

AGENDA
CITY OF LEXINGTON
Re-Scheduled REGULAR COUNCIL MEETING
MAY 18, 2022– 7:00 P.M.
9180 LEXINGTON AVENUE

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

3. CITIZENS FORUM

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports – 4-27 through 5-10-2022 **pp. 1-8**
- B. City Report – April 2022 **pp. 9-12**
- C. North Metro TV – April 2022 Update **pp. 13-18**
- D. Public Notice – Meeting date change **pp. 19**
- E. Planning & Zoning meeting minutes – May 10, 2022 **pp. 20-21**

Consent Agenda:

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – May 5, 2022 **pp. 22-24**
- B. Recommendation to Approve Claims and Bills: **pp. 25-34**
Check #'s 48969 through 49011
Check #'s 14308 through 14318
VOID #13990

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

pp. 35
pp. 36-37

Action Items:

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

7. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 22-21 A Resolution Accepting Bids for 2022 Street Improvement Project – North Highway Drive between Woodland Road and Restwood Road (Approximately 500 Feet East) pp. 38-40
- B. Recommendation to approve Management and Non Union Salary Increase effective June 1, 2022 pp. 41
- C. Recommendation to approve New Business License pp. 42

8. MAYOR AND COUNCIL INPUT

9. ADMINISTRATOR INPUT

10. ADJOURNMENT

/mv



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
22085626	Apr 27 2022	08:41	MEDICAL	XX PINE DR S	CIRCLE PINES
Summary: MEDICAL: RESPONDED TO MEDICAL EMERGENCY CALL AT THE RUSTY COW, 2 PINE DRIVE SOUTH IN CIRCLE PINES. ADULT MALE WAS HAVING A MEDICAL INCIDENT AND WAS TRANSPORTED TO THE HOSPITAL.					
22085697	Apr 27 2022	10:19	ACCIDENT-MV PD	MAIN ST / 20TH AVE N	CENTERVILLE
Summary: MV PD ACCIDENT: RESPONDED TO THE AREA OF MAIN STREET AND 20TH AVE IN CENTERVILLE ON A MV PD ACCIDENT. UPON ARRIVAL, BOTH DRIVERS ADVISED THEY WERE FINE AND DID NOT NEED AN AMBULANCE. VEHICLES WERE REMOVED FROM THE SCENE AND NO CHARGES.					
22085974	Apr 27 2022	16:25	HARASSMENT	1XX CANTERBURY RD	CIRCLE PINES
Summary: HARASSMENT OFFICERS WERE DISPATCHED TO A PHONE CALL HARASSMENT REPORT. OFFICERS SPOKE WITH THE COMPLAINANT WHO WAS LOOKING FOR INFORMATION ON HOW TO GET A RESTRAINING ORDER. OFFICERS ADVISED. CLEAR.					
22086204	Apr 27 2022	21:36	CHECK WELFARE	71XX MILL RD	CENTERVILLE
Summary: POLICE WERE DISPATCHED TO THE 7100 BLOCK OF MILL ROAD FOR A WELFARE CHECK.					
22086076	Apr 27 2022	18:41	HARASSMENT	38XX PATRIOT LN	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 3800 BLOCK OF PATRIOT LN FOR A HARASSMENT REPORT.					
22086206	Apr 27 2022	21:41	DOMESTIC	XX PARK DR	CIRCLE PINES
Summary: DOMESTIC OFFICERS WERE DISPATCHED TO A PHONE CALL DOMESTIC REPORT. OFFICERS MADE CONTACT WITH THE COMPLAINANT AND DETERMINED NO CRIME OCCURRED. OFFICERS OFFERED ADVICE TO KEEP THE COMPLAINANT SAFE. CLEAR.					
22085553	Apr 27 2022	04:47	TRAFFIC	GRIGGS AVE / LOVELL RD	LEXINGTON
Summary: ON 04/27/2022 OFFICER CONDUCTED A TRAFFIC NEAR GRIGGS AVE AND LOVELL RD. MALE DRIVER SUBSEQUENTLY ARRESTED ON AN OUTSTANDING WARRANT.					
22086173	Apr 27 2022	20:40	TRAFFIC	VILLAGE PKWY / LAKE DR	CIRCLE PINES
Summary: OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF VILLAGE PKWY AND LAKE DR. AN ADULT MALE WAS SUBSEQUENTLY ARRESTED ON HIS OUTSTANDING WARRANT.					
22085691	Apr 27 2022	10:10	FRAUD/SCAM	88XX LEXINGTON AVE	LEXINGTON
Summary: OFFICERS TOOK A FRAUD REPORT IN THE 8000 BLOCK OF LEXINGTON AVE. NO SUSPECTS. CLOSED.					
22086370	Apr 28 2022	06:09	MEDICAL	1XX SOUTH DR	CIRCLE PINES
Summary: MEDICAL: RESPONDED TO THE 100 BLOCK OF SOUTH DRIVE FOR AN ADULT MALE WITH A MEDICAL EMERGENCY. UPON ARRIVAL, I ASSISTED EMS WITH MEDICAL CARE AND INFORMATION UNTIL HE WAS TRANSPORTED TO THE HOSPITAL.					
22086669	Apr 28 2022	14:13	MEDICAL	41XX LOVELL RD	LEXINGTON
Summary: POLICE RESPONDED TO A MEDICAL EMERGENCY IN THE 4100 BLOCK OF LOVELL ROAD.					
22087001	Apr 28 2022	22:11	MEDICAL	XX PINE DR	CIRCLE PINES



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: POLICE RESPONDED TO THE 20 BLOCK OF PINE DR FOR A MEDICAL EMERGENCY.					
22086516	Apr 28 2022	10:24	THEFT	95XX HAMLINE AVE	LEXINGTON
Summary: POLICE FIELDDED A THEFT REPORT.					
22087121	Apr 29 2022	03:09	ASSIST OTHER AGENCY		BLAINE
22087385	Apr 29 2022	12:44	INFORMATION	38XX PATRIOT LN	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 3800 BLOCK OF PATRIOT LN FOR AN INFORMATIONAL REPORT.					
22087471	Apr 29 2022	14:28	THEFT FROM MOTOR VEHICLE	3XX FOREST DR	CIRCLE PINES
Summary: CATALYTIC CONVERTER THEFT					
OFFICERS WERE DISPATCHED TO A PHONE CALL THEFT REPORT OF A CATALYTIC CONVERTER IN THE 300 BLOCK OF FOREST DR. OFFICERS TOOK INFORMATION FOR A REPORT.					
CLEAR.					
22087480	Apr 29 2022	14:35	INFORMATION	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO THE AREA OF GRIGGS AND RESTWOOD ON A REPORT OF A SUSPICIOUS MALE WITH A FIREARM VISIBLE ON HIS PERSON.					
22087714	Apr 29 2022	19:26	THEFT	2XX NORTH STAR LN	CIRCLE PINES
Summary: OFFICER DISPATCHED TO THE 200 BLOCK OF NORTH STAR LN FOR A THEFT REPORT.					
22087745	Apr 29 2022	20:15	INFORMATION	91XX DUNLAP AVE	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 9100 BLOCK OF DUNLAP AVE ON REPORT OF A ROBBERY / KIDNAPPING. UPON FURTHER INVESTIGATION, IT WAS DETERMINED THAT THERE WERE INCONSISTENCIES WITH PEOPLE'S STORIES AND AT THIS TIME THERE WAS NO CRIME THAT OCCURRED IN THE CITY OF LEXINGTON. FURTHER FOLLOW-UP TO BE CONDUCTED.					
22087901	Apr 30 2022	00:13	MEDICAL	69XX DUPRE RD	CENTERVILLE
Summary: POLICE RESPONDED TO A MEDICAL EMERGENCY IN THE 6900 BLOCK OF DUPRE RD					
22088037	Apr 30 2022	08:27	THEFT-SHOPLIFTING	92XX SOUTH HIGHWAY DR	LEXINGTON
Summary: POLICE RESPONDED TO A REPORT OF A SHOPLIFTING IN THE 9200 BLOCK OF SOUTH HIGHWAY DRIVE.					
22088216	Apr 30 2022	15:26	INFORMATION	69XX DUPRE RD	CENTERVILLE
Summary: OFFICER DISPATCHED AN INFORMATIONAL REPORT IN THE 6900 BLOCK OF DUPRE RD.					
22088391	Apr 30 2022	19:26	INFORMATION	39XX RESTWOOD RD	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 3900 BLOCK OF RESTWOOD RD FOR A NEIGHBOR DISPUTE. PARTIES SEPARATED.					
22088425	Apr 30 2022	20:15	ASSIST OTHER AGENCY		BLAINE
22088632	May 1 2022	02:41	PUBLIC ASSIST	90XX SOUTH HIGHWAY DR	LEXINGTON



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: ON 05/01/2022 OFFICER RESPONDED TO THE 9000 BLOCK OF SOUTH HIGHWAY DR ON A REPORT OF A MISSING PERSON. MISSING PERSON LOCATED SHORTLY AFTER.					
	May 1 2022	03:10	MEDICAL		LEXINGTON
Summary: ON 05/01/2022 OFFICERS RESPONDED TO LEXINGTON AVE ON A REPORT OF SOMEONE TRYING TO BREAK IN. OFFICERS QUICKLY LEARNED THIS WAS MENTAL HEALTH AND A MALE WAS PLACED ON A MEDICAL HOLD. ALLINA EMS ASSISTED.					
22088861	May 1 2022	14:13	INFORMATION	13XX MOUND TRL	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE 1300 BLOCK OF MOUND TRL FOR AN INFORMATIONAL REPORT.					
22088910	May 1 2022	15:21	FTC FRAUD	39XX RESTWOOD RD	LEXINGTON
Summary: FRAUD OFFICERS DISPATCHED TO A FRAUD REPORT IN THE 3900 BLOCK OF RESTWOOD RD. ACTIVE.					
22088909	May 1 2022	15:19	INFORMATION	1900-BLK 73RD ST	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE 1900 BLOCK OF 73RD ST ON REPORT OF A STOLEN VEHICLE LOCATED.					
22088920	May 1 2022	15:33	ASSIST OTHER AGENCY		BLAINE
22089197	May 1 2022	23:56	TRAFFIC	LEXINGTON AVE / LAKE DR	CIRCLE PINES
Summary: ON 05/02/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR LEXINGTON AVE AND LAKE DRIVE. DRIVER AND PASSENGER VERBAL WARNED FOR VIOLATIONS.					
22088624	May 1 2022	02:13	TRAFFIC	LAKE DR / RESTWOOD RD	LEXINGTON
Summary: ON 05/01/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR LAKE DRIVE AND RESTWOOD RD. INFORMATION ONLY.					
22089209	May 2 2022	00:29	MEDICAL	89XX NAPLES ST	LEXINGTON
Summary: OFFICERS WERE DISPATCHED TO A MEDICAL IN THE 8900-BLK OF NAPLES ST.					
22089277	May 2 2022	04:18	TRAFFIC	MAIN ST / 21ST AVE	CENTERVILLE
Summary: ON 05/02/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR MAIN ST AND 21ST AVE. ADULT MALE AND FEMALE SUBSEQUENTLY ARRESTED FOR CONTROLLED SUBSTANCE POSSESSION.					
22089470	May 2 2022	11:17	MEDICAL	69XX BRIAN DR	CENTERVILLE
Summary: POLICE AND FIRE RESPONDED TO A MEDICAL EMERGENCY IN CENTERVILLE.					
22089353	May 2 2022	08:25	DOG AT LARGE	72XX MILL RD	CENTERVILLE
Summary: OFFICER DISPATCHED TO 7200 BLOCK OF MILL RD. REGARDING AN ANIMAL COMPLAINT. OWNER OF ANIMAL ADVISED. VERBAL WARNING.					
22089426	May 2 2022	10:10	RUNAWAY JUVENILE		CIRCLE PINES
Summary: A runaway juvenile was reported in Circle Pines.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
22089999	May 2 2022	23:54	ASSIST OTHER AGENCY		BLAINE
22089882	May 2 2022	20:41	DOMESTIC	2XX GALAXY DR	CIRCLE PINES
Summary: OFFICER DISPATCHED TO THE 200 BLOCK OF GALAXY DR FOR A DOMESTIC. PARTIES AGREED TO STAY SEPERATED.					
22089792	May 2 2022	18:37	WARRANT ARREST	16XX LAMOTTE DR	CENTERVILLE
Summary: WARRANT ARREST OFFICERS LOCATED A MALE WITH A OUTSTANDING WARRANT IN THE 1600 BLOCK OF LAMOTTE DR. CLEAR					
22089218	May 2 2022	00:50	TRAFFIC	LEXINGTON AVE / WEST RD	CIRCLE PINES
Summary: ON 05/02/2022 OFFICER CONDUCTED TRAFFIC STOP NEAR LEXINGTON AVE AND WEST RD. DRIVER FOUND TO BE HAVING A MEDICAL EMERGENCY AND EMS ASSISTED.					
22090048	May 3 2022	01:30	SUSPICIOUS ACTIVITY	73RD ST / TWIN LAKES AVE	CENTERVILLE
Summary: ON 05/03/2022 OFFICER CONDUCTED A TRAFFIC STOP ON A VEHICLE FOR SUSPICIOUS ACTIVITY AND MULTIPLE TRAFFIC VIOLATIONS. ONE ADULT FEMALE ARRESTED AND TWO ADULT MALES CITED.					
22090203	May 3 2022	08:55	LITTERING	90XX GRIGGS AVE	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 9000 BLOCK OF GRIGGS AVE. FOR DUMPING COMPLAINT. INFORMATION ONLY.					
22090287	May 3 2022	10:45	ANIMAL COMPLAINT	XX WEST RD	CIRCLE PINES
Summary: OFFICER DISPATCHED TO THE 0 BLOCK OF WEST RD. REGARDING A WILDLIFE COMPLAINT. ADVISED OF OPTIONS. CLEAR.					
22090475	May 3 2022	14:26	CIVIL DISPUTE	XX CIRCLE DR	CIRCLE PINES
Summary: CIVIL DISPUTE OFFICERS WERE DISPATCHED TO A PHONE CALL REPORT IN THE 40 BLOCK OF CIRCLE DR. OFFICERS TOOK INFORMATION REGARDING A CIVIL ISSUE, NEIGHBOR DISPUTE. CLEAR.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
22091090	May 4 2022	10:09	CHECK WELFARE	XX SOUTH DR	CIRCLE PINES
Summary: A WELL CHECK WAS CONDUCTED IN THE 90 BLOCK OF SOUTH DR.					
22091265	May 4 2022	13:55	INFORMATION	XX SHEPHERD CT	CIRCLE PINES
Summary: INFORMATION					
OFFICERS WERE DISPATCHED TO THE 0 BLOCK OF SHEPHERD CT ON A DOMESTIC REPORT. OFFICERS TOOK INFORMATION REGARDING AN INCIDENT. NO CRIMINAL ACTIVITY OCCURRED.					
CLEAR.					
22091289	May 4 2022	14:13	LIFT ASSIST	1XX KEITH RD	CIRCLE PINES
Summary: LIFT ASSIST					
OFFICERS WERE DISPATCHED TO A LIFT ASSIST IN THE 100 BLOCK OF KEITH RD. OFFICERS ASSISTED RESCUE IN LIFTING THE COMPLAINANT.					
CLEAR.					
22091706	May 4 2022	23:56	TRAFFIC COMPLAINT	XX W GOLDEN LAKE RD	CIRCLE PINES
Summary: OFFICER WAS DISPATCHED TO A TRAFFIC COMPLAINT REPORT IN THE 10-BLK OF W GOLDEN LAKE RD.					
22091579	May 4 2022	20:27	VEHICLE- LOCKOUT		LEXINGTON
Summary: VEHICLE LOCKOUT					
OFFICERS WERE DISPATCHED TO THE 9100 BLOCK OF HAMLINE AVE ON A VEHICLE LOCKOUT. OFFICERS OPENED THE VEHICLE WITHOUT DAMAGE.					
CLEAR.					
22091568	May 4 2022	20:13	WARRANT ARREST	18XX MAIN ST	CENTERVILLE
Summary: WARRANT ARREST					
OFFICERS DISPATCHED TO THE 1800 BLOCK OF MAIN ST FOR A SUSP MALE. MALE ARRESTED ON WARRANT.					
CLEAR.					
22091261	May 4 2022	13:46	SUSPICIOUS ACTIVITY	70XX BRIAN DR	CENTERVILLE
Summary: SUSPICIOUS ACTIVITY: RESPONDED TO THE 7000 BLOCK OF BRIAN DRIVE FOR A SUSPICIOUS ACTIVITY REPORT. UPON ARRIVAL, FOUND ELDERLY FEMALE WAS INVOLVED IN A POTENTIAL FRAUDULENT PHONE SCAM. SHE WAS ADVISED OF HER OPTIONS.					
22091454	May 4 2022	17:27	DISORDERLY CONDUCT	90XX GRIGGS AVE	LEXINGTON
Summary: DISORDERLY CONDUCT					
OFFICERS WERE DISPATCHED TO DISORDERLY CONDUCT IN THE 9000 BLOCK OF GRIGGS AVE.					
CLEAR.					
22091421	May 4 2022	16:52	ORDINANCE VIOLATION	19XX 72ND ST	CENTERVILLE
Summary: OFFICER FOLLOWED UP ON ORDINANCE VIOLATION IN THE 1960 BLOCK OF 72ND ST. CITATION ISSUED. CLEAR.					
22091759	May 5 2022	01:57	DWI-REFUSAL	SOUTH HIGHWAY DR / GRIGGS AVE	LEXINGTON
Summary: OFFICER CONDUCTED A TRAFFIC STOP ON A VEHICLE FOR A VIOLATION THAT OCCURRED IN THE AREA OF SOUTH HIGHWAY DR/GRIGGS AVE. THE ADULT FEMALE DRIVER WAS SUBSEQUENTLY ARRESTED.					



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
22091762	May 5 2022	02:25	CHECK WELFARE	40XX FLOWERFIELD RD	LEXINGTON
Summary: POLICE RESPONDED TO THE 4000 BLOCK OF FLOWERFIELD FOR A WELFEFAIR CHECK.					
22092387	May 5 2022	19:28	ASSIST OTHER AGENCY		BLAINE
22092315	May 5 2022	18:03	MAIL THEFT	16XX LAKELAND CIR	CENTERVILLE
Summary: POLICE FIELDLED AN INFORMATIONAL REPORT REGARDING A MAIL THEFT IN THE 1600 BLOCK OF LAKELAND CIRCLE.					
22092482	May 5 2022	21:06	MISCELLANEOUS OFFICER	3XX CIVIC HEIGHTS DR	CIRCLE PINES
Summary: MISCELLANEOUS OFFICER OFFICERS WERE DISPATCHED TO THE 300 BLOCK OF CIVIC HEIGHTS DR ON A REPORT OF KIDS ON BIKES AT A BUSINESS. OFFICERS LOCATED A GROUP AND ADVISED THEM TO LEAVE. CLEAR.					
22092433	May 5 2022	20:11	NOISE COMPLAINT	19XX MAIN ST	CENTERVILLE
Summary: POLICE DISPATCHED TO A NOISE COMPLAINT IN THE 1900 BLOCK OF MAIN STREET.					
22092611	May 6 2022	00:53	DWI-3RD DEGREE	LAKE DR / ALBERT AVE	LEXINGTON
Summary: OFFICER OBSERVED TRAFFIC VIOLATION IN THE AREA OF LAKE DR/ALBERT AVE. AN ADULT FEMALE WAS SUBSEQUENTLY ARRESTED FOR DWI.					
22093219	May 6 2022	16:42	DAMAGE TO CITY PROPERTY	91XX HAMLINE AVE	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 9100 BLOCK OF HAMLINE AVE FOR A DAMAGE TO PROPERTY REPORT.					
22093367	May 6 2022	19:44	MEDICAL	38XX MINUTEMAN LN	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 3800 BLOCK OF MINUTEMAN LN FOR A MEDICAL.					
22093506	May 6 2022	22:48	TRAFFIC COMPLAINT	1XX CANTERBURY RD	CIRCLE PINES
Summary: ON 05/06/2022 OFFICERS WERE DISPATCHED TO THE 100 BLOCK OF CANTERBURY LN FOR A TRAFFIC COMPLAINT. VERBAL WARNING GIVEN FOR VIOLATIONS.					
22092781	May 6 2022	09:00	CIVIL DISPUTE	68XX BEAVER POND WAY	CENTERVILLE
Summary: OFFICERS RECEIVED A PHONE CALL REGARDING A CIVIL ISSUE. CLEAR.					
22093274	May 6 2022	17:46	DOMESTIC ESCORT	38XX MINUTEMAN LN	LEXINGTON
Summary: POLICE ASSISTED WITH A DOMESTIC ESCORT IN THE 3800 BLOCK OF MINUTEMAN LANE.					
22092597	May 6 2022	00:03	TRAFFIC	LAKE DR / ALBERT AVE	LEXINGTON
Summary: OFFICER CONDUCTED A TRAFFIC STOP FOR A VIOLATION OBSERVED IN THE AREA OF LAKE DR/ALBERT AVE. OFFICER LEARNED THAT DRIVER HAD A MISDEMEANOR SIGN AND RELEASE WARRANT AND A NEW COURT DATE WAS ISSUED ON SCENE.					
22094201	May 7 2022	19:55	ASSIST OTHER AGENCY		LINO LAKES



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
22093967	May 7 2022	14:23	DOMESTIC ASSAULT	70XX BRIAN DR	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE 7000 BLOCK OF BRIAN DR FOR A DOMESTIC ASSAULT. PARTIES AGREED TO STAY SEPARATED.					
22093606	May 7 2022	01:16	MEDICAL	XX SHADY WAY	CIRCLE PINES
Summary: POLICE RESPONDED TO THE 10 BLOCK OF SHADY FOR A MEDICAL EMERGENCY					
22093996	May 7 2022	15:06	MEDICAL	XX WEST RD	CIRCLE PINES
Summary: MEDICAL OFFICERS WERE DISPATCHED TO THE 10 BLOCK OF WEST RD ON A MEDICAL. OFFICERS ASSISTED RESCUE IN CONDUCTING A MEDICAL ASSESSMENT. AMBULANCE TRANSPORTED FOR FURTHER EVALUATION AND TREATMENT. CLEAR.					
22094380	May 7 2022	23:08	TRAFFIC	LAKE DR / KEITH RD	CIRCLE PINES
Summary: ON 05/07/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR LAKE DR AND KEITH RD. CITATION ISSUED.					
22094192	May 7 2022	19:48	ANIMAL COMPLAINT	69XX SUMAC CT	CENTERVILLE
Summary: POLICE RESPONDED TO THE 6900 BLOCK OF SUMAC COURT ON AN ANIMAL COMPLAINT.					
	May 8 2022	21:04	MENTAL HEALTH		CIRCLE PINES
Summary: OFFICER DISPATCHED TO CIRCLE PINES ON REPORT OF A BURGLARY IN PROGRESS. OFFICERS LOCATED THE MALE AND ULTIMATELY DETERMINED IT WAS A MENTAL HEALTH CALL.					
22095089	May 9 2022	02:25	ASSIST OTHER AGENCY		LINO LAKES
22095521	May 9 2022	15:02	ASSIST OTHER AGENCY		LINO LAKES
22095578	May 9 2022	16:07	INFORMATION	2XX STARDUST BLVD	CIRCLE PINES
Summary: MAIL TAMPERING OFFICERS DISPATCHED TO THE 200 BLOCK OF STARDUST BLVD FOR A REPORT OF MAIL TAMPERING. CLEAR.					
22095513	May 9 2022	14:48	MEDICAL	89XX PASCAL AVE	LEXINGTON
Summary: MEDICAL OFFICERS WERE DISPATCHED TO THE 8900 BLOCK OF PASCAL AVE FOR A MEDICAL EMERGENCY. CLEAR.					
22095200	May 9 2022	08:56	THEFT	XX INDIAN HILLS DR	CIRCLE PINES
Summary: OFFICERS RECEIVED A PHONE REGARDING A THEFT. NO SUSPECT INFO. CLEAR.					
22095866	May 9 2022	21:38	ASSIST OTHER		LINO LAKES
22096076	May 10 2022	07:07	MEDICAL	XX E GOLDEN LAKE RD	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 50 BLK OF E GOLDEN LAKE RD REGARDING A MEDICAL. AMBULANCE CLEARED OFFICERS. CLEAR.					
22096155	May 10 2022	08:58	MEDICAL	XX CENTER RD	CIRCLE PINES



Centennial Lakes Police Department

Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: OFFICERS RESPONDED TO THE 40 BLK OF CENTER RD REGARDING A MEDICAL. VICTIM WAS TRANSPORTED TO THE HOSPITAL VIA AMBULANCE.					
CLEAR.					
22096160	May 10 2022	09:27	ANIMAL COMPLAINT	3XX BALDWIN DR	CIRCLE PINES
Summary: OFFICER DISPATCHED TO THE 300 BLOCK OF BALDWIN DR. REGARDING AN ANIMAL COMPLAINT. OWNER VERBALLY WARNED.					
ACTIVE.					
22096316	May 10 2022	11:38	INFORMATION	XX SOUTH DR	CIRCLE PINES
Summary: POLICE FIELDIED AN INFORMATIONAL REPORT.					
22096046	May 10 2022	04:28	ASSIST OTHER AGENCY		BLAINE
22096468	May 10 2022	14:42	MEDICAL	XX RIDGE RD	CIRCLE PINES
Summary: MEDICAL OFFICERS DISPATCHED TO THE 30 BLOCK OF RIDGE RD FOR A MEDICAL EMERGENCY. FEMALE TRANSPORTED TO THE HOSPITAL CLEAR					
22096605	May 10 2022	17:13	MEDICAL	6900 BLK EAGLE TRL	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE 6900 BLOCK OF EAGLE TRL FOR A MEDICAL.					
22096640	May 10 2022	18:00	INFORMATION	95XX GRIGGS AVE	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 9500 BLK OF GRIGGS AVE FOR AN INFORMATIONAL REPORT.					

Video Production



Municipal Producer, Trevor Scholl, completed three productions in April. The shows include an episode of Mayor's Minutes, coverage of the Walk for Animals and a commercial for a paying client. He also provided still photography services to the City of Centerville for their new website. Programs were also produced by T.J. Tronson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

▪ April Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Mayor's Minutes: Blaine Spring 2022	Trevor Scholl	00:06:15
Walk for Animals	Trevor Scholl	00:02:54
Anoka County Board Meeting (4/12/22)	T.J. Tronson	00:53:14
Anoka County Board Meeting (4/26/22)	T.J. Tronson	01:24:53

Some projects that Trevor is working on or is scheduled to produce include:

- Ham Lake business profile: Vocate Workspaces
- Blaine business profile: Thorne Bros Fishing
- North Metro Sober Disc League
- Circle Pines energy efficient plumbing
- Blaine Facebook live town halls
- Photograph Centerville City Council for new website

Equipment Consulting/Technical Support



Blaine

- No assistance required.

Centerville

- 4.1.22: Received confirmation from Tricaster that they had received the faulty unit.
- 4.28.22: Audio problems. Was able to determine that the original audio set-up by Z Systems was not done correctly. Set it up the right way. Recalibrated the HA5-

Plus convertor to take analog audio and mix it with video over the HDMI line.
Sent picture of set-up to staff so any future problems can be solved more readily.

Circle Pines

- No assistance required.

Ham Lake

- No assistance required.

Lexington

- No assistance required.

Lino Lakes

- No assistance required.

Spring Lake Park

- No assistance required.

All Cities

- April: Worked with Municipal Captioning to finalize master control server replacements and ENCO captioning equipment. Equipment ordered.

Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in April:

Title	Producer	Runtime
Blaine City Council Meeting (4/4/22)	T.J. Tronson	01:03:29
Blaine Planning Commission Meeting (4/12/22)	Trevor Scholl	00:28:48
Blaine City Council Meeting (4/18/22)	T.J. Tronson	01:26:04
Blaine Park Board Meeting (4/26/22)	Trevor Scholl	00:47:14
Centerville Planning & Zoning Meeting (4/5/22)	John Murphy	02:18:25
Centerville Park & Rec Meeting (4/6/22)	John Murphy	02:58:46
Centerville City Council Meeting (4/13/22)	Teresa Bender	01:50:39
Centerville EDA Meeting (4/20/22)	John Murphy	02:13:11
Centerville City Council Meeting (4/27/22)	Trevor Scholl	01:32:06
Circle Pines City Council Meeting (4/12/22)	Rusty Ray	00:36:56
Circle Pines Utility Commission Meeting (4/20/22)	Patrick Willson	00:55:59
Circle Pines City Council Meeting (4/26/22)	Rusty Ray	01:17:33
Ham Lake City Council Meeting (4/4/22)	Trevor Scholl	00:02:19
Ham Lake City Council Meeting (4/18/22)	Patrick Willson	01:10:47

Ham Lake Planning Commission Meeting (4/25/22)	Matt Waldron	00:09:25
Lexington City Council Meeting (4/7/22)	Lexington Staff	01:06:01
Lexington City Council Meeting (4/21/22)	Lexington Staff	00:00:26
Lino Lakes City Council Meeting (4/11/22)	Anne Serwe	00:26:35
Lino Lakes Planning & Zoning Commission Meeting (4/13/22)	Anne Serwe	02:10:38
Lino Lakes City Council Meeting (4/25/22)	Anne Serwe	00:31:05
Spring Lake Park City Council Meeting (4/4/22)	Emerson Rice	00:31:21
Spring Lake Park City Council Meeting (4/18/22)	Danika Peterson	00:30:39
Spring Lake Park Planning Commission Meeting (4/25/22)	Danika Peterson	01:09:41
Centennial Fire Steering Committee Meeting (4/21/22)	T.J. Tronson	01:42:23
24 New Programs		27:00:30 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	183	157:50:57
Centerville	65	119:46:49
Circle Pines	151	115:29:41
Ham Lake	69	31:23:54
Lexington	103	63:03:42
Lino Lakes	76	41:33:42
Spring Lake Park	123	95:21:05
Totals:	770 Program Playbacks	624:29:50 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with

each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in April:

Blaine

- Transcoded and uploaded 2 videos to Carousel.

Centerville

- Transcoded and uploaded 1 video to Carousel.

Circle Pines

- Transcoded and uploaded 1 video to Carousel.

Ham Lake

- Transcoded and uploaded 1 video to Carousel.
- Created and revised 11 new Carousel graphics page.

Lexington

- Transcoded and uploaded 1 video1 to Carousel.

Lino Lakes

- Transcoded and uploaded 1 video to Carousel.
- Created 1 new Carousel graphics page.

Spring Lake Park

- Transcoded and uploaded 1 video to Carousel.
- Created 6 new Carousel graphics page.

Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in April:

Blaine

- 4 meetings bookmarked and placed on VOD.

Centerville

- 5 meetings bookmarked and placed on VOD.

Circle Pines

- 3 meetings bookmarked and placed on VOD.

Ham Lake

- 3 meetings bookmarked and placed on VOD.

Lexington

- 2 meeting placed on VOD.

Lino Lakes

- 3 meetings bookmarked and placed on VOD.

Spring Lake Park

- 3 meetings bookmarked and placed on VOD

North Metro TV

April 2022 Update

Program Production

In April, a total of 68 **new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **62:00:00 hours of new programming**.

- 24 programs were produced by the public
- 41 programs were produced by NMTV staff
- 3 programs were produced by City staff



Van Shoots

The HD production truck was utilized for 28:15:00 hours of production in April. The following events were produced live and/or recorded for additional playback:

- Boys Tennis: 1st Singles: Blaine vs. Centennial
- Girls Lacrosse: Coon Rapids vs. Spring Lake Park
- Boys Tennis: 1st Singles: Andover vs. Spring Lake Park
- Girls Lacrosse: Anoka vs. Blaine
- Softball: Rogers vs. Spring Lake Park



vMix Live Streaming Shoots

The vMix single camera production system was utilized to record/transmit 1 event. The vMix system requires significantly fewer staff members than the production truck. vMix crews are spread out over multiple locations and connected via the internet.

- Boys Volleyball: Centennial vs. Spring Lake Park



Most Viewed YouTube Sporting Event

Boys Volleyball: Centennial vs. Spring Lake Park
396 Views

VOD Workshop Views

Workshop	Type	# of Views	Hours Viewed
Columbo: One More Thing *NEW*	Mini	114	13.25 hrs
King of the Cowboys 4 – John Wayne	Mini	40	3.75 hrs
King of the Cowboys 3 – Randolph Scott	Mini	39	2.5 hrs
King of the Cowboys 2 – Autry/Rogers	Mini	38	2 hrs
King of the Cowboys 1 – Strong and Silent	Mini	19	1 hr
Great British Game Shows	Mini	22	.5 hrs
We Love Lucy: The Lucille Ball Story	Full	92	15.75 hrs
The Immortal Ingrid Pitt	Mini	391	18 hrs
The Oscars: 90 Years of the Academy Awards	Full	215	36.75 hrs
Tim Curry Horror Picture Show	Mini	29	1 hr
Back to the Eighties: The Decade's Biggest...	Full	5	.5 hrs
James Bond: 50 Years of 007	Full	10	.25 hrs
Eurovision: A Celebration	Mini	NA	NA
Yabba-Dabba-Dol! The Fantastic World of Hanna...	Full	543	45.25 hrs
Superman: The Man of Steel on the Silver Screen	Full	3	.5 hrs
The Fantastic Four on the Silver Screen	Mini	NA	NA
Christmas in Hollywood	Full	NA	NA
TV's Greatest Christmas Specials	Full	NA	NA
Chicago Christmas Classics	Mini	161	7.25 hrs
Let's Go Ghostbusters: Filmation's Haunted Heroes	Mini	6	.5 hrs
Monster Movies of the 40s and 50s	Full	351	27.75 hrs
Monster Movies of the 20s and 30s	Full	27	2 hrs
The Presidency on Film JQA to JFK	Full	NA	NA
Monstervision: The Legend of Joe Bob Briggs	Mini	28	1.75 hrs
The Cult of Caroline Munro	Mini	1323	55 hrs
The Marilyn Monroe Story	Full	NA	NA
Nick at Nite: A TV Viewer's Dream	Mini	35	1.5 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	8	1.25 hrs
Hollywood Goes to War: World War II	Full	57	14.25 hrs
Come on Down: Game Shows of the 70s and 80s	Full	11	.25 hrs
The Quiz Show Scandals and Other Game Shows...	Full	51	11.25 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	NA	NA
The Marx Brothers: Groucho, Harpo, Chico...	Full	61	2.5 hrs
Mary Pickford: The World's First Movie Star	Full	NA	NA
Hollywood Goes to the Dogs: Lassie, Benji...	Full	16	.25 hrs
35 VOD Workshops		3,695 Total Views	265.0 Hours Viewed



Most Viewed YouTube Workshop

The Cult of Caroline Munro
1,323 Views

YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,800	28,923	2,355	74	459,857
February	18,312	29,142	2,382	29	448,149
March	19,378	29,639	1,981.50	49	463,807
April	18,750	26,754	1,631.5	48	365,914
TOTAL:	75,240	114,458	8,350	200	1,737,727

NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	4,665	6,102	1,681
February	4,121	10,999	1,945
March	5,916	11,617	976
April	10,913	16,299	611
TOTAL:	25,615	45,017	5,213

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	327.5	141	8	58	75	\$878.44
February	262.2	36	85	10	0	\$2,028.95
March	249.75	46	79	10	603	\$1,560.82
April	359.75	104	34	24	100	\$1,947.54
TOTAL:	1,199.25	327	206	102	778	\$6,415.75

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some April highlights include:

- Centerville Hearing Plans for Major Online Retailer's Distribution Warehouse
- Blaine Leaders Work to Fill Open Council Seat After Jason Smith's Resignation
- Colleges Work to Help Fill "Thousands" of Healthcare Industry Vacancies
- Spring Lake Park Leaders Work With Residents to Develop Parks Master Plan
- School Bus Companies Can Apply for Millions of Dollars in Grants to Pay for Stop Arm Safety Cameras
- Lexington Fire Department Uses Unique Partnerships to Purchase Equipment it Needs



- Anoka Hennepin Recognizes Teacher Who Uses Comic Books to Lure More Students to Reading
- Blaine Leaders Discuss Moving Forward Without HyVee
- Chomonix Workers, Golfers Ready for Start of Season After Long Winter
- Lino Lakes Filling Open Jobs for Soon to Open Rookery Activity Center
- North Metro Law Enforcement Using New Tool to Curb Catalytic Converter Thefts
- Golden Lake Elementary School Readies for 50th Anniversary Celebration
- Spring Lake Park Police Host First "Coffee With a Cop" Event
- Sunrise Elementary School Expansion Plans in Works Just Three Years After it Opened

In addition to daily playbacks of North Metro TV News on the cable systems, there are 1,056 local stories archived for viewers on the NMTV YouTube channel. The channel can be accessed through the northmetrotv.com website.



Most Viewed YouTube News Story

Anoka County Tax Assessor Answers Questions About Property Tax Notices
810 Views

Closed Captioning

NMTV is getting closer to providing closed captioning for all programs played on all of our platforms. Video Engineer, Matt Waldron is currently installing new playback equipment in master control, including equipment related to closed captioning. Once the install is completed, another round of testing will take place. If everything goes as planned, closed captioning should be added to programs by early summer.

Strategic Planning

NMTV staff met in April to kick off a series of meetings focused on developing a strategic plan for North Metro TV. Topics of discussion included services we currently provide, services we could add, and opportunities for generating additional income. A comprehensive metro-wide pay study and updates to the employee handbook are also underway.

Concerts and Plays

We have been busy this month with coverage of school plays and concerts. Educational Coordinator, T.J. Tronson recorded and uploaded Frozen, for Centennial Middle School, and The Little Red Hen for Golden Lake Elementary School. The plays were recorded for a fee, and then made available to parents to download. Similarly, the Sports Department recorded the Blue Heron Elementary 2nd Grade Choir Concert, the Centerville Elementary 2nd Grade Program, and the Blue Heron Elementary 4th Grade Program. The performances were uploaded to YouTube for parents to enjoy. (Almost 2,000 views so far!)



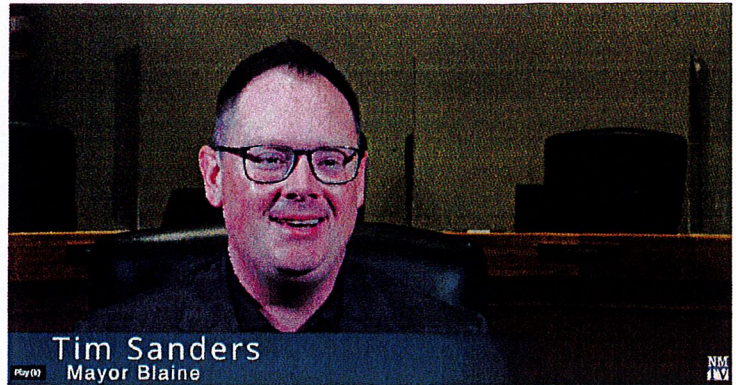
Still Photography for Cities

Video production isn't the only communications resource NMTV staff provides to cities. More and more frequently requests are being made for still photography to be posted to city websites. Municipal Coordinator, Trevor Scholl, has been taking pictures of the Centerville City Council for their new website, and Special Events Coordinator, T.J. Tronson, is wrapping up a photoshoot of the Rookery for the City of Lino Lakes. His shoot includes underwater shots with the GoPro, along with standard DSLR shots.

City Productions

In April, Municipal Producer, Trevor Scholl, completed three productions. The shows include an episode of Mayor's Minutes, coverage of the Walk for Animals and a commercial for a paying client. Completed programs include:

- Mayor's Minutes: Blaine Spring 2022
- Walk for Animals 2022
- Kottke Bus Service Commercial (Commercial Client)



New and ongoing projects include:

- Ham Lake business profile: Vocate Workspaces
- Blaine business profile: Thorne Bros Fishing
- North Metro Sober Disc League
- Circle Pines energy efficient plumbing
- Blaine Facebook live town halls
- Photograph Centerville City Council for new website

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

Public Access Programs

Title	Producer	Runtime
Off Constantly	David Bauer	00:30:16
Bad Movie Bros	Eric Houston	00:25:12
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	04:31:36
Christ Lutheran Church (8 episodes)	Chance Amundson	06:01:09
Lovepower (4 episodes)	Rick Larson	04:00:00
The Power of Love (4 episodes)	Rick Larson	02:00:00
Oak Park Community Church (4 episodes)	David Turnidge	02:25:54
24 New Programs		19:54:07 New Hours

NMTV Staff Programs

Title	Producer	Runtime
Anoka County Board Meeting (4/12/22)	T.J. Tronson	00:53:14
Anoka County Board Meeting (4/26/22)	T.J. Tronson	01:24:53
Frozen – Centennial Middle School Play (Fee Paid)	T.J. Tronson	01:04:39
The Little Red Hen – Golden Lake Elementary School (Fee Paid)	T.J. Tronson	00:20:57
NMTV News (4 episodes)	Danika Peterson/Rusty Ray	01:28:42
Mayor's Minutes: Blaine Spring 2022	Trevor Scholl	00:06:15
Walk for Animals	Trevor Scholl	00:02:54
Kottke Bus Service Ad (Commercial Client)	Trevor Scholl	00:01:00
Boys Tennis: Blaine/Centennial	Kenton Kipp/Ted Leroux	00:41:45
Girls Lacrosse: Coon Rapids/Spring Lake Park	Kenton Kipp/Ted Leroux	01:27:35
Boys Tennis: Andover/Spring Lake Park	Kenton Kipp/Ted Leroux	01:16:34
Girls Lacrosse: Anoka/Blaine	Kenton Kipp/Ted Leroux	01:26:28
Softball: Rogers/Spring Lake Park	Kenton Kipp/Ted Leroux	01:52:49

Boys Volleyball: Centennial/Spring Lake Park	Kenton Kipp/Ted Leroux	01:24:56
Blue Heron Elementary 2 nd Grade Concert (YouTube Only)	Kenton Kipp/Ted Leroux	00:33:14
Centerville Elementary 2 nd Grade Concert (YouTube Only)	Kenton Kipp/Ted Leroux	00:22:45
Blue Heron Elementary 4 th Grade Concert (YouTube Only)	Kenton Kipp/Ted Leroux	00:28:15
20 New Programs		14:56:55 New Hours

City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (4/4/22)	T.J. Tronson	01:03:29
Blaine Planning Commission Meeting (4/12/22)	Trevor Scholl	00:28:48
Blaine City Council Meeting (4/18/22)	T.J. Tronson	01:26:04
Blaine Park Board Meeting (4/26/22)	Trevor Scholl	00:47:14
Centerville Planning & Zoning Meeting (4/5/22)	John Murphy	02:18:25
Centerville Park & Rec Meeting (4/6/22)	John Murphy	02:58:46
Centerville City Council Meeting (4/13/22)	Teresa Bender	01:50:39
Centerville EDA Meeting (4/20/22)	John Murphy	02:13:11
Centerville City Council Meeting (4/27/22)	Trevor Scholl	01:32:06
Circle Pines City Council Meeting (4/12/22)	Rusty Ray	00:36:56
Circle Pines Utility Commission Meeting (4/20/22)	Patrick Willson	00:55:59
Circle Pines City Council Meeting (4/26/22)	Rusty Ray	01:17:33
Ham Lake City Council Meeting (4/4/22)	Trevor Scholl	00:02:19
Ham Lake City Council Meeting (4/18/22)	Patrick Willson	01:10:47
Ham Lake Planning Commission Meeting (4/25/22)	Matt Waldron	00:09:25
Lexington City Council Meeting (4/7/22)	Lexington Staff	01:06:01
Lexington City Council Meeting (4/21/22)	Lexington Staff	00:00:26
Lino Lakes City Council Meeting (4/11/22)	Anne Serwe	00:26:35
Lino Lakes Planning & Zoning Commission Meeting (4/13/22)	Anne Serwe	02:10:38
Lino Lakes City Council Meeting (4/25/22)	Anne Serwe	00:31:05
Spring Lake Park City Council Meeting (4/4/22)	Emerson Rice	00:31:21
Spring Lake Park City Council Meeting (4/18/22)	Danika Peterson	00:30:39
Spring Lake Park Planning Commission Meeting (4/25/22)	Danika Peterson	01:09:41
Centennial Fire Steering Committee Meeting (4/21/22)	T.J. Tronson	01:42:23
24 New Programs		27:00:30 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

PUBLIC NOTICE
CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA

TO WHOM IT MAY CONCERN:

Notice is hereby given, The Lexington City Council meeting scheduled for Thursday, May 19, 2022 has been cancelled due to lack of quorum and re-scheduled to Wednesday, May 18, 2022 at 7:00 P.M. held at 9180 Lexington Avenue.

Mary Vinzant
Deputy Clerk

POSTED: May 12, 2022

P:\DATA\COUNCIL\2022 Notices\N005192022_Cancelling Council Mfg.doc

AGENDA
REGULAR PLANNING COMMISSION MEETING
May 10, 2022 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

A. Roll Call: Chairperson Bautch, Commissioners, Thorson, Koch and Murphy

Chairperson Bautch called to order the Regular Planning Commission meeting on May 10, 2022 at 7:00 p.m. Commissioners Present: Michelle Koch, and Ron Thorson. Excused Absence: Gloria Murphy and John Hughes, Council Representative. Also present: Bill Petracek, City Administrator

2. CITIZENS FORUM

No citizens were present to discuss items not on the agenda

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Koch made a motion to approve the agenda as typewritten. Thorson seconded the motion. Motion carried 3-0.

4. LETTERS AND COMMUNICATION

A. Building Permits for April 2022

No discussion on Letters and Communications

5. APPROVAL OF PLANNING COMMISSION MINUTES

A. April 12, 2022

Thorson made a motion to approve the April 12, 2022 Planning Commission Minutes as typewritten. Bautch seconded the motion. Motion carried 3-0.

6. DISCUSSION ITEM:

A. Discuss Business/Commercial buildings exterior color

Koch stated that when she saw the colors of Pancho's Restaurant, she became concerned about the potential for other new business owners along the Lake Drive corridor painting their business hot pink or something that was unappealing. Bautch stated he would be concerned about being too restrictive for new businesses. Discussion ensued.

Petracek explained a conversation he had with the city attorney, and his opinion was that imposing architectural or aesthetic standards on new construction would be allowed, but imposing these types of restrictions on existing buildings or businesses would not be recommended. Discussion ensued.

The consensus of the Planning Commission was to not move forward with further discussion about this topic.

7. NOTE COUNCIL MINUTES:

- A. April 7, 2022
- B. April 21, 2022

Discussion about the public hearings involving the road projects. Koch asked when the projects would commence. Petracek stated that North Highway Dr. bid opening is tomorrow, and could potentially be scheduled for July. The Hamline Drive project is being conducted by the City of Blaine, and Petracek was not sure of the timeframe for that project. Discussion ensued.

8. PLANNING COMMISSION INPUT

Thorson asked about regulations for feral cats and if the City could do anything about them. Petracek stated that there are not any regulations in the code book for feral cats, but he did say that if a property owner was planning on "live trapping" a feral cat, they should consider State laws about how to handle or relocate a feral animal. Discussion ensued.

Bautch asked about people not mowing in the month of May to help the bee population. Petracek stated that we generally do not start serious enforcement of tall grass and weeds until June so it probably would not be a concern. Discussion ensued.

9. ADJOURNMENT

Koch made a motion to adjourn at 7:40 p.m. Thorson seconded the motion. Motion carried 3-0.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
MAY 5, 2022– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Vice Mayor Winge called to order the Regular City Council meeting for May 5, 2022 at 7:00 p.m. Councilmember's present: Devries and Harris Excused Absence: Mayor Murphy and Councilmember Hughes Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Kurt Glaser, City Attorney; Erik Edwards, Fire Chief; Steve Winter, City Engineer; Numerous Centennial High School students.

3. CITIZENS FORUM

No citizens were present to address the City Council on items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 3-0.

5. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports 4-1 through 4-19-2022
- B. North Metro TV – March 2022 Update
- C. City Report – March 2022
- D. Planning & Zoning meeting minutes – April 12, 2022
- E. April 21, 2022 Council Agenda – meeting cancelled – Lack of Quorum

No discussion on Letters & Communications

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – April 7, 2022
- B. Recommendation to Approve Claims and Bills:

Check #'s 48857 through 48906
Check #'s 48856 through 48513 Reissued
Check #'s 14271 through 14288
Check #'s 48907 through 48968
Check #'s 14289 through 14293
Check #'s 14296 through 14305
VOID: 2022015

C. Financial Reports

- Cash Balances
- Fund Summary -- Budget to Actual

Councilmember Devries made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 3-0.

7. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 22-19 A Resolution to Approve
a Project Expense List Established Under the American Rescue Plan Act

Councilmember Devries made a motion to approve Resolution NO. 22-19 A Resolution to Approve a Project Expense List Established Under the American Rescue Plan Act. Councilmember Harris seconded the motion. Motion carried 3-0.

- B. Recommendation to hire Cally-Ann Jacobson to Lexington Fire Department
as a Fire Fighter/EMT

Councilmember Devries made a motion to hire Cally-Ann Jacobson to Lexington Fire Department as a Fire Fighter/EMT. Councilmember Harris seconded the motion. Motion carried 3-0.

- C. Recommendation to approve Resolution NO. 22-20 A Resolution Approving
Plans and Specifications and Ordering Advertisement for Bids

Councilmember Harris made a motion to approve Resolution NO. 22-20 A Resolution Approving Plans and Specifications and Ordering Advertisement for Bids. Councilmember Devries seconded the motion. Motion carried 3-0.

- D. Recommendation to approve an Application for Water System
Improvements Funding - Drinking Water Revolving Fund

Councilmember Devries made a motion to approve an Application for Water System Improvements Funding - Drinking Water Revolving Fund. Councilmember Harris seconded the motion. Motion carried 3-0.

- E. Recommendation to approve Voluntary Cost Sharing Agreement for Anoka County Economic Development (Calendar Year 2022)

Councilmember Harris made a motion to approve Voluntary Cost Sharing Agreement for Anoka County Economic Development (Calendar Year 2022). Councilmember Devries seconded the motion. Motion carried 3-0.

- F. Recommendation to approve Temporary Business License

Councilmember Devries made a motion to approve Temporary Business License for Renaissance Fireworks. Councilmember Harris seconded the motion. Motion carried 3-0.

- G. Recommendation to approve Business License Renewal

Councilmember Harris made a motion to approve Business License Renewal – Circle/Lex Lions Farmers Market. Councilmember Devries seconded the motion. Motion carried 3-0.

- H. Recommendation to approve New Business License

Councilmember Devries made a motion to approve New Business License – Lyke’s Boxing Gym. Councilmember Harris seconded the motion. Motion carried 3-0.

- I. Recommendation to approve Wine & Beer License (Poncho’s)

Councilmember Harris made a motion to approve Wine & Beer License (Poncho’s). Councilmember Devries seconded the motion. Motion carried 3-0.

8. MAYOR AND COUNCIL INPUT

Councilmember Devries asked about the damage to Griggs Ave. caused from constructin traffic. Petrcek stated that the developers agreement has provisions that require the developer to repair streets following the construction phase. Petrcek added that the street should not be repaired until the construction phase is complete for Lexington Lofts and Ephesians. City Engineer Steve Winter agreed. Discusion ensued.

Devries added that the storm water issues appeared to have been repaired on Restwood Road.

9. ADMINISTRATOR INPUT

No input from the city adminisrator.

10. ADJOURNMENT

Councilmember Harris made motion to adjourn the meeting at 7:19 p.m. Councilmember Devries seconded the motion. Motion carried 3-0.

CITY OF LEXINGTON

RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS

The following claims and bills have been presented to the Council for approval
at the Council Meeting of May 18, 2022.

(1) Payroll

Vouchers	504549 through	504567	\$	27,174.09
Vouchers	504569 through	504593	\$	9,582.66
Payroll Taxes				
	Federal Tax	\$5,607.00		
	Social Security	\$6,342.74		
	Medicare	\$1,483.40		
				\$13,433.14
	State Tax	\$2,301.49	\$2,301.49	
	Total			\$15,734.63

(2) General and Liquor Payment Recommendations:

Checks	48969 through	49011	\$	124,702.78
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(3) ACH and Credit Card Payments for: APRIL 2022

ACH Checks: 3064E	through 3082E	\$	29,787.46
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Total Payments and Withdrawals Approval	<u>\$ 206,981.62</u>
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Centennial Lakes Police Payment Recommendations:

Checks	14308 through	14318	\$	7,470.41
	VOID	13990	\$	(15.00)
ACH	2022032 through	2022033	\$	1,428.03
Total Payments			<u>\$</u>	<u>8,883.44</u>

CITY OF LEXINGTON

05/13/22 10:43 AM

Page 1

***Check Detail Register©**

Batch: 05192022 PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
48969	05/18/22	ABDO, LLC			
E 101-41500-301		Auditing/Acctg Services	\$3,645.00	457518	AUDIT SERVICES FOR THE YEAR 2021
E 320-41500-301		Auditing/Acctg Services	\$607.50	457518	AUDIT SERVICES FOR THE YEAR 2021
E 609-00000-301		Auditing/Acctg Services	\$2,430.00	457518	AUDIT SERVICES FOR THE YEAR 2021
E 651-00000-301		Auditing/Acctg Services	\$607.50	457518	AUDIT SERVICES FOR THE YEAR 2021
E 730-00000-301		Auditing/Acctg Services	\$2,430.00	457518	AUDIT SERVICES FOR THE YEAR 2021
E 770-00000-301		Auditing/Acctg Services	\$2,430.00	457518	AUDIT SERVICES FOR THE YEAR 2021
		Total	\$12,150.00		
48970	05/18/22	AMAZON CAPITAL SERVICES			
E 101-42260-218		Medical/First Aid Supplies	\$110.00	1KDV-TQDD-	EMT BAG - FIRE DEPT
E 101-41500-200		Office Supplies	\$31.90	1TLN-7JQL-7	POSTAGE INK
		Total	\$141.90		
48971	05/18/22	AMERICAN BOTTLING COMPANY			
E 609-00000-254		Miscellaneous Purchase	\$569.18	3562830442	
		Total	\$569.18		
48972	05/18/22	ANOKA COUNTY			
E 101-41500-302		Assessor Fees	\$790.24		2021 TNT AND ASSESSMENT CHARGES
E 320-41500-302		Assessor Fees	\$468.20		2021 TNT AND ASSESSMENT CHARGES
		Total	\$1,258.44		
48973	05/18/22	ARTISAN BEER COMPANY			
E 609-00000-252		Beer Purchase	\$394.23	3533546	
E 609-00000-252		Beer Purchase	\$36.90	3533547	
		Total	\$431.13		
48974	05/18/22	BLACK STACK BREWING, INC.			
E 609-00000-252		Beer Purchase	\$307.00	17473	
		Total	\$307.00		
48975	05/18/22	BREAKTHRU BEVERAGE MN			
E 609-00000-251		Liquor Purchase	\$850.87	343999588	
E 609-00000-253		Wine Purchase	\$104.00	343999588	
E 609-00000-251		Liquor Purchase	(\$419.95)	409671862	
E 609-00000-251		Liquor Purchase	(\$7.39)	409702565	
		Total	\$527.53		
48976	05/18/22	BUSINESS ESSENTIALS			
E 101-41500-200		Office Supplies	\$9.99	WO-1184301	OFFICE SUPPLIES
E 101-42260-200		Office Supplies	\$12.09	WO-1184301	OFFICE SUPPLIES
		Total	\$22.08		
48977	05/18/22	CAPITOL BEVERAGE SALES			
E 609-00000-252		Beer Purchase	\$11,436.45	2682888	
		Total	\$11,436.45		
48978	05/18/22	CINTAS			
E 609-00000-255		Linen	\$71.36	4117985331	MAT SERVICE
		Total	\$71.36		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
48979	05/18/22	CITYWIDE WINDOW SERVICES INC.			
E 609-00000-400		General Maintenance	\$32.49	706460	APRIL 2022 SERVICES
		Total	\$32.49		
48980	05/18/22	CLEAR RIVER BEVERAGE COMPANY			
E 609-00000-252		Beer Purchase	\$393.50	629423	
E 609-00000-252		Beer Purchase	\$411.00	630525	
		Total	\$804.50		
48981	05/18/22	DAHLHEIMER BEVERAGE LLC			
E 609-00000-252		Beer Purchase	\$13,575.08	1575768	
E 609-00000-252		Beer Purchase	\$3,867.85	1579497	
E 609-00000-252		Beer Purchase	(\$638.43)	1579703	
		Total	\$16,804.50		
48982	05/18/22	ERIK EDWARDS			
E 101-42260-430		Miscellaneous	\$22.93		GEAR LOCKER TABS - FIRE DEPT
		Total	\$22.93		
48983	05/18/22	FEDEX / KINKOS			
E 609-00000-340		Advertising	\$42.73	06170000931	SALES PRINTS - MLS
		Total	\$42.73		
48984	05/18/22	KNOWLAN'S SUPER MARKET			
E 101-43500-430		Miscellaneous	\$41.62	0004	SUPPLIES - CLEAN-UP DAY
		Total	\$41.62		
48985	05/18/22	CAPITAL ONE TRADE CREDIT			
E 101-42260-400		General Maintenance	\$51.75	G34165/G	REPAIR MATERIALS
E 101-42260-400		General Maintenance	\$9.03	G34709/G	REPAIR SUPPLIES
E 609-00000-400		General Maintenance	\$10.99	G35452/G	OPERATING SUPPLIES
E 101-43100-226		Street Signs	\$19.96	G35669/G	STREET SIGN MATERIALS
E 101-43100-226		Street Signs	\$9.98	G35692/G	STREET SIGN MATERIALS
E 101-43100-226		Street Signs	\$5.99	G36014/G	STREET SIGN MATERIALS
E 101-43100-226		Street Signs	\$26.99	G36189/G	STREET SIGN MATERIALS
E 101-43100-240		Small Tools and Minor Eq	\$99.99	G36235/G	EXT. CORD - PW
		Total	\$234.68		
48986	05/18/22	HOHENSTEINS INC			
E 609-00000-252		Beer Purchase	\$1,798.40	502055	
		Total	\$1,798.40		
48987	05/18/22	IMAGE PRINTING & GRAPHICS			
E 101-43500-203		Printing	\$1,338.40	161318	2022 RECYCLING GUIDE
		Total	\$1,338.40		
48988	05/18/22	INBOUND BREWCO			
E 609-00000-252		Beer Purchase	\$209.00	13564	
		Total	\$209.00		
48989	05/18/22	JJ TAYLOR			
E 609-00000-252		Beer Purchase	\$6,287.80	3288531	

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-252		Beer Purchase	\$3,648.15	3288571	
		Total	\$9,935.95		
48990	05/18/22	JOHNSON BROTHERS LIQUOR			
E 609-00000-254		Miscellaneous Purchase	\$71.00	2018256	
E 609-00000-253		Wine Purchase	\$173.70	2042569	
E 609-00000-253		Wine Purchase	\$2,777.28	2042570	
E 609-00000-251		Liquor Purchase	\$775.14	2043117	
E 609-00000-253		Wine Purchase	\$2,026.50	2043118	
E 609-00000-251		Liquor Purchase	\$678.30	2043137	
E 609-00000-251		Liquor Purchase	\$926.18	2043956	
E 609-00000-253		Wine Purchase	\$477.65	2043957	
E 609-00000-251		Liquor Purchase	\$4,494.17	2043958	
E 609-00000-251		Liquor Purchase	\$223.10	2047337	
E 609-00000-253		Wine Purchase	\$324.70	2047338	
E 609-00000-254		Miscellaneous Purchase	\$82.70	2047339	
E 609-00000-251		Liquor Purchase	\$2,514.25	2048547	
E 609-00000-253		Wine Purchase	\$2,048.18	2048548	
E 609-00000-251		Liquor Purchase	\$2,092.27	2048549	
		Total	\$19,685.12		
48991	05/18/22	LEAGUE OF MN CITIES INS. TRUST			
E 101-43100-150		Worker s Comp	\$14.84	18954	CLAIM 00469301
		Total	\$14.84		
48992	05/18/22	LITURGICAL PUBLICATIONS			
E 609-00000-340		Advertising	\$607.50	631339	ADVERTISING - MLS
		Total	\$607.50		
48993	05/18/22	M. AMUNDSON LLP			
E 609-00000-256		Tobacco Products For Re	\$3,372.46	340962	
		Total	\$3,372.46		
48994	05/18/22	MARTIN-MCALLISTER			
E 101-42260-208		Training and Instruction	\$600.00	14589	PRE-EMPLOYMENT EVALUATION
		Total	\$600.00		
48995	05/18/22	METROPOLITAN COUNCIL			
E 770-00000-389		MWCC Charges	\$10,277.39	0001139653	JUNE 2022 CHARGES
		Total	\$10,277.39		
48996	05/18/22	AUL SPECIAL PAY TRUST			
G 101-21716		Other Retirement	\$50.00		MAY 2022 EMPLOYEE CONTRIBUTIONS
		Total	\$50.00		
48997	05/18/22	MKL, LLC			
E 101-41500-400		General Maintenance	\$100.00	05192022	WEEK ENDING 05/07/2022
E 101-41500-400		General Maintenance	\$100.00	05192022	WEEK ENDING 05/14/2022
		Total	\$200.00		
48998	05/18/22	OMNI BREWING CO.			
E 609-00000-252		Beer Purchase	\$287.00	E-11977	

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$287.00		
48999	05/18/22	PACE ANALYTICAL SERVICES, INC.			
E 730-00000-306		Water Testing	\$80.00	22100373000	WATER TEST FEE
Total			\$80.00		
49000	05/18/22	PAUSTIS & SONS			
E 609-00000-253		Wine Purchase	\$902.75	164185	
Total			\$902.75		
49001	05/18/22	PHILLIPS WINE AND SPIRITS INC			
E 609-00000-251		Liquor Purchase	\$552.60	6388838	
E 609-00000-253		Wine Purchase	\$390.69	6388839	
E 609-00000-251		Liquor Purchase	\$4,161.74	6389764	
E 609-00000-253		Wine Purchase	\$33.35	6389765	
E 609-00000-253		Wine Purchase	\$651.51	6392587	
E 609-00000-251		Liquor Purchase	\$1,211.07	6393468	
E 609-00000-253		Wine Purchase	\$366.31	6393469	
E 609-00000-253		Wine Purchase	\$81.35	6393470	
E 609-00000-253		Wine Purchase	(\$25.10)	664862	
Total			\$7,423.52		
49002	05/18/22	POPP COMMUNICATIONS			
E 101-43100-321		Telephone	\$5.81	992730600	ANALOG LINES
E 101-45200-321		Telephone	\$5.81	992730600	ANALOG LINES
E 651-00000-321		Telephone	\$1.10	992730600	ANALOG LINES
E 730-00000-321		Telephone	\$7.47	992730600	ANALOG LINES
E 770-00000-321		Telephone	\$7.47	992730600	ANALOG LINES
E 101-41500-321		Telephone	\$57.78	992730600	ANALOG LINES
E 609-00000-321		Telephone	\$29.51	992730600	ANALOG LINES
Total			\$114.95		
49003	05/18/22	PREMIUM WATERS, INC.			
E 101-41500-411		Culligan	\$8.70	318773513	MAY 2022 SERVICE
E 101-42260-411		Culligan	\$8.70	318773513	MAY 2022 SERVICE
Total			\$17.40		
49004	05/18/22	PRESS PUBLICATIONS			
E 609-00000-340		Advertising	\$259.00	733234	ADVERTISING - MLS
E 422-00000-303		Engineering Fees	\$225.76	737619	ADVERTISING FOR BIDS PUBLICATION
Total			\$484.76		
49005	05/18/22	CITY OF ROSEVILLE			
E 101-41900-230		Contracted Services	\$859.15	0230920	MAY 2022 IT AND PHONE SERVICES
E 101-42260-230		Contracted Services	\$245.47	0230920	MAY 2022 IT AND PHONE SERVICES
E 101-43100-230		Contracted Services	\$245.47	0230920	MAY 2022 IT AND PHONE SERVICES
E 101-45200-230		Contracted Services	\$245.47	0230920	MAY 2022 IT AND PHONE SERVICES
E 609-41900-230		Contracted Services	\$245.47	0230920	MAY 2022 IT AND PHONE SERVICES
E 651-41900-230		Contracted Services	\$122.74	0230920	MAY 2022 IT AND PHONE SERVICES
E 730-41900-230		Contracted Services	\$245.47	0230920	MAY 2022 IT AND PHONE SERVICES
E 770-41900-230		Contracted Services	\$245.47	0230920	MAY 2022 IT AND PHONE SERVICES

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$2,454.71		
49006	05/18/22	BBKG, L.L.C.			
G 101-20200		Accounts Payable	\$7,215.00	201848	MAY-JULY 2021 CIVIL SERVICES
G 101-22045		Georges Texaco Escrow	\$532.00	201848	MAY-JULY 2021 CIVIL SERVICES
G 101-22047		Norhart Development	\$1,080.00	201848	MAY-JULY 2021 CIVIL SERVICES
G 101-22050		Ephesians II	\$1,590.00	201848	MAY-JULY 2021 CIVIL SERVICES
G 220-22040		Dominium Escrow - Lovell	\$780.00	201848	MAY-JULY 2021 CIVIL SERVICES
Total			\$11,197.00		
49007	05/18/22	SOUTHERN GLAZER'S OF MN			
E 609-00000-251		Liquor Purchase	(\$156.40)	0075830	
E 609-00000-251		Liquor Purchase	\$959.00	2205552	
E 609-00000-254		Miscellaneous Purchase	\$81.84	2205553	
E 609-00000-253		Wine Purchase	\$1,161.60	2205554	
E 609-00000-251		Liquor Purchase	\$2,997.06	2208159	
E 609-00000-253		Wine Purchase	\$547.36	2208160	
Total			\$5,590.46		
49008	05/18/22	TOSHIBA BUSINESS SOLUTIONS			
E 101-41500-350		Print/Binding	\$217.02	5770398	MAY 2022 COPIER MAINTENANCE
Total			\$217.02		
49009	05/18/22	VINOCOPIA			
E 609-00000-253		Wine Purchase	\$322.63	0303713-IN	
E 609-00000-253		Wine Purchase	\$106.50	0303714-IN	
Total			\$429.13		
49010	05/18/22	WALTERS RECYCLING & REFUSE			
E 101-43500-230		Contracted Services	\$1,919.10	6099024	SPRING 2022 CLEAN-UP DAY
Total			\$1,919.10		
49011	05/18/22	WINE MERCHANTS			
E 609-00000-253		Wine Purchase	\$597.40	7378095	
Total			\$597.40		
10100 4M FUND			\$124,702.78		

Fund Summary

10100 4M FUND

101 GENERAL FUND	\$21,326.18
220 LOVELL BUILDING	\$780.00
320 TIF #3	\$1,075.70
422 2022 STREET IMPROVEMENTS	\$225.76
609 MUNICIPAL LIQUOR FUND	\$84,840.53
651 STORM WATER FUND	\$731.34
730 WATER FUND	\$2,762.94
770 SEWER FUND	\$12,960.33
	\$124,702.78

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4M FUND					
3064 e	04/01/22	LINCOLN NATIONAL LIFE			
E 101-41500-134		ST/LT Disability Insurance	\$380.68	4383728723	APRIL 2022 PREMIUM
E 101-43100-134		ST/LT Disability Insurance	\$113.24	4383728723	APRIL 2022 PREMIUM
E 101-45200-134		ST/LT Disability Insurance	\$75.48	4383728723	APRIL 2022 PREMIUM
E 609-00000-134		ST/LT Disability Insurance	\$235.41	4383728723	APRIL 2022 PREMIUM
		Total	\$804.81		
3065 e	04/01/22	CONNEXUS ENERGY			
E 101-45200-381		Electric Utilities	\$79.83		FEB 2022 UTILITIES
E 101-43100-386		Street Lights	\$235.44		FEB 2022 UTILITIES
E 770-00000-381		Electric Utilities	\$58.26		FEB 2022 UTILITIES
E 770-00000-381		Electric Utilities	\$21.69		FEB 2022 UTILITIES
		Total	\$395.22		
3066 e	04/01/22	HEALTHPARTNERS			
E 609-00000-160		Health/Dental Insurance	\$1,211.13	111216541	APRIL 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$657.40	111216541	APRIL 2022 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$438.27	111216541	APRIL 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,439.63	111216541	APRIL 2022 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$496.56	111216541	APRIL 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$823.57	111216541	APRIL 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$946.62	111216541	APRIL 2022 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$631.07	111216541	APRIL 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,134.43	111216541	APRIL 2022 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$1,211.13	111216541	APRIL 2022 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$861.92	111216541	APRIL 2022 PREMIUM
		Total	\$9,851.73		
3067 e	04/14/22	AFLAC			
G 101-21725		Supplemental Insurance	\$67.10	796064	MARCH 2022 PREMIUM
		Total	\$67.10		
3068 e	04/12/22	XCEL ENERGY			
E 101-43100-381		Electric Utilities	\$145.35	771622786	FEB 2022 UTILITIES
E 101-45200-381		Electric Utilities	\$145.35	771622786	FEB 2022 UTILITIES
E 651-00000-381		Electric Utilities	\$27.70	771622786	FEB 2022 UTILITIES
E 730-00000-381		Electric Utilities	\$715.29	771622786	FEB 2022 UTILITIES
E 770-00000-381		Electric Utilities	\$186.88	771622786	FEB 2022 UTILITIES
E 609-00000-381		Electric Utilities	\$1,530.37	771622786	FEB 2022 UTILITIES
E 101-45200-381		Electric Utilities	\$26.77	771622786	FEB 2022 UTILITIES
E 770-00000-381		Electric Utilities	\$154.69	771622786	FEB 2022 UTILITIES
E 101-43100-381		Electric Utilities	\$62.26	771622786	FEB 2022 UTILITIES
E 101-42260-381		Electric Utilities	\$198.87	771622786	FEB 2022 UTILITIES
E 101-41500-381		Electric Utilities	\$324.58	771622786	FEB 2022 UTILITIES
E 101-43100-386		Street Lights	\$656.32	771622786	FEB 2022 UTILITIES
E 770-00000-381		Electric Utilities	\$31.17	774517435	MAR 2022 UTILITIES
		Total	\$4,205.60		
3069 e	04/26/22	CENTER POINT ENERGY			
E 101-42260-383		Gas Utilities	\$466.88		FEB 2022 UTILITIES

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-383		Gas Utilities	\$214.21		MAR 2022 UTILITIES
E 101-45200-383		Gas Utilities	\$214.20		MAR 2022 UTILITIES
E 651-00000-383		Gas Utilities	\$40.80		MAR 2022 UTILITIES
E 730-00000-383		Gas Utilities	\$275.41		MAR 2022 UTILITIES
E 770-00000-383		Gas Utilities	\$361.33		MAR 2022 UTILITIES
E 101-41500-383		Gas Utilities	\$351.06		MAR 2022 UTILITIES
E 609-00000-383		Gas Utilities	\$538.22		MAR 2022 UTILITIES
Total			\$2,462.11		
3070 e	04/13/22	PUBLIC EMPLOYEES RETIREMENT			
G 101-21704		PERA	\$2,009.52		04/13/2022 PAYROLL
G 101-21717		PERA	\$2,318.67		04/13/2022 PAYROLL
G 101-21704		PERA	\$2,011.59		04/27/2022 PAYROLL
G 101-21717		PERA	\$2,321.06		04/27/2022 PAYROLL
Total			\$8,660.84		
3071 e	04/08/22	HSA BANK			
G 101-21726		HSA Additional Withholdin	\$245.00		EMPLOYEE CONTRIBUTIONS
E 101-41500-160		Health/Dental Insurance	\$6.75		HSA SERVICE FEE
Total			\$251.75		
3072 e	04/06/22	DELTA DENTAL			
E 101-41500-160		Health/Dental Insurance	\$149.96	CNS0000922	APRIL 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$92.84	CNS0000922	APRIL 2022 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$61.90	CNS0000922	APRIL 2022 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$192.23	CNS0000922	APRIL 2022 PREMIUM
Total			\$496.93		
3073 e	04/08/22	PITNEY BOWES GLOBAL FINANCIAL			
E 101-43500-322		Postage	\$125.00	1336513	REPLENISH POSTAGE
E 101-41500-322		Postage	\$70.00	1336513	REPLENISH POSTAGE
E 101-42260-322		Postage	\$15.00	1336513	REPLENISH POSTAGE
E 609-00000-322		Postage	\$75.00	1336513	REPLENISH POSTAGE
E 651-00000-322		Postage	\$15.00	1336513	REPLENISH POSTAGE
E 730-00000-322		Postage	\$100.00	1336513	REPLENISH POSTAGE
E 770-00000-322		Postage	\$100.00	1336513	REPLENISH POSTAGE
Total			\$500.00		
3074 e	04/13/22	KWIK TRIP			
E 101-43100-212		Gas & Oil	\$380.92		APRIL 2022 FUEL
E 101-42260-212		Gas & Oil	\$181.27		APRIL 2022 FUEL
E 101-43100-212		Gas & Oil	\$116.61		APRIL 2022 FUEL
E 101-45200-212		Gas & Oil	\$116.61		APRIL 2022 FUEL
E 651-00000-212		Gas & Oil	\$46.64		APRIL 2022 FUEL
E 730-00000-212		Gas & Oil	\$93.29		APRIL 2022 FUEL
E 770-00000-212		Gas & Oil	\$93.30		APRIL 2022 FUEL
Total			\$1,028.64		
3075 e	04/04/22	FIDELITY SECURITY LIFE			
E 101-41500-160		Health/Dental Insurance	\$22.08	2846052	APRIL 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$8.36	2846052	APRIL 2022 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$5.58	2846052	APRIL 2022 PREMIUM

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-160		Health/Dental Insurance	\$28.66	2846052	APRIL 2022 PREMIUM
		Total	\$64.68		
3076 e	04/17/22	FLEET FARM			
E 101-43100-240		Small Tools and Minor Eq	\$182.08	2554	TOOLS - PW
E 770-00000-404		Repair Machinery/Equipm	\$128.27	8549	PARTS - NEW JETTER
		Total	\$310.35		
3077 e	04/17/22	DOLLAR TREE			
E 101-43100-400		General Maintenance	\$24.10		CLEANING SUPPLIES
		Total	\$24.10		
3078 e	04/17/22	GRIP-PAK RETAIL INC			
E 609-00000-210		Operating Supplies	\$234.32		SUPPLIES - MLS
		Total	\$234.32		
3079 e	04/17/22	ZOOM VIDEO COMMUNICATIONS			
E 101-41500-300		Professional Svcs	\$14.99	INV13470769	MAR 2022 SERVICE
E 101-42260-327		Annual Technology Mainte	\$14.99	INV13470769	MAR 2022 SERVICE
		Total	\$29.98		
3080 e	04/17/22	LYNN CARD COMPANY			
E 101-42260-430		Miscellaneous	\$277.88	503486	STATIONERY - FIRE DEPT
		Total	\$277.88		
3081 e	04/17/22	MISC CUSTOMERS			
E 101-42260-200		Office Supplies	\$21.42	VP-HVTB922	STAMP - FIRE DPT
		Total	\$21.42		
3082 e	04/17/22	US BANK - VISA			
E 101-41500-440		Bank Charges	\$100.00		ANNUAL FEES
		Total	\$100.00		
		10100 4M FUND	\$29,787.46		

Fund Summary

10100 4M FUND

101 GENERAL FUND	\$21,584.71
609 MUNICIPAL LIQUOR FUND	\$5,753.03
651 STORM WATER FUND	\$130.14
730 WATER FUND	\$1,183.99
770 SEWER FUND	\$1,135.59
	\$29,787.46

Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
13990	04/25/2022	MN DRIVER & VEHICLE SERVICES	15.00- V
14308	05/05/2022	ANOKA CO TREASURY OFFICE	75.00
14309	05/05/2022	CLIMATE MAKERS, INC.	1,717.20
14310	05/05/2022	CONSOLIDATED COMMUNICATIONS	266.76
14311	05/05/2022	COVERALL NORTH AMERICA, INC	820.00
14312	05/05/2022	E C S I, LLC	290.00
14313	05/05/2022	EMERGENCY CONTRACTORS	2,634.00
14314	05/05/2022	GEORGE'S INC	130.00
14315	05/05/2022	MY HOLDINGS INC	240.00
14316	05/05/2022	SHRED-N-GO, INC	66.75
14317	05/05/2022	TRANSUNION RISK & ALTERNATIVE	75.00
14318	05/05/2022	VERIZON WIRELESS	1,155.70
2022032	05/05/2022	OPTUM FINANCIAL, INC.	18.75
2022033	05/05/2022	U S BANK	1,409.28
Grand Totals:			8,883.44

CITY OF LEXINGTON

*Cash Balances

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Current Period April 2022

Fund	2022 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
10100 4M FUND							
101 GENERAL FUND	\$1,426,025.07	\$107,808.59	\$676,964.72	\$0.00	\$184,047.86	(\$31,832.85)	\$1,009,083.95 In Bal
220 LOVELL BUILDING	\$581,168.49	\$0.00	\$870.00	\$0.00	\$0.00	\$0.00	\$580,298.49 In Bal
229 ARPA FUND	\$144,908.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$144,908.25 In Bal
310 CAPITAL PROJEC	\$689,393.36	\$119,186.26	\$16,485.34	\$0.00	(\$184,000.00)	\$0.00	\$608,094.28 In Bal
320 TIF #3	\$123,435.54	\$0.00	\$99,992.47	\$0.00	\$0.00	\$0.00	\$23,443.07 In Bal
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
405 PARK DEDICATIO	\$92,343.43	\$0.00	\$7,811.86	\$0.00	\$0.00	\$0.00	\$84,531.57 In Bal
417 17 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
418 LAKE DRIVE PROJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
419 19 JACKSON AVE	\$7,323.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,323.95 In Bal
421 2021 STREET IMP	\$37,390.83	\$0.00	\$6,686.06	\$0.00	\$0.00	\$0.00	\$30,704.77 In Bal
422 2022 STREET IMP	\$0.00	\$0.00	\$8,439.30	\$0.00	\$184,000.00	\$0.00	\$175,560.70 In Bal
430 12 HAMLIN AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,500.00 In Bal
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
551 16 NORTH METRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
585 04 STREET-OAK L	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
591 14 STREET-VARIO	\$153,989.79	\$1,373.59	\$55,399.84	\$0.00	\$0.00	\$0.00	\$99,963.54 In Bal
592 15 STREET-VARIO	\$294,055.85	\$1,547.13	\$95,900.00	\$0.00	\$0.00	\$0.00	\$199,702.98 In Bal
599 POLICE BUILDING	\$25,634.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,634.24 In Bal
609 MUNICIPAL LIQUO	\$612,024.29	\$1,599.92	\$837,003.82	\$0.00	\$698,173.30	(\$143,200.20)	\$331,593.49 In Bal
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
651 STORM WATER F	(\$145,841.53)	\$14,924.52	\$16,538.09	\$0.00	\$0.00	(\$6,712.52)	(\$154,167.62) In Bal
730 WATER FUND	\$277,490.90	\$71,649.14	\$51,827.27	\$0.00	(\$1,371.00)	(\$28,966.11)	\$266,975.66 In Bal
770 SEWER FUND	\$1,294,311.83	\$88,880.32	\$195,715.42	\$0.00	\$0.00	(\$26,169.05)	\$1,161,307.68 In Bal
	\$5,630,154.29	\$406,969.47	\$2,069,634.19	\$0.00	\$880,850.16	(\$236,880.73)	\$4,611,459.00

CITY OF LEXINGTON

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*Fund Summary -
Budget to Actual©

April 2022

	2022 YTD Budget	April MTD Amount	2022 YTD Amount	2022 YTD Balance	2022 % YTD Budget
FUND 101 GENERAL FUND					
Revenue	\$2,154,586.49	\$6,982.29	\$307,757.55	\$1,846,828.94	14.28%
Expenditure	\$2,154,586.48	\$150,016.23	\$606,171.90	\$1,548,414.58	28.13%
		<u>-\$143,033.94</u>	<u>-\$298,414.35</u>		
FUND 220 LOVELL BUILDING					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 229 ARPA FUND					
Revenue	\$140,313.00	\$0.00	\$0.00	\$140,313.00	0.00%
Expenditure	\$140,313.00	\$0.00	\$0.00	\$140,313.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 310 CAPITAL PROJECTS					
Revenue	\$271,000.00	\$60,381.56	\$60,381.56	\$210,618.44	22.28%
Expenditure	\$237,000.00	\$2,252.00	\$186,252.00	\$50,748.00	78.59%
		<u>\$58,129.56</u>	<u>-\$125,870.44</u>		
FUND 320 TIF #3					
Revenue	\$256,814.00	\$0.00	\$0.00	\$256,814.00	0.00%
Expenditure	\$307,594.55	\$0.00	\$99,047.47	\$208,547.08	32.20%
		<u>\$0.00</u>	<u>-\$99,047.47</u>		
FUND 405 PARK DEDICATION FEE FUND					
Revenue	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Expenditure	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 417 17 STREET IMPROVEMENTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 418 LAKE DRIVE PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 419 19 JACKSON AVE					
Revenue	\$2,296.08	\$0.00	\$0.00	\$2,296.08	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 421 2021 STREET IMPROVEMENTS					
Revenue	\$7,240.44	\$0.00	\$0.00	\$7,240.44	0.00%
Expenditure	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 422 2022 STREET IMPROVEMENTS					
Revenue	\$184,000.00	\$0.00	\$184,000.00	\$0.00	100.00%

CITY OF LEXINGTON

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*Fund Summary -
Budget to Actual©

April 2022

	2022 YTD Budget	April MTD Amount	2022 YTD Amount	2022 YTD Balance	2022 % YTD Budget
Expenditure	\$184,000.00	\$2,551.80	\$8,439.30	\$175,560.70	4.59%
		-\$2,551.80	\$175,560.70		
FUND 551 16 NORTH METRO GO					
Revenue	\$4,089.79	\$0.00	\$0.00	\$4,089.79	0.00%
Expenditure	\$4,089.79	\$0.00	\$0.00	\$4,089.79	0.00%
		\$0.00	\$0.00		
FUND 585 04 STREET-OAK LANE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 591 14 STREET-VARIOUS					
Revenue	\$75,995.10	\$0.00	\$386.30	\$75,608.80	0.51%
Expenditure	\$62,501.59	\$0.00	\$55,399.84	\$7,101.75	88.64%
		\$0.00	-\$55,013.54		
FUND 592 15 STREET-VARIOUS					
Revenue	\$107,238.66	\$0.00	\$0.00	\$107,238.66	0.00%
Expenditure	\$111,075.00	\$0.00	\$95,900.00	\$15,175.00	86.34%
		\$0.00	-\$95,900.00		
FUND 599 POLICE BUILDING					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 609 MUNICIPAL LIQUOR FUND					
Revenue	\$3,691,650.00	\$270,111.26	\$1,001,042.47	\$2,690,607.53	27.12%
Expenditure	\$3,691,650.44	\$328,764.88	\$1,248,386.74	\$2,443,263.70	33.82%
		-\$58,653.62	-\$247,344.27		
FUND 651 STORM WATER FUND					
Revenue	\$52,405.29	\$0.00	\$11,034.86	\$41,370.43	21.06%
Expenditure	\$88,106.53	\$3,409.37	\$23,045.74	\$65,060.79	26.16%
		-\$3,409.37	-\$12,010.88		
FUND 730 WATER FUND					
Revenue	\$237,525.00	\$5,475.24	\$54,396.42	\$183,128.58	22.90%
Expenditure	\$237,525.31	\$8,613.85	\$77,105.18	\$160,420.13	32.46%
		-\$3,138.61	-\$22,708.76		
FUND 770 SEWER FUND					
Revenue	\$318,000.00	\$2,969.59	\$68,829.08	\$249,170.92	21.64%
Expenditure	\$500,745.60	\$17,423.82	\$218,946.24	\$281,799.36	43.72%
		-\$14,454.23	-\$150,117.16		
Report Total		-\$167,112.01	-\$930,866.17		

**CITY OF LEXINGTON
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 22-21

A RESOLUTION ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for 2022 Street Improvements project of the following streets:

North Highway Drive between Woodland Road and Restwood Road (Approximately 500 Feet East);

WHEREAS, bids were received, opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

Asphalt Surface Technologies Corp	\$ 54,171.20
Park Construction Company	\$ 56,034.60
Bituminous Roadways Inc.	\$ 57,072.00
North Valley, Inc.	\$ 65,821.76

AND WHEREAS, it appears that Asphalt Surface Technologies Corp., of St. Cloud, MN is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEXINGTON, MINNESOTA:

1. The Mayor and City Administrator are then hereby authorized and directed to enter into the contract with Asphalt Surface Technologies Corp in the name of the City of Lexington for the 2022 Street Road Improvements as listed above according to the plans and specifications therefor approved by the City Council and on file in the office of the City Clerk.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LEXINGTON
THE 18th DAY OF MAY, 2022.**

Mike Murphy, Mayor

ATTEST:

Bill Petracek, City Administrator



60 Plato Boulevard East
Suite 140
St. Paul, MN 55107-1835

P (612) 548-3132
TF (866) 452-9454
F (763) 786-4574

www.msa-ps.com

May 11, 2022

Bill Petracek, City Administrator
City of Lexington
9180 Lexington Avenue
Lexington, MN 55014-3625

Re: Lexington 2022 Street Improvements
City of Lexington

Dear Mr. Petracek:

Upon review of the bids received on May 11, 2022 for the above-referenced project, it was found that they were submitted by qualified contractors. It is our recommendation that the low responsive bidder listed below be accepted and award made at your next meeting.

ASTECH Corp
PO Box 1025
St. Cloud, MN 56302

Bid Amount \$54,171.20

Please execute the enclosed Notice of Award for the contract. Once the form is signed, please email a copy back to smarcott@msa-ps.com. After receiving the executed copy, we will forward one copy of the Notice of Award and the remaining contract package to the Contractor.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in black ink that reads "Steve Winter".

Steve Winter, PE
Project Engineer

smm
Enc.

NOTICE OF AWARD

Date: May 19, 2022

Project:

Lexington 2022 Street Improvements

Owner:

City of Lexington

Owner's Contract No.:

Contract:

City of Lexington - Lexington 2022 Street Improvements

Engineer's Project No.:

10481048

Bidder:

Asphalt Surface Technologies Corp a/k/a ASTECH Corp.

Bidder's Address:

PO Box 1025

St. Cloud, MN 56302

You are notified that your Bid dated May 11, 2022 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for Lexington 2022 Street Improvements.

The Contract Price of your Contract is Fifty-Four-Thousand-One-Hundred-Seventy-One-Dollars and 20/100 Dollars (\$54,171.20).

1 copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

1 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner 1 fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Lexington

Owner

By:

Authorized Signature

City Administrator

Title

Copy to Engineer

To: Mayor Murphy and City Council
From: Bill Petracek, City Administrator
Date: May 12, 2022

Re: **Management and Non Union Salary Increase Recommendation**

We have conducted our annual employee reviews for full-time management and non-union employees during the month of May and June. Based on the annual reviews, I am recommending wage adjustments for the following management and non-union (liquor store) employees. **These salary increases will go into effect June 1, 2022.**

The AFSCME collective bargaining agreement (CBA) allows for a 2.5% wage adjustment for their members in 2022-2023, which will also go into effect June 1. In keeping in alignment with AFSCME members, I am recommending a 2.5% wage adjustment for all non-union and management staff for 2022-2023.

Management and Non-union employees:

<u>Liquor Store</u>	<u>2022</u>		<u>2023</u>	
• Jack Borgen – Liquor Store Manager	\$80,585	→	\$82,600	2.5%
• Karen Larson – Supervisor	\$25.54	→	\$26.17	2.5%
• Vacant – Assistant Manager of Beer Dept.	\$25.56	→	\$26.19	2.5%

<u>Part-Time Liquor Store Staff</u>	<u>Wage Adjustment</u>			
• Nick Palinkas – Sales Associate	\$16.51	→	\$16.92	2.5%
• Jason Flor – Sales Associate	\$16.51	→	\$16.92	2.5%
• Mark Trandem – Sales Associate	\$16.51	→	\$16.92	2.5%

*The rest of the liquor store employees are compensated through the pay scale steps following their anniversary date.

<u>Administration</u>	<u>2022</u>		<u>2023</u>	
• Chris Galiov – Finance Director.	\$80,340	→	\$82,348	2.5%
• Bill Petracek – City Administrator	\$116,000	→	\$118,900	2.5%

BUSINESS LICENSE - COUNCIL APPROVAL - May 18, 2022

NAME OF BUSINESS		BUSINESS ADDRESS	CITY	ST.	ZIP	DESCRIPTION OF BUSINESS
Little Rabbit's Hole Corp	9012 Griggs Avenue	Lexington	MN	55014	Child Care	