

AGENDA
REGULAR PLANNING COMMISSION MEETING
January 8, 2019 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER
 - A. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy
2. CITIZENS FORUM
3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS
4. LETTERS AND COMMUNICATION
5. Building Permits for December 2018 pg. 1-3
6. APPROVAL OF PLANNING COMMISSION MINUTES
 - A. December 11, 2018 pg. 4-5
7. DISCUSSION ITEM:
 - A. Recreational Camping Vehicle Parking pg. 6-7
8. NOTE COUNCIL MINUTES:
 - A. December 6, 2018 pg. 8-11
 - B. December 20, 2018 pg. 12-14
9. PLANNING COMMISSION INPUT
10. ADJOURNMENT

City of Lexington
Permits Issued & Fees Report - Detail by Address

Issued Date From: 12/1/2018 To: 12/31/2018
 Permit Type: All Property Type: All Construction Type: All
 Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Building													
		Permit Kind: Commercial Addition											
		Permit Kind: Commercial Demolition											
		Permit Kind: Commercial New Construction											
		Permit Kind: Commercial Remodel											
		Permit Kind: Commercial Roofing											
		Permit Kind: Commercial Siding											
		Permit Kind: Commercial Sign - Permanent											
		Permit Kind: Multi-Dwelling (2+ Units) New Construction											
		Permit Kind: Residential Accessory Building											
		Permit Kind: Residential Deck/Porch											
		Permit Kind: Residential Demolition											
		Permit Kind: Residential New Construction											
2018-00097	12/11/2018	9561 ASPEN AVE	0		9,542.76	238.04	154.73	4.77					397.54
		Permit Kind: Residential Repair											
		Permit Kind: Residential Roofing											
2018-00100	12/11/2018	9036 Lexington	0		8,000.00	145.00		1.00					146.00
Permit Type: Building - Totals													
		Period	2	0	17,542.76	383.04	154.73	5.77					543.54
		YTD	64	0	40,130,545.22	214,862.08	135,714.31	5,355.12		265	658,525.00		1,025,856.51

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees
Permit Type: Mechanical												
Permit Kind: Commercial New Construction												
Permit Kind: Commercial Remodel												
Permit Kind: Residential Addition												
Permit Kind: Residential Remodel												
1018-00101	12/17/2018	3836 EDGEWOOD RD	0	0	40.00	40.00		1.00				41.00
1018-00098	12/03/2018	4067 LOVELL RD	0	0	80.00	80.00		2.00				82.00
Permit Type: Mechanical - Totals												
Period			2	0		120.00		3.00				123.00
YTD			16	0	585,000.00	12,300.00	7,605.00	307.50				20,212.50

Permit Type: Plumbing												
Permit Kind: Commercial New Construction												
Permit Kind: Commercial Remodel												
Permit Kind: Residential New Construction												
Permit Kind: Residential Remodel												
1018-00102	12/17/2018	8885 NAPLES ST	0	0	40.00	40.00		1.00				41.00
Permit Type: Plumbing - Totals												
Period			1	0		40.00		1.00				41.00
YTD			7	0	948,440.00	19,388.80	4,926.20	479.22				24,794.22

Permit Type: Zoning												
Permit Kind: Residential Driveway												
Permit Kind: Residential Fence/Wall < 6 FT												
1018-00099	12/04/2018	9063 JACKSON AVE	0	0		60.00						60.00

N

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: Zoning - Totals													
	Period		1	0		60.00							60.00
	YTD		9	0		540.00							540.00
Report Total													
	Period		6	0	\$17,542.76	603.04	154.73	9.77		265	658,525.00		767.54
	YTD		96	0	\$41,663,985.22	247,090.88	148,245.51	6,141.84					1,071,403.23

MINUTES
REGULAR PLANNING COMMISSION MEETING
December 11, 2018 - 7:00 P.M.
9180 Lexington Avenue, Lexington, MN

1. CALL TO ORDER

- A. Roll Call: Chairperson VanderBloomer, Commissioners Bautch, Thorson, Koch and Murphy

Chairperson Vanderbloomer called to order the Regular Planning Commission meeting on December 11, 2018 at 7:00 p.m. Commissioners Present: John Bautch, Michelle Koch, Gloria Murphy, and Ron Thorson. Also present: John Hughes, Councilmember; Bill Petracek, City Administrator.

2. CITIZENS FORUM

No citizens were present to address the Commission on items not on the agenda.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Bautch made a motion to approve the agenda as typewritten. Murphy seconded the motion. Motion carried 5-0.

4. LETTERS AND COMMUNICATION

- A. Building Permits for November 2018

Some discussion on the Landings of Lexington building permit fees.

5. APPROVAL OF PLANNING COMMISSION MINUTES

- A. November 13, 2018

Thorson made a motion to approve the November 13, 2018 minutes. Koch seconded the motion. Motion carried 5-0.

6. DISCUSSION ITEM:

- A. NO DISCUSSION ITEMS

Vanderbloomer asked the Commission about future items that they would like to discuss at a P & Z meetings. Petracek stated that going forward he foresees potential conditional use permits for some various projects along Lake Drive. He also explained that he fielded a phone call this past week from a developer interested in purchasing the vacant property owned by Paster Properties on the Westside of Griggs Ave. interested in building a 70 unit

luxury apartment complex. He added that this may be a future discussion item. Discussion ensued.

Councilmember Hughes asked about snowmobiles in Lexington and allowing them to operate in Lexington and potentially discussing the ordinance. Petracek stated if it is in the zoning regulations, that would be an item the Commission could discuss and make a recommendation to the Council. He would research it.

Koch stated that Lexington allowing snowmobiles is one of the reasons they moved to this community. Discussion ensued.

Vanderbloomer asked Petracek if the snowmobile regulations are in the zoning ordinances to place on the next agenda for discussion. Petracek asked Hughes if snowmobile regulations are not in the zoning ordinances if he would like to discuss it at the next Council workshop. Hughes stated he would like to see that on the next agenda. Discussion ensued.

No action taken.

7. NOTE COUNCIL MINUTES:

- A. November 1, 2018
- B. November 15, 2018

No discussion on Council minutes.

8. PLANNING COMMISSION INPUT

Thorson talked about the potential sale of the Muslim church next to his house. Discussion ensued.

Vanderbloomer discussed the unimproved Edgewood Road right-of-way located underneath Centerwood Street. Discussion ensued.

9. ADJOURNMENT

Koch made a motion to adjourn at 7:41 p.m. Bautch seconded the motion. Motion carried 5-0.

Bill Petracek

From: Kurt Glaser <kurtglaser@glaserlaw.net>
Sent: Monday, December 17, 2018 12:32 PM
To: Bill Petracek
Subject: Yard storage

Bill
For 2019, we may want to look at potentially revising the outdoor storage code sections. We have stuff spread in different chapters of the code when it comes to outdoor storage. (Sections 9, Chapter 11, and Chapter 15) And, we have nothing that clearly regulates fish houses. I think we need to call out fish houses in 15.103, subd. 1. There an argument that when they are on wheels they could be a trailer, when they are on wheels they could be a shed requiring the City to issue a zoning permit. Let's close that loophole by tweaking the code as this arose in the Sanders case. To me, when they are stored in the yard they are either, 1) a large piece of recreational equipment similar to a boat or snowmobile, or 2) a "recreational camping vehicle". We may or may not need a public hearing to effect such a change depending where in the Code we make the revision.

SECTION 9.03. RECREATIONAL CAMPING VEHICLE PARKING.

Subd. 1. Definition. The term “recreational camping vehicle” means any of the followings:

- A. “**Travel Trailer**” - A vehicular, portable structure built on a chassis, designed to be used as a temporary dwelling for travel, recreational, and vacation uses, permanently identified “Travel Trailer” by the manufacturer of the trailer.
- B. “**Pick-up Coach**” - A structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreation and vacation.
- C. “**Motor Home**” - A portable, temporary building to be used for travel, recreation and vacation, construction as an integral part of a self-propelled vehicle.
- D. “**Camping Trailer**” - A folding structure, mounted on wheels and designed for travel, recreation and vacation uses.

Subd. 2. Unlawful Act. It is unlawful for any person to leave or park a recreational camping vehicle on or within the limits of any street or right-of-way for a continuous period in excess of twenty-four (24) hours, except where signs are erected designating the place as a campsite or in a manufactured home park. Provided, however, that during such 24-hour period, such vehicle shall not be occupied as living quarters.

SECTION 11.60 PERFORMANCE STANDARDS

Subd. 14. Parking or Storage of Motor Home or Travel Trailer. One travel trailer, motor home, camper, or similar vehicle may be parked or stored on a residential site when used by the family residing in the dwelling on such site. Such vehicles or items shall have affixed thereto current registration or license plates as required by law and shall be stored so that same shall meet all minimum side, front and rear yard setback requirements of the residential district of this Chapter and such parking or storage shall otherwise meet all other requirements of any other City Code provision and State laws. None of such parked or stored vehicles or items shall be connected to any water or sewage disposal system on said residential property where same is so parked or stored.

SECTION 15.103. GENERAL REQUIREMENTS.

Subd. 1. General Requirements. No person shall occupy as owner, occupant or let another for occupancy any dwelling or rooming unit for the purpose of living therein which does not comply with the following requirements.

A. Outside Storage. The outside storage of materials, equipment or other personal property on or adjacent to any building property shall conform to the following:

1) All materials, equipment or other personal property shall be stored within a building or fully screened by fencing from adjacent properties and the street, except for the following: clothes lines, recreational equipment, patio furniture, firewood and operable and currently licensed automobiles and trucks weighing not more than one ton.

2) No commercial vehicles of over one (1) ton capacity or commercial trailers shall be parked or stored in any residential district except when loading, unloading or rendering a service. All vehicles equipped with truck parking permits shall be exempt.

3) The outside storage of boats, unoccupied boat trailers, unoccupied trailers with a maximum gross weight of 3,000 pounds, and recreational camping vehicles as defined in Section 9.03 of this code, are permissible in the following areas:

(a) Rear yard at least ten (10) feet from the rear property line.

(b) Side yard at least five (5) feet from the side property line.

(c) Front yard at least ten (10) feet from the back curb line on a driveway surface.

(d) In no case shall boats, unoccupied boat trailers, unoccupied trailers with the maximum gross weight of 3,000 pounds or recreational camping vehicles be parked to cause a safety hazard due to poor traffic sight distance or inaccessibility to properties by emergency vehicles or persons.

(e) All trailers stored pursuant to this section may not be used to store materials and equipment on or about the trailer, with the exception that boat trailers may store a boat intended for use with the trailer.

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Unapproved minutes
CITY OF LEXINGTON
PUBLIC HEARING – TRUTH IN TAXATION 7:00 PM
&
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 6, 2018 - Immediately Following Public Hearing
9180 LEXINGTON AVENUE

1. CALL TO ORDER: - Mayor Kurth

A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Vice Mayor Hughes called to order the Truth in Taxation Public Hearing for December 6, 2018 at 7:00 p.m. Councilmember's present: Devries, Harris, and Murphy. Excused Absence: Mayor Kurth

Also present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Jacquel Hajder, Anoka County Economic Development Specialist.

2. PUBLIC HEARING: TRUTH IN TAXATION

No citizens were present to address the Council for the Truth in Taxation hearing

3. ADJOURN PUBLIC HEARING

A motion was made by Councilmember Murphy to adjourn the Truth in Taxation Public Hearing at 7:01 p.m. Councilmember Devries seconded the motion. Motion carried 4-0.

1. CALL TO ORDER: – Mayor Kurth

A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Vice Mayor Hughes called to order the Regular City Council meeting for December 6, 2018 at 7:02 p.m. Councilmember's present: Devries, Harris, and Murphy. Excused Absence: Mayor Kurth

Also present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Chris Galiov, Finance Director; Jacquel Hajder, Anoka County

2. CITIZENS FORUM

No citizens were present to address the Council on items not on the agenda.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by Councilmember Harris to approve the agenda as typewritten. Councilmember Murphy seconded the motion. Motion carried 4-0.

4. INFORMATIONAL REPORTS:

- A. Airport (Councilmember Harris) – *Councilmember Harris stated was unable to attend November Airport meeting. No report.*
- B. Cable Commission (Councilmember Murphy) – *No report from Murphy. Meeting was cancelled.*
- C. City Administrator (Bill Petracek) – *Petracek updated Council on the Lovell Building demolition progress.*

5. LETTERS AND COMMUNICATIONS:

- A. Lakes Police Department Media Reports
 - 10-31-18 – 11-3-18
 - 11-7-18 – 11-13-18
 - 11-13-18 – 11-19-18
 - 11-21-18 – 11-27-18
- B. City Report – October 2018
- C. Anoka County Parks – November 2018 newsletter
- D. North Metro TV – October 2018 newsletter
- E. Council Workshop meeting minutes – November 15, 2018

No discussion on Letters and Communications

6. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – November 15, 2018
- B. Recommendation to Approve Claims and Bills:
Check #'s 13604 through 13606
Check #'s 44196 through 44267
Check #'s 12297 through 12313
Check #'s 12316 through 12321

A motion was made by Councilmember Murphy to approve the consent agenda items. Councilmember Harris seconded the motion. Motion carried 4-0.

7. ACTION ITEMS:

- A. Recommendation to approve Centennial Lakes Little League request for use of Memorial Park from April 1, 2019 through September 21, 2019

Councilmember Harris made a motion to approve Centennial Lakes Little League request for use of Memorial Park from April 1, 2019 through September 21, 2019. Councilmember Murphy seconded the motion. Motion carried 4-0.

- B. Recommendation to approve Memorandum of Understanding for Anoka County Economic Development By and Among the County of Anoka, Connexus Energy, MetroNorth Chamber of Commerce, and Participating Municipalities Within Anoka County

Jacquel Hajder, Anoka County Economic Development Specialist, was present to provide an overview of the MOU and cost sharing agreement with Anoka County to fund her newly created position. She provided details of the committee structure and what her position will provide to Cities in Anoka County. Discussion ensued.

Councilmember Murphy made a motion to approve Memorandum of Understanding for Anoka County Economic Development By and Among the County of Anoka, Connexus Energy, MetroNorth Chamber of Commerce, and Participating Municipalities Within Anoka County. Councilmember Harris seconded the motion 4-0.

- C. Recommendation to approve Voluntary Cost Sharing Agreement For Anoka County Economic Development

Councilmember Devries made a motion to approve Voluntary Cost Sharing Agreement For Anoka County Economic Development. Councilmember Harris seconded the motion. Motion carried 4-0.

- D. Recommendation to approve Resolution NO. 18-33 A Resolution Opting to Increase the Benefit Level For Firefighters Who Are Vested In the Voluntary Statewide Volunteer Firefighter (SVR) Retirement Plan

Councilmember Devries made a motion to approve Resolution NO. 18-33 A Resolution Opting to Increase the Benefit Level For Firefighters Who Are Vested In the Voluntary Statewide Volunteer Firefighter (SVR) Retirement Plan. Councilmember Hughes seconded the motion. Motion carried 3-0. Councilmember Harris abstained from the vote.

- E. Recommendation to approve Resolution NO. 18-34 A Resolution Adopting Final 2019 Operating Budget For The City Of Lexington

Councilmember Murphy made motion to approve Resolution NO. 18-34 A Resolution Adopting Final 2019 Operating Budget For The City Of Lexington. Councilmember Devries seconded the motion. Motion carried 4-0.

- F. Recommendation to approve Resolution NO. 18-35 A Resolution Certifying
2018 Tax Levy Collectable in 2019

Councilmember Harris made a motion to approve Resolution NO. 18-35 A Resolution Certifying 2018 Tax Levy Collectable in 2019. Councilmember Devries seconded the motion. Motion carried 4-0

- G. Recommendation to approve Resolution NO. 18-36 A Resolution Requesting
Additional Time Within Which To Complete Comprehensive Plan
“Decennial” Review And Update Obligations Under separate cover

Councilmember Harris made a motion to approve Resolution NO. 18-36 A Resolution Requesting Additional Time Within Which To Complete Comprehensive Plan “Decennial” Review And Update Obligations. Councilmember Murphy seconded the motion. Motion carried 4-0.

8. MAYOR AND COUNCIL INPUT

Councilmember Hughes asked if an article could be put in the next newsletter about snowmobile rules in Lexington.

Councilmember Harris discussed december 22 “santa on the fire truck.”

9. ADJOURNMENT

A motion was made by Councilmember Devries to adjourn the meeting at 7:26 p.m. Councilmember Murphy seconded the motion. Motion carried 4-0.

Unapproved minutes
CITY OF LEXINGTON
REGULAR COUNCIL MEETING
DECEMBER 20, 2018 – 7:00 P.M.
9180 LEXINGTON AVENUE

1. CALL TO ORDER: – Mayor Kurth

- A. Roll Call - Council Members: DeVries, Harris, Hughes and Murphy

Mayor Kurth called to order the Regular City Council meeting for December 20, 2018 at 7:00 p.m. Councilmember's present: Devries, Harris, Hughes, and Murphy. Also Present: Bill Petracek, City Administrator; Kurt Glaser, City Attorney; Vaughn Kocher, Circle Pines, MN; Centennial High School Students.

2. CITIZENS FORUM

*Vaughn Kocher
266 Galaxy Drive
Circle Pines, MN*

Mr. Kocher addressed the City Council asking if there are any projects he could do in Lexington to help him obtain his Eagle Scout designation – carpentry work, etc. Discussion ensued.

Petracek asked him to stop into city hall after the holidays and together they would have a discussion with public works to come up with a project. Discussion ensued.

Mr. Kocher agreed to stop in after the holidays.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

Councilmember Hughes made a motion to approve the agenda as presented. Councilmember Harris seconded the motion. Motion carried 5-0.

4. LETTERS AND COMMUNICATIONS:

- A. Lakes Police Department Media Reports
- 11-31-18 – 12-4-18
 - 12-5-18 – 12-11-18
- B. North Metro TV – November 2018 Update
- C. City Report – November 2018
- D. Press Publication requesting official publication status for 2019

- E. Office of Governor-Elect Tim Walz
- F. Public Notice – Park Board
- G. Planning & Zoning meeting minutes – December 11, 2018
- H. 2019 meeting calendar

Mayor Kurth discussed the 2019 meeting calendar. He questioned the July 3rd City Council meeting, and the fire department meetings scheduled on holidays. Petracek stated he would discuss it with Mary Vinzant and provide the Council with an updated calendar when the fire department has firmed up their schedule.

5. CONSENT ITEMS:

- A. Recommendation to Approve Council Minutes:
Council Meeting – December 6, 2018
- B. Recommendation to Approve Claims and Bills:
Check #'s 13607 through 13607
Check #'s 44270 through 44318
Check #'s 12322 through 12340
Check #'s 12341 through 12357
VOID #12327
- C. Financial Reports
 - Cash Balances
 - Fund Summary – Budget to Actual

Councilmember Murphy made a motion to approve the consent agenda items. Councilmember Devries seconded the motion. Motion carried 5-0.

6. ACTION ITEMS:

- A. Recommendation to approve Minnesota State High School Section 4AAA Softball Tournament dates

Councilmember Harris made a motion to approve the Minnesota State High School Section 4AAA Softball Tournament dates proposed in Troy Urdahl's memo. Councilmember Murphy seconded the motion. Motion carried 5-0.

- B. Recommendation to approve 2019 Residential Recycling Agreement

Councilmember Harris made a motion to approve the 2019 Residential Recycling Agreement. Councilmember Murphy seconded the motion. Motion carried 5-0.

- C. Discuss Temporary Minor Subdivision for Ephesians at Lexington

Attorney Glaser provided an explanation to the temporary minor subdivision for the "Ephesians at Lexington". He stated that Ephesians lost their financing from one of their two lenders, which has made this a more complicated process for the Ephesians to obtain their Certificate of Occupancy.

Glaser explained that he suggested a temporary lot split so both banks would have a parcel of property and then recombine the lots after the building completed and fully occupied. Dinkytown Rentals would be able to refinance after this process has been satisfied. Discussion ensued.

Murphy asked if they need to stop construction. Glaser said that they have a construction loan during that phase of the project, but they won't get their Certificate of Occupancy until the final plat is filed, which is when the lots need to be recombined. Discussion ensued.

No action was taken.

D. Recommendation to approve Resolution NO. 18-37 Establishing Polling Place
Councilmember Murphy made a motion to approve Resolution NO. 18-37 Establishing Polling Place. Councilmember Devries seconded the motion. Motion carried 5-0.

7. MAYOR AND COUNCIL INPUT

Mayor Kurth discussed "Santa Around Town" on Saturday, December 22nd. Discussion ensued.

Mayor Kurth announced the winners for the holiday lighting contest

3rd place: 4040 Restwood Road

2nd place: 8871 Griggs ave.

1st place: 8860 syndicate ave.

8. ADMINISTRATOR INPUT

Petracek informed the council of a potential developer interested in the Paster property behind Northway mall. Discussion ensued.

9. ADJOURNMENT

Councilmember Devries made a motion to adjourn at 7:37 p.m. Councilmember Hughes seconded the motion. Motion carried 5-0.