORM WATER FUND	\$112.72
730 WATER FUND	\$705.12
770 SEWER FUND	\$1,065.74
	<hr/>
	\$30,691.17

## Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
14586	12/29/2022	AMAZON	459.27
14587	12/29/2022	ASPEN MILLS, INC	765.40
14588	12/29/2022	AXON ENTERPRISE, INC	200.92
14589	12/29/2022	CITY OF CIRCLE PINES	207.82
14590	12/29/2022	E C S I, LLC	180.00
14591	12/29/2022	NovaCare Rehabilitation	185.00
14592	12/29/2022	OFFICE OF MN IT SERVICES	44.60
14593	12/29/2022	STREICHER'S, INC	2,612.00
2022096	12/29/2022	OPTUM FINANCIAL, INC.	4,587.37
2022097	12/29/2022	TASC	681.00
Grand Totals:			9,923.38



Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
14594	01/05/2023	AMAZON	159.57
14595	01/05/2023	AXON ENTERPRISE, INC	5,519.00
14596	01/05/2023	BARNUM GATE SERVICES, INC	376.25
14597	01/05/2023	COVERALL NORTH AMERICA, INC	820.00
14598	01/05/2023	EMERGENCY CONTRACTORS	815.00
14599	01/05/2023	GEORGE'S INC	150.00
14600	01/05/2023	INTERNATIONAL ASSOC. OF CHIEFS OF POLICE	190.00
14601	01/05/2023	O'REILLY AUTOMOTIVE, INC	240.54
14602	01/05/2023	PITNEY BOWES, INC	59.49
14603	01/05/2023	SHRED-N-GO, INC	79.08
14604	01/05/2023	TRANSUNION RISK & ALTERNATIVE	75.00
14605	01/05/2023	VERIZON WIRELESS	1,154.17
2023001	01/05/2023	OPTUM FINANCIAL, INC.	18.75
2023002	01/05/2023	OPTUM FINANCIAL, INC.	23,438.28
2023003	01/05/2023	U S BANK	220.97
Grand Totals:			33,316.10

**CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**RESOLUTION NO. 23-05**

**RESOLUTION AUTHORIZING SIGNATORIES FOR THE CITY OF  
LEXINGTON FINANCIAL ACCOUNTS AND CHECKS AND GRANTING  
FINANCE DIRECTOR ACCESS TO THE CITY'S FINANCIAL ACCOUNT  
FOR THE YEAR 2023**

**WHEREAS**, signatories for City financial accounts and checks shall by resolution be the Mayor – Gary Grote, Vice Mayor – Diane Harris, City Administrator – William Petracek, and Liquor Store Manager – Jack Borgen.

**WHEREAS**, the City of Lexington requires two signatures on each financial account and checks, and adopts a resolution each year authorizing signatories; and

**WHEREAS**, the Finance Director – Hristo (Chris) Galiov is required to reconcile the City's financial statements and other financial related requirements of the City. To accomplish these tasks the Finance Director must access the City's financial accounts.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF LEXINGTON, ANOKA COUNTY, STATE OF  
MINNESOTA**, as follows:

1. That the City of Lexington's Mayor – Gary Grote, Vice Mayor – Diane Harris, City Administrator – William Petracek, and Liquor Store Manager – Jack Borgen, shall be authorized as the City Signatories on all city accounts, checks and related documents.
2. That the Finance Director – Hristo (Chris) Galiov is authorized to access the City's financial accounts for the sole purpose of obtaining financial information.

**PASSED** and adopted by the Lexington City Council this the 19<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
Diane Harris, Vice Mayor

ATTEST:

\_\_\_\_\_  
Bill Petracek, City Administrator

---

Gary Grote, Mayor

---

Diane Harris, Vice Mayor

---

William Petracek, City Administrator

---

Jack Borgen, Liquor Store Manager



**CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**RESOLUTION NO. 23-06**

**Resolution Receiving Feasibility Report and Calling Hearing on Improvement**

WHEREAS, pursuant to Resolution of the Council adopted December 15, 2022, a report has been prepared by MSA Professional Services, Inc. with reference to proposed Improvement called 2023 Street Improvements, the improvement of the following streets:

Dunlap Avenue between Restwood Road and Flowerfield Road

by milling the surface and placing a bituminous overlay with street patching and repairs to the concrete curb and valley gutters and as needed, and this report was received by the council on January 19, 2023, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LEXINGTON, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$123,500.
2. A public hearing shall be held on such proposed improvement on the 16<sup>th</sup> day of February, 2023, in the council chambers of the city hall at 7:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 19<sup>th</sup> day of January 2023.

\_\_\_\_\_  
Diane Harris, Vice Mayor

\_\_\_\_\_  
Bill Petracek, City Administrator

# **Feasibility Study 2023 Street Improvements**

---

**City of Lexington  
Anoka County, Minnesota  
January 2023**

Prepared by:

MSA Professional Services  
60 Plato Boulevard #140  
St. Paul, MN 55107  
[www.msa-ps.com](http://www.msa-ps.com)

Project No. 10481052

© January 2023 MSA Professional Services, Inc.



## 2023 Street Improvements (Dunlap Avenue)

---

City of Lexington, Minnesota

### SUBMITTAL CERTIFICATION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: Steve Winter, P.E.

Signature: *Steve M Winter*

Date: January 19, 2022

License #: 42814



## TABLE OF CONTENTS

	PAGE
I. INTRODUCTION.....	1
II. PURPOSE.....	2
III. EXISTING CONDITIONS.....	2
IV. PROPOSED IMPROVEMENTS.....	3
V. RIGHT-OF-WAY, EASEMENTS AND PERMITS.....	3
VI. RECOMMENDED IMPROVEMENT OPTIONS.....	4
VII. FINANCING AND ASSESSMENTS.....	4
VIII. NECESSITY AND COST-EFFECTIVENESS.....	5
IX. PROJECT SCHEDULE.....	5
X. CONCLUSION & RECOMMENDATION.....	6

### LIST OF TABLES

Table VI.1: Estimate of Project Costs .....	4
Table VII.1: Project Cost by Frontage.....	4
Table IX.1: Project Schedule .....	5
Table A.1: Engineer's Opinion of Cost.....	Appendix

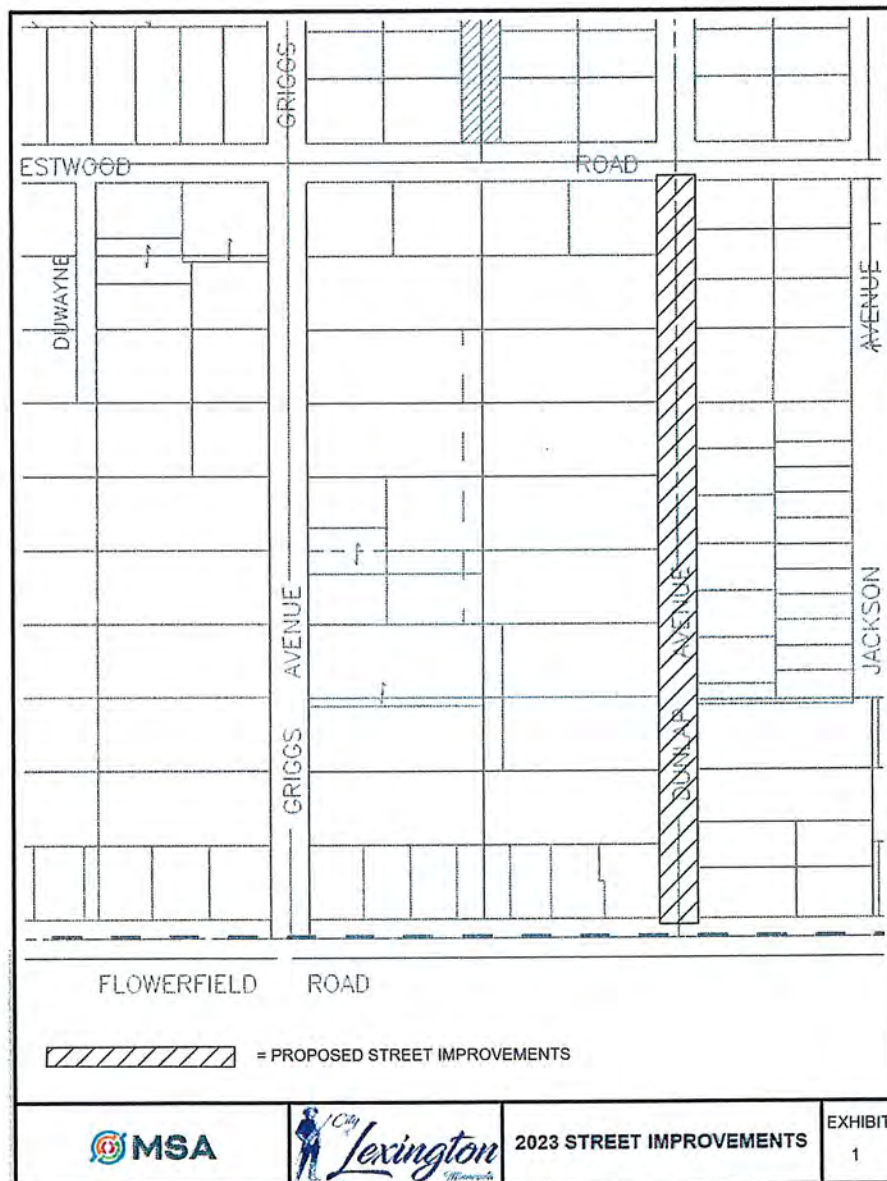
### LIST OF EXHIBITS

Exhibit I.1: Project Area .....	1 and Appendix
Exhibit A.1: Assessment Area.....	Appendix

## I. INTRODUCTION

On December 15<sup>th</sup>, 2022, the City Council unanimously passed a resolution authorizing the 2023 Street Improvements Feasibility Study. The study is necessary to assess whether improvements should be made to the roadway and determine estimated costs of the improvements as recommended. The road improvements will begin at the intersection of Restwood Road and End at Flowerfield Road.

Exhibit I.1 – Project Area





## II. PURPOSE

The purpose of this study is to analyze the necessity, possible alternatives, and cost effectiveness of the proposed street improvements. The study discusses the existing conditions, proposed improvements, estimated construction costs, and financing sources necessary to complete the proposed work. Also addressed within this report are the estimated project costs, proposed project funding sources, and an anticipated project schedule. This project will be accomplished under Minnesota Statute 429, and will thus require public hearings for the project and assessment of project costs. Project costs consist of estimated construction costs plus overhead, which includes City administration, engineering, fiscal, and legal expenses. The City's current assessment policy will be used as a guide to discuss financing methods for this project.

## III. EXISTING CONDITIONS

The existing conditions of the roadway were evaluated to determine current system capacity and areas of concern. As part of the project scope, a site visit and review of available information of the project area was completed. Below is a summary of the information collected on the conditions, separated into the project groupings.

### SOILS/BEDROCK

According to the Natural Resources Conservation Service (NRCS) database, the underlying soils can generally be described as:

- Zimmerman fine sand, 1 to 6% slopes, hydrologic group A. Group A soils typically have a high infiltration rate (low runoff potential) when thoroughly wetted.
- Soderville fine sand, 0 to 3% slopes, hydrologic soil group A/D. Group D soils typically have a very slow infiltration rate (high runoff potential) when thoroughly wetted.

No soil borings have been obtained to verify the sub-surface conditions.

### TRAFFIC

Dunlap Avenue is a low volume local road, providing access to residential households located along the project route. At this time average daily traffic (ADT) has not been accessed by the City or MnDOT.

### EXISTING ROADWAY

Dunlap Avenue is a local roadway that has existing concrete curb and gutter. The pavement is approximately 25 feet wide throughout its entire length. According to the Anoka County half section maps, the right-of-way 66 feet. The driving surface throughout the project area is bituminous pavement.



This roadway is no longer adequate condition. The roadway surface shows a limited amount of both transverse and lateral cracking. These cracks have been sealed in previous maintenance projects. There are some areas of minor patching and potholes, which indicate a certain amount of structural pavement distress. These cracks and potholes are becoming more apparent and numerous as the roads ages. However, the condition of these streets has not deteriorated such that a reconstruction is required. There are a few areas, around sanitary manholes and along some curb and gutter sections for example, that are showing signs of subsurface failure. These should be patched as part of this overlay project.

Dunlap Avenue contains City utilities including sanitary sewer and a water main. We do not recommend repairing or replacing any utilities with this overlay project. The last improvement to Dunlap Ave was a sealcoat or crack fill. It is our understanding Dunlap Ave was reconstructed in 1988

#### IV. PROPOSED IMPROVEMENTS

The City's assessment policy details a standard practice for maintenance and rehabilitation of residential streets as an additional bituminous layer of 1.5 inches thick placed over the existing bituminous surface. For this project the entire roadway will be milled 1.5 inches along the edges to 6 feet from the curb and the overlay will be crowned to ensure adequate drainage.

There are some areas, particularly around sanitary manholes and catch basins, that will need to be patched before the overlay. In addition to the sanitary manholes and catch basins, there are a few concrete curb and valley gutter segments that should be replaced due to settlements or other concrete failures. The catch basin may need to be replaced. We will review them with Public Works during the design of the plans for the project. The rest of the existing curb and gutter section will not be affected by the milling or overlay.

The estimated costs for the proposed street improvements are included in the Cost Tabulation section of this report. We recommend the City contract for the mill and placement of the bituminous pavement.

#### V. RIGHT-OF-WAY, EASEMENTS AND PERMITS

The proposed improvements will not exceed the current width of the roadway. The existing right-of-way is adequate for the proposed mill and overlay improvements on this street. No additional easements or permits are needed to complete these improvements. All of the improvements will be performed within the present pavement boundaries. There will be minimal, if any, adverse effects to the surrounding area. Whenever possible, the street improvements will be designed to match existing conditions.



## VI. RECOMMENDED IMPROVEMENT OPTIONS

MSA Professional Services, Inc. (MSA) develops opinions of construction cost based on the complexity of the proposed project and the bid prices received on previous similar projects. The volume of projects bidding, the cost of raw materials, the cost of fuels and other various factors can have a significant impact on the cost of construction.

In this case, we have bid prices other projects in nearby communities. The estimated construction costs and associated overhead costs for the proposed improvements are summarized in **Table VI.1** below. A detailed estimate considered can be found in the Appendix on **Table A.1**.

*Table VI.1: Estimated Project Costs*

	Construction Cost	Overhead Cost	Total Project Cost
DUNLAP AVENUE	\$89,000	\$26,700	\$115,700

## VII. FINANCING AND ASSESSMENTS

Per the City's current assessment policy, street maintenance/rehabilitation projects shall be assessed against the benefited property on the basis of frontage on the street abutting the improvement. The assessment policy requires 30% of the total project cost be assessed to abutting property owners. The remaining 70% of the total project cost is paid by the entire City. The total project cost includes construction and overhead costs.

It is estimated that there is approximately 2,496 feet of assessable frontage. The properties include platted residential lots. The attached Exhibit A.1 presents the anticipated lots to be assessed for the project.

The following table summarizes the anticipated assessment calculations for the project. These rates are based upon the assessment of 30% of the project cost as outlined in the City's assessment policy. The following section briefly outlines the methods used to calculate these respective assessment amounts.

*Table VII.1: Project Cost by Frontage*

Total Project Cost	\$115,700
Total City General Fund Amount 70%	\$80,990
Total Assessment Amount 30%	\$34,710
Divided by Frontage Abutting Improvements	2,496 feet
Estimated Assessment Rate per foot	\$13.91/foot

## VIII. NECESSITY AND COST-EFFECTIVENESS

It is our opinion that Dunlap Avenue should be milled 1.5 inches and paved with a bituminous surface to improve the strength and longevity of the roadway.

The mill and overlay improvement is cost effective for the City. Other paving options for improving the roadway surface are not suitable. Portland cement concrete paving is expensive and unrealistic for this application. The life cycle costs of concrete can only be justified for roads subjected to heavy and frequent traffic loading.

The paving of Dunlap Avenue is also feasible from an engineering perspective. The City of Lexington has improved streets in various parts of the City and found the improvements to increase the value of the properties benefiting from the improvements. The street cross section shows both an acceptable width for the pavement surface and shoulders and the structural strength to support the anticipated traffic loading.

## IX. PROJECT SCHEDULE

Table IX.1: Project Schedule

Task	Action	Date
1	City Council authorized Feasibility Study	December 15, 2022
2	Council Receives the Feasibility Study and Orders the Improvement Hearing	January 19, 2023
	City Council holds Improvement Hearing	February 16, 2023
4	City Council Orders Improvement	February 16, 2023
5	Council Approves Plans and Orders Bid Advertisement	March 2, 2023
6	Council Accepts Bids and Awards contract *	April 2023
7	Construction Begins	May-June 2023
8	Construction Complete	August 2023
9	Prepare Assessment Roll	September 2023
10	Orders Assessment Hearing	September 2023
11	Assessment Hearing	October 2023
12	Property Owner Makes First Assessment Payment to County	May 2024
13	Warranty Review	Summer 2024



## **X. CONCLUSION & RECOMMENDATION**

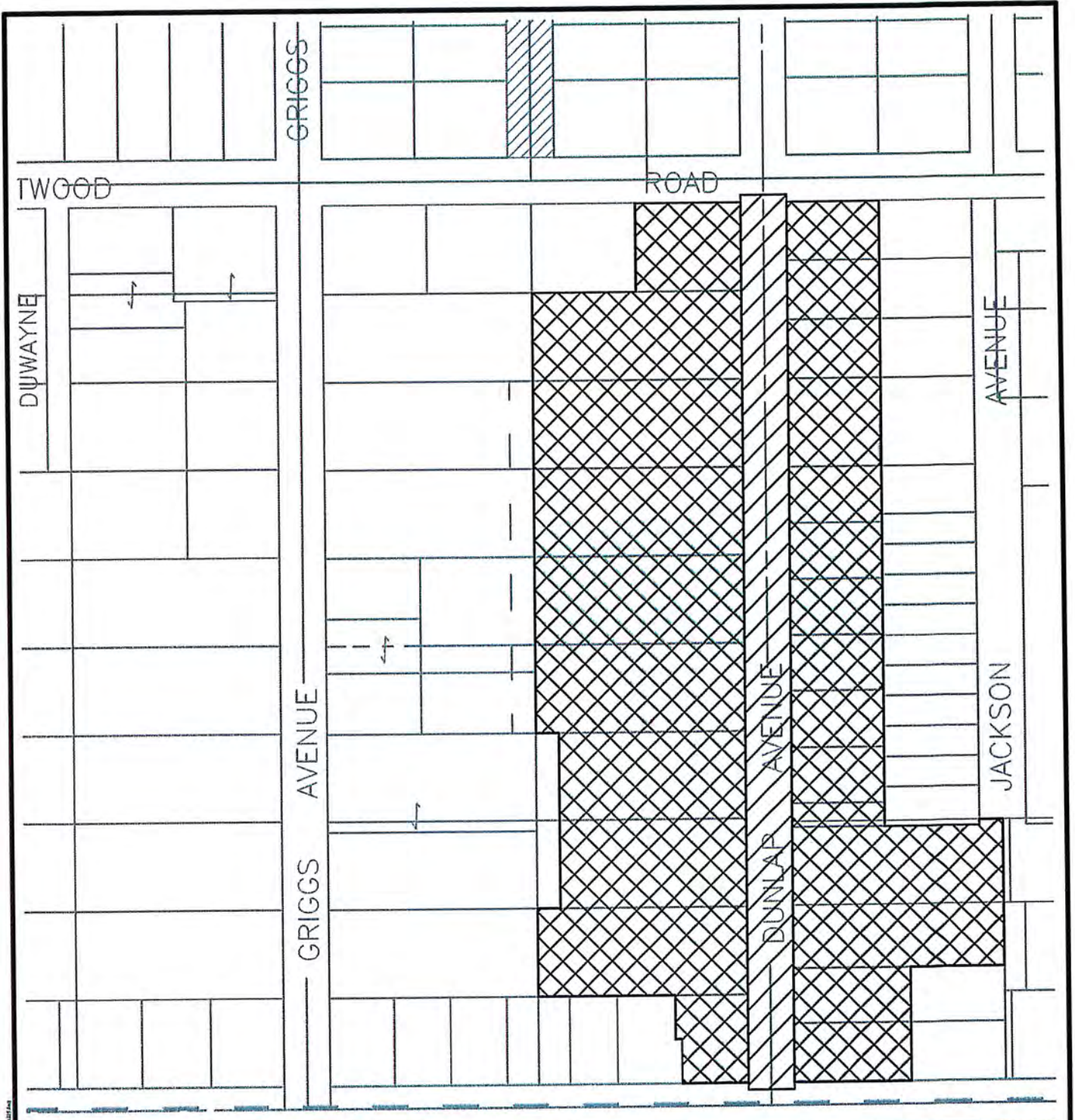
It is recommended that the City chooses to complete the mill and overlay. The total estimated project cost of the project, which includes the roadway improvements as well as overhead and contingency cost, is \$115,700. It is recommended that this study be used as a guide for the layout, design, cost allocation, and project scheduling for the public improvements.

If the improvements considered within the scope of this report are to be completed during the 2023 construction season, it is critical to initiate the public hearing process, then order plans and specifications as soon as possible to allow the construction project to start in the early part of summer. The project identified herein, is necessary, cost effective, and feasible from an engineering perspective. The project is proposed to be financed through the assessment of the improvements to abutting properties, in accordance with Minnesota Statute 429.


## APPENDIX







FLOWERFIELD ROAD

 = ASSESSMENT AREAS



2023 STREET IMPROVEMENTS

EXHIBIT  
2

Table A.1

Engineer's Opinion of Cost for 2023 Street Improvements (Dunlap Avenue)

City of Lexington, MN

Item Description	Unit	Qty.	Unit Price	Price
<u>Schedule 1.0 -2023 Overlay Project</u>				
Bituminous Pavement Removal	SY	90.0	10.00	900.00
Concrete Curb Removal	LF	100.0	10.00	1,000.00
Concrete Valley Gutter Removal	LF	30.0	10.00	300.00
Mill Bituminous Surface(1.5 inch)	SY	4240.0	6.79	28,789.60
Type MV3 Wearing Course Mixture (B)	TN	350.0	100.00	35,000.00
Type LV3 Non Wearing Course Mix (B) 3" Thick	SY	90.0	45.00	4,050.00
Bituminous Material for Tack Coat	GAL	240.00	8.00	1,920.00
Concrete Curb and Gutter B6-18	LF	100.0	25.00	2,500.00
Concrete Valley Gutter	LF	30.0	150.00	4,500.00
Adjust Frame and Ring Casting (Riser Rings)	EA.	3	900.00	2,700.00
Catch Basin adjustment	EA.	2	2,500.00	5,000.00
Adjust Valve Box - Water	EA.	3	775.00	2,325.00
Total-Schedule 1.0 - 2023 Overlay Project				88,984.60

Constuction Cost Estimate Feasibility Study		89,000.00
	30% Overhead	26,700.00
Total Project Cost		115,700.00
	Assessment 30%	34,710.00
	City General 70%	80,990.00





# Lexington Fire Department

**To:** City Administrator Patracek and Council Members  
**From:** Fire Chief Edwards  
**Date:** January 12<sup>th</sup>, 2023  
**Subject:** New Hire(s): John Jackson; Diego Rivera

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I am seeking approval from City Administrator Patracek and the Council Members to hire John Jackson and Diego Rivera as new Firefighters with the Lexington Fire Department. They have successfully completed all steps of the hiring process and have been recommended for hire after completing the Psychological Exam.

John Jackson is currently employed with Rosenbauer American in Wyoming MN as a project manager building fire trucks and has previous firefighting background. In addition, he is a veteran of the United States Military serving 7 years as a Senior Line Medic.

Diego Rivera would be a great addition to the department as he has experience in the Fire/EMS Service currently working as an EMT in the medical field. I would like to propose that if Diego is approved for hire, that his starting pay would be the base pay for Firefighter plus the additional pay for having a current Emergency Medical Technician Certification.

Sincerely,

Erik D. Edwards  
Fire Chief Lexington Fire Dept.  
612-961-6582  
Erik.edwards@cityoflexingtonmn.org