

AGENDA

**CITY OF LEXINGTON
REGULAR PARK BOARD MEETING
July 6, 2021 – 5:30 P.M.
9180 Lexington Avenue
Lexington, MN 55014**

1. CALL TO ORDER

Roll Call: Chairperson Koch, Commissioners Fields, Ginter, and Murphy. Also present - Finance Director Galiov, and Council Liaison Hughes.

2. CITIZENS FORUM

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

4. LETTERS AND COMMUNICATION

A. None.

5. APPROVAL OF PARK BOARD MINUTES

A. June 7, 2021

6. ACTION ITEMS:

A. None

7. NOTE COUNCIL MINUTES:

A. June 3, 2021

B. June 17, 2021

8. PARK BOARD INPUT

9. ADJOURNMENT

MINUTES
CITY OF LEXINGTON
REGULAR PARK BOARD MEETING MINUTES
June 7, 2021 – 5:30 P.M.
9180 Lexington Avenue
Lexington, MN 55014

1. CALL TO ORDER

Roll Call: Present Chairperson Koch, Commissioners Murphy, and Ginter. Also present - Finance Director Galiov, and Council Liaison Hughes.

Call to order 5:30 pm

2. CITIZENS FORUM

No one wished to address the Board.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Commissioner Ginter, seconded by Commissioner Murphy, made motion to approve the agenda. Motion carried.

4. LETTERS AND COMMUNICATION

A. None

5. APPROVAL OF PARK BOARD MINUTES

Commissioner Ginter, seconded by Commissioner Murphy, made a motion to approve the Park Board Minutes of May 3, 2021. Motion carried 3-0.

6. ACTION ITEMS:

A. Review and approve the new sign design for Lexington City Park

The Board recommended the Park sign not to include the Norhart logo on top; also the first letter L in Lexington City Park, to be the same font as the rest of the letters.

7. NOTE COUNCIL MINUTES:

A. May 6, 2021

B. May 20, 2021

8. PARK BOARD INPUT

The Board members shared their observations from the walk around, as well some of the work they did on weeding. Finance Director Galiov said he would relay the maintenance items to Public Works.

9. ADJOURNMENT

Commissioner Ginter made a motion to adjourn the meeting. Commissioner Murphy seconded the motion. Meeting adjourned at 5.45 pm.

**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JUNE 3, 2021 – 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for June 3, 2021 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Winge. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director.

3. CITIZENS FORUM

No citizens were present to address the city council on items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

5. INFORMATIONAL REPORTS:

- A. Airport (Councilmember DeVries) *Councilmember DeVries explained the Airport Commission is planning on resurfacing the airport runway this summer. They will also be hiring a new person to promote the airport. The next meeting is October 13th.*
- B. Cable Commission (Councilmember Winge) – *Councilmember Winge explained that the Cable Commission audit was complete and the organization is in good financial position. The Commission is working on closed captioning for City Council meetings, but they are reluctant due to the cost to add it to the broadcast. Winge also explained the first quarter franchise fees and PEG fees are slightly down and the draft franchise agreement has been proposed to Comcast, but no response yet. Discussion ensued.*
- C. City Administrator (Bill Petracek) - *Petracek explained that the building inspector has remodeling plans on his desk for the old Bistro Laroux. It is an Asian style restaurant called Pho U. Discussion ensued.*

6. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department Media Reports – 5-12 through 5-25, 2021

Councilmember Hughes noted that there are 10 DWI's on this CLPD media report. Attorney Glaser stated that it is a combination of new officers being aggressive, and that there has been an explosion of joy for people to be allowed back into bars as potential causes. Discussion ensued.

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – May 20, 2021
- B. Recommendation to Approve Claims and Bills:
Check #'s 47710 through 47761
Check #'s 47554 re-issue as 47709
Check #'s 13813 through 13821
Check #'s 13825 through 13835
Check #'s 13836 through 13843

Councilmember Devries made a motion to approve the consent agenda items. Councilmember Hughes seconded the motion. Motion carried 5-0.

8. ACTION ITEMS:

- A. Recommendation to approve Resolution NO. 21-12 A Resolution Approving Management, Non-Union Benefits and Amending the Personnel Policy Manual

Councilmember Harris asked about item #3 – PTO. Petracek explained this is a change to an existing personnel policy. The policy allows the employee to convert unused paid time off from the second payroll in November to the first payroll so that they do not go over the 400 hour allowed amount. Discussion ensued.

Councilmember Hughes made a motion to approve Resolution NO. 21-12 A Resolution Approving Management, Non-Union Benefits and Amending the Personnel Policy Manual. Councilmember Devries seconded the motion. Motion carried 5-0.

- B. Recommendation to approve Management and Non-Union Salary Increase

Petracek explained his reasoning for recommending the salary increases for management and non-union employees. Discussion ensued.

Councilmember Devries suggested adjusting the finance director's salary from a 4% to a 5% increase. Discussion ensued.

Councilmember Devries made a motion to approve Management and Non-Union Salary Increase with a 5% adjustment to the finance director's salary. Councilmember Hughes seconded the motion. Motion carried 5-0.

- C. City Administrator Evaluation/Annual Compensation

The Council discussed the city administrator's performance.

Councilmember Devries made motion to approve a 7 % adjustment to the city administrator's salary beginning June 1, 2021. Councilmember Winge seconded the motion. Councilmember Harris did not agree and wanted a 5% adjustment instead. Mayor Murphy explained that there was a motion on the table for 7%. Motion carried 4-1

D. Recommendation to approve Business License Renewals

Councilmember Winge made a motion to approve Business License Renewals. Councilmember Harris seconded the motion. Motion carried 5-0.

E. Recommendation to approve the rehire of seasonal employee T.J. Schmid at \$14.00/hour

Councilmember Devries made a motion to approve the rehire of seasonal employee T.J. Schmid at \$14.00/hour. Councilmember Harris seconded the motion. Motion carried 5-0.

9. MAYOR AND COUNCIL INPUT

Councilmember Devries asked if potholes are going to be filled. Petracek stated that they have been filling with cold mix asphalt and waiting for the asphalt plant to start making hot mix. They will start filling potholes at that point.

Councilmember Harris pointed out a faded "no truck" sign at Griggs Ave. and Woodland Rd. Petracek said he would let public works know to replace the sign. Galiov stated that public works has ordered new signs to replace old signs. Discussion ensued.

Mayor Murphy stated he was able to find the blue color chip to match the Lexington blue color for the Memorial Park painting project. Discussion ensued.

10. CLOSED EXECUTIVE SESSION

- A. This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.

Attorney Glaser stated he didn't have anything to report in closed session, but added that if the Council had any questions they could still convene into closed session.

Councilmember Devries made a motion to not convene into closed session. Councilmember Harris seconded the motion. Motion carried 5-0.

11. MOVE TO RECONVENE REGULAR COUNCIL MEETING

12. ADJOURNMENT

*Councilmember Hughes made motion to adjourn the meeting at 7:30 p.m.
Councilmember Harris seconded the motion. Motion carried 5-0.*

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**MINUTES
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
JUNE 17, 2021– 7:00 P.M.
9180 LEXINGTON AVENUE**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER: – Mayor Murphy

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Winge

Mayor Murphy called to order the Regular City Council meeting for June 17, 2021 at 7:00 p.m. Councilmember's present: Devries, Harris, and Hughes. Excused Absence: Winge. Also Present: Bill Petracek, City Administrator; Chris Galiov, Finance Director; Brad Falteysek, Abdo, Eick, and Meyers.

3. CITIZENS FORUM

No citizens were present to discuss items not on the agenda.

4. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Devries made a motion to approve the agenda as typewritten. Councilmember Harris seconded the motion. Motion carried 4-0.

5. 2020 AUDIT REPORT PRESENTATION - ABDO, EICK and MEYERS

Brad Falteysek from Abdo, Eick, and Meyer was present to provide an overview of the 2020 Audit report. Discussion ensued.

6. LETTERS AND COMMUNICATIONS:

- A. Centennial Lakes Police Department – Media Reports 5-26 through 6-8, 2021
- B. City Report – May 2021
- C. North Metro TV – May 2021 Update
- D. Planning & Zoning meeting minutes – June 8, 2021
- E. Park Board meeting minutes - June 7, 2021

No discussion on Letters and Communications

7. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:

Council Meeting – June 3, 2021

B. Recommendation to Approve Claims and Bills:

Check #'s 47762 through 47815

Check #'s 13846 through 13855

C. Financial Reports

- Cash Balances
- Fund Summary – Budget to Actual

Councilmember Hughes made a motion to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 4-0.

8. ACTION ITEMS:

A. Recommendation to accept 2020 Audit Report

Councilmember Devries made a motion to accept the 2020 Audit Report. Councilmember Harris seconded the motion. Motion carried 4-0.

B. Recommendation to approve Park Board recommendation of Lexington

City Park sign design

The Council discussed the Lexington City Park sign design proposed by Norhart and recommended by the Park Board for approval.

Changes to the sign discussed:

- 1. Remove Lexington on “Lexington City Park”*
- 2. Remove “Est. 1950”*
- 3. Remove “Norhart”*
- 4. Remove “Park Closed from 10:00 p.m. to 5:00 a.m.” and put this on a different, more official sign.*
- 5. Develop sign to look more like the sign in City Council chambers.*
- 6. Add the address: 9004 Dunlap Ave.*

Mayor Murphy said he would donate the final design and the sign for the park. Discussion ensued.

Councilmember Harris made a motion to approve the sign design with the following changes:

- 1. Remove the word Lexington on “Lexington City Park”;*
- 2. Remove “Est. 1950”;*
- 3. Remove “Norhart”*
- 4. Remove “Park Closed from 10:00 p.m. to 5:00 a.m.” and put this on a different, more official sign.*
- 5. Develop sign to look more like the sign in City Council chambers;*
- 6. Add the address 9004 Dunlap Ave. to sign. Councilmember Devries seconded the motion. Motion carried 4-0.*

C. Recommendation to approve Business License Renewals

Councilmember Hughes made a motion to approve Business License Renewals. Councilmember Harris seconded the motion. Motion carried 4-0.

D. Recommendation to approve Liquor License Renewals

- Boulevard
- Carbone's
- Cowboy's Saloon
- El Loro (pending successful background check)

Petracek explained that El Loro's background check is good.

Councilmember Devries made motion to approve Liquor License Renewals for: Boulevard, Carbone's, Cowboy's Saloon, El Loro. Councilmember Harris seconded the motion. Motion carried 4-0.

9. MAYOR AND COUNCIL INPUT

Councilmember Harris stated that the City of Blaine has mowed the west side of Hamline Ave.

10. CLOSED EXECUTIVE SESSION

- A. This portion of the meeting is closed pursuant Minn. Stat. Section 13D.05, subd. 3(b), and is permitted by the attorney-client privilege to discuss legal aspects of options related to the interconnected water and sewer with the City of Blaine. This portion of the meeting is also closed pursuant Minn. Stat. Section 13D.05, subd. 3(c), and is permitted to determine the asking price for, and to develop or consider offers or counteroffers for the purchase or sale to parts of the interconnected water and sewer with the City of Blaine.

Attorney Glaser explained the reason to convene into closed session.

Councilmember Hughes made a motion to convene into closed session at 7:42 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

11. MOVE TO RECONVENE REGULAR COUNCIL MEETING

Councilmember Hughes made motion to reconvene the regular council meeting at 8:54 pm. Councilmember Harris seconded the motion. Motion carried 4-0.

12. ADMINISTRATOR INPUT

Petracek stated the farmer's market was open for business. He added that the Ryan Place, Woodland Ave., and Memorial Park paving project is tentatively scheduled to begin July 12th. Lastly, he explained that the painting of the Memorial Park buildings has begun. Discussion ensued.

13. ADJOURNMENT

Councilmember Hughes made motion to adjourn the meeting at 8:55 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

No Workshop due to lack of agenda items