

**AGENDA  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
JANUARY 20, 2022– 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER: – Mayor Murphy**

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

**3. CITIZENS FORUM**

This is a portion of the Council meeting where individuals will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak may be required to complete a sign-up sheet and give it to a staff person at the meeting. The Council may take action or reply at the time of the statement or may give direction to staff for future action based on the concerns expressed.

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

**5. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department Media Reports- 12-29-21 through 1-11-22 **pp. 1-10**
- B. January 11, 2022 Planning & Zoning meeting minutes **pp. 11-12**
- C. City Report – December 2021 **pp. 13-17**
- D. North Metro TV December 2021 Update **pp. 18-24**
- E. MSA – 2022 Rate Schedule **pp. 25-26**

**Consent Agenda:**

The Consent Agenda covers routine administrative matters. These items are not discussed, and are approved in their entirety pursuant to the recommendations on the staff reports. A Council Member or citizen may ask that an item be moved from the Consent Agenda to the end of section 7 of the agenda in order to be discussed and receive separate action.

**6. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – January 6, 2022 **pp. 27-30**
- B. Recommendation to Approve Claims and Bills: **pp. 31-45**
- Check #'s 48534 through 48584
- Check #'s 14154 through 14158
- Check #'s 14159 through 14173

Check #'s 14176 through 14185

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

pp. 46  
pp. 47-48

**Action Items:**

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these items. Persons wishing to speak on discussion items must complete a sign-up sheet and give it to a staff person at the meeting.

**7. ACTION ITEMS:**

- A. Recommendation to approve Mike Maleski as Assistant Fire Chief with enclosed salary pp. 49-50
- B. Recommendation to approve Joint Powers Agreement for the Reconstruction of Hamline Avenue from 97<sup>th</sup> Lane to Edgewood Road in the Cities of Blaine and Lexington pp. 51-53
- C. Recommendation to approve Resolution NO. 22-07 A Resolution Adopting the Local Water Management Plan pp. 54-78
- D. 2<sup>nd</sup> Reading of Ordinance NO. 22-01 An Ordinance Revising Zoning with Recommendation to approve said Ordinance pp. 79-82
- E. 2<sup>nd</sup> Reading of Ordinance NO. 22-02 An Ordinance Revising Stormwater Management and Recommendation to approve said Ordinance pp. 83-86
- F. Recommendation to approve Resolution NO. 22-08 A Resolution of the City Council of Lexington Minnesota, approving Summary Publication of Ordinance pp. 87-88
- G. Recommendation to approve Resolution NO. 22-09 A Resolution Supporting Healthcare Freedom, Freedom of Choice, and Where Businesses Are Empowered With Choice and Citizens Are Treated Equally pp. 89-90
- H. Recommendation to approve Proclamation of the City of Lexington – Declaring January 23-29, 2022 as “School Choice Week” in Lexington pp. 91
- I. Recommendation to approve Travel Reimbursement Policy pp. 92-97

## **8. MAYOR AND COUNCIL INPUT**

## **9. CLOSED SESSION**

This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.

**Memo under separate cover**

## **10. ADMINISTRATOR INPUT**

## **11. ADJOURNMENT**

/mv

**No Workshop due to lack of agenda items**







# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
21293133	Dec 29 2021	01:23	MEDICAL	70XX COTTONWOOD CT	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE 7000 BLOCK OF COTTONWOOD CT FOR A MEDICAL.					
21293242	Dec 29 2021	06:02	DOMESTIC ASSAULT	38XX BOSTON LN	LEXINGTON
Summary: DOMESTIC ASSAULT: OFFICERS RESPONDED TO A PHYSICAL DOMESTIC ASSAULT IN PROGRESS IN THE 3800 BLOCK OF BOSTON LANE. UPON ARRIVAL, FEMALE ARRESTED FOR ASSAULT AND WAS LATER TRANSPORTED TO JAIL.					
21293127	Dec 29 2021	00:55	MEDICAL	93XX SYNDICATE AVE	LEXINGTON
Summary: POLICE RESPONDED TO A MEDICAL IN THE 9300 BLOCK OF SYNDICATE AVE.					
21293548	Dec 29 2021	14:24	MEDICAL	2XX TWILITE TER	CIRCLE PINES
Summary: MEDICAL  OFFICERS WERE DISPATCHED TO THE 260 BLOCK OF TWILITE TER ON A MEDICAL. OFFICERS ASSISTED RESCUE AND AMBULANCE. AMBULANCE CLEARED OFFICERS PRIOR TO A TRANSPORT DECISION.  CLEAR.					
21293600	Dec 29 2021	15:20	MEDICAL	20XX WILLOW CIR	CENTERVILLE
Summary: POLICE RESPONDED TO THE 2000 BLOCK OF WILLOW CIRCLE FOR A MEDICAL.					
21293671	Dec 29 2021	16:57	TRAFFIC	MAIN ST / 21ST AVE N	CENTERVILLE
Summary: POLICE CONDUCTED A TRAFFIC STOP IN THE AREA OF MAIN STREET AND 21ST AVENUE. THE VEHICLE WAS SUBSEQUENTLY TOWED DUE TO REVOKED REGISTRATION.					
21293813	Dec 29 2021	20:14	VEHICLE - PRIVATE PROPERTY	37XX FLOWERFIELD RD	LEXINGTON
Summary: PRIVATE TOW.  OFFICERS WERE ADVISED BY DISPATCH OF A PRIVATE TOW OF TWO VEHICLES IN THE 3700 BLOCK OF FLOWERFIELD RD. INFORMATION WAS PASSED TO OTHER OFFICERS AT ROLL CALL.  CLEAR.					
21293913	Dec 29 2021	23:37	MENTAL HEALTH	20XX WILLOW CIR	CENTERVILLE
Summary: POLICE RESPONDED TO THE 2000 BLOCK OF WILLOW CIRCLE FOR A REQUEST FOR MEDICAL ASSISTANCE.					
21293953	Dec 30 2021	01:06	TRAFFIC	COUNTY J / INDIAN HILLS DR	CIRCLE PINES
Summary: OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF COUNTY J AND INDIAN HILLS DR. VERBAL WARNINGS ISSUED.					
21294003	Dec 30 2021	04:59	CHECK WELFARE	17XX MAIN ST	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE 1700 BLOCK OF MAIN ST FOR SUSPICIOUS ACTIVITY / WELFARE CHECK. OFFICERS LEARNED THERE WERE NO ISSUES.					
21293938	Dec 30 2021	00:32	MEDICAL	17XX DUPRE RD	CENTERVILLE
Summary: POLICE WERE DISPATCHED TO THE 1700 BLOCK OF DUPRE ROAD ON A REPORT OF A MEDICAL EMERGENCY.					



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
21293133	Dec 29 2021	01:23	MEDICAL	70XX COTTONWOOD CT	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE 7000 BLOCK OF COTTONWOOD CT FOR A MEDICAL.					
21293242	Dec 29 2021	06:02	DOMESTIC ASSAULT	38XX BOSTON LN	LEXINGTON
Summary: DOMESTIC ASSAULT: OFFICERS RESPONDED TO A PHYSICAL DOMESTIC ASSAULT IN PROGRESS IN THE 3800 BLOCK OF BOSTON LANE. UPON ARRIVAL, FEMALE ARRESTED FOR ASSAULT AND WAS LATER TRANSPORTED TO JAIL.					
21293127	Dec 29 2021	00:55	MEDICAL	93XX SYNDICATE AVE	LEXINGTON
Summary: POLICE RESPONDED TO A MEDICAL IN THE 9300 BLOCK OF SYNDICATE AVE.					
21293548	Dec 29 2021	14:24	MEDICAL	2XX TWILITE TER	CIRCLE PINES
Summary: MEDICAL OFFICERS WERE DISPATCHED TO THE 260 BLOCK OF TWILITE TER ON A MEDICAL. OFFICERS ASSISTED RESCUE AND AMBULANCE. AMBULANCE CLEARED OFFICERS PRIOR TO A TRANSPORT DECISION. CLEAR.					
21293600	Dec 29 2021	15:20	MEDICAL	20XX WILLOW CIR	CENTERVILLE
Summary: POLICE RESPONDED TO THE 2000 BLOCK OF WILLOW CIRCLE FOR A MEDICAL.					
21293671	Dec 29 2021	16:57	TRAFFIC	MAIN ST / 21ST AVE N	CENTERVILLE
Summary: POLICE CONDUCTED A TRAFFIC STOP IN THE AREA OF MAIN STREET AND 21ST AVENUE. THE VEHICLE WAS SUBSEQUENTLY TOWED DUE TO REVOKED REGISTRATION.					
21293813	Dec 29 2021	20:14	VEHICLE - PRIVATE PROPERTY	37XX FLOWERFIELD RD	LEXINGTON
Summary: PRIVATE TOW. OFFICERS WERE ADVISED BY DISPATCH OF A PRIVATE TOW OF TWO VEHICLES IN THE 3700 BLOCK OF FLOWERFIELD RD. INFORMATION WAS PASSED TO OTHER OFFICERS AT ROLL CALL. CLEAR.					
21293913	Dec 29 2021	23:37	MENTAL HEALTH	20XX WILLOW CIR	CENTERVILLE
Summary: POLICE RESPONDED TO THE 2000 BLOCK OF WILLOW CIRCLE FOR A REQUEST FOR MEDICAL ASSISTANCE.					
21293953	Dec 30 2021	01:06	TRAFFIC	COUNTY J / INDIAN HILLS DR	CIRCLE PINES
Summary: OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF COUNTY J AND INDIAN HILLS DR. VERBAL WARNINGS ISSUED.					
21294003	Dec 30 2021	04:59	CHECK WELFARE	17XX MAIN ST	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE 1700 BLOCK OF MAIN ST FOR SUSPICIOUS ACTIVITY / WELFARE CHECK. OFFICERS LEARNED THERE WERE NO ISSUES.					
21293938	Dec 30 2021	00:32	MEDICAL	17XX DUPRE RD	CENTERVILLE
Summary: POLICE WERE DISPATCHED TO THE 1700 BLOCK OF DUPRE ROAD ON A REPORT OF A MEDICAL EMERGENCY.					





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
21294160	Dec 30 2021	11:03	INFORMATION	2XX HERITAGE LN	CIRCLE PINES
Summary: OFFICERS INVESTIGATED A MAARC REPORT ALLEGING FRAUD. THE VICTIM DID NOT WANT A POLICE REPORT DONE AT THIS TIME. CLOSED.					
21294366	Dec 30 2021	15:35	THEFT FROM MOTOR VEHICLE	XX EAST RD	CIRCLE PINES
Summary: Theft report Walk in delayed theft report, no suspects at this time. Case inactive.					
21294557	Dec 30 2021	20:23	MEDICAL	3XX BALDWIN DR	CIRCLE PINES
Summary: POLICE WERE DISPATCHED TO THE 300 BLOCK OF BALDWIN DRIVE ON A REPORT OF A MEDICAL EMERGENCY.					
21294634	Dec 30 2021	22:27	SUSPICIOUS ACTIVITY	XX GOLDEN OAK DR	CIRCLE PINES
Summary: OFFICER DISPATCHED TO THE 10 BLOCK OF GOLDEN OAK DR FOR A SUSPICIOUS VEHICLE. NO ISSUES WERE FOUND.					
21294067	Dec 30 2021	08:47	ASSIST OTHER AGENCY		BLAINE
21294467	Dec 30 2021	17:49	911 HANG-UP	38XX BOSTON LN	LEXINGTON
Summary: 911 HANG UP OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF BOSTON LN ON A 911 HANG UP. OFFICERS CHECKED THE AREA AND DID NOT LOCATE ANY ISSUES. CLEAR.					
21295289	Dec 31 2021	21:23	MEDICAL	18XX 73RD ST	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 1800 BLOCK OF 73RD ST REGARDING A MEDICAL. VICTIM WAS THEN TRANSPORTED TO THE HOSPITAL. CLEAR.					
21295362	Dec 31 2021	23:44	TRAFFIC	NORTH HIGHWAY DR / RESTWOOD	LEXINGTON
Summary: OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF NORTH HIGHWAY DR AND RESTWOOD RD. VERBAL WARNINGS WERE ISSUED.					
21295052	Dec 31 2021	14:37	ASSIST OTHER AGENCY		BLAINE
22000042	Jan 1 2022	00:47	MEDICAL	67XX BEAVER POND WAY	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE 6700 BLOCK OF BEAVER POND WAY FOR A MEDICAL.					
22000120	Jan 1 2022	03:56	MEDICAL	41XX LOVELL RD	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 4100 BLOCK OF LOVELL RD FOR A MEDICAL.					
22000287	Jan 1 2022	12:04	MEDICAL	XX SOUTH DR	CIRCLE PINES
Summary: OFFICERS RESPONDED TO THE 90 BLK OF SOUTH DR REGARDING A MEDICAL. AMBULANCE ADVISED THAT OFFICERS COULD CLEAR.					
22000404	Jan 1 2022	16:33	ANIMAL COMPLAINT	17XX DUPRE RD	CENTERVILLE



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> ANIMAL COMPLAINT					
OFFICERS WERE DISPATCHED TO THE 6800 BLOCK OF MALLARD WAY ON AN ANIMAL COMPLAINT. OFFICERS MADE CONTACT WITH THE HOMEOWNER AND ADVISED.					
CLEAR.					
22000539	Jan 1 2022	20:46	INFORMATION	38XX BOSTON LN	LEXINGTON
<b>Summary:</b> INFORMATION					
OFFICERS WERE DISPATCHED TO A PHONE CALL REGARDING A POSSIBLE WELFARE CHECK. OFFICERS SPOKE WITH THE COMPLAINANT AND ADVISED.					
CLEAR.					
22000075	Jan 1 2022	01:58	DWI-3RD DEGREE	SOUTH HIGHWAY DR / GRIGGS AVE	LEXINGTON
<b>Summary:</b> ON 01/01/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF SOUTH HIGHWAY DR AND GRIGGS AVE.					
MALE DRIVER SUBSEQUENTLY ARRESTED FOR DWI.					
22000626	Jan 1 2022	23:45	TRAFFIC	NORTH HIGHWAY DR / RESTWOOD	LEXINGTON
<b>Summary:</b> ON 01/01/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF NORTH HIGHWAY DRIVE AND RESTWOOD RD.					
DRIVER SUBSEQUENTLY ARRESTED.					
22000036	Jan 1 2022	00:44	ASSIST OTHER AGENCY		LINO LAKES
22000814	Jan 2 2022	11:35	MEDICAL	2XX GALAXY DR	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO A MEDICAL EMERGENCY.					
22000665	Jan 2 2022	02:00	TRAFFIC	8800-BLK LAKE DR	LEXINGTON
<b>Summary:</b> POLICE CONDUCTED A TRAFFIC STOP THAT RESULTED IN A DRUG ARREST. ONE MALE TAKEN TO JAIL.					
22001217	Jan 2 2022	23:42	TRAFFIC	MAIN ST / 20TH AVE	CENTERVILLE
<b>Summary:</b> TRAFFIC STOP					
OFFICERS CONDUCTED A TRAFFIC STOP IN THE AREA OF MAIN ST AND 35 E .					
DRIVER AND PASSENGER ARRESTED.					
CLEAR.					
22001109	Jan 2 2022	20:28	TRAFFIC	21ST AVE / COMMERCE DR	CENTERVILLE
<b>Summary:</b> OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF 21ST AVE AND COMMERCE DR. AN ADULT MALE WAS SUBSEQUENTLY ARRESTED FOR DAC-IPS.					
22001016	Jan 2 2022	17:57	TRAFFIC	EDGEWOOD RD / HAMLINE AVE	LEXINGTON
<b>Summary:</b> OFFICER OBSERVED A TRAFFIC VIOLATION NEAR THE INTERSECTION OF EDGEWOOD RD AND HAMLINE AVE. AN ADULT MALE WAS SUBSEQUENTLY ARRESTED FOR HIS OUTSTANDING WARRANT.					
22001409	Jan 3 2022	09:15	FIRE	38XX PATRIOT LN	LEXINGTON
<b>Summary:</b> A VEHICLE FIRE WAS REPORTED IN THE 3800 BLOCK OF PATRIOT LN.					





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
22001567	Jan 3 2022	12:40	MEDICAL	70XX COTTONWOOD CT	CENTERVILLE
Summary: A MEDICAL WAS REPORTED IN THE 7000 BLOCK OF COTTONWOOD CT.					
22001736	Jan 3 2022	16:17	ALARM-CO/FIRE	90XX GRIGGS AVE	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 9100 BLOCK OF GRIGGS ON A WATER FLOW ALARM. CLEARED BY FIRE. BWC.					
22001808	Jan 3 2022	17:42	ACCIDENT-MV PD	CIVIC HEIGHTS / LAKE DR	CIRCLE PINES
Summary: OFFICER LOCATED TWO VEHICLE PROPERTY DAMAGE ACCIDENT IN THE AREA OF CIVIC HEIGHTS AND LAKE DRIVE. DRIVERS ADVISED NO ASSISTANCE NEEDED, NO DAMAGE, NO INJURIES. BWC. CLEAR.					
22001779	Jan 3 2022	17:18	BARKING DOG - DISTURBING	19XX ROBIN LN N	CENTERVILLE
Summary: OFFICER DISPATCHED TO A BARKING DOG DISTURBANCE IN THE 1900 BLOCK OF ROBIN LN N. NOTHING HEARD. CLEAR.					
22002073	Jan 4 2022	00:45	PROPERTY DAMAGE	XX VILLAGE PKWY	CIRCLE PINES
Summary: OFFICER DISPATCHED TO THE 10 BLOCK OF VILLAGE PKWY FOR A DELAYED PROPERTY DAMAGE ACCIDENT.					
22002414	Jan 4 2022	11:01	HOUSE/PROPERTY CHECK		CIRCLE PINES
22002302	Jan 4 2022	10:28	THEFT	69XX BRIAN DR	CENTERVILLE
Summary: THEFT REPORT. AN OFFICER TOOK A THEFT REPORT FROM THE 6900 BLK OF BRIAN DR. CASE ACTIVE.					
22002625	Jan 4 2022	16:42	MEDICAL	89XX NORTH HIGHWAY DR	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 8900 BLOCK OF NORTH HIGHWAY ON A MEDICAL. BWC. CLEAR.					
22002630	Jan 4 2022	16:51	SUSPICIOUS ACTIVITY	XX INNER DR	CIRCLE PINES
Summary: OFFICER DISPATCHED TO THE 10 BLOCK OF INNER DR FOR SUSPICIOUS ACTIVITY. OFFICER DETERMINED THERE WERE NO ISSUES.					
22002841	Jan 4 2022	22:17	MEDICAL	17XX MEADOW LN	CENTERVILLE
Summary: MEDICAL OFFICERS WERE DISPATCHED TO THE 1700 BLOCK OF MEADOW LN ON A MEDICAL. OFFICERS ASSISTED RESCUE IN CONDUCTING A MEDICAL ASSESSMENT. AMBULANCE TRANSPORTED FOR FURTHER TREATMENT AND EVALUATION. CLEAR.					
22002725	Jan 4 2022	19:14	FIRE	38XX RESTWOOD RD	LEXINGTON
Summary: OFFICER DISPATCHED TO THE 3800 BLOCK OF RESTWOOD RD FOR A POSSIBLE STRUCTURE FIRE. OFFICERS ARRIVED AND DETERMINED IT WAS BURNT FOOD.					
22002838	Jan 4 2022	22:05	ACCIDENT-MV HR PD	38XX PATRIOT LN	LEXINGTON



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
-------------	---------------	------	-------------	----------	------

Summary: POLICE WERE DISPATCHED TO A REPORT OF A PROPERTY DAMAGE ACCIDENT.

22002565	Jan 4 2022	15:42	TRAFFIC	COUNTY RD J / INDIAN HILLS DR	CIRCLE PINES
----------	------------	-------	---------	-------------------------------	--------------

Summary: OFFICER OBSERVED A VEHICLE BEARING A STOLEN LICENSE PLATE ON COUNTY RD J NEAR INDIAN HILLS DR. A HIGH RISK TRAFFIC STOP WAS CONDUCTED. OFFICERS LEARNED THERE WERE NO CHARGES.



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
22003304	Jan 5 2022	15:00	INFORMATION	70XX EAGLE TRL	CENTERVILLE
Summary: POLICE FIELDIED AN INFORMATIONAL REPORT.					
22003169	Jan 5 2022	12:26	FIRE	16XX PELTIER LAKE DR	CENTERVILLE
Summary: OFFICERS RESPONDED TO THE 1600 BLOCK OF PELTIER LAKE DR REGARDING A FIRE. FIRE WAS THEN PUT OUT. CLEAR.					
22003338	Jan 5 2022	15:34	MEDICAL	87XX SYNDICATE AVE	LEXINGTON
Summary: OFFICERS DISPATCHED TO THE 8700 BLOCK OF SYNDICATE ON THE REPORT OF A MEDICAL. BWC. CLEAR.					
22003495	Jan 5 2022	18:24	PROPERTY DAMAGE	MAIN ST / 20TH AVE	CENTERVILLE
Summary: OFFICER DISPATCHED TO THE INTERSECTION OF MAIN ST AND 20TH AVE FOR A PROPERTY DAMAGE ACCIDENT.					
22003407	Jan 5 2022	17:01	ORDINANCE VIOLATION	XX EDGE DR	CIRCLE PINES
Summary: OFFICER FOLLOWED UP IN THE 10 BLOCK OF EDGE DR. REGARDING AN ORDINANCE VIOLATION. CITATION ISSUED.					
22003726	Jan 6 2022	02:27	CHECK WELFARE	37XX CENTERWOOD RD	LEXINGTON
Summary: POLICE WERE DISPATCHED TO THE 3700 BLOCK OF CENTERWOOD ROAD ON A REQUEST TO CHECK THE WELFARE OF A FEMALE.					
22004034	Jan 6 2022	13:29	SUSPICIOUS ACTIVITY	91XX SOUTH HIGHWAY DR	LEXINGTON
Summary: A SUSP ACTIVITY REPORT WAS FILED BY ANNIE'S WOK, 9100B S HWY DR.					
22004338	Jan 6 2022	20:09	MEDICAL	2XX ROBINHOOD LN	CIRCLE PINES
Summary: POLICE WERE DISPATCHED TO THE 200 BLOCK OF ROBINHOOD LANE ON A REPORT OF A MEDICALEMERGENCY.					
22003807	Jan 6 2022	07:44	VEHICLE- LOCKOUT		CIRCLE PINES
22004347	Jan 6 2022	20:26	MEDICAL	8XX CIVIC HEIGHTS DR	CIRCLE PINES
Summary: POLICE WERE DISPATCHED TO THE 800 BLOCK OF CIVIC HEIGHTS DRIVE ON A REPORT OF A MEDICAL EMERGENCY.					
22004439	Jan 6 2022	23:27	DWI-2ND DEGREE	XX POINTCROSS DR	CIRCLE PINES
Summary: POLICE WERE DISPATCHED TO THE AREA OF NORTH ROAD AND POINTCROSS DRIVE ON A VEHICLE THAT HIT A HOME. THE DRIVER WAS TRANSPORTED TO THE HOSPITAL.					
22004343	Jan 6 2022	20:18	CHILD CUSTODY DISPUTE	89XX SYNDICATE AVE	LEXINGTON
Summary: OFFICER DISPATCHED A PHONE CALL REGARDING A CHILD CUSTODY ISSUE. BWC. CLEAR.					
22004888	Jan 7 2022	14:15	INFORMATION	2XX PINE HOLLOW DR	CIRCLE PINES
Summary: POLICE FIELDIED AN INFORMATIONAL REPORT.					
22004638	Jan 7 2022	09:03	ACCIDENT-MV PD	1800-BLK MAIN ST	CENTERVILLE





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
Summary: A PROPERTY DAMAGE ACCIDENT WAS REPORTED IN THE 1800 BLOCK OF MAIN ST.					
22005070	Jan 7 2022	18:05	MEDICAL	38XX LIBERTY LN	LEXINGTON
Summary: MEDICAL					
OFFICERS WERE DISPATCHED TO THE 3800 BLOCK OF LIBERTY LN ON A MEDICAL. OFFICERS BEGAN A MEDICAL ASSESSMENT. AMBULANCE ARRIVED. AMBULANCE DID NOT TRANSPORT.					
CLEAR.					
22005149	Jan 7 2022	19:36	LIFT ASSIST	69XX TOURVILLE CIR	CENTERVILLE
Summary: LIFT ASSIST.					
OFFICERS WERE DISPATCHED TO A LIFT ASSIST IN THE 6900 BLOCK OF TOURVILLE CIR. OFFICERS ASSISTED RESCUE ON SCENE IN MOVING THE COMPLAINANT.					
CLEAR.					
22005174	Jan 7 2022	20:14	911 HANG-UP	XX W GOLDEN LAKE RD	CIRCLE PINES
Summary: OFFICERS DISPATCHED TO THE 0 BLOCK OF WEST GOLDEN LAKE ON A 911 HANG UP / DOMESTIC ESCORT. BWC. CLEAR.					
22004828	Jan 7 2022	12:59	ANIMAL COMPLAINT	XX SHADY WAY	CIRCLE PINES
Summary: OFFICER DISPATCHED TO 0 BLOCK OF SHADY WAY FOR ANIMAL COMPLAINT. OWNER VERBALLY WARNED.					
CLEAR.					
22004714	Jan 7 2022	10:47	ANIMAL COMPLAINT	40XX LOVELL RD	LEXINGTON
Summary: OFFICER DISPATCHED TO ANIMAL WELFARE CALL IN THE 4000 BLOCK OF LOVELL RD. NO ISSUES.					
CLEAR.					
22005537	Jan 8 2022	10:44	PUBLIC ASSIST	XX CENTRAL ST	CIRCLE PINES
Summary: A PUBLIC ASSIST WAS CONDUCTED IN THE 1ST BLOCK OF CENTRAL ST.					
22006190	Jan 8 2022	08:39	THEFT	1XX INDIAN HILLS LN	CIRCLE PINES
Summary: MV THEFT: RESPONDED TO THE 120 BLOCK OF INDIAN HILLS LANE IN CIRCLE PINES ON A THEFT REPORT. CALLER ADVISED UNKNOWN SUSPECT STOLE HIS BLACK 2016 FORD EXPLORER FROM HIS DRIVEWAY LAST NIGHT. ESTIMATED LOSS \$19000.00					
22005962	Jan 8 2022	21:53	DOMESTIC-VERBAL	89XX NORTH HIGHWAY DR	LEXINGTON
Summary: DOMESTIC					
OFFICERS WERE DISPATCHED TO THE 8900 BLOCK OF NORTH HIGHWAY DR ON A DOMESTIC. OFFICERS DETERMINED THAT NO CRIME OCCURRED. OFFICERS MEDIATED BETWEEN PARTIES.					
CLEAR.					
22005412	Jan 8 2022	03:04	ORDINANCE VIOLATION	8800-BLK SYNDICATE AVE	LEXINGTON
Summary: POLICE OBSERVED A TWENTY-FOUR CONTINUOUS PARKING AND WINTER PARKING VIOLATIONS IN THE 8800 BLOCK OF SYNDICATE AVE. THE VEHICLE WAS TOWED AND THE MN REGISTERED OWNER ADVISED.					
22006670	Jan 9 2022	23:48	ASSIST OTHER AGENCY		HUGO
22006356	Jan 9 2022	15:02	LIFT ASSIST	XX POINTCROSS DR	CIRCLE PINES





# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> LIFT ASSIST.  OFFICERS WERE DISPATCHED TO THE 0 BLOCK OF POINT CROSS ON A LIFT ASSIST. OFFICERS ASSISTED RESCUE IN LIFTING THE VICTIM FROM THE FLOOR. NO INJURIES OCCURRED.  CLEAR.					
22006600	Jan 9 2022	21:19	MEDICAL	94XX LEXINGTON AVE	LEXINGTON
<b>Summary:</b> MEDICAL  OFFICERS WERE DISPATCHED TO THE 9400 BLOCK OF LEXINGTON AVE ON A MEDICAL. OFFICERS BEGAN A PATIENT ASSESSMENT. AMBULANCE CLEARED OFFICERS PRIOR TO A TRANSPORT DECISION BEING MADE.  CLEAR.					
22006257	Jan 9 2022	11:17	DOMESTIC	39XX RESTWOOD RD	LEXINGTON
<b>Summary:</b> OFFICERS RESPONDED TO 3900 BLK OF RESTWOOD RD REGARDING A DOMESTIC. SUSPECT WAS THEN ARRESTED.  CLEAR.					
22006709	Jan 10 2022	01:52	MEDICAL	XX VILLAGE PKWY	CIRCLE PINES
<b>Summary:</b> POLICE RESPONDED TO A MEDICAL/WELFARE CHECK. ONE INDIVIDUAL WENT TO THE HOSPITAL.					
22007016	Jan 10 2022	12:59	LOST ANIMAL	LEXINGTON AVE / WEST RD	LEXINGTON
<b>Summary:</b> OFFICER DISPATCHED TO THE AREA OF LEXINGTON AVE. AND WEST RD. REGARDING A CONTAINED DOG. DOG RETURNED TO OWNER.  CLEAR.					
22007201	Jan 10 2022	16:53	MEDICAL	2XX CIVIC HEIGHTS CIR	CIRCLE PINES
<b>Summary:</b> OFFICER DISPATCHED TO THE 200 BLK OF CIVIC HEIGHTS CIR FOR A MEDICAL					
22007268	Jan 10 2022	18:48	DOMESTIC-VERBAL	94XX LEXINGTON AVE	LEXINGTON
<b>Summary:</b> ON 01/10/2022 OFFICER RESPONDED TO THE 9400 BLOCK OF LEXINGTON AVE ON A REPORT OF A DOMESTIC REMOVAL.  MALE PARTY LEFT WITHOUT INCIDENT.					
22007425	Jan 10 2022	23:37	TRAFFIC	HAMLIN AVE / EDGEWOOD RD	LEXINGTON
<b>Summary:</b> POLICE CONDUCTED A TRAFFIC STOP THAT RESULTED IN AN ARREST. INDIVIDUAL TRANSPORTED TO JAIL.					
22007356	Jan 10 2022	21:14	MEDICAL	19XX ROBIN LN N	CENTERVILLE
<b>Summary:</b> ON 01/10/2022 OFFICERS RESPONDED TO THE 1900 BLK OF N ROBIN LN FOR A MEDICAL.  FIRE AND EMS ASSISTED.					
22007311	Jan 10 2022	19:59	CHECK WELFARE		CIRCLE PINES
<b>Summary:</b> OFFICER DISPATCHED TO CIRCLE PINES FOR A WELFARE CHECK. ADULT MALE LOCATED DECEASED. ME AND CID WERE ADVISED.					
22007627	Jan 11 2022	09:53	MEDICAL	94XX LEXINGTON AVE	LEXINGTON



# Centennial Lakes Police Department

## Media Report



Case Number	Incident Date	Time	Description	Location	City
<b>Summary:</b> MEDICAL OFFICERS RESPONDED TO THE 9400 BLOCK OF LEXINGTON AVENUE ON MEDICAL EMERGENCY FOR AN ADULT FEMALE. UPON ARRIVAL, FEMALE VICTIM LOCATED AND MEDICAL CARE WAS RENDERED AND THEN SHE WAS TRANSPORTED.					
22007866	Jan 11 2022	14:40	MEDICAL	2XX TWILITE TER	CIRCLE PINES
<b>Summary:</b> MEDICAL					
OFFICERS WERE DISPATCHED TO THE 240 BLOCK OF TWILITE TER ON A MEDICAL. OFFICERS BEGAN A MEDICAL ASSESSMENT. AMBULANCE TRANSPORTED FOR FUTHER EVALUATION AND TREATMENT.					
CLEAR.					
22007708	Jan 11 2022	11:34	ORDINANCE VIOLATION	XX PARK DR E	CIRCLE PINES
<b>Summary:</b> OFFICER OBSERVED ORDINANCE VIOLATION IN THE 10 BLOCK OF PARK DR E. WRITTEN WARNING SENT TO OWNER.					
ACTIVE.					
22008045	Jan 11 2022	17:38	MISCELLANEOUS OFFICER	41XX LOVELL RD	LEXINGTON
<b>Summary:</b> MISCELLANEOUS OFFICER					
OFFICERS WERE DISPATCHED TO THE 4100 BLOCK OF LOVELL RD ON AN UNKNOWN CALL. OFFICERS LOCATED THE CALLER WHO HAD QUESTIONS REGARDING A CIVIL ISSUE.					
C I F A R					
22008226	Jan 11 2022	23:37	DWI-3RD DEGREE	LAKE DR / RESTWOOD RD	LEXINGTON
<b>Summary:</b> ON 01/11/2022 OFFICER CONDUCTED A TRAFFIC STOP NEAR THE INTERSECTION OF LAKE DRIVE AND GRIGGS AVE.					
ADULT MALE DRIVER SUBSEQUENTLY ARRESTED FOR DWI.					
22008071	Jan 11 2022	18:21	INFORMATION	89XX JACKSON AVE	LEXINGTON
<b>Summary:</b> OFFICER DISPATCHED AN INFORMATION PHONE CALL TO THE 8900 BLOCK OF JACKSON AVE.					
22008122	Jan 11 2022	20:07	ASSIST OTHER AGENCY		BLAINE

**MINUTES**  
**REGULAR PLANNING COMMISSION MEETING**  
**January 11, 2022 - 7:00 P.M.**  
**9180 Lexington Avenue, Lexington, MN**

1. CALL TO ORDER

- A. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy

*Vice Chairperson Bautch called to order the Regular Planning Commission meeting on January 11, 2022 at 7:00 p.m. Commissioners Present: Michelle Koch, Gloria Murphy, and Ron Thorson. Excused Absence: Mark Vanderbloomer and John Hughes*

2. CITIZENS FORUM

*No citizens were present to address the Planning Commission on items not on the agenda.*

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

*Koch made a motion to approve the agenda as typewritten. Thorson seconded the motion. Motion carried 4-0.*

4. LETTERS AND COMMUNICATION

- A. Building Permits for December 2021

*Some discussion on a building permit issued for 9100 Hamline Ave.*

5. APPROVAL OF PLANNING COMMISSION MINUTES

- B. December 14, 2021

*Bautch stated that the minutes should read Albert Ave. and not Arona Ave. Discussion ensued.*

*Thorson made a motion to approve the December 14, 2021 Planning Commission Minutes with the stated corrections. Murphy seconded the motion. Motion carried 4-0.*

6. DISCUSSION ITEM:

- A. Elect Planning & Zoning Commission Chair

*Thorson made a motion to approve John Bautch as Planning & Zoning Commission Chairperson. Koch seconded the motion. Motion carried 4-0.*

B. Elect Planning & Zoning Commission Vice Chair

***Thorson made a motion to approve Murphy as the Planning & Zoning Commission Vice Chairperson. Koch seconded the motion. Motion carried 4-0.***

C. Discuss meeting date changes for August and November (conflicts with Primary and General election dates)

***Koch made a motion to change the August and November P & Z meeting dates to August 8 and November 9. Murphy seconded the motion. Motion carried 4-0.***

7. NOTE COUNCIL MINUTES:

A. December 2, 2021

B. December 16, 2021

***Some discussion on the Truth and Taxation hearing in the December 2nd meeting minutes.***

8. PLANNING COMMISSION INPUT

***Bautch and Koch both stated that they had had a conversation with Mark Vanderbloomer and he had explained to them that he would no longer be attending Planning Commission meetings. Discussion ensued.***

***Koch made a motion to post the open Planning & Zoning Commission position. Thorson seconded the motion. Motion carried 4-0.***

9. ADJOURNMENT

***Bautch made a motion to adjourn at 7:42 p.m. Murphy seconded the motion. Motion carried 4-0.***



## Video Production



Municipal Producer, Trevor Scholl, completed four productions in December. The shows include two stories for the Blaine Police Department, a winter Mayor's Minutes, and a local business story. Trevor also spent a great deal of time updating and reformatting videos for two city Brightsign players. Programs were also produced by Danika Peterson, Rusty Ray and T.J. Tronson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

### ▪ December Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Blaine Police Department: Car Thefts	Trevor Scholl	00:02:36
Blaine Police Department: Fully Staffed	Trevor Scholl	00:04:25
Centerville Mayor's Minutes: Winter 2021	Trevor Scholl	00:04:30
Local Businesses Donate to Mercy Hospital	Trevor Scholl	00:02:55
Blaine Honors Reserve Officer for 40 Years of Service	Danika Peterson/Rusty Ray	00:03:35
Anoka County Board Meeting (12/3/21)	T.J. Tronson	00:25:00
Anoka County Board Meeting (12/14/21)	T.J. Tronson	01:27:28
North Metro Cable Commission Meeting (12/15/21)	T.J. Tronson	00:16:54

Some projects that Trevor is working on or is scheduled to produce include:

- Winter Mayor's minutes
- Business profile: Burn Boot Camp
- Centerville Brightsign reformat
- Centerville Centerstage: Public Storage
- Forgotten Star Brewing feature
- Anoka County Library feature



## Equipment Consulting/Technical Support



- Blaine**
  - No assistance required.
- Centerville**
  - No assistance required.
- Circle Pines**
  - 12.14.21: Filled in for Patrick Willson for recording Circle Pines' last Council Meeting of the year. Good chance to test the system. The equipment was operating well.
- Ham Lake**
  - No assistance required.
- Lexington**
  - No assistance required.
- Lino Lakes**
  - No assistance required.
- Spring Lake Park**
  - No assistance required.
- All Cities**
  - No assistance required.

## Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in December:

Title	Producer	Runtime
Blaine City Council Meeting (12/6/21)	T.J. Tronson/John Murphy	01:58:19
Blaine Truth in Taxation Meeting (12/13/21)	T.J. Tronson	00:38:06
Blaine Planning Commission Meeting (12/14/21)	T.J. Tronson	00:56:21
Blaine City Council Meeting (12/20/21)	John Murphy	01:15:34
Centerville Park & Rec Meeting (12/1/21)	John Murphy	02:02:29
Centerville Planning & Zoning Meeting (12/7/21)	John Murphy	00:56:48
Centerville City Council Meeting (12/8/21)	Teresa Bender	03:10:49
Circle Pines City Council Meeting	Matt Waldron	00:55:55



(12/14/21)		
Circle Pines Utility Commission Meeting (12/15/21)	Patrick Willson	00:11:03
Ham Lake City Council Meeting (12/6/21)	Patrick Willson	00:45:17
Ham Lake Planning Commission (12/13/21)	Trevor Scholl	00:26:40
Ham Lake City Council Meeting (12/20/21)	Patrick Willson	00:13:11
Lexington City Council Meeting (12/2/21)	Lexington Staff	00:39:16
Lexington City Council Meeting (12/16/21)	Lexington Staff	00:13:40
Lino Lakes Environmental Board Meeting (11/30/21)	Anne Serwe	01:12:04
Lino Lakes Planning & Zoning Meeting (12/8/21)	Anne Serwe	00:52:15
Lino Lakes City Council Meeting (12/13/21)	Rusty Ray	00:38:10
Lino Lakes City Council Meeting (12/27/21)	Anne Serwe	00:12:54
Spring Lake Park City Council Meeting (12/6/21)	Emerson Rice	01:04:05
Spring Lake Park City Council Meeting (12/20/21)	Emerson Rice	01:04:11
<b>20 New Programs</b>		<b>19:27:07 New Hours</b>

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

<b>City</b>	<b>Number of Times Programs Played</b>	<b>Hours Programmed on Channel</b>
Blaine	204	254:48:52
Centerville	49	133:40:10
Circle Pines	135	94:30:10
Ham Lake	65	38:50:00
Lexington	100	57:13:38
Lino Lakes	76	61:26:13
Spring Lake Park	96	102:47:06
<b>Totals:</b>	<b>715 Program Playbacks</b>	<b>743:16:09 Hours of Video Programming on Channels</b>



The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in December:

**Blaine**

- Transcoded and uploaded 5 videos to Carousel.

**Centerville**

- Transcoded and uploaded 2 videos to Carousel.

**Circle Pines**

- Transcoded and uploaded 2 videos to Carousel.
- Created new layout for Carousel channel.
- Launched new design.
- Created 20 new Carousel graphics page.

**Ham Lake**

- Transcoded and uploaded 2 videos to Carousel.
- Created 1 new Carousel graphics page.

**Lexington**

- Transcoded and uploaded 1 video to Carousel.
- Created new layout for Carousel channel.
- Launched new design.
- Created 28 new Carousel graphics page.

**Lino Lakes**

- Transcoded and uploaded 2 video to Carousel.

**Spring Lake Park**

- Transcoded and uploaded 1 video to Carousel.
- Created 4 new Carousel graphics page.

## Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in December:



- **Blaine**  
4 meetings bookmarked and placed on VOD.
- **Centerville**  
3 meetings bookmarked and placed on VOD.
- **Circle Pines**  
2 meetings bookmarked and placed on VOD.
- **Ham Lake**  
3 meetings bookmarked and placed on VOD.
- **Lexington**  
2 meeting placed on VOD.
- **Lino Lakes**  
4 meetings bookmarked and placed on VOD.
- **Spring Lake Park**  
2 meetings bookmarked and placed on VOD

## Administrative



Issues dealt with in December included finalizing changes to the Cable Commission meeting schedule, getting the recommended Commission By-Laws updates approved, and monitoring city Carousel and Brightsign updates.

### **Commission Meeting Schedule**

- Presented idea to Operations Committee and Cable Commission regarding changing the Commission meeting schedule from monthly to quarterly.
- The meeting schedule change was approved at the December 15<sup>th</sup> Cable Commission meeting.
- Updated Commission meeting schedule and sent to Operations Committee and city contacts.

### **By-Laws Update**

- Presented additional By-Laws update to Operations Committee and Cable Commission regarding meeting schedule.
- Cable Commission approved recommended changes at their December 15<sup>th</sup> meeting.
- Made updates to the By-Laws document.

### **Carousel Design Options**

- Monitored progress on Carousel layout updates for city channels.
- Lexington and Circle Pines layout upgrades have been completed.
- Brightsign data also updated
- Working with Centerville on upgrade.

### **Miscellaneous**

- Made changes to 2022 meeting date calendar to reflect new Commission meeting schedule. Sent to city contacts.
- Wrote minutes for Operations Committee, Executive Committee and Cable Commission meetings.
- Received and documented monthly Comcast subscriber reports.
- Read December Legal Report.
- Read industry articles.



# North Metro TV

December 2021 Update

## Program Production

In December, a total of 66 **new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **54:30:00 hours of new programming**.

- 23 programs were produced by the public
- 40 programs were produced by NMTV staff
- 3 programs were produced by City staff



## Van Shoots

The HD production truck was utilized for 21:30:00 hours of production in December. The following events were produced live and recorded for additional playback:

- Wrestling:
  - Coon Rapids vs. Blaine
  - Centennial vs. Blaine
  - Centennial vs. Blaine
- Boys Basketball: Spring Lake Park vs. Blaine
- Boys Swim & Dive: Blaine vs. Centennial



## vMix Live Streaming Shoots

The vMix single camera production system was utilized to record/transmit five sporting events. The vMix system requires significantly fewer staff members than the production truck. vMix crews are spread out over multiple locations and connected via the internet.

- Girls Basketball: Blaine vs. Spring Lake Park
- Girls Basketball: Eden Prairie vs. Centennial



## Most Viewed YouTube Sporting Event

Boys Basketball: Spring Lake Park vs. Blaine  
988 Views



## Live Workshops

Workshop	Instructor	Organization	Students
Studio Tour	Eric Houston	General Public	2
Studio A	Eric Houston	Blaine High School Students	7
Lecture Class: Rudolph, Snoopy, and the Grinch: TV's Greatest Christmas Specials	Eric Houston	Blaine Parks and Recreation	5
Lecture Class: Christmas in Hollywood	Eric Houston	Crest View Senior Living	8
Editing	Eric Houston	General Public	1
<b>5 Live Workshop</b>			<b>23 Students</b>

## VOD Workshop Views

Workshop	Type	# of Views	Hours Viewed
Great British Game Shows	Mini	31	1.5 hrs
We Love Lucy: The Lucille Ball Story	Full	235	22.5 hrs
The Immortal Ingrid Pitt	Mini	253	12.5 hrs
The Oscars: 90 Years of the Academy Awards	Full	77	11.5 hrs
Tim Curry Horror Picture Show	Mini	34	1 hrs
Back to the Eighties: The Decade's Biggest...	Full	NA	NA
James Bond: 50 Years of 007	Full	6	.25 hrs
Eurovision: A Celebration	Mini	3	.25 hrs
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	264	20 hrs
Superman: The Man of Steel on the Silver Screen	Full	3	.75 hrs
The Fantastic Four on the Silver Screen	Mini	4	.25 hrs
Christmas in Hollywood	Full	6	2 hrs
TV's Greatest Christmas Specials	Full	135	18 hrs
Chicago Christmas Classics	Mini	6,889	344.45 hrs
Let's Go Ghostbusters: Filmmaking's Haunted Heroes	Mini	10	.25 hrs
Monster Movies of the 40s and 50s	Full	276	21 hrs
Monster Movies of the 20s and 30s	Full	21	1.5 hrs
The Presidency on Film JQA to JFK	Full	NA	NA
Monstervision: The Legend of Joe Bob Briggs	Mini	22	1.5 hrs
The Cult of Caroline Munro	Mini	1,905	79 hrs
The Marilyn Monroe Story	Full	79	13 hrs
Nick at Nite: A TV Viewer's Dream	Mini	19	.5 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	4	.25 hrs
Hollywood Goes to War: World War II	Full	19	4.5 hrs
Come on Down: Game Shows of the 70s and 80s	Full	46	2.5 hrs
The Quiz Show Scandals and Other Game Shows...	Full	81	17.5 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	NA	NA
The Marx Brothers: Groucho, Harpo, Chico...	Full	74	4 hrs
Mary Pickford: The World's First Movie Star	Full	3	.25 hrs
Hollywood Goes to the Dogs: Lassie, Benji...	Full	6	.25 hrs
<b>30 VOD Workshops</b>		<b>10,505 Total Views</b>	<b>581 Hours Viewed</b>





## Most Viewed YouTube Workshop

Chicago Christmas Classics  
6,889 Views

## YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	23,800	38,487	3,620.2	132	532,400
February	21,198	34,307	3,201	103	507,655
March	26,738	46,359	5,147	145	668,404
April	20,378	28,623	1,653	84	462,844
May	26,205	39,801	4,364	141	559,725
June	78,020	98,880	16,114	335	2,187,848
July	19,290	25,592	1,848.5	61	401,947
August	19,875	28,566	1,653	55	441,487
September	21,179	34,266	2,927.25	123	518,344
October	267,700	346,691	19,079	1,474	3,720,835
November	67,568	87,635	4,820	338	1,068,997
December	24,403	34,888	2,243	89	484,967
<b>TOTAL:</b>	<b>616,354</b>	<b>844,095</b>	<b>66,669.95</b>	<b>3,080</b>	<b>11,554,453</b>

## NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	6,103	20,923	1,324
February	5,860	16,285	1,692
March	5,347	14,476	2,182
April	4,313	9,558	599
May	3,534	8,928	845
June	4,072	10,641	1,360
July	4,563	12,497	2,205
August	3,810	8,021	694
September	5,244	13,772	2,524
October	6,525	22,452	5,837
November	4,900	10,949	1,291
December	3,224	8,024	1,151
<b>TOTAL:</b>	<b>57,495</b>	<b>156,526</b>	<b>21,704</b>



## Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	387	74	136	3	516	\$1,927.20
February	358	77	101	15	1,097	\$688.06
March	587.50	153	76	73	850	\$3,007.08
April	429	134	52	92	860	\$1,550.12
May	302.5	92	83	0	300	\$1,916.48
June	230.5	37	57	0	363	\$582.78
July	345.25	69	79	0	166	\$1,761.16
August	412.75	97	88	45	89	\$2,165.03
September	200.5	56	13	3	1,457	\$932.36
October	130.5	65	13	0	1,168	\$1,053.32
November	391.5	126	42	0	2,273	\$1,652.97
December	507.75	139	169	22	533	\$3,576.98
<b>TOTAL:</b>	<b>4,282.75</b>	<b>1,119</b>	<b>909</b>	<b>253</b>	<b>9,672</b>	<b>\$20,813.54</b>

## Production Highlights

### NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some December highlights include:

- Anoka County Sheriff Stuart Stepping Down At End of Current Term
- Blaine, Lexington Leaders at Odds Over Water System
- Lino Lakes Names Fitness Partner for Newly Name Activity Center
- SBM Santa Parade to Spread Cheer for 40<sup>th</sup> Year
- Anoka County Colleges Help Train National Guard for Nursing Shortage Duty
- Blaine Honors Volunteers for 40 Years as Police Reserve Officer
- Firefighters Busy During Holidays with Increased Risk of House Fires
- Anoka Hennepin School District Facing Staff Shortages in Hundreds of Positions
- Cities Disagree with Anoka County Leaders Over Watershed Board Appointment
- Fogerty Arena Enjoying Better Year and Welcomes New Restaurant
- Junior Councilmember Hopes to Create More Ties Between Centennial High School and Centerville
- Stormwater Project to Benefit Blaine Residents
- Local Businesses Give Gift of Healthy Food to Emergency Department Workers



In addition to daily playbacks of North Metro TV News on the cable systems, there are 941 local stories archived for viewers on the NMTV YouTube channel. The channel can be accessed through the northmetrotv.com website.





## Most Viewed YouTube News Story

Lino Lakes Names Fitness Partner for Newly Named Activity Center  
1,013 Views

### BHS Business Professionals of America

In what has become an annual event, Studio Manager and Instructor, Eric Houston worked with two groups of Blaine High School students who are members of the Business Professionals of America club. Each year, the students work together to create short news broadcasts which they enter into state and national competitions. The students start out with studio and field production training. Once they are trained, they use the equipment to record in-studio segments and also shoot stories on location. Finally, they edit the segments into a final project. This is the first year that two separate teams have completed their projects through NMTV. Holly Boisjolie, the faculty advisor for the students said, "Thank you again for working with our students,. We appreciate the continued partnership with you."



### Record Home Movie Transfers

NMTV's Home Movie Transfer service had a monster month in December. It was the second most profitable month in the history of the program, surpassed only by a month last year that included a huge single order from Concordia College. This time around the orders came from many individual orders. In addition to the profitable month, 2021 saw the service earning over \$20,000 for the first time. The total of \$20,813 surpassed our previous high of \$13,216 in 2021.

### Streaming Centennial School Concerts

Another area of expanding income generation for NMTV, is live streaming services. We have been working more frequently with various school clubs and teams to provide expanded recording and streaming services for events and games that would otherwise not be recorded. In December, the sports crew worked with Centennial schools to provide coverage and streaming services for three concerts. They included the Centennial High School Winter Choir Concert and the Centennial Middle School 8<sup>th</sup> and 7<sup>th</sup> Grade Band Concerts.



### Sports Den Winter Premiere

Sports Director, Kenton Kipp, even without a Sports Producer Assistant, got the Sports Den weekly show up and running again in December, with the premiere of the Winter edition. The weekly sports wrap-up show covers the week's high school sports, including highlights from games and team stats. Winter sports include hockey, basketball, swimming & diving, and wrestling.

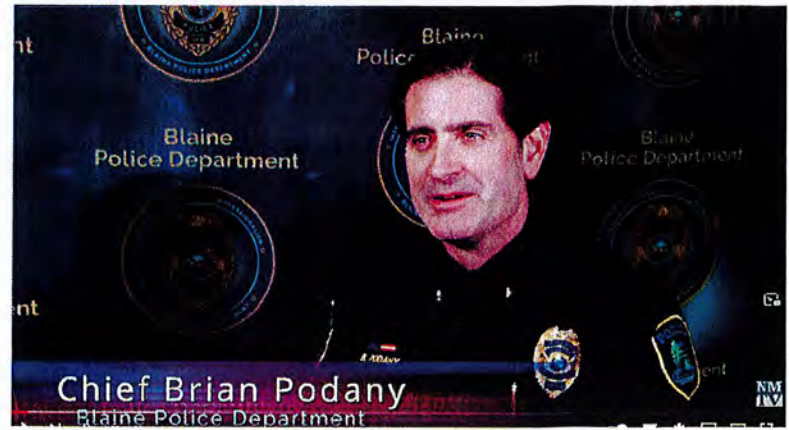




## City Productions

In December, Municipal Producer, Trevor Scholl, completed four productions. The shows include two stories for the Blaine Police Department, a winter Mayor's Minutes, and a local business story. Trevor continued to work on updating city Brightsign players with current videos and information. Programs completed include:

- Blaine Police Department: Car Thefts
- Blaine Police Department: Fully Staffed
- Centerville Mayor's Minutes: Winter 2021
- Local Businesses Donate to Mercy Hospital



New and ongoing projects include:

- Winter Mayor's minutes
- Business profile: Burn Boot Camp
- Centerville Brightsign reformat
- Centerville Centerstage: Public Storage
- Forgotten Star Brewing feature
- Anoka County Library feature

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

## Public Access Programs

Title	Producer	Runtime
Bad Movie Bros (2 episodes)	Eric Houston	01:05:11
Rice Creek Watershed District Meeting	Theresa Stasica	01:24:36
Christ Lutheran Church (6 episodes)	Chance Amundson	04:36:53
Lovepower (4 episodes)	Rick Larson	04:00:00
The Power of Love (4 episodes)	Rick Larson	02:00:00
Oak Park Community Church (4 episodes)	David Turnidge	02:25:18
Hope Church (2 episodes)	Parker Payne	01:56:47
<b>23 New Programs</b>		<b>17:28:45 New Hours</b>

## NMTV Staff Programs

Title	Producer	Runtime
Anoka County Board Meeting (12/3/21)	T.J. Tronson	00:25:00
Anoka County Board Meeting (12/14/21)	T.J. Tronson	01:27:28
North Metro Cable Commission Meeting (12/15/21)	T.J. Tronson	00:16:54
NMTV News (4 episodes)	Danika Peterson/Rusty Ray	01:29:17
Blaine Honors Reserve Officer for 40 Years of Service	Danika Peterson/Rusty Ray	00:03:35
Blaine Police Department: Car Thefts	Trevor Scholl	00:02:36
Blaine Police Department: Fully Staffed	Trevor Scholl	00:04:25
Centerville Mayor's Minutes: Winter 2021	Trevor Scholl	00:04:30
Local Businesses Donate to Mercy Hospital	Trevor Scholl	00:02:55
Wrestling: Coon Rapids/Blaine	Kenton Kipp	00:49:27



Wrestling: Centennial/Coon Rapids	Kenton Kipp	00:55:18
Wrestling: Centennial/Blaine	Kenton Kipp	00:40:50
Boys Basketball: Spring Lake Park/Blaine	Kenton Kipp	01:28:43
Boys Swim & Dive: Blaine/Centennial	Kenton Kipp	02:17:00
Girls Basketball: Blaine/Spring Lake Park	Kenton Kipp	01:24:28
Girls Basketball: Eden Prairie/Centennial	Kenton Kipp	01:55:13
Sports Den Winter Season Premiere	Kenton Kipp	00:25:41
Centennial High School Winter Choir Concert	Kenton Kipp	01:45:37
Centennial Middle School 8 <sup>th</sup> Grade Band Concerts	Kenton Kipp	01:02:41
Centennial Middle School 7 <sup>th</sup> Grade Band Concerts	Kenton Kipp	01:05:52
<b>23 New Programs</b>		<b>17:47:30 New Hours</b>

## City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (12/6/21)	T.J. Tronson/John Murphy	01:58:19
Blaine Truth in Taxation Meeting (12/13/21)	T.J. Tronson	00:38:06
Blaine Planning Commission Meeting (12/14/21)	T.J. Tronson	00:56:21
Blaine City Council Meeting (12/20/21)	John Murphy	01:15:34
Centerville Park & Rec Meeting (12/1/21)	John Murphy	02:02:29
Centerville Planning & Zoning Meeting (12/7/21)	John Murphy	00:56:48
Centerville City Council Meeting (12/8/21)	Teresa Bender	03:10:49
Circle Pines City Council Meeting (12/14/21)	Matt Waldron	00:55:55
Circle Pines Utility Commission Meeting (12/15/21)	Patrick Willson	00:11:03
Ham Lake City Council Meeting (12/6/21)	Patrick Willson	00:45:17
Ham Lake Planning Commission (12/13/21)	Trevor Scholl	00:26:40
Ham Lake City Council Meeting (12/20/21)	Patrick Willson	00:13:11
Lexington City Council Meeting (12/2/21)	Lexington Staff	00:39:16
Lexington City Council Meeting (12/16/21)	Lexington Staff	00:13:40
Lino Lakes Environmental Board Meeting (11/30/21)	Anne Serwe	01:12:04
Lino Lakes Planning & Zoning Meeting (12/8/21)	Anne Serwe	00:52:15
Lino Lakes City Council Meeting (12/13/21)	Rusty Ray	00:38:10
Lino Lakes City Council Meeting (12/27/21)	Anne Serwe	00:12:54
Spring Lake Park City Council Meeting (12/6/21)	Emerson Rice	01:04:05
Spring Lake Park City Council Meeting (12/20/21)	Emerson Rice	01:04:11
<b>20 New Programs</b>		<b>19:27:07 New Hours</b>

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or [harnson@northmetrotv.com](mailto:harnson@northmetrotv.com).



January 11, 2022

Honorable Mayor and City Council  
City of Lexington  
9180 Lexington Avenue  
Lexington, MN 55014

Re: Proposed 2022 Rate Schedule

Dear Honorable Mayor and City Council:

MSA has enjoyed serving you another year and looks forward to serving you in 2022. We value your expectations of excellency and efficiency in a consultant, and always seek to meet those standards in our work. You may recall, we held rates constant from 2020 to 2021 without increase.

You as our client, are our most valuable asset, and we take our job of serving you very seriously. However, second to our clients is our staff, and without them we are unable to effectively serve you. Most of our staff are advancing in their careers, and also seeing increased costs of living. We need to retain them to continue to provide excellent service to you and we must do so through competitive compensation, benefits and ongoing professional education.

The "Lexington Team" has been updated to include the staff that you have been heavily involved with this past year through City projects and who we feel are a great fit for your community. Key staff and standard rate schedules are attached, for your consideration. We will continue to discount our standard rates to a special city project rates for the Lexington Team. The key staff rates will be used for all City projects while the standard rates schedule will be used for all development projects in the City.

We hope you will understand this need for a small rate increase, and will continue to appoint us as your engineer.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in black ink that reads "Steve Winter".

Steve Winter, PE  
Senior Project Engineer

Attachement A

60 Plato Boulevard E.  
Suite 140  
St. Paul, MN 55107

P (612) 548-3132  
TF (866) 452-9454  
F (763) 786-4574

[www.msa-ps.com](http://www.msa-ps.com)



**ATTACHMENT A:  
RATE SCHEDULE  
2022\***

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Architects .....	\$130-\$200/hr.
Clerical .....	\$65-\$90/hr.
CAD Technician .....	\$70-\$130/hr.
Geographic Information Systems (GIS).....	\$80-\$145/hr.
Planners .....	\$85-\$170/hr.
Principals.....	\$165-\$20/hr.
Professional Engineers .....	\$100-\$205/hr.
Project Manager .....	\$85-\$180/hr.
Professional Land Surveyors .....	\$100-\$165/hr.
Staff Engineers.....	\$85-\$130/hr.
Technicians .....	\$80-\$115/hr.

REIMBURSABLE EXPENSES

Copies/Prints.....	Rate based on volume
Mailing/UPS .....	At cost
Automobile Mileage – (currently \$0.575/mile) .....	Rate set by Fed. Gov.
MSA Truck Mileage .....	\$0.70/mile
Travel Expenses, Lodging, & Meals .....	At cost
Traffic Counting Equipment & Data Processing .....	At cost

LEXINGTON TEAM

2022 City Rate / Standard Rate /hr

Steve Winter .....	\$130.00 / \$150.00
Kevin Burns .....	\$120.00 / \$135.00
Emily Bruess .....	\$100.00 / \$115.00

\* Labor rates represent an average or range for a particular job classification. These rates are in effect until January 1, 2023.



**MINUTES  
CITY OF LEXINGTON  
REGULAR COUNCIL MEETING  
JANUARY 6, 2022 – 7:00 P.M.  
9180 LEXINGTON AVENUE**

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER: – Mayor Murphy**

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

*Mayor Murphy called to order the Regular City Council meeting for January 6, 2022 at 7:00 p.m. Councilmember's present: Devries, Harris, and Winge. Excused Absence: Hughes. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Numerous Centennial High School students.*

**3. CITIZENS FORUM**

*No citizens were present to address the City Council on items not on the agenda.*

**4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

*Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Winge seconded the motion. Motion carried 4-0.*

**5. INFORMATIONAL REPORTS:**

- A. Airport (Councilmember Devries) *Councilmember Devries asked if a letter was sent to Airport Commission. Petracek stated as soon as your appointment is approved by the City Council it will be done.*
- B. Cable Commission (Councilmember Winge) – *Councilmember Winge stated future Cable Commission meetings are going to be held quarterly. He updated the Council on the upgrades to the Peg Channel and other items. Discussion ensued.*
- C. City Administrator (Bill Petracek) – *Petracek explained more detail about the new look of the PEG Channel. Discussion ensued.*

**6. LETTERS AND COMMUNICATIONS:**

- A. Centennial Lakes Police Department Media Reports 12-8 through 12-28, 2021
- B. Press Publications – Quad Community Press request to serve as Legal Publication for the City of Lexington
- C. Xcel Energy Request to Increase Rates for Electric Service
- D. Planning & Zoning meeting minutes – December 14, 2021

*No discussion on Letters and Communications.*

**7. CONSENT ITEMS:**

- A. Recommendation to Approve Council Minutes:  
Council Meeting – December 16, 2021
- B. Recommendation to Approve Claims and Bills:  
Check #'s 48463 through 48519  
Check #'s 48520 through 48533  
Check #'s 14125 through 14134  
Check #'s 14137 through 14153

*Councilmember Devries made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 4-0.*

**8. ACTION ITEMS:**

- A. Recommendation to Approve Resolution NO. 22-01 – A Resolution  
Approving the Naming of Appointees for 2022

*Councilmember Winge made a motion to Approve Resolution NO. 22-01 – A Resolution Approving the Naming of Appointees for 2022. Councilmember Harris seconded the motion. Motion carried 4-0.*

- B. Recommendation to Approve Resolution NO. 22-02 – A Resolution Adopting  
the 2022 Fee Schedule

*Councilmember Devries made a motion to Approve Resolution NO. 22-02 – A Resolution Adopting the 2022 Fee Schedule. Councilmember Winge seconded the motion. Motion carried 4-0.*

- C. Recommendation to Approve Resolution NO. 22-03 – A Resolution Establishing  
Procedures Relating to Compliance with Reimbursement Bond Regulations  
Under the Internal Revenue Code.

*Councilmember Winge made a motion to Approve Resolution NO. 22-03 – A Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code. Councilmember Harris seconded the motion. Motion carried 4-0.*

- D. Recommendation to Approve Resolution NO. 22-04 – A Resolution to Establish  
a Local Board of Appeals and Equalization, Pursuant to Minnesota Statute 274.014,  
Subd. 3 (C)

*Petracek stated that Councilmember Winge has completed the LBAE training to bring Lexington into compliance with the State of Minnesota and Lexington can now take back control of the Local Board of Appeals and Equalization. Discussion ensued.*

***Councilmember Devries made a motion to Approve Resolution NO. 22-04 – A Resolution to Establish a Local Board of Appeals and Equalization, Pursuant to Minnesota Statute 274.014, Subd. 3 (C). Councilmember Harris seconded the motion. Motion carried 4-0.***

- E. Recommendation to Approve Resolution NO. 22-05 – A Resolution Approving State of Minnesota Joint Powers Agreements with the City of Lexington on Behalf of its City Attorney

***Councilmember Harris made a motion to Approve Resolution NO. 22-05 – A Resolution Approving State of Minnesota Joint Powers Agreements with the City of Lexington on Behalf of its City Attorney. Councilmember Devries seconded the motion. Motion carried 4-0.***

- F. Recommendation to Approve Resolution NO. 22-06 – A Resolution Approving Participation in Opioid Litigation Settlements.

***Councilmember Harris made a motion to Approve Resolution NO. 22-06 – A Resolution Approving Participation in Opioid Litigation Settlements. Councilmember Devries seconded the motion. Motion carried 4-0.***

- G. Planning and Zoning Commission Recommendation for First Reading of Ordinance 22-01 – An Ordinance Revising Zoning Districts M-1, M-2, and B-1 Zones.

***Discussion on Ordinance 22-01 – An Ordinance Revising Zoning Districts M-1, M-2, and B-1 Zones. Attorney Glaser and City Administrator Petracek explained the purpose for the proposed amendments to the zoning districts coming from P & Z. Discussion ensued.***

***Councilmember Harris asked about the addition of adult oriented businesses. Attorney Glaser stated that the City has an obligation to the First Amendment of the Bill of Rights to allow adult oriented businesses in some area or zoning district in the community. Discussion ensued.***

***Attorney Glaser provided the first reading of Ordinance 22-01.***

- H. First Reading of Ordinance 22-02 – An Ordinance Revising Stormwater Management

***Attorney Glaser provided the first reading of Ordinance 22-02. Discussion ensued.***

- I. Recommendation to Approve a Memorandum of Understanding (MOU) with Centennial Lakes Little League Association

***Councilmember Winge made a motion to Approve a Memorandum of Understanding (MOU) with Centennial Lakes Little League Association. Councilmember Harris seconded the motion. Motion carried 4-0.***



## 9. MAYOR AND COUNCIL INPUT

*Councilmember Devries asked about the snow plowing ordinance and the new housing developments pushing snow on to Restwood Road. Petracek stated that public works handles situations like this by talking to the violator of the ordinance.*

*Councilmember Harris asked about the installation of new crosswalk and new sign on Restwood Road. Petracek stated it will be done in the spring when the weather is warmer.*

## 10. CLOSED SESSION

This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine

*Attorney Glaser explained the reason for going into closed session.*

*Councilmember Devries made a motion to go into close session at 7:37 PM pursuant to Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine. Councilmember Winge seconded the motion. Motion carried 4-0.*

*Councilmember Winge made a motion reconvene into open session at 9:05 PM. Councilmember Harris seconded the motion. Motion carried 4-0.*

## 11. ADJOURNMENT

*Councilmember Devries made motion to adjourn the meeting at 9:05 p.m. Councilmember Harris seconded the motion. Motion carried 4-0.*

/mv

**CITY OF LEXINGTON**

**RECOMMEND FOR APPROVAL OF CLAIMS AND BILLS**

<p align="center"><b>The following claims and bills have been presented to the Council for approval at the Council Meeting of January 20, 2022.</b></p>
---

**(1) Payroll**

Vouchers	504278 through	504296	\$	24,122.24
Vouchers	504298 through	504323	\$	10,199.05
Payroll Taxes				
	Federal Tax	\$4,545.23		
	Social Security	\$5,746.26		
	Medicare	\$1,343.90		
				\$11,635.39
	State Tax	\$1,852.13	\$1,852.13	
	Total			\$13,487.52

**(2) General and Liquor Payment Recommendations:**

Checks	48534 through	48584	\$	394,278.32
--------	---------------	-------	----	------------

**(3) ACH and Credit Card Payments for: DEC 2021**

ACH Checks: 2987E	through 3015E	\$	31,297.15
-------------------	---------------	----	-----------

Total Payments and Withdrawals Approval	<u>\$ 1,032,892.89</u>
---	------------------------

**Centennial Lakes Police Payment Recommendations:**

Checks	14154 through	14158	\$	2,041.41
	14159 through	14173	\$	15,108.48
	14176 through	14185	\$	4,466.82
ACH	2022000 through	2022006	\$	48,221.02
Total Payments			\$	<u>69,837.73</u>



## CITY OF LEXINGTON

01/13/22 1:55 PM

Page 1

**\*Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 4M FUND</b>					
<b>48534</b>	01/13/22	<b>ALEX AIR APPARATUS, INC</b>			
G 101-20200		Accounts Payable	\$775.79	4877	EQUIPMENT REPAIR - FIRE DEPT
		Total	\$775.79		
<b>48535</b>	01/13/22	<b>AMAZON</b>			
E 101-41500-200		Office Supplies	\$75.23	1P4C-J6PJ-D TAX FORMS - FINANCE	
E 609-00000-200		Office Supplies	\$417.78	1P4C-J6PJ-D PRINTER - MLS	
		Total	\$493.01		
<b>48536</b>	01/13/22	<b>ANOKA COUNTY TREASURY</b>			
E 101-41900-329		Cable/Internet	\$75.00	B220103W	JAN 2022 BROADBAND
E 101-42260-329		Cable/Internet	\$75.00	B220103W	JAN 2022 BROADBAND
E 101-43100-329		Cable/Internet	\$45.00	B220103W	JAN 2022 BROADBAND
E 101-45200-329		Cable/Internet	\$30.00	B220103W	JAN 2022 BROADBAND
		Total	\$225.00		
<b>48537</b>	01/13/22	<b>ARTISAN BEER COMPANY</b>			
G 609-20202		Accounts Payable - Resal	(\$81.60)	323493	
G 609-20202		Accounts Payable - Resal	\$86.10	3514083	
E 609-00000-252		Beer Purchase	\$536.65	3514786	
E 609-00000-252		Beer Purchase	\$35.60	3514787	
		Total	\$576.75		
<b>48538</b>	01/13/22	<b>ASPEN MILLS</b>			
G 101-20200		Accounts Payable	\$134.45	286464	FIRE UNIFORMS
E 101-42260-214		Fire Uniforms	\$14.85	286980	FIRE UNIFORMS
		Total	\$149.30		
<b>48539</b>	01/13/22	<b>AUTOPLUS AUTO PARTS</b>			
E 101-43100-210		Operating Supplies	\$106.36	388072042	SHOP SUPPLIES - PW
		Total	\$106.36		
<b>48540</b>	01/13/22	<b>AVESIS VISION PLAN</b>			
E 101-41500-160		Health/Dental Insurance	\$22.08	2809931	JAN 2022 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$8.36	2809931	JAN 2022 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$5.58	2809931	JAN 2022 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$28.66	2809931	JAN 2022 PREMIUM
		Total	\$64.68		
<b>48541</b>	01/13/22	<b>BADGER METER INC</b>			
E 730-00000-309		EDP, Software and Desig	\$54.00	80087998	1ST QTR 2022 CELLULAR BACKHAUL
		Total	\$54.00		
<b>48542</b>	01/13/22	<b>BELLBOY CORPORATION</b>			
G 609-20202		Accounts Payable - Resal	\$642.95	0092930700	
G 609-20202		Accounts Payable - Resal	\$1,360.03	0092992100	
E 609-00000-251		Liquor Purchase	\$3,273.53	0093077600	
G 609-20202		Accounts Payable - Resal	\$36.56	0104484100	
E 609-00000-251		Liquor Purchase	\$401.94	0104517800	

## CITY OF LEXINGTON

01/13/22 1:55 PM

Page 2

**\*Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$5,715.01		
<b>48543</b>	01/13/22	<b>BIFFS</b>			
G 101-20200		Accounts Payable	\$194.00	W847915	DEC 2021 RENTALS - LEXINGTON CITY PARK
Total			\$194.00		
<b>48544</b>	01/13/22	<b>BREAKTHRU BEVERAGE MN</b>			
G 609-20202		Accounts Payable - Resal	\$2,927.26	342399535	
G 609-20202		Accounts Payable - Resal	\$740.25	342438176	
E 609-00000-251		Liquor Purchase	\$4,868.88	342498439	
Total			\$8,536.39		
<b>48545</b>	01/13/22	<b>CAPITOL BEVERAGE SALES</b>			
G 609-20202		Accounts Payable - Resal	\$2,601.35	2634767	
G 609-20202		Accounts Payable - Resal	\$134.00	2635470	
E 609-00000-252		Beer Purchase	\$19,826.60	2637345	
Total			\$22,561.95		
<b>48546</b>	01/13/22	<b>CARGILL</b>			
E 101-43100-231		Snow Removal Materials	\$2,872.28	2906788086	ROAD SALT
Total			\$2,872.28		
<b>48547</b>	01/13/22	<b>CENTERPOINT ENERGY PO BOX 4671</b>			
E 770-00000-500		Capital Expenditures	\$2,325.00	3001064759	LINE INSTALLATION @ 3799 EDGEWOOD
Total			\$2,325.00		
<b>48548</b>	01/13/22	<b>CINTAS</b>			
E 609-00000-255		Linen	\$66.83	4107019268	MAT SERVICE
Total			\$66.83		
<b>48549</b>	01/13/22	<b>CITYWIDE WINDOW SERVICES INC.</b>			
G 609-20200		Accounts Payable	\$32.49	701568	DECEMBER 2021 SERVICES
Total			\$32.49		
<b>48550</b>	01/13/22	<b>CLEAR RIVER BEVERAGE COMPANY</b>			
E 609-00000-252		Beer Purchase	\$287.00	612965	
Total			\$287.00		
<b>48551</b>	01/13/22	<b>COMCAST</b>			
E 609-00000-329		Cable/Internet	\$190.76		JAN 2022 SERVICES
Total			\$190.76		
<b>48552</b>	01/13/22	<b>DAHLHEIMER DISTRIBUTING</b>			
G 609-20202		Accounts Payable - Resal	\$7,160.95	1515572	
E 609-00000-252		Beer Purchase	\$110.70	1518286	
E 609-00000-252		Beer Purchase	\$123.00	1518879	
E 609-00000-252		Beer Purchase	\$10,547.65	1519309	
Total			\$17,942.30		
<b>48553</b>	01/13/22	<b>DOMINIUM DEVELOPMENT</b>			
E 320-46300-470		Tax Increments	\$98,722.47		TAX INCREMENT 2



## CITY OF LEXINGTON

01/13/22 1:55 PM

Page 3

# **\*Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$98,722.47		
<b>48554</b>	01/13/22	<b>FEDEX / KINKOS</b>			
G 609-20200		Accounts Payable	\$47.00	06170000919	DEC 2021 SALES PRINTS
Total			\$47.00		
<b>48555</b>	01/13/22	<b>FRATTALLONE S HARDWARE</b>			
E 101-43100-210		Operating Supplies	\$31.90	076730/G	MAINT. SUPPLIES - PARKS
E 101-42260-210		Operating Supplies	\$21.99	076746/G	SHOP SUPPLIES - FIRE DEPT
Total			\$53.89		
<b>48556</b>	01/13/22	<b>GOPHER STATE ONE CALL</b>			
G 730-20200		Accounts Payable	\$9.45	1120536	DEC 2021 LOCATES
G 770-20200		Accounts Payable	\$9.45	1120536	DEC 2021 LOCATES
E 730-00000-228		Gopher State One Call	\$25.00	2000536	2022 FEES
E 770-00000-228		Gopher State One Call	\$25.00	2000536	2022 FEES
Total			\$68.90		
<b>48557</b>	01/13/22	<b>HOHENSTEINS INC</b>			
G 609-20202		Accounts Payable - Resal	\$210.00	469277	
E 609-00000-252		Beer Purchase	\$1,930.85	470690	
Total			\$2,140.85		
<b>48558</b>	01/13/22	<b>IMAGE PRINTING &amp; GRAPHICS</b>			
E 101-41500-350		Print/Binding	\$585.76	160448	JAN-MAR 2022 NEWSLETTER
E 101-43500-203		Printing	\$251.04	160448	JAN-MAR 2022 NEWSLETTER
Total			\$836.80		
<b>48559</b>	01/13/22	<b>INSPECTRON INC</b>			
G 101-20200		Accounts Payable	\$136,188.93	2021-222	4TH QTR 2021 INSPECTIONS
Total			\$136,188.93		
<b>48560</b>	01/13/22	<b>JJ TAYLOR</b>			
E 609-00000-252		Beer Purchase	\$7,930.55	3264413	
Total			\$7,930.55		
<b>48561</b>	01/13/22	<b>JOHNSON BROTHERS LIQUOR</b>			
G 609-20202		Accounts Payable - Resal	\$193.73	1964888	
G 609-20202		Accounts Payable - Resal	\$266.81	1964889	
E 609-00000-251		Liquor Purchase	\$476.03	1966235	
E 609-00000-253		Wine Purchase	\$1,026.52	1966236	
E 609-00000-251		Liquor Purchase	\$921.05	1966237	
E 609-00000-251		Liquor Purchase	\$1,415.25	1969220	
E 609-00000-251		Liquor Purchase	\$272.42	1969221	
E 609-00000-253		Wine Purchase	\$130.57	1969222	
Total			\$4,702.38		
<b>48562</b>	01/13/22	<b>JUNK KING</b>			
G 101-11700		Accounts Receivable	\$268.00	JK193434	JUNK REMOVAL - 8936 N HWY DR
Total			\$268.00		

## CITY OF LEXINGTON

01/13/22 1:55 PM

Page 4

**\*Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>48563</b>	01/13/22	<b>LEXINGTON, CITY OF</b>			
G 101-20200		Accounts Payable	\$11.74		4TH QTR 2021 UTILITIES
G 101-20200		Accounts Payable	\$11.74		4TH QTR 2021 UTILITIES
G 651-20200		Accounts Payable	\$3.52		4TH QTR 2021 UTILITIES
G 730-20200		Accounts Payable	\$15.85		4TH QTR 2021 UTILITIES
G 770-20200		Accounts Payable	\$15.85		4TH QTR 2021 UTILITIES
G 101-20200		Accounts Payable	\$41.93		4TH QTR 2021 UTILITIES
G 101-20200		Accounts Payable	\$94.38		4TH QTR 2021 UTILITIES
G 101-20200		Accounts Payable	\$111.42		4TH QTR 2021 UTILITIES
G 101-20200		Accounts Payable	\$42.68		4TH QTR 2021 UTILITIES
G 609-20200		Accounts Payable	\$117.09		4TH QTR 2021 UTILITIES
		Total	\$466.20		
<b>48564</b>	01/13/22	<b>M AMUNDSON LLP</b>			
E 609-00000-256		Tobacco Products For Re	\$3,645.44	334391	
		Total	\$3,645.44		
<b>48565</b>	01/13/22	<b>MET COUNCIL - WASTEWATER</b>			
E 770-00000-389		MWCC Charges	\$10,277.39	0001134802	FEB 2022 SEWER CHARGES
		Total	\$10,277.39		
<b>48566</b>	01/13/22	<b>MIDAMERICA ADMINISTRATIVE</b>			
G 101-21716		Other Retirement	\$50.00		JAN 2022 EMPLOYEE CONTRIBUTIONS
		Total	\$50.00		
<b>48567</b>	01/13/22	<b>MKL SERVICES, LLC</b>			
E 101-41500-400		General Maintenance	\$100.00	01202022	WEEK ENDING 01/08/2022
E 101-41500-400		General Maintenance	\$100.00	01202022	WEEK ENDING 01/15/2022
		Total	\$200.00		
<b>48568</b>	01/13/22	<b>MOOSE LAKE BREWING CO. LLC</b>			
E 609-00000-252		Beer Purchase	\$165.00	01-011	
		Total	\$165.00		
<b>48569</b>	01/13/22	<b>OMNI BREWING CO.</b>			
E 609-00000-252		Beer Purchase	\$358.00	E-11273	
		Total	\$358.00		
<b>48570</b>	01/13/22	<b>OXYGEN SERVICE COMPANY</b>			
G 101-20200		Accounts Payable	\$159.96	0003512336	DEC 2021 SERVICE
		Total	\$159.96		
<b>48571</b>	01/13/22	<b>PAUSTIS &amp; SONS</b>			
G 609-20202		Accounts Payable - Resal	\$937.25	151514	
		Total	\$937.25		
<b>48572</b>	01/13/22	<b>PHILLIPS WINE AND SPIRITS INC</b>			
G 609-20202		Accounts Payable - Resal	\$239.20	6328651	
G 609-20202		Accounts Payable - Resal	\$58.21	6328652	
E 609-00000-251		Liquor Purchase	\$835.32	6329591	
E 609-00000-253		Wine Purchase	\$626.91	6329592	



## CITY OF LEXINGTON

01/13/22 1:55 PM

Page 5

# \*Check Detail Register©

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,759.64		
<b>48573</b>	01/13/22	<b>PORTAGE BREWING COMPANY</b>			
E 609-00000-252		Beer Purchase	\$166.50	001484	
Total			\$166.50		
<b>48574</b>	01/13/22	<b>PREMIUM WATERS, INC</b>			
E 609-00000-411		Culligan	\$3.21	318545444	JAN 2022 EQUIPMENT RENTAL
E 101-41500-411		Culligan	\$3.00	318545516	JAN 2022 EQUIPMENT RENTAL
E 101-42260-411		Culligan	\$3.00	318545516	JAN 2022 EQUIPMENT RENTAL
Total			\$9.21		
<b>48575</b>	01/13/22	<b>PRESS PUBLICATIONS</b>			
G 609-20200		Accounts Payable	\$259.00	721924	DEC 2021 ADVERTISING - MLS
Total			\$259.00		
<b>48576</b>	01/13/22	<b>PRYES BREWING COMPANY, LLC</b>			
E 609-00000-252		Beer Purchase	\$421.00	W-31495	
Total			\$421.00		
<b>48577</b>	01/13/22	<b>ROSEVILLE, CITY OF</b>			
E 101-41900-230		Contracted Services	\$859.15	0230644	JAN 2022 IT SERVICES
E 101-42260-230		Contracted Services	\$245.47	0230644	JAN 2022 IT SERVICES
E 101-43100-230		Contracted Services	\$245.47	0230644	JAN 2022 IT SERVICES
E 101-45200-230		Contracted Services	\$245.47	0230644	JAN 2022 IT SERVICES
E 609-41900-230		Contracted Services	\$245.47	0230644	JAN 2022 IT SERVICES
E 651-41900-230		Contracted Services	\$122.74	0230644	JAN 2022 IT SERVICES
E 730-41900-230		Contracted Services	\$245.47	0230644	JAN 2022 IT SERVICES
E 770-41900-230		Contracted Services	\$245.47	0230644	JAN 2022 IT SERVICES
Total			\$2,454.71		
<b>48578</b>	01/13/22	<b>SILENT KNIGHT</b>			
E 101-41500-385		Building Security	\$299.40	00121873	2022 MONITORING
Total			\$299.40		
<b>48579</b>	01/13/22	<b>SMITH &amp; GLASER, L.L.C.</b>			
G 101-20200		Accounts Payable	\$9,430.00	201829	JULY 2021 PROSECUTIONS
G 101-20200		Accounts Payable	\$9,772.00	201829	AUG 2021 PROSECUTIONS
G 101-20200		Accounts Payable	\$9,230.00	201829	SEP 2021 PROSECUTIONS
G 101-20200		Accounts Payable	\$8,730.00	201830	OCT 2021 PROSECUTIONS
G 101-20200		Accounts Payable	\$8,320.00	201830	NOV 2021 PROSECUTIONS
Total			\$45,482.00		
<b>48580</b>	01/13/22	<b>SOUTHERN GLAZERS OF MN</b>			
G 609-20202		Accounts Payable - Resal	\$1,460.92	2162773	
G 609-20202		Accounts Payable - Resal	\$1,031.20	2162774	
E 609-00000-251		Liquor Purchase	\$6,043.68	2165329	
E 609-00000-253		Wine Purchase	\$706.01	2165330	
Total			\$9,241.81		
<b>48581</b>	01/13/22	<b>TWIST OFFICE PRODUCTS</b>			

## CITY OF LEXINGTON

01/13/22 1:55 PM

Page 6

**\*Check Detail Register©**  
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 609-20200		Accounts Payable	\$27.83	OE-588033-1	OFFICE SUPPLIES
G 101-20200		Accounts Payable	\$391.47	WO-1162928	TONERS - ADMIN
E 101-41500-200		Office Supplies	\$73.10	WO-1164668	PRINTER PAPER
		Total	\$492.40		
<b>48582</b>	01/13/22	<b>VINOCOPIA</b>			
E 609-00000-253		Wine Purchase	\$2,262.00	0295225-IN	
		Total	\$2,262.00		
<b>48583</b>	01/13/22	<b>VINZANT, MARY</b>			
G 101-20200		Accounts Payable	\$30.24		4TH QTR 2021 MILEAGE
		Total	\$30.24		
<b>48584</b>	01/13/22	<b>WINEBOW</b>			
E 609-00000-253		Wine Purchase	\$1,012.50	MN00106606	
		Total	\$1,012.50		
		<b>10100 4M FUND</b>	<b>\$394,278.32</b>		

## Fund Summary

<b>10100 4M FUND</b>	
101 GENERAL FUND	\$190,383.22
320 TIF #3	\$98,722.47
609 MUNICIPAL LIQUOR FUND	\$91,798.44
651 STORM WATER FUND	\$126.26
730 WATER FUND	\$349.77
770 SEWER FUND	\$12,898.16
	<b>\$394,278.32</b>



## CITY OF LEXINGTON

01/13/22 9:46 AM

Page 1

**\*Check Detail Register©**

Batch: DEC2021AUTO,DEC2021CCPMT,DEC2021CCPMT2

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 4M FUND</b>					
<b>2987 e</b>	12/01/21	<b>CONNEXUS ENERGY</b>			
E 101-45200-381		Electric Utilities	\$187.24		OCT 2021 UTILITIES
E 101-43100-386		Street Lights	\$242.95		OCT 2021 UTILITIES
E 770-00000-381		Electric Utilities	\$50.30		OCT 2021 UTILITIES
E 770-00000-381		Electric Utilities	\$22.67		OCT 2021 UTILITIES
E 101-43100-386		Street Lights	\$0.00		OCT 2021 UTILITIES
		Total	\$503.16		
<b>2988 e</b>	12/01/21	<b>LINCOLN NATIONAL LIFE</b>			
E 101-41500-134		ST/LT Disability Insurance	\$380.68	4326818541	DEC 2021 PREMIUM
E 101-43100-134		ST/LT Disability Insurance	\$113.24	4326818541	DEC 2021 PREMIUM
E 101-45200-134		ST/LT Disability Insurance	\$75.48	4326818541	DEC 2021 PREMIUM
E 609-00000-134		ST/LT Disability Insurance	\$235.41	4326818541	DEC 2021 PREMIUM
		Total	\$804.81		
<b>2989 e</b>	12/01/21	<b>HEALTHPARTNERS</b>			
E 609-00000-160		Health/Dental Insurance	\$1,211.13	108616762	DEC 2021 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$657.40	108616762	DEC 2021 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$438.27	108616762	DEC 2021 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,439.63	108616762	DEC 2021 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$496.56	108616762	DEC 2021 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$823.57	108616762	DEC 2021 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$946.62	108616762	DEC 2021 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$631.07	108616762	DEC 2021 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$1,134.43	108616762	DEC 2021 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$1,211.13	108616762	DEC 2021 PREMIUM
E 101-41500-160		Health/Dental Insurance	\$861.92	108616762	DEC 2021 PREMIUM
		Total	\$9,851.73		
<b>2990 e</b>	12/01/21	<b>AFLAC</b>			
G 101-21725		Supplemental Insurance	\$67.10	283213	NOV 2021 PREMIUM
G 101-21725		Supplemental Insurance	\$67.10	616461	DEC 2021 PREMIUM
		Total	\$134.20		
<b>2991 e</b>	12/15/21	<b>XCEL ENERGY</b>			
E 101-43100-381		Electric Utilities	\$74.61	756427715	OCT 2021 UTILITIES
E 101-45200-381		Electric Utilities	\$74.61	756427715	OCT 2021 UTILITIES
E 651-00000-381		Electric Utilities	\$14.22	756427715	OCT 2021 UTILITIES
E 730-00000-381		Electric Utilities	\$325.76	756427715	OCT 2021 UTILITIES
E 770-00000-381		Electric Utilities	\$95.93	756427715	OCT 2021 UTILITIES
E 609-00000-381		Electric Utilities	\$1,322.41	756427715	OCT 2021 UTILITIES
E 101-45200-381		Electric Utilities	\$24.11	756427715	OCT 2021 UTILITIES
E 770-00000-381		Electric Utilities	\$208.05	756427715	OCT 2021 UTILITIES
E 101-43100-381		Electric Utilities	\$54.41	756427715	OCT 2021 UTILITIES
E 101-42260-381		Electric Utilities	\$145.89	756427715	OCT 2021 UTILITIES
E 101-41500-381		Electric Utilities	\$242.03	756427715	OCT 2021 UTILITIES
E 101-43100-386		Street Lights	\$582.73	756427715	OCT 2021 UTILITIES
		Total	\$3,164.76		

## CITY OF LEXINGTON

01/13/22 9:46 AM

Page 2

**\*Check Detail Register©**

Batch: DEC2021AUTO,DEC2021CCPMT,DEC2021CCPMT2

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>2992 e</b>	12/22/21	<b>CENTER POINT ENERGY</b>			
E 101-42260-383		Gas Utilities	\$71.95		NOV 2021 UTILITIES
E 101-43100-383		Gas Utilities	\$85.24		NOV 2021 UTILITIES
E 101-45200-383		Gas Utilities	\$85.24		NOV 2021 UTILITIES
E 651-00000-383		Gas Utilities	\$16.23		NOV 2021 UTILITIES
E 730-00000-383		Gas Utilities	\$109.59		NOV 2021 UTILITIES
E 770-00000-383		Gas Utilities	\$153.22		NOV 2021 UTILITIES
E 101-41500-383		Gas Utilities	\$283.49		NOV 2021 UTILITIES
E 609-00000-383		Gas Utilities	\$391.43		NOV 2021 UTILITIES
		Total	\$1,196.39		
<b>2993 e</b>	12/08/21	<b>PUBLIC EMPLOYEES RETIREMENT</b>			
G 101-21704		PERA	\$1,942.71		12/08/2021 PAYROLL
G 101-21717		PERA	\$2,241.58		12/08/2021 PAYROLL
G 101-21704		PERA	\$2,126.82		12/22/2021 PAYROLL
G 101-21717		PERA	\$2,454.00		12/22/2021 PAYROLL
		Total	\$8,765.11		
<b>2994 e</b>	12/08/21	<b>HSA BANK</b>			
G 101-21726		HSA Additional Withholdin	\$245.00		EMPLOYEE CONTRIBUTIONS
E 101-41500-160		Health/Dental Insurance	\$4.50		HSA SERVICE FEE
		Total	\$249.50		
<b>2995 e</b>	12/01/21	<b>DELTA DENTAL</b>			
E 101-41500-160		Health/Dental Insurance	\$149.96	CNS0000831	DEC 2021 PREMIUM
E 101-43100-160		Health/Dental Insurance	\$92.84	CNS0000831	DEC 2021 PREMIUM
E 101-45200-160		Health/Dental Insurance	\$61.90	CNS0000831	DEC 2021 PREMIUM
E 609-00000-160		Health/Dental Insurance	\$192.23	CNS0000831	DEC 2021 PREMIUM
		Total	\$496.93		
<b>2996 e</b>	12/13/21	<b>KWIK TRIP</b>			
E 101-43100-212		Gas & Oil	\$69.62		NOV 2021 FUEL
E 101-45200-212		Gas & Oil	\$0.20		NOV 2021 FUEL
E 651-00000-212		Gas & Oil	\$34.81		NOV 2021 FUEL
E 730-00000-212		Gas & Oil	\$0.25		NOV 2021 FUEL
E 770-00000-212		Gas & Oil	\$243.22		NOV 2021 FUEL
E 101-42260-212		Gas & Oil	\$254.60		NOV 2021 FUEL
		Total	\$602.70		
<b>2997 e</b>	12/06/21	<b>PITNEY BOWES GLOBAL FINANCIAL</b>			
E 101-43500-322		Postage	\$125.00		REPLENISH POSTAGE
E 101-41500-322		Postage	\$70.00		REPLENISH POSTAGE
E 101-42260-322		Postage	\$15.00		REPLENISH POSTAGE
E 609-00000-322		Postage	\$75.00		REPLENISH POSTAGE
E 651-00000-322		Postage	\$15.00		REPLENISH POSTAGE
E 730-00000-322		Postage	\$100.00		REPLENISH POSTAGE
E 770-00000-322		Postage	\$100.00		REPLENISH POSTAGE
E 101-43500-322		Postage	\$91.87		BULK MAILING - DEC 2021 NEWSLETTER
E 101-41500-322		Postage	\$51.45		BULK MAILING - DEC 2021 NEWSLETTER
E 101-42260-322		Postage	\$11.02		BULK MAILING - DEC 2021 NEWSLETTER



## CITY OF LEXINGTON

01/13/22 9:46 AM

Page 3

**\*Check Detail Register©**

Batch: DEC2021AUTO,DEC2021CCPMT,DEC2021CCPMT2

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-322		Postage	\$55.12		BULK MAILING - DEC 2021 NEWSLETTER
E 651-00000-322		Postage	\$11.02		BULK MAILING - DEC 2021 NEWSLETTER
E 730-00000-322		Postage	\$73.50		BULK MAILING - DEC 2021 NEWSLETTER
E 770-00000-322		Postage	\$73.50		BULK MAILING - DEC 2021 NEWSLETTER
E 101-43500-322		Postage	\$42.61	3105137647	4TH QTR 2021 POSTAGE EQUIPMENT
E 101-41500-322		Postage	\$23.86	3105137647	4TH QTR 2021 POSTAGE EQUIPMENT
E 101-42260-322		Postage	\$5.11	3105137647	4TH QTR 2021 POSTAGE EQUIPMENT
E 609-00000-322		Postage	\$25.56	3105137647	4TH QTR 2021 POSTAGE EQUIPMENT
E 651-00000-322		Postage	\$5.11	3105137647	4TH QTR 2021 POSTAGE EQUIPMENT
E 730-00000-322		Postage	\$34.09	3105137647	4TH QTR 2021 POSTAGE EQUIPMENT
E 770-00000-322		Postage	\$34.09	3105137647	4TH QTR 2021 POSTAGE EQUIPMENT
Total			\$1,037.91		
<b>2998 e</b>	12/17/21	<b>HOME DEPOT</b>			
E 310-43100-520		Buildings and Structures	\$838.21	28280005249	SALT SHED PROJECT
E 310-43100-520		Buildings and Structures	\$154.13	28280006296	SALT SHED PROJECT
Total			\$992.34		
<b>2999 e</b>	12/17/21	<b>FLEET FARM</b>			
E 101-43100-225		General Street Maintenan	\$128.62	0026	RESTWOOD SIGN INSTALLATION
E 310-43100-520		Buildings and Structures	\$12.23	0913	SALT SHED PROJECT
E 101-43100-225		General Street Maintenan	\$129.81	9564	RESTWOOD SIGN INSTALLATION
Total			\$270.66		
<b>3000 e</b>	12/17/21	<b>MISC CUSTOMERS</b>			
E 310-43100-520		Buildings and Structures	\$52.79	164531 GRE	SALT SHED PROJECT
Total			\$52.79		
<b>3001 e</b>	12/17/21	<b>VIKING ELECTRIC SUPPLY</b>			
E 310-43100-520		Buildings and Structures	\$238.60	S005239381.	SALT SHED PROJECT
E 310-43100-520		Buildings and Structures	\$43.62	S005244659.	SALT SHED PROJECT
E 310-43100-520		Buildings and Structures	\$110.47	S005245408.	SALT SHED PROJECT
Total			\$392.69		
<b>3002 e</b>	12/17/21	<b>DOLLAR TREE</b>			
E 609-00000-210		Operating Supplies	\$4.29		SUPPLIES - MLS
Total			\$4.29		
<b>3003 e</b>	12/17/21	<b>MN DEPT OF PUBLIC SAFETY</b>			
G 609-15500		Prepaid Items	\$20.50		2022 BUYERS CARD - MLS
Total			\$20.50		
<b>3004 e</b>	12/17/21	<b>MISC CUSTOMERS</b>			
E 101-42260-208		Training and Instruction	\$500.98	653173 HAM	2021 FIRE CONFERENCE LODGING
E 101-42260-208		Training and Instruction	\$500.98	653174 HAM	2021 FIRE CONFERENCE LODGING
E 101-42260-208		Training and Instruction	\$500.98	653175 HAM	2021 FIRE CONFERENCE LODGING
Total			\$1,502.94		
<b>3005 e</b>	12/17/21	<b>MISC CUSTOMERS</b>			
E 101-42260-208		Training and Instruction	\$192.73	GRANDMAS	2021 FIRE CONFERENCE - DINNER
G 101-11700		Accounts Receivable	\$7.27	GRANDMAS	2021 FIRE CONFERENCE - DINNER

## CITY OF LEXINGTON

01/13/22 9:46 AM

Page 4

**\*Check Detail Register©**

Batch: DEC2021AUTO,DEC2021CCPMT,DEC2021CCPMT2

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$200.00		
<b>3006 e</b>	12/17/21	<b>MISC CUSTOMERS</b>			
E 101-42260-208		Training and Instruction	\$127.80	CANAL PAR	2021 FIRE CONFERENCE - LUNCH
Total			\$127.80		
<b>3007 e</b>	12/17/21	<b>PREMIUM WATERS, INC</b>			
E 101-41500-411		Culligan	\$16.05	318408028	OCT 2021 DELIVERIES
Total			\$16.05		
<b>3008 e</b>	12/17/21	<b>ZOOM VIDEO COMMUNICATIONS</b>			
E 101-41500-300		Professional Srvs	\$14.99	INV11439411	NOV 2021 SERVICES
E 101-42260-327		Annual Technology Mainte	\$14.99	INV11439411	NOV 2021 SERVICES
Total			\$29.98		
<b>3009 e</b>	12/17/21	<b>AMAZON CAPITAL SERVICES</b>			
E 101-41500-401		Repair Buildings	\$55.88	9897857	FURNACE FILTERS - CITY HALL
Total			\$55.88		
<b>3010 e</b>	12/17/21	<b>US POSTAL SERVICE</b>			
G 101-11700		Accounts Receivable	\$13.70		FIRE RELIEF MAILINGS
Total			\$13.70		
<b>3011 e</b>	12/27/21	<b>HOME DEPOT</b>			
E 101-43100-210		Operating Supplies	\$208.96	28280000166	OPERATING SUPPLIES
E 310-43100-520		Buildings and Structures	\$65.87	28280000349	SALT SHED PROJECT
E 101-43100-225		General Street Maintenan	\$74.82	WD86906673	RESTWOOD SIGN INSTALLATION
Total			\$349.65		
<b>3012 e</b>	12/27/21	<b>ATHLETIC BREWING CO</b>			
E 609-00000-252		Beer Purchase	\$198.00	BD1191	
Total			\$198.00		
<b>3013 e</b>	12/27/21	<b>COMCAST</b>			
E 609-00000-329		Cable/Internet	\$177.70		DEC 2021 SERVICE
Total			\$177.70		
<b>3014 e</b>	12/27/21	<b>ZOOM VIDEO COMMUNICATIONS</b>			
E 101-41500-300		Professional Srvs	\$14.99	INV11952075	DEC 2021 SERVICES
E 101-42260-327		Annual Technology Mainte	\$14.99	INV11952075	DEC 2021 SERVICES
Total			\$29.98		
<b>3015 e</b>	12/27/21	<b>US BANK - VISA</b>			
E 101-41500-440		Bank Charges	\$55.00		ANNUAL FEES
Total			\$55.00		
10100 4M FUND			\$31,297.15		

## CITY OF LEXINGTON

01/13/22 9:46 AM

Page 5

**\*Check Detail Register©**

Batch: DEC2021AUTO,DEC2021CCPMT,DEC2021CCPMT2

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
---------	------------	-------------	--------	---------	---------

**Fund Summary****10100 4M FUND**

101 GENERAL FUND	\$22,444.20
310 CAPITAL PROJECTS	\$1,515.92
609 MUNICIPAL LIQUOR FUND	\$5,616.47
651 STORM WATER FUND	\$96.39
730 WATER FUND	\$643.19
770 SEWER FUND	\$980.98
	<hr/>
	\$31,297.15



## Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
14154	12/30/2021	ASPEN MILLS, INC	403.45
14155	12/30/2021	BARNUM GATE SERVICES, INC	264.00
14156	12/30/2021	GEORGE'S INC	465.00
14157	12/30/2021	HOME DEPOT CREDIT SERVICES	848.20
14158	12/30/2021	QUILL LLC	60.76
Grand Totals:			2,041.41

Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
14159	01/06/2022	ASPEN MILLS, INC	7,719.00
14160	01/06/2022	BUREAU OF CRIM. APPREHENSION	390.00
14161	01/06/2022	BARNUM GATE SERVICES, INC	304.00
14162	01/06/2022	CWKK CrimeDex	79.00
14163	01/06/2022	CENTURY LINK	122.60
14164	01/06/2022	COVERALL NORTH AMERICA, INC	820.00
14165	01/06/2022	EMERGENCY CONTRACTORS	815.00
14166	01/06/2022	GEORGE'S INC	170.00
14167	01/06/2022	IAPE	65.00
14168	01/06/2022	INTERNATIONAL ASSOC. OF CHIEFS OF POLICE	190.00
14169	01/06/2022	MARIE RIDGEWAY LICSW, LLC	110.00
14170	01/06/2022	MN CHIEFS OF POLICE ASSOC	406.00
14171	01/06/2022	MOBILE VEHICLE INTEGRATION LLC	2,694.75
14172	01/06/2022	SHRED-N-GO, INC	66.75
14173	01/06/2022	VERIZON WIRELESS	1,156.38
2022000	01/06/2022	OPTUM FINANCIAL, INC.	18.75
2022001	01/06/2022	DELTA DENTAL	1,142.08
2022002	01/06/2022	OPTUM FINANCIAL, INC.	28,671.59
2022003	01/06/2022	U S BANK	961.00
Grand Totals:			45,901.90

Report Criteria:

Report type: Summary

Check Number	Check Issue Date	Payee	Amount
14176	01/13/2022	ANOKA CO CHIEFS OF POLICE ASSN	138.60
14177	01/13/2022	ANOKA CO TREASURY OFFICE	75.00
14178	01/13/2022	ASPEN MILLS, INC	433.65
14179	01/13/2022	CLIMATE MAKERS, INC.	1,993.11
14180	01/13/2022	CONSOLIDATED COMMUNICATIONS	413.82
14181	01/13/2022	DINA GARBALY	210.00
14182	01/13/2022	METRO SALES, INC	91.96
14183	01/13/2022	OFFICE OF MN IT SERVICES	44.60
14184	01/13/2022	STREICHER'S, INC	991.08
14185	01/13/2022	TRANSUNION RISK & ALTERNATIVE	75.00
2022004	01/13/2022	DEARBORN NATIONAL	1,664.17
2022005	01/13/2022	HEALTH PARTNERS	11,769.65
2022006	01/13/2022	WEX BANK	3,993.78
Grand Totals:			21,894.42



# CITY OF LEXINGTON

## \*Cash Balances

01/13/22 8:36 AM  
Page 1

Current Period December 2021

Fund	2021 Begin Balance	Receipts	Disbursements	Transfers		JE Payroll	Balance
				Rec/Disb	Journal Entries		
<b>10100 4M FUND</b>							
101 GENERAL FUND	\$1,279,016.19	\$2,272,483.63	\$2,014,077.21	\$0.00	\$10,331.16	(\$101,786.00)	\$1,445,967.77 In Bal
220 LOVELL BUILDING	\$679,192.54	\$6,975.45	\$4,999.50	\$0.00	(\$100,000.00)	\$0.00	\$581,168.49 In Bal
229 ARPA FUND	\$0.00	\$144,908.25	\$0.00	\$0.00	\$0.00	\$0.00	\$144,908.25 In Bal
310 CAPITAL PROJEC	\$658,503.28	\$433,226.09	\$194,492.50	\$0.00	(\$207,843.51)	\$0.00	\$689,393.36 In Bal
320 TIF #3	\$6,158.86	\$219,383.26	\$101,653.79	\$0.00	(\$452.79)	\$0.00	\$123,435.54 In Bal
330 WATER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
360 05 STREET-EDGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
370 SEWER CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
405 PARK DEDICATIO	\$222,640.24	\$42,944.00	\$168,292.81	\$0.00	(\$4,948.00)	\$0.00	\$92,343.43 In Bal
417 17 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
418 LAKE DRIVE PROJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
419 19 JACKSON AVE	\$3,490.44	\$3,833.51	\$0.00	\$0.00	\$0.00	\$0.00	\$7,323.95 In Bal
421 2021 STREET IMP	\$0.00	\$2,561.38	\$178,370.55	\$0.00	\$213,200.00	\$0.00	\$37,390.83 In Bal
430 12 HAMLINE AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
435 13 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
440 15 STREET IMPRO	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,500.00 In Bal
445 16 STREET IMPRO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
551 16 NORTH METRO	\$0.00	\$4,071.00	\$4,071.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
585 04 STREET-OAK L	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
591 14 STREET-VARIO	\$98,215.70	\$77,630.22	\$21,856.13	\$0.00	\$0.00	\$0.00	\$153,989.79 In Bal
592 15 STREET-VARIO	\$316,235.90	\$109,527.11	\$131,707.16	\$0.00	\$0.00	\$0.00	\$294,055.85 In Bal
599 POLICE BUILDING	\$30,542.64	\$1,870.24	\$6,778.64	\$0.00	\$0.00	\$0.00	\$25,634.24 In Bal
609 MUNICIPAL LIQUO	\$615,087.56	\$6,229.90	\$3,051,530.16	\$0.00	\$3,489,032.37	(\$446,795.38)	\$612,024.29 In Bal
625 FARMERS MARKE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
650 PROPERTY MAINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
651 STORM WATER F	(\$130,338.07)	\$45,372.11	\$41,387.59	\$0.00	\$0.00	(\$19,487.98)	(\$145,841.53) In Bal
730 WATER FUND	(\$53,523.29)	\$569,133.44	\$152,239.48	\$0.00	(\$2,449.00)	(\$83,430.77)	\$277,490.90 In Bal
770 SEWER FUND	\$996,255.18	\$1,362,048.33	\$991,394.53	\$0.00	\$2,791.53	(\$75,388.68)	\$1,294,311.83 In Bal
	\$4,737,977.17	\$5,302,197.92	\$7,062,851.05	\$0.00	\$3,399,661.76	(\$726,888.81)	\$5,650,096.99

## CITY OF LEXINGTON

01/13/22 8:39 AM

Page 1

**\*Fund Summary -  
Budget to Actual©**

December 2021

	2021 YTD Budget	December MTD Amount	2021 YTD Amount	2021 YTD Balance	2021 % YTD Budget
<b>FUND 101 GENERAL FUND</b>					
Revenue	\$2,165,477.93	\$747,093.22	\$2,426,661.83	-\$261,183.90	112.06%
Expenditure	\$2,165,477.95	\$149,646.33	\$1,976,733.54	\$188,744.41	91.28%
		\$597,446.89	\$449,928.29		
<b>FUND 220 LOVELL BUILDING</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
		\$0.00	-\$100,000.00		
<b>FUND 229 ARPA FUND</b>					
Revenue	\$0.00	\$0.00	\$144,908.25	-\$144,908.25	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$144,908.25		
<b>FUND 310 CAPITAL PROJECTS</b>					
Revenue	\$248,000.00	\$100,000.00	\$382,147.09	-\$134,147.09	154.09%
Expenditure	\$493,200.00	\$24,088.63	\$387,879.54	\$105,320.46	78.65%
		\$75,911.37	-\$5,732.45		
<b>FUND 320 TIF #3</b>					
Revenue	\$166,459.00	\$109,691.63	\$219,383.26	-\$52,924.26	131.79%
Expenditure	\$166,459.00	\$0.00	\$102,106.58	\$64,352.42	61.34%
		\$109,691.63	\$117,276.68		
<b>FUND 405 PARK DEDICATION FEE FUND</b>					
Revenue	\$24,000.00	\$0.00	\$42,944.00	-\$18,944.00	178.93%
Expenditure	\$242,000.00	\$7,252.07	\$173,240.81	\$68,759.19	71.59%
		-\$7,252.07	-\$130,296.81		
<b>FUND 417 17 STREET IMPROVEMENTS</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
		\$0.00	\$0.00		
<b>FUND 418 LAKE DRIVE PROJECT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 419 19 JACKSON AVE</b>					
Revenue	\$2,535.87	\$1,167.19	\$3,833.51	-\$1,297.64	151.17%
Expenditure	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
		\$1,167.19	\$3,833.51		
<b>FUND 421 2021 STREET IMPROVEMENTS</b>					
Revenue	\$213,200.00	\$0.00	\$215,761.38	-\$2,561.38	101.20%
Expenditure	\$213,200.00	\$7,712.53	\$178,370.55	\$34,829.45	83.66%
		-\$7,712.53	\$37,390.83		

## CITY OF LEXINGTON

01/13/22 8:39 AM

Page 2

\*Fund Summary -  
Budget to Actual©

December 2021

	2021 YTD Budget	December MTD Amount	2021 YTD Amount	2021 YTD Balance	2021 % YTD Budget
<b>FUND 551 16 NORTH METRO GO</b>					
Revenue	\$4,071.00	\$0.00	\$4,071.00	\$0.00	100.00%
Expenditure	\$4,071.00	\$0.00	\$4,071.00	\$0.00	100.00%
		\$0.00	\$0.00		
<b>FUND 585 04 STREET-OAK LANE</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 591 14 STREET-VARIOUS</b>					
Revenue	\$78,389.29	\$36,267.98	\$76,876.44	\$1,512.85	98.07%
Expenditure	\$21,938.36	\$0.00	\$21,856.13	\$82.23	99.63%
		\$36,267.98	\$55,020.31		
<b>FUND 592 15 STREET-VARIOUS</b>					
Revenue	\$110,713.91	\$51,571.55	\$107,330.83	\$3,383.08	96.94%
Expenditure	\$98,250.00	\$0.00	\$131,707.16	-\$33,457.16	134.05%
		\$51,571.55	-\$24,376.33		
<b>FUND 599 POLICE BUILDING</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$6,778.64	\$0.00	\$6,778.64	\$0.00	100.00%
		\$0.00	-\$6,778.64		
<b>FUND 609 MUNICIPAL LIQUOR FUND</b>					
Revenue	\$3,355,700.00	\$383,408.88	\$3,724,397.25	-\$368,697.25	110.99%
Expenditure	\$3,459,687.31	\$382,574.32	\$3,700,817.80	-\$241,130.49	106.97%
		\$834.56	\$23,579.45		
<b>FUND 651 STORM WATER FUND</b>					
Revenue	\$48,200.00	\$13,016.55	\$48,027.84	\$172.16	99.64%
Expenditure	\$71,755.67	\$2,166.70	\$59,942.93	\$11,812.74	83.54%
		\$10,849.85	-\$11,915.09		
<b>FUND 730 WATER FUND</b>					
Revenue	\$222,000.00	\$47,489.20	\$583,048.09	-\$361,048.09	262.63%
Expenditure	\$239,080.69	\$13,627.08	\$222,670.09	\$16,410.60	93.14%
		\$33,862.12	\$360,378.00		
<b>FUND 770 SEWER FUND</b>					
Revenue	\$294,000.00	\$63,377.15	\$614,906.83	-\$320,906.83	209.15%
Expenditure	\$427,573.88	\$28,358.80	\$306,489.82	\$121,084.06	71.68%
		\$35,018.35	\$308,417.01		
<b>Report Total</b>		\$937,656.89	\$1,221,633.01		





# Lexington Fire Department

To: Mayor Murphy and City Council.  
Bill Petracek, City Administrator

From: Erik Edwards, Fire Chief;  
Date: January 13, 2022  
Re: Assistant Fire Chief Recommendation

---

As the new Lexington Fire Chief, I explained that my priority is the recruitment and training of new fire fighters to fill the open positions that were vacated in 2021.

I have been communicating with former Lexington firefighter, Mike Maleski, who served LFD for 10 years prior to being hired by Lake Johanna Fire Department two years ago. I have asked him to come back to LFD to be the new assistant fire chief to fill the position vacated by Mark VanderBloomer in December. He has agreed to this appointment with your approval and confirmation of the City Council.

Mike was a very well respected member of the Lexington Fire Department before being hired by Lake Johanna. His experience and education will be a tremendous asset to our fire department as the assistant fire chief.

Mike is currently a full-time firefighter/paramedic for Maplewood Fire Department. He has an Associate's Degree in Para medicine; Fire Science and Administration from Century College. He also carries numerous certifications that enhances his technical expertise in emergency services.

My recommendation is to hire Mike Maleski as the Assistant Fire Chief with the enclosed salary

Erik D. Edwards  
Fire Chief Lexington Fire Department  
[erik.edwards@cityoflexingtonmn.org](mailto:erik.edwards@cityoflexingtonmn.org)  
Cell 612-961-6582

## Lexington Assistant Fire Chief Proposed Salary

	Proposed Assistant Fire Chief Salary			
	Hourly	Salary	Monthly Salary	12
Base	\$ 12.65	\$ -		
EMT	\$ 2.30	\$ -		
FF II	\$ 2.30	\$ -		
Assistant Chief	\$ 4.85	\$ -	\$ -	
Assistant Chief - Salary - annual, paid monthly @	\$ -	\$ 6,191.03	\$ 515.92	
Fire Inspector II - annual, paid monthly @	\$ -	\$ 350.75	\$ 29.23	
Secretary - annual, paid monthly @	\$ -	\$ 350.75	\$ 29.23	
Total	\$ 22.10	\$ 6,892.53	\$ 574.38	

22% increase on Assistant Chief hourly rate

10% increase on Assistant Chief annual salary

Pay Category	Assistant Chief Vanderbloomer Ending Salary			
	Hourly	Salary	Monthly Salary	12
Base	\$12.65	\$0.00		
EMT	\$2.30	\$0.00		
FFII	\$2.30	\$0.00		
Assistant Chief	\$3.97	\$0.00		
Assistant Chief - Salary - annual, paid monthly @	\$0.00	\$5,577.50	\$ 464.79	
Fire Inspector II - annual, paid monthly @	\$0.00	\$350.75	\$ 29.23	
Secretary - annual, paid monthly @	\$0.00	\$350.75	\$ 29.23	
Total	\$21.22	\$6,279.00	\$ 523.25	

JOINT POWERS AGREEMENT FOR  
THE RECONSTRUCTION OF:  
HAMLINE AVENUE  
FROM 97TH LANE TO EDGEWOOD ROAD  
IN THE CITIES OF BLAINE AND LEXINGTON

This Agreement made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2021, by and between the City of Blaine, 10801 Town Square Drive NE, Blaine, MN 55449, hereinafter referred to as "Blaine", and the City of Lexington, 9180 Lexington Avenue, Lexington, MN 55014, hereinafter referred to as "Lexington".

WITNESSETH

WHEREAS, the parties to this Agreement consider it mutually desirable to reconstruct the existing street on Hamline Avenue, hereinafter referred to as the "Street" for the benefit of the traveling public; and

WHEREAS, the parties agree that the Cities of Blaine and Lexington shall jointly participate in a project for reconstruction of said Street from the intersection at 97<sup>th</sup> Lane to the intersection at Edgewood Road in the Cities of Blaine and Lexington, herein after referred to as "Project"; and

WHEREAS, the parties agree that it is in their best interest that the cost of said project be shared by jointly participating in the cost of construction of said Project; and

WHEREAS, the Street is located within the corporate boundaries of both Blaine and Lexington; and

WHEREAS, Minnesota Statutes Section 471.59 authorizes political subdivisions of the State to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE, it is mutually stipulated and agreed that Blaine and Lexington will share project responsibilities and costs associated with the construction and related activities of the Project as described in the following sections:

I. COSTS

The contract costs of the construction work shall constitute the actual "Construction Costs" and shall be so referred to herein. The Construction Costs for the Project shall be split between Blaine and Lexington based on each City's percentage of front footage (including both property and right of way) along the Project, except driveway and curb and gutter costs, which will be apportioned based on the actual costs of driveway and curb and gutter installed in each City respectively.

II. SURVEY WORK

Blaine shall provide all necessary surveying services, including a topographic survey of the Project corridor and all construction staking associated with the Project. Costs for said survey work will be paid by Blaine.

III. DESIGN SERVICES AND PROJECT ADMINISTRATION

Blaine shall provide all engineering design services, including design of plans and specifications, and shall cause the construction of the Project in conformance with said plans and specifications. Blaine shall include representatives of Lexington in determining the general scope and design parameters of the project. Both parties shall approve the final design prior to bidding the project. Blaine shall do the calling for bids and the acceptance of all bid proposals in accordance with Minnesota Law. Blaine shall perform construction administration on this project. Construction inspection shall be a joint effort between the parties, led by Blaine. Each city shall perform all resident coordination with their residents regarding construction issues which directly affect the abutting residents



such as driveways, landscaping and yards. Costs for said design services will be paid for by Blaine. Any construction inspection and project administration done by either party will be paid by that party separately with no cost splitting or sharing.

IV. CITY UTILITIES

All costs for new storm sewer, storm water ponding and other drainage facilities will be apportioned as identified in project Construction Cost. All costs associated with any removal, replacement or construction of new sanitary sewer or water main utilities shall be apportioned to the City which owns the utilities.

V. CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

Any change orders or supplemental agreements that affect the Construction Costs must be approved by both parties prior to execution of work.

VI. FINAL COMPLETION

Final Completion of the Project must be approved by both parties.

VII. PAYMENT

Blaine will administer the contract and act as the paying agent for the Construction Costs. Payments to the Contractor will be made as the Project work progresses and when certified by the Blaine City Engineer. Blaine will, in turn, bill Lexington for Lexington's share of the Construction Costs upon Substantial Completion of the Project. Upon presentation of an itemized claim, Lexington shall reimburse Blaine for its share of costs incurred under this Agreement within 30 days from the presentation of the claim. If any portion of an itemized claim is questioned by the receiving agency, the remainder of the claim shall be promptly paid and accompanied by a written explanation of the amounts in question. Payment of any amount in dispute will be made following good faith negotiation and documentation of actual costs incurred in carrying out the work.

VIII. INDEMNIFICATION

Blaine and Lexington agree to defend, indemnify, and hold harmless the other party, its officers, employees and agents, successors and assigns, from all damages, costs, and expenses and liabilities, including reasonable attorney's fees and disbursements, sustained in any action commenced by any third party in connection with the indemnifying party's performance of its duties and obligations under this Agreement, except those damages, costs, and expenses and liabilities, including reasonable attorney's fees and disbursements, arising from the negligence or willful misconduct of the other party.

IX. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds expended and report of all receipts and disbursements shall be made upon request by either party.

X. TERMINATION

This Agreement may be terminated at any time, with or without cause, if both parties agree. Such termination shall not be effective with respect to any solicitation of bids or any purchases of services or goods, which occurred prior to such notice of termination.

XI. NOTICE

For purposes of delivery of any notices hereunder, the notice shall be effective if delivered to the City Manager of Blaine, 10801 Town Square Drive NE, Blaine, MN 55449, and the City Administrator of Lexington, 9180 Lexington Avenue, Lexington, MN 55014.

XII. ENTIRE AGREEMENT REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below.

CITY OF BLAINE

CITY OF LEXINGTON

By: \_\_\_\_\_  
Tim Sanders  
Mayor

By: \_\_\_\_\_  
Mike Murphy  
Mayor

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

ATTEST:

ATTEST:

By: \_\_\_\_\_  
Michelle A. Wolfe  
City Manager

By: \_\_\_\_\_  
Bill Petracek  
City Administrator

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**CITY OF LEXINGTON, COUNTY OF ANOKA, STATE OF MINNESOTA**

**RESOLUTION 22-07**

**A RESOLUTION ADOPTING THE LOCAL WATER MANAGEMENT PLAN**

**WHEREAS**, Minnesota Statute 103B.235 requires that that local government units having land use planning authority prepare local water management plans; and

**WHEREAS**, the Metropolitan Land Planning Act requires that each community's Comprehensive Plan include a local water management plan; and

**WHEREAS**, a Local Water Management Plan meeting the requirements of Minnesota Statutes 103B.235 was prepared as part of the 2040 Comprehensive Plan; and

**WHEREAS** Resolution 2018-73 approved "The Comprehensive Plan" which included the Local Water Management Plan; and

**WHEREAS** Rice Creek Watershed District formally approved the Local Water Management Plan

**WHEREAS** Minnesota Statute 103B.235 requires that the Local Water Management Plan be adopted within 120 days of watershed organization approval.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lexington to formally adopt Local Water Management Plan.

The motion of the adoption of the foregoing resolution was duly made by Member \_\_\_\_\_, and duly seconded by Member \_\_\_\_\_. Upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed by the City Council of Lexington, Minnesota this 20th day of January 2022.

\_\_\_\_\_  
Mike Murphy, Mayor

Attest:

-----  
Bill Petracek, City Administrator



**CITY OF LEXINGTON, COUNTY OF ANOKA, STATE OF MINNESOTA**

**RESOLUTION 22-08**

**A RESOLUTION ADOPTING THE LOCAL WATER MANAGEMENT PLAN**

**WHEREAS**, Minnesota Statute 103B.235 requires that that local government units having land use planning authority prepare local water management plans; and

**WHEREAS**, the Metropolitan Land Planning Act requires that each community's Comprehensive Plan include a local water management plan; and

**WHEREAS**, a Local Water Management Plan meeting the requirements of Minnesota Statutes 103B.235 was prepared as part of the 2040 Comprehensive Plan; and

**WHEREAS** Resolution 2018-73 approved "The Comprehensive Plan" which included the Local Water Management Plan; and

**WHEREAS** Rice Creek Watershed District formally approved the Local Water Management Plan

**WHEREAS** Minnesota Statute 103B.235 requires that the Local Water Management Plan be adopted within 120 days of watershed organization approval.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lexington to formally adopt Local Water Management Plan.

The motion of the adoption of the foregoing resolution was duly made by Member \_\_\_\_\_, and duly seconded by Member \_\_\_\_\_. Upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed by the City Council of Lexington, Minnesota this 20th day of January 2022.

\_\_\_\_\_  
Mike Murphy, Mayor

Attest:

-----  
Bill Petracek, City Administrator



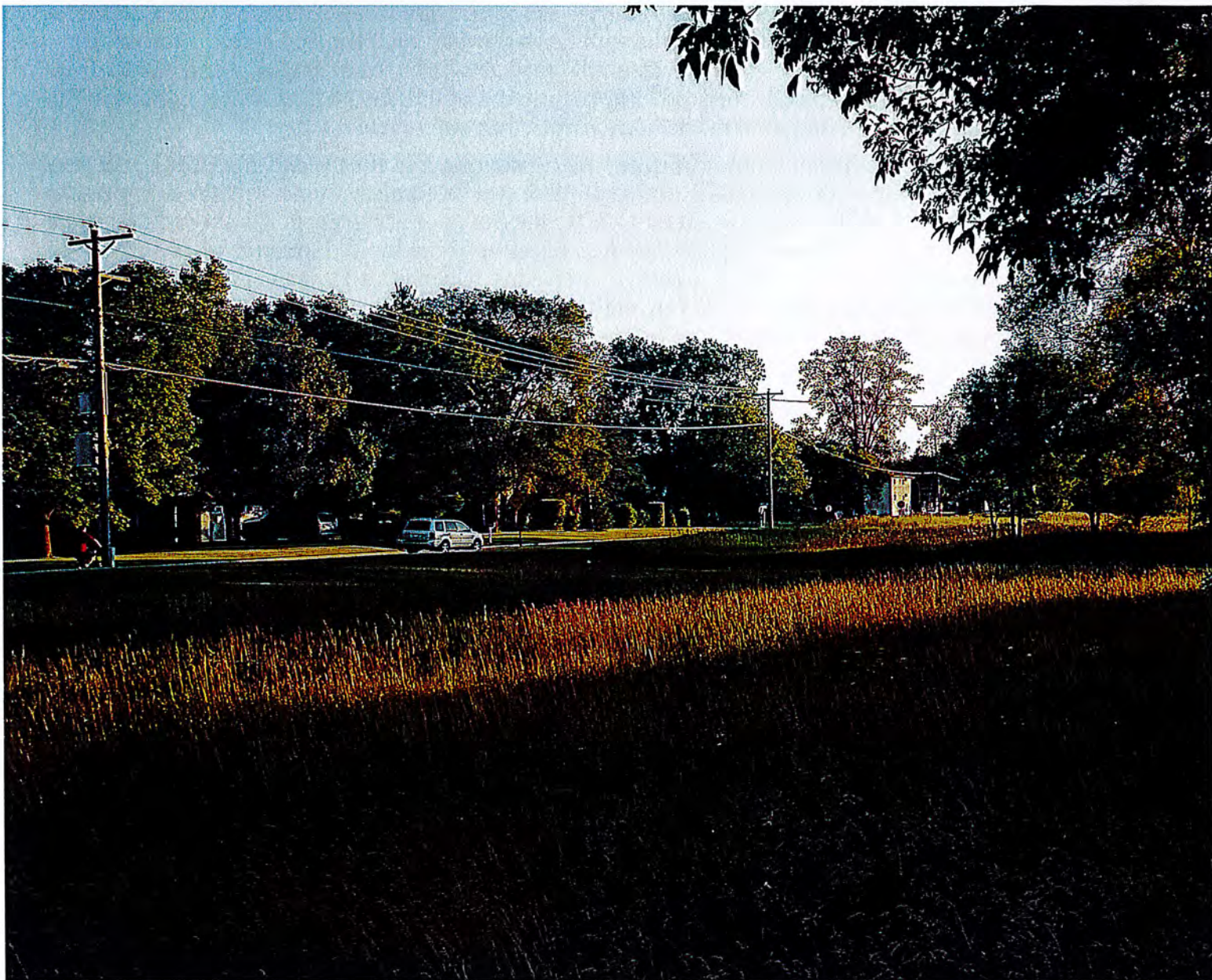
# Local Water Management Plan





# Table of Contents

<b>Executive Summary</b>	<b>3</b>
<b>Goals &amp; Policies</b>	<b>4</b>
<b>General Standards</b>	<b>5</b>
<b>Maps</b>	<b>15</b>
<b>Implementation</b>	<b>19</b>





# Executive Summary

The City of Lexington Local Water Management Plan has been prepared in accordance with Minnesota Statutes 103.b, the Minnesota Rules Chapter 8410 and the Rice Creek Watershed District's Watershed Management Plan .

The plan is subdivided into four sections as listed:

1. Executive Summary
2. Goals & Policies
3. General Standards
4. Maps

The City of Lexington lies completely within the Rice Creek watershed district. As such the City will rely primarily on the Rice Creek Watershed District (RCWD) for municipal review and compliance of stormwater management requirements. This district has water resource regulations which continue to apply within the city limits. The City provides public wastewater facilities and services to residents. Currently there are roughly 2100 residents with anticipated growth to reach roughly 2400 residents by 2040. The collector system is mostly serviced by gravity mains, and there are limited force mains in the City. A map of the sanitary sewer system has been provided for reference.

The City has a relatively small amount of surface water resources and thus is not in a FEMA 100 year floodplain boundary, however one public drainage ditch Anoka-Ramsey Judicial Ditch 1 is present within the City as well as a few wetlands. The RCWD is the drainage authority in the City and the local government unit for the Wetland Conservation Act. Because of the limited amount of surface water Lexington has fewer natural stormwater management basins, which is an occasional issue for localized drainage issues during large rain events. Currently there are no projects with the watershed taking place in or around Lexington. A map of the storm sewer system has been provided for reference.

The City inspects all storm water management facilities during construction, during the first year of operation. According to the City's Stormwater Pollution Prevention Plan the City conducts annual inspections of structural stormwater BMP's to determine structural integrity, proper function and maintenance needs. They also inspect a minimum of 20% of ponds and outfalls each year on a rotating basis. Any person subject to an NPDES storm water discharge permit shall comply with all provisions of such permit. Where re-use of stormwater is implemented, volumes captured and reused shall be considered volume capacity towards volume reduction requirements by the City within the same resource of concern.

Water pumped from a site shall be treated by the appropriate control devices. Erosion and sedimentation control devices and techniques shall be consistent with the MPCA's Minnesota Stormwater Manual. The City also completes bi-annual street sweeping (100% of the streets) to prevent sediment and debris from entering the storm sewer system. The City will continue to address any non-stormwater discharges that are found to be a significant contributor of pollutants to the MS4.

The City will continue to implement a public education program to help educate residents about the impacts of stormwater discharges on water bodies and steps the public can take to reduce pollutants in stormwater runoff. The city will continue to assess existing and potential water resource problem areas in accordance with MN Rules 8410, but currently does not have any key conservation areas and has identified some drainage issues during heavy rains, old sewer and water infrastructure, and water runoff from the industrial park.. The city does drain to impaired water bodies such as Rice Creek, Golden Lake, and the Mississippi River.

The City of Lexington officially requests that the RCWD continue to implement its rules, regulations, and issue permits within the community.



# Goals & Policies

## Goals

1. Continue to partner with the Rice Creek Watershed District on their goals and policies.
2. Make sure all data collected by the District is available for all citizens and streamline the flow of permit related information, and conserve staff resources by improving the efficiency in the distribution.
3. Utilize the Rice Creek Watershed District (RCWD) website to provide access and to distribute data and information.
4. Use implementation processes and funding mechanisms consistent with the anticipated benefits received.
5. Minimize the potential damage to public and private infrastructure, private property, the land and other important water related natural resources caused by excess runoff and flooding.
6. Recognize the potential uncertainty associated with managing water resources and understand the implications of emerging issues including climate change, the use of monitoring data, and the interpretation of scientific and technical data, in the decision-making process.
7. Capitalize on opportunities to enhance water quality, reduce runoff volume and flood damages, and enhance ecological resources by using open space and greenways in the city.
8. Continue to incorporate ground water considerations into the decision making process with mindfulness of the interconnectedness of water and water dependent natural resources for development and redevelopment opportunities.

## Policies

1. Provide data in a manner which maximizes use by the public, share and distribute data and information in the most efficient manner possible, and minimize the duplication of data collection through cooperative data collection efforts and information sharing on the city website.
2. Encourage landowners to improve water quality, reduce runoff volume, and enhance ecological systems through the use of cost-share programs.
3. Continue to partner with RCWD for management of wetlands and establish wetland management goals to improve ecological condition.
4. Continue to manage non-103 E drainage systems and provide a functional level of service to benefited lands, while following local, state and federal laws and programs.
5. Achieve a better understanding of local surface and ground water dynamics and interactions in the City of Lexington.



# General Standards

## Wastewater Infrastructure and Management

Lexington provides public wastewater facilities or services to its residents. The system serves all recorded population, households, and lots located in Lexington. This is shown in the City's existing land use, as it is landlocked and its future land use will be very similar. More detailed information and land use maps can be found in chapter 3 of the comprehensive plan. The systems service 787 households.

The City estimates that approximately 2,100 residences and businesses are served by the Sewage Treatment System. The table below from the Metropolitan Council illustrates that new growth through 2040 is expected to continue to utilize the municipal shared sewer system.

Forecast Year	Forecast Component	Population	Households	Employment
2010	MCES Sewered	2,049	787	467
2010	Unsewered	0	0	0
2020	MCES Sewered	2,100	820	600
2020	Unsewered	0	0	0
2030	MCES Sewered	2,270	880	630
2030	Unsewered	0	0	0
2040	MCES Sewered	2,430	950	640
2040	Unsewered	0	0	0

*Source: Metropolitan Council*

The map on the following page shows the entire Sanitary Sewer System for Lexington. It shows the various locations for manholes, force mains, gravity mains, pipe castings, lift stations, and the city limits of Lexington. Most of Lexington is serviced by gravity mains, and there are limited force mains in the City. For geological features of Lexington please refer to the RCWD Watershed Management Plan or the Anoka County Geological Atlas.







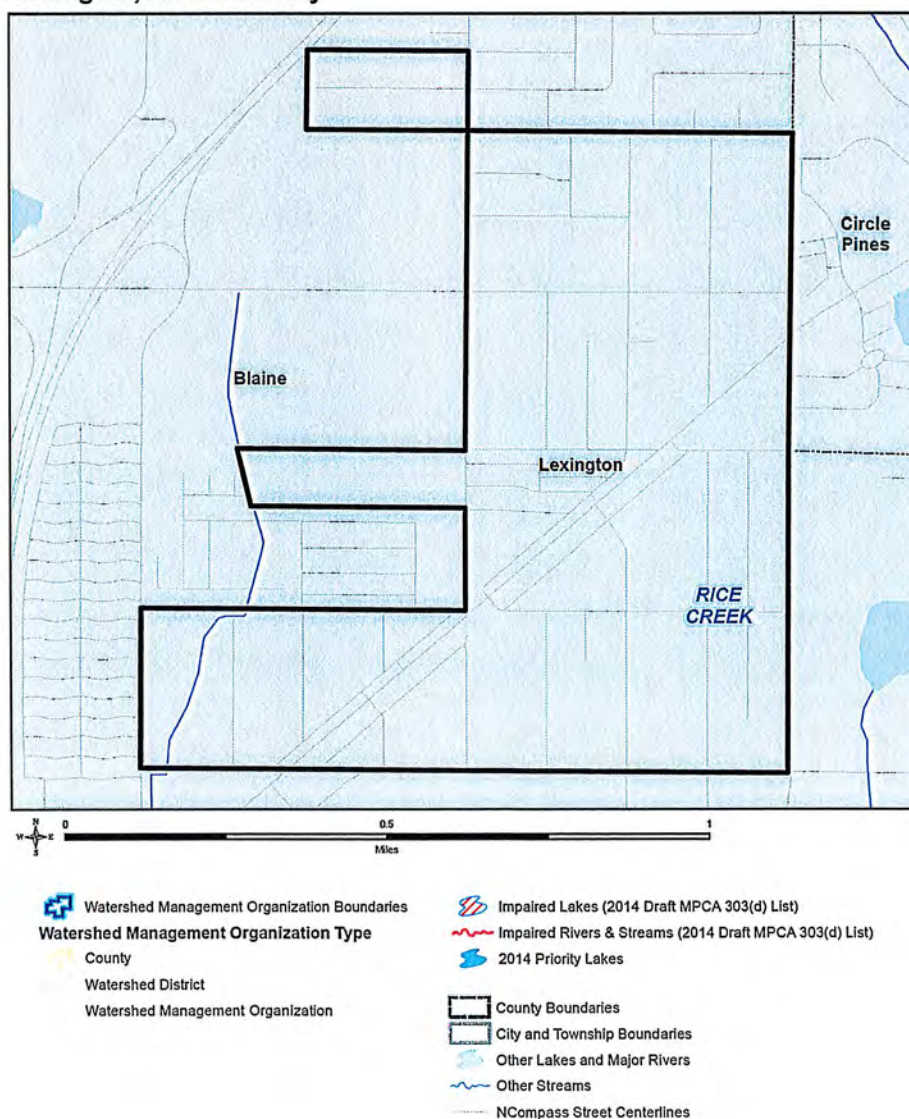
## Surface Water Resources


The entire City of Lexington is within the boundaries of the Rice Creek Watershed District (RCWD). Additionally, an open channel public drainage ditch, Anoka-Ramsey Judicial Ditch 1 Branch 2 is present in the City of Lexington. Natural surface water features in the RCWD and the City of Lexington contribute greatly to the aesthetics of the community and/or function as natural drainage basins.

The City's surface waters are integral to the City's water resource management by serving as storage basins for stormwater during storm events and providing natural filtration for stormwater runoff. The City of Lexington does not contain any FEMA 100 year floodplain zones due to the relatively small amount of surface water resources. The City's stormwater runoff eventually drains to Golden Lake, Rice Creek, and the Mississippi River. The low number of surface waters in the City decreases the potential risk of significant flooding, but localized flooding still occurs as described in the Problem Areas section on page 12.

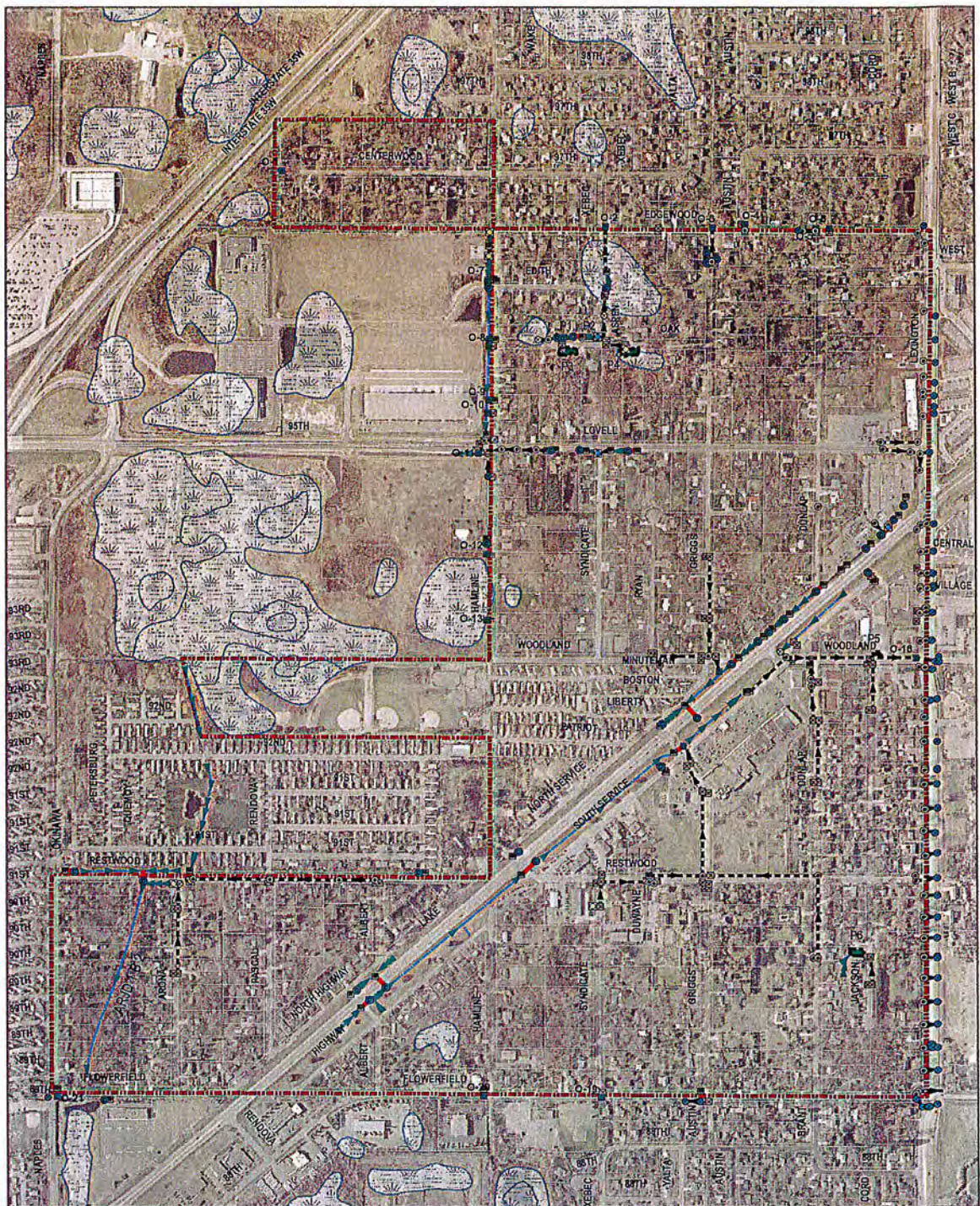
The Rice Creek Watershed District is approximately 185 square miles. The District has water resources regulations and goals and policies that it implements throughout the District to conserve and restore water resources for the beneficial use of current and future generations.

**Surface Water Resources  
Lexington, Anoka County**



Source: Metropolitan 





# LEXINGTON STORM SEWER MAP

## Legend

- Storm Manholes
- Storm Gravity Mains
- Storm Culverts
- Ditch Drainage

### Storm Discharge

- ID'd Outfall
- Standard Outlet
- Culvert Outlet
- Private Outlet
- Unknown

### Storm Inlets

- Inlet Type
- Standard
- Catchbasin
- Pipe Inlet
- Rear Yard
- Unknown

- Storm Detention Areas
- NWI Wetlands
- City Limits

DATA SOURCES:  
MSA  
BASE DATA PROVIDED BY ANOKA CO.  
AERIAL IMAGERY PROVIDED BY ANOKA CO.

0 125 250 500 Feet





## **Stormwater Inspection and Maintenance Schedule**

All storm water management facilities shall be designed to minimize the need for maintenance, to provide access for maintenance purposes and to be structurally sound. All storm water management facilities shall have a plan of operation and maintenance that assures continued effective removal of pollutants. The director of public works, or designated representative, shall inspect all storm water management facilities during construction, during the first year of operation, and every year for structural stormwater BMPs to determine structural integrity, proper function, and maintenance needs. The inspection records will be kept on file at the public works department for a period of 6 years. It shall be the responsibility of the applicant to obtain any necessary easements or other property interests to allow access to the storm water management facilities for inspection and maintenance purposes.

## **Compliance**

The city of Lexington will primarily rely on the RCWD for municipal review and compliance with stormwater management requirements. However, certain provisions are kept for unique situations. Included in these are industrial activities and situations where access is limited.

Any person subject to an NPDES construction stormwater permit shall comply with all provisions of such permit. Proof of compliance with the permit may be required in a form acceptable to the city prior to the allowing of discharges to the storm sewer system. Any person responsible for a facility that has stormwater discharges, and who is or may be the source of an illicit discharge, may be required to implement, at the person's expense, additional structural and nonstructural BMPs to prevent the further discharge of pollutants to the storm sewer system. These BMPs shall be part of a stormwater pollution prevention plan as necessary for compliance with requirements of the NPDES permit.

If the city has been refused access to any part of the premises from which stormwater is discharged, and is able to demonstrate probable cause to believe that there may be a violation of this section or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this chapter or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the city may seek an administrative search warrant from any court of competent jurisdiction.

## **Post-Construction Control**

The City's post-construction control ordinance is the City's method for managing stormwater associated with development and re-development projects. Where re-use of stormwater is implemented, such as use with an irrigation system, the volume captured and reused shall be considered volume capacity towards volume reduction requirements by the City within the same resource of concern. All re-use measures must be fully documented in the post-construction stormwater management program maintained by the City. If the permittee receives payment from the owner and/or operator of a construction activity for mitigation purposes in lieu of the owner or operator of that construction activity meeting the conditions for post-construction stormwater management. The permittee shall apply any such payment received to a public stormwater project. The permittee must identify priority areas within the various watersheds of its jurisdiction where mitigation projects could occur. If the owner of a construction activity cannot meet the TSS and TP requirements because of site limitations, they may either perform a mitigation project or make an in- lieu-of payment to the City to apply to a mitigation project at a later time.



## Key Conservation Areas

The City of Lexington has no key conservation areas as the City limits are 100% developed and the City is landlocked.

## New Projects and Programs

The City's CIP does not include any projects that would impact the regional systems. All Capital Improvement Programs relating to regional systems would be limited and primarily focused on maintenance efforts on an as required basis with no major expansions anticipated. The city reviews the CIP annually. 2019's CIP is shown below;

Category	Cost	Funding Source
Administration	\$86,000	Capital Fund and Franchise Fees
Fire	\$50,000	Gambling Proceeds 10% Funds
Street	\$186,000	Capital Fund and Fund Reserves
Parks	\$5,000	Capital Fund and Park Dedication Fees
Transfers	\$25,000	Reduce Debt Levy to 2017 Street Improvement
Liquor	\$40,000	Liquor Fund
Storm Sewer	\$0	Storm Sewer Fund
Sewer	\$3,500	Sewer Fund
Water	\$3,500	Water Capital Expenditure

Please refer to the end of this plan for the City's detailed CIP table located on pages 22-23.

## NPDES Requirements Conformity

The City of Lexington is compliant with the NPDES requirements for MS4 permittees. The City of Lexington's Stormwater Pollution Prevention Plan is a resource stating rules and regulations, some of the proceeding sections of this plan are summaries of the SWPPP. The City of Lexington has a categorical Waste Load Allocation (WLA) for the Golden Lake TMDL. The City has helped address this WLA by installing raingardens in the City. The City will work with RCWD and adjacent communities to continue addressing the Golden Lake TMDL requirements. The City is also included in the Upper Mississippi River Bacteria TMDL, and will help address this by implementing a pet waste ordinance or policy.

## Erosion and Sediment Ordinance

Water pumped from the site shall be treated by temporary sedimentation basins, grit chambers, sand filters, up flow chambers, hydro-cyclones, swirl concentrators or other appropriate controls as appropriate. Water may not be discharged in a manner that causes erosion or flooding of the site or receiving channels or a wetland. Erosion and sedimentation control devices and techniques shall be consistent with the MPCA's "MN Stormwater Manual" as amended. For sites with less than ten acres disturbed at one time, silt fences, straw bales, or equivalent control measures shall be placed along all side slope and down slope sides of the site. If a channel or area of concentrated runoff passes through the site, silt fences shall be placed along the channel edges to reduce sediment reaching the channel. The use of silt fences, straw bales, or equivalent control measures must include a maintenance and inspection schedule. Below is a link. The existing ordinance needs some updates that will be completed as shown in the CIP. This will occur within the required timeframe as specified in M.S. 103B.235 Subd.4.

<http://www.ci.lexington.mn.us/page/open/648/0/CHAPTER%2013%20-%20STORM%20WATER%20MANAGEMENT%20REGULATIONS.pdf>

## Housekeeping Requirements

**Street sweeping:** The City currently uses a City owned mechanical street sweeper to remove sediment and debris from the road surface within the jurisdiction and minimize the amount received by the storm sewer system. The City plans to continue to use the current system of street and parking lot sweeping which involves training, storage, disposal, and sweeping schedules. Lexington completes bi-annual street sweeping (100% of the streets).

**Snow plowing:** The City holds an annual snowplow meeting.

**Salt:** Inspect all exposed stockpile, storage and material handling areas at least annually. The City uses a salt/sand mixture. This stockpile is always completely disposed of by the end of each winter season. The City does not store salt mixtures over the summer. The city has goals to document the amount of salt and sand applied to roadways, create a sensible salt program, and evaluate alternative deicing products, equipment, or procedures.

## Pollutant Control

The City will continue to evaluate whether any of the following categories of non-stormwater discharges or flows are significant contributors of pollutants to our MS4: water line flushing, landscape irrigation, diverted stream flows, rising ground waters, uncontaminated ground water infiltration, uncontaminated pumped ground water, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, springs, water from crawl space pumps, footing drains, lawn watering, individual residential car washing, flows from riparian habitats and wetlands, dechlorinated swimming pool discharges, street wash water, and discharges or flows from fire fighting activities. For any non-stormwater discharges or flows which the City finds to be a significant contributor of pollutants to the MS4 the City will develop an action plan to evaluate and address the impact the discharge is having on stormwater quality.

City Code Chapter 13, Section 13.30 Sub-division 13 states “All Stormwater management facilities shall be designed to minimize the need of maintenance, to provide access for maintenance purposes and to be structurally sound. All Stormwater management facilities shall have a plan of operation and maintenance that assures continued effective removal of pollutants carried in Stormwater runoff. The director of public works, or designated representative, shall inspect all Stormwater management facilities during construction, during the first year of operation, and at least once every year thereafter. The inspection records will be kept on file at the public works department for a period of 6 years. It shall be the responsibility of the applicant to obtain any necessary easements or other property interests to allow access to the storm water management facilities for inspection and maintenance purposes.”

## Public Information and Education

The City will continue to implement a public education program to distribute educational materials to the community or conduct equivalent outreach activities about the impacts of Stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in Stormwater runoff.

- Publish Stormwater issues, recycling information and Education Program information articles in the Quarterly Newsletter. (ongoing)
- Distribute Educational Materials on Cable Television Broadcast Channel 16
- Broadcast weekly issues on Stormwater management on Cable Television Channel 16 continually throughout to educate our residents. (ongoing)



- Continue 30-day public notice for the annual public meeting and continued on an annual interval. (ongoing - annual)
- Solicit Public Input and opinion on the Adequacy of the SWPPP
- Continue to provide a copy of the SWPPP at City Hall for viewing prior to the annual Public Meeting and other times upon request. (ongoing - annual)
- BMP categories to be implemented
- Measurable goals and time frames
- Online Availability of Stormwater Pollution Prevention Program Document
- Provide an electronic document of Stormwater Pollution Prevention Program document online, to allow anytime, easier access to these documents annually. (ongoing - annual)

## Problem Areas

The City is required to assess existing or potential water resource problems regulated by MN Rules 8410. There are no conflicts between infiltration requirements and wellhead protection. Citizens have identified a few issues such as drainage issues during heavy rains, old sewer and water infrastructure, and water run-off from the industrial park. While the solutions for these problems have not yet been determined, the City will continue to evaluate potential solutions to address these issues. Lexington is a regulated community for stormwater but is not a local floodplain administrator for FEMA. Another identified issue is the City drains to several impaired waters, which include Golden Lake, Rice Creek, and the Mississippi River. Golden Lake is impaired for nutrients, and Rice Creek and the Upper Mississippi River are impaired for E.coli. The City will evaluate corrective actions to help improve these impaired waters. The Rice Creek Watershed District's, district-wide modeling has identified an existing point of discharge from Lexington to Blaine and is shown in the following table with the flow points. Through our existing goals and policies we will continue to work with the RCWD to ensure the existing flow rates will be maintained or reduced.

ID	Discharging City	Receiving City	Watercourse	2-year 24 Hour Rainfall	10-Year 24 Hour Rainfall	100-Year 24 Hour Rainfall	100-Year 10-Day Snowmelt
Le-Bl_1	Lexington	Blaine	ARJD Branch 2	11	23	54	33

## Amendment Procedures

Normally, the City of Lexington will initiate and propose an amendment to the City's Local Water Management Plan and can do so at any time. The process will require the City of Lexington to acknowledge a needed amendment. Amendments can be required to comply with amendments to the Local Water Management Plan requirements, to comply with modifications in State Statutes, to comply with revisions in the State Rules, to correct errors in the present plan, or to meet changing needs within the City of Lexington. The Local Watershed Management Plan must be updated every 10 years as part of the Comprehensive Plan update processes.

Any amendment will need to be considered by the City of Lexington. Upon consideration of the City Council, any amendment will need to follow the adopted submittal and review process described in the section titled *Submittal and Review*.



## Submittal and Review

The Minnesota Rules Chapter 8410, Minnesota Statutes 103.b and the RCWD Watershed Management Plan outline the submittal and review process of the Local Water Management Plan (LWMP). Lexington must consider and approve forwarding the LWMP, or any amendment, to the Rice Creek Watershed District (RCWD) for approval. The RCWD is allowed 60 days to review the Local Plans. Within the 60 days, the RCWD can approve, deny or request an extension from Lexington. If the RCWD fails to approve or deny the Plan within the 60 days and Lexington does not approve an extension, the LWMP is deemed approved.

Lexington must also forward a copy of the LWMP to Anoka County and to the Metropolitan Council for review at the same time the LWMP is submitted to the RCWD. Anoka County and the Metropolitan Council have 45 days to review and submit comments to RCWD. Neither the County nor the Metropolitan Council has the authority to deny the LWMP.

Once the RCWD has approved the LWMP or amendment, either by action or the failure to act within the prescribed period, the City of Lexington must adopt the LWMP or amendment within 120 days. The implementation of any regulatory controls required by the plan, or amendment to the plan, must be implemented within 180 days of the approval by the RCWD.





# Maps

## Surface Water and Groundwater Interaction City of Lexington, Anoka County



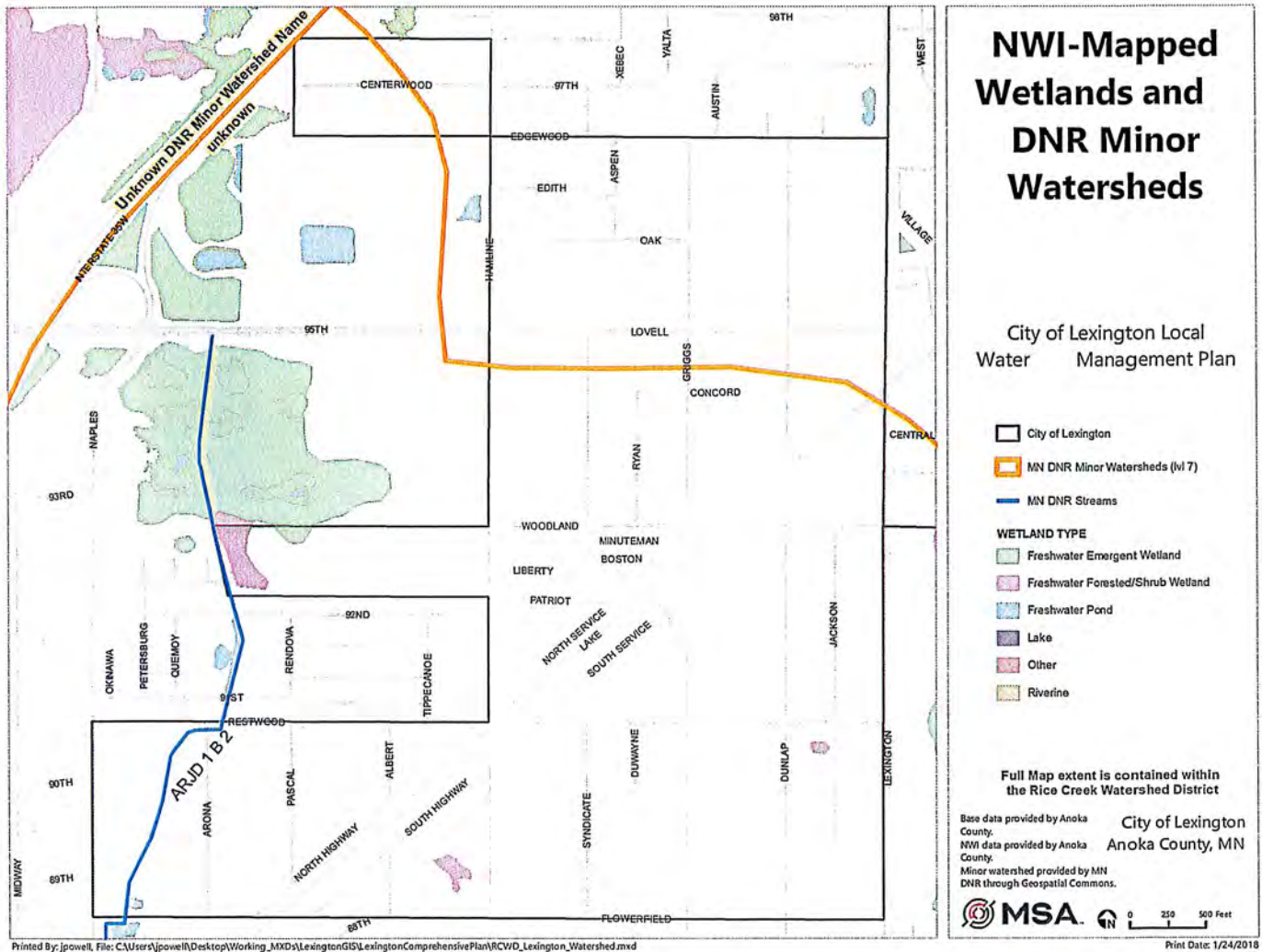
### Karst Features (DNR)

- ▲ Spring
- Sinkhole
- Calcareous Fens

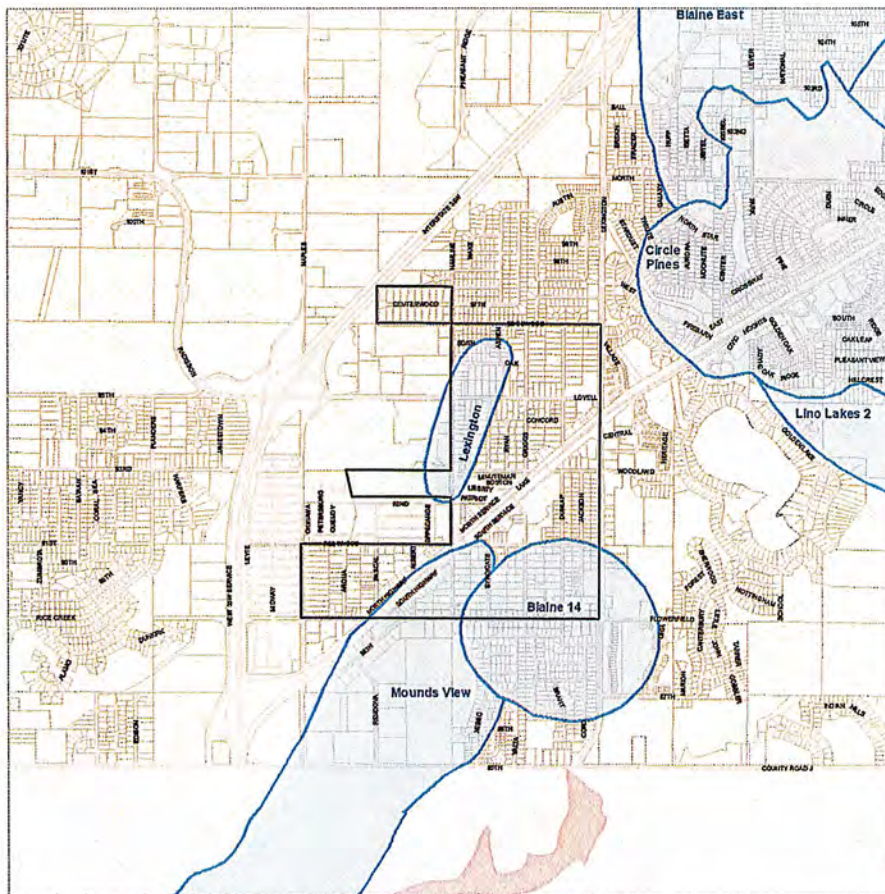
### Surface water type (regional screening by Met Council)

- Disconnected from the regional groundwater system
- Recharges aquifers
- Receives and discharges groundwater
- Supported by upwelling groundwater
- Trout Streams (DNR)

- County Boundaries
- City and Township Boundaries
- NCompass Street Centerlines
- Other Open Water Features

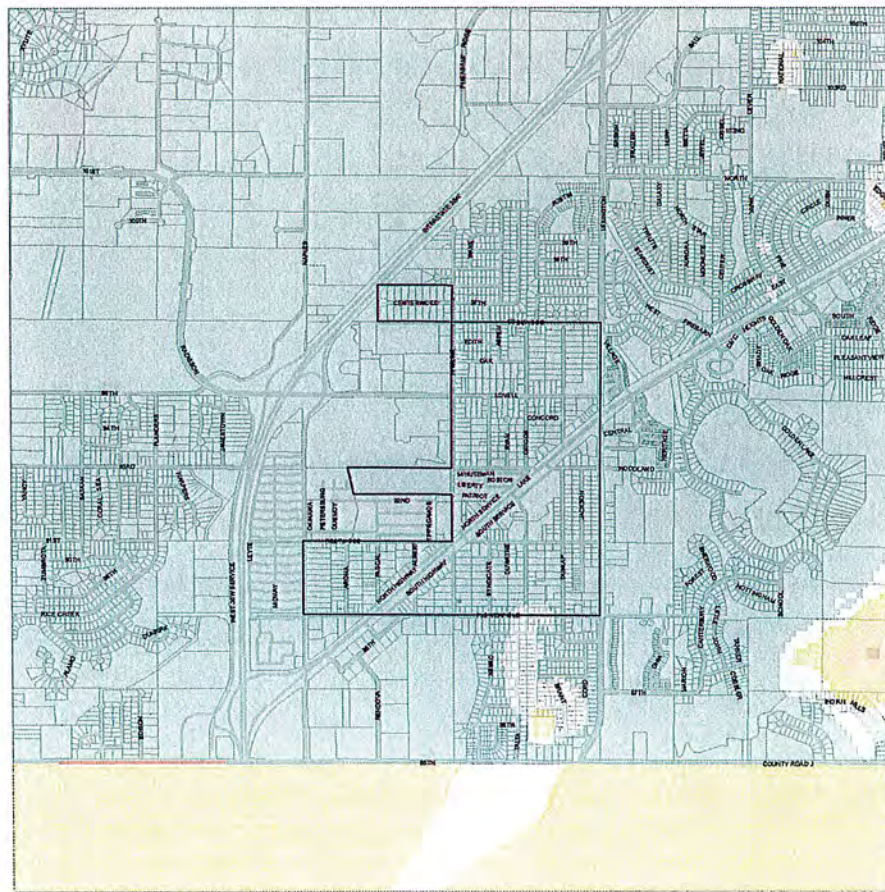






Printed By: jpowell, File: C:\Users\jpowell\Desktop\Working\_MXD\LexingtonGIS\LexingtonComprehensivePlan\RCWD\_Lexington\_Groundwater\_Aquifer.mxd

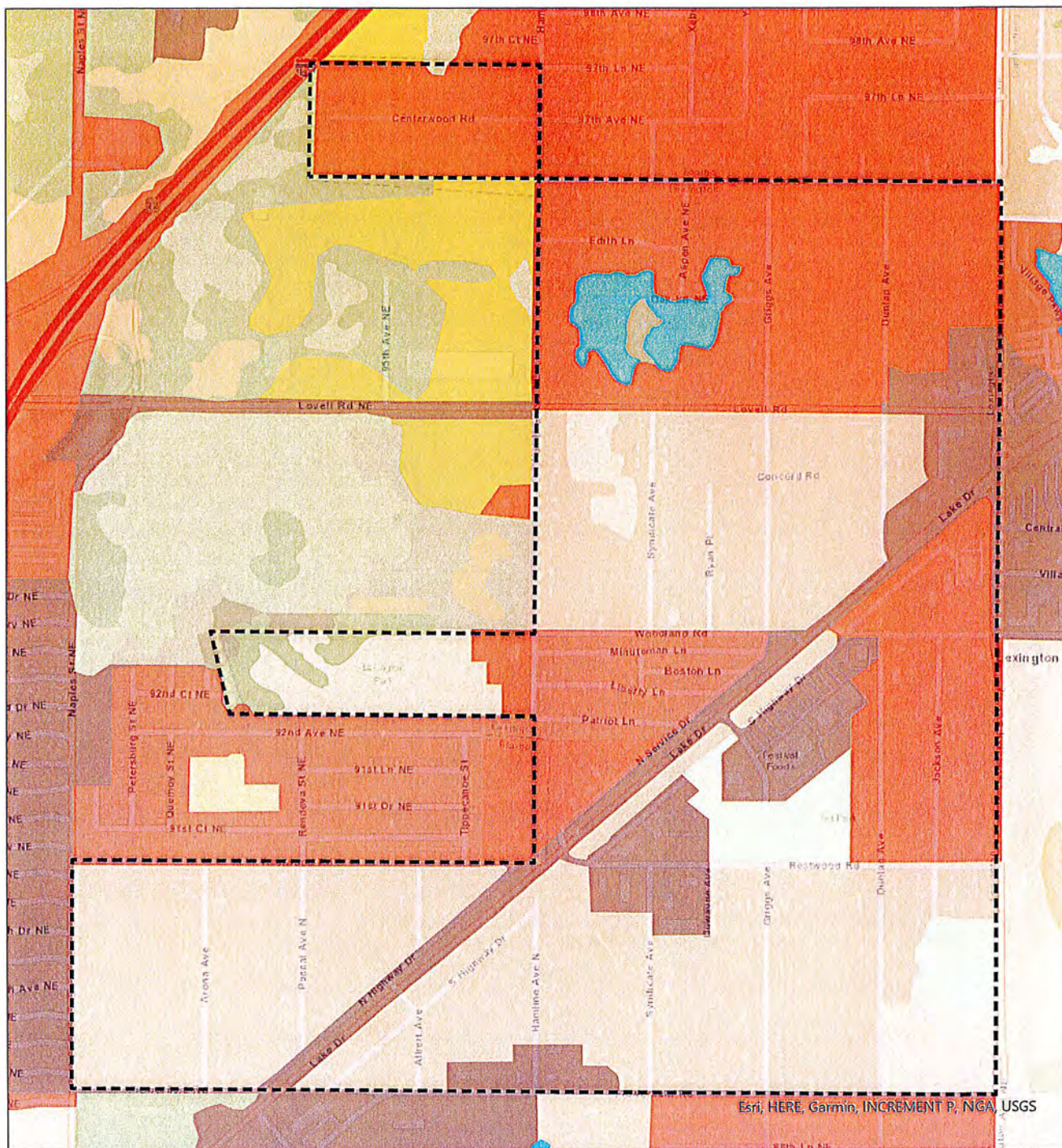
Print Date: 1/24/2018



Printed By: jpowell, File: C:\Users\jpowell\Desktop\Working\_MXD\LexingtonGIS\LexingtonComprehensivePlan\RCWD\_Lexington\_Groundwater\_Bedrock.mxd

Print Date: 1/24/2018





# LAND COVER CLASSIFICATION MAP

CITY OF LEXINGTON  
ANOKA COUNTY, MINNESOTA

- MLCCS**
- 11. 5-10% Impervious
  - 12. 11-25% Impervious
  - 13. 26-50% Impervious
  - 14. 51-75% Impervious
  - 15. 76-100% Impervious
  - 21. Short Grasses
  - 22. Agricultural Land
  - 23. Maintained Tall Grass
  - 24. Tree Plantation
  - 31. Forest
  - 32. Wetland Forest
  - 51. Shrubland
  - 52. Wetland Shrubs
  - 61. Tall Grasses
  - 62. Wetland Emergent Veg.
  - 63. Dry Tall Grasses
  - 71. Lichen Scrubland
  - 81. Rock Outcrop
  - 82. Mud Flat
  - 90. Open Water
  - 92. Wetland Open Water



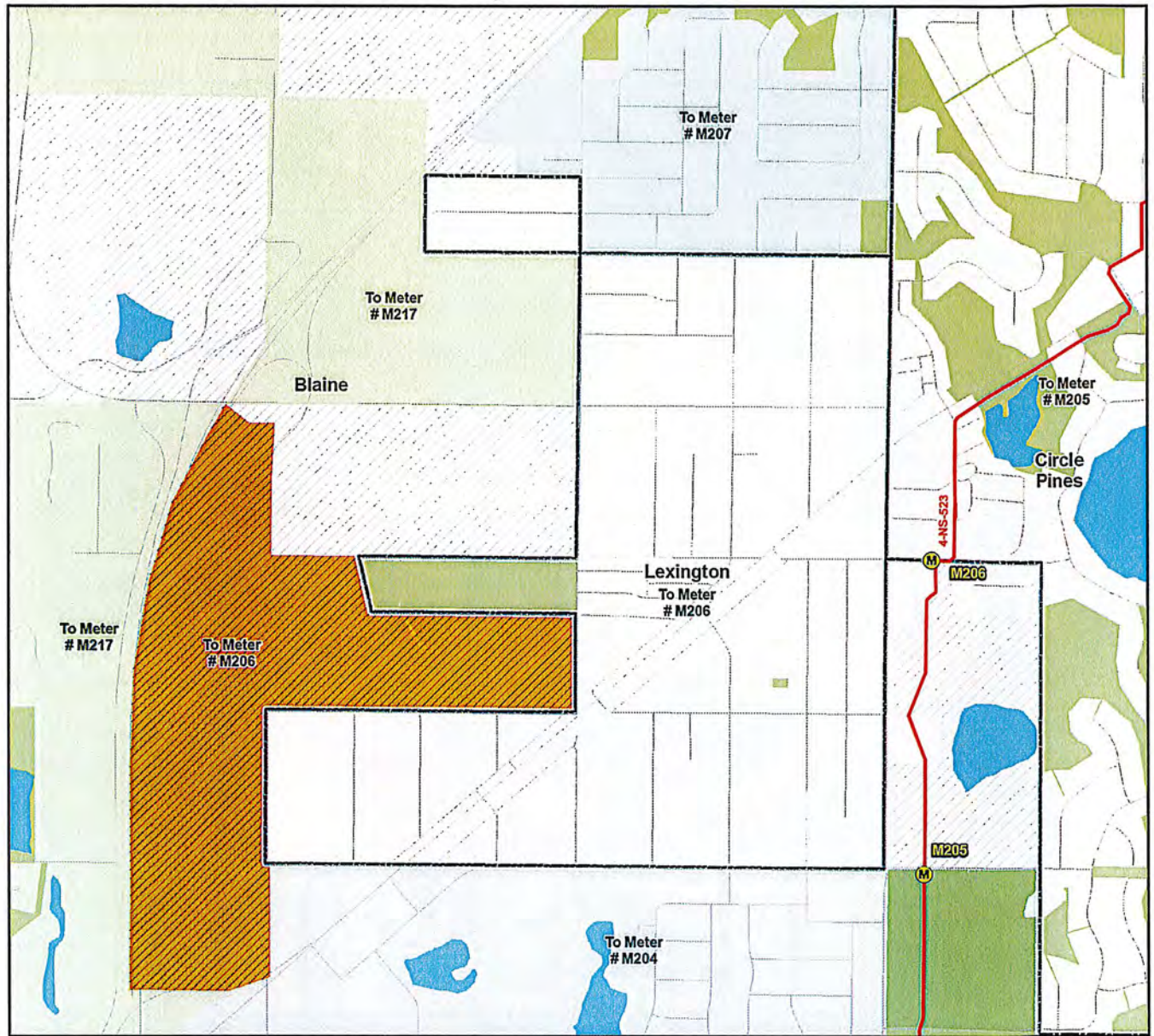
DATA SOURCES:  
BASE DATA PROVIDED BY  
MN DNR



Print Date: 1:22 PM 8/16/2021



# **MCES Sanitary Sewer Meter Service Areas** **City of Lexington, Anoka County**



1/2/2015

Source: Metropolitan Council

## **Interceptors by Type**

- Gravity
- Forcemain
- Siphon

## **Outfall**

- Low Head Crossing
- Bypass



Meters



Lift Stations



MCES Wastewater Treatment Plants

## **Interceptor Meter Service Areas**

To Meter # 100	Areas Not Served
----------------	------------------

Areas of Unmetered Flow into the Community

Rural Center WWTP Service Areas  
 2040 MUSA



County Boundaries



City and Township Boundaries



Lakes and Rivers



NCompass Street Centerlines

Park, Recreational or Preserve

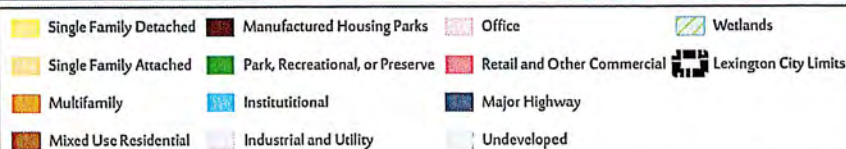
Golf Course



**Existing Land Use**

- Single family detached 40%
- Neighborhood commercial 15%
- Office 10%
- Industrial 10%
- Public, recreational, or preserve 10%
- Multi-family housing 10%
- Education 10%
- Health care 10%
- Government 10%
- Other 10%

**CITY OF LEXINGTON  
ANOKA COUNTY, MINNESOTA**



DATA SOURCES:  
BASE DATA PROVIDED BY  
METROPOLITAN COUNCIL

**MSA**

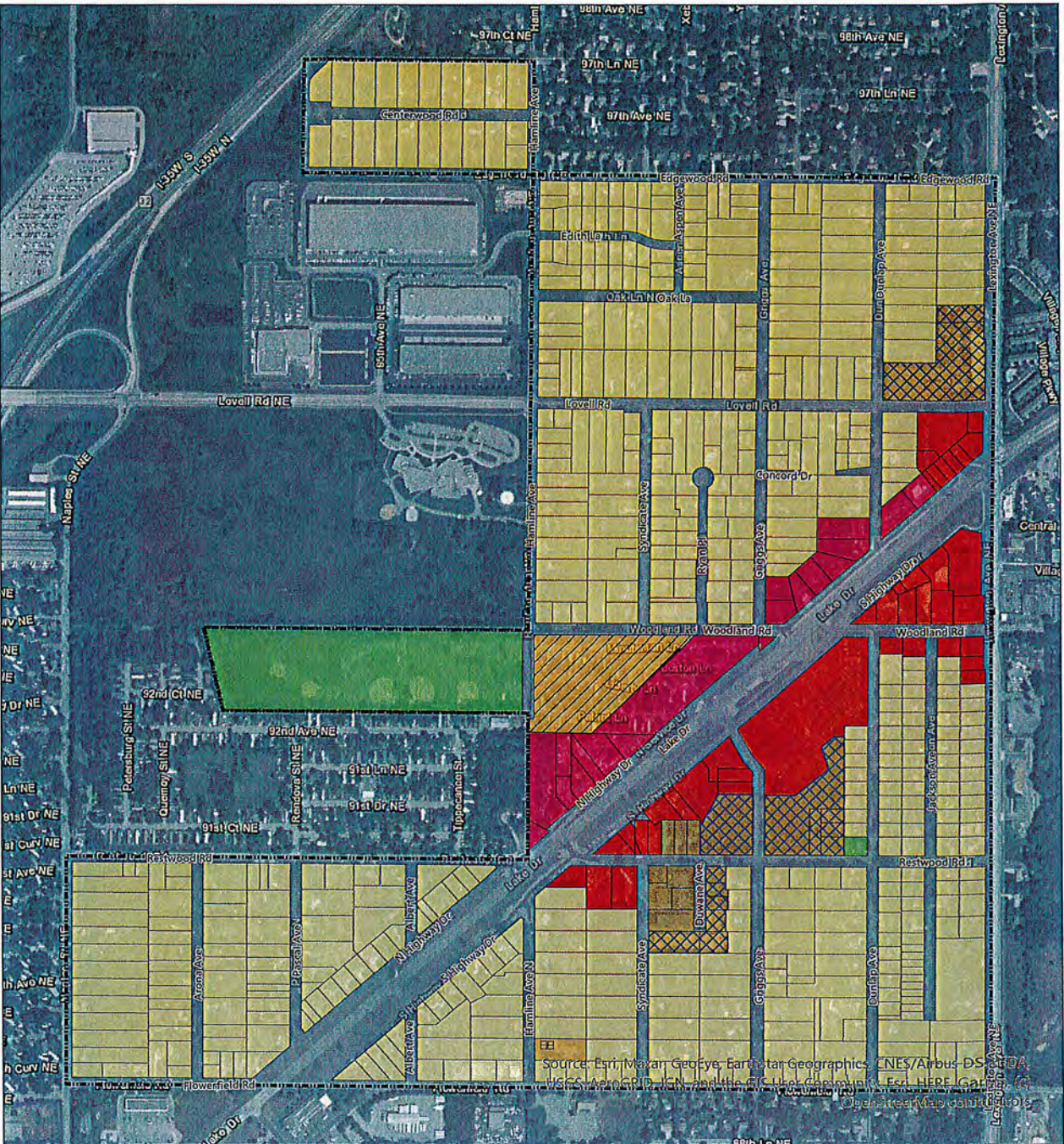
PROFESSIONAL REVIEW

Printed by: citizen, File: P:\10400\10400\10401\10401025\GIS\Lexington Existing Land Use Map.mxd

Print Date: 2-11-27 PM 4:21:20



The future land use map represents the desired environment of the City's future land use. The majority of Lexington is residential. In the next 10 years there is potential for more commercial development. For further in depth information on the land use categories please refer to Chapter 3 of the city's comprehensive plan.



# 2040 FUTURE LAND USE MAP

- Low Density Residential (LDR) 3-5 Units Per Acre
- Medium Density Residential (MDR) 5-10 Units Per Acres
- High Density Residential (HDR) 10 - 20 Units Per Acre
- Commercial Business District (CBD)
- Commercial Redevelopment District (CRD)
- Parks and Open Space
- Right-of-Way
- 2021 - 2030 Residential Redevelopment Areas
- 2031 - 2040 Residential Redevelopment Areas
- Lexington City Limits

CITY OF LEXINGTON  
ANOKA COUNTY, MINNESOTA

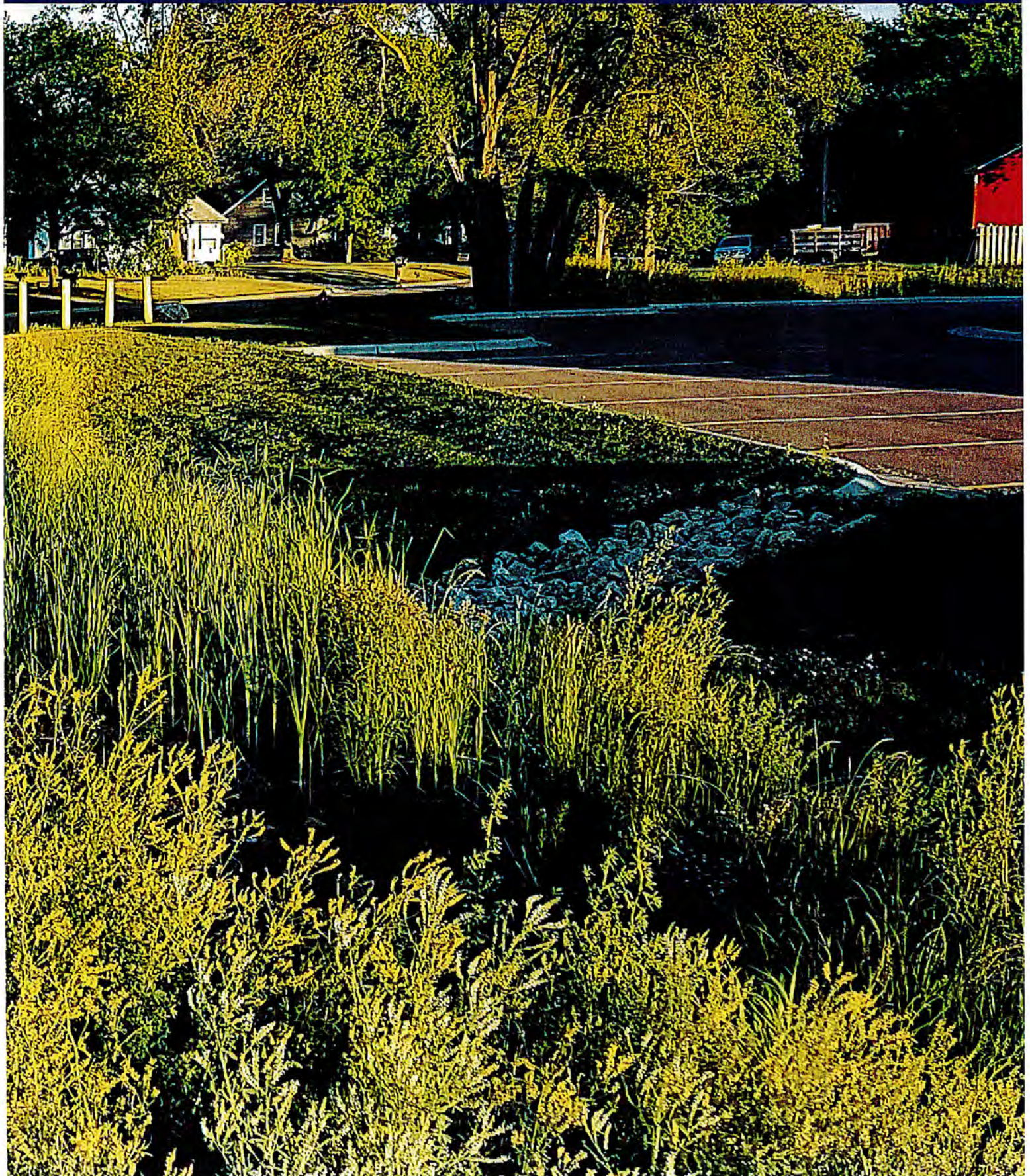
DATA SOURCES:  
BASE DATA PROVIDED BY  
METROPOLITAN COUNCIL

LEXINGTON  
Minnesota  
2040 Comprehensive Plan

Print Date: 1:16 PM 7/14/2020



# Implementation Plan





## LOCAL WATER MANAGEMENT PLAN - Implementation Plan

No.	Project Description	MS4 Permit Requirement	Initial 12 Month Requirement	Annual Requirement	10 Year Cost Estimate	Potential Funding Sources
1	<b>Annual SWPPP Assessment &amp; Annual Reporting</b> City staff will conduct an annual SWPPP assessment in preparation of each annual report. Proposed SWPPP modifications are subject to Part II.G of the MS4 permit. The final annual report will be posted on the City's website. City staff will submit the annual report to the MPCA prior to June 30th for the previous calendar year.	X		X	10,000	City of Lexington
2	<b>Online Availability of the Stormwater Pollution Prevent Plan (SWPPP) Program Document</b> The City will make the SWPPP and each year's annual report available on the Water Resources webpage within 12 months from the date the MS4 permit coverage is extended to the City.	X	X	X	2,500	City of Lexington
3	<b>Update Stormwater Management Regulation Ordinance</b> The City will update their ordinance to be consistent with NPDES Permit regulations. As well as continue to enforce the regulation. This will be completed in the timeframe allowed by MN State statute.	X	X	X	2,000	City of Lexington
4	Identify possible corrective actions and solutions for the city's eventual drainage into the impaired waters of Rice Creek, Golden Lake and the Mississippi River.				2,000	City of Lexington and RCWI
5	Continue to monitor ARJD 1 Branch 2 to ensure that the existing flow rate is maintained or reduced.				2,000	City of Lexington

**Total Cost**

2019	2010	2021	2022	2023	2024	2025	2026	2027	2028	2029
1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
250	250	250	250	250	250	250	250	250	250	250
200	200	200	200	200	200	200	200	200	200	200
200	200	200	200	200	200	200	200	200	200	200
200	200	200	200	200	200	200	200	200	200	200
1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850

**CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**ORDINANCE NO. 22-01**

**AN ORDINANCE REVISING ZONING**

WHEREAS, the Planning and Zoning Commission considered the adoption of these revisions to Chapter 10 AND Chapter 11 of the Lexington Code of Ordinances during a public hearing held on November 9, 2021 and did RECOMMEND the ordinance revisions set forth.

WHEREAS, the first reading of this Ordinance occurred on January 6, 2022.

WHEREAS, the second reading of this Ordinance occurred on January 20, 2022.

THE CITY COUNCIL OF LEXINGTON DOES HEREBY ORDAIN AS FOLLOWS:

**Subdivision 1.** Section 11.33 of the Lexington Code of Ordinances, shall reflect the following changes.

LAND USE DISTRICT INTENT	USES PERMITTED PRINCIPAL	ACCESSORY	CONDITIONAL
M-1			
Mixed Medium Density Residential With Business	Financial Institutions	Accessory Building	Animal Hospital
	Home Occupation	Garage, common	Automotive Sales Lot
	Public Land or Buildings	Parking	Automotive Service Station
	Restaurant	Signs	Convalescent, Nursing and Rest Home
	Retail Sales & Service		Day Care Facility
	Farmers Market		Entertainment
	Shopping Center		Residential Facility
	Dwelling, Single-Family		Veterinary Clinic
	Dwelling, Two-Family		
	Dwelling, Multiple- Family or Apartment Building. *At a maximum density of 20 dwelling units per acre as part of an allowed business structure, or standalone structure.		
	Townhouse		
	<u>Day Care Facility</u>		
	<u>Professional and Business Offices</u>		



LAND USE DISTRICT INTENT	USES PERMITTED PRINCIPAL	ACCESSORY	CONDITIONAL
<b>M-2</b>			
Professional & Business Office Development	Church	Accessory Building	Day Care Facility
	Home Occupation	Garage, common	Residential Facility
	<u>Professional &amp; Business Offices</u>	Parking	
	Farmers Market	Signs	
	Public Land or Buildings		
	Recreation, Public		
	Dwelling, Single-Family		
	Dwelling, Two-Family		
	Dwelling, Multiple-Family or Apartment Building. *At a maximum density of 20 dwelling units per acre as part of an allowed business structure, or standalone structure.		
	Townhouse		

LAND USE DISTRICT INTENT	USES PERMITTED PRINCIPAL	ACCESSORY	CONDITIONAL
<b>B-1</b>			
Limited Business			
Limited Retail and Services to meet daily needs of residents	Professional & Business Office Retail Shops (2,000 S.F)	Surface Parking Signs	School (Public) Farmers Market
	Pharmacy		Veterinary Clinic
	Day Care Facility		Churches
	Personal Service		<u>Entertainment</u>
	Small Appliance Repairs		<u>Adult Uses</u>
	Farmers Market		
	Medical/Dental Clinic		
	Public Utility Structures		
	Government Buildings		

**Subdivision 2.** Chapters 10 and 11 of the Lexington Code of Ordinances, henceforward, shall read as follows.

Section 10.10, Subd. 1.A.10

~~"Veterinary Hospital~~ Clinic" - means any establishment maintained and operated by a licensed veterinarian for the diagnosis and treatment of diseases and injuries of animals.

Section 11.02

~~"Animal Hospital"~~ A place where animals or pets are given medical, surgical or grooming treatment and the boarding of animals is limited to short-term care incidental to the hospital use.

"Veterinary Clinic" - means any establishment maintained and operated by a licensed veterinarian for the diagnosis and treatment of diseases and injuries of animals.

"Professional and Business Office" - Those commercial activities that take place in office buildings, where goods are not produced, sold, or repaired. These include banks, general offices, professional offices, governmental offices, insurance office, real estate office, travel agency or transportation ticket office, telephone exchange, utility office, radio broadcasting and similar uses.

Section 11.60, Subd. 22, I, 6 - Parking

~~Business and Professional~~ and Business Offices or Public Administration Buildings. At least one parking space for each two hundred square feet of floor area.

Section 11.60 Subd. 23, D, 2 – Required Loading Spaces

Banks, ~~Business and Professional~~ and Business Offices, Public Administration Building, Schools and Other Similar Uses. One off-street loading space for each building containing up to 100,000 square feet of floor area. One additional space for each additional 100,000 square feet of floor area.

**Subdivision 3.** Section 11.35 of the Lexington Code of Ordinances, henceforward, shall read as follows.

Section 11.35 ORDINANCE REGULATING ADULT ORIENTED BUSINESSES AND ADULT USES,

Subd. 3. Application of this Ordinance.

C. Any premises, establishment, or person engaging in conduct under the Section shall not use or possess alcohol.

Subd. 4. Location.

During the term of this Ordinance, no Adult Uses-Principal shall be located less than ~~750~~ 1000 feet from the nearest property line of any land in any residential zone, or any ~~school~~, public-day care, library, park, playground or other public recreational facility in any zone, or less than ~~750-1000~~ feet from the nearest property line of any religious institution. Measurements shall be made in a straight line, without regard to City



boundaries intervening structures or objects, from the nearest point of the actual business premises of the adult use or sexually-oriented business.

**Subdivision 4.** This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

**Subdivision 5.** Summary Publication.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lexington, due to the lengthy nature of this Ordinance does direct that this title and summary be prepared for publication pursuant to Minn. Stat. 412.191, Subd. 4

The Council finds that the following text clearly informs the public of the intent and effect of Ordinance 21-01, and hereby approves the following summary text for publication:

“SUMMARY PUBLICATION OF ORDINANCE 22-0\_\_.

AN ORDINANCE REVISING ZONING, was approved by the Lexington City Council on January 20, 2022. This Ordinance revised the standards governing zoning of veterinary clinics, professional and business offices, adult oriented businesses and other uses in the M-1, M-2 and B-1 zoning districts.

NOTICE: the full text of Ordinance 22-0\_\_ and its attachments are available for public inspection at Lexington City Hall located at 9180 Lexington Avenue, Lexington, MN 55014, during regular office hours.”

**PASSED** by the City Council of the City of Lexington this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Michael Murphy, Mayor

ATTEST:

\_\_\_\_\_  
Bill Petracek, City Administrator

Published in the Quad Press on \_\_\_\_\_ ##, 2022

**CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**ORDINANCE NO. 22-02**

**AN ORDINANCE REVISING STORMWATER MANAGEMENT**

WHEREAS, the first reading of this Ordinance occurred on January 6, 2022.

WHEREAS, the second reading of this Ordinance occurred on January 20, 2022.

THE CITY COUNCIL OF LEXINGTON DOES HEREBY ORDAIN AS FOLLOWS:

**Subdivision 1.** Chapter 3 of the Lexington Code of Ordinances, shall reflect the following changes.

Section 3.01. DEFINITIONS. As used in this Chapter, the following words and terms shall have the meanings stated below. All other terms in this Chapter shall take the meaning as found elsewhere in this Code or as otherwise defined by law.

"Adjustment" means a change to the number of ERUs assigned to a customer in cases where the Stormwater Utility Manager determines that cumulative rate charges for multiple parcels or units within a parcel are not appropriate.

"Credit" means a fee reduction that a customer may receive for implementing practices or providing services that reduce the City's costs for managing storm water runoff.

"Developed parcel" means any parcel where the land has been altered by the construction or exposure of impervious area.

"Duplex" means a building containing two dwelling units, or as otherwise defined in the City's Building and Zoning Codes.

"Equivalent runoff unit (ERU)" means the statistical average amount of impervious surface area per parcel, measured in square feet, associated with parcels within the City, containing single-family or duplex units. One ERU is equal to 4,110 square feet of impervious area. Each residential parcel shall be assigned one ERU per dwelling unit on that parcel.

"Impervious area" means a surface as measured on a horizontal plane that has been compacted or covered with a layer of material so that it is highly resistant to infiltration by rainwater. It includes, but is not limited to, all areas covered by structures, roof extensions, patios, porches, driveways, loading docks, parking lots, sidewalks, any removal of pervious soil layer that results in the exposure of an impervious soil or rock layer and compacted clay and gravel which are used as driveways or parking lots. Impervious area is deemed to generate excess or increased runoff as compared to property in its undeveloped state.



“Multifamily residential parcel” means that parcel of land containing three or more dwelling units.

“Owner” means a person having a vested or contingent interest in the property in question and includes the duly authorized agent or attorney of the owner, a purchaser, a deviser, or a fiduciary of the subject property.

“Quarterly stormwater utility revenue”. The quarterly stormwater utility revenue is the estimated quarterly expenditures for planning and inventories, capital expenditures, personnel and equipment and operation of the stormwater utility, in accordance with established city policy. The quarterly stormwater utility revenue and resulting stormwater utility fees shall be established for a period of time as set by council resolution

“Residential parcel” means that parcel of land intended for single-family or duplex use.

“Single-family” means a building containing one dwelling unit, or as otherwise defined in the City's Building and Zoning Codes.

“Stormwater utility” is the municipal stormwater system operated as a public utility.

“Stormwater utility fee” is defined as the quarterly charge developed for each parcel of land.

“Stormwater Utility Manager” is the City Administrator or that person so designated by the City Administrator to oversee and manage the activities of the Utility.

“Undeveloped or undeveloped parcel” means a parcel on which no manmade land disturbing activities have occurred that resulted in the creation or exposure of impervious surface of or on the land. Undeveloped parcels are not deemed to generate excess or increased runoff. There shall be no charges imposed on undeveloped parcels.

### Sec. 3.40. RULES AND REGULATIONS RELATING TO GENERAL OPERATION OF MUNICIPAL STORMWATER SYSTEM.

#### Subd. 1. Purpose and Creation of a Municipal Stormwater System.

Purpose. The purpose of a stormwater system is to control stormwater runoff, minimize erosion, and prevent contaminants from entering storm sewers and exit into wetlands, lakes, rivers, and streams.

Creation. The municipal stormwater system shall be operated as a public utility pursuant to Minnesota Statute Section 444.075, or a succeeding statute in conformity therewith, from which revenues will be derived subject to the provisions of City Ordinances, and other applicable law and regulation.

#### Subd. 2. Establishment of Fees.

A stormwater utility charge to cover the costs of the storm water management system shall apply to each developed parcel in the City. The Stormwater Utility Manager shall prepare a map



depicting impervious areas of all such properties in the City other than single-family and duplex units and which shall be approved by the City Council. In the alternative, the Stormwater Utility Manager may submit data justifying the calculation of impervious surface areas for properties other than single-family and duplex units not yet included on such map. A copy of such map or such calculations of impervious areas shall be kept on file in the office of the Stormwater Utility Manager. Storm water charges shall not apply to public rights-of-way or railroad rights-of-way.

Stormwater Utility fees shall be established by Resolution adopted by the Council. The following steps shall be taken to determine the quarterly fee to be charged to each property:

(a) Residential Parcels:

a. Each single-family residential parcel shall be charged for one (1) ERU.

b. Each unit within a duplex shall be charged for 0.5 ERUs

(b) Nonresidential Parcels. Each Nonresidential parcel shall be charged for one (1) ERU or a number of ERUs equal to the ratio of the total impervious area of the parcel to the square footage of one (1) ERU whichever is greater. The number of ERUs shall be rounded to the nearest tenth.

(c) Mixed Use Parcels. Each parcel which contains both Residential and Nonresidential uses, Stormwater Utility Manager shall apportion the use on a per unit basis.

Subd. 3. Adjustment of Fees.

The Stormwater Utility Manager may adjust the number of ERUs assigned to a customer in cases where the Stormwater Utility Manager determines that cumulative rate charges for multiple parcels or units within a parcel are not appropriate. Adjustments shall not be retroactive.

Subd. 4. Stormwater utility credits.

The council may adopt policies, by resolution, for credits which may be obtained toward a reduction of the storm water fee chargeable to a given parcel that is attributable to operation and maintenance expenses of the Stormwater Utility. Information to justify a Credit must be supplied by the property owner. Credits shall not be retroactive, unless provided within said resolution.

In the event the City grants any storm water fee credits, the cost of any credits may be reallocated across all properties within the City by increasing the charge rate of a single ERU so that the total revenue available to the Stormwater Utility shall not be reduced by the amount of the credits allowed.

Subd. 5. Appeal of stormwater utility fee.

If a property owner or person responsible for paying the stormwater utility fee believes that a particular assigned fee is incorrect, such a person may request that the fee be recomputed. Appeals will be heard by the Council once a year in accordance with the schedule established for credit applications, in established city policy.



**Subdivision 2.** This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

**Subdivision 3. Summary Publication.**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lexington, due to the lengthy nature of this Ordinance does direct that this title and summary be prepared for publication pursuant to Minn. Stat. 412.191, Subd. 4

The Council finds that the following text clearly informs the public of the intent and effect of Ordinance 22-0\_\_, and hereby approves the following summary text for publication:

“SUMMARY PUBLICATION OF ORDINANCE 22-0\_\_.

**AN ORDINANCE REVISING STORMWATER MANAGEMENT**, was approved by the Lexington City Council on January 20, 2022. This Ordinance revised stormwater management and the imposition and regulation of a fee structure for this management.

NOTICE: the full text of Ordinance 22-0\_\_ and its attachments are available for public inspection at Lexington City Hall located at 9180 Lexington Avenue, Lexington, MN 55014, during regular office hours.”

**PASSED** by the City Council of the City of Lexington this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Michael Murphy, Mayor

ATTEST:

\_\_\_\_\_  
Bill Petracek, City Administrator

Published in the Quad Press on \_\_\_\_\_ ##, 2022

**CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**RESOLUTION 22-08**

**A RESOLUTION OF THE CITY COUNCIL OF LEXINGTON, MINNESOTA,  
APPROVING SUMMARY PUBLICATION OF ORDINANCE**

WHEREAS, January 20, 2022, the City Council adopted two ordinances - Ordinance 22-01 two Ordinances: AN ORDINANCE REVISING ZONING and Ordinance 22-02 AN ORDINANCE REVISING STORMWATER MANAGEMENT.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lexington, due to the lengthy nature of these two Ordinances, has directed that this title and summary be prepared for publication pursuant to Minn. Stat. 412.191, Subd. 4

The Council finds that the following text clearly informs the public of the intent and effect of Ordinance 22-01 and Ordinance 22-02, and hereby approves the following summary text for publication:

“SUMMARY PUBLICATION OF ORDINANCE 22-01.

AN ORDINANCE OF THE CITY COUNCIL OF LEXINGTON, MINNESOTA, CHANGING ZONING DISTRICTS, was approved by the Lexington City Council on January 20, 2022. This Ordinance provides revisions to Chapter 11 of the City of Lexington Code of Ordinances Zoning Code. The revisions affected Section 11.33 Schedule of Uses by District will affect property that is located within an M-1, M-2, and B- 1 Zoning Districts.

The proposed revisions will also affect various definitions for Uses Permitted Principal and Conditional Use Permits in Sections 10.10, Subd. 1.A.10, SECTION 11.02. Definitions, and SECTION 11.60. Performance Standards.

NOTICE: the full text of this Ordinance is available for public inspection at Lexington City Hall located at 9180 Lexington Avenue, Lexington, MN 55014, during regular office hours.”

“SUMMARY PUBLICATION OF ORDINANCE 22-02.

An Ordinance Revising Storm water Management – This Ordinance provides rules and regulations relating to general operation of a municipal stormwater system. The purpose of a stormwater system is to control stormwater runoff, minimize erosion, and prevent contaminants from entering storm sewers and exit into wetlands, lakes, rivers, and streams. Creation. The municipal stormwater system shall be operated as a public utility pursuant to Minnesota Statute Section 444.075, or a succeeding statute in conformity therewith, from which revenues will be derived subject to the provisions of City Ordinances, and other applicable law and regulation.



NOTICE: the full text of this Ordinance is available for public inspection at Lexington City Hall located at 9180 Lexington Avenue, Lexington, MN 55014, during regular office hours.”

WHEREAS, Passed by the City Council of Lexington, Minnesota this 20th day of January 2022.

---

Mike Murphy, Mayor

Attest:

---

Bill Petracek, City Administrator

**CITY OF LEXINGTON  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**RESOLUTION 22-09**

**A RESOLUTION SUPPORTING HEALTHCARE FREEDOM, FREEDOM OF CHOICE, AND  
WHERE BUSINESSES ARE EMPOWERED WITH CHOICE AND CITIZENS ARE TREATED  
EQUALLY.**

**WHEREAS**, the City of Lexington acknowledges that COVID-19 and the events surrounding COVID-19 is a public health crisis and has generated ever-lasting impacts within our community, state, and country; and

**WHEREAS**, the City of Lexington acknowledges and affirms healthcare freedom and choice as it concerns vaccine mandates, mask mandates, and vaccine passports; and

**WHEREAS**, The rights of individuals to bodily autonomy, the right to individual healthcare decision making, individual liberty, freedom of association, the right to privacy, and the right to work without being forced by one's employer or government to receive a vaccine and the human rights inherent to making healthcare decisions they deem best for themselves, individually, and for their families; and

**WHEREAS**, all citizens have the right to refuse a vaccination based on religious, medical, or personal reasons, and every medical intervention requires informed consent and the right of refusal; and

**WHEREAS**, the City of Lexington does not support government mandated restrictions utilizing private health information for COVID-19 vaccine segregation, vaccine passports, and mandatory masking in our schools, places of worship, cultural events, businesses, and public buildings; and

**WHEREAS**, the City of Lexington believe competent adult individuals have the right to control their own healthcare decisions and should not be mandated to make healthcare choices required by their employer, government, or any other authority other than themselves; and

**WHEREAS**, the City of Lexington stands to be an inclusive community, where all people regardless of their vaccine status, race, gender, national origin, age, religion, and medical conditions should be treated equally, with kindness, compassion, and understanding; and

**WHEREAS**, the City of Lexington strongly supports the Fifth, Tenth, Fourteenth Amendments to the United States Constitution, all other amendments to the United States Constitution, and the Consitution of the State of Minnesota; and

**WHEREAS**, the City of Lexington as a municipality has no legal authority to waive or override mandates enforced by the Department of Labor, Federal Government, State Government, and therefore cannot protect any local business from state or federal directed penalties; and



**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LEXINGTON, MINNESOTA  
HEREBY RESOLVES AS FOLLOWS:**

The City of Lexington is an inclusive community where businesses and citizens are treated with equal access, regardless of vaccination status or mask usage. Where choice and freedom are paramount for the cumulative success of our community; and

The City of Lexington will communicate with the Governor's Office and the President Of The United States demanding the full opening of our cities, counties, states, country, economy, and supply chain immediately. Granting our citizens freedom from further business restrictions, mask mandates, and proof of vaccination requirements and restrictions that promote COVID-19 vaccine segregation; and

The Lexington City Council opposes any government mandated requirements or restrictions on citizens to show proof of vaccination status in order to access local businesses, houses of worship, or cultural events. We uphold the values of personal responsibility and individual liberties to empower citizens to make their own healthcare choices; and

The City of Lexington will not promote COVID-19 vaccine segregation restrictions or mask requirements for the public at our events. All people will be treated equally and empowered with personal choice, all while implementing safety measures to keep our citizens healthy; and

The City of Lexington supports freedom of choice for all our citizens and those in our business community and supports their judgment to do what is prudent to ensure their free expression as listed in the Declaration of Independence for life, liberty, and the pursuit of happiness; and

The City of Lexington stands in solidarity with all nurses, doctors, healthcare professionals, educators, frontline workers, essential employees, first responders, service industry, United States Armed Forces, truckers, employers, and all other employees within any industry that have been terminated, furloughed, or have had to comply with government mandates, executive orders, and unconstitutional overreach.

PASSED by the Lexington City Council this 20th day of January 2022.

---

Michael A. Murphy, Mayor  
City of Lexington, Minnesota

Attest:

---

Bill Petracek, City Administrator



## **PROCLAMATION OF THE CITY OF LEXINGTON**

### **Declaring January 23-29, 2022 as “School Choice Week” In Lexington**

**WHEREAS**, all children in the City of Lexington should have access to the highest-quality education possible; and,

**WHEREAS**, the City of Lexington recognizes the important role that an effective education plays in preparing all students in Government Name to be successful adults; and,

**WHEREAS**, quality education is critically important to the economic vitality of the City of Lexington; and,

**WHEREAS**, the City of Lexington is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

**WHEREAS**, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

**WHEREAS**, the City of Lexington has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

**WHEREAS**, School Choice Week is celebrated across the country by millions of students, parents, educators, schools, and organizations to raise awareness of the need for effective educational options;

**NOW, THEREFORE, I**, Mayor Michael A. Murphy do hereby recognize on behalf of the City and the citizens of Lexington, declare the week of January 23 – January 29, to be:

**School Choice Week**

**Issued this, 20th day of January, 2022**

---

**Michael A. Murphy, Mayor  
City of Lexington, Minnesota**



To: Mayor Murphy and City Council.  
From: Bill Petracek, City Administrator  
Date: January 13, 2022  
Re: Travel Reimbursement Policy

---



The City of Lexington has never had an adopted Travel Reimbursement Policy on the books. City staff does not do a lot of traveling for items associated with work, except for professional conferences, training, or work related meetings outside the City of Lexington.

In the past, reimbursement has been done without a policy dictating exactly what expenses are eligible for reimbursement when an employee is traveling on the City's behalf. This policy will help alleviate any arguments with employees about what is eligible for reimbursement and what isn't.

Enclosed is a standard, Minnesota League of Cities approved, travel reimbursement policy. We have tailored the policy to meet our needs and recommend the approval of the policy as it is written.

## **TRAVEL**

---

### Purpose

This policy applies to trips that involve an overnight stay by City employees to accomplish City business, to attend professional association meetings, or to acquire job-related knowledge or skills. The City generally pays for or reimburses the ordinary and necessary costs, including the cost of travel, meals, lodging and related costs, of such travel if the trip is approved in advance by the employee's direct supervisor or his/her designee. The following outlines requirements for reimbursement of such travel. For reimbursement of business meals that do not involve overnight stay, please refer to section below – VI. Business Meal Expense.

### Policy

#### **I. Prior Approval**

All out-of-state travel must be for the purpose of official City business, to attend professional association meetings, or to acquire job-related knowledge or skills and should receive prior approval the City Administrator.

#### **II. Advance for Expenses**

The City does not provide advance for expenses.

#### **III. Expense Reimbursement – Transportation, Lodging and Miscellaneous**

Receipts are required for all travel costs including shuttle service or taxi fare, parking ramp fees, lodging and program materials. Meals and incidentals are addressed separately in the next section.

##### **A. Transportation**

Airfare: If airline travel is utilized, the City will pay the cost of a round-trip coach/economy airline fare. Any benefits received from airline frequent flyer programs or other airline travel credit programs must be consistent with Minnesota State Law. A copy of the ticket receipt is required for reimbursement.

Rental Vehicles: A copy of all vehicle rental documents is required. The cost of renting a vehicle at the employee's travel destination will only be covered up to the amount of the cost for a round trip airport shuttle or taxi fare to the employee's lodging plus the cost of taxi fare from/to the hotel, to/from the training facility, or other work-related venues. When applicable, employees must accept the car rental agency's insurance coverage (if offered) as the City's liability coverage cannot be utilized if this option is waived.

Personal Vehicle Use: If the employee's personal vehicle is driven, mileage reimbursement is paid at the mileage rate that equals and does not exceed the published federal mileage reimbursement rate. Reimbursement for use and parking charges of a personal vehicle cannot exceed the cost of taking commercial air transportation to the destination plus the cost of local



transportation fees. If an employee chooses to drive a personal vehicle or travel by train to the business destination rather than utilizing airline travel, he/she must use vacation time for hours beyond one business day (8 hours) travel time to the destination and one business day travel time (8 hours) to return to Lexington.

The starting/ending point used to calculate mileage should be the employee's main office. The employee's home may be used to calculate mileage only if this results in lower mileage expense.

## **B. Lodging**

Lodging Expenses: The City will reimburse for the standard room rate at conference hotels. If there is an incremental nightly charge by the hotel for additional non-City travelers, that charge must be covered or reimbursed by the employee.

Communications Charges: Long distance phone call charges will be reimbursed if they are incurred regarding a City business matter. One "safe arrival" call and /or "change of plans" call will also be reimbursed. Reasonable internet access and service charges related to City business will also be reimbursed.

Miscellaneous Lodging Charges Not Covered: The City does not reimburse airline or in-room movie charges; cost of personal reading materials; or expenses related to a non-City employee accompanying the employee. All costs related to spouse or other travel guest must be fully covered by the employee.

Stay with Friend or Relative Not Reimbursed: An employee, traveling on behalf of the City and choosing to stay with a friend or relative, at/near his/her business destination, may not request lodging expense reimbursement.

Receipt Exceptions: No receipts are required for related travel costs for tolls or gratuities (15% for meal service and generally accepted amounts for baggage handling).

## **IV. Expense Reimbursement – Meals and Incidental Expenses (M&IE)**

For meal and incidental (M&IE) travel expenses the City of Lexington implements the reimbursement rates published by the General Services Administration (GSA). Similar to the IRS mileage reimbursement rates, these are updated each year, for each particular meal – breakfast, lunch, and dinner. In addition, the GSA rates provide for accurate and fair adjustment for higher rates at particular states, counties and cities.

Under IRS rules, tax-free reimbursements for meal expenses can be made only for out-of-town trips that involve an overnight stay. See **Business Meal Expense Reimbursement** for business meal expenses or travel not involving an overnight stay.

The reimbursement will be reduced when:

- The travel consumes only a portion of a given day (e.g., covers only lunch and dinner), and/or
- Meal or meals are included and provided in the conference registration fee. If the employee chooses to forgo the meal provided no reimbursement will be allowed.

**\*\*The City does not reimburse the cost of alcoholic beverages.**

## **V. Procedure**

Within thirty days after travel on behalf of the City has been completed, required receipts should be attached for each meal (breakfast, lunch or dinner) to the "Travel Expense Reimbursement Request" and submitted to Finance. The receipts included should provide a detail of the items ordered. The City will reimburse up to 15% gratuity with supporting receipts indicating added gratuity and final payment.

In the event an employee is unable to complete the business trip for unavoidable and/or emergency reasons and has already incurred registration cost, hotel expense, or other related expense(s), the City Administrator may approve the expense reimbursement if a letter explaining why the travel could not take place is submitted along with the expense reimbursement request.

## **VI. Business Meal Expense Reimbursement**

Purpose: A City employee may have cause to schedule a meeting for the purpose of discussing City business involving a meal in a restaurant or other dining establishment in order to create a more amenable and amicable business atmosphere.

Policy: Federal tax code requires reimbursed travel or meal expenses to have a clear business purpose. The City will reimburse the employee for expenses of the official participants connected with meetings that include a restaurant meal during which City business is conducted. Costs of alcoholic beverages are not considered necessary or ordinary expenses for conducting a business meal and will not be reimbursed. Cost associated with spouses or other guests not required for the business purpose of the meeting will not be reimbursed.

Procedure: The Business Meal Expense Reporting Form must be completed by the employee seeking reimbursement within thirty days of the event and signed by his/her supervisor. The form will provide information for Finance to calculate reimbursement for the incurred meal and gratuity expense of up to 15% or a fixed gratuity amount.

Meal receipts and substantiating information including the names of business meeting participants, reason for meeting, and receipt(s) must be attached to the Business Meal Expense Reporting Form.

Adopted 11/18/2021



# **City of Lexington**

## ***Personal expense invoice / Travel reimbursement form***

*The City of Lexington does not reimburse for alcoholic beverages. Detailed receipts are required along with receipts indicating final amounts.*

Class/Conference/Trip Description: (Include Dates and Location)

**Employee's Name (please print)**

Travel expense to be charged to:

List names of other employees for whom expenses below were paid, if any.

Overnight stay? Yes \_\_\_\_\_ No \_\_\_\_\_

2021 mileage rate \$ 0.\_\_\_\_

Location

GSA Rates				
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Breakfast	Lunch	Dinner	Lodging	Mileage

Date	Breakfast	Lunch	Dinner	Lodging	# of Personal Vehicle Miles	Mileage Reimbursement	Explanation of other expenses incurred (registration fees, prkg, tolls, business calls)	Other	Daily Total
	\$	\$	\$	\$		\$ -			
						-			-
						-			
						-			-
						-			-

# **City of Lexington**

## ***Business Meal Expense Reimbursement form***

*The City of Lexington does not reimburse for alcohol or beverages. Detailed receipts are required along with receipts indicating final amounts.*

Purpose of Business Meeting	

**Employee's Name (please print)**

Travel expense to be charged to:

List the names and the positions of the other participants.	

Date	Breakfast	Lunch	Dinner	# of Personal Vehicle Miles	Mileage Reimbursement	Explanation of other expenses incurred	Other	Daily Total
	\$	\$	\$		\$ -			
					-			-
					-			
								-
					-			-



